

Minutes of the regular meeting of the City Commission held Monday, December 12, 2022, at 7:00 p.m., in the City Commission Room, 320 W. Broadway St., Mt. Pleasant, Michigan with virtual options.

Mayor Perschbacher called the meeting to order.

The Pledge of Allegiance was recited.

Land Acknowledgement statement was recited.

Commissioners Present: Mayor Amy Perschbacher and Vice Mayor Mary Alsager; Commissioners Liz Busch, Bryan Chapman & Maureen Eke

Commissioners Absent: Brian Assmann and George Ronan

Others Present: City Manager Aaron Desentz and City Clerk Heather Bouck

Proclamations and Presentations

Director of Recreation and Sports, Ryan Longoria introduced Recreation Coordinator Tyler Moss.

Moved by Commissioner Busch and seconded by Commissioner Eke to approve the Agenda as presented. Motion unanimously adopted.

Receipt of Petitions and Communications

Received the following petitions and communications:

2. Monthly report on police related citizen complaints received.
3. Medical and Adult-Use Marihuana Ordinance Report review.
4. Parks and Recreation Commission September Meeting Minutes.
5. Traffic Control Committee November Meeting Minutes.
6. Notice of Temporary Traffic Control Order #3-2023.

Moved by Commissioner Busch and seconded by Commissioner Eke to approve the following items on the Consent Calendar:

7. Minutes of the regular meeting of the City Commission held November 28, 2022.

8. Bids for 2022 Water Treatment Plant treatment (bulk) chemicals as follows:

Anionic Polymer	Polydyne, Inc.	\$2460.00/ton
Caustic Soda	Alexander Chemical	\$1030.00/ton
Ferric Chloride	PVS Technologies, Inc.	\$ 748.00/ton
Lime	Carmeuse Lime, Inc.	\$ 145.00/ton
Liquid Polyphosphate	Elhorn Engineering Co.	\$ 13.50/gal
Sodium Hypochlorite	Alexander Chemical Corp.	\$ 1.595/gal

9. Resolution for 2022 Final Amended Budget:

WHEREAS, Article VII, Section 10 authorizes the City Commission to amend the annual operating budget by resolution, and

WHEREAS, the 2022 operating budget was originally adopted by resolution on November 22, 2021 and

WHEREAS, the activities of the City since the budget was adopted have been such as to necessitate an amendment at this time,

NOW THEREFORE, BE IT RESOLVED, that the following revenue and expenditure appropriations be approved and the 2022 operating budget be amended, effective immediately.

	Fund Balance <u>January 1</u>	2022 <u>Revenue</u>	2022 <u>Expenditures</u>	Fund Balance <u>December 31</u>
<u>GOVERNMENTAL FUNDS</u>				
GENERAL FUND				
Unassigned	\$5,403,299	\$12,518,640		
Legislative Division			1,213,470	
Finance Division			2,923,410	
Public Safety Division			7,968,160	
Community Services Division			1,827,160	
Public Works Division			973,300	
Total Unassigned	5,403,299	\$12,518,640	\$14,905,500	\$3,016,439
Assigned for Next Year's Budget	0	383,620	0	383,620
Assigned for Economic Initiatives	777,564	0	46,040	731,524
Assigned for Projects/Programs	2,097,287	1,485,750	202,440	3,380,597
Restricted	382,859	393,190	285,650	490,399
Committed for Special Assessments	357,935	23,300	96,170	285,065
Committed for Neighborhoods	263,971	40,400	80,000	224,371
Committed for Capital Projects	2,133,355	780,800	1,117,480	1,796,675
Non-spendable	1,480,982	0	0	1,480,982
Total General Fund	\$12,897,252	\$15,625,700	\$16,733,280	\$11,789,672
SPECIAL REVENUE FUNDS				
MAJOR STREET FUND				
Restricted	2,802,106	\$2,276,080	\$3,540,980	\$1,537,206
Restricted for Donation	15,400	0	0	15,400
Total Major Street Fund	2,817,506	2,276,080	3,540,980	1,552,606
LOCAL STREET FUND				
Restricted	1,098,668	\$1,321,490	\$1,654,310	\$765,848
Restricted for Donation	15,209	0	0	15,209
Total Local Street Fund	1,113,877	1,321,490	1,654,310	781,057
DOWNTOWN SPECIAL ASSESSMENT				
Restricted from Special Assessment	147,715	108,100	123,010	132,805
Total Governmental Funds				
Appropriated Budget	\$16,976,350	\$19,331,370	\$22,051,580	\$14,256,140

FURTHER, BE IT RESOLVED, that the following informational summaries be approved for the Debt Service, Component Units, and Proprietary Funds for the year beginning January 1, 2022 and ending December 31, 2022

	Fund Balance <u>December 31</u>	2022 <u>Revenue</u>	2022 <u>Expenditures</u>	Fund Balance <u>December 31</u>
<u>DEBT SERVICE FUNDS</u>				
Borden Building Debt Restricted	\$29,416	\$373,220	\$402,636	\$0
	Working Capital <u>December 31</u>	Sources of Working Capital <u>Capital</u>	Uses of Working Capital <u>Capital</u>	Working Capital <u>December 31</u>
<u>Component Units</u>				
MISSION STREET DDA FUND				
Assigned	\$920,673	\$341,000	\$82,860	\$1,178,813
TAX INCREMENT FIN AUTH FUND				
Central Business District Assigned	207,522	1,150	166,235	42,437
Ind Park North Assigned	90,000	0	0	90,000
Ind Park North Unassigned	5,129	550	3,770	1,909
Total TIFA	302,651	1,700	170,005	134,346
LOCAL DEVELOPMENT FIN AUTHORITY				
Assigned	153,097	750	153,847	0
BROWNFIELD REDEVELOPMENT FUND				
Assigned	14,158	175,040	175,040	14,158
Unassigned	791	300	0	1,091
Total Brownfield	14,949	175,340	175,040	15,249
Total Component Unit Funds				
Informational Summaries	\$1,391,370	\$518,790	\$581,752	\$1,328,408
	Working Capital <u>December 31</u>	Sources of Working Capital <u>Capital</u>	Uses of Working Capital <u>Capital</u>	Working Capital <u>December 31</u>
<u>PROPRIETARY FUNDS</u>				
Enterprise Funds				
RECREATION FUND				
Restricted for PEAK	0	1,017,690	1,017,690	0
Assigned for PEAK	803,144	270,730	0	1,073,874
Restricted for Recreation	30,000	0	20,000	10,000
Assigned for Recreation	95,455	559,380	589,370	65,465
Total Recreation Fund	928,599	1,847,800	1,627,060	1,149,339
LAND DEVELOPMENT FUND				
Restricted	\$50,000	0	0	\$50,000

Unassigned	1,867	96,380	94,060	4,187
Total Land Development	51,867	96,380	94,060	54,187
AIRPORT FUND				
Restricted	162,527	80,000	80,000	162,527
Assigned	82,519	0	0	82,519
Unassigned	285,066	1,105,100	1,188,860	201,306
Total Airport	530,112	1,185,100	1,268,860	446,352
WATER RESOURCE RECOVERY FUND				
Assigned	2,126,742	870,000	420,470	2,576,272
Restricted	366,083	8,700,000	1,436,055	7,630,028
Unassigned	1,658,868	2,175,940	2,364,080	1,470,728
Total Water Resource Recovery Fund	4,151,693	11,745,940	4,220,605	11,677,028
WATER FUND				
Restricted	617,800	0	617,800	0
Assigned	1,799,647	530,000	1,326,300	1,003,347
Unassigned	1,600,551	2,938,000	2,721,980	1,816,571
Total Water	4,017,998	3,468,000	4,666,080	2,819,918
SOLID WASTE FUND				
Restricted	223,332	0	23,220	200,112
Unassigned	938,401	694,840	750,670	882,571
Total Solid Waste	1,161,733	694,840	773,890	1,082,683
<u>Internal Service Funds</u>				
MOTOR POOL FUND				
Assigned	0	14,000	0	14,000
Unassigned	827,549	1,272,460	1,139,800	960,209
Total Motor Pool	827,549	1,286,460	1,139,800	974,209
SELF INSURANCE FUND	1,412,690	2,855,250	3,056,580	1,211,360
Total Proprietary Funds				
Informational Summaries	\$13,082,241	\$23,179,770	\$16,846,935	\$19,415,076

10. Set first meeting of 2023 for Monday, January 9, 2023 at 7:00 p.m.

11. Authorize Finance Director Mary Ann Kornexl to approve the issuance of payrolls and warrants from December 13, 2022 through January 8, 2023.

12. Warrants dated November 30, 2022 and Payrolls dated November 22nd all totaling \$767,420.49.

Motion unanimously adopted.

Announcements on City-Related Issues And New Business

Vice Mayor Alsager extended her appreciation to Olivia Cyman for her time on the City Commission.

Commissioner Chapman shared his appreciation for the complimentary email from Brian Hansen on the City's holiday celebration held last weekend.

Mayor Perschbacher thanked George Ronan for his dedication to the city and his service on the City Commission. She asked that individuals strive to be the best version of yourselves.

Mayor Perschbacher read the email from Brian Hansen.

Moved by Commissioner Chapman and seconded by Commissioner Eke to adjourn the meeting at 7:14 p.m. Motion unanimously adopted.

Amy Perschbacher, Mayor

Heather Bouck, City Clerk