

Regular Meeting of the City Commission  
Monday, September 27, 2021  
7:00 p.m.

AGENDA

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

PROCLAMATIONS AND PRESENTATIONS:

1. Proclamation recognizing Bowlers Hall of Fame Day (October 10, 2021).
2. Introduce and swear in Mt. Pleasant Police Officer Brandon Crawford.

ADDITIONS/ DELETIONS TO AGENDA:

PUBLIC INPUT ON AGENDA ITEMS:

RECEIPT OF PETITIONS AND COMMUNICATIONS:

3. City Manager report on pending items.
4. Minutes of the Principal Shopping District Board (June).
5. Minutes of the Planning Commission (August).

CONSENT CALENDAR: DESIGNATED (\*) ITEMS

CITY COMMISSION MINUTES

- \* 6. Approval of the minutes of the regular meeting held September 13, 2021.
- \* 7. Approval of the minutes of the closed session held September 13, 2021.

PUBLIC HEARINGS:

8. Public hearing on Industrial Pretreatment Program (IPP) and sewer ordinance amendments and consider approval of the same.
  - a. Consider resolution to set fees related to the Industrial Pretreatment Program.

STAFF RECOMMENDATIONS AND REPORTS:

- \* 9. Bids and Quotations
  - a. Downtown Sidewalk Snow Removal
- 10. Consider amended Capital Project Special Assessment Policy.
- 11. Consider resolution #3 to proceed with improvements; consider resolution #4 to accept the special assessment roll and set a public hearing for October 11, 2021 regarding said roll for Special Assessment District #1-21 regarding pedestrian lighting.

*All interested persons may attend and participate. Persons with disabilities who need assistance to participate may call the Human Resources Office at 989-779-5313. A 48-Hour advance notice is necessary for accommodation. Hearing or speech impaired individuals may contact the City via the Michigan Relay Service by dialing 7-1-1.*

- \* 12. Consider amendment to contract with Consumers Energy for rate change.
- 13. Consider prioritization and approval of submission of City requests for fall 2021 Saginaw Chippewa Indian Tribal 2% allocations.
- 14. Consider sale of property in Industrial Park South.
- \* 15. Consider acceptance of ownership of properties from Economic Development Corporation.
- \* 16. Consider extension of contract for Third Party Administration (TPA) with Trustmark.
- \* 17. Consider resolution extending conditional approval of a recreational marihuana microbusiness for Rio's Happy Tree, LLC at 1012 N. Lansing Street.
- \* 18. Approval of payrolls and warrants.

ANNOUNCEMENTS ON CITY-RELATED ISSUES AND NEW BUSINESS:

PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS:

RECESS:

CLOSED SESSION: (None at this time)

RECESS:

WORK SESSION:

- 19. Discuss report from Ad Hoc Committee regarding local businesses.

ADJOURNMENT:

# **PROCLAMATION**

WHEREAS, The Mt. Pleasant Bowlers Hall of Fame was created in 1984 to honor those persons — bowlers, proprietors and sponsors — who have contributed to the game of bowling; and

WHEREAS, Candidates for this honor may be bowlers, proprietors, or sponsors, and have been a member of either the Mt. Pleasant Women's Bowling Association or the Mt. Pleasant Men's Bowling Association or the Mt. Pleasant USBC and have individually performed through bowling ability, promotion, or other outstanding acts for fifteen years or more; and

WHEREAS, Selections for induction into the Hall of Fame are made on the basis of character, sportsmanship, personality, leadership, dedication and achievement;

NOW, THEREFORE, I, William L. Joseph Mayor of the City of Mt. Pleasant, do hereby proclaim October 10, 2021 as

## **BOWLERS HALL OF FAME DAY**

in Mt. Pleasant, and extend congratulations to the newest members of the Mt. Pleasant Bowlers Hall of Fame:

**Andrea Barber**

**Joe Byrne**

**Scott Campbell**

**Ilene Chapman**


In Witness Whereof, I hereunto set my hand and the Great Seal of the City of Mount Pleasant, Michigan, this 27<sup>th</sup> day of September, 2021.

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William L. Joseph, Mayor  
City of Mount Pleasant, Michigan

COMMISSION LETTER #183-21  
MEETING DATE: SEPTEMBER 27, 2021

TO: MAYOR AND CITY COMMISSION SEPTEMBER 22, 2021

FROM: NANCY RIDLEY, CITY MANAGER 

SUBJECT: CITY MANAGER REPORT ON PENDING ITEMS

This report on pending items reflects the current status of tasks that were previously agreed to. The listing of potential items for discussion will be kept separately for future reference based on the preferred direction to focus on local economic development type matters and programs first.

**1. Task Related Issues:**

SHORT DESCRIPTION OF TOPIC	MEETING TOPIC WAS AGREED TO	REQUESTED DUE DATE	STATUS AS OF 9-22-2021
<b>Housing Study Follow-Up</b> Staff to work with Planning Commission and others to recommend ordinance amendments and programs as generally agreed to for implementation	July 13, 2020	None	Jacob Kain has drafted a plan with Dr. Colarelli for coordinating fall focus groups on owner-occupied incentive follow-up.
<b>Downtown Analysis Follow-Up</b> Staff to work with Planning Commission and complete additional research to recommend ordinance and programs/policies as generally agreed to for implementation	August 10, 2020	None	Last item of Town Center civic space will likely be 2022.
<b>Local Economy</b> Schedule listening sessions with economic development partners and some local businesses to discuss post pandemic needs and potential program/policy changes	February 22, 2021	ASAP	Work Session discussion postponed to September 27.
<b>Charter Amendment</b> Provide resolution language for changing 3-year terms to 4-year terms in 2022 election	August 9, 2021	ASAP	



**2. Tentative Work Session Schedule:**

September 27	Discussion on report from Ad Hoc Committee regarding local businesses.
October 11	Ice Rink discussion
October 25	Pedal trolley ordinance discussion
November 8	Operating budget
November 22	Operating budget

Please note items that have changed since the last report are highlighted in yellow for easy reference.

# City of Mt. Pleasant, Michigan



CITY HALL  
320 W. Broadway • 48858  
(989) 779-5300  
(989) 773-4691 fax

PUBLIC SAFETY  
804 E. High • 48858  
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PUBLIC WORKS  
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## June 17, 2021 MINUTES – PRINCIPAL SHOPPING DISTRICT (PSD)

### MEMBERS PRESENT

R. Agardy (Mt. Pleasant, Isabella Co.)	P	12/31/2021
Vacant		12/31/2021
K. Batzner (Mt. Pleasant, Isabella Co.)	P	12/31/2023

G. Ronan (Mt. Pleasant, Isabella Co.)	P	12/31/2020
Vacant		12/31/2022
M. Sponseller, Staff (Mt. Pleasant, Isabella Co.)	P	N/A

A = Absent without notification

P = Present

EA = Excused Absence

N/A = Not Applicable

Guests: None

Roll Call Notes: None

### I.) CALL TO ORDER

Call to order at 4:04pm

### II.) ROLL CALL AND INTRODUCTIONS

### III.) CHANGES/ADDITIONS TO AGENDA

No changes or additions to the agenda.

### IV.) MINUTES

Motion to approve the PSD meeting minutes from June 3, 2021 as presented.

M = Ronan

S = Batzner

Motion approved

### V.) RECEIPT OF COMMUNICATION

#### a.) Downtown Directors Report

Receipt of June 17, 2021 Downtown Development Directors report. No action taken.

### VI.) PUBLIC COMMENT

No public comment.

### VII.) OLD BUSINESS

None.

### VII.) NEW BUSINESS

#### a.) Special Assessment Review and Recommendation

Motion to recommend the following special assessment parameters to the city commission:

- Amount of revenue generated = \$104,700;
- Length of time to set the special assessment = 2 years;
- No changes to service levels.
- Additionally, request staff include the following to the city commission with regards to decision to have continue with the special assessment and no change in service levels:
  - Request continuing to remove barriers to new business start-up whenever possible be it through new or updated policies and continued examination of identifying ways to keep costs contained in the special assessment for property owners;

- Community members and visitors consider downtown as more than a place to do business and the return on investment is shown through both capital projects and day-to-day care and maintenance;
- Continued reinvestment through private investment, capital projects and special assessment annual maintenance stimulates growth.

M = Batzner

S = Agardy

Motion approved

#### **IX.) OTHER/ADDITIONS TO AGENDA**

None.

#### **X.) ADJOURNMENT**

Meeting adjourned 4:13pm.

**Mt. Pleasant Planning Commission  
Minutes of the Electronically Conducted Regular Meeting  
August 5, 2021**

**I.** Chair Hoenig called the meeting to order at 7:00 p.m.

Member	Present	City, County, State
Bill Dailey	Yes	Mt. Pleasant, Isabella, Michigan
Corey Friedrich	Yes	Mt. Pleasant, Isabella, Michigan
Lesley Hoenig	Yes	Mt. Pleasant, Isabella, Michigan
Glen Irwin	Yes	Mt. Pleasant, Isabella, Michigan
David Kingsworthy	Yes	Mt. Pleasant, Isabella, Michigan
Mike Kostrzewa	Yes	Mt. Pleasant, Isabella, Michigan
Matt Liesch	Yes	Mt. Pleasant, Isabella, Michigan
Christine Ortman	Yes	Mt. Pleasant, Isabella, Michigan
Kathy Rise	Yes	Mt. Pleasant, Isabella, Michigan

Staff: Jacob Kain, Laura Delamater

**II. Approval of the Agenda:**

Motion by Friedrich, support by Kostrzewa approve the agenda.

Roll Call Vote:

Ayes: Dailey, Friedrich, Hoenig, Irwin, Kingsworthy, Kostrzewa, Liesch, Ortman, Rise

Nays: None

Motion approved unanimously.

**III. Approval of the Minutes:**

**A. July 1, 2021 Regular Meeting**

Motion by Ortman, support by Friedrich to approve the minutes from the July 1, 2021 regular meeting as presented.

Roll Call Vote:

Ayes: Dailey, Friedrich, Hoenig, Irwin, Kingsworthy, Kostrzewa, Liesch, Ortman, Rise

Nays: None

Motion approved unanimously.

**IV. Zoning Board of Appeals report for July:**

Commissioner Friedrich reported that the Zoning Board of Appeals did not meet in July.

**V. Communications:**

Kain reported that there were 3 communications received and they were included in the packet. There were no electronic communications.

**VI. Public Hearings:**

**A. SUP-21-11 – 203 & 205 W. Broadway – TNC Holdings LLC – Request for Special Use Permit to add a Redevelopment Liquor License to the existing coffee shop.**

Kain introduced the application submitted by TNC Holdings LLC, with a request for Special Use Permit to add a Redevelopment Liquor License to the existing coffee shop.

Kain gave an overview of the property including current zoning, future, current and prior land use. Kain provide a photo of current conditions of the property.

Kain noted that the applicant was currently doing an interior remodel, but was not proposing any site plan changes.

Kain concluded his report by reviewing the staff recommendation to approve Special Use Permit 21-11 as submitted.

Discussion took place.

Joshua Agardy, 415 E. Chippewa St., owner and operator of Pleasant City Coffee, addressed the board and answered questions regarding his application.

Chair Hoenig opened the public comment. Kain noted that there were no public comments submitted electronically. There being no one who wished to speak, public comment was closed.

Motion by Liesch, support by Kostrzewa to approve SUP-21-11

Roll Call Vote:

Ayes: Dailey, Friedrich, Hoenig, Irwin, Kingsworthy, Kostrzewa, Liesch, Ortman, Rise  
Nays: None

Motion approved unanimously.

**B. SUP-21-12 – 317 N. Mission – GB License LLC – Request for Special Use Permit to allow a special regulated use (Liquor Store) in the CD-4 district.**

Kain introduced the application submitted by GB License LLC with a request for Special Use Permit to allow a special regulated use (Liquor Store) in the CD-4 district.

Kain gave an overview of the property including current zoning, future, current and prior land use. Kain reviewed photos showing current conditions of the property.

Kain reviewed the special use permit conditions regarding the proposed licenses which made it a Special Regulated Use. Kain reviewed the Special Regulated Use conditions. The applicant is proposing to be open 24-hours a day, 7 days a week. The applicant did not submit a site plan and is not proposing any site plan changes.

Kain provided analysis on the current site conditions:

1. Solid waste: The site does not currently have an enclosed area for the storage of solid waste or recycling containers and the prior site plan does not indicate where such containers may be placed.
2. Landscaping and screening: The site has no landscaping or screening along either Mission or Chippewa Streets or along the public alleyway. Prior photographs of the site indicate that a minimal amount of landscaping materials, primarily shrubs, have been removed.

Kain review conditions that may be imposed to ensure compliance. Kain concluded staff report with the four finding that must be included with any motion to approve the special regulated use.

Discussion took place.

Andrew Raquet, Zoning Manager, Go Puff, Leor Reef, Go Puff and Timothy Stoepker, Dickinson Wright PLLC, were on hand to address the commission and answer questions.

Discussion took place.

Chair Hoenig opened the public comment.

Tracy Collins, 312 N. Arnold, Mt. Pleasant, addressed the commission. Kain noted that there were no public comments submitted electronically. There being no one else who wished to speak, public comment was closed.

Discussion took place.

Motion by Dailey, support by Rise to postpone SUP-21-12 until the September 2, 2021 Planning Commission Meeting pending a site plan review.

Discussion took place.

Roll Call Vote:

Ayes: Dailey, Friedrich, Hoenig, Irwin, Kingsworthy, Kostrzewa, Liesch, Ortman, Rise

Nays: None

Motion approved unanimously.

**C. SUP-21-13 & SPR-21-11 – 1207 E. Pickard – 3967 Euclid LLC – Request for Special Use Permit and Site Plan Review for a medical marihuana provisioning center.**

Kain introduced the application submitted by 3967 Euclid LLC with a request for Special Use Permit to open a medical marihuana provisioning center.

Kain gave an overview of the property including current zoning, future, current and prior land use. Kain reviewed photos showing current conditions of the property.

Kain reviewed the special use conditions associated with the use.

Kain reviewed the site plan for the project. Kain concluded his report with staff's recommendation to approve SUP-21-13 and SPR-21-11 subject to conditions.

Discussion took place.

Zaid Arabo, of ZA Design Build LLC, building designer, was on hand to answer questions.

Chair Hoenig opened the public comment. Kain noted that there were no public comments submitted electronically. There being no one who wished to speak, public comment was closed.

Discussion took place.

Motion by Liesch, support by Friedrich to approve SUP-21-13 and SPR-21-11 subject to the following conditions:

1. The applicant shall comply with all special use permit criteria for medical marihuana facilities as well as the specific criteria applying to provisioning centers.
2. The applicant shall remove the existing pole sign that encroaches into the public right-of-way.
3. Cross access shall be provided between contiguous parking areas to the east and west of the site in accordance with Section 154.412.A.23.
4. The applicant shall add a pedestrian connection between the building entrance and the Pickard sidewalk.

5. The applicant shall add bicycle parking meeting the minimum quantity and specification for the use to the site plan.
6. The applicant shall provide a landscape plan that meets the minimum requirements for parking lot landscaping, private landscaping and screening.
7. Rooftop mechanical equipment shall be screened.
8. The applicant shall add a specification for the new solid waste enclosure gates to the site plan.
9. The existing menu board shall be removed. No drive-through service is permitted.
10. All site lighting must conform to Section 96.13 of Mount Pleasant City Code.
11. The applicant shall comply with the requirements of Public Works.

Discussion took place.

Roll Call Vote:

Ayes: Dailey, Friedrich, Hoenig, Irwin, Kingsworthy, Kostrzewa, Liesch, Ortman

Nays: None

Abstained: Rise

Motion approved 8-0.

**D. SUP-21-14 & SPR-21-12 – 303 N. Main** – Isabel Hass– Request for Special Use Permit and Site Plan Review to construct an attached one car garage and reconstruct a driveway at an existing bed and breakfast dwelling.

Kain introduced the application submitted by Isabel Hass with a request for Special Use Permit to construct an attached one car garage and reconstruct a driveway at an existing bed and breakfast dwelling.

Kain gave an overview of the property including current zoning, future, current and prior land use. Kain reviewed photos showing current conditions of the property.

Kain reviewed the special use conditions associated with the uses.

Kain reviewed the site plan for the project.

Kain concluded his report by reviewing the staff recommendation to approve subject to condition.

Discussion took place.

Isabel Hass, 303 N. Main, was on the meeting to address the commission and answer any questions.

Discussion took place.



Chair Hoenig opened the public comment. Kain noted that there were no public comments submitted electronically.

Tracy Collin, 312 N. Arnold, commented.

There being no one else who wished to speak, public comment was closed.

Motion by Friedrich, support by Kostrzewa to approve SUP-21-14 & SPR-21-12 with the following condition:

1. The applicant shall comply with the requirements of Public Works.

Call Vote:

Ayes: Dailey, Friedrich, Hoenig, Irwin, Kingsworthy, Kostrzewa, Liesch, Ortman, Rise

Nays: None

Motion approved unanimously.

**VII. Public Comments:**

Chair Hoenig opened the public comment. Kain noted that there were no public comments submitted electronically. There being no one who wished to speak, public comment was closed.

**VIII. Site Plan Reviews:**

A. None.

**IX. Unfinished Business:**

A. None.

**X. New Business:**

**XI. Other:**

A. Staff report.

Kain noted that there were two Administrative Site Plan Reviews during August. Kain reviewed anticipated future applications

**XII. Adjournment:**

Motion by Kostrzewa, support by Irwin to adjourn to the work session

Roll Call Vote:

Ayes: Friedrich, Hoenig, Kingsworthy, Kostrzewa, Liesch, Ortman

Nays: None

Meeting adjourned at 8:53 p.m.

Commissioner Irwin exited the meeting at 8:53 p.m.

lkd

**Mt. Pleasant Planning Commission  
Minutes of Virtual Work Session  
August 5, 2021**

**I.** Chair Hoenig called the work session to order at 8:59 p.m.

Member	Present	City, County, State
Bill Dailey	Yes	Mt. Pleasant, Isabella, Michigan
Corey Friedrich	Yes	Mt. Pleasant, Isabella, Michigan
Lesley Hoenig	Yes	Mt. Pleasant, Isabella, Michigan
Glen Irwin	No	
David Kingsworthy	Yes	Mt. Pleasant, Isabella, Michigan
Mike Kostrzewa	Yes	Mt. Pleasant, Isabella, Michigan
Matt Liesch	Yes	Mt. Pleasant, Isabella, Michigan
Christine Ortman	Yes	Mt. Pleasant, Isabella, Michigan
Kathy Rise	Yes	Mt. Pleasant, Isabella, Michigan

Staff: Jacob Kain, Laura Delamater

**II.** Green infrastructure

Kain introduced the topic of Green Infrastructure. Kain introduced Phil Biscorner, Parks and Public Spaces Director to discuss Chippewa River stewardship and planning.

Biscorner gave an overview of the Chippewa River Master Plan, sustainability and the riverbanks stabilization plan.

Discussion took place.

Biscorner exited the meeting at 9:12 p.m.

Other green infrastructure options were discussed.

Kostrzewa exited the meeting at 9:36 p.m.

**III.** Work Session schedule

Kain noted the City Commission requested the Planning Commission look at sign application issues. There was a general agreement to move the scheduled November work session topic to 2022 and add the signage topic and the green infrastructure topic of electric charging stations to the November 2021 schedule.

**IV.** Adjournment

Motion by Friedrich, support by Liesch to adjourn.

Roll call vote:

Ayes: Dailey, Friedrich, Hoenig, Kingsworthy, Liesch, Ortman, Rise

Nays: None

Motion passed unanimously.

Work session adjourned at 9:43 p.m.

lkd

Minutes of the electronically conducted regular meeting of the City Commission held Monday, September 13, 2021, at 7:00 p.m.

Mayor Joseph called the meeting to order and the Pledge of Allegiance was recited.

Commissioners Present: Mayor William Joseph and Vice Mayor Amy Perschbacher; Commissioners Mary Alsager, Olivia Cyman, George Ronan and Petro Tolas. All Commissioners present indicated they were in Mt. Pleasant, Isabella County, Michigan.

Commissioners Absent: Commissioner Lori Gillis

Others Present: City Manager Nancy Ridley, City Clerk Heather Bouck and City Attorney Michael Homier

All present attended virtually via Zoom video conference.

#### Additions/Deletions to Agenda

Item #23: "Closed session pursuant to subsection 8(e) of the Open Meetings Act to consider material exempt from discussion or disclosure relating to 3 Is Enough v. City Clerk, COA Case No. 358405; Isabella Circuit Court Case No. 21-017193-AW." was added to the Agenda.

#### Public Input on Agenda Items

Guy Newland, 806 Ashland Dr., representative of UUFCM at 319 S. University St., requested the City Commission postpone the PSD Special Assessment until such time the church can reach a parking agreement with the library and further the Commission consider a review of the Principal Shopping District Map.

#### Receipt of Petitions and Communications

Received the following petitions and communications:

1. City Manager report on pending items;
  - a. Monthly report on police related citizen complaints received.
  - b. Report on PILOT ordinance end dates.
2. Airport Joint Operations and Management Board Meeting Minutes. (July)

Moved by Commissioner Tolas and seconded by Commissioner Alsager to approve the following items on the Consent Calendar:

1. Minutes of the special meeting of the City Commission held August 21, 2021.
2. Minutes of the electronically conducted regular meeting of the City Commission held August 23, 2021.
3. Minutes of the closed session of the City Commission held August 23, 2021.
4. Minutes of the special meeting of the City Commission held August 26, 2021.
5. Bid of Pat McGuirk Excavating, Inc. of Mt. Pleasant, Michigan for 2021-2024 Airport Snow Removal at the rate for blade truck/road grader and operator beginning at \$140.00 per hour in 2021/2022 and increasing \$5.00 per hour each

- subsequent year; and for loader and operator beginning at \$135.00 per hour in 2021/2022 and increasing \$5.00 per hour each subsequent year.
6. Bid of Escon Group of Bay City, Michigan for the purchase of two motor control center replacements in the amount of \$82,840 and the appropriate budget amendment from the Plant Reserve Fund for this replacement.
  7. Contract amendment with JCI Jones Chemicals for sodium hypochlorite purchases from \$0.80 to \$0.86.
  8. Authorize the Mayor to sign the amendment to the parking enforcement agreement with CMU as presented.
  9. Confirm contract amendment with Isabella Corporation for storm sewer construction in the amount of \$13,810 and the appropriate budget amendment.
  10. Receive proposed 2022 Annual Operating Budget and set a public hearing for November 8, 2021 on same.
  11. Resolution to amend the 2021 Operating Budget as presented:

WHEREAS, Article VII, Section 10 authorizes the City Commission to amend the annual operating budget by resolution, and

WHEREAS, the 2021 operating budget was originally adopted by resolution on December 14, 2020 and

WHEREAS, the activities of the City since the budget was adopted have been such as to necessitate an amendment at this time,

NOW THEREFORE, BE IT RESOLVED, that the following revenue and expenditure appropriations be approved and the 2021 operating budget be amended, effective immediately.

	Fund Balance <u>January 1</u>	2021 <u>Revenue</u>	2021 <u>Expenditures</u>	Fund Balance <u>December 31</u>
<b><u>GOVERNMENTAL FUNDS</u></b>				
<b><u>GENERAL FUND</u></b>				
Unassigned	\$5,196,104	\$14,788,950		
Legislative Division			\$1,220,180	
Finance Division			1,514,250	
Public Safety Division			7,541,860	
Community Services Division			3,334,120	
Public Works Division			845,970	
Amount from Fund Balance			0	
Total Unassigned	5,196,104	\$14,788,950	\$14,456,380	\$5,528,674
Assigned for Next Year's Budget	0	0	0	0
Assigned for Economic Development	849,564	40,000	112,000	777,564
Assigned for Projects/Programs	1,812,024	380,860	215,740	1,977,144
Restricted	427,070	1,371,740	290,160	1,508,650
Non-spendable	371,682	0	0	371,682
Total General Fund	\$8,656,444	\$16,581,550	\$15,074,280	\$10,163,714

**SPECIAL REVENUE FUNDS****MAJOR STREET FUND**

Restricted	\$2,301,431	\$2,234,260	\$1,992,300	\$2,543,391
Restricted for Donation	42,035	0	26,640	15,395
Total Major Street Fund	2,343,466	2,234,260	2,018,940	2,558,786

**LOCAL STREET FUND**

Restricted	1,175,790	1,351,690	1,626,820	900,660
Restricted for Donation	15,209	0	0	15,209
Total Local Street Fund	1,190,999	1,351,690	1,626,820	915,869

**SPECIAL ASSESSMENT COMMITTED**

334,738	23,500	0	358,238
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**DOWNTOWN IMPROVEMENT & PARKING FUND**

Restricted from Special Assessment	101,390	124,100	104,873	120,617
Assigned from General Fund/Parking	34,097	0	34,097	0
Total Downtown Fund	135,487	124,100	138,970	120,617

**PARKS & RECREATION FUND**

Restricted for PEAK	0	143,020	143,020	0
Assigned for PEAK	487,077	214,350	460,630	240,797
Restricted for Recreation	34,045	15,000	29,045	20,000
Assigned for Recreation	95,264	512,960	540,535	67,689
Total Parks & Recreation Fund	616,386	885,330	1,173,230	328,486

**BLOCK GRANT FUND**

Assigned for Owner Occupied - Hsg.	28,491	0	0	28,491
Assigned	294,170	41,800	140,200	195,770
Total Block Grant Fund	322,661	41,800	140,200	224,261
Cemetery Fund Committed	223,005	10,800	0	233,805

**Total Governmental Funds**

<b>Appropriated Budget</b>	<b>\$13,823,186</b>	<b>\$21,253,030</b>	<b>\$20,172,440</b>	<b>\$14,903,776</b>
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FURTHER, BE IT RESOLVED, that the following informational summaries be approved for the Capital Project, Debt Service, Component Units, and Proprietary Funds for the year beginning January 1, 2021 and ending December 31, 2021

	<u>Fund Balance January 1</u>	<u>2021 Revenue</u>	<u>2021 Expenditures</u>	<u>Fund Balance December 31</u>
<b>CAPITAL PROJECT FUNDS</b>				
<b>CAPITAL IMPROVEMENT FUND</b>				
Committed for Projects	\$409,300	\$0	\$80,000	\$329,300
Committed	2,072,639	738,280	1,045,170	1,765,749
Total Capital Improvement Fund	2,481,939	738,280	1,125,170	2,095,049
<b>DEBT SERVICE FUNDS</b>				
Borden Building Debt Restricted	31,969	349,170	363,460	17,679

<b>Capital Project and Debt Service Funds</b>				
<b>Informational Summaries</b>	<b><u>\$2,513,908</u></b>	<b><u>\$1,087,450</u></b>	<b><u>\$1,488,630</u></b>	<b><u>\$2,112,728</u></b>

	<u>Working Capital January 1</u>	<u>Sources of Working Capital</u>	<u>Uses of Working Capital</u>	<u>Working Capital December 31</u>
<b>Component Units</b>				
<b>MISSION STREET DDA FUND</b>				
Assigned	\$649,967	\$309,000	\$82,860	\$876,107
<b>TAX INCREMENT FIN AUTH FUND</b>				
Central Business District Restricted	42,437	0	42,437	0
Central Business District Assigned	622,471	18,960	533,793	107,638
Ind Park North Assigned	90,000	0	0	90,000
Ind Park North Unassigned	6,118	300	2,420	3,998
Total TIFA	761,026	19,260	578,650	201,636
<b>LOCAL DEVELOPMENT FIN AUTHORITY</b>				
Assigned	229,218	1,000	74,300	155,918
<b>BROWNFIELD REDEVELOPMENT FUND</b>				
Assigned	14,160	148,930	148,930	14,160
Unassigned	743	50	0	793
Total Brownfield	14,903	148,980	148,930	14,953



ECONOMIC DEVELOPMENT CORPORATION

Assigned Parking Lot	17,496	1,950	0	19,446
Unassigned	56,651	43,900	100,000	551
Total EDC	74,147	45,850	100,000	19,997

**Total Component Unit Funds**

<b>Informational Summaries</b>	<b>\$1,729,261</b>	<b>\$524,090</b>	<b>\$984,740</b>	<b>\$1,268,611</b>
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	<u>Working Capital January 1</u>	<u>Sources of Working Capital</u>	<u>Uses of Working Capital</u>	<u>Working Capital December 31</u>
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**PROPRIETARY FUNDS**

**Enterprise Funds**

**LAND DEVELOPMENT  
FUND**

Restricted	\$242,000	0	192,000	\$50,000
Unassigned	74,206	428,800	501,900	1,106
Total Land Development	316,206	428,800	693,900	51,106

**AIRPORT FUND**

Restricted	112,527	110,000	60,000	162,527
Assigned	82,519	0	0	82,519
Unassigned	173,565	578,970	595,010	157,525
Total Airport	368,611	688,970	655,010	402,571

**WATER RESOURCE RECOVERY FUND**

Assigned	2,273,434	870,000	1,837,590	1,305,844
Restricted	175,583	44,000	68,700	150,883
Unassigned	1,586,345	1,869,350	1,900,600	1,555,095
Total Water Resource Recovery Fund	4,035,362	2,783,350	3,806,890	3,011,822

**WATER FUND**

Restricted	590,800	150,000	238,000	502,800
Assigned	1,461,770	440,000	662,600	1,239,170
Unassigned	1,636,685	2,838,650	2,681,810	1,793,525
Total Water	3,689,255	3,428,650	3,582,410	3,535,495

**SOLID WASTE FUND**

Restricted	235,970	0	18,270	217,700
Unassigned	941,610	659,710	730,710	870,610
Total Solid Waste	1,177,580	659,710	748,980	1,088,310

**Internal Service Funds****MOTOR POOL FUND**

Assigned	370,000	0	370,000	0
Unassigned	352,872	1,737,680	1,357,880	732,672
Total Motor Pool	722,872	1,737,680	1,727,880	732,672

SELF INSURANCE FUND	1,092,349	2,601,000	2,844,240	849,109
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**Total Proprietary Funds**

<b>Informational Summaries</b>	<b>\$11,402,235</b>	<b>\$12,328,160</b>	<b>\$14,059,310</b>	<b>\$9,671,085</b>
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12. Receive fall 2021 Saginaw Chippewa Indian Tribal 2% funding requests from city departments.

13. Warrants dated August 17, 24 & 31, 2021 and September 9, 2021 and Payrolls dated August 20, 2021 and September 3, 2021 all totaling \$2,133,779.31.

AYES: Commissioners Alsager, Cyman, Joseph, Perschbacher, Ronan & Tolas

NAYS: None

ABSENT: Commissioner Gillis

Motion carried.

A public hearing was held on the request from TNC Holdings for a Redevelopment Liquor License at 203/205 W. Broadway. There being no additional public comments or communications received, the Mayor closed the public hearing.

Moved by Commissioner Tolas and seconded by Vice Mayor Perschbacher to approve the resolution for a Redevelopment Liquor License for TNC Holdings, LLC at 203/205 W. Broadway St. as presented.

WHEREAS, the City Commission has established a Redevelopment Liquor License Development District pursuant to Act 501 of Public Acts 2006 **436.1521a(1)(b)**, and;

WHEREAS, the City of Mt. Pleasant Central Business District Tax Finance Authority (CBD TIFA) and Mission/Pickard Street Downtown Development Authority (DDA) have realized considerable public and private investment within the past five years, and;

WHEREAS, the CBD TIFA and DDA districts were established under appropriate statutory provision, and;

WHEREAS, the City of Mt. Pleasant shall provide the Michigan Liquor Control Commission a map clearly outlining the boundaries of the Redevelopment Liquor License Development District, and;

WHEREAS, the City Commission finds that TNC Holdings, LLC. meets the provisions of Public Act 501 of 2006, including:

- Is engaged in dining, entertainment or recreation and open to the general public;
- Have a seating capacity of at least 25 people;

- Investment by TNC Holdings, LLC of \$116,158 in the rehabilitation or restoration of the building where the license will be housed over a period of the preceding five years;

WHEREAS, the City of Mt. Pleasant shall provide to the Michigan Liquor Control Commission an affidavit from the City Assessor, as certified by the City Clerk, stating the total amount of public and private investment in real and personal property with the selected portion of CBD TIFA and DDA districts, which shall not be less than \$200,000 for each license requested, over the preceding time periods, and,

NOW BE IT THEREFORE RESOLVED, the City Commission hereby approves the request from TNC Holdings, LLC, "ABOVE ALL OTHERS" for a new Class C license under **436.1521a(1)(b)**, to be permitted at 203/205 West Broadway, Mt. Pleasant, Isabella County, Michigan.

AYES: Commissioners Alsager, Cyman, Joseph, Perschbacher, Ronan & Tolas

NAYS: None

ABSENT: Commissioner Gillis

Motion carried.

A Public Hearing was held on the Special Assessment District #2-21 Principal Shopping District to consider approval of Resolution #5 for Approval of the Roll and Setting of Payment Terms. There being no public comments or communications received, the Mayor closed the Public Hearing.

Moved by Vice Mayor Perschbacher and seconded by Commissioner Ronan to postpone action on Principal Shopping District Special Assessment District #2-21 until the October 25<sup>th</sup> regular meeting to permit UUFCM time to reach a parking agreement with the library.

AYES: Commissioners Alsager, Cyman, Joseph, Perschbacher, Ronan & Tolas

NAYS: None

ABSENT: Commissioner Gillis

Motion carried.

A public hearing was held on the application to transfer the existing Industrial Facilities Tax abatement from DAYCO to MAC LTT for the remaining three years. There being no public comments or communications received, the Mayor closed the public hearing.

Moved by Commissioner Tolas and seconded by Vice Mayor Perschbacher to approve the resolution to rescind the recommendation for revocation of the Dayco Industrial Facilities Tax (IFT) abatement as presented.

WHEREAS, pursuant to P.A. 198 of 1974 ("Act 198"), as amended, after a duly noticed public hearing held on June 8, 1992, the City Commission of the City of Mount Pleasant by resolution established Industrial Park South as an Industrial Development District; and

WHEREAS, following a public hearing, the City Commission approved an Industrial Facilities Exemption Certificate for DAYCO in 2014, effective for the 2015 tax year, for new real property to be constructed within the Industrial Park South, at property located at:

T14N, R4W, CITY OF MT. PLEASANT, MICHIGAN, PART OF THE SW 1/4,  
SECTION 24, MT PLEASANT INDUSTRIAL PARK SOUTH LOT 3 (the  
"Property")

in the amount of \$5,442,411, which is comprised of \$1,765,000 in real property and \$3,677,411 in personal property; and

WHEREAS, the State Tax Commission issued Industrial Facilities Exemption Certificate No. 2014-228 (the "Certificate") on October 13, 2014; and

WHEREAS, the City has been informed that DAYCO is closing its facility on the Property in late 2021; and

WHEREAS, due to DAYCO's pending closure, the City adopted on May 24, 2021, a resolution recommending the revocation of the Certificate effective for the 2022 tax year pursuant to Section 15 of Act 198; and

WHEREAS, MAC Liquid Tank Trailer ("MAC LTT") has informed the City that MAC LTT will move onto the Property after DAYCO vacates the Property, and wishes to have the Certificate transferred to MAC LTT; and

WHEREAS, MAC LTT (with DAYCO's agreement) has filed an application for the transfer of the Certificate; and

WHEREAS, the City is considering recommending approval of transferring the Certificate to MAC LTT, subject to the rescission of the request by the City to revoke the Certificate; and

WHEREAS, the City believes that it is in the best interest of the City to rescind the request to the Commission to revoke the Certificate.

NOW, THEREFORE, the City Commission of the City of Mount Pleasant resolves:

1. The City Commission rescinds its recommendation that the Michigan State Tax Commission revoke Industrial Facilities Exemption Certificate Number 2014-228 for DAYCO.
2. Any and all resolutions that are in conflict with this Resolution are hereby repealed to the extent necessary to give this Resolution full force and effect.

AYES: Commissioners Alsager, Cyman, Joseph, Perschbacher, Ronan & Tolas

NAYS: None

ABSENT: Commissioner Gillis

Motion carried.

Moved by Commissioner Tolas and seconded by Commissioner Alsager to approve the resolution in support of transferring the Dayco Industrial Facilities Tax (IFT) abatement to MAC Liquid Truck Trailer (MAC LTT).

WHEREAS, pursuant to P.A. 198 of 1974, as amended ("Act 198"), after a duly noticed public hearing held on June 8, 1992, the City Commission of the City of Mount Pleasant by resolution established Industrial Park South as an Industrial Development District; and

WHEREAS, following the public hearing, the City Commission approved an Industrial Facilities Exemption Certificate for DAYCO in 2014, effective for the 2015 tax year, for new real property to be constructed within the Industrial Park South, at property located at:

T14N, R4W, CITY OF MT. PLEASANT, MICHIGAN, PART OF THE SW 1/4, SECTION 24, MT PLEASANT INDUSTRIAL PARK SOUTH LOT 3 (the "Property")

in the amount of \$5,442,411, which was comprised of \$1,765,000 in real property and \$3,677,411 in personal property; and

WHEREAS, the State Tax Commission issued Industrial Facilities Exemption Certificate No. 2014-228 (the "Certificate") on October 13, 2014; and

WHEREAS, the City has been informed that DAYCO is closing its facility on the Property in late 2021; and

WHEREAS, MAC LTT Stainless Division Inc. ("MAC LTT") intends to move onto the Property soon after DAYCO moves out of the Property; and

WHEREAS, MAC LTT has applied for and requested that the Certificate and the Industrial Facilities Exemption Certificate Agreement of Understanding (the "Agreement") be transferred to MAC LTT; and

WHEREAS, pursuant to Section 21 of Act 198, an industrial facilities exemption certificate may be transferred by the holder with the consent of the local governmental unit and the State Tax Commission if the local governmental unit approves the transfer; and

WHEREAS, due to DAYCO's proposed closure, and MAC LTT's subsequent occupancy of the Property, the City wishes to recommend that the State Tax Commission transfer the Certificate for the Property to MAC LTT effective with the 2022 tax year pursuant to Sections 5 and 21 of the Act; and

WHEREAS, a duly noticed public hearing on the matter of transferring the Certificate to MAC LTT was held on September 13, 2021; and

WHEREAS, the City believes it is in the best interest of the City to transfer the Certificate to MAC LTT.

NOW, THEREFORE, the City Commission of the City of Mount Pleasant resolves:

1. The City Commission recommends that the Michigan State Tax Commission transfer Industrial Facilities Exemption Certificate number 2014-228 to MAC LTT, with operations at the above referenced Property, beginning with the 2022 tax year, pursuant to Section 21 of the Act.

2. The transfer of the Certificate, considered together with the aggregate amount of industrial facilities exemption certificates previously granted and currently in force, will not have the effect of substantially impeding the operation of the City or impairing the financial soundness of a taxing unit that levies an ad valorem property tax in the City.

3. The City Manager may also negotiate and execute an Industrial Facilities Exemption Certificate Agreement of Understanding with MAC LTT similar to the existing DAYCO agreement dated June 9, 2014, but with a provision providing for the recovery of tax benefits if the investment and job expectations set forth in MAC LTT's application for the transfer are not met. Alternatively, if the Michigan State Tax

Commission so requires, the City Manager may execute an assignment of the existing DAYCO agreement.

4. Any and all resolutions that are in conflict with this Resolution are repealed to the extent necessary to give this Resolution full force and effect.

AYES: Commissioners Alsager, Cyman, Joseph, Perschbacher, Ronan & Tolas

NAYS: None

ABSENT: Commissioner Gillis

Motion carried.

Moved by Commissioner Tolas and seconded by Commissioner Cyman to authorize the Mayor and Clerk to sign a three-year agreement with Infosend, Inc. of Downers Grove, Illinois, for bill data processing, printing and mailing services as presented.

AYES: Commissioners Alsager, Cyman, Joseph, Perschbacher, Ronan & Tolas

NAYS: None

ABSENT: Commissioner Gillis

Motion carried.

Moved by Vice Mayor Perschbacher and seconded by Commissioner Ronan to approve the employment agreement for City Manager position with Aaron Desentz as presented.

AYES: Commissioners Alsager, Cyman, Joseph, Perschbacher, Ronan & Tolas

NAYS: None

ABSENT: Commissioner Gillis

Motion carried.

Moved by Commissioner Tolas and seconded by Commissioner Alsager to approve the amended Outdoor Dining Policy as presented.

AYES: Commissioners Alsager, Cyman, Joseph, Perschbacher, Ronan & Tolas

NAYS: None

ABSENT: Commissioner Gillis

Motion carried.

Moved by Commissioner Tolas and seconded by Commissioner Cyman to approve the Resolution Temporarily Permitting the Approval of Permanent Outdoor Dining Areas under administrative review as presented and refer to the Planning Commission a request to look at an amendment to the zoning ordinance sometime in 2022 to incorporate this administrative review for outdoor uses into the zoning ordinance. (CC Exh 12-2021)

AYES: Commissioners Alsager, Cyman, Joseph, Perschbacher, Ronan & Tolas

NAYS: None

ABSENT: Commissioner Gillis

Motion carried.

Moved by Commissioner Tolas and seconded by Commissioner Alsager to approve a budget amendment in the amount of \$21,300 for a temporary outdoor ice rink at Island Park.

AYES: Commissioner Tolas

NAYS: Commissioners Alsager, Joseph, Cyman, Ronan & Perschbacher

ABSENT: Commissioner Gillis

Motion failed.

Moved by Vice Mayor Perschbacher and seconded by Commissioner Alsager to schedule a work session discussion on possible outdoor ice rink at Island Park in October to more fully discuss the options and provide direction to staff at that time.

AYES: Commissioners Alsager, Cyman, Joseph, Perschbacher & Ronan

NAYS: Commissioner Tolas

ABSENT: Commissioner Gillis

Motion carried.

Moved by Commissioner Alsager and seconded by Vice Mayor Perschbacher to approve closed session pursuant to subsection 8(h) of the Open Meetings Act to consider material exempt from discussion or disclosure by state or federal statute.

AYES: Commissioners Alsager, Cyman, Joseph, Perschbacher, Ronan & Tolas

NAYS: None

ABSENT: Commissioner Gillis

Motion carried.

Moved by Vice Mayor Perschbacher and seconded by Commissioner Ronan to approve closed session pursuant to subsection 8(e) of the Open Meetings Act to consider material exempt from discussion or disclosure relating to 3 Is Enough v. City Clerk, COA Case No. 358405; Isabella Circuit Court Case No. 21-017193-AW.

AYES: Commissioners Alsager, Cyman, Joseph, Perschbacher, Ronan & Tolas

NAYS: None

ABSENT: Commissioner Gillis

Motion carried.

#### Announcements on City-Related Issues and New Business

Public Safety Director Paul Lauria announced that the Mt. Pleasant Police Department and CMU Police were able to handle the fall semester start without outside support. A goal provided from the City Manager and met prior to her retirement.

Commissioner Tolas announced that the wood chipper previously traded for just over \$5,000 is now listed for sale on an auction site. Bidding has reached \$23,500 and there is about 21 hours remaining. Additionally, he commented that the City needs to consider a

legal opinion regarding the environmental issues and the issues of the prior studies and capping on the old City dump.

Vice Mayor Perschbacher announced "Say Their Name" will be held on September 18, 2021 from 5 to 7 p.m. at Island Park to honor and memorialize those that have passed from COVID. There will be art supplies available for those who wish to make signs.

Commissioner Ronan extended his appreciation to Director Lauria for the assistance provided to the CMU students. He announced that there is a meeting regarding redistricting at the County Building on September 14th at 1:00 p.m.; and that this Saturday, September 18<sup>th</sup>, there will be several bands at Broadway Central from 2 to 7 p.m.

Mayor Joseph suggested that the unvaccinated speak with their healthcare provider. He announced that there has been a request for a pedal trolley and mentioned that he would like to see a future work session on this topic and potentially a new ordinance introduced.

#### Public Comment on Agenda and Non-Agenda Items

James McBryde, CEO of MMDC, thanked the Commission for supporting the IFT Transfer for MAC LTT.

Caleb Cary, 910 Chippewa St., encouraged voters to vote yes on the November ballot proposal regarding marijuana.

The Commission recessed at 8:39 p.m. and went into closed session at 8:47 p.m. A separate set of minutes was taken for the closed session.

The Commission recessed at 8:53 p.m. and returned to open session at 9:58 p.m.

Moved by Vice Mayor Perschbacher and seconded by Commissioner Cyman to postpone the work session discussion on report from Ad Hoc Committee regarding local businesses to a future work session.

AYES: Commissioners Alsager, Cyman, Joseph, Perschbacher, Ronan & Tolas

NAYS: None

ABSENT: Commissioner Gillis

Motion carried.

Mayor Joseph adjourned the meeting without objection at 10:02 p.m.

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William L. Joseph, Mayor


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Heather Bouck, City Clerk



COMMISSION LETTER #184-21  
MEETING DATE: SEPTEMBER 27, 2021

TO: MAYOR AND CITY COMMISSION SEPTEMBER 22, 2021

FROM: NANCY RIDLEY, CITY MANAGER 

SUBJECT: PUBLIC HEARING ON INDUSTRIAL PRETREATMENT PROGRAM (IPP) AND  
SEWER ORDINANCE AMENDMENTS AND CONSIDER APPROVAL OF THE  
SAME

Attached are the materials from the August 23 City Commission agenda packet when the public hearing for this matter was set.

As previously mentioned, the Industrial Pretreatment Program (IPP) applies to non-domestic users of the sanitary sewer system and is put in place to provide the required regulation and monitoring of the non-domestic users through the issuance of permits and monitoring.

After holding the public hearing, we recommend the City Commission approve the Industrial Pretreatment Program and the amended sewer use ordinance amendments as presented.

Recommended Motion:

Move to approve the Industrial Pretreatment Program and sewer use ordinance amendments to Chapter 51 as presented.

a. Consider resolution to set fees related to the Industrial Pretreatment Program.

Based on the Industrial Pretreatment Program ordinance amendments, the attached memo from Deputy DPW Director Tim Middleton recommends the appropriate fees associated with the program. It is important to note that the fees are only paid by non-domestic users who are identified through a survey process to need a permit and/or monitoring.

The proposed fees also recommend a permit for the grease/sand trap interceptors. Grease/sand trap regulations have been a requirement in the ordinance for decades and regular reporting and intermittent inspections of the interceptors have occurred and continue to take place. As part of the Industrial Pretreatment Program, the permits will make the process more streamlined and easier to track. You will note the fee recommendation includes a three-year permit fee for the grease/sand trap

interceptors, but we are recommending the fee not be implemented until in January 2023.


*Recommended Motion:*

Move to approve the resolution setting fees for the Industrial Pretreatment Program as presented.

NJR/ap

COMMISSION LETTER #164-21  
MEETING DATE: AUGUST 23, 2021

TO: MAYOR AND CITY COMMISSION AUGUST 18, 2021

FROM: NANCY RIDLEY, CITY MANAGER 

SUBJECT: RECEIPT OF AMENDMENTS TO SEWER ORDINANCE AND SET A PUBLIC HEARING FOR SEPTEMBER 27, 2021 ON THE INDUSTRIAL PRETREATMENT PROGRAM (IPP) AND THE ORDINANCE AMENDMENT

The attached memo from Deputy DPW Director Tim Middleton outlines the necessary steps to complete the required implementation of an Industrial Pretreatment Program. (IPP). As Mr. Middleton indicates, the program in compliance with the Department of Environmental Great Lakes and Energy (EGLE) requirements has been completed by Fleiss and Vanderbrink. The final step in the process is for the City to hold a public hearing on the IPP as well as consider the appropriate changes to our sewer use ordinance. City Attorney Mike Homier has drafted the required changes to the sewer use ordinance.

At this time there is only one facility within the City that may be required to adjust operations to meet the IPP requirements. Future industrial locations would be evaluated to determine if compliance is necessary based on EGLE requirements. The minor changes to the ordinance related to the grease trap inspections merely incorporate the current processes into the ordinance. Assuming the IPP is implemented and the ordinance changes are approved, we will bring a recommendation for the appropriate fee structure at a future meeting.

It is recommended the City Commission set a public hearing for September 27, 2021 on both the IPP and the sewer use ordinance amendments. This public hearing is two weeks later than what is typically scheduled for an ordinance amendment because the state requirements call for a 30-day notice of the public hearing on the IPP.

Recommended Motion:

*Move to set a public hearing for September 27, 2021 on the Industrial Pretreatment Program and the proposed sewer use ordinance amendments.*

NJR/ap

# Memorandum



TO: Nancy Ridley, City Manager

FROM: Tim Middleton, Deputy DPW Director

DATE: August 13, 2021

SUBJECT: Request to Set Public Hearing for Industrial Pretreatment Program and Sewer Use Ordinance Amendments

Request:

The City Commission is requested to set a public hearing for September 27, 2021 for the Industrial Pretreatment Program and sewer use ordinance amendments.

Reason:

On October 18, 2018, the State of Michigan's Department of Environment, Great Lakes, and Energy notified the City of the need to design and implement an Industrial Pretreatment Program (IPP) due to the presence of a categorically regulated facility within the City of Mt. Pleasant. In 2019, a contract with Fleis and Vandenbrink was awarded to complete the necessary testing and research, and create the IPP program. The final step in the process is a required public hearing to receive public comments concerning the proposed IPP and changes to the sewer use ordinance.

The proposed IPP provides the necessary framework to control non-domestic contributions to the city's sanitary sewer collection system and water resource recovery facility. Along with developing the IPP, the sewer use ordinance has been updated with necessary changes to implement the program. The proposed IPP is available for review at the Public Works office and the updated ordinance language is attached.

Recommendation:

I recommend the City Commission set a public hearing for September 27, 2021 for the Industrial Pretreatment Program and sewer use ordinance amendments.

## Mount Pleasant, Michigan City Code

**CHAPTER 51: SEWERS**

## Section

***General Provisions***

- 51.001 Title
- 51.002 Definitions
- 51.003 Abbreviations
- 51.004 Operation, maintenance and control of system
- 51.005 Conditions of service
- 51.006 Deposit of objectionable waste prohibited
- 51.007 Discharge of untreated sewage into natural outlet
- 51.008 Privies, septic tanks and other facilities
- 51.009 Responsibility of owner to install suitable toilet facilities
- 51.009 Damaging or tampering with city equipment
- 51.011 Requirements for connection of private sanitary sewer

***Private Sewage Disposal System***

Connecting building sewer to private sewage disposal system;  
compliance

- 51.26 Maintenance of private sewage disposal facilities
- 51.27 Connecting to public sewer; abandonment of private system

***Building Sewers and Connections***

- 51.40 Separate building sewer for each building
- 51.41 Installation costs to be borne by owner
- 51.42 Building sewer specifications
- 51.43 Inspector to be notified when work ready for inspection
- 51.44 Permit required for connection; fee
- 51.45 Connection regulations

***Sewer Use Regulations***

- 51.60 Mandatory connection requirement

- 51.61 Discharge of stormwater and other unpolluted drainage
- 51.62 Prohibited discharges to public sewers
- 51.63 Grease, oil and sand interceptors
- 51.64 Right of review by city; pretreatment may be required
- 51.65 Special ~~agreements~~Alternative Limits
- 51.66 Monitoring

***Pretreatment Provisions***

- 51.80 Compliance with state and federal pretreatment regulations
- 51.81 Dilution prohibited
- 51.82 Accidental discharges; notice requirements
- 51.83 Funding of pretreatment program
- 51.84 Wastewater discharges and contribution permits

~~51.84~~51.85 Reporting Requirements

~~51.85~~51.86 Publication of ~~violations~~Significant Non-Compliance

~~51.86~~51.87 Public records

~~51.87~~51.88 Enforcement provisions

~~51.88~~51.89 ~~By-pass~~Affirmative Defenses

***Rates and Charges***

- 51.100 Charges established
- 51.101 Table of unit factors
- 51.102 Deferring charges
- 51.103 Billing procedures
- 51.104 Enforcement of charges

***Administration and Enforcement***

- 51.125 Responsibility of Director of Public Works
- 51.126 Sanitary Sewer Board of Appeals
- 51.127 Right of entry of inspectors
- 51.128 Suspension of service
- 51.129 Fiscal year, records and funds
- 51.130 Violations; civil procedures

51.9979 ~~Penalty~~Civil Penalties

[51.998 Criminal Penalties, Imprisonment](#)

[51.999 Supplemental Enforcement Action](#)

Appendix: Table of Unit Factors

**Cross-reference:**

*Municipal Utilities, see Charter Art. XII*

## GENERAL PROVISIONS

### § 51.001 TITLE.

This chapter shall be known as the City of Mount Pleasant Municipal Sewer Use Ordinance. (Ord. 622, passed 3-4-85)

### § 51.002 DEFINITIONS.

For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

**ACT** or **THE ACT**. The Federal Water Pollution Control Act, Pub. L. 92-500, also known as the Clean Water Act, being 33 USC 1251 *et seq.* as amended.

**APPROVAL AUTHORITY**. The Director of the Michigan Department of ~~Natural Resources~~ Environment, Great Lakes, and Energy or its successor state department

**ATTORNEY**. The City Attorney of the City of Mount Pleasant, Isabella County, Michigan.

**AUTHORIZED REPRESENTATIVE OF INDUSTRIAL USER**.

(1) A principal executive officer of at least the level of vice-president, if the industrial user is a corporation;

(2) A general partner or proprietor if the industrial user is a partnership or proprietorship, respectively; or

(3) A duly authorized representative of the individual designated above if such representative is responsible for the overall operation of the facilities from which the indirect discharge originates.

**AVAILABLE PUBLIC SANITARY SEWER SYSTEM**. A public sanitary sewer system located in a right-of-way, easement, highway, or public way which crosses, adjoins, abuts, or is contiguous to the realty involved and passes not more than 200 feet at the nearest point from a structure in which sanitary sewage originates.

**BEST MANAGEMENT PRACTICES (BMPs)** means schedules of activities, prohibitions of practices, maintenance procedures, and other management practices to implement the prohibitions listed in Section 51.062 (A) through (P) and 40 CFR 403.(a)(1) and (b).—BMPs include treatment requirements, operating procedures, and practices to control plant site runoff, spillage or leaks, sludge or waste disposal, or drainage from raw materials storage.

**B.O.D. (denoting Biochemical Oxygen Demand)**. The quantity of oxygen utilized in the biological oxidation of organic matter under standard laboratory procedure in five days at 20° C., expressed in milligrams per liter.

**BUILDING DRAIN**. That part of the lowest horizontal piping of a drainage system which receives the discharge soil, waste, and other drainage pipes inside the walls of the building and conveys it to the building sewer, beginning five feet outside the inner face of the building wall.

**BUILDING SEWER**. The extension from the building drain to the public sewer or other place of disposal.

**BYPASS**. The diversion of the waste stream from any or all treatment processes;



whether intentional or otherwise.

**CAPACITY CHARGE.** In addition to any other assessments, costs or levies hereunder, a charge for capacity utilization and/or reservation shall be levied for all connections to the sewer system; further and existing connections, where the use is increased, shall be charged a capacity charge based on the increased units.

**CATEGORICAL PRETREATMENT STANDARD.** Any regulation containing pollutant discharge limits promulgated by the EPA in accordance with section 307(b) and (c) of the Act (33 USC 1347) which applies to a specific category of industrial users.

**CITY.** The City of Mount Pleasant which has jurisdiction over the use and operation of the sewage treatment plant and sewage collection system.

**CLASSES OF USERS.** The division of sanitary sewer customers into classes by similar process or discharge flow characteristics, as follows:

- (1) **DOMESTIC USER.** Individual homes or dwelling units (including mobile homes, apartments, condominiums, or multi-family dwellings), or other structures, that discharge only segregated domestic wastes or wastes from sanitary conveniences.
- (2) **INDUSTRIAL USER.** Any user that is not considered a domestic user as defined above.
- (3) **SIGNIFICANT INDUSTRIAL USER.** Any industrial user that:
  - (a) Is subject to federal categorical pretreatment standards.
  - (b) Has an average daily discharge of more than 25,000 gallons of process wastewater to the POTW (excluding sanitary, non-contact cooling, and boiler blowdown wastewater):.
  - (c) Provides more than 5% of the POTW organic or hydraulic dry weather loading.
  - (d) May have an adverse effect on the POTW, is designated as such by the Superintendent on the basis that it has a reasonable potential for adversely affecting the POTW's operation, or for violating any pretreatment standard or requirement.

**COMPATIBLE POLLUTANT.** Biochemical oxygen demand, suspended solids, pH and fecal coliform bacteria, plus any additional pollutants identified in the NPDES permit if the treatment works was designed to treat such pollutants, and in fact can remove such pollutants to a substantial degree. The term "substantial degree" generally means removals in the order of 80% or greater.

**COMBINED SEWER.** A sewer receiving both surface runoff and sewage.

**DAILY MAXIMUM LIMIT.** The maximum allowable discharge limit of a pollutant during a calendar day. Where Daily Maximum Limits are expressed in units of mass, the daily discharge is the total mass discharged over the course of the day. Where Daily Maximum Limits are expressed in terms of a concentration, the daily discharge is the arithmetic average measurement of the pollutant concentration derived from all measurements taken that day.

**DEBT SERVICE CHARGE.** A charge allocated to all users for the purpose of generating revenues for retirement of outstanding bond issues, collectible via property taxes and the sewer service surcharge.

**DOMESTIC WASTES.** Normal wastes from residential living units resulting from day-to-day activities such as but not limited to dishwater, laundry water, bath water, sink water,

shower water, and toilet water.

**GARBAGE.** Solid wastes from the domestic and commercial preparation, cooking, and dispensing of food, and from the handling, storage, and sale of produce.

**INCOMPATIBLE POLLUTANT.** Any pollutant that is not a compatible pollutant, as defined in this section.

**INDIRECT DISCHARGE or DISCHARGE means the introduction of pollutants into a POTW from a non-domestic source regulated under Section 307(b), (c), or (d) of the Act.**

**INFILTRATION.** Any waters entering the system from the ground, through such means as, but not limited to, defective pipes, pipe joints, connections or manhole walls. Infiltration does not include and is distinguished from inflow.

**INFILTRATION/INFLOW.** The total quantity of water from both infiltration and inflow.

**INFLOW.** Any waters entering the system through such sources as, but not limited to, building downspouts, footing or yard drains, cooling water discharges, seepage lines from springs and swampy areas and storm drain cross connections.

**INSPECTOR.** Any person or persons authorized by the city to inspect and approve the installation of building sewers and their connection to the public sewer system.

**INTERFERENCE. A discharge that, alone or in conjunction with a discharge or discharges from other sources, causes the inhibition or disruption of the POTW treatment processes or operations which contributes to a violation of any requirement of the city's NPDES permit. The term includes prevention of sewage sludge use or disposal by the POTW in accordance with Section 405 of the Act, (33 USC 1345) or any criteria, guidelines, or regulations developed pursuant to the Solid Waste Disposal Act (SWDA), the Clean Air Act, the Toxic Substances Control Act, or more stringent state criteria (including those contained in any state sludge management plan prepared pursuant to Title IV of SWDA applicable to the method of disposal or use employed by the POTW.**

**LOCAL LIMIT. Specific discharge limits developed and enforced by the City upon industrial or commercial facilities to implement general and specific discharge prohibitions listed in 40 CFR 403.5(a)(1) and (b).**

**MAJOR CONTRIBUTION DISCHARGER.** A discharger having a flow volume of 10,000 gallons or more per average work day or containing any of the prohibited discharges in § 51.062 of this chapter.

**MANAGER.** The Manager of the City of Mount Pleasant, or his/her authorized agent or representative.

**MAXIMUM ALLOWABLE HEADWORKS LOADING (MAHL). The maximum loading of a pollutant that can be received at a POTW's headworks without causing pass through or interference.**

**MAXIMUM ALLOWABLE INDUSTRIAL LOADING (MAIL). The maximum loading of a pollutant that can be received at a POTW's headworks from all permitted industrial users and other controlled sources without causing pass through or interference.**

**MAY** is permissive, (see "SHALL")

**MONTHLY AVERAGE LIMIT.**— The highest allowable average of "daily discharges" over a calendar month, calculated as the sum of all "daily discharges" measured during a calendar month divided by the number of "daily discharges" measured during that month.

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**NATURAL OUTLET.** Any outlet into a watercourse, pond, ditch, lake or other body of surface or groundwater.

**NEW SOURCE.** ~~Any source of discharge to the sewer system that began or will begin after the effective date of the pretreatment standards applicable to that source; or any existing source that has been substantially modified so as to change the quantity or composition of its discharge.~~

(A) Any building, structure, facility, or installation from which there is (or may be) a discharge of pollutants, the construction of which commenced after the publication of proposed Pretreatment Standards under section 307(c) of the Act that will be applicable to such source if such Standards are thereafter promulgated in accordance with that section, provided that:

(1) The building, structure, facility, or installation is constructed at a site at which no other source is located; or

(2) The building, structure, facility, or installation totally replaces the process or production equipment that causes the discharge of pollutants at an Existing Source; or

(3) The production or wastewater generating processes of the building, structure, facility, or installation are substantially independent of an Existing Source at the same site. In determining whether these are substantially independent, factors such as the extent to which the new facility is engaged in the same general type of activity as the Existing Source, should be considered.

(B) Construction on a site at which an Existing Source is located results in a modification rather than a New Source if the construction does not create a new building, structure, facility, or installation meeting the criteria of Section (A) (2) or (3) above but otherwise alters, replaces, or adds to existing process or production equipment.

(C) Construction of a New Source as defined under this Paragraph has commenced if the owner or operator has:

(1) Begun, or caused to begin, as part of a continuous onsite construction program

i. any placement, assembly, or installation of facilities or equipment; or

ii. significant site preparation work including clearing, excavation, or removal of existing buildings, structures, or facilities which is necessary for the placement, assembly, or installation of new source facilities or equipment; or

(2) Entered into a binding contractual obligation for the purchase of facilities or equipment which are intended to be used in its operation within a reasonable time. Options to purchase or contracts which can be terminated or modified without substantial loss, and contracts for feasibility, engineering, and design studies do not constitute a contractual obligation under this paragraph.

**NORMAL STRENGTH SEWAGE.** A sanitary wastewater flow containing an average daily B.O.D. of not more than 300 mg/l or an average daily suspended solids concentration of not more than 350 mg/l.

**NPDES PERMIT.** The permit issued pursuant to the National Pollution Discharge Elimination System for the discharge of wastewaters into the waters of the state.

**OPERATION AND MAINTENANCE and REPLACEMENT COSTS.** All costs, direct and indirect, (other than debt service) necessary to ensure adequate wastewater treatment on a continuing basis, conform with all related federal, state and local requirements, and assure optimal long term facility management (these O & M and R costs include replacement costs).

**OPERATIONAL UPSET.** An unintentional and temporary discharge from a pretreatment facility in noncompliance with standards of a wastewater contribution permit and beyond the reasonable control of the discharger. Operational upset does not include noncompliance due to operational error, improperly designed treatment facilities, inadequate treatment facilities, lack of preventative maintenance, or careless or improper operation.

**PASS-THROUGH.** A discharge which exits the POTW into waters of the United States in quantities or concentrations which, alone or in conjunction with a discharge or discharges from other sources, is a cause of a violation of any requirement of City's NPDES permit, including an increase in the magnitude or duration of a violation.

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**PFAS.** Per- and polyfluoroalkyl substances.

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**pH.** The logarithm of the reciprocal of the concentration of hydrogen ions in grams per liter of solution.

**POLLUTANT.** Dredged spoil, solid waste, incinerator residue, filter backwash, sewage, garbage, sewage sludge, munitions, medical wastes, chemical wastes, biological materials, radioactive materials, heat, wrecked or discarded equipment, rock, sand, cellar dirt, municipal, agricultural and industrial wastes, and certain characteristics of wastewater (e.g., pH, temperature, TSS, turbidity, color, BOD, COD, toxicity, or odor).

**POTW.** Publicly owned treatment works. A "treatment works," as defined by Section 212 of the Act (33 U.S.C. Section 1292). This definition includes any devices or systems used in the collection, storage, treatment, recycling, and reclamation of sewage or industrial wastes of a liquid nature and any conveyances, which convey wastewater to a treatment plant.

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**PRETREATMENT.** The reduction of the amount of pollutants, the elimination of pollutants, or the alteration of the nature of pollutant properties in wastewater prior to, or in lieu of, introducing such pollutants into the POTW. This reduction or alteration can be obtained by physical, chemical, or biological processes; by process changes; or by other means, except by diluting the concentration of the pollutants unless allowed by an applicable pre-treatment standard. The treatment of extra-strength industrial wastewater flows in privately owned pretreatment facilities prior to discharge into the public sewer.

**PRETREATMENT STANDARDS.** Pretreatment Standards shall mean prohibited discharge standards, categorical Pretreatment Standards, and Local Limits.

**PROHIBITED DISCHARGE STANDARDS.** Absolute prohibitions against the discharge of certain substances; these prohibitions appear in Section 51.062 (A) through (P).

**PRIVATE SEWAGE DISPOSAL SYSTEMS.** Any septic tanks, lagoons, cesspools, or other facilities intended or used for the disposal of sanitary sewage other than via the public sanitary sewer.

**PROPERLY SHREDDED GARBAGE.** The wastes from the preparation, cooking, and dispensing of food that have been shredded to such a degree that all particles will be carried freely under the flow conditions normally prevailing in public sewers, with no particle greater than ½-inch in dimension.

**PROPERTY OWNER.** The person or persons having legal title to the premises according to the city's tax records and shall include in the case of a land contract sale the land contract vendee or vendees, provided that the city has been furnished with a copy of said land contract or assignment thereof.

**PUBLIC SEWER.** The main collector sewer system in which all owners of abutting properties have equal rights, and is controlled by the city.

**RESIDENTIAL EQUIVALENTS or EQUIVALENT UNIT.** The factor representing a ratio of the estimated sewage generated by each user class to that generated by the normal single-family residential user.

**REPLACEMENT.** Necessary expenditures made during the service life of the treatment works to replace equipment and plant appurtenances required to maintain the intended performance of the treatment works.

**SANITARY SEWER.** A sewer which carries sewage and to which storm, surface, and groundwaters are not intentionally admitted.

**SEWAGE.** A combination of the liquid and water carried wastes from residences, commercial buildings, institutions, and industrial establishments, (including polluted cooling water) together with such ground, surface, and storm waters as may be present. The three most common types of sewage are:

(1) **COMBINED SEWAGE.** Wastes including sanitary sewage industrial sewage, storm water, infiltration and inflow carried to the ~~wastewater treatment~~ water resource recovery facilities by a combined sewer.

(2) **INDUSTRIAL SEWAGE.** A combination of liquid and water-carried wastes, discharged from any industrial establishment, and resulting from a trade or process carried on in that establishment (this shall include the wastes from pretreatment facilities and polluted cooling water).

(3) **SANITARY SEWAGE.** The combination of liquid and water carried wastes discharged from toilet and other sanitary plumbing facilities.

**SEWAGE TREATMENT FACILITY.** Any arrangement of devices and structures used for treating sewage.

**SEWERAGE WORKS.** All facilities for collecting, pumping, treating, and disposing of sewage.

**SEWER.** A pipe or conduit for carrying sewage.

**SHALL is mandatory, (see "MAY")**

**SINGLE-FAMILY DWELLING.** A residence in which only one family resides.

**SLUG.** Any discharge of water, sewage or industrial waste which in concentration of any given constituent or in quantity of flow exceeds for any period of duration longer than 15 minutes more than five times the average 24 hours concentration or flows during normal operation.

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**Special Alternative Limits (SAL)** shall mean user-specific maximum limits for specific pollutants that may exceed the Local Limits specified in Section 51.062. SALs are developed in accordance with the POTW's IPP procedures and Section 51.065 of this Ordinance.

**STANDARD INDUSTRIAL CLASSIFICATION (SIC).** A classification pursuant to the Standard Industrial Classification Manual issued by the Executive Office of the President, Office of Management and Budget, 1972.

**STORM DRAIN or STORM SEWER.** A storm sewer which carries storm and surface water and drainage, but excludes sewage and industrial wastes, other than unpolluted cooling water.

**SURCHARGE.** The additional charge which a user discharging wastewater having strength in excess of the limits set by the city of for transmission and treatment within the sanitary sewage system will be required to pay to meet the cost of treating such excessively strong wastewater.

**SEWER SERVICE SURCHARGE.** The charge collected from all non-taxable customers for the purpose of generating that portion of debt retirement of outstanding bond issues.

**SUSPENDED SOLIDS.** Solids that either float on the surface of, or are in suspension in water, sewage, or other liquids, and which are removable by laboratory filtering.

**SYSTEM.** The complete city wastewater collection and treatment system, including all sewers, pumps, lift stations, treatment facilities or other facilities and appurtenances used or useful in the collection, transportation, treatment and disposal of domestic, commercial or industrial wastes, and all easements, rights and land for same and including all extension and improvements thereto which may hereafter be acquired or constructed.

**TABLE OF UNIT FACTORS.** That table which shall be adopted by the city and utilized to identify the various classifications of sewer users and stating as "residential equivalents" the ratio of such use of the system to that of a single-family residence.

**TREATMENT WORKS.** All facilities for collecting, pumping, treating, and disposing of sewage, as defined above.

**USER O & M & R CHARGE.** The charge levied on all users of the treatment works for the cost of the operation and maintenance including replacement, of such treatment works.

**WATERCOURSE.** A channel in which a flow of water occurs, either continuously or intermittently.

**WASTEWATER.** Water which contains, or previous to treatment has contained, pollutants such as sewage and/or industrial wastes.

**WASTEWATER CONTRIBUTION PERMIT.** As set forth in § 51.084 of this chapter. (Ord. 622, passed 3-4-85; Am. Ord. 727, passed 4-29-91)

#### **§ 51.002 ABBREVIATIONS.**

The following abbreviations shall have the following meanings:

BOD - Biochemical Oxygen Demand

CFR - Code of Federal Regulations

COD - Chemical Oxygen Demand  
EGLE – Michigan Department of Environment, Great Lakes, and Energy (formerly MDEQ)  
EPA - Environmental Protection Agency  
gpd – Gallons per day  
L - Liter  
LEL - Lower Explosive Limit  
MAHL – Maximum Allowable Headworks Loading  
MAIL – Maximum Allowable Industrial Loading  
mg - Milligrams  
mg/L - Milligrams Per Liter  
NPDES - National Pollutant Discharge Elimination System  
POTW - Publicly Owned Treatment Works, e.g., treatment plant as defined herein  
RCRA - Resource Conservation and Recovery Act  
SAL – Special Alternative Limits  
SIC - Standard Industrial Classification  
SWDA - Solid Waste Disposal Act, 42 use 6901, et seq.  
TSS - Total Suspended Solids  
USC - United States Code  
WRRF - Water Resource Recovery Facility

#### **§ 51.00~~43~~ OPERATION, MAINTENANCE AND CONTROL OF SYSTEM.**

The operation and maintenance of the system shall be under the supervision and control of the city. The city retains the exclusive right to establish, maintain, and collect rates and charges for sewage collection, treatment, transmission and debt service, and in such capacity the Commission may employ such person or persons in such capacity or capacities as it deems advisable, and may make such rules or regulations as it deems advisable and necessary to assure the efficient establishment, operation and maintenance of the system to comply with the terms of the NPDES permit and to discharge its financial obligations.

(Ord. 622, passed 3-4-85)

#### **§ 51.00~~54~~ CONDITIONS OF SERVICE.**

(A) At the time of original construction of the public sewer, the city may install at its expense that portion of the service from the main to the back of curb in street right-of-way. The city shall maintain at its expense, the public sewer. Those customers making connections at the time of original construction of the public sewer, shall install at their expense, that portion of the service from back of curb on street right-of-way to their premises. The customer shall maintain, at his/her expense, the building drain and building sewer from the main to the building.

(B) Those customers making connections subsequent to the time of original construction of the public sewer shall install at their expense that portion of the service from the main to the back of curb in street right-of-way in addition to that portion of the service from said back of curb to their premises. The customer shall maintain at his/her expense the service line from the main to the building.

(C) The city shall, in no event, be held responsible for claims made against it by reason

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of the breaking of any mains or service pipes, or by reason of any other interruption of the service caused by the breaking of machinery or stoppage for necessary repairs; and no person shall be entitled to damage nor have any portion of a payment refunded for any interruption.

(D) The premises receiving sanitary sewer service shall at all reasonable hours be subject to inspection by duly authorized personnel of the city.

(Ord. 622, passed 3-4-85)

#### **§ 51.00~~65~~ DEPOSIT OF OBJECTIONABLE WASTE PROHIBITED.**

It shall be unlawful for any person to place, deposit, or permit to be deposited upon any public or private property within the city (or any area under its jurisdiction) any human excrement, garbage, or other objectionable waste.

(Ord. 622, passed 3-4-85) Penalty, see § 51.999

#### **§ 51.00~~76~~ DISCHARGE OF UNTREATED SEWAGE INTO NATURAL OUTLET.**

It shall be unlawful to discharge to any natural outlet any sanitary sewage, industrial waste, or other polluted water except where suitable treatment has been provided in accordance with subsequent provisions of this chapter.

(Ord. 622, passed 3-4-85) Penalty, see § 51.999

#### **§ 51.00~~87~~ PRIVIES, SEPTIC TANKS AND OTHER FACILITIES.**

Except as hereinafter provided, it shall be unlawful to construct any privy, privy vault, septic tank, cesspool or other facility intended or used for the disposal of sewage or industrial waste.

(Ord. 622, passed 3-4-85) Penalty, see § 51.999

#### **§ 51.00~~98~~ RESPONSIBILITY OF OWNER TO INSTALL SUITABLE TOILET FACILITIES.**

The owner of all houses, buildings, or properties used for human occupancy, employment, recreation, or other purposes situated within the city or any other area under the jurisdiction of the city and abutting any street, alley, or right-of-way, in which, within 200 feet at the nearest point from the structure in which sewage originates, there is now located or may in the future be located a public sewer or combined sewer of the city is hereby required at his/her own expense to install suitable toilet facilities therein, and to connect such facilities directly with the proper public sewer in accordance with the provision of this ordinance when given official notice to do so, provided that such connection shall not be required to be made less than 90 days after the sewer so located is constructed and made available for connection thereto.

(Ord. 622, passed 3-4-85) Penalty, see § 51.999



**§ 51.0~~1009~~ DAMAGING OR TAMPERING WITH CITY EQUIPMENT.**

No person shall maliciously, willfully or negligently break, damage, destroy, uncover, deface or tamper with the system or any component thereof.

(Ord. 622, passed 3-4-85) Penalty, see § 51.999

**§ 51.01~~10~~ REQUIREMENTS FOR CONNECTION OF PRIVATE SANITARY SEWER.**

Before any sanitary sewer system constructed by private, as distinguished from public funding, hereinafter referred to as the "private sanitary sewer", shall be permitted to connect to the system, the owner of said system, hereinafter referred to as the developer, shall do and provide the municipality with the following:

(A) Provide the city with the developer's plans and specifications for construction, an estimate of the cost of construction, and a performance bond and deposit with the city the estimated cost of review of construction plans covering the cost of hiring a registered professional engineer to review plans and specifications, which monies shall be placed by the city in an escrow account in the name of said developer.

(B) Obtain approval of the city of the plans and specifications.

(C) Secure all necessary permits for construction.

(D) Upon commencement of construction of the private sanitary sewer, deposit with the city in the escrow account referred to in division (A) of this section a sum of not less than 10% of the cost of construction of the wastewater system improvements to cover the anticipated cost of inspection of construction and payment of connection charges.

(E) Upon completion of connection of the private sanitary sewer to the system, the performance bond, upon recommendation of the Director of Public Works and approval of the Commission, shall be released and any monies remaining in the developer's escrow account shall be returned to the developer. Any additional expenses incurred by the city in assuring the city that the private sanitary sewer is properly operating shall be deducted therefrom or charged directly to the developer, at the option of the city. An accounting of expenditures shall be made to the developer by the city.

(F) Thereafter, in accordance with the subdivision ordinance, any accepted privately constructed main collector sewer system within a publicly dedicated right-of-way, shall become a public sewer.

(Ord. 622, passed 3-4-85)

**PRIVATE SEWAGE DISPOSAL SYSTEM****§ 51.025 CONNECTING BUILDING SEWER TO PRIVATE SEWAGE DISPOSAL SYSTEM; COMPLIANCE.**

Where a public sanitary sewer is not available under the provisions of § 51.060 of this chapter, the building sewer shall be connected to a private sanitary sewer disposal system

which shall be approved by the Central Michigan District Health Department.

(Ord. 622, passed 3-4-85)

#### **§ 51.026 MAINTENANCE OF PRIVATE SEWAGE DISPOSAL FACILITIES.**

All private sanitary sewage disposal systems maintained in compliance with this chapter shall be maintained in a sanitary manner at all times at the sole expense of the owner thereof.

(Ord. 622, passed 3-4-85) Penalty, see § 51.999

#### **§ 51.027 CONNECTING TO PUBLIC SEWER; ABANDONMENT OF PRIVATE SYSTEM.**

(A) At such time as the public sanitary sewer system becomes available to premises served by a private sanitary sewage disposal system, connection to the public system shall be made in compliance with this chapter, and any septic tank cesspools, and similar private disposal facilities located thereon shall be abandoned and discontinued for sanitary sewage disposal use.

(B) All abandoned private sanitary sewage disposal systems shall be completely filled with earth, sand, gravel, concrete or other approved material. Upon the abandonment or discontinuation of use of a septic tank or privy, the sewage and sludge contents thereof shall be completely removed and disposed of by a septic tank cleaner who is duly licensed under provisions of Public Act 243 of 1951, being M.C.L.A. §§ 324.11701 *et seq.* The tank, or the pit in the instance of a privy, shall be treated with at least ten pounds of chlorinated lime or other chemical disinfectant acceptable to the Building Official. Then the tank or pit shall be completely backfilled with approved material and made safe from the hazard of collapse or entrapment.

(Ord. 622, passed 3-4-85) Penalty, see § 51.999

### **BUILDING SEWERS AND CONNECTIONS**

#### **§ 51.040 SEPARATE BUILDING SEWER FOR EACH BUILDING.**

A separate and independent building sewer (lead) shall be provided for every building; except where one building stands at the rear of another on an interior lot and no private sewer is available or can be constructed to the rear through an adjoining alley, court, yard, or driveway, the building sewer from the front building may be extended to the rear building and the whole considered as one building sewer. Other exceptions will be allowed only by special permission granted by the Manager.

(Ord. 622, passed 3-4-85) Penalty, see § 51.999

#### **§ 51.041 INSTALLATION COSTS TO BE BORNE BY OWNER.**

All costs and expenses incident to the installation of the building sewer and the connection of same to the public sewer shall be borne by the property owner.

(Ord. 622, passed 3-4-85)

#### § 51.042 BUILDING SEWER SPECIFICATIONS.

(A) All building sewers (leads) shall meet or exceed the requirements of the ordinances of the city or the requirements of this chapter, whichever shall be most stringent.

(B) Building sewers hereinafter installed shall consist of pipes and fittings of the following types and sizes:

(1) Pipe must be of sufficient diameter to carry the estimated volume of discharge. Minimum pipe size permitted is four-inch inside diameter.

(2) Pipe must be one of the following materials and cannot be mixed in the connection lines to include the fittings:

- (a) Cast iron with rubber-type gaskets or leaded joint;
- (b) Cast iron no hub pipe with neoprene stainless couplings;
- (c) Ductile iron with rubber-type gaskets, slip joint or mechanical joint;
- (d) Vitrified clay tile with ASTM C425 joints;
- (e) Reinforced concrete with ASTM C443 joints;
- (f) PVC plastic, Schedule 40 or better;

(3) No tees, double tees, or crosses, or double hub pipes shall be permitted;

(4) Old building sewers or portions thereof may be used in connection with new buildings only when they are found on examination and tested by the Inspector to meet all requirements of this chapter; and

(5) All changes in grades or direction shall be made with appropriate fittings.

(C) Clean-outs shall be installed every 100 feet of straight run and at each 90-degree direction change, and all clean-outs shall be plugged.

(D) All lines shall be laid at a minimum slope of  $\frac{1}{8}$ -inch per foot grade and a maximum slope of  $\frac{1}{2}$ -inch per foot grade for four-inch lines and at a minimum of  $\frac{1}{8}$ -inch per foot grade and a maximum  $\frac{1}{2}$ -inch per foot grade for six-inch lines.

(E) The method to be used in excavating, placing of pipe, jointing, testing, and backfilling the trench, shall conform to the requirements of the Plumbing Code Rules (Part 7) issued by the Michigan Department of Labor Construction Code Commission and the regulations of the city where applicable.

(F) All joints and connections shall be gas tight and shall conform to the requirements of the current building and plumbing codes.

(G) Whenever possible, the building sewer shall be brought to the building at an elevation below the basement floor. No building sewer shall be laid parallel to or within three feet of any bearing wall, which might thereby be weakened. The depth shall be sufficient to afford protection from frost. All excavations required for the installation of a building sewer shall be open trench work unless otherwise approved by the Inspector. Pipe laying and backfill shall be performed in accordance with current ASTM Specifications except that no backfill shall be placed until the work has been inspected by the Inspector or his/her

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representative.

(H) In all buildings in which any building drain is too low to permit gravity flow to the public sewer, sanitary sewage carried by such drain shall be lifted by an approved pumping system and discharged to the building sewer.

(I) All excavations for building sewer installation and connection shall be adequately guarded by barricades and lighting so as to protect the public from hazards. Streets, sidewalks, alleys, parkways and other public property disturbed in the course of the installation and connection work shall be restored in the manner set forth in Chapter 99 of this code.

(J) The connection of the building sewer into the public sewer shall be made at the "Y" branch designated for that property, if such branch is available at a suitable location. Any connection not made at the designated "Y" branch in the main sewer shall be made only as directed by the Inspector and approved by the Manager. All taps directly into the main require the use of a boring machine.

(Ord. 622, passed 3-4-85) Penalty, see § 51.999

#### **§ 51.043 INSPECTOR TO BE NOTIFIED WHEN WORK READY FOR INSPECTION.**

The applicant for the building sewer shall notify the Inspector when the building sewer is ready for inspection and connection to the public sewer. The connection shall be made under the supervision of the Inspector or his/her representative.

(Ord. 622, passed 3-4-85)

#### **§ 51.044 PERMIT REQUIRED FOR CONNECTION; FEE.**

(A) No unauthorized person shall uncover, make any connections with or opening into, use, alter, or disturb any public sewer or appurtenances thereof without first obtaining a written permit from the city. Before a permit may be issued, any person other than utility companies doing excavation work in any city street or alley shall provide the city with a surety bond in the amount of \$1,000 per job or \$5,000 per year guaranteeing that the contractor will complete the work in accordance with all ordinances and the plans and specifications as approved by the Director of Public Works. This bond shall state that the persons will indemnify and save harmless the city and the owner of the premises against all damages, costs, expenses, outlays, and claims of every nature and kind arising out of unskillfulness or negligence on his/her part in connection with plumbing or excavating for plumbing as prescribed in this chapter. Such bond shall remain in force and must be executed for a period of one year except that on such expiration it shall remain in force as to all penalty claims, and demands that may have accrued thereunder prior to such expiration.

(B) The fee, if any, for the connection permit shall be an amount established by resolution of the Commission.

(C) The person applying for a connection permit will receive one copy of the permit; one copy will be retained by the issuing City Department; one copy will go to the City Treasurer; one copy will be retained by the Inspector. The copy retained by the Inspector shall be returned to the issuing department with a sketch of the actual installation on the

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back showing all dimensions, directions, and other pertinent information concerning the installation. The copy with the sketch shall bear the signature of the Inspector and the date the inspection was made.

(Ord. 622, passed 3-4-85)

#### **§ 51.045 CONNECTION REGULATIONS.**

(A) No connection to the system will be permitted unless there is capacity available in all downstream sewers, lift stations, force mains, and the sewage treatment plant, including capacity for treatment of B.O.D. and suspended solids.

(B) All connections to the system will be made by a licensed contractor or plumber provided, however, that a property owner may make his/her own installation and connection in accordance with the requirements of this chapter and law so long as he/she has secured a connection permit. This does not allow a property owner to hire an unlicensed contractor to do his/her work.

(C) All licensed contractors and plumbers making connections to the systems shall file with the city, a copy of their liability insurance prior to performing any connections to the system meeting city requirements.

(D) No person shall connect roof downspouts, foundation drains, area way drains, or any sources of surface or ground water to a building sewer which in turn is connected to the system.

(E) No building sewer shall be covered until after it has been inspected and approved by authorized personnel of the city or its designee. No building sewer shall be used until final approval after the trench is backfilled; an air test may be required at the owner's expense.

(Ord. 622, passed 3-4-85) Penalty, see § 51.999

### **SEWER USE REGULATIONS**

#### **§ 51.060 MANDATORY CONNECTION REQUIREMENT.**

(A) *Mandatory connection requirement.* Each and every owner of property on which is located a structure in which sanitary sewage originates, shall, at his/her own expense, install suitable toilet facilities in said structure, and shall cause such facilities to be connected to the available public sanitary sewer system.

(B) *Connection procedure.*

(1) Such connection shall be completed promptly but in no case later than 90 days from the date of the occurrence of the last of the following events:

(a) Publication of a notice by the City Clerk of the availability of the public sanitary sewer system in a newspaper of general circulation within the city, and the mailing of written notice indicating the availability of the public sanitary sewer to the owner or any one of the owners in the case of co-ownership of the property in question.

(b) Modification of a structure so as to become a structure where sanitary

sewage originates.

(c) Improvement of land with building or structures from which sanitary sewage originates.

(2) If the owner of property on which is located a structure in which sanitary sewage originates does not complete connection to an available sanitary sewer within the 90-day period described in division (1) above, the City Clerk shall notify said person by written notice that connection to the system is required forthwith. The giving of said notice shall be made by first class mail to the owner of the property on which the structure is located and by posting such notice on the property. Notice shall provide the owner with the approximate location of the public sanitary sewer system which is available for connection of the structure involved and shall advise the owner of the requirements and the enforcement provisions of this chapter and M.C.L.A. §§ 333.12751 through 333.12758, as amended.

(3) *Adverse weather exception for late connection.* In the event the property owner is unable to connect to the system within the time prescribed by this chapter due to or on account of inclement or adverse weather conditions, said property owner may appeal to the Sanitary Sewer Board of Appeals established pursuant to § 51.126(A) of this chapter to allow said person additional time in which to connect without penalty and without civil and criminal proceedings being initiated against him/her. The foregoing notwithstanding, this appeal shall be made in writing within ten days of notice of sanitary sewer availability as hereinbefore set forth.

(C) *Enforcement of mandatory connection requirements - penalties for late connection.* Failure or refusal to connect to the system within the time prescribed herein shall result in the property being charged a penalty of \$100 for each single-family residential unit multiplied by the number of units and/or multiplying factors as established by the Table of Residential Equivalents. Each day that a violation of this chapter shall continue shall be construed to constitute a separate offense. Civil and/or criminal proceedings to compel connection are established under § 51.130.

(Ord. 622, passed 3-4-85) Penalty, see § 51.999

#### **§ 51.061 DISCHARGE OF STORMWATER AND OTHER UNPOLLUTED DRAINAGE.**

(A) No person shall discharge or cause to be discharged any storm water, surface water, ground water, or roof water to any sanitary sewer.

(B) Storm water, ground water and all other unpolluted drainage shall be discharged into storm drains or to a natural outlet approved by the city.

(C) Industrial cooling water which is unpolluted and not contaminated with oil, algaecides or other pollutants, or unpolluted process waters may be discharged, upon application to and approval of the city, to a storm drain or natural outlet.

(D) Industrial cooling water containing only such pollutants as insoluble oils or grease or other suspended solids shall be pretreated for removal of the pollutants and then discharged to the storm water.

(Ord. 622, passed 3-4-85) Penalty, see § 51.999

#### **§ 51.062 PROHIBITED DISCHARGES TO PUBLIC SEWERS.**

The following are prohibited discharges:

(A) Any waste with a closed cup flash point of less than 140° F. or any liquids, solids, gases, vapors, or fumes, which by reason of their nature or quantity are, or may be, sufficient either alone or by interaction with other substances to cause fire or explosion or be injurious in any other way to the POTW, the operation of the POTW, or the employees of the POTW. Prohibited materials include but are not limited to, gasoline, kerosene, naphtha, benzene, toluene, xylene, ethers, alcohols, ketones, aldehydes, peroxides, chlorates, perchlorates, bromates, carbides, hydrides, and sulfides.

(B) Any waters or wastes having a pH lower than 6.0 or higher than 9.0 or having any other corrosive properties capable of causing damage or hazard to structures, equipment and personnel of the wastewater system.

(C) Any ashes, cinders, sand, mud, straw, metal shavings, glass, rags, feathers, tar, plastics, woods, paunch manure or any other solid or viscous substance capable of causing obstruction to flow in sewers or other interference with the proper operation of the sewage works.

(D) Any water or waste which may contain more than 100 milligrams per liter, by weight, of fat, oil or grease.

(E) Any garbage with particle size of ½-inch in any dimension.

~~(F)~~ The minimum temperature of the waste shall not be less than 32° F. at the point of discharge. The maximum temperature of the waste shall not be greater than 150° F. at the point

~~(F)~~ of discharge and shall not cause a wastewater temperature in excess of 104° F. at the entrance to the treatment facility, whichever is more restrictive, unless written authorization is received from the city.

(G) Any noxious or malodorous liquids, gases, or solids which either singly or by interaction with other wastes are sufficient to create a public nuisance or hazard to life or are sufficient to prevent entry into the sewers for maintenance and repair.

(H) Any wastewater with objectionable color not removed in the treatment process, such as, but not limited to, dye wastes and vegetable tanning solutions.

~~(I)~~ Radioactive wastes or isotopes of such half-life or concentration which may exceed limits established by applicable state and federal regulations shall not be allowed.

~~(J)~~ Any waste that is considered hazardous under RCRA regulations unless specifically exempted through a user contribution permit.

~~(K)~~ Any trucked or hauled waste except at specific locations that have been approved by the superintendent of the POTW.

~~(L)~~ Any trucked or hauled waste that would be considered a prohibited discharge under divisions (A) through (N) of this section.

~~—~~ Any trucked or hauled waste that has not been approved by the superintendent of the POTW.

~~(N)~~ Any wastewater which causes a hazard to human life or creates a public nuisance.

~~(O)~~ Any pollutants, including oxygen demanding pollutants (B.O.D., and the like) released at a flow rate and/or pollutant concentration which a user knows or has reason to

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know will cause interference to the POTW. In no case shall a slug load have a flow rate or contain quantities of pollutants that exceed for any period of time longer than 15 minutes, more than five times the average 24-hour concentration, quantities, or flow during normal operation.

~~(K)~~(P) (1) –Any waters or wastes containing compatible or toxic pollutants, which singly or by interaction with other pollutants, exceed limitations established by the city for the following reasons:

- (a) To prevent treatment process pass through of pollutants which violate water quality standards of the receiving stream.
- (b) To prevent injury or inhabitation of the treatment process or sludge handling facilities.
- (c) To prevent contamination of the wastewater sludge and interference with the sludge disposal process.
- (d) To comply with Federal EPA Categorical Pretreatment Standards.

(2) –Toxic pollutants shall include, but are not limited to, any substance identified on the Federal EPA Priority Pollutant and State of Michigan Critical Materials List. Methods used by the city to establish limitations shall be in accordance with the latest guidance of the Michigan Department of Natural Resources. Limitations may be adjusted to reflect the presence of pollutants in the users' intake water supply in accordance with part 403.15 of the U.S. Environmental Protection Agency General Pretreatment Regulations of January 28, 1981.

~~(L)~~(Q) Any waters or wastes exceeding the following characteristics: ~~300-430~~ mg/l BOD(S), ~~350-615~~ mg/l S.S., ~~40-8~~ mg/l P, ~~36-~~ mg/L ammonia nitrogen

~~(M) Any wastewater which causes a hazard to human life or creates a public nuisance.~~

~~(R)~~ Heavy metal discharge limits exceeding the following:

~~(N)~~ —

~~0.005 mg/l — Cadmium~~

~~0.620 mg/l — Total Chromium~~

~~0.140 mg/l — Copper~~

~~0.11 mg/l — Amenable~~

~~Cyanide 0.635 mg/l~~

~~— Lead~~

~~0.210 mg/l — Nickel~~

~~1.125 mg/l — Zinc~~

<u>POLLUTANT</u>	<u>Local Limit</u>
	<u>(Daily Max) —</u>
	<u>(mg/L)</u>

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<u>Arsenic</u>	<u>0.25</u>
<u>Cadmium</u>	<u>0.57</u>
<u>Chromium, Total</u>	<u>1.28</u>
<u>Copper</u>	<u>0.59</u>
<u>Cyanide</u>	<u>0.09</u>
<u>Lead</u>	<u>6.0</u>
<u>Mercury</u>	<u>ND*</u>
<u>Molybdenum</u>	<u>2.84</u>
<u>Nickel</u>	<u>1.60</u>
<u>Selenium</u>	<u>1.49</u>
<u>Silver</u>	<u>0.89</u>
<u>Zinc</u>	<u>0.4</u>

\*Non-Detectable is defined as at or below the quantification level applicable under 40 CFR Part 136 as determined by the City ~~WWTPWRRF~~ Superintendent. Mercury sampling procedures, preservation and handling, and analytical protocol for compliance monitoring of a user's discharge shall be in accordance with the applicable US EPA method as determined by the Superintendent. The quantification levels shall be 0.2 µg/L or 0.5 ng/L, depending on the method required by the Superintendent, unless higher levels are approved by the Superintendent because of sample matrix interference. Any discharge of mercury at or above the required level of quantification is a specific violation of this Chapter.

~~(O)(N) Any waste that is considered hazardous under RCRA regulations unless specifically exempted through a user contribution permit.~~

~~(P)(N) Any trucked or hauled waste except at specific locations that have been approved by the superintendent of the POTW.~~

~~(Q)(N) Any trucked or hauled waste that would be considered a prohibited discharge under divisions (A) through (N) of this section.~~

~~(R)(N) Any trucked or hauled waste that has not been approved by the superintendent of the POTW.~~

(Ord. 622, passed 3-4-85) Penalty, see § 51.99~~79~~

#### § 51.063 GREASE, OIL AND SAND INTERCEPTORS.

(A) Grease, oil and sand interceptors (traps) or any other method approved by the city shall be provided at the expense of the property owner when liquid wastes contain grease in excessive amounts, or other harmful ingredients. An interceptor shall be required for every food service establishment (restaurant and fast food outlets), automotive repair shop or garage, car wash, or any other type of establishment or use as determined necessary by the WWTPRRF Superintendent. ~~except An interceptor that such interceptors~~ shall not be required for single-family and multi-family dwelling units. All interceptors shall be of a type and capacity approved by the city and shall be located as to be readily and easily

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accessible for cleaning and inspection. Grease, oil and sand interceptors shall be constructed of impervious materials capable of withstanding abrupt and extreme changes in temperature. They shall be of substantial construction, watertight and equipped with easily removable covers which when bolted into place shall be gastight and watertight.

(B) Where installed, all grease, oil and sand interceptors (traps) or any other method approved by the city shall be maintained by the owner, at his/her expense, in continuously efficient operation at all times.

(Ord. 622, passed 3-4-85) Penalty, see § 51.99~~7~~<sup>9</sup>

#### **§ 51.064 RIGHT OF REVIEW BY CITY; PRETREATMENT MAY BE REQUIRED.**

(A) *Right of review by city.* Admission into the public sewers of wastewaters containing any prohibited discharges in § 51.062 or having an average daily flow rate of 10,000 gallons or more shall be subject to review by the city. All proposed discharges to the sanitary sewers shall be reviewed prior to connection. The discharge of an existing user shall be subject to review if a change in the contribution is anticipated or at the request of the city to demonstrate continued compliance with ordinance requirements. In support of this review, existing or potential users of the sewers shall provide all information necessary to complete the review. This information shall include, but is not limited to, the following:

(1) File a written statement setting forth the nature of the enterprise, the source and amount of water used, the amount of water to be discharged with its present or expected bacterial, physical, chemical, radioactive, or other pertinent characteristics of the wastes.

(2) Provide a report on raw materials entering the process or support system, intermediate materials, final product, and waste by-products as those factors may affect waste control.

(3) Provide a plan map of the building, works, or complex, with each outfall to the surface waters, sanitary sewer, storm sewers, natural watercourse, or groundwaters noted, described, and the waste stream identified.

(4) Records and reports on the final disposal of specific liquids, solids, sludges, oils, solvents, radioactive materials, and other wastes.

(5) In the case of existing discharges, sampling and test reports as may be required by the city.

(B) *Right to exclude or require pretreatment.* On direction of the city, an entity may be required to remove, exclude, or require pretreatment of any waste in whole or in part for any reasons deemed to be in the city's interest. Where preliminary treatment facilities are provided for any waters or wastes, they shall be maintained in satisfactory and effective operation at no expense to the city and shall be designed and operated to assure that wastewaters discharged meet the characteristics set forth in § 51.062. A wastewater contribution permit may be required for any discharge as provided in §§ 51.080 through 51.088.

(Ord. 622, passed 3-4-85)

#### **§ 51.065 ~~SPECIAL AGREEMENTS.~~ SPECIAL ALTERNATIVE LIMITS (SAL)**

No provision of this chapter shall be construed as preventing any special agreement or arrangement between the city and any user whereby sewage or wastes of unusual strength or character may be accepted by the sewage system for treatment, subject to the payment by such user of such additional charges as may be reasonable. However, federal and state prohibited discharge standards can never be waived. ~~If the waters or wastes discharged by an industry exhibit any of the characteristics identified in § 51.062 at anytime, the city may:~~

- ~~(A) Reject the wastes;~~
  - ~~(B) Require pretreatment to the level defined as "normal strength sewage";~~
  - ~~(C) Require pretreatment to an acceptable level for discharge to the public sewers;~~
- and

~~(D) Require control over the quantities and rates of discharge. (Ord. 622, passed 3-4-85)~~

Where authorized by the ~~WWTPWRRF~~ Superintendent, Special Alternative Limit agreements shall be made such that the allocation to all industrial users in the City service area does not exceed the calculated Maximum Allowable Industrial Loading (MAIL) for any parameter and such that the allocation to all sewer users does not exceed the calculated Maximum Allowable Headworks Loading (MAHL) for any parameter summarized in this section.

(B) A non-domestic user may, at the time of application for a wastewater discharge permit, or by a special alternative limit application, request that permitted discharge limits be increased from the Standard Local Limits listed in Section 51.062. Such special alternative limits shall be expressed as total daily pounds of pollutant discharged. Special Alternative Limits (SALs) shall be developed in accordance with the procedure for Special Alternative Limits allocation as outlined in the Industrial Pretreatment Program manual for the City and approved by EGLE. The City's rules and regulations shall be available for inspection at 1301 N. Franklin St., Mt. Pleasant, MI 48858.

(C) The City reserves the right to reduce or deny special alternative limits if total pollutant discharges near or reach the MAHLs set forth in the table in this section. The City reserves the right to amend the MAHLs set forth in this section at its discretion. The Special Alternative Limit must not result in the POTW (including the collection system) receiving pollutants in excess of its ability to convey or treat.

(D) A user which requests a Special Alternative Limit through the permit application process must sign a written acknowledgment whereby the user consents to comply with all terms and conditions which may be imposed by the City. Such acknowledgment shall be in a form provided by the City, and must be executed by an authorized representative before any Special Alternative Limit is effective.

(E) In addition, the City reserves the right to institute a review of any previously permitted Special Alternative Limits at any time, pursuant to which the City, in its discretion, upon notice and the opportunity for hearing, may reduce or eliminate a user's previously permitted to approved Special Alternative Limit .

(F) Any discharge in excess of the amount permitted by the Special Alternative Limit is prohibited and is therefore a violation of this Section and the user's wastewater discharge permit.

(G) The EGLE approved (2020) MAHL and MAILs for parameters that may be considered for SALs are as follows:

Parameter	MAHL (lb/day)	MAIL (lb/day)
BOD <sub>5</sub>	5,764	645

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<u>TSS</u>	<u>5,725</u>	<u>924</u>
<u>Phosphorus</u>	<u>114</u>	<u>13</u>
<u>Ammonia (as N)</u>	<u>918</u>	<u>54</u>

~~(D)~~—MAHL and MAIL values will be re-evaluated periodically as required by federal and state IPP regulations.

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#### **§ 51.066 MONITORING.**

(A) When required by the city to demonstrate compliance with this chapter, the owner of any property serviced by a building sewer shall install a suitable control manhole together with sampling equipment, flow meters, and other appurtenances as necessary in the building sewer to facilitate monitoring the control manhole shall be constructed in accordance with plans approved by the ~~Manager~~Superintendent. The manhole shall be installed by the owner at his/her expense, and shall be maintained by him/her so as to be safe and accessible at all times. In the event that no special manhole has been required, the control manhole shall be considered to be the nearest downstream manhole in the public sewer from the point at which the building sewer is connected.

(B) All measurements, tests and analyses of the characteristic of waters and wastes to which reference is made in this ordinance shall be determined in accordance with 40 CFR Part 136, as amended, or as required by ~~the Michigan Department of Natural Resources~~EGLE. All measurements, tests, and analyses shall be determined as the control manhole and upon suitable samples taken at said manhole. It shall be the responsibility of the industrial customer to provide flow measuring sampling equipment for each control manhole.

~~(B)~~—

~~(Ord. 622, passed 3-4-85)~~ Penalty, see § 51.9979

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### **PRETREATMENT PROVISIONS**

#### **§ 51.080 COMPLIANCE WITH STATE AND FEDERAL PRETREATMENT REGULATIONS.**

(A) *Introduction.* This subchapter sets forth uniform requirements for direct and indirect contributors into the wastewater collection and treatment system and enables the city to comply with all applicable state and federal pretreatment regulations (40 CFR Part 403).

(B) *Federal standards supersede.* Any existing or new federal categorical pretreatment standards shall immediately supersede the limitations imposed under this chapter if more stringent. In such a case, the ~~Manager~~Superintendent shall notify all affected users of the applicable reporting requirements under 40 CFR 403.12.

(C) *Modification of federal pretreatment standards.*

(1) Where the city's wastewater treatment system achieves consistent removal of

pollutants limited by federal pretreatment standards, the city may apply to the approval authority for modification of specific limits in the federal pretreatment standards. "Consistent Removal" shall mean reduction in the amount of a pollutant or alteration of the nature of the pollutant by the wastewater treatment system to a less toxic or harmless state in the effluent.

(2) The city reserves the right to establish as described in § 51.062(~~KP~~), more stringent limitations or requirements on discharges to the wastewater disposal system if deemed necessary.

(Ord. 622, passed 3-4-85; Am. Ord. 704, passed 3-12-91; Am. Ord. 727, passed 4-29-91)

#### **§ 51.081 DILUTION PROHIBITED.**

No user shall ever increase the use of process water or, in any way, attempt to dilute a discharge as a partial or complete substitute for adequate treatment to achieve compliance with the limitations contained in the federal categorical pretreatment standards, or in any other pollutant-specific limitation developed by the city or state. (Exception is made when applicable to dilution to meet the pH requirement.)

(Ord. 622, passed 3-4-85; Am. Ord. 704, passed 3-12-91; Am. Ord. 727, passed 4-29-91)  
Penalty, see § 51.99~~79~~

#### **§ 51.082 ACCIDENTAL DISCHARGES; NOTICE REQUIREMENTS.**

Each user shall provide protection from accidental discharge of prohibited materials or other substances regulated by this chapter and operational upset of pretreatment facilities. Facilities to prevent accidental discharge of prohibited materials and operational upsets shall be provided and maintained at the owner's or user's own cost and expense. Detailed plans showing facilities and operating procedures to provide this protection shall be submitted to the city for review, and shall be approved by the city before construction of the facility. All existing users shall complete such a plan by 180 days after the effective date of this chapter. No user who commences contribution to the POTW after the effective date of this chapter shall be permitted to introduce pollutants into the system until accidental discharge and operational upset procedures have been approved by the city. Review and approval of such plans and operating procedures shall not relieve the user from the responsibility to modify the user's facility as necessary to meet the requirements of this chapter. Copies of the user's spill prevention control and countermeasure (SPCC) plan and the pollution incidence prevention plan (PIPP) shall be filed with the city.

(A) *Immediate notice.* In the case of an accidental discharge or operational upset, it is the responsibility of the user to immediately telephone and notify the POTW of the incident. The notification shall include location of discharge, type of waste, concentration and volume, and corrective actions.

(B) *Written notice.* Within five days following an accidental discharge or operational upset, the user shall submit to the Manager a detailed written report describing the cause of the discharge and the measures to be taken by the user to prevent similar future occurrences. Such notification shall not relieve the user of any expense, loss, damage, or other liability which may be incurred as a result of damage to the POTW, fish kills, or any other damage to person or property; nor shall such notification relieve the user of any fines, civil penalties, or other liability which may be imposed by this chapter or other applicable

law.

(C) *Notice to employees.* A notice shall be permanently posted on the user's bulletin board or other prominent place advising employees whom to call in the event of a dangerous discharge. Employers shall insure that all employees who may cause or suffer such a dangerous discharge to occur are advised of the emergency notification procedure.

(Ord. 622, passed 3-4-85; Am. Ord. 704, passed 3-12-91; Am. Ord. 727, passed 4-29-91)  
Penalty, see § 51.99~~79~~

### **§ 51.083 FUNDING OF PRETREATMENT PROGRAM.**

The pretreatment program shall be funded as provided by §§ 51.106 and 51.107 of this chapter. (Ord. 622, passed 3-4-85; Am. Ord. 704, passed 3-12-91; Am. Ord. 727, passed 4-29-91)

### **§ 51.084 WASTEWATER DISCHARGES AND CONTRIBUTION PERMITS.**

It shall be unlawful to discharge any wastewater to the municipal sanitary sewer collection system or other natural outlets within the jurisdiction of the city except as authorized by the city in accordance with this chapter.

(A) The discharge of all major contributing dischargers shall be subject to review by the city as provided in § 51.064 of this chapter.

(1) A wastewater contribution permit shall be obtained for any discharge from a major contributing discharger which is characterized by the city as any one of the following:

(a) A discharge with potential to cause violation of the municipal NPDES permit limitations or water quality standards of the stream receiving the effluent of the treatment works;

(b) A discharge with potential to cause interference with the treatment process or wastewater sludge disposal procedures;

(c) A discharge regulated by federal EPA categorical pretreatment standards;

(d) A discharge from any pretreatment facility;

(e) A discharge allowed under ~~a special agreement~~SAL as provided by § 51.065 of this chapter.

(f) A discharge from any "Significant Industrial User" as defined in § 51.002 of this chapter.

(2) A wastewater contribution permit shall be obtained within 180 days after the effective date of this chapter for existing major contributing dischargers required by the city to obtain a permit. All other permits shall be obtained prior to connection to the sewer system.

(B) Users required to obtain a wastewater contribution permit shall complete and file with the city, an application in the form prescribed by the city, and accompanied by a fee.

Existing users shall apply for a wastewater contribution permit within 30 days after the effective date of this chapter, and proposed new users shall apply at least 90 days prior to connecting to or contributing to the POTW. In support of the application, the user shall submit, in units and terms appropriate for evaluation, the information required in § 51.064, herein. The following information shall also be submitted:

(1) Where known, the nature and concentration of any pollutants in the discharge which are limited by any city, state, or federal pretreatment standards, and a statement regarding whether or not the pretreatment standards are being met on a consistent basis and if not, whether additional operation and maintenance (O & M) and/or additional pretreatment is required for the user to meet applicable pretreatment standards;

(2) If additional pretreatment and/or O & M will be required to meet the pretreatment standards, the shortest schedule by which the user will provide such additional pretreatment shall be submitted to the ~~Manager~~ Superintendent. The completion date in this schedule shall not be later than the compliance date established for the applicable Pretreatment Standard. The following conditions shall apply to this schedule:

(a) The schedule shall contain increments of progress in the form of dates for the commencement and completion of major events leading to the construction and operation of additional pretreatment required for the user to meet the applicable pretreatment standards (e.g., hiring an engineer, completing preliminary plans, completing final plans, executing contract for major components commencing construction, completing construction and the like).

(b) No increment referred to in division (a) above shall exceed nine months.

(c) Not later than 14 days following each date in the schedule and the final date for compliance, the user shall submit a progress report to the ~~Manager~~ Superintendent including, as a minimum, whether or not it complied with the increment of progress to be met on such date and, if not, the date on which it expects to comply with this increment of progress, the reason for delay, and the steps being taken by the user to return the construction to the schedule established. In no event shall more than nine months elapse between such progress reports to the ~~Manager~~ Superintendent.

(3) Any other information as may be deemed by the city to be necessary to evaluate the permit application.

(C) Within nine months of the promulgation of a national categorical pretreatment standard, the wastewater contribution permit of users subject to such standards shall be revised to required compliance with such standards within the time frame prescribed by such standard. Where a user, subject to a national categorical pretreatment standard, has not previously submitted an application for a wastewater contribution permit as required by division (B) above of this section, the user shall apply for a wastewater contribution permit within 180 days after the promulgation of the applicable national categorical pretreatment standard. In addition, the user with an existing wastewater contribution permit shall submit to the ~~Manager~~ Superintendent within 180 days after the promulgation of an applicable federal categorical pretreatment standard the information required by divisions (B)(1) and (2) above.

(D) Permits may contain the following:

(1) The unit charge or schedule of user charges and fees for the wastewater to be discharged to a community sewer;

- (2) Limits on the average and maximum wastewater constituents and characteristics;
- (3) Limits on average and maximum rate and time of discharge or requirements for flow regulations and equalization.
- (4) Requirements for installation and maintenance of inspection and sampling facilities;
- (5) Specifications for monitoring programs which may include sampling locations, frequency of sampling, number, types and standards of tests and reporting schedule;

(6) Compliance schedules;

(6)(7) Best Management Practices;

(7)(8) Requirements for submission of technical reports or discharge reports;

(8)(9) Requirements for maintaining and retaining records relating to wastewater discharge as specified by the city, and affording city access thereto. All records shall be retained for a minimum of three years or in the case of enforcement actions until all enforcement activities have concluded;

(9)(10) Requirements for notification of the city of any new introduction of wastewater constituents or any substantial change in the volume or character of the wastewater constituents being introduced into the wastewater treatment system;

(11) Requirements to control Slug Discharges, if determined necessary by the WWTWWRF Superintendent.

(10)(12) Requirements for notification of slug discharges;

(11)(13) Requirements placing the waste treatment facilities, process facilities, waste streams, or other potential waste problems under the specific supervision and control of persons who have been certified by an appropriate state agency as properly qualified to supervise such facilities;

(14) Other conditions as deemed appropriate by the city to ensure compliance with this chapter;

(12)(15) Statement of applicable civil and criminal penalties for violation of Pretreatment Standards and requirements, and any applicable compliance schedule. Such schedules may not extend the compliance date beyond applicable federal deadlines; and;

(13)(16) And s Shall contain at least the following: the term of the permit; a statement of non-transferability; specific discharge limitations; monitoring, sampling, recordkeeping, notification, and reporting requirements; as well as compliance schedules, and a statement of penalties.

(E) Permits shall be issued for a specified time period, not to exceed ~~three~~ five years. A permit may be issued for a period less than a year or may be stated to expire on a specific date. The user shall apply for permit reissuance a minimum of 90 days prior to the expiration of the user's existing permit. The terms and conditions of the permit may be subject to modification by the city during the term of the permit as limitations or requirements are modified, due to a change in contribution by the user, or other just cause exists. The user shall be informed of any proposed changes in his/her permit at least 30 days prior to the effective date of change. Any changes or new conditions in the permit shall include a reasonable time schedule for compliance.



(F) Wastewater contribution permits are issued to a specific user for a specific operation. A wastewater discharge permit shall not be reassigned or transferred or sold to a new owner, new user, different premises, or a new or changed operation without the approval of the city.

(G) Any user issued a wastewater discharge permit shall submit to the ~~Manager-Superintendent~~ during the month of June and December, unless required more frequently, a report indicating the nature and concentration of pollutants in the effluent and any other information the Manager deems necessary as listed in § 51.064.

(H) The ~~Manager-Superintendent~~ may impose mass limitations on users in cases where they are appropriate, in such cases, the report required by division (G) above of this section shall indicate the mass of pollutants regulated by pretreatment standards in the effluent of the user.

(I) Detailed plans showing the pretreatment facilities and operating procedures shall be submitted to the city for review, and shall be acceptable to the city before construction of the facility. The review of plans and operating procedures will in no way relieve the user from the responsibility of modifying the facility as necessary to produce an effluent acceptable to the city under the provisions of this chapter. Any subsequent changes in the pretreatment facilities or method of operation shall be reported to and be acceptable to the city prior to the user's initiation of the changes.

#### (J) Wastewater Discharge Permit Revocation

The Plant Superintendent may revoke a wastewater discharge permit for good cause, including, but not limited to, the following reasons:

(1) Failure to notify the Plant Superintendent of significant changes to the wastewater prior to the changed discharge.

(2) Failure to provide prior notification to the Plant Superintendent of changed conditions;

(3) Misrepresentations or failure to fully disclose all relevant facts in the wastewater discharge permit application;

(4) Falsifying self-monitoring reports;

(5) Tampering with monitoring equipment;

(6) Refusing to allow the Plant Superintendent timely access to the facility premises and records;

(7) Failure to meet effluent limitations;

(8) Failure to pay fines;

(9) Failure to pay sewer charges;

(10) Failure to meet compliance schedules;

(11) Failure to complete a wastewater survey or -wastewater discharge permit application;

(12) Failure to provide advance notice of the transfer of business ownership of a permitted facility; or

(13) Violation of any pre-treatment standard or requirement, or any terms of

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the wastewater discharge permit or these rules.

(K) Food establishments and other facilities required to install and maintain grease interceptors are required to obtain a ~~Grease Interceptor Permit~~. Grease Interceptor Permits may contain the following:

- (1) The unit charge or schedule of user charges and fees for the wastewater to be discharged to a community sewer;
- (2) Limits on the average and maximum wastewater constituents and characteristics;
- (3) Limits on average and maximum rate and time of discharge or requirements for flow regulations and equalization.
- (4) Requirements for installation and maintenance of inspection and sampling facilities;
- (5) Specifications for monitoring programs which may include sampling locations, frequency of sampling, number, types and standards of tests and reporting schedule;
- (6) Compliance schedules;
- (7) Requirements for submission of interceptor cleaning, pump out, and maintenance records;
- (8) Requirements for maintaining and retaining records relating to wastewater discharge as specified by the city, and affording city access thereto. All records shall be retained for a minimum of three years or in the case of enforcement actions until all enforcement activities have concluded;
- (9) Other conditions as deemed appropriate by the city to ensure compliance with this chapter;
- (10) And shall contain at least the following: the term of the permit; a statement of non-transferability; specific discharge limitations; monitoring, sampling, recordkeeping, notification, and reporting requirements; as well as compliance schedules, and a statement of penalties.

(Ord. 622, passed 3-4-85; Am. Ord. 704, passed 3-12-91; Am. Ord. 727, passed 4-29-91)

#### **§ 51.085 Reporting Requirements**

##### **(A) Baseline Monitoring Reports**

(1) Within either one hundred eighty (180) days after the effective date of a categorical pre-treatment standard, or the final administrative decision on a category determination under 40 CFR 403.6(a) (4), whichever is later, existing categorical users currently discharging to or scheduled to discharge to the POTW shall submit to the Plant Superintendent a report which contains the information listed in paragraph 2 below. At least ninety (90) days prior to commencement of their discharge, new sources, and sources that become categorical users subsequent to the promulgation of an applicable categorical standard, shall submit to the Plant Superintendent a report which contains, the method of pre-treatment it intends to use to meet applicable categorical

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standards. A new source also shall give estimates of its anticipated flow and quantity of pollutants to be discharged.

(2) Users described above shall submit the information set forth below:

(a) Identifying Information. The name and address of the facility, including the name of the operator and owner

(b) Environmental Permits. A list of any environmental control permits held by or for the facility.

(c) Description of Operations. A brief description of the nature, average rate of production, and standard industrial classifications of the operations carried out by such user. This description should include a schematic process diagram which indicates points of discharge to the POTW from the regulated processes.

(d) Flow Measurement. Information showing the measured average daily and maximum daily flow, in gallons per day, to the POTW from regulated process streams and other streams, as necessary, to allow use of the combined wastestream formula set out in 40 CFR 403.6(e).

(e) Measurement of Pollutants.

i. The categorical pre-treatment standards applicable to each regulated process.

ii. The results of sampling and analysis identifying the nature and concentration, and/or mass, where required by the standard or by the Plant Superintendent, of regulated pollutants in the discharge from each regulated process. Instantaneous, daily maximum, and long-term average concentrations, or mass, where required, shall be reported. The sample shall be representative of daily operations and shall be analyzed in accordance with procedures set out in 40 CFR.

(f) Certification. A statement, reviewed by the user's authorized representative and certified by a qualified professional, indicating whether pre-treatment standards are being met on a consistent basis, and, if not, whether additional operation and maintenance (O&M) and/or additional pre-treatment is required to meet the pre-treatment standards and requirements.

(g) Compliance Schedule. If additional pre-treatment and/or O&M will be required to meet the pre-treatment standards, the shortest schedule by which the user will provide such additional pre-treatment and/or O&M. The completion date in this schedule shall not be later than the compliance date established for the applicable pre-treatment standard. A compliance schedule pursuant to this Section must meet the requirements set out in Section 51.062 of this Chapter.

(h) Signature and Certification. All baseline monitoring reports must be signed and certified by an Authorized Representative in accordance with Section 51.002 of this Chapter.

#### (B) Compliance Schedule ~~Progress~~Progress Reports

The following conditions shall apply to the compliance schedule required by Section 51.085 (2) (g) of this Chapter.

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- (1) The schedule shall contain progress increments in the form of dates for the commencement and completion of major events leading to the construction and operation of additional pre-treatment required for the user to meet the applicable pre-treatment standards (such events include, but are not limited to, hiring an engineer, completing preliminary and final plans, executing contracts for major components, commencing and completing construction, and beginning and conducting routine operation);
- (2) No increment referred to above shall exceed nine (9) months;
- (3) The user shall submit a progress report to the Plant Superintendent no later than fourteen (14) days following each date in the schedule and the final date of compliance including, as a minimum, whether or not it complied with the increment of progress, the reason for any delay, and if appropriate, the steps being taken by the user to return to the established schedule; and
- (4) In no event shall more than nine (9) months elapse between such progress reports to the Plant Superintendent.

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(C) Reports on Compliance with Categorical Pre-treatment Standard Deadlines

- (1) Within ninety (90) days following the date for final compliance with applicable categorical pre-treatment standards, or in the case of a new source following commencement of the introduction of wastewater into the POTW, any user subject to such pre-treatment standards and requirements shall submit to the Plant Superintendent a report containing the information described in Section 51.085 (G) of this Chapter. For users subject to equivalent mass or concentration, limits established in accordance with the procedures in 40 CFR 403.6(c) 1 this report shall contain a reasonable measure of the user's long-term production rate.
- (2) For all other users subject to categorical pre-treatment standards expressed in terms of allowable pollutant discharge per unit of production (or other measure of operation), this report shall include the user's actual production during the appropriate sampling period. All compliance reports must be signed and certified by an authorized representative as defined in Section 51.002 of this Chapter.

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(D) Periodic Compliance Reports

- (1) All significant industrial users shall, at a frequency determined by the Plant Superintendent but in no case less than twice per year (in June and December), submit a report indicating the nature and concentration of pollutants in the discharge which are limited by pre-treatment standards and the measured or estimated average and maximum daily flows for the reporting period. All periodic compliance reports must be signed and certified by an authorized representative as defined in Section 51.002 of this Chapter.
- (2) All wastewater samples must be representative of the user's discharge. Wastewater monitoring and flow measurement facilities shall be properly operated, kept clean, and maintained in good working order at all times. The failure of a user to keep its monitoring facility in good working order shall not be grounds for the user to claim that the sample results are

unrepresentative of its discharge.

- (3) If a user subject to the reporting requirement in this section monitors any pollutant more frequently than required by the Plant Superintendent, the results of this monitoring shall be included in the report.

**(E) Reports of ~~Changed~~Changed Conditions**

Each user must notify the Plant Superintendent of any planned significant changes to the user's operations or system, which might alter the nature, quality, or volume of its wastewater at least ten (10) days before the change.

- (1) The Plant Superintendent may require the user to submit such information as may be deemed necessary to evaluate the changed condition, including the submission of a wastewater discharge permit application as required by this Chapter.
- (2) The Plant Superintendent may issue a wastewater discharge permit under Section 51.084 of this Chapter or modify an existing wastewater discharge permit in response to changed conditions or anticipated changed conditions.
- (3) For purposes of this requirement, significant changes include, but are not limited to, flow increases of twenty percent (20%) or greater, and the discharge of any previously unreported pollutants.

**(F) Reports of Potential Problems**

- (1) In the case of any discharge, including, but not limited to, accidental discharges, discharges of a non-routine, episodic nature, a non-customary batch discharge, or a slug load, that may cause potential problems for the POTW, the user shall immediately telephone and notify the Plant Superintendent of the incident. This notification shall include the location of the discharge, type of waste, concentration and volume, if known, and corrective actions taken by the user.
- (2) Within five (5) days following such discharge, the user shall, unless waived by the Plant Superintendent, submit a detailed written report describing the causes of the discharge and the measures to be taken by the user to prevent similar future occurrences. Such notification shall not relieve the user of any expense, loss, damage, or other liability which may be incurred as a result of damage to the POTW, natural resources, or any other damage to person, or property; nor shall such notification relieve the user of any fines, penalties, or other liability which may be imposed pursuant to this Chapter.

**(G) Reports from Un-permitted Users**

All users not required to obtain a wastewater discharge permit shall provide appropriate reports to the Plant Superintendent as he may require.

**(H) Notice of Violation/Repeat Sampling and Reporting**

If sampling performed by a user indicates a violation, the user must notify the Plant Superintendent within twenty-four (24) hours of becoming aware of the violation. The user shall also repeat the sampling and analysis and submit the results of the repeat analysis to

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the Plant Superintendent within thirty (30) days after becoming aware of the violation. The user is not required to resample if the Plant Superintendent monitors at the user's facility at least once a month, or if the Plant Superintendent samples between the user's initial sampling and when the user receives the results of this sampling.

(l) Notification of the Discharge of Hazardous Waste

- (1) Any user who commences the discharge of hazardous waste shall notify the POTW, the EPA Regional Waste Management Division Director, and EGLE, in writing, of any discharge into the POTW of a substance which, if otherwise disposed of, would be hazardous waste under 40 CFR Part 261. Such notification must include the name of the hazardous waste as set forth in 40 CFR Part 261, the EPA hazardous waste number, and the type of discharge (continuous, batch, or other). If the user discharges more than one hundred (100) kilograms of such waste per calendar month to the POTW, the notification also shall contain the following information to the extent such information is known and readily available to the user: an identification of the hazardous constituents contained in the wastes, an estimation of the mass and concentration of such constituents in the wastestream discharged during that calendar month, and an estimation of the mass of constituents in the wastestream expected to be discharged during the following twelve (12) months. All notifications must take place no later than one hundred and eighty (180) days after the discharge commences. Any notification under this paragraph need be submitted only once for each hazardous waste discharged. However, notifications of changed conditions must be submitted under Section 51.085 (E) of this chapter. The notification requirement in this section does not apply to pollutants already reported by users subject to categorical pre-treatment standards under the self-monitoring requirements required by wastewater discharge permits.
- (2) Dischargers are exempt from the requirements of paragraph 51.085 (l) (1), above, during a calendar month in which they discharge no more than fifteen (15) kilograms of hazardous wastes, unless the wastes are acute hazardous wastes as specified in 40 CFR 261.30(d) and 261.33(e). Discharge of more than fifteen (15) kilograms of non-acute hazardous wastes in a calendar month, or of any quantity of acute hazardous wastes as specified in 40 CFR 261.30(d) and 261.33(e), requires a one-time notification. Subsequent months during which the user discharges more than such quantities of any hazardous waste do not require additional notification.
- (3) In the case of any new regulations under Section 3001 of RCRA identifying additional characteristics of hazardous waste or listing any additional substance as a hazardous waste, the user must notify the Plant Superintendent, the EPA Regional Waste Management Waste Division Director, and State hazardous waste authorities of the discharge of such substance within ninety (90) days of the effective date of such regulations.
- (4) In the case of any notification made under this section, the user shall certify that it has a program in place to reduce the volume and toxicity of hazardous wastes generated to the degree it has determined to be economically practical.
- (5) This provision does not create a right to discharge any substance not

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otherwise permitted to be discharged by this chapter, a permit issued thereunder, or any applicable Federal or State law.

(J) Analytical Requirements

All pollutant analyses, including sampling techniques, to be submitted as part of a wastewater discharge permit application or report shall be performed in accordance with the techniques prescribed in 40 CFR Part 136, unless otherwise specified in an applicable categorical pre-treatment standard. If 40 CFR Part 136 does not contain sampling or analytical techniques for the pollutant in question, sampling and analyses must be performed in accordance with procedures approved by EPA.

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(K) Sample Collection

(1) Except as indicated in Section 51.085 (K) (2), below, the user must collect wastewater samples using flow proportional composite collection techniques. In the event flow proportional sampling is infeasible, the Plant Superintendent may authorize the use of time proportional sampling or a minimum of four (4) grab samples where the user demonstrates that this will provide a representative sample of the effluent being discharged. In addition, grab samples may be required to show compliance with instantaneous discharge limits.

(2) Samples for oil and grease, temperature, pH, cyanide, phenols, sulfides, PFAS, and volatile organic compounds must be obtained using grab collection techniques.

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(L) Timing

Written reports will be deemed to have been submitted on the date postmarked. For reports, which are not mailed, postage prepaid, into a mail facility serviced by the United States Postal Service, the date of receipt of the report shall govern.

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(M) Record Keeping

Users subject to the reporting requirements of this chapter shall retain, and make available for inspection and copying, all records of information obtained pursuant to any monitoring activities required by this chapter, including documentation associated with Best Management Practices, and any additional records of information obtained pursuant to monitoring activities undertaken by the user independent of such requirements. Records shall include the date, exact place, method, and time of sampling, and the name of the persons taking the samples; the dates analyses were performed; who performed the analyses; the analytical techniques or methods used; and the results of such analyses. These records shall remain available for a period of at least three (3) years. This period shall be automatically extended for the duration of any litigation concerning the user or the City, or where the user has been specifically notified of a longer retention period by the Plant Superintendent.

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**§ 51.0865 PUBLICATION OF VIOLATIONSUSERS IN SIGNIFICANT NONCOMPLIANCE.**

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The city shall annually publish in the newspaper a list of the users which, during the



previous 12 months, were significantly violating applicable pretreatment standards or other pretreatment requirements. The notification shall also summarize any enforcement actions taken against the user(s) during the same 12 months. For purposes of this paragraph, a significant violation is a violation which:

- (A) Remains uncorrected for 45 days after notification of noncompliance.
  - (B) Is part of a pattern of non-compliance over a 12-month period.
  - (C) Involves a failure to accurately report non-compliance.
  - (D) Has endangered health or property, caused any interference or adverse effects to the POTW, or resulted in the city exercising its right to suspend service as pursuant to § 51.128, or § 51.087.
  - (E) Involved the failure of the user to meet the requirements of its permit.
- (Ord. 622, passed 3-4-85; Am. Ord. 704, passed 3-12-91; Am. Ord. 727, passed 4-29-91)

(A) Significant Non-Compliance.— The Plant Superintendent will provide at least annual public notification, in the area's largest newspaper, a list of significant industrial or non-domestic users which, during the previous 12 months, were in significant non-compliance of applicable Pretreatment Standards or other pre-treatment requirements and violations of this Ordinance.— A significant non-compliance is a violation which meets one or more of the following criteria:

- (1) Chronic violations of wastewater discharge limits, defined here as those in which 66 percent or more of all of the measurements taken during a six month period exceed, by any magnitude, the daily maximum limit or the average limit for the same pollutant parameter;
- (2) Technical Review Criteria (TRC) violations, defined as those in which 33 percent or more of all of the measurements for each pollutant parameter taken during a six month period equal or exceed the product of the daily maximum limit or the average limit multiplied by the applicable TRC. The TRC equals 1.4 for BOD, TSS, fats, oil and grease and 1.2 for all other pollutants except pH;
- (3) Any other discharge violation that the Superintendent believes has caused, alone or in combination with other discharges, interference or pass through, including endangering the health of City personnel or the general public;
- (4) Any discharge of a pollutant that has caused imminent the public or to the environment or has resulted in the Plant Superintendent to the exercise of its emergency authority to halt or prevent such a discharge;
- (5) Failure to meet, within 90 days of the schedule date, a compliance schedule milestone contained in a wastewater discharge permit or enforcement order for starting construction, completing construction, or attaining final compliance;
- (6) Failure to provide, within 30 days after the due date, any required reports such as baseline monitoring reports, compliance monitoring reports, periodic self-monitoring reports, other reports as requested, and reports on compliance with compliance schedules;

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(7) Failure to accurately report non-compliance; or

(8) Any other violations which the Superintendent determines will adversely affect the operation or implementation of the local pretreatment program.

#### **§ 51.08~~76~~ PUBLIC RECORDS.**

(A) All information and data on a user obtained from reports, questionnaires, permit application, permits and monitoring programs and from inspection shall be available to the public without restriction, unless the user specifically requests the information be classified confidential on the basis of proprietary processes. When information is classified confidential, the ~~Manager~~ ~~WWTPWRRF~~ Superintendent shall provide proper and adequate facilities and procedures to safeguard the confidentiality of manufacturing proprietary processes, except that confidentiality shall not extend to waste products discharged to the waters of the state.

(B) All records relating to compliance with pretreatment standards shall be made available to officials of the EPA or approval authority upon request.

(Ord. 622, passed 3-4-85; Am. Ord. 704, passed 3-12-91; Am. Ord. 727, passed 4-29-91)  
Penalty, see § 51.99~~79~~

#### **§ 51.08~~87~~ ENFORCEMENT PROVISIONS.**

(A) The city may suspend the wastewater treatment service and/or a wastewater contribution permit when such suspension is necessary, in the opinion of the city, to meet the provisions of this section or to protect the treatment system from threatened discharge that would jeopardize water quality standards, possibly damage the sewerage system, or cause a nuisance or unsafe condition.

(B) Any user who violates the following conditions of this section, or applicable state and federal regulations, is subject to having his/her permit revoked.

(1) Failure of a user to factually report the wastewater constituents and characteristics of his/her discharge;

(2) Failure of the user to report significant changes in operations, or wastewater constituents and characteristics;

(3) Refusal of reasonable access to the user's premises for the purpose of inspection or monitoring; or

(4) Violation of conditions of the permit.

(C) Whenever the city finds that any user has violated or is violating this chapter, wastewater contribution permit, or any prohibition, limitation of requirements contained herein, the city may serve upon such a person a written notice stating the nature of the violation. Within 30 days of the date of the notice, a plan for the satisfactory correction thereof shall be submitted to the city by the user.

(D) The city may bring legal action with civil and criminal penalties against anyone using the disposal system contrary to this section, in accordance with §§ 51.~~429~~128, 51.130 and 51.99~~79~~.

(Ord. 622, passed 3-4-85; Am. Ord. 704, passed 3-12-91; Am. Ord. 727, passed 4-29-91)

**§ 51.088 BY-PASS.**

~~No user shall by-pass pretreatment processes, anticipated or unanticipated, without prior notification and approval of the manager. Such by-pass is prohibited unless unavoidable or justifiable.~~

~~(Ord. 622, passed 3-4-85; Am. Ord. 704, passed 3-12-91; Am. Ord. 727, passed 4-29-91).  
Penalty, see § 51.999~~

**51.089 AFFIRMATIVE DEFENSES TO DISCHARGE VIOLATIONS.**

(A) Upset

(1) For the purposes of this Section, upset means an exceptional incident in which there is unintentional and temporary noncompliance with categorical Pretreatment Standards because of factors beyond the reasonable control of the User. An upset does not include noncompliance to the extent caused by operational error, improperly designed treatment facilities, inadequate treatment facilities, lack of preventative maintenance, or careless or improper operation.

(2) An upset shall constitute an affirmative defense to an action brought for noncompliance with categorical Pretreatment Standards if the requirements of paragraph (3) below, are met:

(3) A User who wishes to establish the affirmative defense of upset shall demonstrate, through properly signed, contemporaneous operating logs, or other relevant evidence that:

- a. An upset occurred and the User can identify the cause(s) of the upset;
- b. The facility was at the time being operated in a prudent and workman-like manner and in compliance with applicable operation and maintenance procedures; and
- c. The User has submitted the following information to the Superintendent within twenty-four hours of becoming aware of the upset. If this information is provided orally, a written submission must be provided within 5 days:
  - i. A description of the indirect discharge and cause of noncompliance;
  - ii. The period of noncompliance, including exact dates and times or, if not corrected, the anticipated time the noncompliance is expected to continue; and
  - iii. Steps being taken and/or planned to reduce, eliminate, and prevent recurrence of the noncompliance.

(4) In any enforcement proceeding, the User seeking to establish the occurrence of an upset shall have the burden of proof.

(5) Users shall have the opportunity for a judicial determination on any claim of upset only in an enforcement action brought for noncompliance with categorical Pretreatment Standards.

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(6) Users shall control production of all discharges to the extent necessary to maintain compliance with categorical Pretreatment Standards upon reduction, loss, or failure of its treatment facility until the facility is restored or an alternative method of treatment is provided. This requirement applies in the situation where, among other things, the primary source of power to the treatment facility is reduced, lost, or fails.

#### (B) Prohibited Discharge Standards

A User shall have an affirmative defense to an enforcement action brought against it for noncompliance with the general prohibitions or the specific prohibitions in Section 51.062 of this ordinance if it can provide that it did not know, or have reason to know, that its discharge, alone or in conjunction with discharges from other sources, would cause pass through or interference and that either:

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(1) A Local Limit exists for each pollutant discharged and the User was in compliance with each limit directly prior to, and during, the Pass Through or Interference; or

(2) No Local Limit exists, but the discharge did not change substantially in nature or constituents from the User's prior discharge when the City was regularly in compliance with its NPDES permit, and in the case of Interference, was in compliance with applicable sludge use or disposal requirements.

#### (C) Bypass

(1) For the purposes of this Section,

a. Bypass means the intentional diversion of wastestreams from any portion of the User's treatment facility.

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b. Severe property damage means substantial physical damage to property, damage to the treatment facilities which causes them to become inoperable, or substantial and permanent loss of natural resources which can reasonably be expected to occur in the absence of bypass. Severe property damage does not mean economic loss caused by delays in production.

(2) A User may allow any bypass to occur which does not cause Pretreatment Standards or Requirements to be violated, but only if it also is essential maintenance to assure efficient operation. These bypasses are not subject to the provision of Paragraph (3) or (4) of this Section.

(3) Bypass Notifications

a. If a User knows in advance of the need for a bypass, it shall submit prior notice to the Superintendent, at least ten (10) days before the date of the bypass, if possible.

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b. A User shall submit oral notice to the Superintendent of an unanticipated bypass that exceeds applicable Pretreatment Standards within 24 hours from the time it becomes aware of the bypass. A written submission shall also be provided within 5 days of the time the User becomes aware of the bypass. The written submission shall contain a description of the bypass and its cause; the duration of the bypass, including exact dates and times, and if the bypass has not been corrected, the anticipated time it is expected to continue; and steps taken or planned to reduce, eliminate, and prevent reoccurrence of the bypass.

(4) Bypass

a. Bypass is prohibited, and the Superintendent may take an enforcement action against a User for a bypass, unless

- i. Bypass was unavoidable to prevent loss of life, personal injury, or severe property damage;
- ii. There were no feasible alternatives to the bypass, such as the use of auxiliary treatment facilities, retention of untreated wastes, or maintenance during normal periods of equipment downtime. This condition is not satisfied if adequate back-up equipment should have been installed in the exercise of reasonable engineering judgment to prevent a bypass which occurred during normal periods of equipment downtime or preventative maintenance; and
- iii. The User submitted notices as required under paragraph (3) of this section.

b. The Superintendent may approve an anticipated bypass, after considering its adverse effects, if the Superintendent determines that it will meet the three conditions listed in Paragraph (4) a. if this Section

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**RATES AND CHARGES****§ 51.100 CHARGES ESTABLISHED.**

(A) It is recognized that use of the system requires payment of costs of providing the services of the system. Such costs include not only the day- to-day operation and maintenance costs, but also the costs incurred to construct and install the system components, the cost to undertake reasonably foreseeable repairs and replacement, the costs to treat wastes of extra strength or volume, and the like. When the system components were designed and constructed, they necessarily needed to be sized to accommodate all foreseeable possible usage of the system from a premises so the system is available to accommodate such reasonably foreseeable usage. Accordingly, certain charges are imposed regardless of actual usage, while other charges recognize that those who actually make more use of the system should pay more.

(B) Rates, fees and charges for connection to and use of the system shall be in amounts established from time to time by resolution of the City Commission, based on the following:

(1) All users within the city shall pay user rates and charges based on the cost of providing sanitary sewer service in accordance with the following:

(a) A service charge based on water meter size for each meter on the premises. The service charge shall be the minimum charge to a user, regardless of actual water or sanitary sewer use.

(b) Except as otherwise provided in division (G), a consumption charge per cubic gallon of water used from the city water system. This volume or commodity charge shall be in addition to the service charge.

(c) If a system user is not connected to the city water system, the City Commission

shall establish by resolution a flat rate commodity charge, based on a table of unit factors, upon the size of the water meter that would be installed if city water service was provided to the premises or using another methodology that, at the City Commission's discretion, provides a reasonable basis to roughly approximate the amount of water and, consequently, sanitary sewer usage for the premises.

(2) A debt service charge shall be paid by all users of the system for the purpose of generating revenues for retirement of bonds issued after January 1, 2000, for the construction of system improvements. Such debt service charge may be calculated on the same basis as and added to either the service charge provided in paragraph (B)(1)(a) of this section, or the consumption charge provided for in paragraph

(B)(1)(b) of this section, or as part of both such charges.

(3) For any premises not currently metered, there shall be a meter charge to defray the cost of the meter and its installation, which shall be the current charge established under the water ordinance provisions of the City Code.

(4) A connection fee or fees shall be levied for all connections to the sewer system. Such fees shall be based upon the table of equivalent units to be established from time to time by resolution of the City Commission. Services shall be inspected to insure acceptable connection to the public system. This inspection shall include, but not be limited to, the following:

(a) Direct connection. Direct connections are those which are made to an existing public sanitary sewer. (Refer to § 51.042(J).)

(i) Tap to main sewer.

(ii) Service line materials and installation.

(iii) Connection of service line within right-of-way to service line on private property.

(b) Indirect connection. The connection of service line within right-of-way to service line on private property shall be inspected. Indirect connections are those which are made to an existing service lead, which meets all chapter requirements.

(5) If the character of the sewage of any user imposes an unreasonable additional burden upon the sewage disposal and transmission system of the city, then an additional charge shall be made. Effluent in excess of the maximum limitations imposed by this chapter shall be deemed prima facie subject to surcharge. If necessary to protect the system or any part thereof, the city shall deny the right of any user to empty such sewage into the system. Surcharges required by this section shall be computed as a percentage of the annual cost of operation and maintenance, including replacement, multiplied by the ratio of weight of surchargeable excess of the discharged substance to the total weight of such substance that is treated in that year. This amount shall be collected, on the basis of estimated surchargeable amounts, with each periodic billing and shall be adjusted annually to reflect actual operation, maintenance and replacement costs. Surcharge rates shall be established by resolution of the Commission, and the amount necessity of surcharge may be appealed by the user to the Sanitary Sewer Board of Appeals hereinafter established.

(6) In addition to all other charges, individual users affected by the pretreatment requirements of this chapter may be assessed charges for recovery of cost incurred by the city for the following:

(a) A proportionate share of the cost to establish and administer the pretreatment program.

(b) Fees to cover the cost of preparing and reviewing wastewater contribution permits.

(c) The cost of inspecting construction of individual pretreatment facilities.

(d) The cost to monitor compliance with provisions of the wastewater contribution permit, including sampling, testing and analysis of the individual discharge, inspections of a user's monitoring and pretreatment facilities, inspections or sampling for users with a Grease Interceptor Permit, review of response submitted by the user, and any other surveillance activities.

(e) The cost of reviewing and inspecting spill containment and accidental discharge procedures and facilities.

(f) Fees for the consistent removal of a pollutant (by the city) which is otherwise subject to federal categorical pretreatment standards.

(g) Other charges as may be necessary to carry out the pretreatment requirements of the chapter.

(7) Nothing in this section shall be construed as prohibiting any special agreement or arrangement between the city and the users whereby the sanitary wastes of unusual flows, strength or character of such user or class of users may be accepted into the system, subject to payment therefor by such users or class of users.

(C) Rates shall be established by resolution of the City Commission and shall be revised from time to time as required to maintain the fiscal integrity of the system, and the same may be revised and taxed by resolution of the City Commission as may be necessary to produce the amounts required to pay such charges and expenditures and provide the fund necessary for the maintenance of the financial integrity of the system.

(D) Nothing in this section shall be construed as limiting, modifying or amending any special assessments levied against certain properties within the city in connection with the construction of sanitary sewers.

(E) For customers with multiple meters, each meter shall be treated as a separate customer for calculation of charges.

(F) The city may require metering of water and/or sewage flows for premises not connected to the city water system to determine the adequacy of charges.

(G) Sewer users in the city are charged based on their metered use of water. However, some users use water in such a way that does not result in return water flow to the sanitary sewer system, and therefore their sewage charge does not reflect actual sewer use. Accordingly, notwithstanding any other provision of this chapter, users meeting the following criteria may install a city-approved meter to calculate the amount of water used that is not discharged into the sewer system, and have their sewer charges reduced according to that amount:

(1) *Residential use.* A user may, at his or her sole expense, install a city-approved meter for lawn irrigation or landscaping purposes only. Users installing residential meters in accordance with this division shall be charged the service charge, defined in division (B)(1)(a) above, for the months of May to October only.

(2) *Commercial or industrial use.* For commercial or industrial manufacturing uses, the user shall:

(a) Submit an application to the ~~Director of Public Works~~ WWTPWRRF

Superintendent, in a form developed by the Director of Public Works ~~WWTPWRRF~~ Superintendent, for approval, demonstrating that the proposed manufacturing use will not result in water being discharged into the sanitary sewer system. The Director of Public Works ~~WWTPWRRF~~ Superintendent shall develop a policy establishing the criteria to be considered for approving such requests.

(b) Pay the full cost of installation of a separate city-approved meter and appropriate lines that will meter the use of water for manufacturing purposes only. After installation, the city shall inspect and approve the meter and lines.

(c) Users shall provide reasonable access to the meters for ongoing inspections.

(d) Users shall not direct any water metered through a water-only meter to the sanitary sewer system.

(H) Users meeting the criteria under § 51.100(G) will be charged for all metered water at the rates set from time to time by the City Commission, and shall not be charged for sanitary sewer services on the meter readings made.

(I) If, through its inspections or meter readings, the city determines that a user authorized under § 51.100(G) diverts water metered by a water-only meter and into the sanitary sewer system, the city shall bill the user for the sanitary sewer use at the rates then established, as they may be amended from time to time by the City Commission, for all billing periods during which the unlawful diversion occurred. If the billing periods during which unlawful diversion occurred cannot be established, the sanitary sewer charges will be applied, based on the water usage of the meter for the preceding three years.

(Ord. 622, passed 3-4-85; Am. Ord. 704, passed 3-12-91; Am. Ord. 850, passed 12-11-00; Am. Ord. 979, passed 5-28-13)

#### **§ 51.101 TABLE OF UNIT FACTORS.**

(A) *Table of unit factors.* For the purposes of rates, fees and charges as provided in § 51.100, the City Commission may adopt and amend from time to time by resolution a table of unit factors setting forth and identifying the user class and all applicable factors to be multiplied by the monthly charge established for single-family residential premises.

(B) *Rules for interpreting table of unit factors.*

(1) The minimum equivalent factor for commercial and industrial users shall be 1.0.

(2) Equivalent units for users contained in said table will be based upon the size of the water meter serving the facility.

(C) *Appeal.* A property owner having an equivalent unit factor of more than one may, upon written request, appeal to the Sanitary Sewer Board of Appeals established pursuant to this chapter.

(Ord. 622, passed 3-4-85; Am. Ord. 704, passed 3-12-91; Am. Ord. 850, passed 12-11-00; Am. Ord. 866, passed 11-26-01)

#### **Cross reference:**

*Sanitary Sewer Board of Appeals, see § 51.126*

**§ 51.102 DEFERRING CHARGES.**

No free service shall be furnished to any user of the system, and there shall be no waiver or forgiveness of charges levied pursuant to this chapter. However, any resident eligible for deferment of payment of such fees pursuant to the laws of the state shall be permitted to request such deferment or partial payment in accordance with applicable laws, rules and regulations.

(Ord. 622, passed 3-4-85; Am. Ord. 704, passed 3-12-91; Am. Ord. 850, passed 12-11-00)

**§ 51.103 BILLING PROCEDURES.**

(A) When utility charges are not timely paid, it is necessary to re-bill, to undertake other procedures required by this chapter, to prepare separate notices and accountings and undertake other tasks that are not needed if such charges are timely paid. In addition, the other system users essentially subsidize the non-paying or late paying user's use of the system. The system is not established, operated or well-adapted to provide financing services for its users. Accordingly, charges are made to compensate the system for the costs incurred due to untimely payments

(B) Billing for water and sewer charges shall be made monthly and bills shall be sent to consumers monthly. A late payment charge of 5% of the total monthly bill shall be added if the bill is not paid by the fifteenth day of the month. Each subsequent month an additional 1% will be added until payment is made.

(Ord. passed - - ; Am. Ord. 527, passed 8-15-77; Am. Ord. 558, passed 4-16-79; Am. Ord. 778, passed 10-9-95; Am. Ord. 850, passed 12-11-00)

**§ 51.104 ENFORCEMENT OF CHARGES.**

(A) *Nonpayment of special assessment and/or connection and operation maintenance, and replacement charges.* Nonpayment of any special assessment for sewer service or connection charges for connection to the system shall subject the property owner to a liability for such charges and penalties as provided for a late or delayed connection.

(B) *Nonpayment of service charge.*

(1) *Discontinuance of service.* If a service charge established pursuant to this chapter remains delinquent for a period of 45 days, the city may shut off and discontinue water and/or sewer service to such premises. Such service shall not be re-established until all delinquent charges, penalties and a charge for the re-establishment of such service shall be paid. The turn-on charge shall be established by resolution of the City Commission.

(2) *Collection by litigation.* In addition to discontinuing service, the city shall have the option of collecting all such delinquencies and penalties due pursuant to this chapter by legal proceedings in a court of competent jurisdiction.

(3) *Collection by enforcement of lien.* Service, installation, inspection, use and material charges and fees, including penalties and interest due thereon, shall constitute a



lien on the premises served from the date of such service, unless the city is served with written notice that a tenant is responsible for such charges. The city official or officials in charge of the collection annually, not later than May 1 of each year, shall certify to the tax assessing officer the fact and the amount of such delinquency. The charge shall then be entered by the tax assessing officer of the city upon the next tax roll as a charge against the premises, and shall be collected and the lien thereof enforced in the same manner as general taxes against such premises are collected and tax liens enforced. If the city is provided with notice in writing, including a copy of the lease of the affected premises, that a tenant is responsible for the sewer charge, the city may require, as a condition to rendering sewer services to such premises, a cash deposit equal to service charges at current rates for three months as security for the payment of service charges.

(4) *Collection of an administrative fee.*—The city may collect an administrative fee to offset the cost of attaching liens and collecting delinquent services charges pursuant to § 51.104(B)(3). Such fee shall be established from time to time by resolution of the City Commission, and shall not exceed the cost incurred administering and collecting such liens.

(C) *Disconnection for late payment.*

(1) It is the policy of the city to discontinue utility service to customers by reason of nonpayment of bills only after notice and a meaningful opportunity to be heard on disputed bills. The city's form for application for utility service and all bills shall contain, in addition to the title, address, room number, and telephone number of the official in charge of billing, clearly visible and easily readable provision to the effect:

(a) That all bills are due and payable on or before the date set forth on the bill.

(b) That if any bill is not paid by or before the date, a shut off notice will be mailed, containing a cutoff notice that if the bill is not paid within ten days of the mailing, service will be discontinued for nonpayment; and

(c) That any customer disputing the correctness of his/her bill shall have the right to a hearing, at which time he/she may be represented in person and by counsel or any other person of his/her choosing, and may present, orally or in writing, his/her complaint and contentions to the city official in charge of utility billing. This official shall be authorized to order that the customer's service not be discontinued, and shall have the authority to make a final determination of the customer's complaint.

(2) Requests for waiver of payment will not be entertained; only questions of proper and correct billing will be considered. In the absence of payment of the bill rendered or resort to the hearing procedure provided herein, service will be discontinued at the time specified, but in no event until the charge have been due and unpaid for at least 30 days.

(3) When it becomes necessary for the city to discontinue utility service to a customer for nonpayment of bills, service will be reinstated only after all bills for delinquent service have been paid, along with a turn-on charge to be established by resolution of the City Commission.

(Ord. 622, passed 3-4-85; Am. Ord. 704, passed 3-12-91; Am. Ord. 850, passed 12-11-00; Am. Ord. 979, passed 5-28-13)

## ADMINISTRATION AND ENFORCEMENT

### § 51.125 RESPONSIBILITY OF DIRECTOR OF PUBLIC WORKS.

The Director of the Division of Public Works of the city, working with the WWTWRRF Superintendent, is charged with the responsibility of administering the system and causing the enforcement of this chapter.

(Ord. 622, passed 3-4-85)

### § 51.126 SANITARY SEWER BOARD OF APPEALS.

(A) *Creation of Board.* A Sanitary Sewer Board of Appeals is hereby created to hear and consider all properly submitted appeals.

(B) *Meetings and membership of Board.* The Sanitary Sewer Board of Appeals shall meet as frequently as is necessary to hear all appeals properly submitted to it. All other matters relating to the meetings, qualifications for membership, appointment to office, term of office, and all other organizational matters of said Board shall be determined by resolution of the Commission.

(C) *Authority of Board.* The Sanitary Sewer Board of Appeals shall hear, consider, and make recommendations to the city of the following matters:

(1) Appeals pursuant to § 51.060(B) of this chapter to allow the property owner additional time in which to connect to the system, without penalty or legal action, because of adverse weather conditions.

(2) Appeals pursuant to § 51.101(C) of this chapter to review the equivalent unit factor assigned a property owner; and

(3) Applications for deferring partial or total payment of connection charges in the cases of undue hardship pursuant to § 51.102 of this chapter.

(D) *Final action.* After hearing and considering an appeal, the Sanitary Sewer Board of Appeals shall submit its recommendations as to the granting, denying, or modification of the decision appealed or relief being sought to the Commission, and the decision of the Commission on the matter shall be final.

(Ord. 622, passed 3-4-85; Am. Ord. 1019, passed 11-14-16)

### § 51.127 RIGHT OF ENTRY OF INSPECTORS.

~~(A) —Right of entry.~~ Agents of the city, the Michigan Department ~~of Natural Resources~~ Environment, Great Lakes, and Energy or the

(A) U.S. Environmental Protection Agency shall have the right to enter all properties for the purpose of inspecting, measuring, sampling and testing the wastewater discharge as well as reviewing and copying all relevant records, and the performance of any additional duties.

(1) Where a user has security measures in force, which require proper identification and clearance before entry into its premises, the user shall make necessary arrangements

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with its security guards so that, upon presentation of suitable identification, the Plant Superintendent will be permitted to enter without delay for the purposes of performing specific responsibilities.

(2) The Plant Superintendent shall have the right to set up on the user's property, or require installation of, such devices as are necessary to conduct sampling and/or metering of the user's operations.

(3) The Plant Superintendent may require the user to install, monitoring equipment as necessary. The facility's sampling and monitoring equipment shall be maintained at all times in a safe and proper operating condition by the user at its owner expense. All devices used to measure wastewater flow and quality shall be calibrated annually to ensure their accuracy.

(4) Any temporary or permanent obstruction to safe and easy access to the facility to be inspected and/or sampled shall be promptly removed by the user at the written or verbal request of the Plant Superintendent and shall not be replaced. The costs of clearing such access shall be borne by the user.

(5) Unreasonable delays in allowing the Plant Superintendent access to the user's premises shall be a violation of this Chapter.

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*(B) Power and authority of inspectors.*

(1) Duly authorized employees of the city bearing proper credentials and identification shall be permitted to enter upon all properties for the purpose of inspection, observations, measurement, sampling and testing in accordance with the provisions of this chapter. Inspectors shall be allowed to inspect and copy all relevant records.

(2) Duly authorized employees of the city may enter at all reasonable times in or upon private or public property for the purpose of inspecting and investigating conditions or practices which may be in violation of this chapter or detrimental to the system.

(3) Duly authorized employees of the city shall inspect the on-site work occurring by reason of any system permit. Such person shall have the right to issue a cease and desist order on the site upon finding a violation of said permit or this chapter. The order shall contain a statement of the specific violation and the appropriate means of correcting the same and the time within which correction shall be made.

(C) Search Warrants

If the Plant Superintendent has been refused access to a building, structure, or property, or any part thereof, and is able to demonstrate probable cause to believe that there may be a violation of this chapter, State statutes, or regulations, or that there is a need to inspect and/or sample as part of a routine inspection and sampling program of the City designed to verify compliance with this Chapter or any permit or order issued hereunder, or to protect the overall public health, safety and welfare of the community, then the City Manager may seek issuance of a search warrant from the Circuit Court for the County of Isabella.

~~(C)–~~

~~(Ord. 622, passed 3-4-85)~~

**§ 51.128 SUSPENSION OF SERVICE.**

The city reserves the right to immediately and effectively halt or prevent any discharge to the POTW (after informal notice to the discharger) which reasonably appears to present an imminent endangerment to the health or welfare of persons.

(Ord. 622, passed 3-4-85; Am. Ord. 689, passed 4-10-89; Am. Ord. 704, passed 4-11-91; Am. Ord. 727, passed 6-27-91)

#### **§ 51.129 FISCAL YEAR, RECORDS AND FUNDS.**

(A) *Fiscal year.* The fiscal year of the system shall commence on January 1 and end on December 31 in each year.

(B) *Records and accounts.* The city shall keep and maintain proper books and records and accounts separate from all other records and accounts of the city in which shall be made full and correct entries of all transactions relating to the system. The city shall cause an annual audit of such books and records and accounts of the preceding operating year to be made by a recognized independent certified public accountant and will supply such audit to authorized public officials upon proper request. The city shall use the results of the audit to make adjustments in funds, with deficiencies or surpluses. Any adjustments necessary for operation and maintenance costs shall be passed on to users of the systems

(C) *Establishment of funds.*

(1) *Receiving funds.* The revenues of the system shall be set aside as collected and deposited in a separate depository account at a bank qualified to do business in the state and designated by resolution of the Commission. Said account shall be designated as the "Receiving Fund" and the revenues so deposited shall be transferred from the receiving fund periodically in the manner and at the times hereinafter specified.

(2) *Operation and Maintenance Funds (O & M Funds).* Out of the revenues of the receiving fund there shall be first set aside a fund designated as the "Operation and Maintenance Fund" a sum sufficient to provide for the next succeeding period of all current expenses for maintenance thereof as may be necessary to preserve the system in good repair and working order.

(3) *Debt retirement fund.* Revenues from the system are not generally to debt retirement since the improvements are being financed from general obligation bonds. Due, however, to the inclusion of a debt retirement component on the charges to non-taxpaying users, there shall be established a debt retirement fund. There shall be deposited into this fund sufficient revenues to cover the pro-rata share of debt retirement allocated to non-taxpaying customers.

(4) *Replacement fund.* There shall be established and maintained a fund designated as "~~Wastewater Plant Replacement~~Water Resource Recovery Fund" which shall be used solely for replacement of equipment at the ~~wastewater plant~~water resource recovery facility and pumping stations. The amount set aside each year shall conform to the established schedule. The replacement fund shall be collected and deposited in a depository bank account separate from the receiving fund account.

(5) *Improvement fund.* There shall be next established and maintained a fund designated as the "Improvement Fund" which shall be used solely for the purpose of making improvements, extensions and enlargements to the system. There shall be deposited into said fund such revenues as collected from the Improvement Fund charges. Such charges shall be determined by the Commission.

(6) *Surplus fund.* Monies remaining in the receiving fund at the end of any operating year after full satisfaction of the foregoing funds, shall be hereafter used in connection with any other project of the city directly related to the purposes of the system. This shall not apply to all excess revenues collected from a class of users for operation and maintenance. Such excess revenues shall be applied to the cost of operation and maintenance attributable to that class for the next year, and that user class rate shall be adjusted accordingly.

(7) *Bank accounts.* All monies belonging to any of the foregoing funds or accounts may be kept in one bank account in which event the money shall be allocated on the books and records of the city within the single bank account in the manner set forth above.

(8) *Deficiencies in funds.* In the event the monies in the receiving fund are insufficient to provide the current requirements of the Operation and Maintenance Fund or Contract Payment Fund, any monies and/or securities or other funds of the system may be transferred to such fund, to the extent of any deficiency therein. All borrowed (transferred) funds shall be paid back to the funds or securities from which it was borrowed by raising the rates of that class, or classes, for which monies received were insufficient to provide for the current requirements of operation and maintenance.

(9) *Investment of funds.* Monies in any fund or account established by the provisions of this chapter may be invested or deposited in any lawful investments or deposits and may be invested in obligations of the United States of America in a manner and subject to any limitations set forth in the laws of the state. Income received from such investments shall be credited to the fund from which said investments were made, or pro rata in the case of a single bank account.

(10) *Insurance.* The city shall maintain and carry insurance on all physical properties of the system, of a kind and in the amounts normally carried by public utility companies and municipalities engaged in the operation of sanitary sewage disposal systems. All monies received from losses under such insurance policy shall be applied solely to the replacement and restoration of the property damaged or destroyed.

(D) *Signatures.* All reports and documents required of the user by the POTW must be signed by an authorized representative of the user and are subject to federal and state regulations governing fraud and false statements.

(Ord. 622, passed 3-4-85; Am. Ord. 727, passed 4-29-91)

## **§ 51.130 VIOLATIONS; CIVIL PROCEDURES.**

(A) *What constitutes a violation.* Whenever, by the provisions of this chapter, the performance of any act is required or the performance of any act is prohibited, a failure to comply with such provisions shall constitute a violation of this chapter. In addition, the failure, neglect or refusal to comply with a cease and desist order of the enforcing agency shall constitute a violation of this chapter.

(B) *Civil proceedings to compel compliance.* When any violation of this chapter shall be deemed to be a nuisance per se, the city may bring a civil proceeding for a mandatory injunction or injunctive order or for such other remedial relief as will correct or remedy the violation, including damages for the costs or expenses thereof. The city may join in such action or actions any number of property owners or users of the system. The provision of such civil procedures shall be in addition to any criminal penalties provided herein above.

(1) Notification of Violation

When the Plant Superintendent finds that a user has violated, or continues to violate, any provision of this chapter, a wastewater discharge permit or order issued hereunder, or any other pre-treatment standard or requirement, the Plant Superintendent may serve upon that user a written Notice of Violation. Within ten (10) days of the receipt of this notice, an explanation of the violation and a plan for the satisfactory correction and prevention thereof, to include specific required actions, shall be submitted by the user to the Plant Superintendent. Submission of this plan in no way relieves the user of liability for any violations occurring before or after receipt of the Notice of Violation. Nothing in this section shall limit the authority of the Plant Superintendent to take any action, including emergency actions or any other enforcement action, without first issuing a Notice of Violation.

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(2) Consent Orders

The City may enter into Consent Orders, assurances of voluntary compliance, or other similar documents establishing an agreement with any user responsible for non-compliance. Such documents will include specific action to be taken by the user to correct the non-compliance within a time period specified by the document.

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(3) Show Cause Hearing

The Superintendent may order a user which has violated, or continues to violate, any provision of this chapter, a wastewater discharge permit or order issued hereunder, or any other pre-treatment standard or requirement, to appear before the City and show cause why the proposed enforcement action should not be taken. Notice shall be served on the user specifying the time and place for the meeting, the proposed enforcement action, the reasons for such action, and a request that the user show cause why the proposed enforcement action should not be taken. The notice of the meeting shall be served personally or by registered or certified mail (return receipt requested) at least ten (10) days prior to the hearing. Such notice may be served on any authorized representative of the user. A show cause hearing shall not be a bar against, or prerequisite for, taking any other action against the user.

(4) Compliance Orders

When the City finds that a user has violated, or continues to violate, any provision of this chapter a wastewater discharge permit or order issued hereunder, or any other pre-treatment standard or requirement, the City may issue an order to the user responsible for the discharge directing that the user come into compliance within a specified time. If the user does not come into compliance within the time provided, sewer service may be discontinued unless adequate treatment facilities, devices, or other related appurtenances are installed and properly operated. Compliance orders may contain other requirements to address the non-compliance, including additional self-monitoring and management practices designed to minimize the amount of pollutants discharged to the sewer. A compliance order may not extend the deadline for compliance established for a pre-treatment standard or requirement, nor does a compliance order relieve the user of liability for any violation, including any continuing violation. Issuance of a compliance order shall not be a bar against, or a prerequisite for, taking any other action against the user.

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(5) Cease and Desist Orders

When the City finds that a user has violated, or continues to violate, any provision

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of this chapter a wastewater discharge permit or order issued hereunder, or any other pre- treatment standard or requirement, or that the user's past violations are likely to recur, the City may issue an order to the user directing it to cease and desist all such violations and directing the user to:

(a) Immediately comply with all requirements; and

(b) Take such appropriate remedial or preventive action as may be needed to properly address a continuing or threatened violation, including halting operations and/or terminating the discharge.

Issuance of a cease and desist order shall not be a bar against or a prerequisite for, taking any other action against the user.

#### (6) Emergency Suspensions

The Plant Superintendent may immediately suspend a user's discharge, after informal notice to the user, whenever such suspension is necessary to stop an actual or threatened discharge, which reasonably appears to present, or cause an imminent or substantial endangerment to the health or welfare of persons. The Plant Superintendent may also immediately suspend a user's discharge, after notice and opportunity to respond, that threatens to interfere with the operation of the POTW, or which presents, or may present, an endangerment to the environment.

(a) Any user notified of a suspension of its discharge shall immediately stop or eliminate its contribution. In the event of a user's failure to immediately comply voluntarily with the suspension order, the Plant Superintendent may take such steps as deemed necessary, including immediate severance of the sewer connection, to prevent or minimize damage to the POTW, its receiving stream, or endangerment to any individuals. The Plant Superintendent may allow the user to recommence its discharge when the user has demonstrated to the satisfaction of the Plant Superintendent that the period of endangerment has passed, unless termination proceedings are initiated against the user.

(b) A user that is responsible, in whole or in part, for any discharge presenting imminent endangerment shall submit a detailed written statement, describing the causes of the harmful contribution and the measures taken to prevent any future occurrence, to the Plant Superintendent prior to the date of any show cause or termination hearing.

Nothing in this section shall be interpreted as requiring hearing prior to any emergency suspension under this section.

#### (7) Termination of Discharge

In addition to the provisions in Section 51.084 (J) of this Chapter, any user who violates the following conditions is subject to discharge termination:

(a) Violation of wastewater discharge permit conditions;

(b) Failure to accurately report the wastewater constituents and characteristics of its discharge;

(c) Failure to report significant changes in operations or wastewater volume, constituents, and characteristics prior to discharge;

(d) Refusal of reasonable access to the user's premises for the purpose of inspection.

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monitoring, or sampling; or

(e) Violation of the pre-treatment standards in Section 51.062 of this Chapter.

Such user will be notified of the proposed termination of its discharge and be offered an opportunity to show cause why the proposed action should not be taken. Exercise of this option by the Plant Superintendent shall not be a bar to, or a prerequisite for, taking any other action against the user.

(B)

(Ord. 622, passed 3-4-85; Am. Ord. 727, passed 4-29-91)

#### **§ 51.999-997 PENALTY/CIVIL PENALTIES.**

Any person violating any of the provisions of this chapter shall be held responsible for a municipal civil infraction and prosecuted in accordance with the Municipal Civil Infractions Ordinance. The fine for violation of a municipal civil infraction under this chapter shall be not less than \$300 and costs of prosecution. Each day that a violation of this chapter is continued or is permitted to continue to exist shall constitute a separate offense.

(Ord. 622, passed 3-4-85; Am. Ord. 727, passed 4-29-91)

(A) A user who has violated, or continues to violate, any provision of this Chapter, a wastewater discharge permit, or order issued hereunder, or any other pre-treatment standard or requirement shall be liable to the City for a maximum civil penalty of

(B) \$1,000.00 per violation, per day. In the case of a monthly or other long-term average discharge limit, penalties shall accrue for each day during the period of the violation.

(C) The City may recover reasonable attorneys' fees, court costs, and other expenses associated with enforcement activities, including sampling and monitoring expenses, and the cost of any actual damages incurred by the City.

(D) In determining the amount of civil liability, the Court shall take into account all relevant circumstances, including, but not limited to, the extent of harm caused by the violation, the magnitude and duration of the violation, any economic benefit gained through the user's violation, corrective actions by the user, the compliance history of the user, and any other factor as justice requires.

(E) Filing a suit for civil penalties shall not be a bar against, or a prerequisite for, taking any other action against a user.

#### **Cross-reference:**

*Municipal civil infractions, see Chapter 36*

#### **§ 51.998 CRIMINAL PENALTIES, IMPRISONMENT**

In addition -to any applicable- state and federal penalties, any person who:

(A) At the time of a violation knew or should -have known that -a pollutant or substance was discharged contrary to any- provision- of this -article-, -or contrary to any -notice, order, permit, decision or determination promulgated, issued -or made- by the -

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POTW under this ~~article~~;

- (B) Intentionally makes a false statement, representation or certification in an application for, or form- pertaining to a permit, -or in a notice, -report -or ~~record-~~ ~~required~~record required by this article,- or in any -other correspondence -or communication, written- or oral, with -the POTW regarding matters regulated by this article;
- (C) Intentionally falsifies, tampers with, or renders inaccurate any sampling or monitoring device or record required to be maintained by this Chapter; or
- (D) Commits any other act that is punishable under state law by imprisonment for more than 90 days;

shall, upon conviction, be guilty of a misdemeanor punishable by a fine of \$500.00 per violation, per day, or imprisonment for up to 90 days, or both in the discretion of the court,

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#### **§ 51.999 SUPPLEMENTAL ENFORCEMENT ACTION**

##### (A) Performance Bonds

The Plant Superintendent may decline to issue or reissue a wastewater discharge permit to any user who has failed to comply with any provision of this chapter, a previous wastewater discharge permit, or order issued hereunder, or any other pre-treatment standard or requirement, unless such user first files a satisfactory bond, payable to the City, in a sum not to exceed a value determined by the Plant Superintendent to be necessary to achieve consistent compliance.

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##### (B) Water Supply Severance

Whenever a user has violated or continues to violate any provision of this Chapter, a wastewater discharge permit, or order issued hereunder, or any other pre-treatment standard or requirement, water service to the user may be severed. Service will only recommence, at the user's expense, after it has satisfactorily demonstrated its ability to comply.

##### (C) Public Nuisances

A violation of any provision of this chapter, a wastewater discharge permit, or order issued hereunder, or any other pre-treatment standard or requirement, is hereby declared a public nuisance and shall be corrected or abated as directed by the Plant Superintendent. Any person(s) creating a public nuisance shall be subject to the provisions of applicable city or township ordinance or State law governing such nuisances, including reimbursing the ~~C ty~~City for any costs incurred in removing, abating, or remedying said nuisance,

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**APPENDIX: TABLE OF UNIT FACTORS**

<b><i>Meter Size Inches</i></b>	<b><i>Maximum Range Gallons Per Minute</i></b>	<b><i>Dwelling Unit Equivalents</i></b>
5/8	20	1
3/4	50	2.5
1-1/2	100	5
2	160	8
3	320	16
4	500	25
6	1,000	50
8	1,600	80

(Ord. 622, passed 3-4-85; Am. Ord. 866, passed 11-26-01)

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# Memorandum



TO: Nancy Ridley, City Manager

FROM: Tim Middleton, Deputy DPW Director

DATE: September 17, 2021

SUBJECT: Approve Industrial Pretreatment Program Rates & Fees

Request:

The City Commission is requested to approve the proposed rates and fees for the implementation and operation of the Industrial Pretreatment Program.

Reason:

In 2018, the City of Mt Pleasant water recovery facility was tasked by the State of Michigan with identifying potential sources of PFAS & PFOS in the collection system. During that process, a non-domestic user of the sanitary system was identified as a categorical user of the sanitary system, subject to pretreatment standards as defined per U.S. EPA 40 CFR 403.8, and requires the City to establish an Industrial Pretreatment Program (IPP). The purpose of the program is to regulate non-domestic discharges to the collection system that could cause pass through, interfere with the operation of the facility, cause harm to physical structures, including sewage backups, and to protect the health and safety of personnel and the public.

To date, we are aware of one categorical user who will be affected. However, all non-domestic users of the collection system, including food preparation establishments, car washes, etc., who have significant potential to discharge excess nutrients, grease, oil or other pollutants, will be subject to an industrial permit or grease interceptor permit. The IPP provides a framework for required regulation and monitoring of non-domestic users through the issuance of permits and a system of recovering those funds spent to do so. We have previously required grease/sand reporting, and as part of this permitting process a more streamlined and reliable process for protecting the collection system is established.

In conjunction with the proposed sewer use amendments, we are recommending the following rates and fee structure for the operation of the industrial pretreatment program.

Industrial Pretreatment Program Fees	
Industrial Permit Application Review	\$175.00
Industrial Permit (3 Yr.)	\$590.00
Monitoring/Sampling/Surveillance	\$50.00 Hr.
Accidental Discharge Procedures Review	\$70.00
Construction Review	\$70.00
Grease/Sand Interceptor Permit (3 Yr.)	\$90.00
<b>Surcharge Rates</b>	
BOD / lb.	\$0.32
TSS / lb.	\$0.15
Total Phosphorous / lb.	\$3.30
Ammonia / lb.	\$0.90

The grease/sand interceptor permit affects many small business establishments that already may have pandemic-related challenges. Therefore, we recommend that the three-year permit fee be waived until January 1, 2023. This will allow implementation of the permitting process, but not change that specific permit fee until the time the second permit is likely to be issued.

Recommendation:

I recommend the City Commission approve the proposed rates and fees for the Industrial Pretreatment Program.

WHEREAS, the ordinance provision, Section 51.100(B) requires the sanitary sewer fees be set by resolution of the City Commission,

WHEREAS, the ordinance provision 51.100 (A) in order to defray the costs of owning, operating, and maintaining the Municipal Collection and Treatment System, the City needs to charge users of the system rates, fees, and charges for connection to and use of that system,

WHEREAS, the ordinance provision, Section 51.102 requires there be no free service for the Sanitary Sewer System,

WHEREAS, the ordinance provision, Section 51.100(5) requires that an additional charge shall be made for sewage that imposes unreasonable additional burden on the system,


WHEREAS, 51.100(6) requires charges for applications, permits, inspections, etcetera,

WHEREAS, such fees should be periodically reviewed to assure they are adequate to fully cover the system's cost,

NOW, THEREFORE, BE IT RESOLVED that the following fees be set to begin immediately upon approval

<b>Industrial Pretreatment Program Fees</b>	
---	--

Industrial Permit Application Review	\$175.00
Industrial Permit (3 Yrs.)	\$590.00
Monitoring/Sampling/Surveillance	\$50.00 Hr.
Accidental Discharge Procedures Review	\$70.00
Construction Review	\$70.00
Grease/Sand Interceptor Permit (3 Yrs.)	\$90.00
BOD/lb.	\$0.32
TSS/lb.	\$0.15
Total Phosphorous/lb.	\$3.30
Ammonia/lb.	\$0.90

TO: MAYOR AND CITY COMMISSION SEPTEMBER 22, 2021  
FROM: NANCY RIDLEY, CITY MANAGER   
SUBJECT: BIDS AND QUOTATIONS

a. Downtown Sidewalk Snow Removal

The attached memo from Downtown Development Director Michelle Sponseller details the sole bid received for downtown sidewalk snow removal for the 2021-2022 snow season. Greenscene Landscaping of Mt. Pleasant provided the only bid and is being recommended by the Principal Shopping District Board at the quoted prices of \$660 per snow removal event, \$770 per salting event.

It is expected that some events will only require snow removal, some will only require salting and some will require both. As noted in Ms. Sponseller's memo, work will only be conducted at the request of the Downtown Development Director, which will be based on consultation with the City Street Supervisor.

Recommended Motion:

*Move to approve a contract with Greenscene Landscaping for \$660 per snow removal event, \$770 per salting event for the season 2021-2022 snow season.*

NJR/ap

# Memorandum



TO: Nancy Ridley, City Manager

CC: William R. Mrdeza, Community Services and Economic Development Director  
Mary Ann Kornexl, Finance and Administration Division Director

FROM: Michelle Sponseller, Downtown Development Director

DATE: September 17, 2021

SUBJECT: Downtown Sidewalk Snow Removal Review

On December 10, 2020 the City Commission approved the bid recommendation of the Principal Shopping District (PSD) for snow removal on the sidewalks surrounding the municipal parking lots.

A review of the 2020-2021 season included:

The sidewalk snow removal bid was awarded to Green Scene Landscaping with a per event price of \$600 for snow removal and \$700 for salt application. Downtown staff coordinated the calls for service with the contractor and Street department to ensure that expectation of snow removal could be conducted as efficiently and as quickly as possible. The budget approved was a not-to-exceed cost of \$40,000.

The following is a snapshot pertaining to the service calls during the 2020-2021 snow season:

- 7 calls for snow removal;
- 13 calls for salt application;
- Total cost for 2020-2021 was \$13,400.

Below is the timeline for the 2021-2022 bid process:

- |   |                   |
|---|-------------------|
| • Bid published (city website and Bidnetdirect.com) | August 18, 2021   |
| • Bid published in Morning Sun newspaper            | August 21, 2021   |
| • Bid Opening                                       | August 31, 2021   |
| • PSD review & recommendation                       | September 8, 2021 |

One bid was received and at the September 8, 2021 PSD meeting a motion was approved to recommend awarding Green Scene Landscaping the contract for the 2021-2022 snow season at the following prices:

- Snow removal \$660
- Salt application \$770

Although this represents an increase of 10% adequate funds are available in the PSD budget. As the 2020-2021 season, downtown staff will coordinate the calls for service with the contractor and Street department to ensure that expectation of snow removal could be conducted as efficiently and as quickly as possible.

## **Recommended Action**

Review and approve the PSD recommendation to award Greene Scene Landscaping the 2021-2022 downtown sidewalk snow removal contract.

COMMISSION LETTER #186-21  
MEETING DATE: SEPTEMBER 27, 2021

TO: MAYOR AND CITY COMMISSION SEPTEMBER 22, 2021

FROM: NANCY RIDLEY, CITY MANAGER 

SUBJECT: CONSIDER AMENDED CAPITAL PROJECT SPECIAL ASSESSMENT POLICY

The Capital Project Special Assessment Policy was documented and approved earlier this year by the City Commission to provide consistency in special assessment methodology. As part of that policy update, the allocation of costs for pedestrian lighting was modified to have the City-at-large pay a larger portion of future pedestrian lighting projects.

During the public hearing process on the special assessment for the proposed 2022 pedestrian lighting project, it was recognized that the policy did not address civic zoned areas. The City Commission postponed action on the pedestrian lighting special assessment so that additional research could be conducted on that issue.

Civic zone is an additional zoning type added in the 2018 zoning ordinance for schools, parks, churches, arts & culture and other like uses. Staff reviewed the prior pedestrian lighting projects to determine if there was any prior assessment that would provide guidance on how civic zoned type properties were handled. In areas with special assessments for pedestrian lighting, the only civic zoned properties were properties owned by the City. Therefore, there is no precedent set from previous assessments.

The special assessment policy indicated the pedestrian lighting in commercial areas “creates a sense of safety, which assists the businesses as they conduct business.” Commercial type properties have been assessed differently from residential properties because commercial type properties typically attract a higher level of vehicular and pedestrian traffic.

To be consistent with the methodology used in differentiating residential areas from commercial type areas for special assessments, civic zoned areas more closely match the rationale for commercial zoned areas. More specifically, civic zoned areas typically attract more pedestrian and vehicular traffic than residential and the increased lighting would create an additional sense of safety for visitors of the civic zoned area. Based on that rationale for the difference in benefits and assessment percentages, it is recommended that all non-residential zoning areas be treated similarly in the updated policy.



While reviewing the policy, we also looked at the alley portion of the policy because a differential exists between alleys in residential areas and alleys in primarily commercial areas. Wording is provided that makes it clear that the location of the alley determines the assessment; not the zoning designation.

The policy has been updated and is attached with the amended sections appearing in redline/strikeout. We recommend the City Commission approve the updated Capital Project Special Assessment Policy as presented.

*Recommended Motion:*

*Move to approve the amended Capital Project Special Assessment Policy as presented.*

NJR/ap

## City of Mt. Pleasant

### Capital Project Special Assessment Policy

#### Residential Alley

**Background:** There are approximately 13.8 miles of residential alleys within the City. Approximately - 3.9 miles are paved and 9.9 miles are gravel. Act 51 funding cannot be used to maintain or improve alleys. Since a paved alley benefits mainly those property owners located on the alley, 90% of the cost to pave, reconstruct and resurface alleys was borne by the property owners.

**Cost Sharing:**

- Initial Paving: 90% property owners & 10% Capital Improvement Millage
- Resurfacing: 90% property owners & 10% Capital Improvement Millage
- Reconstruction: 70% property owners & 30% Capital Improvement Millage
  - up to \$50,000 available annually from Capital Improvement Millage
  - alleys will be approved on a first come basis until the Capital Improvement funds for that year are all allocated

**Petition Timing:** Improvements must be petitioned for by the property owners by September 1 of each year to be included in the next calendar year construction bids. Petitions received after September 1 will be considered in the subsequent year.

#### Commercial Alley

**Background:** There are approximately 1.26 miles of commercial alleys within the Mission Street DDA and Central Business District TIFA. Act 51 funding cannot be used to maintain or improve alleys. Paved alleys benefit the property owners but also equally benefit the City at large by allowing for deliveries to the rear of the property thus making it safer for patrons and people driving in the districts. Paved alleys in the commercial ~~district~~ **areas** are more expensive to maintain and construct than residential alleys. Mission Street DDA has dedicated captured funds for alley maintenance. The Central Business District TIFA no longer captures funding and capital projects are paid by the citywide capital improvement millage. Priorities for appropriate maintenance are based on PASER assessments completed by the Department of Public Works.

**Cost Sharing for alleys not funded by capture:** **(based on location; zoning designation does not impact)**

- Resurfacing: 50% property owners & 50% Capital Improvement Millage
- Reconstruction: 50% property owners & 50% Capital Improvement Millage

## Pedestrian Lighting

**Background:** At a goal setting retreat in 2013, the City Commission prioritized the installation of pedestrian lighting. This project is in both commercial and residential neighborhoods. Pedestrian lighting provides benefits to all persons that traverse the sidewalks after dark. In addition, in “commercial-type” areas the pedestrian lighting creates a sense of safety, which assists the businesses as they conduct business and/or provide residential rentals to tenants. Priorities for installation are based on coordination with street projects and input from the Neighborhood Resource Unit. A reevaluation of the community benefit in 2021 resulting in a change in the percentage assessed to property owners in ~~CD-4 & CD-5~~ **the non-residential** districts effective 2022.

### Cost sharing effective 2022:

- Residential (CD-3 & CD-3L) – 100% Capital Improvement Millage
- ~~Commercial (CD-4 & 5)~~ **All other zoning areas** – 40% property owner and 60% Capital Improvement Millage

## Sidewalks

**Background:** New sidewalks have been identified as a priority in the Master Plan for decades. . The City currently has 89 miles of sidewalk and an additional 39 miles would have to be installed in order to have sidewalk on both sides of the street citywide. Priorities for installation are based on the prioritization guidelines developed in 2015. Based on the community wide benefit of encouraging pedestrian travel and safety, new construction has been funded 100% by the City since 2008.

### Cost Sharing:


- New Development Sidewalk – 100% Developer
- New Sidewalk – 100% Act 51 road funding
- Sidewalk Replacement & Repair – 100% Act 51 road funding

### Repayment Terms for Special Assessments:

- Property owners will have 90 days from the date of completion of the project to pay the assessment in full without interest
- Interest will accrue at 3%
- The assessment will be spread over a period of years to make the average annual payment approximately \$500
- The annual installment will be billed with the next summer tax billing

COMMISSION LETTER #187-21  
MEETING DATE: SEPTEMBER 27, 2021

TO: MAYOR AND CITY COMMISSION SEPTEMBER 22, 2021

FROM: NANCY RIDLEY, CITY MANAGER 

SUBJECT: CONSIDER RESOLUTION #3 TO PROCEED WITH IMPROVEMENTS;  
CONSIDER RESOLUTION #4 TO ACCEPT THE SPECIAL ASSESSMENT  
ROLL AND SET A PUBLIC HEARING FOR OCTOBER 11, 2021 REGARDING  
SAID ROLL FOR SPECIAL ASSESSMENT DISTRICT #1-21 REGARDING  
PEDESTRIAN LIGHTING

Attached is the excerpt from the August 23, 2021 City Commission packet when the public hearing was held on the necessity for pedestrian lighting on Illinois Street between Main and Fancher. After that public hearing, the City Commission voted to postpone action on resolutions #3 and #4 until a review of the zoning question could be completed. The prior agenda item addresses the zoning questions raised as they relate to special assessments.

Attached for reference are the four written communications received at the meeting of August 23.

The treatment of civic zones is addressed in the prior recommendation. Assuming the amended policy is approved, it addresses how civic zones should be special assessed for pedestrian lighting projects.

Another concern/question raised during the public comment period had to do with the need for the lighting and how much additional light would be shed from the pedestrian poles. Attached for reference are two maps. The first map, entitled *Existing Nighttime Light Levels* (located in the lower left corner of the map), indicates the readings of foot candles that were obtained over the last couple of weeks. You will note that numerous locations were measured and the box indicates the amount of foot candles of existing lighting when it is dark outside. The readings were anywhere from a low of zero-foot candles to a high of 0.9-foot candles. The second map, entitled *Pedestrian Lighting Plan* (located in the lower left corner of the map), indicates what the foot candles will be under the traditional spacing that is used for pedestrian lighting. You will notice on the second map that the foot candles are a low of 0.5-foot candles to a high of 2.0-foot candles. Staff who visited the area after dark strongly recommend the additional lighting will be an enhancement to the area. We would highly recommend that City Commissioners visit that area after dark to obtain a better understanding on the level of

lighting currently in that area and compare it to other areas with enhanced pedestrian lighting to better understand the improvements that will occur.

One of the other concerns raised was the placement of the poles and the potential for them to be obstructions. We have a little bit of flexibility in where the poles can be placed by moving them to the east or west by a few feet and we will work with the property owners to go over the plan to see if any adjustments can be made to meet their specific concerns without negatively impacting the level of foot candles.

Another issue raised was about the tenants in the downtown area where these poles may be placed along the western end of the project. These pedestrian lights will be consistent with the other lights throughout the downtown and we have been able to address any tenant concerns by installing appropriate shields.

Based on the goal of increasing pedestrian lighting throughout the City for enhanced safety and walkability, we would recommend moving forward with the project. Updated resolutions #3 and #4 are attached for your consideration. Resolution #3 would indicate a need for the project and would request that an assessment roll be prepared, which has already been done. Resolution #4 would set a public hearing on the assessment amounts for October 11. It is important to remember the assessment roll is based on current estimates. The project will be competitively bid and we anticipate the actual costs are likely to be lower. The final assessment amounts will be based on the actual costs after the project is complete.

Lastly, we would note that because more than 50% of the property owners have objected to the special assessment, a 2/3 vote will be required on the final resolution for this assessment to be finalized. Resolution #5 would be considered after the October 11 public hearing and would set the repayment terms for the special assessment, which allows the property owners to spread the assessment over eight years.


*Recommended Motion:*

*Move to approve resolutions #3 and #4 for Special Assessment District #1-21 as presented.*

NJR/ap

COMMISSION LETTER #156-21  
MEETING DATE: AUGUST 23, 2021

TO: MAYOR AND CITY COMMISSION AUGUST 18, 2021

FROM: NANCY RIDLEY, CITY MANAGER 

SUBJECT: PUBLIC HEARING ON THE NECESSITY OF THE PUBLIC IMPROVEMENT;  
CONSIDER RESOLUTION #3 TO PROCEED WITH IMPROVEMENTS;  
CONSIDER RESOLUTION #4 TO ACCEPT THE SPECIAL ASSESSMENT  
ROLL AND SET A PUBLIC HEARING FOR SEPTEMBER 13, 2021  
REGARDING SAID ROLL FOR SPECIAL ASSESSMENT DISTRICT #1-21  
REGARDING PEDESTRIAN LIGHTING

Attached are the materials from the August 9 City Commission agenda packet when the public hearing for this matter was set.

This public hearing is to hear comments on necessity of the installation of the pedestrian lighting on the north side of Illinois Street from Main to Fancher.

After holding the public hearing, the City Commission may consider the next two resolutions of the process which are attached. Resolution #3 indicates that the City Commission tentatively deems the public improvement necessary and directs that a special assessment roll be drafted. The assessment roll was previously provided and is again included in this agenda packet. Resolution #4 accepts the draft roll and directs that a public hearing be set on the cost of the project.

It is recommended that resolutions #3 and #4 be approved to provide the assessment roll and set a public hearing on the cost of the project for September 13, 2021.

If these resolutions are approved, individual letters will again be mailed to each of the property owners within the district.


Recommended Motion:

*Move to approve resolutions #3 and #4 for Special Assessment District #1-21 regarding pedestrian lighting as presented.*

NJR/ap

COMMISSION LETTER #148-21  
MEETING DATE: AUGUST 9, 2021

TO: MAYOR AND CITY COMMISSION AUGUST 4, 2021

FROM: NANCY RIDLEY, CITY MANAGER 

SUBJECT: CONSIDER RESOLUTIONS #1 AND #2 TO COMMENCE THE PROCEEDINGS FOR SPECIAL ASSESSMENT, TENTATIVELY DETERMINE THE NECESSITY, AND SET A PUBLIC HEARING FOR AUGUST 23, 2021, REGARDING THE NECESSITY OF SPECIAL ASSESSMENT DISTRICT #1-21 FOR PEDESTRIAN LIGHTING

Since 2014, the City has been installing pedestrian lighting in certain locations throughout the City. Pedestrian lighting provides an additional amenity in the areas where they are installed, increases safety and supports walkability.

The 2022 Capital Improvement Plan proposes pedestrian lighting installation for the north side of Illinois Street from Main to Fancher Street. This area was chosen to coordinate with the street work that will be accomplished at the same time.

During the approval of the Capital Improvement Plan, the City Commission had discussions regarding the allocation of special assessment for such projects. The updated policy approved June 14, 2021, provides that the special assessment for commercial areas is 40% property owner and 60% capital improvement millage.

The City Charter and ordinances outline a specific process for special assessments to ensure that affected property owners who will be billed for a share of the improvement, have adequate notice and opportunity to comment on the project. The process requires holding two public hearings. The process is started early to ensure approval of the assessment is in place before bids are awarded for the work. If bid prices are lower than the estimates, the lower actual bid price is what is allocated and billed to property owners.

Resolutions #1 and #2 have been prepared to initiate the process. Resolution #1 initiates the process indicating a desire for the public improvement. The 2022-2027 Capital Improvement Plan pages 80-81 provide the report that is referenced in that resolution (a copy of those pages from the approved plan is attached). Resolution #2 sets a public hearing to allow for comment on the need for the project.

It is recommended the City Commission approve Resolutions #1 and #2 as presented to start the process. Assuming they are both approved, individual notices will be mailed to

each property owner in the assessment district informing them of the public hearing date. Although not required, the notice also includes the estimated assessment amount and potential repayment terms.

Although an assessment roll is not expected to be prepared until after the first public hearing according to our ordinance, we have found it beneficial to prepare the roll ahead of time and provide it during the beginning of the process. The draft roll is attached for your reference.

*Recommended Motion:*

*Move to approve Resolutions #1 and #2 for Special Assessment District #1-2021 as presented.*

NJR/ap



SPECIAL ASSESSMENT DISTRICT 1-21  
RESOLUTION NO. 1

WHEREAS, pursuant to provisions of the City Charter of the City of Mt. Pleasant and Chapter 33: TAXATION, Section 33.17 "Authority to Assess", of the Code of Ordinances, the City Commission of the City of Mt. Pleasant may commence proceedings for the making of local public improvements within the City and determine the tentative necessity thereof; and,

WHEREAS, the City Commission has tentatively deemed it to be in the public interest, health and welfare to install pedestrian street lights on Illinois St. between Main St. and Fancher St. in the City Special Assessment District No. 1-21;

NOW, THEREFORE, BE IT RESOLVED, THAT:

- The City Manager is directed to cause to be prepared a report which shall include all analysis and information required by Section 33.20 "Survey and Report", of the Code of Ordinances.
- When the aforesaid report is completed, the City Manager shall file the same with the City Clerk for presentation to the Commission.
- All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

## Public Works Administrative Individual Project Description

Project Title Pedestrian Lighting

Source of Funding Capital Improvement Fund/Special Assessment

<i>Year Proposed</i>	<i>2022</i>	<i>2023</i>	<i>2024</i>	<i>2025</i>	<i>2026</i>	<i>2027</i>
<i>Capital Cost</i>	\$120,000	\$120,000	\$120,000	-0-	\$240,000	-0-

### Description and Location

This project installs decorative pedestrian lights in neighborhoods in the City to provide illumination of the public sidewalks.

Michigan Street, Illinois Street and all public space lighting going forward will use the standard black direct bury concrete poles to match all other existing neighborhood pedestrian lighting.

### History and Plans

At the goal setting retreat in 2013, the City Commission prioritized the installation of pedestrian lighting in additional areas of the city. Below is a list where additional street lighting was installed.

#### 2015

Washington: North of High \$175,500

#### 2016

S. Franklin, S. Lansing, S. University and Douglas \$201,600 (70/30 Special Assessment)

#### 2017

Broadway: Bridge to Maxwell \$130,000

#### 2018

Broadway: Maxwell to Bradley \$97,000 (Tribal 2%)

#### 2019

May, Clayton, Pleasant and Gaylord (70/30 Special Assessment CD-4)

#### 2020

<sup>5</sup>Michigan (both sides): Washington to Oak

#### 2022

<sup>5</sup>Illinois (north side): Main to Fancher (70/30 Special Assessment CD-4)

#### 2023

University (west side) (both sides between Illinois and Michigan): High to Michigan

#### 2024

West Campus (west side): Bellows to Preston

#### 2026

Preston (north side): Mission to Crapo

### Need and Impact

The project will enhance walkability, safety and nighttime activity in city neighborhoods.

*Linkage to Master Plan:*

- *This project links to Master Plan Objective 2.4 because it retrofits the roadway network to provide safe accommodations for pedestrians.*

*Related Cost Details*

It will be necessary to budget for annual operating costs for electricity. Based on past projects energy costs are roughly \$75 per light or roughly 1% of the total project costs annually.

*Future Funds Needed*

There will be additional installation, maintenance and operational costs as lighting is added to more neighborhood blocks in future. LED lamps have a finite life span. Industry estimates vary widely from about 8 to 15 years. It will be necessary to budget future funds for these replacements. Current costs for lamp replacement are around \$900 each.

While black concrete poles were selected for the lighting project for their durability and low maintenance, it is anticipated that there will be long-term maintenance costs associated with the poles. Those costs are not known at this time.

<sup>S</sup>Coordinated with street project

SPECIAL ASSESSMENT DISTRICT 1-21  
RESOLUTION NO. 2

WHEREAS, the City Manager has prepared a report concerning certain public improvements in Special Assessment District No. 1-21, which includes all of the information to be included by Section 33.20 "Survey and Report" of the City's Code of Ordinances; and,

WHEREAS, the City Commission has reviewed said report; and,

WHEREAS, the City Commission of the City of Mt. Pleasant determines that it is tentatively necessary to acquire and construct the public improvements in the City of Mt. Pleasant more particularly hereinafter described in this resolution;

NOW, THEREFORE, BE IT RESOLVED, THAT:

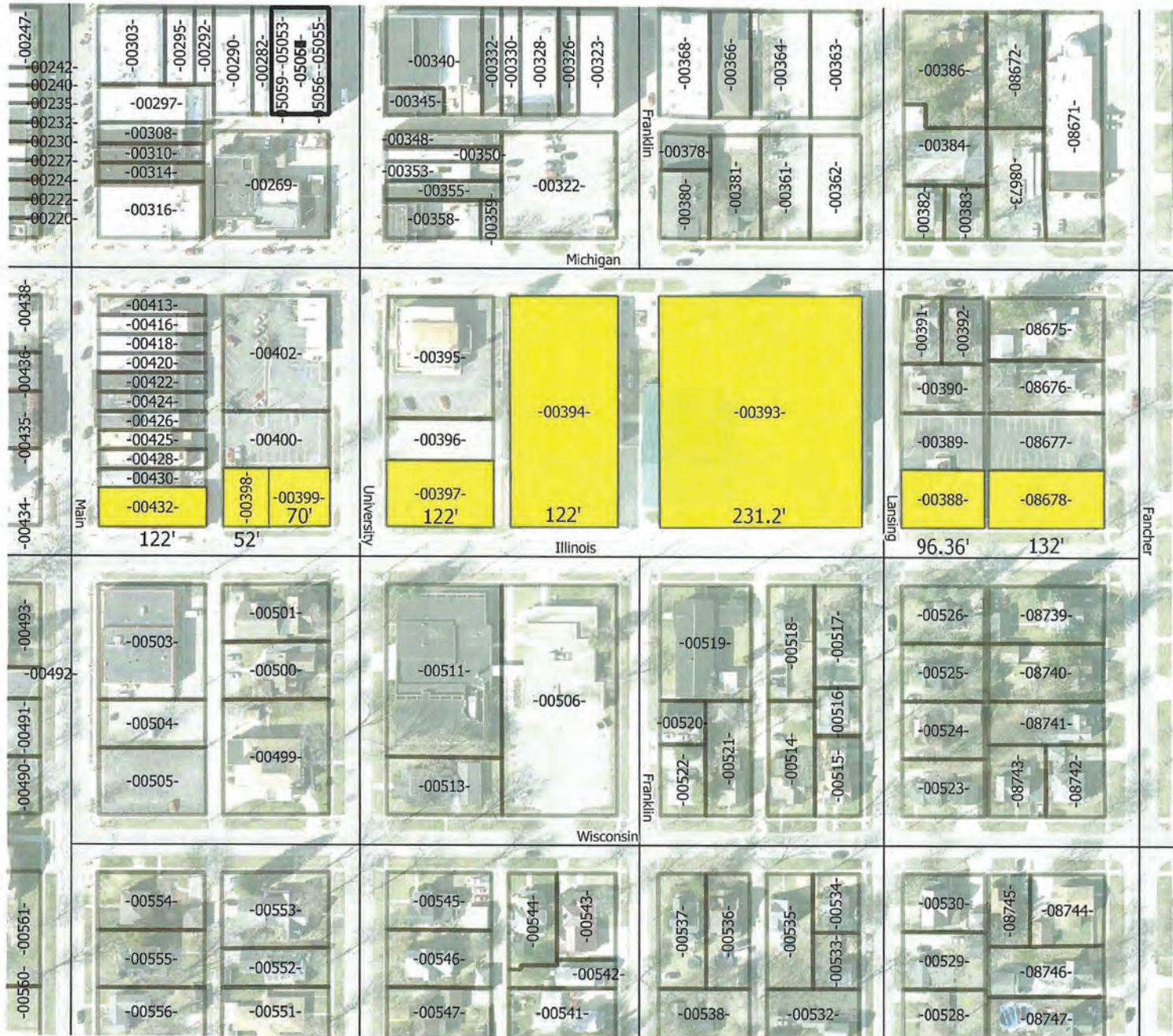
- The City Commission hereby tentatively determines that the public improvements described more particularly hereinafter provided for are necessary.
- The total cost of said improvements is estimated to be \$100,000.00. The amount of \$33,161.39 shall be spread over the special assessment district as hereinafter described as a result of benefits to be received by the affected properties in the special assessment district. \$66,838.61 shall be paid by the City-at-large.
- Said special assessment district shall consist of all the lots and parcels of land as follows: install pedestrian street lights on Illinois St. between Main St. and Fancher St. in the City Special Assessment District No. 1-21.
- Said estimated life of such public improvements is not less than fifteen (15) years.
- The affected properties in the special assessment district shall be assessed in accordance with the relative portion of the sum to be levied in the district, as the benefit to the parcel of land bears to the total benefit to all parcels.
- The aforesaid report shall be placed on file in the office of the City Clerk where the same shall be available for public examination.
- The City Commission shall meet electronically on August 23, 2021 at 7:00 p.m., for the purpose of hearing public input on the making of said public improvements. The meeting link will be available on the City's website at <http://www.mt-pleasant.org>.
- The City Clerk is hereby directed to cause notice of said hearing to be published and mailed in accordance with applicable statutory and ordinance provisions.
- All resolutions and parts of resolutions conflicting with the provisions of this resolution are hereby rescinded.



# 2022 Illinois Street Reconstruction Pedestrian Lighting

Excerpt from E-Packet of August 9, 2021

EXCERPT from E-Packet of August 23, 2021



Legend  
 Pedestrian Lighting Properties



Total CD-4	\$100,000.00	
Estimated Front Foot Share 40%	\$40,000.00	
Estimated City's Per Front Foot Share Side Lots	(6,838.61)	
Owner Share	\$33,161.39	
Estimated City's Share 60%	\$60,000.00	
Estimated City Share Side Lots	6,838.61	
Total City Share	\$66,838.61	\$100,000.00

Parcel Number	Owner	Legal Description	Property Address	Faces Steet	Front Foot	Frontage Factor	Equivalent Front Feet	Rate Per Front Foot	Total Cost Per Front foot Resident	Total Cost Per Front Foot Mt. Pleasant
17-000-00432-00	Listening Ear Crisis Center	ORIGINAL PLAT S 2/3 LOT 8 BLOCK 24	227 South Main	No	122	0.5	61.00	\$42.21	\$2,575.03	\$2,575.03
17-000-00398-00	Isabella Bank	ORIGINAL PLAT W 52 FT LOT 1 BLOCK 24	E Illinois	Yes	52	1	52.00	\$42.21	\$2,195.11	\$0.00
17-000-00399-00	Isabella Bank	ORIGINAL PLAT E 70 FT LOT 1 BLOCK 24	S University	No	70	0.5	35.00	\$42.21	\$1,477.48	\$1,477.48
17-000-00397-00	Isabella Bank	ORIGINAL PLAT S 9 FT OF LOT 7 BLK. 23 LOT 8 BLK 23	E Illinois	Yes	122	1	122.00	\$42.21	\$5,150.07	\$0.00
17-000-00394-00	Sacred Heart Parish of Mt Pleasant	ORIGINAL PLAT LOTS 1 TO 4 INCLUSIVE BLK 23.	200 South Franklin	Yes	122	1	122.00	\$42.21	\$5,150.07	\$0.00
17-000-00393-00	Sacred Heart Parish of Mt Pleasant	ORIGINAL PLAT BLOCK 22	316 East Michigan	Yes	231.2	1	231.20	\$42.21	\$9,759.80	\$0.00
17-000-00388-00	Sacred Heart Parish of Mt Pleasant	ORIGINAL PLAT LOT 1 BLOCK 21.	E Illinois	Yes	96.36	1	96.36	\$42.21	\$4,067.71	\$0.00
17-000-08678-00	Sacred Heart Parish of Mt Pleasant	KINNEY ADD LOT 4 BLOCK 20	222 South Fancher	No	132	0.5	66.00	\$42.21	\$2,786.10	\$2,786.10
					947.56		785.56	Totals:	\$33,161.37	\$6,838.61
									\$39,999.98	

Front Feet:	947.56
Cost Per Front Foot:	\$42.21
Total Cost	\$40,000.00

EXCERPT from E-Packet of August 23, 2021

SPECIAL ASSESSMENT DISTRICT 1-21  
RESOLUTION NO. 3

WHEREAS, the City Commission, after due and legal notice, has met and heard all interested persons to be affected by the proposed public improvements hereinafter described; and,

WHEREAS, the City Commission deems it advisable and necessary to proceed with Special Assessment No. 1-21;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The City Commission hereby determines to install public improvements as follows: install pedestrian street lights on Illinois St. between Main St. and Fancher St. in the City Special Assessment District No. 1-21.
2. The plans, profiles and specifications previously prepared by the City Manager are hereby approved.
3. The Commission hereby approves the detailed estimates of cost and determines a total estimated cost of \$100,000.00. The amount of \$33,161.39 shall be spread by special assessments upon the City Special Assessment District No. 1-21, and the amount of \$66,838.61 shall be the obligation of the city-at-large.
4. The City Assessor is directed to prepare a special assessment roll in accordance with the Commission's determination.
5. When the Assessor has completed the assessment roll he shall file the roll with the City Clerk for presentation to the Commission.
6. All resolutions and parts of resolutions conflicting with the provisions of this resolution be and the same hereby are rescinded.



## Ridley, Nancy

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**From:** city manager  
**Sent:** Monday, August 23, 2021 1:42 PM  
**To:** Ridley, Nancy  
**Subject:** Fw:

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**From:** mikekostrzewa mckostrzewa.com <mikekostrzewa@mckostrzewa.com>  
**Sent:** Monday, August 23, 2021 1:29 PM  
**To:** city manager  
**Subject:** FW:

### EXTERNAL Message Warning

This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

**From:** Kain, Jacob  
**Sent:** Monday, August 23, 2021 12:29 PM  
**To:** mikekostrzewa mckostrzewa.com <mikekostrzewa@mckostrzewa.com>  
**Subject:** RE:

Hi Mike,

Thanks for sharing your thoughts on this. I'm not involved in the special assessment process, however. If you'd like your thoughts shared with the City Commission, I would recommend you send these to the City Manager's office at [manager@mt-pleasant.org](mailto:manager@mt-pleasant.org).

Thanks,  
Jacob

**From:** mikekostrzewa mckostrzewa.com <[mikekostrzewa@mckostrzewa.com](mailto:mikekostrzewa@mckostrzewa.com)>  
**Sent:** Monday, August 23, 2021 9:49 AM  
**To:** Kain, Jacob <[jkain@mt-pleasant.org](mailto:jkain@mt-pleasant.org)>  
**Subject:**

### EXTERNAL Message Warning

This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

HI JK/

YESTERDAY AT THE SACRED HEART BIG PICNIC I HEARD ABOUT THE LIGHTING OF ILLINOIS PROJECT THAT IS GOING TO COST SHA 22K AS APPARENTLY THEIR SHARE OF THE BILL/

AFTER UNDERGOING A RECENT VERY EXPENSIVE SAFETY ASESMENT IT SHOULD BE NO SURPRISE TO YOU THAT SHA IS NOT IN FAVOR OF THIS WHAT THEY SEE AS MEANINGLESS NO IMPACT LIGHTING PROPOSAL/THE SAFETY ASSESS MADE NO MENTION OF ANY LIGHTING DEFICIENCY ON ILLIONOIS ACCORDING TO CINDY KALISZEWSKI, CPA CONTROLLER OF SHA



I TOO AGREE WITH THEM/ AS SOMEBODY THAT IS AROUND ILLINOIS STREET AND THE SACRED HEART GYM ALL THE TIME NEVER ONCE HAVE I THOUGHT THAT THE STREET IS EITHER DARK AND NOT LIGHTED ENOUGH OR NOT BEAUTIFUL ENOUGH/

I AM IN FAVOR OF THE BEUATIFICATION OF MT PLEASANT--- BUT I AM NOT IN FAVOR OF THIS PROJECT/ REGARDS M C KOSTRZEWA

To: Mount Pleasant City Commission  
Subject: Special Assessment for Illinois St. Lighting Project  
From: Jim Wojcik, Chair, Finance Commission, Sacred Heart Parish  
Date: August 20, 2021

Please consider this an official objection to the creation of a special assessment district for lighting on Illinois St., from Main St. to Fancher St.

Currently there are already streetlights at the intersections of Main and Illinois, University and Illinois, Franklin and Illinois, Lansing and Illinois, and Fancher and Illinois.

A drive along Illinois St. between Main and Fancher shows no benefit to increased lighting for the area. There are only four residential houses in the stretch. The rest of the drive is comprised of three parking lots, a playground, the Sacred Heart Parish Center (which has outside lighting when in use), the north and non-entry sides of both the Chippewa River District Library and the Frontier Communications Building, and a few office fronts between Main and University.

The parking lots are daily use parking lots and rarely used in the evening. The same is true for the businesses in that short stretch.

Frankly, it seems non-sensical to spend more than \$100,000 to light a stretch of road that already has lighting and would seemingly have little additional benefit to the neighborhood. In addition, the project places undue financial hardship on several non-profits, i.e., Sacred Heart Parish, Sacred Heart Academy, and Listening Ear.

It is our hope the city will reconsider implementing this project and use its resources for other higher priority projects. Thank you for your consideration.

# Sacred Heart Parish

302 S. Kinney Ave., Mt. Pleasant, MI 48858

Phone: (989) 772-1385 • Fax: (989) 773-9118

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August 23, 2021

City of Mt Pleasant  
320 W. Broadway  
Mt. Pleasant, MI 48858

RE: Special Assessment 1-21 (Pedestrian Street Lighting)

To Mayor Will Joseph and the City Commission:

Sacred Heart Parish of Mt. Pleasant was notified that a special assessment district is being considered by the City to install pedestrian street lights on Illinois Street. The total cost of the proposed project is estimated to be \$100,000, and Sacred Heart's preliminary cost share is \$21,763.

We are vigorously protesting the street lighting project for several reasons:

No Necessity - Sacred Heart already adequately lights its buildings and premises to maintain a safe environment for our students, employees, parishioners, and volunteers who come and go all hours of the day and evening. In 2019 and 2020 we worked closely with Mt. Pleasant Public Safety to develop a comprehensive safety plan and made a significant investment in upgrading the safety and security of our school facilities. Outdoor lighting was never identified as a safety issue which needed to be addressed.

No Benefit - It is outrageous that the City of Mt Pleasant is forcing Sacred Heart Parish to spend nearly \$22,000 on unnecessary lighting for "beautification" purposes. Sacred Heart is not a commercial enterprise; we are a non-profit 501(c)(3) organization with a limited budget. Furthermore, the spending of \$75,129 by the City of Mt. Pleasant for "beautification" purposes is a wasteful use of taxpayer money, as there is little to no benefit to the community or neighborhood.

No Value - This project is of no value to Sacred Heart, and we don't want the light poles on our property. 1) Light poles will create obstructions to snow removal. Currently we have a large expanse of concrete which our snow removal contractor can easily clear with his equipment. Poles will hamper removal efforts and may necessitate some hand shoveling, which will increase our costs. 2) Light poles may obstruct foot traffic, especially as people exit our gymnasium and parish hall en masse, and create pick-up and drop-off problems at the curb. 3) Light poles may hamper our use of Illinois Street for Lenten fish fry take-out pickup (we offered curbside service this year), caterer deliveries, and the like.

## Zoning


The City of Mt. Pleasant Capital Project Special Assessment Policy includes a section on pedestrian lighting, and outlines the cost sharing for residential and commercial property owners. It is our understanding that Sacred Heart's property is zoned as CZ (Civic Zone). We argue that the cost sharing percentage for a commercial zone should not apply to a civic zone.

---

Sacred Heart Parish requests that you reject this special assessment project and look at other areas of the City which would benefit from improved sidewalk lighting. Thank you for your consideration of our request.

Respectfully,

  
Cindy Kaliszewski, CPA  
Business Manager

  
Fr. Loren Kalinowski  
Pastor

## LISTENING EAR CRISIS CENTER

107 E. Illinois - P.O. Box 800  
Mt. Pleasant, MI 48804-0800  
24-Hour Helpline - (989) 772-2918  
Business Calls - (989) 773-6904  
www.listeningear.com

*"Focusing on What People Can Do 24-Hours a Day"*

August 23, 2021  
City of Mt. Pleasant  
320 W. Broadway  
Mt. Pleasant, MI 48858

**Executive Director**  
*Amanda Hart*

**Board of Directors**  
*Dr. Ross Rapaport*  
*Chairperson*

*Amy Kuechenmeister, M.D.*  
*Heather Tubbs*  
*John Leonard*  
*Kathleen Tarrant*  
*Paul Siers*  
*Robert Backus, J.D.*  
*Ruth Freebury*  
*Teagen Lefere*

RE: Special Assessment 1-21 (Pedestrian Street Lighting)

To the City Commission:

Crisis Center Inc. d.b.a. Listening Ear Crisis Center received notice that a special assessment (pedestrian street lighting) is being considered by the City of Mt. Pleasant to install pedestrian street lights on Illinois Street between Main and Fancher Streets in the city. Listening Ear was notified as our property is within the special assessment district. The proposed total cost of the project is estimated be \$100,000 with \$75,128.97 being paid by the city-at-large and the remaining \$24,874.03 being shared based on their front foot or side lot share. The preliminary estimate of the assessment for Listening Ear is \$2,575.03. This cost is an estimated engineering estimate and the actual cost will be determined by competitive bid.

Listening Ear is protesting the street light project based on the following:

1. Listening Ear is a 501(c)(3) private non-profit that relies heavily on governmental funding and donations for operations which have clear guidelines on how funding can be used and limited resources to pay for community projects that are not specific to the agency. With limited financial resources to pay for this project, this will cause Listening Ear to have to identify resources to pay for the project as this would not meet the funding guidelines from any of our current funding or endowments as this is not agency/program specific. During the pandemic, Listening Ear is already facing increased financial challenges to pay for higher staff wages to compete with other industries with little increase in funding, substantial overtime in our group homes, increased insurance rates, and Personal Protective Equipment for roughly 300 staff and consumers on a daily basis. The special assessment is not only a financial hardship for the agency but also causes additional hardship to try and locate funding to pay for the project that is not agency specific nor was requested by the agency.
2. The additional pedestrian street lights create another barrier for staff and the community we serve who are trying to park in front of the agency to access services. Many of the folks that we serve have disabilities and need additional equipment and support getting into and out of vehicles so any additional barriers on the sidewalk make access more challenging. Currently the agency has three small trees planted by the city along with two



parking signs in front of the building that take up space on the sidewalk. Additionally, a street light creates an additional barrier when cleaning up the leaves from the trees and removing snow in the winter.

3. The additional lights are not needed in front of Listening Ear as we purchased a new awning a few years ago with lights underneath which already provides additional lighting and security for the agency and community. The additional lighting begins in front of the agency on Main Street and wraps around the entire building on 107 Illinois Street down to the alley. The current lights meet the needs of the agency so additional lighting is not necessary.
4. Additional street lighting downtown may also impact Listening Ear tenants that live downtown and are already concerned with the amount of lights outside while they are trying to sleep which can negatively impact our occupancy rate and agency revenue to support our building operation.

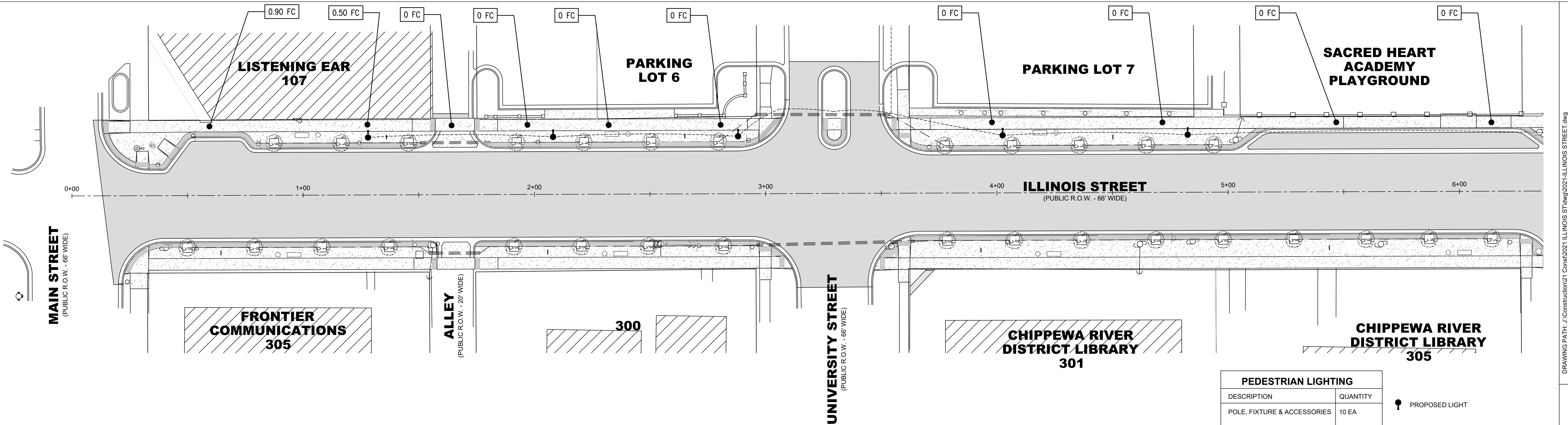
Listening Ear requests that you reject the special assessment 1-21 (pedestrian street lighting) project and explore other areas in the city that could benefit from pedestrian street lighting.

Sincerely,

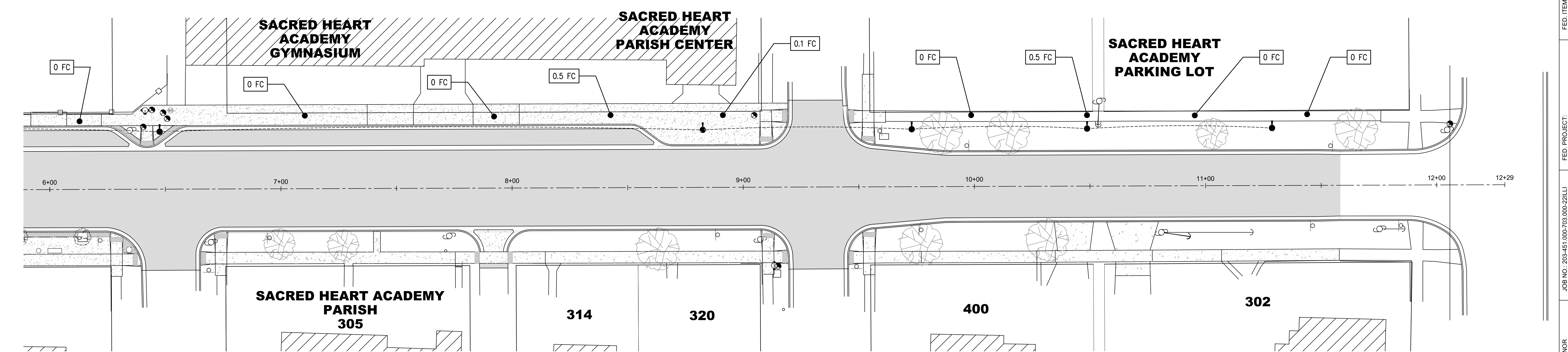


Amada Hart, MSW  
Executive Director  
Listening Ear Crisis Center

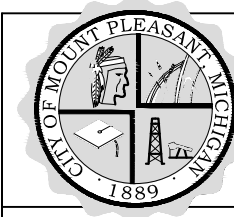




**PEDESTRIAN LIGHTING PLAN**  
SCALE: 1" = 20'



**EXISTING NIGHTTIME LIGHT LEVELS**  
SCALE: 1" = 20'



CITY OF MOUNT PLEASANT  
DIVISION OF PUBLIC WORKS  
320 W. BROADWAY ST.  
MT. PLEASANT, MICHIGAN 48858  
(989)-779-5401  
WWW.MT-PLEASANT.ORG

**EXISTING LIGHT LEVELS  
2022 ILLINOIS STREET  
RECONSTRUCTION**

DESIGN BY <b>ST</b>	CONSTRUCTED
DRAWN BY <b>WRE</b>	DATE OF PLAN <b>APRIL, 2021</b>
CHECKED BY <b>RL</b>	SCALE <b>NOT TO SCALE</b>
APPROVED BY <b>JM</b>	SHEET <b>11</b> OF <b>15</b> SHEETS

REVISIONS \_\_\_\_\_ DATE/INITIALS \_\_\_\_\_

CONTROL SECT.	JOB NO.	FED. PROJECT	FED. ITEM NO.
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PLOT DATE:

DRAWING PATH: J:\Construction\21 Const\2021 ILLINOIS STREET.dwg

FED. ITEM NO.

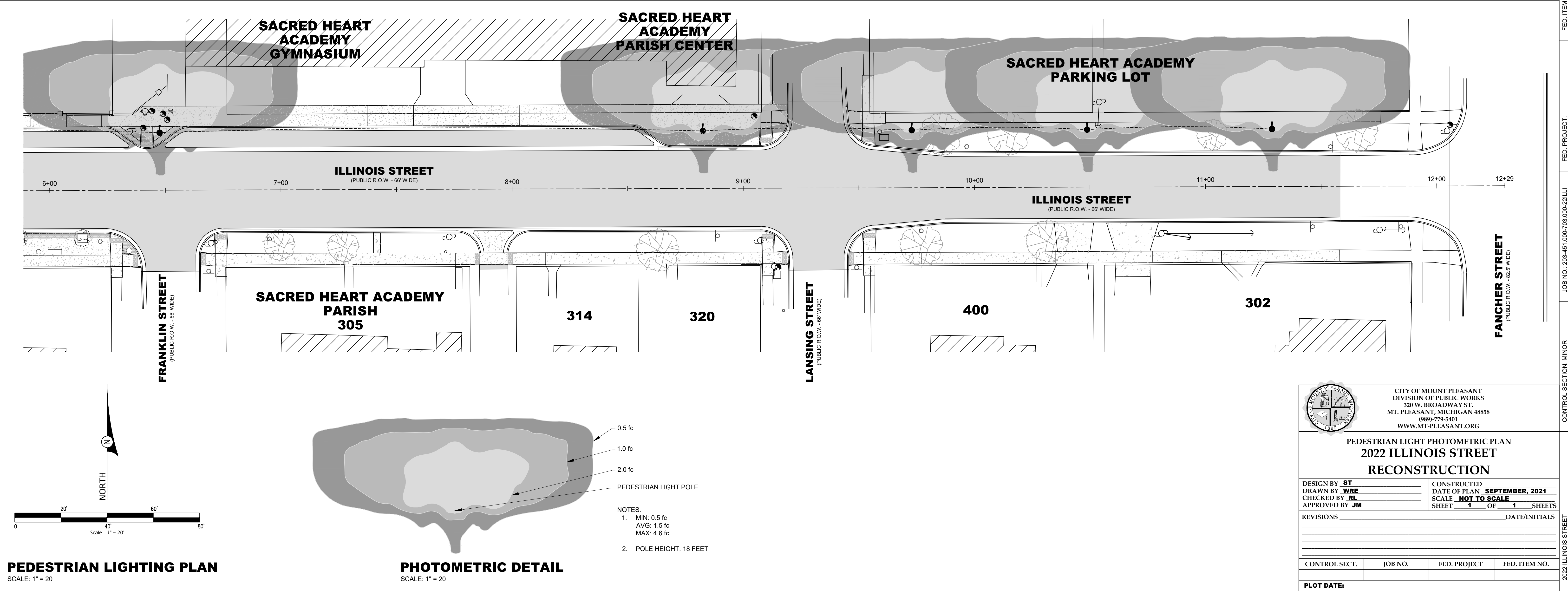
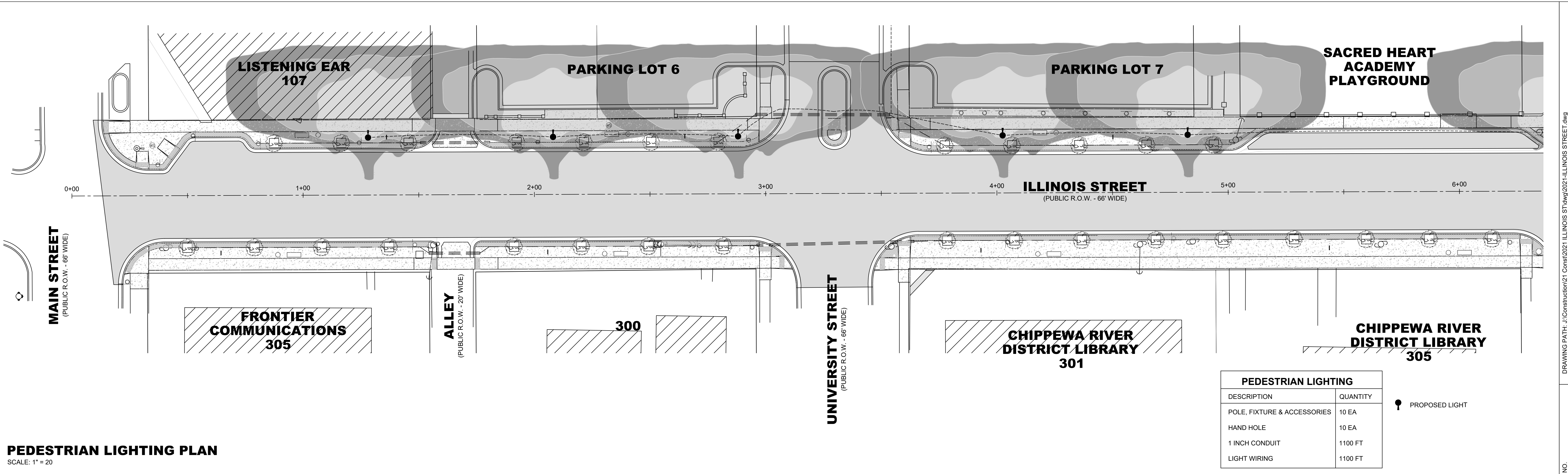
FED. PROJECT:

JOB NO. 203-451-000-703-000-22ILLI

CONTROL SECTION: MINOR

2022 ILLINOIS STREET







SPECIAL ASSESSMENT DISTRICT 1-21  
RESOLUTION NO. 4


WHEREAS, the Assessor has prepared the special assessment roll for Special Assessment District No. 1-21 to special assess that portion of the cost of the public improvements to the properties specially benefited by said public improvements, and the same has been presented to the City Commission by the City Clerk; and,

WHEREAS, the Special Assessment District No. 1-21 is described as: install pedestrian street lights on Illinois St. between Main St. and Fancher St. in the City Special Assessment District No. 1-21;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said special assessment roll is accepted and will be on file in the office of the City Clerk for public examination.
2. The City Commission shall meet electronically on October 11, 2021 at 7 p.m., to hear all persons interested in reviewing the special assessment roll, and shall be afforded an opportunity to be heard, and the City Clerk is directed to publish and mail, in accordance with applicable statutory and ordinance provisions, the notice of hearing. The meeting link will be available on the City's website at <http://www.mt-pleasant.org>.
3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

COMMISSION LETTER #188-21  
MEETING DATE: SEPTEMBER 27, 2021

TO: MAYOR AND CITY COMMISSION SEPTEMBER 22, 2021  
FROM: NANCY RIDLEY, CITY MANAGER   
SUBJECT: CONSIDER AMENDMENT TO CONTRACT WITH CONSUMERS ENERGY  
FOR RATE CHANGE

The attached memo from DPW Director Jason Moore recommends approval of a contract with Consumers Energy to adjust the electric rate for the Water Treatment Plant. As indicated in the memo, a recent review by City staff and Consumers Energy staff of our 12-month usage, identified a slightly different plan that could potentially reduce our annual cost by \$1,200. The change in plan for the Water Treatment Plant would move from a "Time of Use" rate plan to a "General Service Primary Demand" rate plan.

As this recommendation would be a cost savings to the City with no real impact, it is recommended the City Commission authorize the Mayor and Clerk to sign the contract with Consumers Energy as presented.

Recommended Motion:

*Move to authorize the Mayor and Clerk to sign the contract with Consumers Energy for the Water Treatment Plant rate change as presented.*

NJR/ap

# Memorandum



TO: Nancy Ridley, City Manager  
FROM: Jason Moore, DPW Director  
DATE: September 14, 2021  
SUBJECT: Approve Contract with Consumers Energy for Rate Change

## Request:

The City Commission is requested to approve a contract with Consumers Energy to adjust the electric rate for the water treatment plant and authorize the mayor and clerk to sign the contract.

## Reason:

Recently, DPW staff met with representatives from Consumers Energy to discuss the different rate plans that Consumer Energy offers. After reviewing the electrical usage for the past 12 months, our account manager determined that switching from their "Time of Use" plan to their "General Service Primary Demand" rate would be advantageous when compared to staying with our current plan. This change should, with no changes in current usage patterns, save \$1,200 annually.

The attached contract is very similar to a contract that was approved two years ago changing the rates that were being paid at that time.

## Recommendation:

I recommend the City Commission approve the contract with Consumers Energy to adjust the electric rate for the water treatment plant and authorize the mayor and city clerk to sign the contracts.

COMMISSION LETTER #189-21  
MEETING DATE: SEPTEMBER 27, 2021

TO: MAYOR AND CITY COMMISSION SEPTEMBER 22, 2021

FROM: NANCY RIDLEY, CITY MANAGER 

SUBJECT: CONSIDER PRIORITIZATION AND APPROVAL OF SUBMISSION OF CITY REQUESTS FOR FALL 2021 SAGINAW CHIPPEWA INDIAN TRIBAL 2% ALLOCATIONS

The attached applications for Saginaw Chippewa Indian Tribal 2% funding were previously provided in the September 13 City Commission packet with the exception of one. The application for the Mid-Michigan/GKB Pathway North Connection Design and Engineering was updated to reflect a commitment from the Charter Township of Union for \$9,000 to be put toward the matching funds the City has committed for the project.

In an effort to provide consistency among the City's requests, we have used the attached priority definitions for completing the field regarding applicant project priority. Based on those definitions, an indication of the priority level for each request has been provided on the summary page.

It is recommended the City Commission review the priority levels to confirm or change the priority levels listed. In addition, it is recommended that each Commissioner be prepared Monday evening to identify their top five requests. A summary of the Commission's top five requests will be sent to the Tribal Council for their consideration.

NJR/ap



## SEMI-ANNUAL TWO PERCENT ALLOCATION CITY OF MT. PLEASANT REQUESTS FALL 2021

<u>DEPARTMENT/PROJECT NAME</u>	<u>AMOUNT REQUESTED</u>	<u>PRIORITY</u>
<i>Community Services</i>		
Horizon Park Pickle Ball Courts	\$ 115,000	H
Indian Pines Park Master Plan	\$ 13,000	M
Mid-Michigan/GKB Pathway North Connection Design and Engineering	\$ 24,000	H
<i>Public Safety</i>		
800 MHZ Radios	\$ 111,299	C
Aerial Fire Apparatus Purchase	\$ 450,000	H
Community Cat Program	\$ 5,000	H
Evidence Room Remodel	\$ 25,000	H
Mid-Michigan Investigative Narcotics Team	\$ 53,838	C
<i>Public Works</i>		
1303 N Franklin Deep Ground Water Monitor Well Installation	\$ 42,500	H
Airport Operational Funding	\$ 60,000	C
Airport Truck	\$ 22,409	H
Channel Grinder Rehabilitation	\$ 16,500	C
Clarifier Rehabilitation	\$ 90,000	H
Close Sidewalk Gaps	\$ 41,000	H
Composite Samplers	\$ 5,000	H
East Digester Rehabilitation	\$ 250,000	C
Meter Reading Equipment Update	\$ 24,000	H
Pedestrian Lighting	\$ 88,000	H
Portable Radar Speed Signs	\$ 11,000	M
Reservoir Actuator Replacement	\$ 42,500	H
Storm Sewer Repairs	\$ 50,000	M
Tower Pump Rehabilitation	\$ 19,500	C
<i>Total Requested</i>	<i>\$1,559,546</i>	

## **Priority Definitions**

### Critical:

- Project must be done to address failure of infrastructure OR
- Funding is needed to support essential program or it will not be able to continue

### High:

- Important project or program to meet current service or program needs

### Medium:

- Important project or program to meet future or new service or program needs

### Low:

- New project or program that would be nice to have

# Overview

**Project Name**

Horizon Park Pickle Ball Courts

**Total Requested**

\$115,000.00

(amount based on the Itemized Budget total)

**Applicant Project Priority**

High

**Reoccurring Need?**

Not Reoccurring

# Applicant Information

**Applicant Name**

[pbiscorner@mt-pleasant.org](mailto:pbiscorner@mt-pleasant.org)

**Applicant Email**

Phil Biscorner

**Organization**

City of Mt. Pleasant

**Address**

320 West Broadway

Mt. Pleasant , 48858

**Phone Number**

989-779-5328

# Organization Information

**Primary Organization**

City of Mt. Pleasant

**Authorizers**

[nridley@mt-pleasant.org](mailto:nridley@mt-pleasant.org)

**Status**

Review

**Address**

320 W. Broadway

Mount Pleasant, Michigan 48858

**Phone**

(989) 779-5300

**Fax**

# Categories

- Infrastructure
- Park Improvements

# Project Description

The Project request is for funds to repair an existing tennis court and add a minimum of 6 pickleball courts with ADA access in Horizon Park.

# Benefit Description

Horizon Park is the only city park facility east of Mission Street and is a key leisure facility for residents in that area of the community. No additional city owned land is readily available on the east side for future recreational development. Maintaining existing facilities and enhancing Horizon Park amenities while strengthening the partnership with Mt. Pleasant Public Schools continues to be the best option

to provide desired services and to have the greatest positive impact on the east side of Mt. Pleasant. Pickleball has a strong following in Mt. Pleasant. The addition of several pickleball courts on the east side of the City will provide residents with more options to enjoy this fast growing sport.

## Funding Requirements

The City will continue to provide ongoing funds for the upkeep of the facility. This project and the City’s proactive maintenance will allow Horizon Park to continue to safely serve the community well into the future.

## Project Timeline

This project will be completed in Spring/Summer 2022

## Budget Items

Name	Cost	Quantity	Total	Category
Pickleball Courts	\$115,000.00	1	\$115,000.00	Infrastructure
AmountRequested	\$115,000.00			

## Matching Funds

Name	Cost	Quantity	Total
Pickleball Courts	\$115,000.00	1	\$115,000.00
AmountMatched	\$115,000.00		

## Budget Summary

### Amount Requested

\$115,000.00

### Amount Matched

\$115,000.00

### Total Amount

\$230,000.00

## Uploaded Files

Name
No files have been uploaded.

There are no comments to display.



# Overview

**Project Name**  
Indian Pines Park Master Plan

**Total Requested**  
\$13,000.00  
(amount based on the Itemized Budget total)

**Applicant Project Priority**  
Medium

**Reoccurring Need?**  
Not Reoccurring

# Applicant Information

**Applicant Name**  
[pbiscorner@mt-pleasant.org](mailto:pbiscorner@mt-pleasant.org)

**Applicant Email**  
Phil Biscorner

**Organization**  
City of Mt. Pleasant

**Address**  
320 West Broadway  
Mt. Pleasant , 48858

**Phone Number**  
989-779-5328

# Organization Information

**Primary Organization**  
City of Mt. Pleasant

**Authorizers**  
[nridley@mt-pleasant.org](mailto:nridley@mt-pleasant.org)

**Status**  
Review

**Address**  
320 W. Broadway  
Mount Pleasant, Michigan 48858

**Phone**  
(989) 779-5300

**Fax**

# Categories

- Park Improvements

# Project Description

The Project request is for funds to hire a consultant to assist the City with the development of a Master Plan for Indian Pines Park.

# Benefit Description

Indian Pines Park is a City Park located east of the City in Union Township and adjacent to the Mt. Pleasant Municipal Airport. Creation of a plan for Indian Pines is consistent with the recommendations found within the City’s recently adopted Park and Recreation Master Plan. The Chippewa River divides the park between its north and south sections. Currently there is limited access on the northeast corner of the park and virtually no public access to the south section of the park which is located north of the airport. The Indian Pines Master

Plan would focus on access, connectivity, protecting, enhancing and preserving natural resources, and improving recreation assets and amenities for all park visitors. Given its location and public nature, Indian Pines would provide additional outdoor recreation opportunities for members of the Tribe living in and near the tribal community to enjoy its future natural offerings.

## Funding Requirements

The City continues to update, parks, trails and amenities to keep the community vibrant and up to date. This project is a need to determine the best use of the 80 acres of natural area with Chippewa River access.

## Project Timeline

This project will be completed in Spring/Summer 2022

## Budget Items

Name	Cost	Quantity	Total	Category
Indian Pines Park Master Plan	\$13,000.00	1	\$13,000.00	Park Improvements
AmountRequested	\$13,000.00			

## Matching Funds

Name	Cost	Quantity	Total
Indian Pines Park Master Plan	\$13,000.00	1	\$13,000.00
AmountMatched	\$13,000.00		

## Budget Summary

### Amount Requested

\$13,000.00

### Amount Matched

\$13,000.00

### Total Amount

\$26,000.00

## Uploaded Files

Name
No files have been uploaded.

There are no comments to display.

# Overview

**Project Name**  
Mid-Michigan/GKB Pathway North Connection Design and Engineering

**Total Requested**  
\$24,000.00  
(amount based on the Itemized Budget total)

**Applicant Project Priority**  
High

**Reoccurring Need?**  
Not Reoccurring

# Applicant Information

**Applicant Name**  
[pbiscorner@mt-pleasant.org](mailto:pbiscorner@mt-pleasant.org)

**Applicant Email**  
Phil Biscorner

**Organization**  
City of Mt. Pleasant

**Address**  
320 West Broadway  
Mt. Pleasant , 48858

**Phone Number**  
989-779-5328

# Organization Information

**Primary Organization**  
City of Mt. Pleasant

**Authorizers**  
[nridley@mt-pleasant.org](mailto:nridley@mt-pleasant.org)

**Status**  
Review

**Address**  
320 W. Broadway  
Mount Pleasant, Michigan 48858

**Phone**  
(989) 779-5300

**Fax**

# Project Partners

**Partnered With**  
Union Township

**Authorizers**  
Mark Stuhldreher [mstuhldreher@uniontownshipmi.com](mailto:mstuhldreher@uniontownshipmi.com)

**Status**  
Review

**Address**  
2010 S Lincoln Road  
Mount Pleasant, Michigan 48858

**Phone**  
989-772-4600

**Fax**

989-773-1988

## Categories

- Infrastructure
- Park Improvements
- Transportation

## Project Description

The Project request is for funds to hire a firm to provide Design, Engineering and bidding services for the 2023 Mid-Michigan Pathway and GKB Riverwalk North Connection.

## Benefit Description

The addition of this pathway would add additional community-wide pedestrian access to the GKB Riverwalk Trail, connect Mission Creek Park to the GKB Riverwalk Trail and connect the City of Mt. Pleasant dog park to the pathway system. The dog park is a partnership between the City, Union Township, and the Friends of the Dog Park citizen’s group. The trail addition would also create a northerly connection point for the Mid-Michigan Community Pathway for a future planned connection to Clare. Connection points to regional pathway systems have been shown to increase the ability to obtain grant funding for pathway projects and increase the number of visitors to a community having positive economic benefits. Pathway projects also contribute to a reduction in obesity and provide an overall positive health benefit to the community. This project also supports the philosophy and many of the recommendations contained in the Greater Mt. Pleasant Area Non-Motorized Plan.

## Funding Requirements

Partnerships with area agencies will be a focus along with pursuit and leveraging of available grant resources to design the trail in 2022 and construct in 2023. This project will be coordinated with valuable partners including the Charter Township of Union, Saginaw Chippewa Indian Tribe, and Mid-Michigan Pathways. The Charter Township of Union has already made a commitment of \$9,000 toward the design and engineering.

## Project Timeline

This project is proposed to be complete in Spring/Summer 2022 and construction to begin in 2023 if enough funds are available for construction.

## Budget Items

Name	Cost	Quantity	Total	Category
Mid-Michigan/GKB Pathway North Connection Design and Engineering	\$24,000.00	1	\$24,000.00	Transportation
AmountRequested	\$24,000.00			

## Matching Funds

Name	Cost	Quantity	Total
City of Mt. Pleasant Contribution to Mid-Michigan/GKB Pathway North Connection Design and Engineering	\$15,000.00	1	\$15,000.00
Union Township Contribution to the Mid-Michigan/GKB North Connection Design and Engineering	\$9,000.00	1	\$9,000.00
AmountMatched	\$24,000.00		

## Budget Summary

### Amount Requested

\$24,000.00

Amount Matched

\$24,000.00

Total Amount

\$48,000.00

Uploaded Files

Name
No files have been uploaded.

There are no comments to display.

# Overview

**Project Name**

800 MHZ Radios

**Total Requested**

\$111,299.00

(amount based on the Itemized Budget total)

**Applicant Project Priority**

Critical

**Reoccurring Need?**

Not Reoccurring

# Applicant Information

**Applicant Name**

[rbeltin@mt-pleasant.org](mailto:rbeltin@mt-pleasant.org)

**Applicant Email**

Rick Beltinck

**Organization**

Mt. Pleasant Fire Department

**Address**

804 E High St

Mt. Pleasant , 48858

**Phone Number**

989-779-5152

# Organization Information

**Primary Organization**

City of Mt. Pleasant

**Authorizers**

[nridley@mt-pleasant.org](mailto:nridley@mt-pleasant.org)

**Status**

Review

**Address**

320 W. Broadway

Mount Pleasant, Michigan 48858

**Phone**

(989) 779-5300

**Fax**

# Project Partners

**Partnered With**

Union Township

**Authorizers**

Mark Stuhldreher [mstuhldreher@uniontownshipmi.com](mailto:mstuhldreher@uniontownshipmi.com)

**Status**

Review

**Address**

2010 S Lincoln Road

Mount Pleasant, Michigan 48858

**Phone**

989-772-4600

**Fax**

989-773-1988

**Partnered With**

Isabella County

**Authorizers**

[mmcavoy@isabellacounty.org](mailto:mmcavoy@isabellacounty.org)

Erik Rodriguez [erodriguez@sagchip.org](mailto:erodriguez@sagchip.org)

**Status**

Review

**Address**

200 N. Main Street  
Mount Pleasant, Michigan 48858

**Phone**

989 772-0911

**Fax**

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## Categories

- Safety/Security

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## Project Description

The Mt. Pleasant Fire Department seeks funding to replace our current VHF/ Moto-Trbo radios with 700/800mhz radios that would tie us into the State of Michigan Communication System. The current Fire Service's County-Wide Radio System consists of four separate radio towers, operating on analog VHF. The current system utilizes hardware that provides a “patch” between digital VHF and 800mhz frequencies so that fire departments can hear vital information and can communicate with agencies utilizing the state-wide 800mhz system. Currently this patching equipment is unreliable and is no longer going to be supported by Central Dispatch. At this time there are several fire departments that are on the west side of the county that are utilizing a combination of 800mhz and VHF radios to maintain communications with Central Dispatch. Currently we are completely on the VHF system. The VHF system is not interoperable with our local law enforcement and ambulance services both of which use 800mhz as their primary method to communicate with Central Dispatch and state- wide. To fully achieve interoperability, consistency of transmission frequencies is vital and will require changes to the fire services communication platform. Analysis of all multi-agency incidents both large and small always reveals the lack of reliable, interoperable communications as the number one problem. Failure to be interoperable will directly impact emergency service delivery.

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## Benefit Description

Currently the Mt. Pleasant Fire Department is available to assist the Tribal Community in any fire or rescue situation. The purchase of new 700/800mhz radios would enable us to maintain our level of response and enhance our ability to provide mutual aid to the Tribal community by enhancing our interoperability capabilities with all emergency service agencies, utility companies and community partners that are utilizing the state-wide 800mhz system. In addition, the Mt. Pleasant Fire Department has a great working relationship with all of the departments that exist in Isabella County. We provide mutual aid (including some automatic aid) with the 9 fire departments that surround our jurisdiction and the communities they serve. The Mt. Pleasant Fire Department is also the centerpiece of all specialty teams in the county, making up the majority membership in Trench Rescue, Confined Space Rescue, High-Angle Rescue and on the Hazardous Materials Team. Although the main focus of this request is to obtain new 700/800mhz radios to provide reliable interoperable communications between Central Dispatch, Fire Services, Law Enforcement and EMS, many of these disciplines would be benefited with the acquisition of the new 700/800mhz radios. In all, the City of Mt. Pleasant, Tribal Community, Union Township, Central Michigan University and the rest of Isabella County has an estimated population of approximately 70,000 people which we serve. All of the people who live, work or visit our community could benefit from this new communication equipment.

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## Funding Requirements

The maintenance and operation of the 700/800mhz radios would be maintained by the Mt. Pleasant Fire Department.

We are requesting to fund this project in three phases, this request is to fund phases two and three \$222,598.00 thru the 2021 Fall Two-Percent allocation. Phase one was funded thru the 2021 Spring Two percent allocation.

Phase One: Funded Spring 2021

12ea. APX8000/XE Portable Radios \$90,759.72  
2ea. IMPRES Multi-Unit Bank Charger \$ 2,062.50  
\$92,822.22

Phase Two:  
14ea. APX6500 Dash Mount Mobile Radios \$84,392.00  
1 ea. APX6500 Base Station Radio \$ 5,934.00  
\$90,326.00  
Phase Three:  
16ea. APX6000/XE Portable Radios \$105,152.00  
30ea. Unication G5 Dual band VHF 700/800 Pagers \$27,120.00  
\$132,272.00

## Project Timeline

Purchasing of equipment and implementation will occur as soon as funding is secured.

## Budget Items

Name	Cost	Quantity	Total	Category
APX6500 Dash Mount Mobile Radios	\$3,014.00	14	\$42,196.00	Safety/Security
APX6500 Base Station Radio	\$2,967.00	1	\$2,967.00	Safety/Security
APX6000/XE Portable Radios	\$3,286.00	16	\$52,576.00	Safety/Security
Unication G5 Dual Band Pagers	\$452.00	30	\$13,560.00	Safety/Security
AmountRequested	\$111,299.00			

## Matching Funds

Name	Cost	Quantity	Total
APX6500 Dash Mount Mobile Radios	\$3,014.00	14	\$42,196.00
APX6500 Base Station Radio	\$2,967.00	1	\$2,967.00
APX6000/XE Portable Radios	\$3,286.00	16	\$52,576.00
Unication G5 Dual Band Pagers	\$452.00	30	\$13,560.00
AmountMatched	\$111,299.00		

## Budget Summary

### Amount Requested

\$111,299.00

### Amount Matched

\$111,299.00

### Total Amount

\$222,598.00

## Uploaded Files

Name
<a href="#">2021800RadioCostBreakdown 2021-09-01.docx</a>



Name
<a href="#">2021800mhzRadioQuote_2021-09-01.pdf</a>

There are no comments to display.

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## MT PLEASANT DEPT OF PUBLIC SAFETY INC

APX Upgrade

08/04/2020

Billing Address:  
 MT PLEASANT DEPT OF  
 PUBLIC SAFETY INC  
 804 E HIGH ST  
 MOUNT PLEASANT, MI 48858  
 US

Quote Date:08/04/2020  
 Expiration Date:11/02/2020  
 Quote Created By:  
 Tyler Stegman  
 Vice-President  
 tstegman@procomminc.net  
 989-317-7938

End Customer:  
 MT PLEASANT DEPT OF PUBLIC  
 SAFETY INC  
 Paul Lauria  
 plauria@mt-pleasant.org  
 989-779-5100

Contract: 35115 - STATE OF MICHIGAN,  
 MA# 190000001544

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
	APX™ 8000 Series	APX8000XE				
1	H91TGD9PW7AN	APX 8000 ALL BAND PORTABLE MODEL 3.5	12	\$6,795.00	\$4,756.50	\$57,078.00
1a	H869BW	ENH: MULTIKEY	12	\$330.00	\$247.50	\$2,970.00
1b	Q806CB	ADD: ASTRO DIGITAL CAI OPERATION	12	\$515.00	\$360.50	\$4,326.00
1c	Q361AN	ADD: P25 9600 BAUD TRUNKING	12	\$300.00	\$225.00	\$2,700.00
1d	QA02006AC	ENH: APX8000XE RUGGED RADIO	12	\$800.00	\$560.00	\$6,720.00
1e	QA05509AA	DEL: DELETE UHF BAND	12	-\$800.00	-\$560.00	-\$6,720.00
1f	Q887AU	ADD: 5Y ESSENTIAL SERVICE	12	\$227.00	\$227.00	\$2,724.00
1g	QA09001AB	ADD: WIFI CAPABILITY	12	\$300.00	\$210.00	\$2,520.00
1h	H38BS	ADD: SMARTZONE OPERATION	12	\$1,500.00	\$1,125.00	\$13,500.00
1i	Q629AH	ENH: AES ENCRYPTION AND ADP	12	\$475.00	\$356.25	\$4,275.00



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Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
1j	QA01427AG	ALT: APX8000/XE HOUSING GREEN	12	\$25.00	\$17.50	\$210.00
2	PMNN4504A	BATT IMPRES 2 LIION UL2054 DIV2 R IP68 3400T	12	\$193.00	\$144.75	\$1,737.00
	APX™ 6000 Series	APX6000 XE				
3	H98UCF9PW6BN	APX6000 700/800 MODEL 2.5 PORTABLE	16	\$3,268.00	\$2,451.00	\$39,216.00
3a	H869BZ	ENH: MULTIKEY	16	\$330.00	\$247.50	\$3,960.00
3b	Q361AR	ADD: P25 9600 BAUD TRUNKING	16	\$300.00	\$225.00	\$3,600.00
3c	H38BT	ADD: SMARTZONE OPERATION	16	\$1,200.00	\$900.00	\$14,400.00
3d	Q806BM	ADD: ASTRO DIGITAL CAI OPERATION	16	\$515.00	\$386.25	\$6,180.00
3e	Q887AU	ADD: 5Y ESSENTIAL SERVICE	16	\$227.00	\$227.00	\$3,632.00
3f	Q629AK	ENH: AES ENCRYPTION AND ADP	16	\$475.00	\$356.25	\$5,700.00
3g	QA02006AA	ENH: APX6000XE RUGGED RADIO	16	\$800.00	\$600.00	\$9,600.00
3h	QA09001AB	ADD: WIFI CAPABILITY	16	\$300.00	\$225.00	\$3,600.00
3i	QA01427AB	ALT: IMPACT GREEN HOUSING	16	\$25.00	\$18.75	\$300.00
4	PMNN4547A	BATT IMPRES 2 LIION TIA4950 R IP68 3100T	16	\$169.00	\$126.75	\$2,028.00
	APX™ 6500 / Enh Series	ENHANCEDAPX6500				
5	M25URS9PW1BN	APX6500 ENHANCED 7/800 MHZ MOBILE	14	\$2,957.00	\$2,217.75	\$31,048.50
5a	GA00318AF	ENH: 5 YEAR ESSENTIAL SVC	14	\$352.00	\$352.00	\$4,928.00
5b	G66BJ	ADD: DASH MOUNT E5 APXM	14	\$125.00	\$93.75	\$1,312.50
5c	G51AU	ENH: SMARTZONE OPERATION APX6500	14	\$1,200.00	\$900.00	\$12,600.00



Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
5d	GA01606AA	ADD: NO GPS/WI-FI ANTENNA NEEDED	14	\$0.00	\$0.00	\$0.00
5e	B18CR	ADD: AUXILIARY SPKR 7.5 WATT APX	14	\$60.00	\$45.00	\$630.00
5f	G843AH	ADD: AES ENCRYPTION AND ADP	14	\$475.00	\$356.25	\$4,987.50
5g	G444AH	ADD: APX CONTROL HEAD SOFTWARE	14	\$0.00	\$0.00	\$0.00
5h	G806BL	ENH: ASTRO DIGITAL CAI OP APX	14	\$515.00	\$386.25	\$5,407.50
5i	GA01670AA	ADD: APX E5 CONTROL HEAD	14	\$652.00	\$489.00	\$6,846.00
5j	W22BA	ADD: STD PALM MICROPHONE APX	14	\$72.00	\$54.00	\$756.00
5k	W969BG	ADD: MULTIKEY OPERATION	14	\$330.00	\$247.50	\$3,465.00
5l	G174AD	ADD: ANT 3DB LOW-PROFILE 762-870	14	\$43.00	\$32.25	\$451.50
5m	G361AH	ENH: P25 TRUNKING SOFTWARE APX	14	\$300.00	\$225.00	\$3,150.00
	APX™ 6500 / Enh Series	ENHANCEDAPX6500				
6	M25URS9PW1BN	APX6500 ENHANCED 7/800 MHZ MOBILE	1	\$2,957.00	\$2,217.75	\$2,217.75
6a	GA00318AF	ENH: 5 YEAR ESSENTIAL SVC	1	\$352.00	\$352.00	\$352.00
6b	W665BF	ADD: BASE STATION OP W/PS APX	1	\$70.00	\$52.50	\$52.50
6c	G91AF	ADD: CNTRL STATION PWR SUPPLY	1	\$269.00	\$201.75	\$201.75
6d	GA00235AA	ADD: NO GPS ANTENNA NEEDED APX	1	\$0.00	\$0.00	\$0.00
6e	G66BJ	ADD: DASH MOUNT E5 APXM	1	\$125.00	\$93.75	\$93.75
6f	G51AU	ENH: SMARTZONE OPERATION APX6500	1	\$1,200.00	\$900.00	\$900.00
6g	G142AD	ADD: NO SPEAKER APX	1	\$0.00	\$0.00	\$0.00



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Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
6h	G843AH	ADD: AES ENCRYPTION AND ADP	1	\$475.00	\$356.25	\$356.25
6i	G89AC	ADD: NO RF ANTENNA NEEDED	1	\$0.00	\$0.00	\$0.00
6j	G444AH	ADD: APX CONTROL HEAD SOFTWARE	1	\$0.00	\$0.00	\$0.00
6k	G806BL	ENH: ASTRO DIGITAL CAI OP APX	1	\$515.00	\$386.25	\$386.25
6l	GA01670AA	ADD: APX E5 CONTROL HEAD	1	\$652.00	\$489.00	\$489.00
6m	W969BG	ADD: MULTIKEY OPERATION	1	\$330.00	\$247.50	\$247.50
6n	W382AM	ADD: CONTROL STATION DESK GCAI MIC	1	\$169.00	\$126.75	\$126.75
6o	G361AH	ENH: P25 TRUNKING SOFTWARE APX	1	\$300.00	\$225.00	\$225.00
7	NNTN8575A	AUDIO ACCESSORY-REMOTE SPEAKER MICROPHONE,IMPRES XE RSM XT CABLE GREEN	28	\$538.00	\$403.50	\$11,298.00
8	NNTN8860A	CHARGER, SINGLE-UNIT, IMPRES 2, 3A, 115VAC, US/NA	28	\$157.00	\$117.75	\$3,297.00
9	NNTN8844A	CHARGER, MULTI-UNIT, IMPRES 2, 6-DISP, NA/LA-PLUG, ACC USB CHGR	2	\$1,315.00	\$986.25	\$1,972.50
Product Services						
10	LSV00Q00202A	DEVICE PROGRAMMING	1	\$1,500.00	\$1,500.00	\$1,500.00
11	LSV00Q00203A	DEVICE INSTALLATION	14	\$342.86	\$342.86	\$4,800.04

Subtotal \$384,602.04

Total Discount Amount \$96,247.50

**Grand Total \$288,354.54(USD)**

## Notes:



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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

- This price does not include MPSCS activation fees. \$250 per radio will be billed directly to the department from the State of Michigan.





**Phase I Funded Spring of 2021**

<b><u>Item</u></b>	<b><u>Quantity</u></b>	<b><u>Cost</u></b>
APX8000XE (Portables)	12	\$81,004.20
Remote Mics	12	\$ 4,842.00
Chargers	12	\$ 1,485.00
Bank Chargers	2	\$ 2,062.50
Activation Fee	12	\$ 3,000.00
Programming	12	<u>\$ 428.52</u>
<b>Total</b>		<b>\$92,822.22</b>

**Phase II 2021 Quote**

<b><u>Item</u></b>	<b><u>Quantity</u></b>	<b><u>Cost</u></b>
APX6500 (Mobiles)	14	\$75,582.50
Activation Fee	14	\$ 3,500.00
Programming	14	\$ 499.94
Installation	14	\$ 4,800.04
APX6500 (Base Station)	1	\$ 5,648.50
Activation Fee	1	\$ 250.00
Programming	1	<u>\$ 35.71</u>
<b>Total</b>		<b>\$90,316.65</b>

**Phase III 2021 Quote**

<b><u>Item</u></b>	<b><u>Quantity</u></b>	<b><u>Cost</u></b>
APX6000XE (Portables)	16	\$92,216.00
Remote Mics	16	\$ 6,456.00
Chargers	16	\$ 1,884.00
Activation Fee	16	\$ 4,000.00
Programming	16	<u>\$ 571.36</u>
<b>Total</b>		<b>\$105,127.36</b>

<b><u>Item</u></b>	<b><u>Quantity</u></b>	<b><u>Cost</u></b>
Unication G5 Dual Band VHF 700/800 MHZ Pager	30	\$26,100.00
G4/G5 Amplified Charger/Antenna/ Installation	1	<u>\$ 1,016.25</u>
<b>Total</b>		<b>\$27,116.25</b>



# Overview

**Project Name**  
Aerial Fire Apparatus Purchase

**Total Requested**  
\$450,000.00  
(amount based on the Itemized Budget total)

**Applicant Project Priority**  
High

**Reoccurring Need?**  
Not Reoccurring

# Applicant Information

**Applicant Name**  
[rbeltin@mt-pleasant.org](mailto:rbeltin@mt-pleasant.org)

**Applicant Email**  
Rick Beltinck

**Organization**  
Mt. Pleasant Fire Department

**Address**  
804 E High St  
Mt. Pleasant , 48858

**Phone Number**  
989-779-5152

# Organization Information

**Primary Organization**  
City of Mt. Pleasant

**Authorizers**  
[nridley@mt-pleasant.org](mailto:nridley@mt-pleasant.org)

**Status**  
Review

**Address**  
320 W. Broadway  
Mount Pleasant, Michigan 48858

**Phone**  
(989) 779-5300

**Fax**

# Project Partners

**Partnered With**  
Union Township

**Authorizers**  
Mark Stuhldreher [mstuhldreher@uniontownshipmi.com](mailto:mstuhldreher@uniontownshipmi.com)

**Status**  
Review

**Address**  
2010 S Lincoln Road  
Mount Pleasant, Michigan 48858

**Phone**  
989-772-4600

**Fax**

989-773-1988

## Categories

- Safety/Security

## Project Description

In 1997, the City of Mt. Pleasant along with funding from the Saginaw Chippewa Indian Tribe purchased a 102 foot Aerial Fire Apparatus more commonly known as a ladder truck. Our current Aerial Apparatus is 23 years old and is reaching the time period where replacement needs to be considered. The Aerial Apparatus allows firefighters to reach tall buildings, such as high-rise buildings, large commercial buildings, multi-story buildings in our downtown area, on the campus of CMU and on Tribal properties when requested. They can provide a high vantage point for supplying water to elevated master streams, utilized for ventilation, providing an access route for firefighters and an escape route for firefighters and people they have rescued.

## Benefit Description

Currently the Mt. Pleasant Fire Department is available to assist the Tribal community in any fire or rescue situation. The purchase of this new Aerial Apparatus would enable us to maintain a level of response for fire suppression and enhance our ability to provide mutual aid to the Tribal community assisting in protecting its infrastructure such as the Soaring Eagle Casino, Hotel and Water Park while increasing our capabilities. Also, our department has mutual aid agreements with all other department within the county, as well as Clare and Alma. The purchase of this Aerial Apparatus would enable us to maintain that level of service to the citizens of Mt. Pleasant and Union Township, as well as providing mutual aid to the other communities in the surrounding area.

## Funding Requirements

The Estimated cost from our research that we have completed to purchase a comparable Aerial Apparatus is \$1,500,000. Anticipated funds for the purchase of this Aerial Fire Apparatus are from the following sources:

- Resale of our current Aerial Fire Apparatus
  - Funding from The City of Mt Pleasant
  - Possible two-percent allocations from the Saginaw Chippewa Indian Tribe. The City of Mt. Pleasant was allocated \$50,000.00 in the fall of 2020 two-percent allocation toward this project.
- (Can be funded over multiple years)

## Project Timeline

Our projected timeline for this purchase would be to order the Aerial Fire Apparatus in 2022, and delivery would likely occur in 2023.

## Budget Items

Name	Cost	Quantity	Total	Category
Aerial Fire Apparatus	\$450,000.00	1	\$450,000.00	Safety/Security
AmountRequested	\$450,000.00			

## Matching Funds

Name	Cost	Quantity	Total
Aerial Fire Apparatus	\$1,000,000.00	1	\$1,000,000.00
Previously received two percent funds	\$50,000.00	1	\$50,000.00
AmountMatched	\$1,050,000.00		

## Budget Summary

### Amount Requested

\$450,000.00

Amount Matched

\$1,050,000.00

Total Amount

\$1,500,000.00

Uploaded Files

Name
No files have been uploaded.

There are no comments to display.

# Overview

**Project Name**  
Community Cat Program

**Total Requested**  
\$5,000.00  
(amount based on the Itemized Budget total)

**Applicant Project Priority**  
High

**Reoccurring Need?**  
Not Reoccurring

# Applicant Information

**Applicant Name**  
[rbeltin@mt-pleasant.org](mailto:rbeltin@mt-pleasant.org)

**Applicant Email**  
Rick Beltinck

**Organization**  
Mt. Pleasant Fire Department

**Address**  
804 E High St  
Mt. Pleasant , 48858

**Phone Number**  
989-779-5152

# Organization Information

**Primary Organization**  
City of Mt. Pleasant

**Authorizers**  
[nridley@mt-pleasant.org](mailto:nridley@mt-pleasant.org)

**Status**  
Review

**Address**  
320 W. Broadway  
Mount Pleasant, Michigan 48858

**Phone**  
(989) 779-5300

**Fax**

# Categories

- Safety/Security

# Project Description

The City of Mt. Pleasant has established a Feral Cat Trap Neuter Spay and Return program (TNR) to help manage the feral cat population in the community. The City has partnered with local veterinarians to help evaluate the overall health of the feline. This exam includes immunizations, installing a micro chip, and then completing the spay or neuter process. The feline's left ear is clipped for immediate, visual identification that it is part of the TNR program. The felines are then release to the location where they were picked up. Any kittens that are trapped or found will be treated the same as adults, however they will be put up for adoption.

# Benefit Description

A well-managed TNR program will provide both cost control as well as long-term, community cat population control for a municipality. We recognize this value and the positive impact it will have on the quality of life of city residents as well as the feral cat population. We also recognize that this proactive approach is the most humane and effective means by which we can care for and manage our community cat population. The TNR program is modeled after a national credited program through the National Humane Society of the United States. This type of Community Cat Program has been proven to be successful in managing the feral cat populations.

## Funding Requirements

The requested funds would be used to process feral cats thru the TNR program as described above, at an average cost of \$110.00 each, we have also purchased equipment to trap cats for \$1200.00. These funds would help support the initial start up of the Community Cat Program.

## Project Timeline

The Feline Ordinance is in place and is active in the City. Code Enforcement Officers are trapping felines on a weekly basis.

## Budget Items

Name	Cost	Quantity	Total	Category
Community Cat Program	\$5,000.00	1	\$5,000.00	Safety/Security
AmountRequested	\$5,000.00			

## Matching Funds

Name	Cost	Quantity	Total
No Matching Funds items have been added.			
AmountMatched	\$0.00		

## Budget Summary

### Amount Requested

\$5,000.00

### Amount Matched

\$0.00

### Total Amount

\$5,000.00

## Uploaded Files

Name
No files have been uploaded.

There are no comments to display.

# Overview

**Project Name**  
Evidence Room Remodel

**Total Requested**  
\$25,000.00  
(amount based on the Itemized Budget total)

**Applicant Project Priority**  
High

**Reoccurring Need?**  
Not Reoccurring

## Applicant Information

**Applicant Name**  
[rbeltin@mt-pleasant.org](mailto:rbeltin@mt-pleasant.org)

**Applicant Email**  
Rick Beltinck

**Organization**  
Mt. Pleasant Fire Department

**Address**  
804 E High St  
Mt. Pleasant , 48858

**Phone Number**  
989-779-5152

## Organization Information

**Primary Organization**  
City of Mt. Pleasant

**Authorizers**  
[nridley@mt-pleasant.org](mailto:nridley@mt-pleasant.org)

**Status**  
Review

**Address**  
320 W. Broadway  
Mount Pleasant, Michigan 48858

**Phone**  
(989) 779-5300

**Fax**

## Categories

- Safety/Security

## Project Description

The Mt. Pleasant Police Department's Evidence Room was upgraded in 2002 during the renovation of the Department of Public Safety Building. Since that time, best practices have drastically changed. Our current evidence room consists of temporary storage lockers, steel bulk shelving and various other filing cabinets.

If awarded funds for this project, we would implement an evidence storage system that meets current best practices. The system is designed to keep all evidence from an incident together, in a single location within the room. It has specialized compartments designed for most commonly collected items such as dangerous drugs, guns, knives, bio-hazard clothing, money etc.

In 2020, a ventilation system was installed to circulate air and expel odors from drugs, biohazard soaked clothing and other fumes.

## Benefit Description

Evidence collection, storage and analysis is one of the most detailed and critical tasks a law enforcement officer can perform. Any missteps or sloppiness in evidence handling or storage can impact the integrity and creditability of the Police Department. Officers collect dangerous drugs, weapons, electronics and blood-soaked clothing etc. All of these items bring challenges and hazards to organize and store for long periods of time. So it must be done right. This benefits our communities by giving or police department an evidence storage area that follows modern evidence storage processes and assists with the prosecution of criminal cases in our community. This update keeps the community safe, protects the officers handling the evidence, and maintains the integrity of the evidence.

## Funding Requirements

None. All maintenance will be completed within the annual Department of Public Safety Building Budget.

## Project Timeline

This project will be completed as soon as funds become available.

## Budget Items

Name	Cost	Quantity	Total	Category
Evidence Room Remodel	\$25,000.00	1	\$25,000.00	Safety/Security
AmountRequested	\$25,000.00			

## Matching Funds

Name	Cost	Quantity	Total
Evidence Room Remodel	\$10,000.00	1	\$10,000.00
AmountMatched	\$10,000.00		

## Budget Summary

### Amount Requested

\$25,000.00

### Amount Matched

\$10,000.00

### Total Amount

\$35,000.00

## Uploaded Files

Name
No files have been uploaded.

There are no comments to display.

# Overview

**Project Name**  
Mid-Michigan Investigative Narcotics Team

**Total Requested**  
\$53,838.00  
(amount based on the Itemized Budget total)

**Applicant Project Priority**  
Critical

**Reoccurring Need?**  
This Request is Reoccurring

# Applicant Information

**Applicant Name**  
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**Applicant Email**  
D/Lt. Chris Frayre

**Organization**  
Mid-Michigan Investigative Narcotics Team

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Mt. Pleasant , 48858

**Phone Number**  
989-779-9697

# Organization Information

**Primary Organization**  
City of Mt. Pleasant

**Authorizers**  
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**Status**  
Review

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# Categories

- Baynet

# Project Description

The Mid Michigan Investigative Narcotics Team (MINT) is a multijurisdictional task force (MJTF) that services Clare and Isabella Counties. MINT is managed by the Michigan State Police and has been in operation since April of 2019. The current task force partnering agencies that make up MINT are the Michigan State Police, Mt. Pleasant Police Department, Central Michigan University Police Department, Saginaw Chippewa Tribal Police Department, and Bureau of Indian Affairs. Clare and Isabella Counties are made up of rural communities located in the heart of Michigan, encompassing approximately 1200 square miles. Combined, the two counties have a population of approximately 101,237. The 2021 health rankings by county for the State of Michigan show that Isabella County is ranked 37 and Clare County is ranked at 78 (www.county healthrankings.org). In Isabella County 27.3% of the population lives below the poverty level. In Clare County 23.6% of the population lives below the poverty level (www.welfareinfo.org). Central Michigan University and Mid-Michigan Community College are located in MINT’s service area, with a combined enrollment of approximately 24,000 students a year. The largest service areas for MINT are the 6.5 townships in Isabella County that make up a portion of the Federal Reservation Lands of



the Saginaw Chippewa Indian Tribe and is home to the Soaring Eagle Casino and Resort. Soaring Eagle Casino is the largest gaming floor casino in the State of Michigan and draws in an average 517,000 patrons per year. The Saginaw Chippewa Indian Tribe consists of approximately 3,485 members, who receive tribal benefits and bi-weekly per cap payments based on their Native American status. The steady flow of money entices drug traffickers from source cities such as Flint, Grand Rapids, Kalamazoo, Lansing, Muskegon, and Saginaw to prey heavily on the Native American population. There are several major highways that pass-through MINT's service area: US-127, US-10, M-20, M-46, M-61, M-66, and M-115. These are all major corridors that feed the flow of drugs into MINT's service area. MINT is the only drug task force covering this area and is seen as a leader and partner in the law enforcement community. MINT is instrumental in working with other agencies on joint law enforcement investigations and takes an active role in educating the community on current drug trends and the dangers associated with narcotics traffickers. During grant year 2021, due to the Covid crisis, MINT detectives focused on surveillance and other non-contact investigations with non-controlled purchases or search warrants. Considering almost half of the grant cycle was affected by Covid restrictions this needs to be taken into consideration when analyzing MINT's statistical activity.

**Problem 1: Heroin abuse and opioid overdoses.** The opioid epidemic has no boundaries and is causing a significant health crisis nationwide. Opioid abuse is a significant problem in MINT's service area resulting in increased overdoses. Drug traffickers continue to target MINT's service area at an alarming rate. Beginning April 1, 2019 through September 30, 2019 MINT seized 39.6 grams of heroin, 34.9 grams of mixed heroin/fentanyl, and 7.2 grams of fentanyl. Since October 1, 2019 to date, MINT has seized 149.7 grams of heroin and 44.6 grams of mixed heroin/fentanyl, and 90.4 grams of fentanyl. Opioid seizures are up 348 % for the 2021 grant cycle through 06-30-2021, compared to the 2019 grant cycle. The increase is a direct result of focusing on higher level suppliers and dismantling operations in the service area.

The CDC has reported that overdose deaths rose from 71,000 in 2019 to over 92,000 in 2020, a 29.6% increase. Michigan Department of Health and Human Services announced that overdoses in Michigan have surged during the COVID-19 pandemic. Michigan saw an increase of overdose cases from 2,358 in 2019 to 2,743 in 2020 an increase of 16.3%.

During the 2020 grant cycle, MINT had multiple heroin overdose investigations, in which they were the primary investigator or assisted local departments. MINT was also the primary source for performing cellular telephone downloads for local agencies investigating overdoses. Clare County recorded 48 overdoses and 10 deaths in 2020. There were 37 male victims, and 11 female victims. Narcan was administered 27 times for a total of 61 doses used in 2020. This is an average of 2.6 overdoses a month. As of 8/3/21, Clare County has recorded 22 overdoses, with 3 deaths. The 2020 Annual Drug Report published by Sparrow Hospital Department of Forensic Pathology which services Isabella County, shows an increase in total drug related overdoses in Isabella County increased by 33%. The report documents 8 overdose deaths in 2020 for Isabella County. The victims ages ranged between 23 and 45. Seven of these were fentanyl related overdoses, three were a combination of fentanyl and other controlled substances, two were a combination of fentanyl and heroin. Preliminary data from Isabella County Central Dispatch indicates that from October 2019 through August 20, 2020, they have logged 37 overdoses of which Narcan was used 17 times. The amount of naloxone administered relates to the high availability of opioids in the service area. MINT finds Naloxone regularly when searching drug houses and users. The administration of naloxone has a financial impact on the community and first responders. MINT detectives are issued naloxone and are trained in using it.

MINT conforms to an overdose response protocol set forth by the service area, by responding to the scene during active overdose investigations. In doing so, detectives are able to gain real time information through suspect and victim interviews that points to a common drug source. During the 2020 and 2021 grant cycle MINT was able to prosecute several defendants stemming from overdose investigations, two of which were charged with delivery causing death.

The Saginaw Chippewa Indian Tribe has seen a large increase in controlled substances on the reservation. They have also seen a large increase in opioid related overdose cases and overdose related deaths in 2020 and 2021. The Saginaw Chippewa Tribal Police has 18 sworn road officers. In 2019, they investigated 60 total drug cases, 36 of which were methamphetamine related, 9 were heroin related, 7 resulted in overdoses, and 2 resulting in deaths. In 2020, they investigated 94 total drug cases, 64 of which were methamphetamine related, 18 were heroin related, 20 resulted in overdoses, and 3 resulting in death. To date in 2021, they have investigated 99 total drug cases, 74 of which were methamphetamine related, 12 were heroin related, with 12 resulting in overdose, and 1 resulting in death. MINT recognizes this problem and has developed a strategic relationship with Tribal Police by adding an additional detective to the MINT team to specifically investigate and combat this increased methamphetamine and opioid related overdose problem. By providing a trained investigator to respond and assist in these investigations, MINT will provide valuable resources to local agencies who do not have the staffing or resources available to combat this increasing problem.

**Problem 2: Rise of crystal methamphetamine.**

With the rise of crystal methamphetamine in MINT's service area, the number of clandestine methamphetamine labs has significantly decreased. The influx of crystal methamphetamine in southwest Michigan, lower cost, and lessor penalties are believed to be contributing factors. During the 2020 grant cycle, MINT seized 443.3 grams of crystal methamphetamine. To date for the 2021 grant cycle, MINT has seized 650.6 grams of crystal methamphetamine, a 146% increase from the previous period. Local traffickers of crystal methamphetamine are traveling to Kalamazoo, Lansing, and Muskegon to purchase larger amounts for significantly less. To date for the 2021 grant cycle MINT initiated 61 investigations, with 36 of those cases involving crystal methamphetamine. Looking at MINT's arrest counts, purchases and seizures over the current and past year's grant cycle, it is evident methamphetamine is readily available and a threat to our communities. Crystal methamphetamine purchases, and seizures have increased from the previous grant cycle over methamphetamine, further demonstrating a shift away from domestic production.

According to the DEA, Methamphetamine is available throughout the United States, with the highest availability in the West and Midwest regions of the country. The 2020 Annual Drug Report published by Sparrow Hospital Department of Forensic Pathology which services Isabella County indicates that amphetamine and/or methamphetamine related deaths increased 59% in the five counties in

Central Michigan that they service.

The work done by MINT has led to significant seizures of crystal methamphetamine by bordering MJTF’s with many ties to outlaw motorcycle gangs and drug trafficking organizations operating in the Lansing, Metro-Detroit, and Muskegon areas. Many of these DTO’s have out of state nexus to source cities in Arizona and California. Individuals from MINT’s service area continue to purchase crystal methamphetamine from source cities in Michigan, paying as low as \$17.00 per gram. That same gram of crystal methamphetamine is being sold in MINT’s area for up to \$100.00 per gram. That is a 588% return on investment for a person trafficking crystal methamphetamine in MINT’s service area.

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## Benefit Description

The Mid Michigan Investigative Narcotics Team is a multi-jurisdictional narcotics task force that serves Clare and Isabella counties. The task force is comprised of local, federal, state, and tribal law enforcement agencies. MINT follows the command structure of the Michigan State Police, receiving support and leadership from commanders of the partnering agencies. MINT’s partners strongly support the mission of the unit and benefit from the multi-jurisdictional approach to narcotic investigations. MINT is the only narcotics team that services both counties and is a vital tool in dismantling narcotic trafficking. The service area of MINT is unique in the fact that 6.5 townships in Isabella County fall within the exterior borders of the Federal Indian Reservation. MINT gains its enforcement ability on reservations lands through “cross-designation” from the Bureau of Indian Affairs “Special Law Enforcement Commissions Deputation Agreement”. MINT is well versed in the enforcement of federal, state, and tribal laws and works with the respective prosecutor’s offices to ensure individuals are appropriately prosecuted. Narcotics are coming into MINT’s service area from source cities such as Flint, Grand Rapids, Kalamazoo, Lansing, Muskegon, and Saginaw. MINT works with MJTF’s in those areas for further investigative support. MINT assists local law enforcement with investigations that require specific training, surveillance support, execution of high-risk search warrants, and general investigations that require plain cloths support. In past years MINT has successfully assisted in crimes such as homicide, felonious assault, robbery, and breaking and entering. MINT will focus on the following objectives for 2022. The objectives are identified in order of importance.

1. Reduce economic costs, threats to community safety and reduce deaths and serious injury caused by heroin and prescription opiates by disrupting the availability of heroin, and prescription opiates in the MINT service area.
2. Reduce economic costs, threats to community safety and reduce deaths and serious injury caused by methamphetamine abuse through preventive measures in the deterrence of abuse, sales and/or manufacturing of methamphetamine.
3. Reduce economic costs, threats to community safety by identifying and disrupting drug and other types of criminal activity through the cooperation with local law enforcement.
4. Reduce economic costs, threats to community safety by identifying and disrupting drug and other types of criminal activity through the cooperation with State and Federal law enforcement.
5. Provide training and resources to local municipalities regarding controlled substances with specific training regarding heroin and crystal methamphetamine.
6. Provide detectives and equipment to local agencies to assist with local crime issues, such as breaking and entering, homicide, larceny, arson, kidnapping, and fugitive apprehension.
7. Provide drug presentations for local schools, health workers, service workers, probation parole officers, and child protective service workers.

The Mid Michigan Investigative Narcotics Team uses the appropriate avenue of investigation in the pursuit of its’ goals including but not limited to:

1. Undercover controlled buys
2. Intelligence from confidential informants
3. Silent observer tips
4. Search warrants
5. Knock and talk investigations
6. Asset seizure and forfeiture in accordance with federal, state, and tribal laws
7. Utilize social media to initiate or further investigations
8. Utilize NPLEX to identify methamphetamine targets
9. Collaboration with other state MJTF’s to identify drug sources
10. Maintain strong partnerships with DHHS and other treatment/prevention organizations
11. Utilization of opioid and ephedrine drug analysts
12. Utilize and monitor Overdose Detection Mapping Application Program
13. Follow district wide overdose response protocol

14. Work with federal partners to monitor the “Dark Web” and identify drug sources
15. Utilization of a National guard drug analyst

Through these initiatives and investigative techniques, the citizens in MINT’s service area will benefit from treatment costs associated with narcotics addiction, overall medical costs to the community for first responder response, medicine being administered, the hospital costs and costs associated with support agencies such as DHHS. These investigations will have an impact on the related violent crimes in the area as well as property crimes. Many persons addicted to narcotics are committing offenses such as larcenies, breaking and entering, criminal sexual conduct, human trafficking, and fraud in an effort to obtain funds for narcotics purchases. Through these efforts, MINT will have an emotional and financial impact by working towards reducing the amount of overdose deaths.

The Mid Michigan Investigative Narcotics Team also partners with schools and community groups to educate citizens and solicit feedback on problem areas and drug trends. Examples include:

1. Partner with school administrators, Mt. Pleasant YSU, TEAM and MSP CST's to educate school age children on drug abuse.
2. Conduct educational presentations for community groups on trends such as opiate abuse and crystal methamphetamine trends.
3. Attend monthly Opiate Task Force meetings in both counties, as well as partner with drug free coalitions in the service area.
4. Provide training and resources to local municipal and township governments reference heroin and other drugs.

The MDHHS currently estimates that the population of Clare County is 30,926 and Isabella County is 70,311. This population is spread over 1200 square miles. The region is mostly rural with the City of Mt. Pleasant being the most populated. Central Michigan University, Mid-Michigan Community College, and the Soaring Eagle Casino and Resort are in MINT’s service area. Approximately 517,000 people visit the casino each year. Several major highways pass through MINT’s area, which are all used as a conveyance for drug trafficking. MINT is the only narcotics task force in the service area and serves a vital role to local law enforcement. In grant year 2022, MINT will increase its focus on drug overdoses and criminal prosecution of overdose investigations. MINT has developed a strategic relationship with Tribal Police by adding an additional detective to the MINT team to specifically investigate and combat this increased methamphetamine and opioid related overdose problem. By providing a trained investigator to respond and assist in these investigations, MINT will provide valuable resources to local agencies who do not have the staffing or resources available to combat this increasing problem.

In fiscal year 2022 MINT is expected to be comprised of 7 partnering agencies who are committed to the mission of the team and have provided support to the unit since 2019. The MINT unit commander is a Detective Lieutenant from the Michigan State Police that is responsible for the day-to-day operations of MINT and the supervision of the unit. The MINT unit commander coordinates intelligence sharing, serves as a liaison with area law enforcement, attends monthly professional meetings, performs the administration of the BYRNE grant, manages the budgetary controls of the unit, and assists with street operations. In fiscal year 2022 a Michigan State Police Detective Sergeant will be assigned to the team and responsible for reviewing reports, maintaining equipment, managing confidential sources, and working with the team on coordinating investigations. The MINT unit has an administrative assistant that is responsible for managing multiple bank accounts, maintaining forfeiture files, entering statistical information into tracking systems, preparing reimbursements, paying bills, drafting quarterly reports, attending meetings, and recording minutes, managing grant reporting, and managing general office concerns. The support of the administrative assistant allows MINT detectives to spend more time conducting investigations. Below is a breakdown of the current commitments to MINT.

- (1) D/Lieutenant from the Michigan State Police
- (1) D/Tpr/Specialist from the Michigan State Police
- (1) Detective from the Mt. Pleasant Police Department
- (1) Detective from the Central Michigan University Police Department
- (2) Detective from the Saginaw Chippewa Tribal Police Department
- (1) Special Agent from the Bureau of Indian Affairs
- (1) Opioid Analyst from the Michigan National Guard
- (1) Administrative Assistant

The following is a list of team activity generated for FY2021 (10/01/20 – 08/24/21).

- 92 investigations opened
- 56 individuals arrested for a total of 138 arrest counts
- 32 search warrants executed
- 13 consent searches
- 60.6 grams of heroin/fentanyl seized
- 880 grams of crystal methamphetamine seized

## Funding Requirements

MINT is requesting \$53,838.00 in 2% funding to cover cost associated with conducting investigations, training, communications accessories & equipment for FY 2022. Federal guidelines will not allow BYRNE Justice Assistance Grant (BYRNE JAG) dollars to be used for investigations, such as buy money and informant fees, which are a critical component to conducting narcotic investigations. Continued education and training is an annual requirement. The MINT budget for FY22 is \$157,043.00. In August of 2021 MINT applied for funding through the BYRNE JAG grant, in the amount of \$103,205.00. The amount of money requested is not guaranteed and will not



be known until October 1, 2021, the beginning of FY22 BYRNE JAG grant cycle. If received, BYRNE JAG grant dollars will be used for administrative support, communications, supplies, vehicles, and equipment.

BREAKDOWN OF COSTS - 2% GRANT: \$53,838.00

Investigative buy funds and confidential source payments average \$300.00 per initiated investigation. Detectives initiated 70 investigations in FY2020 and 92 through August of FY 2021. This is an average of 8 cases per month for the last year. It is anticipated that number of monthly cases initiated will increase to 10 as we work through the COVID pandemic. The number of initiated investigations for FY22 is projected to be 100. Total cost at 100 X \$300.00 = \$30,000.00, Training cost is based on 7 detectives at \$1,000.00 per detective. This is to cover in state training such as, but not limited to, narcotics schools, surveillance schools, raid entry schools, interview schools, court room testimony schools, and clandestine lab response training. Communication accessories Apple Airpod earbuds through Verizon at the cost of \$200.00 X 6 = \$1,200.00. This would allow our detectives to be able to do hands free phone call during controlled purchases & while they are on surveillance. Also an Apple iPad through Verizon at the cost \$1,099.00 X 2 = \$2,198.00. It would allow our detectives to be out in the field and sign up confidential sources (CS). This would also allow them to sync surveillance equipment during controlled purchases residences of drug dealers. Equipment request for night vision surveillance equipment (monocular) \$1,500.00 X 6 = \$9,000.00. This would allow MINT detectives to identify suspects identities during controlled purchases conducted at night, and conduct surveillance on problem drug houses using stealth tactics to avoid detection by drug dealers and their accomplices. Dell Interactive Touch Monitor C7520QT \$4,440.00. This would allow MINT detectives to conduct intelligence briefings and de-briefings for controlled purchases, search warrants and major case operations.

BREAKDOWN OF COSTS - BYRNE JAG GRANT \$103,205.00

A total of 4 leased vehicles. Three of the vehicles to be leased at an average cost of \$724.00 X 12 months, for a yearly of \$34,771.20. The lease cost for each vehicles is averaged at \$303.00 a month for the lease and .2107 cents per mile driven. MINT maintains an undercover surveillance van used routinely by detectives to conduct investigations. MINT pays approximately \$579.00 annually for gas and routine maintenance. The administrative cost is for a part time secretary, working 32 hours a week at \$23.00 per hour, plus bi-weekly payroll tax. Communication costs associated with cell phones, cell site service, GPS cell service, office phones, and fax line. Six (6) cell phones through Verizon at an average monthly cost of \$336.00 x 12 months = \$4,032.00. GPS cell service is provided through CoverTrack, at a service rate of \$1,080.00 annually. Office phones and fax line are provided by Frontier Communications at an annual cost of \$912.00. Office Internet services are provided through AT&T/Spectrum at an annual cost of \$1,440.00. Equipment cost for one (1) PC-50-RP3 3E Outdoor Electrical Enclosure Disguise with Canon VB-M50, NVR, Periphereye® at \$13,799.00. The MINT team will also utilize this equipment to assist local agencies in their investigations involving public order crimes such as homicide, robbery, kidnapping, arson, MDOP, and larceny. Office supply costs include but are not limited to; paper, printing supplies, CD/DVD's, storage devices, tape, latex glove, field test kits, and other general supplies, annual cost of \$5,200.00.

## Description of Reoccurring Need

Reoccurring costs to operate MINT for FY22 include, but are not limited to:

- 7 Detectives/Analyst \$881,000.00
- 4 vehicle leases \$35,350.00
- Administrative support \$41,392.00
- Communications \$7,464.00
- Supplies \$5,200.00
- Investigations \$30,000.00
- Training \$7,000.00
- Equipment \$13,799.00
- Communication Accessories \$3,398.00
- Equipment \$13,440.00

The anticipated annual reoccurring cost to operate MINT is \$1,038,043.00. MINT is requesting the support from the Saginaw Chippewa Tribe in the amount of \$53,838.00 to cover investigative and training costs. The generous gift of 2% money will assist MINT in conducting crucial investigations in the service area.

## Project Timeline

MINT will begin using grant dollars immediately with the intent to have the full distribution used in FY22.

## Budget Items

Name	Cost	Quantity	Total	Category
Training	\$1,000.00	7	\$7,000.00	Baynet

Name	Cost	Quantity	Total	Category
Investigative Funds	\$30,000.00	1	\$30,000.00	Baynet
Communication Accessories	\$3,398.00	1	\$3,398.00	Baynet
Equipment	\$13,440.00	1	\$13,440.00	Baynet
AmountRequested	\$53,838.00			

## Matching Funds

Name	Cost	Quantity	Total
7 Detectives/Analyst \$881,000.00	\$881,000.00	1	\$881,000.00
4 vehicle leases	\$35,350.00	1	\$35,350.00
Administrative Support	\$41,392.00	1	\$41,392.00
Communication	\$7,464.00	1	\$7,464.00
Supplies	\$5,200.00	1	\$5,200.00
Equipment	\$13,799.00	1	\$13,799.00
AmountMatched	\$984,205.00		

## Budget Summary

### Amount Requested

\$53,838.00

### Amount Matched

\$984,205.00

### Total Amount

\$1,038,043.00

## Uploaded Files

Name
No files have been uploaded.

There are no comments to display.

# Overview

**Project Name**  
1303 N Franklin Deep Ground Water Monitor Well Installation

**Total Requested**  
\$42,500.00  
(amount based on the Itemized Budget total)

**Applicant Project Priority**  
High

**Reoccurring Need?**  
Not Reoccurring

# Applicant Information

**Applicant Name**  
[jmoore@mt-pleasant.org](mailto:jmoore@mt-pleasant.org)

**Applicant Email**  
Jason Moore

**Organization**  
City of MtPleasant

**Address**  
320 W Broadway St  
MOUNT PLEASANT , 48858

**Phone Number**  
9897795405

# Organization Information

**Primary Organization**  
City of Mt. Pleasant

**Authorizers**  
[nridley@mt-pleasant.org](mailto:nridley@mt-pleasant.org)

**Status**  
Review

**Address**  
320 W. Broadway  
Mount Pleasant, Michigan 48858

**Phone**  
(989) 779-5300

**Fax**

# Categories

- Environmental

# Project Description

This request is for the continuation of investigation activities at 1303 N Franklin Street (City-owned property). We would continue work as roughly laid out in tasks 1-3 on the attached document prepared by our environmental consultant.

Community landfills were common throughout the state and country for several decades for the disposal of local trash. This former landfill was operated until 1975 for placement of general refuse from residents and business owners throughout the community. In the early 1980s, the landfill was closed and capped with clean fill material, as appropriate with the regulatory requirements applicable at the time. The City is working in conjunction with the State and Federal regulatory agencies to evaluate the environmental condition of the former landfill.

Previous funding awarded during the 2020 two-percent process has allowed for further characterization of the site and refinement of the Conceptual Site Model (CSM). This funding request will help cover the cost associated with installing deepwater monitoring wells, groundwater sampling and analysis, and producing a hydrogeologic report.

## Benefit Description

The retired municipal landfill at 1303 N Franklin was utilized by Mt.Pleasant and the surrounding area from some time in the 1950s to 1975 when it was closed. Shortly after closure, the area had a clay cap placed over it to limit the rainwater entering the landfill area.

Funding of this project will allow for the placement of deep groundwater monitoring wells and testing of groundwater from these new wells for contaminants that may be leaching from the former landfill into deep groundwater. A hydrogeologic report will also be created to provide an analysis of groundwater flow in the area. This data will help to inform future plans regarding the management of the landfill property allowing for the ongoing protection of the river and groundwater in the area.

## Funding Requirements

Future funding requirements are unknown and will depend on the type of remediation that may be required.

## Project Timeline

Work would begin in the fall of 2021.

## Budget Items

Name	Cost	Quantity	Total	Category
Task 1 "Deep" Subsurface Investigation	\$25,000.00	1	\$25,000.00	Environmental
Task 2 Groundwater Sampling and Analysis	\$10,000.00	1	\$10,000.00	Environmental
Task 3 Hydrogeologic Report	\$7,500.00	1	\$7,500.00	Environmental
AmountRequested	\$42,500.00			

## Matching Funds

Name	Cost	Quantity	Total
Task 2 Groundwater Sampling and Analysis	\$10,000.00	1	\$10,000.00
Task 3 Hydrogeologic Report	\$7,500.00	1	\$7,500.00
Task 1 "Deep" Subsurface Investigation	\$25,000.00	1	\$25,000.00
AmountMatched	\$42,500.00		

## Budget Summary

### Amount Requested

\$42,500.00

### Amount Matched

\$42,500.00

### Total Amount

\$85,000.00

## Uploaded Files

Name
<a href="#">RevisedRoadmap83121 2021-08-31.pdf</a>

There are no comments to display.





## PROJECTED ADDITIONAL TASKS – FORMER MT. PLEASANT MUNICIPAL LANDFILL

The following information regarding projected additional tasks anticipated to be necessary to comply with EGLE RRD/Part 201 regulatory requirements for the former landfill area located at 1301-1303 N. Franklin Street in Mt. Pleasant, Michigan is presented in a preliminary sense. The actual scope of work and associated costs necessary to bring the subject site into full regulatory compliance are dependent on a number of variables, including the outcome of proposed site characterization Tasks 1-3 and EGLE RRD requirements. The cost estimates provided below for the projected additional work items should be considered as preliminary “ball park” estimates that are subject to modification and refinement as the project proceeds.

### Task 1: “Deep” Subsurface Investigation

- Deep exploratory borings with rotary sonic drill rig – 6 borings (40 to 50 feet deep), two of which will be located in the area of buried refuse.
- Collect and analyze clay samples for permeability related characteristics. Collect and analyze aquifer material samples for hydraulic conductivity related characteristics.
- Deep monitoring well installation – 4 deep monitoring wells estimated to be 40-50 feet deep.
- Monitoring well development.
- Estimated costs = \$50,000 (preliminary “ball park” estimate).
- Estimated duration to complete = 5-6 weeks.

### Task 2: Groundwater Sampling and Analysis

- Static water level survey.
- Collect groundwater samples from deep monitoring wells and selected shallow monitoring wells.
- Analyze groundwater samples for volatile and semivolatile organics, PCBs, dissolved phase metals, and PFAS compounds.
- Estimated costs = \$20,000 (preliminary “ball park” estimate).
- Estimated duration to complete = 4-5 weeks

### Task 3: Hydrogeologic Report

- Data review and evaluation for above noted Tasks 1 and 2.
- Subsurface geologic cross sections.
- Groundwater elevation contour maps.
- Analysis of hydraulic gradients, groundwater flow direction, flow velocity.
- Compare groundwater analytical data to Part 201 Generic Cleanup Criteria.
- Updated Conceptual Site Model.
- Estimated costs = \$15,000 (preliminary “ball park” estimate).
- Estimated duration to complete = 5-6 weeks.

### Task 4: Surface Water Sampling and Analysis

- Collect surface water samples from Chippewa River at 3 locations: 1) upstream of former landfill, 2) along former landfill, and 3) downstream of former landfill
- Analyze river water samples for PFAS (EGLE list) using Method 537 Mod
- Estimated costs = \$4,000
- Estimated duration to complete = 3 weeks

### Task 5: Electromagnetic Survey

- EM-31 electromagnetic survey to refine the delineation of the area of waste fill.
- Estimated costs = \$10,000 (preliminary “ball park” estimate).
- Estimated duration to complete = 4-5 weeks.

### Task 6: Remedial Action Plan

- Estimated costs = \$15,000 (preliminary “ball park” estimate).
- Estimated duration to complete = 5-6 weeks.

Summary: Estimated cost = \$114,000 (preliminary “ball park” estimate). Estimated time to complete = 26 to 31 weeks.

# Overview

**Project Name**  
Airport Operational Funding

**Total Requested**  
\$60,000.00  
(amount based on the Itemized Budget total)

**Applicant Project Priority**  
Critical

**Reoccurring Need?**  
This Request is Reoccurring

# Applicant Information

**Applicant Name**  
[bbrickner@mt-pleasant.org](mailto:bbrickner@mt-pleasant.org)

**Applicant Email**  
Bill Brickner

**Organization**  
Mt. Pleasant Airport

**Address**  
5453 E. Airport Rd  
Mt. Pleasant , 48858

**Phone Number**  
9897722965

# Organization Information

**Primary Organization**  
City of Mt. Pleasant

**Authorizers**  
[nridley@mt-pleasant.org](mailto:nridley@mt-pleasant.org)

**Status**  
Review

**Address**  
320 W. Broadway  
Mount Pleasant, Michigan 48858

**Phone**  
(989) 779-5300

**Fax**

# Project Partners

**Partnered With**  
Union Township

**Authorizers**  
Mark Stuhldreher [mstuhldreher@uniontownshipmi.com](mailto:mstuhldreher@uniontownshipmi.com)

**Status**  
Review

**Address**  
2010 S Lincoln Road  
Mount Pleasant, Michigan 48858

**Phone**  
989-772-4600

**Fax**

989-773-1988

Partnered With

Isabella County

Authorizers

[mmcavoy@isabellacounty.org](mailto:mmcavoy@isabellacounty.org)

Erik Rodriguez [erodriguez@sagchip.org](mailto:erodriguez@sagchip.org)

Status

Review

Address

200 N. Main Street  
Mount Pleasant, Michigan 48858

Phone

989 772-0911

Fax

Categories

- Economic development
- Infrastructure
- Safety/Security
- Transportation

Project Description

This funding request is to provide funds to support the basic operations of the airport. Appropriate staffing levels to cover operational needs have, in the past, been covered in part by using airport fund balance. Staffing at the airport ensures that appropriate staff is available 7 days per week to service planes.

In order to provide the necessary funds for basic operation of the Mt. Pleasant Municipal Airport, the City has had to contribute \$81,600 per year from general fund. The Saginaw Chippewa Tribe has provided funding for the airport operations on a regular basis. Without ongoing funding from the Tribal 2% allocations, the services at the airport could not be maintained.

Benefit Description

The airport is a economic driver for economic development and business growth. The Mt. Pleasant Airport is a major gateway to the Tribal community's casino and resort operations. Many entertainers appreciate the convenience and service they experience at the airport when coming to perform at the resort. The ability to provide essential services to the Tribal community's visitors and business associates may be affected without adequate funding. A recent study by MDOT indicated that the economic benefit to the surrounding area is \$8 million per year.

Funding Requirements

A new partnership to share oversight and management with partners including Isabella County, Union Township, MMDC, and the Saginaw Chippewa Indian Tribe has recently been instituted. This partnership provides \$17,000 annually towards the operation of the airport.

Description of Reoccurring Need

Project Timeline

Ongoing operations, airport operates 7 days per week year around.

Budget Items

Name	Cost	Quantity	Total	Category
Airport Operational Funding	\$60,000.00	1	\$60,000.00	Transportation

Name	Cost	Quantity	Total	Category
AmountRequested	\$60,000.00			

Matching Funds

Name	Cost	Quantity	Total
Airport Fuel Revenue	\$150,660.00	1	\$150,660.00
Airport rentals	\$50,060.00	1	\$50,060.00
Call outs	\$14,600.00	1	\$14,600.00
Contribution from general fund	\$81,600.00	1	\$81,600.00
AmountMatched	\$296,920.00		

Budget Summary

Amount Requested

\$60,000.00

Amount Matched

\$296,920.00

Total Amount

\$356,920.00

Uploaded Files

Name
No files have been uploaded.

There are no comments to display.

# Overview

**Project Name**

Airport Truck

**Total Requested**

\$22,409.00

(amount based on the Itemized Budget total)

**Applicant Project Priority**

High

**Reoccurring Need?**

Not Reoccurring

## Applicant Information

**Applicant Name**

[bbrickner@mt-pleasant.org](mailto:bbrickner@mt-pleasant.org)

**Applicant Email**

Bill Brickner

**Organization**

Mt. Pleasant Airport

**Address**

5453 E. Airport Rd  
Mt. Pleasant , 48858

**Phone Number**

9897722965

## Organization Information

**Primary Organization**

City of Mt. Pleasant

**Authorizers**

[nridley@mt-pleasant.org](mailto:nridley@mt-pleasant.org)

**Status**

Review

**Address**

320 W. Broadway  
Mount Pleasant, Michigan 48858

**Phone**

(989) 779-5300

**Fax**

## Categories

- Economic development
- Infrastructure
- Safety/Security
- Transportation

## Project Description

This funding request is to provide funds to replace the pickup truck, taking advantage of a Ford Motor Company purchase and buy back program. This program provides for the purchase of a truck and Krapohl Ford buys it back after one year at the same price, less title and documentation fees. The buyback funds are then used to purchase a truck the following year, thereby greatly reducing maintenance costs. The airport uses a 4X4 pickup for snow removal, ramp, taxiway, and lighting inspection, wildlife management, and repair. The pickup is an integral part of the airport operation, and the current vehicle is entering the end of its useful life.

## Benefit Description

The airport is an economic driver for economic development and business growth. The Mt. Pleasant airport is a major gateway to the tribal community's casino and resort operations. A reliable pickup truck will help insure safe winter time operations when plowing is required. The airport plows 31 acres of snow each snowfall, and cannot use salt or any corrosive materials to keep surfaces free from ice and snow. The pickup will also aide in maintenance and inspections of the entire airport.

## Funding Requirements

The current 16 year old truck's maintenance and upkeep costs will soon be cost prohibitive. Purchasing through the program will provide a reliable truck each year at minimal future cost and will also lower maintenance costs.

## Project Timeline

Truck will be purchased in fall of 2022

## Budget Items

Name	Cost	Quantity	Total	Category
Airport Truck	\$22,409.00	1	\$22,409.00	Transportation
AmountRequested	\$22,409.00			

## Matching Funds

Name	Cost	Quantity	Total
Airport Truck	\$14,000.00	1	\$14,000.00
AmountMatched	\$14,000.00		

## Budget Summary

### Amount Requested

\$22,409.00

### Amount Matched

\$14,000.00

### Total Amount

\$36,409.00

## Uploaded Files

Name
<a href="#">F250TruckInvAirport_2021-08-30.pdf</a>

There are no comments to display.



## KRAPOHL FORD & LINCOLN CO.

1415 EAST PICKARD STREET CITY OF MT PLEASANT

MT PLEASANT, MI, 48858

Phone: (989) 772-2991

Fax:

Key: <<NewDeal>>

Sales Rep: STANLEY MILLER

Date: 01/19/2021

### Customer Information

Code: 1694

CITY OF MT PLEASANT

320 W BROADWAY ST

MT PLEASANT, MI, 48858

Cell (989) 330-9108

Email

Sales Rep STANLEY MILLER

Contract Date 01/19/2021

Payment Date 01/19/2021

Tax Code MI (21)

Type Retail - Cash Purchase

### Vehicle Information

Stock # MT051

Year Make 2021 FORD

Model, Trim SUPER DUTY F-250 SRW, XL

Model Number W2B

Color CARBONIZED GRAY

Serial # 1FT7W2B65MEC70456

Odometer 0

Trade Year Make N/A

Model N/A

Serial # N/A

Odometer N/A

### Price

Total Sales Price 36,174.00

Trade 0.00

CVR Fee 0.00

Documentation Fee 220.00

License Fee 0.00

Plate Transfer Fee 0.00

Prior Lease Balance 0.00

Air 0.00

Title Fee 15.00

Freight 0.00

Other 0.00

No Protections Selected 0.00

MI Taxable 36394.00

MI @ 0.0% 0.00

Payout Lien Amount 0.00

Balance Due 36,409.00

Deposit 0.00

**Total Balance 36,409.00**

I / We have reviewed the above disclosure and agree to the vehicle, price and payment information as declared.

x

CITY OF MT PLEASANT

x

Dealer Acceptance

# Overview

**Project Name**  
Channel Grinder Rehabilitation

**Total Requested**  
\$16,500.00  
(amount based on the Itemized Budget total)

**Applicant Project Priority**  
Critical

**Reoccurring Need?**  
Not Reoccurring

# Applicant Information

**Applicant Name**  
[jmoore@mt-pleasant.org](mailto:jmoore@mt-pleasant.org)

**Applicant Email**  
Jason Moore

**Organization**  
City of MtPleasant

**Address**  
320 W Broadway St  
MOUNT PLEASANT , 48858

**Phone Number**  
9897795405

# Organization Information

**Primary Organization**  
City of Mt. Pleasant

**Authorizers**  
[nridley@mt-pleasant.org](mailto:nridley@mt-pleasant.org)

**Status**  
Review

**Address**  
320 W. Broadway  
Mount Pleasant, Michigan 48858

**Phone**  
(989) 779-5300

**Fax**

# Categories

- Infrastructure

# Project Description

The Channel Grinder is located in the Headwork’s Process at the Water Resource Recovery Facility and functions as a backup to the screening removal system. In emergencies, equipment failure, or routine maintenance the Channel Grinder operates to keep the waste stream flowing thru the plant and prevents system backups and overflows. This equipment is currently in need of rehabilitation to bring it back to its original state and efficiency. This project requires removing and shipping the unit to a contractor for rebuild, and then operators will install the equipment upon return. We are asking for matching funds of \$16,500 to complete this project.

# Benefit Description



The City of Mt. Pleasant WRRF is capable of retaining half of a days flow during times of emergencies, equipment failure or large maintenance projects. Maintaining this critical infrastructure will benefit the local community by reducing the potential of sewer backups, causing risks to public health and environmental impacts.

## Funding Requirements

None

## Project Timeline

Fall/Winter of 2021

## Budget Items

Name	Cost	Quantity	Total	Category
Channel Grinder Rehabilitation	\$16,500.00	1	\$16,500.00	Infrastructure
AmountRequested	\$16,500.00			

## Matching Funds

Name	Cost	Quantity	Total
Channel Grinder Rehabilitation	\$16,500.00	1	\$16,500.00
AmountMatched	\$16,500.00		

## Budget Summary

### Amount Requested

\$16,500.00

### Amount Matched

\$16,500.00

### Total Amount

\$33,000.00

## Uploaded Files

Name
No files have been uploaded.

There are no comments to display.

# Overview

**Project Name**  
Clarifier Rehabilitation

**Total Requested**  
\$90,000.00  
(amount based on the Itemized Budget total)

**Applicant Project Priority**  
High

**Reoccurring Need?**  
Not Reoccurring

# Applicant Information

**Applicant Name**  
[jmoore@mt-pleasant.org](mailto:jmoore@mt-pleasant.org)

**Applicant Email**  
Jason Moore

**Organization**  
City of MtPleasant

**Address**  
320 W Broadway St  
MOUNT PLEASANT , 48858

**Phone Number**  
9897795405

# Organization Information

**Primary Organization**  
City of Mt. Pleasant

**Authorizers**  
[nridley@mt-pleasant.org](mailto:nridley@mt-pleasant.org)

**Status**  
Review

**Address**  
320 W. Broadway  
Mount Pleasant, Michigan 48858

**Phone**  
(989) 779-5300

**Fax**

# Categories

- Infrastructure

# Project Description

The water treatment plant was constructed in the early 1990’s and began producing drinking water on December 12th 1995. Water department staff drain, clean, and inspect the inside of both clarifiers annually. Following inspection, areas showing coating failure and corrosion are re-painted. Clarifier #2 was rehabilitated in 2016. Clarifier #1 is showing the same condition and following inspection during spring 2019 the decision has been made to move forward with rehabilitation in 2021. This project will help preserve the integrity of the original clarifier structures. Rehabilitation of clarifier #1; includes steel grit blasting, painting, and concrete floor repair. In addition, an entrance manway will be installed to provide safer access for annual maintenance performed by department staff.

# Benefit Description

Clarification is an important process control step in the treatment of drinking water. Continuedmaintenance will extend service life.

## Funding Requirements

Project completion will be 2022.

## Project Timeline

This project is scheduled for 2022.

## Budget Items

Name	Cost	Quantity	Total	Category
Grant Portion of Clarifier Rehabilitation	\$90,000.00	1	\$90,000.00	Infrastructure
AmountRequested	\$90,000.00			

## Matching Funds

Name	Cost	Quantity	Total
City portion of Clarifier Rehabilitation	\$90,000.00	1	\$90,000.00
AmountMatched	\$90,000.00		

## Budget Summary

### Amount Requested

\$90,000.00

### Amount Matched

\$90,000.00

### Total Amount

\$180,000.00

## Uploaded Files

Name
No files have been uploaded.

There are no comments to display.

# Overview

**Project Name**  
Close Sidewalk Gaps

**Total Requested**  
\$41,000.00  
(amount based on the Itemized Budget total)

**Applicant Project Priority**  
High

**Reoccurring Need?**  
Not Reoccurring

# Applicant Information

**Applicant Name**  
[jmoore@mt-pleasant.org](mailto:jmoore@mt-pleasant.org)

**Applicant Email**  
Jason Moore

**Organization**  
City of MtPleasant

**Address**  
320 W Broadway St  
MOUNT PLEASANT , 48858

**Phone Number**  
9897795405

# Organization Information

**Primary Organization**  
City of Mt. Pleasant

**Authorizers**  
[nridley@mt-pleasant.org](mailto:nridley@mt-pleasant.org)

**Status**  
Review

**Address**  
320 W. Broadway  
Mount Pleasant, Michigan 48858

**Phone**  
(989) 779-5300

**Fax**

# Categories

- Safety/Security
- Transportation

# Project Description

This project is intended to close gaps in the existing sidewalk network to create a continuous sidewalk in various highly traveled pathways. The gaps in the sidewalk were the result of past developments that were not required to install sidewalks, or developments that are disconnected from existing sidewalks.

- There are three gap locations that would require new sidewalk to be constructed to close the gaps.
- 1) Crosslanes at East Drive - The sidewalk on the north side of the street has a gap where a future street crossing has yet to be completed, as development in this area is not currently planned.
  - 2) Crapo Street - The sidewalk on the east side of Crapo street has a gap from North drive to the Community Mental Health building.
  - 3) Crawford Road south of Broomfield Road - There is a gap in the sidewalk from the WestPoint Village apartments to Broomfield Road.

This apartment development is disconnected from existing sidewalk.

A 2% Tribal contribution of \$41,000 will allow us to fill in the gaps and complete these sidewalk locations in highly traveled pedestrian areas.

## Benefit Description

The Crosslanes Street sidewalk section will benefit the community along with Mt Pleasant Public Schools, as this sidewalk is a direct connection to Mary McGuire Elementary School. This section of sidewalk is highly traveled, especially by elementary students during the school year.

The Crapo Street sidewalk section will benefit the community along with Mt Pleasant Public Schools, as this sidewalk is near the McLaren Central Michigan Hospital and is a connecting path for students and Pullen Elementary school.

Crawford Road sidewalk section will benefit the community along with Central Michigan University, as this sidewalk is a direct connection from the WestPoint Village apartments and Central Michigan University. Crawford Road is a highly traveled roadway that also sees higher speeds, the addition of a sidewalk in this location would help to provide safety to the pedestrian traveling this stretch of road.

## Funding Requirements

None

## Project Timeline

Summer 2022

## Budget Items

Name	Cost	Quantity	Total	Category
Close Sidewalk Gaps	\$41,000.00	1	\$41,000.00	Safety/Security
AmountRequested	\$41,000.00			

## Matching Funds

Name	Cost	Quantity	Total
No Matching Funds items have been added.			
AmountMatched	\$0.00		

## Budget Summary

### Amount Requested

\$41,000.00

### Amount Matched

\$0.00

### Total Amount

\$41,000.00

## Uploaded Files

Name
------

<b>Name</b>
<a href="#">Cost Estimate</a>

There are no comments to display.

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Cost Estimate for: SIDEWALK GAPS  
City of Mt. Pleasant  
2020 Sidewalk Project w/ All See-Click-Fix



City of Mt. Pleasant  
**Division of Public Works**  
320 W. Broadway  
Mt. Pleasant, MI 48858  
Ph. 989-779-5401

**DIVISION I - SIDEWALK GAPS**

ITEM	UNIT	Crawford (Westpoint villiage apt. to Broomfield)	Crapo (North dr to Comm Mental Health)	Crosslane (at East Dr)								TOTAL	UNIT PRICE	AMOUNT
Pavt, Rem	Syd		11.33									11.33	\$ 20.60	\$ 233.47
Curb and Gutter, Rem	Ft		51.00	20.00								71.00	\$ 15.45	\$ 1,096.95
Sidewalk, Rem	Syd											0.00	\$ 100.00	\$ -
Erosion Control, Inlet Protection, Filter Bag	Ea		2.00	2.00								4.00	\$ 103.00	\$ 412.00
Excavation, Earth	Cyd	30.00	23.00	5.00								58.00	\$ 30.00	\$ 1,740.00
Subbase, LM	Cyd	30.00	23.00	5.00								58.00	\$ 35.00	\$ 2,030.00
Curb and Gutter, Conc, Det F4, Modified	Ft		51.00	20.00								71.00	\$ 23.69	\$ 1,681.99
Sidewalk Ramp, Conc, 6 inch	Sft		110.00	110.00								220.00	\$ 7.50	\$ 1,650.00
Sidewalk, Conc, 4 inch	Sft	2110.00	1850.00	100.00								4,060.00	\$ 4.35	\$ 17,661.00
Sidewalk, Conc, 6 inch	Sft		25.00	50.00								75.00	\$ 5.67	\$ 424.88
Detectable Warning Surface, Modified	Ft		10.00	10.00								20.00	\$ 65.00	\$ 1,300.00
HMA, Pathway, 13A	Ton			3.00								3.00	\$ 500.00	\$ 1,500.00
Aggregate Base, 22A, 8 inch	Syd			17.78								17.78	\$ 12.36	\$ 219.73
Railroad Ballast, Crushed Limestone	Ton											0.00	\$ 75.00	\$ -
Hand Patching	Ton		3.00									3.00	\$ 360.50	\$ 1,081.50
Railroad flag man	Ea											0.00	\$ 154.50	\$ -
Dr Structure, 18", Modified	Ea											0.00	\$ 1,500.00	\$ -
Dr Structure, Cover, Modified	Ea											0.00	\$ 500.00	\$ -
Sewer, SDR, 8 inch	Ft											0.00	\$ 40.00	\$ -
Sewer, SDR, 8 inch, End Section	Ea											0.00	\$ 350.00	\$ -
Restoration, Modified	Ft	422.00	400.00	82.00								904.00	\$ 5.00	\$ 4,520.00

**SUBTOTAL** \$ 35,551.52  
**Engineering 5%** \$ 1,777.58  
**Contingency 10%** \$ 3,555.15  
  
**Total** \$ 40,884.24

# Overview

**Project Name**  
Composite Samplers

**Total Requested**  
\$5,000.00  
(amount based on the Itemized Budget total)

**Applicant Project Priority**  
High

**Reoccurring Need?**  
Not Reoccurring

# Applicant Information

**Applicant Name**  
[jmoore@mt-pleasant.org](mailto:jmoore@mt-pleasant.org)

**Applicant Email**  
Jason Moore

**Organization**  
City of MtPleasant

**Address**  
320 W Broadway St  
MOUNT PLEASANT , 48858

**Phone Number**  
9897795405

# Organization Information

**Primary Organization**  
City of Mt. Pleasant

**Authorizers**  
[nridley@mt-pleasant.org](mailto:nridley@mt-pleasant.org)

**Status**  
Review

**Address**  
320 W. Broadway  
Mount Pleasant, Michigan 48858

**Phone**  
(989) 779-5300

**Fax**

# Categories

- Infrastructure

# Project Description

The City of Mt. Pleasant Water Resource Recovery Facility (WRRF) uses multiple composite samplers to collect samples from the incoming waste stream, treated water, and various waste streams throughout the process. The samplers run continuous to provide daily composite samples to be analyzed in the laboratory in accordance with our state and federal permit requirements. Currently we are in need of upgrading two of our composite samplers since they have reached their operational life expectancy. Sampling equipment is maintained, up to date and reliable and equipped with the necessary technology to meet the requirements of the EPA laboratory standards. One of the samplers we have was no longer operational, so we installed our back up sampler in its place. We have funds in the operating budget to purchase one sampler in the 2022 budget cycle and are requesting funds to purchase a second sampler to meet our operational needs.



## Benefit Description

The City WRRF lab provides lab services for several surrounding communities as well as our own. In addition, when necessary, we work collaboratively with other waste treatment facilities such as the Tribe to provide redundancy to each other in times of equipment failure or other emergency. Sampling is critical to ensure water quality standards are met and equipment must be reliable and up to date. The upgraded sampling device will be identical to the samplers used in the surrounding treatment plants. This project benefits the Tribe, the Community, and the Local Government Unit by providing cohesion with the surrounding treatment plants and will be a benefit when maintenance or additional recourses are needed in the future.

## Funding Requirements

None

## Project Timeline

2022

## Budget Items

Name	Cost	Quantity	Total	Category
Composite Samplers	\$5,000.00	1	\$5,000.00	Infrastructure
AmountRequested	\$5,000.00			

## Matching Funds

Name	Cost	Quantity	Total
Composite Samplers	\$5,000.00	1	\$5,000.00
AmountMatched	\$5,000.00		

## Budget Summary

### Amount Requested

\$5,000.00

### Amount Matched

\$5,000.00

### Total Amount

\$10,000.00

## Uploaded Files

Name
No files have been uploaded.

There are no comments to display.

# Overview

**Project Name**  
East Digester Rehabilitation

**Total Requested**  
\$250,000.00  
(amount based on the Itemized Budget total)

**Applicant Project Priority**  
Critical

**Reoccurring Need?**  
Not Reoccurring

# Applicant Information

**Applicant Name**  
[jmoore@mt-pleasant.org](mailto:jmoore@mt-pleasant.org)

**Applicant Email**  
Jason Moore

**Organization**  
City of MtPleasant

**Address**  
320 W Broadway St  
MOUNT PLEASANT , 48858

**Phone Number**  
9897795405

# Organization Information

**Primary Organization**  
City of Mt. Pleasant

**Authorizers**  
[nridley@mt-pleasant.org](mailto:nridley@mt-pleasant.org)

**Status**  
Review

**Address**  
320 W. Broadway  
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**Phone**  
(989) 779-5300

**Fax**

# Categories

- Environmental
- Infrastructure

# Project Description

Full Rehabilitation of Two Anaerobic Digesters.

The scope of this project includes the replacement of both floating covers, mixing systems, tank envelopes, and interior coatings at the Water Resource Recovery Facility (WRRF). The existing covers were constructed in 1957 and 1984 and have both exceeded their typical life spans. The primary floating cover will be replaced with a fixed cover and will incorporate a more energy-efficient linear motion mixer to provide improved mixing and increased throughput. The secondary floating cover will be replaced with a dual membrane style gas dome to accommodate the storage of biogas and will be equipped with a roto-mix style liquid mixing system to maximize mixing and

gas recovery. The interiors of both tanks will be cleaned and coated and the exterior of the digesters will have the brick façade and cement chime removed and replaced with silicon-coated foam (or similar technology) to reduce the amount of energy required to keep the process at the most temperature efficient range.

## Benefit Description

By utilizing anaerobic digestion as a water/nutrient recovery process, the City of Mt Pleasant is able to reclaim greater than 360 tons a year of recyclable organic material. This material is returned to the land as Class B bio-solids and is generally used in the production of crops. As the organic waste is reduced and consumed in the digestion process it produces over 13,000,000 cubic feet of bio-gas each year. Methane, which comprises ~sixty percent of the bio-gas, is utilized by the water recovery facility to supply heating to the entire complex and to maintain temperatures in the digestion process. This significantly reduces our dependency on natural gas by millions of cubic feet each year. The oxidation of methane to carbon dioxide, and returning bio-solids to the field as fertilizer rich in nitrogen and phosphorous, benefits the entire local community, state, and nations. Pound for pound, the comparative impact of methane is 25 times greater than CO2 over a 100-year period. In a single year, the capture and combustion of methane from the digestion process is equivalent to reducing CO2 emissions by 187,200,000 cubic feet. Completion of this project will optimize the digestion process and set the stage for future programs such as food waste recovery and a combined heat and power program. Staff is currently working with Central Michigan University and the University of Chicago to evaluate the potential of these projects.

## Funding Requirements

None.  
General O&M is built into the Water Resource Recovery Facility’s operating budget and is met through sewer user rates. This project will be funded by issuing municipal bonds and paid for by sewer rate adjustments.

## Project Timeline

Anticipated construction to begin mid 2022

## Budget Items

Name	Cost	Quantity	Total	Category
East Digester Rehabilitation	\$250,000.00	1	\$250,000.00	Infrastructure
AmountRequested	\$250,000.00			

## Matching Funds

Name	Cost	Quantity	Total
East Digester Rehabilitation	\$3,200,000.00	1	\$3,200,000.00
AmountMatched	\$3,200,000.00		

## Budget Summary

### Amount Requested

\$250,000.00

### Amount Matched

\$3,200,000.00

### Total Amount

\$3,450,000.00

## Uploaded Files

Name
No files have been uploaded.

There are no comments to display.

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# Overview

**Project Name**  
Meter Reading Equipment Update

**Total Requested**  
\$24,000.00  
(amount based on the Itemized Budget total)

**Applicant Project Priority**  
High

**Reoccurring Need?**  
Not Reoccurring

# Applicant Information

**Applicant Name**  
[jmoore@mt-pleasant.org](mailto:jmoore@mt-pleasant.org)

**Applicant Email**  
Jason Moore

**Organization**  
City of MtPleasant

**Address**  
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**Phone Number**  
9897795405

# Organization Information

**Primary Organization**  
City of Mt. Pleasant

**Authorizers**  
[nridley@mt-pleasant.org](mailto:nridley@mt-pleasant.org)

**Status**  
Review

**Address**  
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(989) 779-5300

**Fax**

# Categories

- Infrastructure

# Project Description

The current meter reading equipment is obsolete and does not work with different meter reading protocols. In trying to transition to modern meter reading technology, replacement of this equipment is necessary. The project would consist of updating at least two of the base station readers and ten handheld units.

# Benefit Description

This project would help us bring more competitive meters into the bid process which would reduce costs to our residents. It would also be used to transition to real time data that would let us bring better customer service to residents and help with leak detection, potentially mitigating damages from water leaks. This would translate to a substantial cost savings for our residents as well.

# Funding Requirements

Not Entered

## Project Timeline

This project would start in Fall/Winter 2021.

## Budget Items

Name	Cost	Quantity	Total	Category
Meter Reading Equipment	\$24,000.00	1	\$24,000.00	Infrastructure
AmountRequested	\$24,000.00			

## Matching Funds

Name	Cost	Quantity	Total
No Matching Funds items have been added.			
AmountMatched	\$0.00		

## Budget Summary

### Amount Requested

\$24,000.00

### Amount Matched

\$0.00

### Total Amount

\$24,000.00

## Uploaded Files

Name
No files have been uploaded.

There are no comments to display.

# Overview

**Project Name**

Pedestrian Lighting

**Total Requested**

\$88,000.00

(amount based on the Itemized Budget total)

**Applicant Project Priority**

High

**Reoccurring Need?**

Not Reoccurring

# Applicant Information

**Applicant Name**

[jmoore@mt-pleasant.org](mailto:jmoore@mt-pleasant.org)

**Applicant Email**

Jason Moore

**Organization**

City of MtPleasant

**Address**

320 W Broadway St  
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**Phone Number**

9897795405

# Organization Information

**Primary Organization**

City of Mt. Pleasant

**Authorizers**

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**Status**

Review

**Address**

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# Categories

- Infrastructure
- Safety/Security

# Project Description

The scope of this project includes the installation of decorative pedestrian lights on the north side of Illinois Street between Main Street and Fancher Street to provide illumination of the public sidewalks. The lighting will be installed in coordination with the street reconstruction and streetscape project in the summer of 2022. This project is located in the downtown area on the south side of Listening Ear, Sacred Heart School and two city parking lots. The total estimated cost of the lighting portion of the project is \$88,000.

# Benefit Description

This project will benefit the entire community by providing illuminated walkways and increasing nighttime safety in the city downtown. Dark areas along the sidewalk can be a result of trees, buildings, and lack of lighting. Vision is negatively affected when walking, biking, or driving in areas that are dark, then light, and then dark again. A driver’s vision is negatively impacted by the dark areas because they are unable to see potential side hazards or pedestrian crossing areas. With the installation of additional lighting in this area, bicyclists, pedestrians, and drivers will benefit by traveling through a continuously lighted area. Residents and visitors alike will have a safe, comfortable pathway in which to travel to the school, housing, local businesses, shops and community events.

## Funding Requirements

There will be additional installation, maintenance, and operational costs as lighting is installed to additional city neighborhoods in the future. The City budget will cover the operational costs.

## Project Timeline

Summer 2022

## Budget Items

Name	Cost	Quantity	Total	Category
Pedestrian Lighting	\$8,800.00	10	\$88,000.00	Safety/Security
AmountRequested	\$88,000.00			

## Matching Funds

Name	Cost	Quantity	Total
No Matching Funds items have been added.			
AmountMatched	\$0.00		

## Budget Summary

### Amount Requested

\$88,000.00

### Amount Matched

\$0.00

### Total Amount

\$88,000.00

## Uploaded Files

Name
<a href="#">PedestrianLightingEstimate 2021-08-30.xls</a>

There are no comments to display.



**DIVISION III - PEDESTRIAN LIGHTING (C&R ELEC.)**

ITEM	ESTIMATED	UNIT	UNIT PRICE	AMOUNT
Connect to Existing Meter on Lot 6	2	Ea	\$ 450.00	\$ 900.00
Install Light Wiring	1,200	Lft	\$ 5.00	\$ 6,000.00
Install 1" Electric Conduit	1,200	Lft	\$ 10.00	\$ 12,000.00
Install Hand Holes	14	Ea	\$ 250.00	\$ 3,500.00
Furnish Light Pole, Fixture and Accessories	10	Ea	\$ 4,950.00	\$ 49,500.00
Install Pole and Light Complete	10	Ea	\$ 450.00	\$ 4,500.00
Subtotal				\$ 76,400.00
Contingency (10%)				\$ 7,640.00
Engineering (5%)				\$ 3,820.00
Division III Total				\$ 87,860.00

# Overview

**Project Name**  
Portable Radar Speed Signs

**Total Requested**  
\$11,000.00  
(amount based on the Itemized Budget total)

**Applicant Project Priority**  
Medium

**Reoccurring Need?**  
Not Reoccurring

# Applicant Information

**Applicant Name**  
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**Applicant Email**  
Jason Moore

**Organization**  
City of MtPleasant

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**Phone Number**  
9897795405

# Organization Information

**Primary Organization**  
City of Mt. Pleasant

**Authorizers**  
[nridley@mt-pleasant.org](mailto:nridley@mt-pleasant.org)

**Status**  
Review

**Address**  
320 W. Broadway  
Mount Pleasant, Michigan 48858

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**Fax**

# Categories

- Safety/Security
- Transportation

# Project Description

This project is a pilot neighborhood traffic-calming program. Two portable solar LED radar speed signs will be installed on two of the City’s major streets in 2022 as a speed calming measure. The City will obtain before and after implementation data as part of the City’s current annual speed and traffic count program to determine effectiveness of the pilot project. Study data will also be used to research and identify other potential neighborhood traffic calming measures.

# Benefit Description

The City’s newly adopted master plan calls upon the City to support neighborhood traffic calming measures to ensure safety and improve right-of-way aesthetics. The City’s traffic control committee was tasked with developing a strategy for identifying and prioritizing traffic calming projects in the city. The committee identified the pilot speed radar signs program as the first priority program to begin in 2022. Potential traffic calming benefits include reduced speeds, improved road safety, increased comfort and mobility for non-motorized travel, and can help create more livable neighborhoods.

## Funding Requirements

The City budget will cover operational costs to maintain the signs and installation costs to move them to future locations.

## Project Timeline

Summer 2022

## Budget Items

Name	Cost	Quantity	Total	Category
Portable Solar LED Radar Speed Sign	\$5,500.00	2	\$11,000.00	Safety/Security
AmountRequested	\$11,000.00			

## Matching Funds

Name	Cost	Quantity	Total
No Matching Funds items have been added.			
AmountMatched	\$0.00		

## Budget Summary

### Amount Requested

\$11,000.00

### Amount Matched

\$0.00

### Total Amount

\$11,000.00

## Uploaded Files

Name
<a href="#">PortableRadarSpeedSignsEstimate_2021-08-30.xls</a>

There are no comments to display.

**Portable Solar LED Radar Speed Sign**

ITEM	ESTIMATED	UNIT	UNIT PRICE	AMOUNT
Portable Solar LED Radar Speed Sign	2	Ea	\$ 4,000.00	\$ 8,000.00
Installation and Programming	2	Ea	\$ 1,500.00	\$ 3,000.00
Total				\$ 11,000.00

# Overview

**Project Name**  
Reservoir Actuator Replacement

**Total Requested**  
\$42,500.00  
(amount based on the Itemized Budget total)

**Applicant Project Priority**  
High

**Reoccurring Need?**  
Not Reoccurring

# Applicant Information

**Applicant Name**  
[jmoore@mt-pleasant.org](mailto:jmoore@mt-pleasant.org)

**Applicant Email**  
Jason Moore

**Organization**  
City of MtPleasant

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# Organization Information

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**Status**  
Review

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# Categories

- Infrastructure

# Project Description

Actuators #110 & #113 control the flow of water from the Water Treatment Plant (WTP) into the reservoirs. These actuators were installed in 1995 when the WTP was constructed and are both at the end of their service life. The project would replace the actuators, valves, wiring and update their control systems.

# Benefit Description

These actuators control the flow of water to the reservoirs and are essential to maintain drinking water and fire protection to the city of Mount Pleasant.

# Funding Requirements

Not Entered

## Project Timeline

This project is scheduled for 2022.

## Budget Items

Name	Cost	Quantity	Total	Category
Grant portion of actuator replacement	\$21,250.00	2	\$42,500.00	Infrastructure
AmountRequested	\$42,500.00			

## Matching Funds

Name	Cost	Quantity	Total
City portion actuator replacement	\$21,250.00	2	\$42,500.00
AmountMatched	\$42,500.00		

## Budget Summary

### Amount Requested

\$42,500.00

### Amount Matched

\$42,500.00

### Total Amount

\$85,000.00

## Uploaded Files

Name
No files have been uploaded.

There are no comments to display.

# Overview

**Project Name**  
Storm Sewer Repairs

**Total Requested**  
\$50,000.00  
(amount based on the Itemized Budget total)

**Applicant Project Priority**  
Medium

**Reoccurring Need?**  
Not Reoccurring

# Applicant Information

**Applicant Name**  
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Jason Moore

**Organization**  
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320 W Broadway St  
MOUNT PLEASANT , 48858

**Phone Number**  
9897795405

# Organization Information

**Primary Organization**  
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**Authorizers**  
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**Status**  
Review

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320 W. Broadway  
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**Fax**

# Categories

- Economic development
- Environmental
- Infrastructure
- Safety/Security
- Transportation

# Project Description

The City of Mt. Pleasant, in cooperation with neighboring jurisdictional agencies, and with partial funding provided by a prior 2% grant, is in the process of completing a Mt. Pleasant regional area stormwater master plan. The main objectives of the study are to identify shortcomings of the current stormwater management systems and address shortcomings that cross jurisdictional boundaries. The final deliverable of the stormwater report includes a complete model and evaluation of the city's storm sewer system with a recommended 20-year capital plan for repairs, maintenance, and improvements. This project would include the first year of recommended point repairs to existing storm sewer pipes that are in poor condition.

## Benefit Description

Improving the storm water infrastructure in the city is part of an overall regional master storm water plan to provide reliable storm water collection and discharge of flows while minimizing the impact of regional and localized flooding to the developed and natural environment and the Chippewa River to the maximum extent feasible. Providing adequately sized and maintained storm sewer infrastructure is critical in meeting these goals and protects the whole region and downstream communities as well.

## Funding Requirements

Future storm repairs and maintenance will be funded by the city and/or other grant funding sources.

## Project Timeline

Design/bid package fall of 2021, 2022 repair work.

## Budget Items

Name	Cost	Quantity	Total	Category
Storm Sewer Point Repairs	\$50,000.00	1	\$50,000.00	Infrastructure
AmountRequested	\$50,000.00			

## Matching Funds

Name	Cost	Quantity	Total
Storm Sewer Point Repairs	\$38,140.00	1	\$38,140.00
AmountMatched	\$38,140.00		

## Budget Summary

### Amount Requested

\$50,000.00

### Amount Matched

\$38,140.00

### Total Amount

\$88,140.00

## Uploaded Files

Name
<a href="#">StormSewerRepairs20210831A_2021-09-03_1.pdf</a>

There are no comments to display.



Table F-4. 5-Year Capital Improvement Plan: Rehabilitation

Year	Asset	ID	Address	Owner	Rehab Actions	Cost	2021	2022	2023	2024	2025
1	Gravity Main	10835	322 N ARNOLD & 322 /12	City	REPLACEMENT	\$ 94,350	\$ 94,350	\$ -	\$ -	\$ -	\$ -
1	Gravity Main	8641	826 E WISCONSIN	City	POINT REPAIR	\$ 6,820	\$ 6,820	\$ -	\$ -	\$ -	\$ -
1	Gravity Main	8694	926 S MISSION ST & 924 & 922	City	UPSIZING	\$ 70,300	\$ 70,300	\$ -	\$ -	\$ -	\$ -
1	Gravity Main	8829	807 N ARNOLD	City	POINT REPAIR	\$ 8,040	\$ 8,040	\$ -	\$ -	\$ -	\$ -
1	Gravity Main	8791	721 LINCOLN	City	REPLACEMENT	\$ 73,950	\$ 73,950	\$ -	\$ -	\$ -	\$ -
1	Gravity Main	8418	809 S FANCHER AVE & 809 1/2	City	UPSIZING	\$ 138,170	\$ 138,170	\$ -	\$ -	\$ -	\$ -
1	Gravity Main	8818	802 PALMER	City	POINT REPAIR	\$ 6,820	\$ 6,820	\$ -	\$ -	\$ -	\$ -
1	Gravity Main	10834	624 E BROADWAY ST & 626	City	REPLACEMENT	\$ 70,930	\$ 70,930	\$ -	\$ -	\$ -	\$ -
1	Gravity Main	10095	813 N MAIN	City	POINT REPAIR	\$ 7,640	\$ 7,640	\$ -	\$ -	\$ -	\$ -
1	Gravity Main	79759	201 S FANCHER AVE	City	REPLACEMENT	\$ 85,680	\$ 85,680	\$ -	\$ -	\$ -	\$ -
1	Gravity Main	11302	CMU-PARK LIB, ANSPACH	City	POINT REPAIR	\$ 7,920	\$ 7,920	\$ -	\$ -	\$ -	\$ -
1	Gravity Main	8496	200 N MAIN	City	POINT REPAIR	\$ 7,000	\$ 7,000	\$ -	\$ -	\$ -	\$ -
1	Gravity Main	10446	COURT	City	POINT REPAIR	\$ 8,000	\$ 8,000	\$ -	\$ -	\$ -	\$ -
1	Gravity Main	11201	N MISSION ST	City	POINT REPAIR	\$ 7,640	\$ 7,640	\$ -	\$ -	\$ -	\$ -
1	Gravity Main	10445	MOSHER	City	POINT REPAIR	\$ 6,920	\$ 6,920	\$ -	\$ -	\$ -	\$ -
1	Gravity Main	8807	701 ANDRE	City	POINT REPAIR	\$ 6,820	\$ 6,820	\$ -	\$ -	\$ -	\$ -
1	Gravity Main	8494	200 N MAIN	City	UPSIZING	\$ 77,520	\$ 77,520	\$ -	\$ -	\$ -	\$ -
1	Gravity Main	11597	1201 NORTH DR	City	POINT REPAIR	\$ 7,320	\$ 7,320	\$ -	\$ -	\$ -	\$ -
1	Gravity Main	8577	410 W CHERRY	City	POINT REPAIR	\$ 7,200	\$ 7,200	\$ -	\$ -	\$ -	\$ -
1	Gravity Main	11078	616 W PICKARD ST	City	UPSIZING	\$ 37,720	\$ 37,720	\$ -	\$ -	\$ -	\$ -
1	Gravity Main	8383	1409 ILLINOIS CT	City	FULL LINING	\$ 19,200	\$ 19,200	\$ -	\$ -	\$ -	\$ -
1	Gravity Main	8855	1712 ELM	City	FULL LINING	\$ 81,600	\$ 81,600	\$ -	\$ -	\$ -	\$ -
1	Gravity Main	11069	705 N BRADLEY & 707	City	FULL LINING	\$ 6,960	\$ 6,960	\$ -	\$ -	\$ -	\$ -
2	Gravity Main	9685	1219 E BELLOWS-1434 E BELLOWS	City	UPSIZING	\$ 218,400	\$ -	\$ 224,952	\$ -	\$ -	\$ -
2	Gravity Main	11737	705 N BRADLEY & 707	City	FULL LINING	\$ 2,400	\$ -	\$ 2,472	\$ -	\$ -	\$ -
2	Gravity Main	9150	401 WALNUT	City	REPLACEMENT	\$ 81,000	\$ -	\$ 83,430	\$ -	\$ -	\$ -
2	Gravity Main	10096	610 N MAIN	City	POINT REPAIR	\$ 7,640	\$ -	\$ 7,869	\$ -	\$ -	\$ -
2	Gravity Main	8648	516 E BROADWAY ST	City	REPLACEMENT	\$ 150,880	\$ -	\$ 155,406	\$ -	\$ -	\$ -
2	Gravity Main	9121	909 E BELLOWS	City	UPSIZING	\$ 124,800	\$ -	\$ 128,544	\$ -	\$ -	\$ -
2	Gravity Main	8583	621 S UNIVERSITY & 621 1/2	City	POINT REPAIR	\$ 7,020	\$ -	\$ 7,231	\$ -	\$ -	\$ -
2	Gravity Main	11928	700 E GAYLORD	City	POINT REPAIR	\$ 7,480	\$ -	\$ 7,704	\$ -	\$ -	\$ -
2	Gravity Main	8445	714 S FRANKLIN	City	REPLACEMENT	\$ 196,860	\$ -	\$ 202,766	\$ -	\$ -	\$ -
2	Gravity Main	8316	CALVARY CEMETERY	City	POINT REPAIR	\$ 8,640	\$ -	\$ 8,899	\$ -	\$ -	\$ -
2	Gravity Main	9126	1105 E BELLOWS	City	POINT REPAIR	\$ 7,200	\$ -	\$ 7,416	\$ -	\$ -	\$ -
2	Gravity Main	10422	605 E BELLOWS	City	POINT REPAIR	\$ 7,200	\$ -	\$ 7,416	\$ -	\$ -	\$ -
2	Gravity Main	8584	707 S UNIVERSITY	City	POINT REPAIR	\$ 7,520	\$ -	\$ 7,746	\$ -	\$ -	\$ -
2	Gravity Main	10462	819 S FRANKLIN	City	POINT REPAIR	\$ 7,000	\$ -	\$ 7,210	\$ -	\$ -	\$ -
3	Gravity Main	8425	1306 SOUTH DR	City	REPLACEMENT	\$ 161,130	\$ -	\$ -	\$ 170,943	\$ -	\$ -
3	Gravity Main	9886	1517 FLYNN LANE	City	UPSIZING	\$ 120,130	\$ -	\$ -	\$ 127,446	\$ -	\$ -
3	Gravity Main	9884	1605 FLYNN LANE	City	UPSIZING	\$ 125,050	\$ -	\$ -	\$ 132,666	\$ -	\$ -
3	Gravity Main	9103	950 APPIAN WAY - 1151 APPIAN	City	POINT REPAIR	\$ 7,020	\$ -	\$ -	\$ 7,448	\$ -	\$ -
3	Gravity Main	11615	215 S ARNOLD	City	REPLACEMENT	\$ 127,880	\$ -	\$ -	\$ 135,668	\$ -	\$ -
3	Gravity Main	10171	1332 NORTH DR	City	UPSIZING	\$ 229,920	\$ -	\$ -	\$ 243,922	\$ -	\$ -
3	Gravity Main	9109	1008 YORK	City	FULL LINING	\$ 35,235	\$ -	\$ -	\$ 37,381	\$ -	\$ -
3	Gravity Main	10898	213 HERITAGE CT	City	UPSIZING	\$ 168,320	\$ -	\$ -	\$ 176,571	\$ -	\$ -
3	Gravity Main	87262	110 N ADAMS	City	FULL LINING	\$ 35,445	\$ -	\$ -	\$ 37,604	\$ -	\$ -
3	Gravity Main	9216	905 S WASHINGTON	City	POINT REPAIR	\$ 6,920	\$ -	\$ -	\$ 7,341	\$ -	\$ -
3	Gravity Main	10010	110 N KINNEY & 110 1/2 N KINNEY	City	REPLACEMENT	\$ 121,730	\$ -	\$ -	\$ 129,143	\$ -	\$ -



Table F-4. 5-Year Capital Improvement Plan: Rehabilitation

Year	Asset	ID	Address	Owner	Rehab Actions	Cost	2021	2022	2023	2024	2025
3	Gravity Main	8789	404 N KINNEY	City	REPLACEMENT	\$ 192,270	\$ -	\$ -	\$ 203,979	\$ -	\$ -
3	Gravity Main	9605	601 N MISSION ST	City	POINT REPAIR	\$ 8,820	\$ -	\$ -	\$ 7,235	\$ -	\$ -
3	Gravity Main	8780	LINCOLN	City	REPLACEMENT	\$ 55,130	\$ -	\$ -	\$ 58,487	\$ -	\$ -
3	Gravity Main	8556	1006 COOLEY	City	POINT REPAIR	\$ 8,820	\$ -	\$ -	\$ 7,235	\$ -	\$ -
3	Gravity Main	92669	1308 E GAYLORD	City	UPSIZE	\$ 96,640	\$ -	\$ -	\$ 102,525	\$ -	\$ -
3	Gravity Main	8659	109 N ARNOLD	City	POINT REPAIR	\$ 7,000	\$ -	\$ -	\$ 7,426	\$ -	\$ -
3	Gravity Main	94513	1812 WOODLAND	City	FULL LINING	\$ 5,865	\$ -	\$ -	\$ 6,222	\$ -	\$ -
3	Gravity Main	11586	1333 E GAYLORD	City	UPSIZE	\$ 177,990	\$ -	\$ -	\$ 188,830	\$ -	\$ -
3	Gravity Main	9597	910 COOLEY	City	UPSIZE	\$ 58,420	\$ -	\$ -	\$ 61,978	\$ -	\$ -
3	Gravity Main	8819	410 W BROADWAY ST	City	POINT REPAIR	\$ 7,020	\$ -	\$ -	\$ 7,448	\$ -	\$ -
3	Gravity Main	10514	1214 GLEN	City	POINT REPAIR	\$ 7,640	\$ -	\$ -	\$ 8,105	\$ -	\$ -
3	Gravity Main	8616	401 S MAIN	City	POINT REPAIR	\$ 8,820	\$ -	\$ -	\$ 7,235	\$ -	\$ -
3	Gravity Main	11140	304 E BROADWAY ST	City	REPLACEMENT	\$ 41,000	\$ -	\$ -	\$ 43,497	\$ -	\$ -
3	Gravity Main	76769	COURT	City	POINT REPAIR	\$ 6,760	\$ -	\$ -	\$ 7,172	\$ -	\$ -
3	Gravity Main	9217	809 S WASHINGTON	City	POINT REPAIR	\$ 6,920	\$ -	\$ -	\$ 7,341	\$ -	\$ -
3	Gravity Main	77122	1023 S WASHINGTON	City	UPSIZE	\$ 146,400	\$ -	\$ -	\$ 155,316	\$ -	\$ -
3	Gravity Main	9194	1038 NORTH DR	City	POINT REPAIR	\$ 7,640	\$ -	\$ -	\$ 8,105	\$ -	\$ -
3	Gravity Main	8424	1258 SOUTH DR	City	POINT REPAIR	\$ 8,760	\$ -	\$ -	\$ 7,172	\$ -	\$ -
3	Gravity Main	8874	102 S ADAMS	City	REPLACEMENT	\$ 129,970	\$ -	\$ -	\$ 137,885	\$ -	\$ -
3	Gravity Main	9230	S WASHINGTON	City	UPSIZE	\$ 174,340	\$ -	\$ -	\$ 184,957	\$ -	\$ -
3	Gravity Main	10436	816 N FRANKLIN	City	REPLACEMENT	\$ 82,410	\$ -	\$ -	\$ 87,429	\$ -	\$ -
4	Gravity Main	9131	201 W LOCUST	City	POINT REPAIR	\$ 7,640	\$ -	\$ -	\$ -	\$ 8,348	\$ -
4	Gravity Main	9195	923 S FANCHER AVE & 923 1/2	City	UPSIZE	\$ 131,610	\$ -	\$ -	\$ -	\$ 143,814	\$ -
4	Gravity Main	8421	413 E PICKARD ST	City	POINT REPAIR	\$ 7,640	\$ -	\$ -	\$ -	\$ 8,348	\$ -
4	Gravity Main	10602	812 N FANCHER AVE	City	POINT REPAIR	\$ 7,520	\$ -	\$ -	\$ -	\$ 8,217	\$ -
4	Gravity Main	9813	1343 WATSON	City	UPSIZE	\$ 26,880	\$ -	\$ -	\$ -	\$ 29,373	\$ -
4	Gravity Main	8882	1008 N FANCHER AVE	City	POINT REPAIR	\$ 6,820	\$ -	\$ -	\$ -	\$ 7,452	\$ -
4	Gravity Main	8891	211 E PICKARD ST	City	POINT REPAIR	\$ 6,820	\$ -	\$ -	\$ -	\$ 7,452	\$ -
4	Gravity Main	10582	219 N FANCHER AVE	City	POINT REPAIR	\$ 6,820	\$ -	\$ -	\$ -	\$ 7,452	\$ -
4	Gravity Main	11923	1109 E BROADWAY ST & 1109 1/2	City	POINT REPAIR	\$ 6,820	\$ -	\$ -	\$ -	\$ 7,452	\$ -
4	Gravity Main	10668	902 S FRANKLIN	City	POINT REPAIR	\$ 6,760	\$ -	\$ -	\$ -	\$ 7,387	\$ -
4	Gravity Main	9531	617 S LANSING	City	REPLACEMENT	\$ 159,080	\$ -	\$ -	\$ -	\$ 173,831	\$ -
4	Gravity Main	10667	901 S UNIVERSITY & 204 E MAY	City	UPSIZE	\$ 60,800	\$ -	\$ -	\$ -	\$ 66,438	\$ -
4	Gravity Main	8920	804 N UNIVERSITY	City	REPLACEMENT	\$ 78,310	\$ -	\$ -	\$ -	\$ 85,571	\$ -
4	Gravity Main	9532	512 S LANSING	City	REPLACEMENT	\$ 132,430	\$ -	\$ -	\$ -	\$ 144,710	\$ -
4	Gravity Main	8720	504 W GRAND	City	UPSIZE	\$ 154,500	\$ -	\$ -	\$ -	\$ 168,826	\$ -
4	Gravity Main	85989	220 COOLEY	City	UPSIZE	\$ 112,710	\$ -	\$ -	\$ -	\$ 123,161	\$ -
4	Gravity Main	8852	1711 W PICKARD ST	City	UPSIZE	\$ 47,520	\$ -	\$ -	\$ -	\$ 51,926	\$ -
4	Gravity Main	8823	301 PALMER	City	POINT REPAIR	\$ 8,820	\$ -	\$ -	\$ -	\$ 7,452	\$ -
4	Gravity Main	10483	1021 S LANSING	City	POINT REPAIR	\$ 6,760	\$ -	\$ -	\$ -	\$ 7,387	\$ -
4	Gravity Main	9373	SUNNYSIDE PARK	City	POINT REPAIR	\$ 8,000	\$ -	\$ -	\$ -	\$ 8,742	\$ -
4	Gravity Main	8768	304 WOOD	City	FULL LINING	\$ 27,880	\$ -	\$ -	\$ -	\$ 30,465	\$ -
4	Gravity Main	11959	1210 N FANCHER AVE	City	UPSIZE	\$ 145,140	\$ -	\$ -	\$ -	\$ 158,598	\$ -
4	Gravity Main	8623	204 W MAY	City	POINT REPAIR	\$ 6,760	\$ -	\$ -	\$ -	\$ 7,387	\$ -
4	Gravity Main	9528	630 S FANCHER AVE	City	POINT REPAIR	\$ 8,040	\$ -	\$ -	\$ -	\$ 8,788	\$ -
4	Gravity Main	8721	504 RUSSELL	City	UPSIZE	\$ 139,840	\$ -	\$ -	\$ -	\$ 152,807	\$ -
4	Gravity Main	9602	122 E PICKARD ST	City	REPLACEMENT	\$ 69,920	\$ -	\$ -	\$ -	\$ 76,403	\$ -
4	Gravity Main	8761	819 W BROADWAY ST	City	REPLACEMENT	\$ 99,360	\$ -	\$ -	\$ -	\$ 108,573	\$ -



Table F-4. 5-Year Capital Improvement Plan: Rehabilitation

Year	Asset	ID	Address	Owner	Rehab Actions	Cost	2021	2022	2023	2024	2025
4	Gravity Main	8762	1001 W BROADWAY ST	City	POINT REPAIR	\$ 7,840	\$ -	\$ -	\$ -	\$ 8,567	\$ -
4	Gravity Main	8688	206 W GRAND	City	POINT REPAIR	\$ 7,640	\$ -	\$ -	\$ -	\$ 8,348	\$ -
4	Gravity Main	8460	530 PINE	City	POINT REPAIR	\$ 7,000	\$ -	\$ -	\$ -	\$ 7,649	\$ -
4	Gravity Main	10580	313 E CHIPPEWA	City	REPLACEMENT	\$ 113,160	\$ -	\$ -	\$ -	\$ 123,653	\$ -
5	Gravity Main	10581	218 N LANSING	City	REPLACEMENT	\$ 52,890	\$ -	\$ -	\$ -	\$ -	\$ 59,528
5	Gravity Main	8813	515 N KINNEY	City	POINT REPAIR	\$ 6,820	\$ -	\$ -	\$ -	\$ -	\$ 7,676
5	Gravity Main	8729	1202 BRUCE	City	POINT REPAIR	\$ 6,820	\$ -	\$ -	\$ -	\$ -	\$ 7,676
5	Gravity Main	8442	511 S FRANKLIN	City	UPSIZE	\$ 132,840	\$ -	\$ -	\$ -	\$ -	\$ 149,513
5	Gravity Main	10766	325 N FANCHER AVE	City	POINT REPAIR	\$ 7,640	\$ -	\$ -	\$ -	\$ -	\$ 8,599
5	Gravity Main	8464	303 PINE	City	POINT REPAIR	\$ 6,820	\$ -	\$ -	\$ -	\$ -	\$ 7,676
5	Gravity Main	11080	305 W PICKARD ST	City	POINT REPAIR	\$ 6,820	\$ -	\$ -	\$ -	\$ -	\$ 7,676
5	Gravity Main	9348	1215 GLENWOOD DRIVE	City	POINT REPAIR	\$ 7,640	\$ -	\$ -	\$ -	\$ -	\$ 8,599
5	Gravity Main	8799	511 N UNIVERSITY	City	POINT REPAIR	\$ 7,520	\$ -	\$ -	\$ -	\$ -	\$ 8,464
5	Gravity Main	8335	1112 HAROLD	City	POINT REPAIR	\$ 6,820	\$ -	\$ -	\$ -	\$ -	\$ 7,676
5	Gravity Main	9074	1219 N FAIRFIELD DR	City	POINT REPAIR	\$ 6,820	\$ -	\$ -	\$ -	\$ -	\$ 7,676
5	Gravity Main	9691	309 BENNETT	City	POINT REPAIR	\$ 6,820	\$ -	\$ -	\$ -	\$ -	\$ 7,676
5	Gravity Main	11579	1817 STOCKMAN	City	POINT REPAIR	\$ 6,820	\$ -	\$ -	\$ -	\$ -	\$ 7,676
5	Gravity Main	8926	700 EDGEWOOD	City	POINT REPAIR	\$ 6,760	\$ -	\$ -	\$ -	\$ -	\$ 7,608
5	Gravity Main	8815	224 ANDRE	City	POINT REPAIR	\$ 7,480	\$ -	\$ -	\$ -	\$ -	\$ 8,419
5	Gravity Main	8420	115 N LANSING	City	FULL LINING	\$ 32,000	\$ -	\$ -	\$ -	\$ -	\$ 36,016
5	Gravity Main	8829	706 E BROADWAY ST	City	PARTIAL LINING	\$ 8,642	\$ -	\$ -	\$ -	\$ -	\$ 9,727
5	Gravity Main	10657	818 E BELLOWS	City	FULL LINING	\$ 101,760	\$ -	\$ -	\$ -	\$ -	\$ 114,532
5	Gravity Main	8612	406 MILL	City	FULL LINING	\$ 44,950	\$ -	\$ -	\$ -	\$ -	\$ 50,592
5	Gravity Main	10536	1005 CORPORATE DR	City	UPSIZE	\$ 289,800	\$ -	\$ -	\$ -	\$ -	\$ 326,172
5	Gravity Main	10537	1015 E PICKARD ST	City	UPSIZE	\$ 194,560	\$ -	\$ -	\$ -	\$ -	\$ 218,979
5	Gravity Main	11641	1212 CORPORATE DR	City	UPSIZE	\$ 126,240	\$ -	\$ -	\$ -	\$ -	\$ 142,084
5	Gravity Main	8487	133 E BROADWAY ST	City	UPSIZE	\$ 68,470	\$ -	\$ -	\$ -	\$ -	\$ 77,064
5	Gravity Main	10676	107 E BROADWAY ST & 109	City	UPSIZE	\$ 98,400	\$ -	\$ -	\$ -	\$ -	\$ 110,750
5	Gravity Main	8828	PALMER	City	FULL LINING	\$ 56,985	\$ -	\$ -	\$ -	\$ -	\$ 64,137
5	Gravity Main	1448	CMU ATHLETIC FIELD	City	FULL LINING	\$ 16,140	\$ -	\$ -	\$ -	\$ -	\$ 18,166
5	Gravity Main	8645	706 E BROADWAY ST	City	FULL LINING	\$ 35,400	\$ -	\$ -	\$ -	\$ -	\$ 39,843
5	Gravity Main	9612	601 N MAIN	City	FULL LINING	\$ 45,530	\$ -	\$ -	\$ -	\$ -	\$ 51,244
5	Gravity Main	8610	206 OAK ST	City	UPSIZE	\$ 119,340	\$ -	\$ -	\$ -	\$ -	\$ 134,318
<b>TOTAL:</b>						\$ 7,178,362	\$ 844,520	\$ 859,061	\$ 2,513,712	\$ 1,764,579	\$ 1,705,762

# Overview

**Project Name**

Tower Pump Rehabilitation

**Total Requested**

\$19,500.00

(amount based on the Itemized Budget total)

**Applicant Project Priority**

Critical

**Reoccurring Need?**

Not Reoccurring

## Applicant Information

**Applicant Name**

[jmoore@mt-pleasant.org](mailto:jmoore@mt-pleasant.org)

**Applicant Email**

Jason Moore

**Organization**

City of MtPleasant

**Address**

320 W Broadway St  
MOUNT PLEASANT , 48858

**Phone Number**

9897795405

## Organization Information

**Primary Organization**

City of Mt. Pleasant

**Authorizers**

[nridley@mt-pleasant.org](mailto:nridley@mt-pleasant.org)

**Status**

Review

**Address**

320 W. Broadway  
Mount Pleasant, Michigan 48858

**Phone**

(989) 779-5300

**Fax**

## Categories

- Infrastructure

## Project Description

The goal of this project is to rehabilitate and optimize two of three pumps for the trickling filters at the Water Resource Recovery Facility (WRRF). This project will begin in the fall of 2021 and conclude in the early spring of 2022. The tower pump station, constructed during the 2001 plant upgrade, contains three 100 horsepower pumps that lift partially treated water to the top of the trickling filters for additional biological treatment. These pumps, which run non-stop, have been previously rebuilt and are now in need of more comprehensive work to restore them to their original state. Staff will remove and transport the pumps to a vendor who will replace or rebuild seals, bearings, wear rings, sleeves, shafts, impellers, dynamically balance the rotating assembly, and blast and recoat internal & external surfaces.

Funds for this project are in the operating budget to rehab one tower pump at this time. The City of Mt Pleasant Water Resource Recovery Facility is requesting a matching amount of \$19,500.00 to allow the restoration of one additional pump during the same project window.

## Benefit Description

The mission of the water recovery facility is to provide the best treatment possible with existing technology. Restoring this infrastructure to its original state will add resiliency during storm events while optimizing efficiency. Maintaining and upgrading the infrastructure responsible for nutrient recovery and pathogen removal benefits the local community, tribe, and surrounding communities by returning the cleanest water possible to the environment.

## Funding Requirements

None

## Project Timeline

Spring of 2022

## Budget Items

Name	Cost	Quantity	Total	Category
Tower Pump Rehabilitation	\$19,500.00	1	\$19,500.00	Infrastructure
AmountRequested	\$19,500.00			

## Matching Funds

Name	Cost	Quantity	Total
Tower Pump Rehabilitation	\$19,500.00	1	\$19,500.00
AmountMatched	\$19,500.00		

## Budget Summary

### Amount Requested

\$19,500.00

### Amount Matched

\$19,500.00

### Total Amount


\$39,000.00

## Uploaded Files

Name
No files have been uploaded.

There are no comments to display.

COMMISSION LETTER #190-21  
MEETING DATE: SEPTEMBER 27, 2021

TO: MAYOR AND CITY COMMISSION SEPTEMBER 22, 2021  
FROM: NANCY RIDLEY, CITY MANAGER   
SUBJECT: CONSIDER SALE OF PROPERTY IN INDUSTRIAL PARK SOUTH

The City owns a parcel of land in Industrial Park South which is primarily used for the recently expanded detention pond. Staff was recently contacted by Pat Jarman, who is the adjacent property owner to the south, with a request to purchase a strip of the land. Mr. Jarman would like to install an access drive to provide greater access to the eastern-most portion of the properties he owns.

The request for purchase was discussed with the Property Committee and negotiated with Mr. Jarman. The attached purchase agreement has been approved by Mr. Jarman and is recommended by the Property Committee.

This agreement would allow Mr. Jarman to purchase a 30-foot-wide piece of land that is approximately 1,000 feet long at a price of \$17,660 per acre. The actual acreage to be purchased will be determined by a survey, the cost of which will be split equally between the City and Mr. Jarman.

We recommend the City Commission authorize the Mayor and Clerk to sign the purchase agreement as recommended by the Property Committee.

Recommended Motion:

*Move to authorize the Mayor and Clerk to sign the purchase agreement with Pat Jarman for land in Industrial Park South as presented.*

NJR/ap



# Memorandum

*Mt. Pleasant*  
[meet here]

TO: Nancy Ridley  
FROM: William R. Mrdeza  
Community Services & Economic Development Director  
DATE: September 22, 2021  
SUBJECT: Sale of Industrial Park South Property

*W.R.M.*

## Background:

Staff was recently contacted by Pat Jarman with an offer to purchase a strip of property from the City in Industrial Park South which borders his property. The City property is part of a larger parcel containing the recently expanded detention pond which serves the larger industrial park. Mr. Jarman is interested in purchasing a strip of property which extends the length of the shared property line. While he preferred to purchase a strip at least 50 feet wide, the most the City could offer is 30 feet since the recent detention pond project resulted in an expansion of the pond further to the south than its original configuration. The resulting available property totals approximately .69 acres. The City Assessor has estimated the value of the property at \$17,660 per acre.

Since the City-owned property is largely used for storm water detention purposes with little additional development potential, Mr. Jarman is the only likely beneficiary of this property. Should the City agree to sell the proposed acreage to Mr. Jarman, there is adequate access to the City's elevated water storage facility and an existing cellular telephone tower (located on the northeast corner of the property). An additional access easement would be needed from Mr. Jarman across the sale property for maintenance purposes, to which he has agreed. The City's Property Committee has discussed the offer and recommends the City sell the requested amount of property to Mr. Jarman at a price of \$17,660 per acre. The final purchase price will be determined after a survey is conducted by a licensed surveyor, based on the actual acreage contained in the survey. The cost of the survey is proposed to be equally split between both parties. A copy of the map depicting the approximate location of the proposed property to be sold and a draft purchase agreement is attached to this memo.

## Requested Action:

Act on the Property Committee's recommendation sell approximately .69 acres of property owned by the City in Industrial Park south to the adjoining property owner, Pat Jarman, at a price of \$17,660 per acre and authorize the Mayor and City Clerk to execute the Purchase agreement. The final purchase price will be determined after a certified survey of the property boundaries has been completed.

## **AGREEMENT TO BUY AND SELL REAL ESTATE**

THIS AGREEMENT TO BUY AND SELL REAL ESTATE is executed between the City of Mount Pleasant, a Michigan municipal entity, of 320 W. Broadway, Mount Pleasant, Michigan 48858 ("Seller"), and Pat Jarman, of 5888 Tower Shores Lake, Mt. Pleasant, Michigan 48632 ("Buyer"). The "Effective Date" of this Agreement is the date it is signed by Seller.

### **RECITALS**

Seller is the owner of vacant real property located in the Mount Pleasant Industrial Park South, Mount Pleasant, Michigan and depicted on Exhibit A, together with all easements, improvements and appurtenances thereto. Buyer wishes to purchase such vacant real property, with a final legal description to be determined by a Survey and the agreement of the parties. For purposes of this Agreement, the term "Real Estate" shall mean the Real Estate as determined by the survey and the agreement of the parties. When the legal description is agreed upon by the parties, it will be attached to this Agreement as Exhibit B. The Real Estate will have a width of approximately 30 feet.

### **AGREEMENT**

The parties agree as follows:

1. Sale and Purchase. Seller agrees to sell the Real Estate to Buyer, and Buyer agrees to purchase the Real Estate from Seller, for the Purchase Price and according to the terms and conditions set forth in this Agreement. Buyer will pay to Seller the Purchase Price in immediately available funds at the Closing. Contemporaneously with the full execution of this Agreement, Buyer shall deposit with the Title Insurance Company the Deposit, which will be held in accordance with the terms of this Agreement.

2. Definitions. As used in this Agreement, the following terms are defined as:

(a) Agreement: This Agreement to Buy and Sell Real Estate.

(b) Closing: Consummation of the transaction described in this Agreement. The Closing will take place on a day mutually determined by the parties, but not later than thirty (30) days after the later of the receipt by Buyer of the title commitment, receipt by Seller of the Survey, and the approval of Seller's City Commission (the "Closing Date"), at the office of the Title Insurance Company. "Pre-Closing" means that period from the date of this Agreement to the Closing Date, during which time the parties will work in good faith to satisfy all requirements of this Agreement necessary to transfer the Real Estate.



(c) Deposit: \$2,000.00, which Buyer has delivered to the Title Insurance Company by cashier's check or wire transfer upon execution of this Agreement, and which shall be applied to the Purchase Price at Closing.

(d) Purchase Price: The Purchase Price shall be Seventeen Thousand Six Hundred Sixty Dollars (\$17,660.00) per acre, payable by certified funds or wire transfer at Closing. The acreage will be determined by the Survey.

(e) Title Insurance Company: Mount Pleasant Abstract & Title, Inc., of 116 Court Street, Mount Pleasant, Michigan 48858.

(f) Permitted Encumbrances. All encumbrances noted on the public record are Permitted Encumbrances.

3. Title and Survey.

(a) Warranty Deed. At the Closing, Seller will transfer the Real Estate to Buyer by warranty deed, subject to the Permitted Encumbrances and without warranties or representations.

(b) Title Insurance. Within (ten) 10 days after the Effective Date, Seller will provide Buyer a title commitment for an ALTA Owner's title insurance policy from the Title Insurance Company, which will include copies of all recorded documents identified in the title commitment, in the amount of the Purchase Price, covering title to the Real Estate on or after the Effective Date, showing Seller as the owner of the Real Estate. The title commitment will provide for full coverage subject to standard exceptions unless Buyer provides the Survey, but will not provide coverage over the Permitted Encumbrances. Buyer shall be responsible for the delivery of any Survey required by the Title Insurance Company for the removal of standard exceptions. Any failure to deliver such a Survey shall mean that the title insurance policy will be issued with standard exceptions. If the title commitment contains any exception that is not a standard exception, and Buyer provides written notice thereof to Seller within five (5) days after receipt of the title commitment, then Seller shall have the option, but not the obligation, to promptly remove such exception. If Seller elects to not remove such exception (in which event Seller shall notify Buyer in writing) within five (5) days after reviewing Buyer's objections, then Buyer or Seller may terminate this Agreement by written notice to the other within five (5) days of Seller's written notice of its election not to remove the exception objected to by Buyer. If neither Buyer nor Seller timely terminates this Agreement, then the parties shall proceed to Closing and such exception shall be treated as a Permitted Encumbrance. The Deposit shall be returned to Buyer if any party terminates this Agreement under this paragraph and the parties will have no further rights or obligations hereunder except as otherwise specifically provided. Seller will pay the cost of a title insurance policy to be subsequently issued pursuant to the title commitment. The cost of any title insurance endorsements requested by Buyer shall be paid by Buyer.

(c) Survey. Seller shall, within twenty (20) days after the Effective Date, obtain a survey ("Survey") of the Real Estate and promptly provide a copy to Buyer. The Survey will be certified to Buyer and Seller and the parties will share equally the cost of the Survey. The parties shall agree upon the division (if any) of the parcel to create the Real Estate and the legal description of the

Real Estate. Buyer shall be, or its governmental capacity, responsible for obtaining all necessary approvals for the division, if any. Seller has no obligation to approve any division. Any defects set forth on the Survey which are not objected to in writing from Buyer to Seller prior to Closing shall be deemed accepted by Buyer and shall be "Permitted Encumbrances". If Seller is unable or unwilling to cure such defects by the Closing Date, then Buyer shall have the rights ascribed to Buyer the same as if Seller fails to cure a title defect.

4. Contingencies. Seller's obligation to close under this Agreement is contingent upon approval of the City Commission of Seller, and an agreement on the legal description of the Real Estate. Buyer's obligation to close is contingent on an agreement on the legal description of the Real Estate.

(a) Closing.

(i) Closing Documents. At the Closing, the following documents will be executed and delivered by and between the parties:

(A) Seller and Buyer will execute and deliver to each other a Closing Statement reflecting the manner in which the Purchase Price is allocated and paid.

(B) Seller will deliver to Buyer, at Seller's cost, an owner's policy of title insurance in the form contemplated by Section 3(b).

(C) Seller will execute and deliver the warranty deed for the Real Estate.

(D) Buyer will grant to Seller an access easement on the Real Estate. The parties will execute an access easement agreement with appropriate restoration language. Buyer will also grant to Seller a utilities easement on the Real Estate for existing utility lines (and replacements). The parties will execute a utilities easement agreement with appropriate restoration language.

(E) Such further documentation as is reasonably necessary to evidence and close the transaction.

(ii) Purchase Price. At the Closing, Buyer shall pay the Purchase Price in immediately available funds, subject to adjustment as provided below.

(iii) Closing Costs. At the Closing, the following expenses will be paid and the Purchase Price will be adjusted in accordance with the following provisions:

(A) Buyer will pay all taxes and assessments due or payable after Closing.

(B) Seller will pay any Michigan real estate transfer tax applicable to this transaction. Buyer will be responsible for all recording fees pertaining to the deed.

(C) Buyer will receive a credit for the Deposit against the Purchase Price.

(D) Seller and Buyer shall share equally any closing fees charged by the Title Insurance Company.

5. Possession. Seller will tender possession of the Real Estate to Buyer at Closing.

6. Warranties and Representations; Covenants; AS-IS Condition.

(a) Warranties and Representations. Seller represents and warrants to Buyer as follows:

(i) Authority. Subject to the approval of its City Commission, Seller has the full capacity, right, power and authority to execute, deliver and perform this Agreement and all documents to be executed by Seller, and all required actions and approvals have been taken and obtained. The individuals signing this Agreement and all other documents executed or to be executed on behalf of Seller are and will be authorized to sign on Seller's behalf and to bind Seller. This Agreement and all documents to be executed by Seller will be binding upon and enforceable against Seller.

(b) Buyer's Warranties and Representations. Buyer represents and warrants to Seller as follows:

(i) Authority. Buyer has the full capacity, right, power and authority to execute, deliver and perform this Agreement and all documents to be executed by Buyer, and all required actions and approvals have been taken and obtained. The individuals signing this Agreement and all other documents executed or to be executed on behalf of Buyer are and will be authorized to sign on Buyer's behalf and to bind Buyer. This Agreement and all documents to be executed by Buyer are and will be binding upon and enforceable against Buyer.

(c) Survival of Representations and Warranties. Any and all covenants, representations, warranties and agreements made by Buyer or Seller in this Agreement or in any instrument to be furnished pursuant to this Agreement will be true through and will survive the Closing. Each party agrees to notify the other promptly if it becomes aware of any transaction or occurrence prior to the Closing Date which would make any of their representations or warranties in this Agreement untrue in any material respect.

(d) "AS-IS" "WHERE-IS" Condition of Real Estate and Personal Property.

(i) BUYER ACKNOWLEDGES AND AGREES THAT IT IS PURCHASING THE REAL ESTATE "AS-IS" "WHERE-IS" AND "WITH ALL FAULTS" WITHOUT ANY WARRANTIES, REPRESENTATIONS OR GUARANTEES, EITHER EXPRESS OR IMPLIED, OF ANY KIND, NATURE, OR TYPE WHATSOEVER FROM, OR ON BEHALF OF, SELLER. WITHOUT LIMITING THE GENERALITY OF THE FOREGOING, BUYER ACKNOWLEDGES AND AGREES THAT SELLER DISCLAIMS ANY AND ALL IMPLIED WARRANTIES CONCERNING THE REAL ESTATE AND ANY PORTIONS THEREOF

INCLUDING, BUT NOT LIMITED TO IMPLIED WARRANTIES OF HABITABILITY, MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

(ii) BUYER ACKNOWLEDGES AND AGREES THAT IT HAS NOT RELIED, AND WILL NOT RELY, UPON ANY REPRESENTATIONS OR WARRANTIES (ORAL OR WRITTEN) MADE BY OR PURPORTEDLY MADE ON BEHALF OF SELLER WITH RESPECT TO THE CONDITION OF THE REAL ESTATE, UNLESS SUCH REPRESENTATIONS AND WARRANTIES ARE EXPRESSLY SET FORTH IN THIS AGREEMENT.

(iii) BUYER AGREES THAT NO REPRESENTATION BY OR ON BEHALF OF SELLER HAS BEEN MADE TO BUYER AS TO THE CONDITION OF THE REAL ESTATE, ANY RESTRICTIONS RELATED TO THE DEVELOPMENT OF THE REAL ESTATE, THE APPLICABILITY OF OR COMPLIANCE WITH ANY GOVERNMENTAL REQUIREMENTS, INCLUDING, BUT NOT LIMITED TO, ENVIRONMENTAL LAWS, OR THE SUITABILITY OF THE REAL ESTATE FOR ANY PURPOSE WHATSOEVER.

(iv) Buyer is relying strictly upon Buyer's due diligence, investigations and inquiries to make the decision to purchase the Real Estate and to close. Upon Closing, Buyer will be deemed to have been fully satisfied with the results of its inspections and investigations regarding the Real Estate. Seller has no obligation after Closing to cooperate in any approvals or permits or to take or not take any governmental action. Seller specifically disclaims any and all warranties or knowledge regarding the environmental condition regarding the Real Estate. Buyer acknowledges that upon closing it will be deemed to have full knowledge regarding the Real Estate.

## 7. Default.

(a) By Seller. Upon occurrence of any event of default by Seller, Buyer's sole remedy shall be to terminate this Agreement and receive a return of the Deposit.

(b) By Buyer. If, after the satisfaction of all contingencies, Buyer refuses to close this transaction, then Seller may retain the Deposit as liquidated damages and, in addition, Seller may seek specific performance of this Agreement or exercise any of the rights and remedies accorded to Seller by the laws of the State of Michigan.

## 8. Miscellaneous.

(a) Assignment. This Agreement may be assigned by Buyer with the written consent of Seller, which consent will not be unreasonably withheld. Buyer's assignee will enjoy the full rights and benefits of this Agreement as if it was Buyer, but Buyer shall remain fully liable hereunder.

(b) Eminent Domain. If, after the execution of this Agreement, but prior to Closing, all or any material portion (in Buyer's reasonable judgment) of the Real Estate is taken by exercise of the power of eminent domain or any proceedings are threatened or instituted to effect such a taking, Seller will immediately give Buyer notice of such occurrence, and Buyer may, within fourteen (14) days after receipt of such notice, elect either (i) to terminate this Agreement, in which event the Deposit will be returned to Buyer and all obligations of the parties will cease and this Agreement will

have no further force and effect, or (ii) to close the transaction contemplated hereby as scheduled (except that if the Closing Date is sooner than fourteen (14) days following Buyer's receipt of such notice, Closing will be delayed until Buyer makes such election), in which event Seller will assign and/or pay to Buyer at Closing all condemnation awards or other damages collected or claimed with respect to such taking.

(c) Notices. All notices, requests and demands to or upon any party to this Agreement must be in writing and delivered personally or mailed first class, postage prepaid. Notice will be deemed effective on the date postmarked, if by mail, or on the date of delivery, if personally delivered.

(d) Waiver. No provision in this Agreement may be waived except in a writing signed by the waiving party. No oral statements, course of conduct or course of dealing will be deemed a waiver. No waiver by any party of any violation or breach of this Agreement will be deemed or construed to constitute a waiver of any other violation or breach, or as a continuing waiver of any violation or breach.

(e) Binding Effect. This Agreement will be binding upon and inure to the benefit of the parties as well as their successors and assigns.

(f) Merger and Modification. This constitutes the entire Agreement between the parties and any prior discussions, negotiations and agreements between the parties are merged herein. No amendment or modification of this Agreement will be enforceable except if in writing and signed by the party against whom enforcement is sought.

(g) Governing Law. This Agreement is governed by the laws of the State of Michigan.

(h) Professional Representation. Each of the parties shall pay all of the costs that it incurs incidental to this Agreement and the performance of any related obligations, whether or not the transactions contemplated by this Agreement are consummated. The parties have had a full and fair opportunity to consult with advisors of their choosing regarding this Agreement and the transactions contemplated herein. The parties enter into this Agreement knowledgeably and voluntarily. This Agreement shall be construed in a reasonable manner consistent with good faith and as if the parties had jointly drafted it.

(i) Severability. Any terms of this Agreement that may be found to be contrary to law or otherwise unenforceable will not affect the remaining terms of this Agreement, which will be construed as if the unenforceable terms were absent from this Agreement.

(j) Time of Performance. Time is of the essence of this Agreement.

(k) Execution in Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original and all of which when taken together shall constitute one and the same Agreement. The delivery of an executed signature page to this Agreement by facsimile, electronic or telecopy transmission shall constitute due execution and delivery of this Agreement for all purposes.

9. Acknowledgment. By signing this Agreement, the parties acknowledge that they have read this document, they know its contents and they are voluntarily signing it.

**BUYER:**

Dated: \_\_\_\_\_

\_\_\_\_\_  
Pat Jarman

Dated: \_\_\_\_\_

**SELLER:**

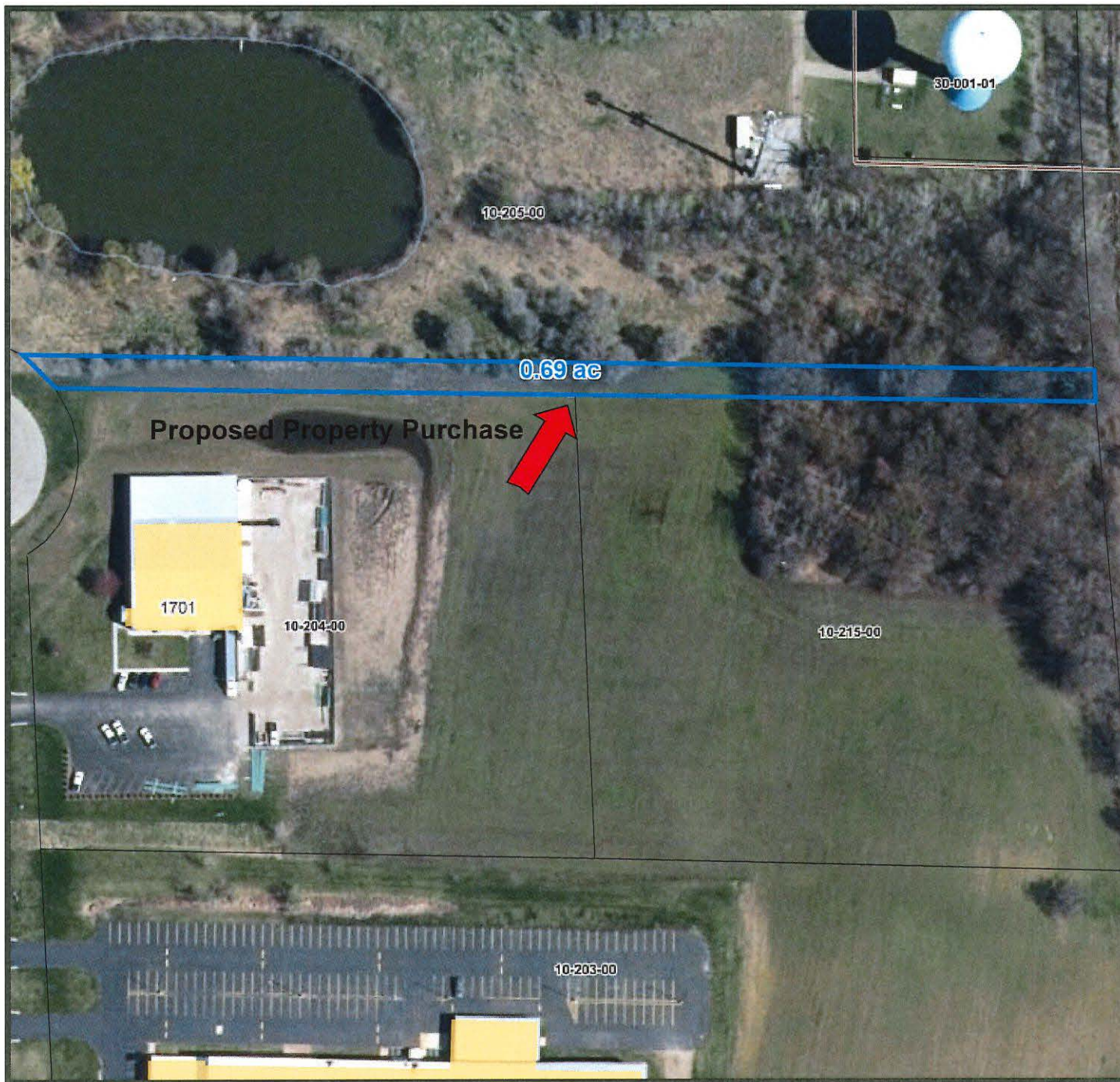
**The City of Mount Pleasant**

By: \_\_\_\_\_  
Print Name: Will Joseph  
Its: Mayor

By: \_\_\_\_\_  
Print Name: Heather Bouck  
Its: City Clerk

**EXHIBIT A**  
**(Depiction of Real Estate)**

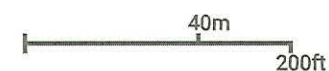




Jarman Purchase  
Offer  
Industrial Park South



Map Publication:  
09/21/2021 2:58 PM



powered by  
**FetchGIS** 

**Disclaimer:** This map does not represent a survey or legal document and is provided on an "as is" basis. Isabella County expresses no warranty for the information displayed on this map document.



**EXHIBIT B**  
**(Legal Description of Real Estate -**  
**to be added later upon agreement of the parties)**

COMMISSION LETTER #191-21  
MEETING DATE: SEPTEMBER 27, 2021

TO: MAYOR AND CITY COMMISSION SEPTEMBER 22, 2021  
FROM: NANCY RIDLEY, CITY MANAGER   
SUBJECT: CONSIDER ACCEPTANCE OF OWNERSHIP OF PROPERTIES FROM  
ECONOMIC DEVELOPMENT CORPORATION

The attached memo from Community Services and Economic Development Director Bill Mrdeza recommends the City accept ownership of three properties. The Economic Development Corporation (EDC) is the current owner of the following three properties.

- Parking lot located to the north of City Hall
- Small parcel of land near the DPW building that is used for a cell tower
- The detention pond in Industrial Park North

Since none of these three parcels have future development potential, we are recommending that ownership be transferred to the City of Mt. Pleasant. The EDC Board voted to recommend this transfer.

The EDC Board will continue to exist because it is a joint EDC/Brownfield Board, but activities of the EDC will essentially be dormant, unless the City puts future land into the ownership of the EDC.

Recommended Motion:

*Move to accept three properties from the quit claim deed from the Economic Development Corporation as presented.*

NJR/ap

# Memorandum



TO: Nancy Ridley  
FROM: William R. Mrdeza  
Community Services & Economic Development Director  
DATE: September 20, 2021  
SUBJECT: Transfer of EDC Property to City

*W.R.M.*

## Background:

The City's Economic Development Corporation (EDC) has historically held title to a number of parcels within the City with the intent of converting these non-taxable parcels to taxable investments and to encourage additional economic investment in the community. Over the past several years, the EDC has sold a number of its more marketable parcels and those few that remain have limited value from an economic development perspective.

At their August 10, 2021 meeting, the EDC Board voted to recommend the transfer of their three remaining parcels to the City. The attached map provides a reference for the location of the parcels while the attached executed quit claim deed contains the legal descriptions for each.

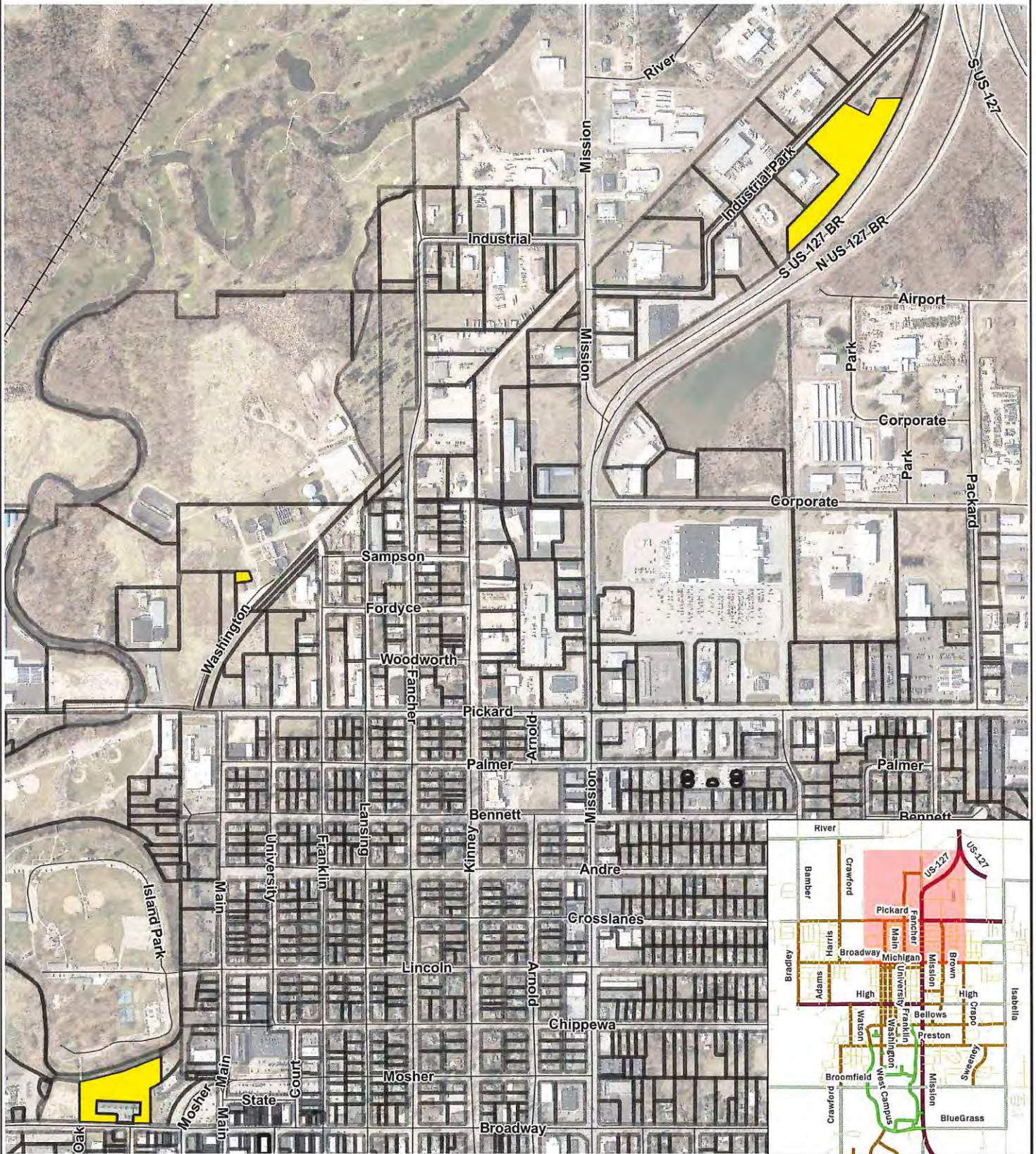
## Requested Action:

The City Commission is requested to consider accepting the three properties referenced in the attached quit claim deed from the Economic Development Corporation as discussed above.



# EDC Properties

City of Mt. Pleasant



*Mt. Pleasant*  
[meet here]

0 0.1 0.2 mi



Legend

EDC Properties

Totals 8.43 acres of land



## **QUIT CLAIM DEED**

THE GRANTOR                      Economic Development Corporation of the City of Mt. Pleasant,  
a Michigan public entity,

WHOSE ADDRESS IS              320 W. Broadway, Mt. Pleasant, Michigan 48858,

QUIT CLAIMS TO                City of Mt. Pleasant, a Michigan municipal corporation,

WHOSE ADDRESS IS              320 W. Broadway, Mt. Pleasant, Michigan 48858,

the following described premises located in the City of Mt. Pleasant, County of Isabella, State of Michigan:

See attached Exhibit A.

together with all improvements, appurtenances, tenements and hereditaments thereto, and subject to all easements and restrictions of record.

for the sum of: \$1.00.

The premises may be located within the vicinity of farmland or a farm operation. Generally accepted agricultural and management practices which may generate noise, dust, odors, and other associated conditions may be used and are protected by the Michigan right to farm act.


The Grantor grants to the Grantee the right to make all divisions under section 108 of the land division act, Act No. 288 of the Public Acts of 1967.

This transfer is exempt from all transfer taxes under MCL 207.505(a) and MCL 207.526(a) because the value of the consideration is less than \$100.00.

Dated this 10<sup>TH</sup> day of AUGUST, 2021.

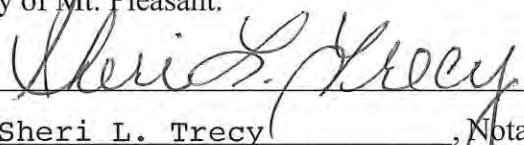
**ECONOMIC DEVELOPMENT  
CORPORATION OF THE CITY OF  
MT. PLEASANT**

By:   
Jeff Smith  
Its: Chair of the Board of Directors

By:   
William R. Mrdeza  
Its: Secretary of the Board of Directors

STATE OF MICHIGAN     )  
  ) ss.  
COUNTY OF ISABELLA    )

On this 10<sup>th</sup> day of August, 2021, before me, a Notary Public, in and for said County, personally appeared the above-named appeared Jeff Smith, Chair of the Board of Directors, and William R. Mrdeza, Secretary of the Board of Directors on behalf of the Economic Development Corporation of the City of Mt. Pleasant, who made oath that they have read the foregoing Quit Claim Deed by them signed, and acknowledge(s) the same to be their free act and deed on behalf of the Economic Development Corporation of the City of Mt. Pleasant.

  
Sheri L. Treacy, Notary Public  
Isabella County, State of Michigan  
My Commission Expires: 12/22/2023

PREPARED BY/RETURN TO:  
Scott H. Hogan (P41921)  
FOSTER, SWIFT, COLLINS & SMITH, PC  
1700 E. Beltline Avenue NE, Suite 200  
Grand Rapids, MI 49525  
(616) 726-2200

## **EXHIBIT A**

The following described premises located in the City of Mt. Pleasant, County of Isabella, State of Michigan:

### **PARCEL A** (Cell Tower Site)

Part of the Southeast  $\frac{1}{4}$  of Section 10, T14N-R4W, City of Mt. Pleasant, Isabella County, Michigan, Commencing at the NW Corner of the SW  $\frac{1}{4}$  of the SE  $\frac{1}{4}$  of said Section 10, and South on the North-South  $\frac{1}{4}$  line of said Section 10 a distance of 431.72 feet, and East 366.61 feet to the Point of Beginning: Thence continuing Easterly 85 feet to a fence corner, thence South-Southeasterly along a fence 56 feet to a fence corner, thence South  $77^{\circ}11'$  West, 45 feet along a fence to a fence corner, thence West-Southwesterly along a fence to the Northeasterly corner of the City salt storage building, thence Southwesterly along said building to the Northwesterly corner of said building thence Westerly to a point that is 68 feet South of the Point of Beginning, thence North 68 feet to the Point of Beginning, together with an easement for ingress and egress over the following parcel. Part of the Southeast  $\frac{1}{4}$  of Section 10, T14N-R4W, City of Mt. Pleasant, Isabella County, Michigan, Commencing at the NW corner of the SW  $\frac{1}{4}$  of the SE  $\frac{1}{4}$  of said Section 10, and South on the North-South  $\frac{1}{4}$  line of said Section 10 a distance of 431.72 feet and East 366.61 feet, and South 320 feet to the Point of Beginning: thence North  $42^{\circ}25'30''$  East, 143.0 feet, thence North  $11^{\circ}54'$  West, 210 feet for a point of ending.

### **PARCEL B** (Remainder Parcel – Industrial Park North)

PART OF LOT 5 OF MT. PLEASANT INDUSTRIAL PARK – NORTH, BEING A PART OF THE WEST  $\frac{1}{2}$  OF SECTION 11, T.14N. – R.04 W., CITY OF MT. PLEASANT, ISABELLA COUNTY, MICHIGAN DESCRIBED AS FOLLOWS: TO FIX THE POINT OF BEGINNING, COMMENCE AT THE MONUMENTED NORTHWEST CORNER OF LOT 6 OF SAID SUBDIVISION; THENCE N.44°-13'-23"E., ON THE MONUMENTED WEST LINE OF SAID LOT 5, 95.00 FEET TO THE POINT OF BEGINNING OF THIS DESCRIPTION; THENCE CONTINUING N.44°-13'-23"E., ON SAID WEST LINE, 260.92 FEET, THENCE S.62°-49'-17"E., 171.82 FEET; THENCE N.26°-24'-39"E., 119.78 FEET; THENCE N.89°-01'-24" E., 162.64 FEET TO A POINT ON THE EASTERLY BOUNDARY OF SAID LOT 5, SAID POINT BEING ON A 2773.79 FOOT RADIUS CURVE; THENCE SOUTHEASTERLY, ON AND ALONG SAID CURVE AND THE EASTERLY BOUNDARY OF SAID LOT 5, 1247.19 FEET, SAID ARC BEING SUBTENDED BY A CHORD BEARING S.36°-30'-30"W., 1236.71 FEET AND HAVING A DELTA ANGLE OF  $25^{\circ}-45'-43''$  TO THE MOST SOUTHERLY CORNER OF SAID LOT 5; THENCE N.00°-59'-33"W., ON AND ALONG THE COMMON BOUNDARY BETWEEN LOT 5 AND LOT 7, 164.83 FEET TO A

POINT OF A CURVE HAVING A RADIUS OF 2648.79 FEET; THENCE NORTHEASTERLY ALONG SAID ARC AND THE COMMON BOUNDARY BETWEEN SAID LOT 5 AND LOTS 6 & 7 AND THEIR NORTHEASTERLY EXTENSION, 570.71 FEET, SAID ARC BEING SUBTENDED BY A CHORD BEARING N.40°-56'-20"E., 569.61 FEET AND HAVING A DELTA ANGLE OF 12°-20'-42"; THENCE N.45°-46'-37"W., 258.63 FEET BACK TO THE POINT OF BEGINNING, CONTAINING 4.85 ACRES OF LAND AND SUBJECT TO A PRIVATE EASEMENT FOR STORM WATER DETENTION AS RECORDED IN LIBER 407 ON PAGE 598 OF THE ISABELLA COUNTY RECORDS AND ALSO SUBJECT TO AND TOGETHER WITH ANY OTHER EASEMENTS AND/OR RESTRICTION OF RECORD.


**PARCEL C**  
(W. Broadway)

Part of the Southeast ¼ of the Northwest ¼ of Section 15, T14N, R4W, City of Mt. Pleasant, Isabella County, Michigan, more particularly described as: Beginning at a point on the Northerly right of way line of Broadway Street, which is N 89 deg 55 min 33 sec W, along the East and West ¼ line of said Section 15, 203.00 feet and N 00 deg 01 min 00 sec E, parallel with the North and South ¼ line of said Section 15, 43.75 feet from the Interior ¼ corner of said Section 15; then continuing N 00 deg 01 min 00 sec E, parallel with said North and South ¼ line, 247.95 feet; then 83.70 feet along a curve to the left having a chord bearing and distance of N 56 deg 48 min 24 sec E, 83.58 feet, a radius of 448.69 feet, a delta angle of 10 deg 41 min 18 sec, and a degree of curve of 12 deg 46 min 10 sec; then N 00 deg 01 min 00 sec E, parallel with said North and South ¼ line, 125.16 feet to a point on a top of bank river traverse line; then along said top of bank traverse line the following two courses: S 70 deg 17 min 25 sec W, 259.53 feet and S 76 deg 38 min 31 sec W 285.37 feet to the end of said top of bank traverse line; then S 00 deg 08 min 30 sec W, 252.85 feet to a point on said Northerly right of way line of Broadway Street; then S 88 deg 24 min 37 sec E (recorded as S 88 deg 17 min 00 sec E) along said Northerly right of way line, 452.75 feet to the point of beginning, EXCEPT that part of the Southeast ¼ of the Northwest ¼ of Section 15, T14N, R4W, City of Mt. Pleasant, Isabella County, Michigan, described as: Beginning at a point which is N 89 deg 55 min 33 sec W, along the East and West ¼ line of said Section 15, 344.61 feet and N 02 deg 28 min 46 sec E, 47.46 feet from the Interior ¼ corner of said Section 15; then S 88 deg 24 min 37 sec E, along the North line of Broadway St., 35 ft., then N 02 deg 28 min 46 sec E, 48.39 feet; then S 87 deg 18 min 34 sec E, 42.88 feet; then N 02 deg 44 min 32 sec E, 88.15 feet; thence N 87 deg 19 min 07 sec W, 292.69 feet; then S 02 deg 37 min 26 sec W, 88.19 feet; then S 87 deg 22 min 51 sec E, 136.84 feet; then S 02 deg 47 min 05 sec W, 50.31 feet to the North line of Broadway St.; then S 88 deg 24 min 37 sec E, 113.86 feet along the North line of Broadway St. to the point of beginning;



COMMISSION LETTER #192-21  
MEETING DATE: SEPTEMBER 27, 2021

TO: MAYOR AND CITY COMMISSION SEPTEMBER 22, 2021

FROM: NANCY RIDLEY, CITY MANAGER 

SUBJECT: CONSIDER EXTENSION OF CONTRACT FOR THIRD PARTY  
ADMINISTRATION (TPA) WITH TRUSTMARK

The City is self-funded for medical, prescription and dental claims. For this to be successful, a good third-party administrator (TPA) is critical. The quality and continuity of services is important for both cost control measures and providing appropriate service to employees.

The attached memo from Human Resources Director Susanne Gandy recommends renewing our current contract with Trustmark, formally known as CoreSource, to provide these services over the next three years. As indicated in the memo, CoreSource has proposed a slight increase for the first year of contract which equates to just under \$1,000 annually. The cost for the second and third year of the contract will remain static. Trustmark (CoreSource) has served as the City's third-party administrator for several years and staff has been pleased with their service.

Recommended Motion:

*Move to authorize the Mayor to sign the contract extension with Trustmark for the next three years.*

NJR/ap

# Memorandum



TO: Nancy Ridley, City Manager

FROM: Susanne Gandy, Director of Human Resources

DATE: September 20, 2021

SUBJECT: Renewal of Contract with Third Party Administrator (TPA) for Employee Health Care Plans


The City has sought complete proposals and interviewed well known TPA's, on several occasions over the past 15 years. Following each process, the City enters into a contract with CoreSource to perform the functions of a third-party administrator related to our self-funded health insurance plan. This long-standing relationship has proven to be economical and productive. In the past year, CoreSource has rebranded and is now known as Trustmark. Trustmark has proven beneficial in the administration of plans, adjudication of claims and the variety of technology available. The reporting capabilities, self-service website and online enrollment have enhanced our accuracy, timeliness and improved the overall experience for the employer and our employee's.

We are nearing the end of our current contract and Trustmark has provided the City with renewal costs. There is great value in staying with one TPA for a period of time so historical information and multiple years of data can be gathered as we evaluate plan changes and cost projections. This is not a service that is automatically bid because of the importance of continuity, although we do consistently shop the market to verify we are benchmarking services and fees against industry norms.

Trustmark has proposed a three-year contract renewal, which includes a small increase to the administrative fee structure in year one of the contract, equaling 1.25% or just under \$1,000 in total annually. In year two and three of the contract, the administrative fees remain static. Trustmark has provided acceptable service for several years, they are engaged with our employees and I feel it is prudent to remain with the current TPA. The self-insured health care fund has adequate dollars to cover the increased costs. I am requesting that the City Commission approve this renewal request and authorize Mayor Joseph to sign the appropriate contract documents.

COMMISSION LETTER #193-21  
MEETING DATE: SEPTEMBER 27, 2021

TO: MAYOR AND CITY COMMISSION SEPTEMBER 22, 2021

FROM: NANCY RIDLEY, CITY MANAGER 

SUBJECT: CONSIDER RESOLUTION EXTENDING CONDITIONAL APPROVAL OF A RECREATIONAL MARIHUANA MICROBUSINESS FOR RIO'S HAPPY TREE, LLC AT 1012 N. LANSING STREET

The attached email from Rio's Happy Tree LLC requests an extension of a deadline related to the conditional approval of their recreational marihuana microbusiness license for 1012 N. Lansing Street. The attached memo from City Planner Jacob Kain provides the detail on the required dates and a proposed resolution approving the extension request if the City Commission desires.

Section 115.03 (G) allows the City Commission to extend any deadlines upon a showing of good cause.

Recommended Motion:

*Move to approve the resolution extending conditional authorization for recreational marihuana microbusiness for Rio's Happy Tree LLC at 1012 N. Lansing Street as presented.*

NJR/ap

## Kain, Jacob

---

**From:** Steve Timmerman <steve43449@gmail.com>  
**Sent:** Friday, September 17, 2021 4:00 PM  
**To:** Kain, Jacob  
**Subject:** Rio's Happy Tree, LLC

### EXTERNAL Message Warning

This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Jacob,

Hello!

We would like to request an extension to the requirement to submit for 2nd phase approval with the MRA within 30 days of submitting the City Microbusiness application.

Due to site improvements and construction we would request an additional 12 months to complete this step while meeting the dates of the other cited requirements.

We thank you for your time and consideration and look forward to serving Mt. Pleasant. Thank you! -ST

Steven Timmerman  
Director of Operations  
Rio's Happy Tree, LLC  
419-304-3720

# Memorandum



TO: Nancy Ridley  
City Manager

CC: William R. Mrdeza  
Director of Community Services and Economic Development

FROM: Jacob Kain  
City Planner

DATE: September 20, 2021

SUBJECT: Deadline extension request – Rio’s Happy Tree, LLC

Rio’s Happy Tree, LLC has submitted a request that the City Commission grant a twelve-month extension of their deadline to meet Section 115.03(F)(1) of the City’s Recreational Marihuana Establishments Ordinance. This section requires the applicant to submit the paperwork for the establishment-specific step of the application for a state operating license (and all related applications for stacked licenses) to LARA within 30 days of receiving conditional authorization.

Rio’s Happy Tree, LLC received conditional authorization for a Microbusiness at 1012 N. Lansing on September 17, 2021. The applicant has until March 17, 2023 to receive final authorization from the City.

Section 115.03(G) of the Recreational Marihuana Establishments Ordinance states that the City Commission may extend any of the deadlines upon a showing of good cause. If an extension is granted as requested, the resulting deadline to satisfy the requirements of Section 115.03(F)(1) is October 17, 2022.

## **Requested Action:**

The City Commission consider the attached resolution extending the deadline for Rio’s Happy Tree, LLC to satisfy the requirements of Section 115.03(F)(1) to October 17, 2022.

## RESOLUTION

WHEREAS, Rio's Happy Tree, LLC received a conditional authorization for a Marihuana Microbusiness on September 17, 2021; and

WHEREAS, Section 115.03(F) of the Mount Pleasant City Code of Ordinances requires the City Clerk to grant final authorization for conditionally authorized recreational marihuana establishments if the applicant: (1) Submits the paperwork for the establishment-specific step of the application for a state operating license (and all related applications for stacked licenses) to LARA within 30 days of receiving conditional authorization; (2) Submits an application for special use authorization pursuant to section 154.410(B)(4)(p) of the zoning ordinance within 30 days of receiving conditional authorization; (3) Obtains special use authorization within six months of receiving conditional authorization; and (4) Obtains a state operating license within 18 months of receiving conditional authorization; and

WHEREAS, Rio's Happy Tree, LLC has not yet satisfied the requirements under Section 115.03(F)(1); and

WHEREAS, the conditional authorization granted to Rio's Happy Tree, LLC will otherwise expire because the applicant has not submitted the paperwork for the establishment-specific step of the application for a state operating license (and all related applications for stacked licenses) to LARA within 30 days of receiving conditional authorization as specified under Section 115.03(F)(1); and

WHEREAS, Rio's Happy Tree, LLC has requested a twelve (12) month extension to meet the requirement of Section 115.03(F)(1) for cause as outlined in their September 17, 2021 request for extension; and

WHEREAS, Section 115.03(G) of the Mount Pleasant City Code of Ordinances authorizes the City Commission to extend any of the deadlines required by Section 115.03(F) upon a showing of good cause.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The City Commission of the City of Mount Pleasant finds that Rio's Happy Tree, LLC has established good cause to extend the deadline to meet the requirements of Section 115.03(F)(1).

2. Rio's Happy Tree, LLC's request under Section 115.03(G) for a twelve-month extension to satisfy the requirements of Section 115.03(F)(1) for their Marihuana Microbusiness located at 1012 N. Lansing is granted and the deadline date to satisfy such requirements shall be October 17, 2022.

3. Except as otherwise modified by this Resolution, all other deadlines established by Chapter 115 of the Mount Pleasant City Code of Ordinances shall remain in full force and effect.

CHECK REGISTER FOR CITY OF MT PLEASANT  
CHECK DATE FROM 09/10/2021 THRU 09/22/2021

Check Date	Vendor Name	Description	Amount
Bank COMM COMMON CASH			
09/15/2021	CITY TREASURER-PAYROLL FUND	REG PAY #522	\$261,815.53
09/16/2021	CITY TREASURER - UTILITIES	UTILITIES	8,652.43
09/22/2021	21ST CENTURY MEDIA - MICHIGAN	CONTRACT SVCS	2,302.28
09/22/2021	AIRGAS USA, LLC	CONTRACT SVCS	47.07
09/22/2021	ATI GROUP	CONTRACT SVCS	2,375.00
09/22/2021	BENTLEY SYSTEMS, INC	CONTRACT SVCS	285.00
09/22/2021	BLOCK ELECTRIC COMPANY	CONTRACT SVCS	280.96
09/22/2021	BOUND TREE MEDICAL, LLC	SUPPLIES	612.53
09/22/2021	RAY BROWERS	FARMERS MKT	108.15
09/22/2021	ROSEMARY CARSON	FARMERS MKT	9.20
09/22/2021	CDW GOVERNMENT, INC	SUPPLIES	566.40
09/22/2021	CENTRAL ASPHALT, INC	SUPPLIES	648.02
09/22/2021	CENTRAL CONCRETE INC	SUPPLIES	2,160.12
09/22/2021	CENTURYLINK	COMMUNICATIONS	13.35
09/22/2021	CENTRAL MICHIGAN HEALTH DEPT	CONTRACT SVCS	90.00
09/22/2021	CITY TREASURER-CONTR RETAINAGE	CONTRACT SVCS	29,347.97
09/22/2021	CONSUMERS ENERGY	UTILITIES	38,756.04
09/22/2021	COYNE OIL CORPORATION	SUPPLIES/VEHICLE MAINT	3,415.60
09/22/2021	BRANDON CRAWFORD	REIMBURSEMENT	106.40
09/22/2021	ANDREW CURTISS	FARMERS MKT	282.95
09/22/2021	RENEE EARLE	FARMERS MKT	147.95
09/22/2021	ETNA SUPPLY	SUPPLIES	151.60
09/22/2021	F & K TREE SERVICE & STUMP REMOVAL	CONTRACT SVCS	3,640.00
09/22/2021	KAREN FENTON	FARMERS MKT	97.70
09/22/2021	FIDELITY SECURITY LIFE INSURANCE CO	OPTICAL INSURANCE	1,147.80
09/22/2021	FISHER TRANSPORTATION CO, INC	CONTRACT SVCS	8,644.41
09/22/2021	FLEX ADMINISTRATORS	FSA ADMINISTRATIVE FEE	235.20
09/22/2021	FREDRICKSON SUPPLY, LLC	CONTRACT SVCS	6,215.12
09/22/2021	SUSANNE GANDY	REIMBURSEMENT	70.21
09/22/2021	GREEN SCENE LANDSCAPING, INC.	CONTRACT SVCS	7,095.56
09/22/2021	GREEN TECH SYSTEMS, LLC	CONTRACT SVCS	365,805.34
09/22/2021	DAVID GROTHAUSE	FARMERS MKT	175.35
09/22/2021	HAMLETT ENVIRONMENTAL TECH	SUPPLIES	9,999.00
09/22/2021	HCC LIFE INS. CO	ADMIN STOP LOSS INS	19,060.71
09/22/2021	THE HEARTHSTONE OVEN	FARMERS MKT	305.10
09/22/2021	THE ISABELLA CORPORATION	CONTRACT SVCS	11,085.06
09/22/2021	ISABELLA COUNTY COM DEVELOP	CONTRACT SVCS	33.00
09/22/2021	JOHN JOHNSON	FARMERS MKT	166.20
09/22/2021	JACOB KAIN	REIMBURSEMENT	335.84
09/22/2021	ANDY KEEHBAUCH	REIMBURSEMENT	13.00
09/22/2021	BILL KEHOE	FARMERS MKT	126.75



CHECK REGISTER FOR CITY OF MT PLEASANT  
CHECK DATE FROM 09/10/2021 THRU 09/22/2021

Check Date	Vendor Name	Description	Amount
Bank COMM COMMON CASH			
09/22/2021	KENT COUNTY DPW	SUPPLIES	90.00
09/22/2021	JENNIFER KIRK	FARMERS MKT	46.00
09/22/2021	KNOWBE4, INC.	CONTRACT SVCS	3,415.50
09/22/2021	KOPY KORNER	SUPPLIES	45.00
09/22/2021	KRAPOHL FORD LINCOLN MERC	SUPPLIES/VEHICLE MAINT	497.74
09/22/2021	MANNIK SMITH GROUP	CONTRACT SVCS	2,857.60
09/22/2021	ANGIE MCCANN	REIMBURSEMENT	150.00
09/22/2021	MCLAREN CORPORATE SERVICES	CONTRACT SVCS	498.00
09/22/2021	STATE OF MICHIGAN	CONTRACT SVCS	198.00
09/22/2021	STATE OF MICHIGAN	CONTRACT SVCS	3,698.16
09/22/2021	MICHIGAN CAT	CONTRACT SVCS	515.05
09/22/2021	MID-MICHIGAN INDUSTRIES	CONTRACT SVCS	7,746.00
09/22/2021	MICHIGAN PIPE & VALVE	SUPPLIES	1,010.04
09/22/2021	MI MUNI RISK MGMT AUTHORITY	POLICY TERM	75,350.75
09/22/2021	MT PLEASANT RENTAL CENTER, INC	EQUIPMENT RENTAL	104.76
09/22/2021	ALMA TIRE SERVICE INC	SUPPLIES/VEHICLE MAINT	2,104.94
09/22/2021	MUNICIPAL EMERGENCY SERVICES	CONTRACT SVCS	933.50
09/22/2021	NEAT & GREEN LAWN CARE, INC.	CONTRACT SVCS	8,844.28
09/22/2021	NYE UNIFORM COMPANY	UNIFORMS - FIRE	1,679.40
09/22/2021	COREY DION WALTHER	FARMERS MKT	172.15
09/22/2021	OFFICE DEPOT	SUPPLIES	144.78
09/22/2021	OPTIMIST CLUB OF MT PLEASANT	DUES	100.00
09/22/2021	ORKIN	CONTRACT SVCS	98.00
09/22/2021	PREIN & NEWHOF	CONTRACT SVCS	4,984.80
09/22/2021	PURE PLUMBING LLC	CONTRACT SVCS	557.00
09/22/2021	AMY RASCH	FARMERS MKT	5.00
09/22/2021	ALBAUGH EXCAVATING	REFUND	30.00
09/22/2021	CABANA SOAPS	REFUND	300.00
09/22/2021	ADAM PROUT	REFUND	32.50
09/22/2021	RYAN HUBER	REFUND	35.00
09/22/2021	GABRIEL SHEPPARD	REFUND	35.00
09/22/2021	TIM FAIR	REFUND	35.00
09/22/2021	CHAD HELM	REFUND	32.50
09/22/2021	MR. ROOTER PLUMBING	REFUND	50.00
09/22/2021	JENIFER BERNARD	REFUND	35.00
09/22/2021	LISA CURTISS	REFUND	15.00
09/22/2021	JONATHAN CRAIN	REFUND	22.50
09/22/2021	KATELYN NIETEN	REFUND	35.00
09/22/2021	AMY WEBER	REFUND	22.00
09/22/2021	ALEXIA CAIN	REFUND	25.00
09/22/2021	RJTHOMAS MFG. CO., INC.	SUPPLIES	952.00

CHECK REGISTER FOR CITY OF MT PLEASANT  
CHECK DATE FROM 09/10/2021 THRU 09/22/2021

Check Date	Vendor Name	Description	Amount
Bank COMM COMMON CASH			
09/22/2021	ROMANOW BUILDING SERVICES	CONTRACT SVCS/SUPPLIES	5,877.01
09/22/2021	TYLOR SHORT	FARMERS MKT	64.30
09/22/2021	STANDARD ELECTRIC COMPANY	SUPPLIES	62.33
09/22/2021	DANIEL STEWART	REIMBURSEMENT	100.00
09/22/2021	STATE OF MICHIGAN	TAX COLLECTIONS	11,031.61
09/22/2021	SUNRISE ASSESSING SERVICES	CONTRACT SVCS	7,500.00
09/22/2021	SUPERION, LLC	CONTRACT SVCS	49,241.99
09/22/2021	CHRISTOPHER SWIER	FARMERS MKT	400.65
09/22/2021	JANE E WITTKOPP	REFUND	13.07
09/22/2021	CLVEN DELTA RHO LLC	REFUND	116.30
09/22/2021	THIELEN TURF IRRIGATION, INC	CONTRACT SVCS/SUPPLIES	602.02
09/22/2021	THROTTLE FIREARMS, LLC	SUPPLIES	3,768.00
09/22/2021	TRACE ANALYTICAL LABORATORIES, INC.	CONTRACT SVCS	301.00
09/22/2021	WHEELER, STEPHEN	REFUND	93.64
09/22/2021	NOWS, DAVID S	REFUND	31.75
09/22/2021	PARTLO PROPERTY MANAGEMENT	REFUND	18.26
09/22/2021	KIM COTTER	REFUND	110.69
09/22/2021	MAX BIRGY	UMPIRE	45.00
09/22/2021	SAMUEL POWELL	UMPIRE	90.00
09/22/2021	MAYA GONZALEZ	UMPIRE	91.00
09/22/2021	TOBIN SCHWARTZ	UMPIRE	57.00
09/22/2021	NATHAN BEUTLER	UMPIRE	78.00
09/22/2021	KAYLYN KING	UMPIRE	39.00
09/22/2021	CLAYTON MOYNEUX	UMPIRE	13.00
09/22/2021	KURT FRELING	UMPIRE	78.00
09/22/2021	CAIDEN ROBINSON	UMPIRE	78.00
09/22/2021	KEAGEN PAISLEY	UMPIRE	65.00
09/22/2021	AUDRA SZELAG	UMPIRE	57.00
09/22/2021	SAMMY POWELL	UMPIRE	52.00
09/22/2021	AMY RATKOS	UMPIRE	52.00
09/22/2021	JOSH WILSON	UMPIRE	26.00
09/22/2021	ADIA KISTE	UMPIRE	91.00
09/22/2021	MORGAN BRANDEBERRY	UMPIRE	78.00
09/22/2021	THOMAS PACKARD	UMPIRE	26.00
09/22/2021	BURKE WEAVER	UMPIRE	65.00
09/22/2021	JACKSON PELESS	UMPIRE	26.00
09/22/2021	USA SOFTBALL OF MICHIGAN	SUPPLIES	165.00
09/22/2021	VERIZON CONNECT NWF, INC.	CONTRACT SVCS	210.47
09/22/2021	MR. FRANK WALSH	CONTRACT SVCS	5,950.00
09/22/2021	JAKE WALRAVEN	FARMERS MKT	811.45
09/22/2021	WM CORPORATE SERVICES, INC.	CONTRACT SVCS	1,274.56

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Check Date	Vendor Name	Description	Amount
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Bank COMM COMMON CASH			
09/22/2021	WEST SHORE FIRE, INC.	SUPPLIES	577.97
09/22/2021	DAVID WHITEHEAD	FARMERS MKT	80.50
09/22/2021	SARAH WILBER	FARMERS MKT	75.10
09/22/2021	WILSON TROPHY COMPANY	SUPPLIES	176.02
09/22/2021	ERNEST WOLF	FARMERS MKT	68.70
09/22/2021	LOUISE WYMER	FARMERS MKT	264.55
09/22/2021	BRYAN ZUZGA	FARMERS MKT	35.15
			<u>          </u>
COMM TOTALS:			
Total of 130 Checks:			\$994,057.94
Less 0 Void Checks:			0.00
Total of 130 Disbursements:			<u>\$994,057.94</u>