

Regular Meeting of the City Commission
Monday, October 11, 2021
7:00 p.m.

AGENDA

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

PROCLAMATIONS AND PRESENTATIONS:

1. Proclamation recognizing Indigenous Peoples' Day (October 11, 2021).

ADDITIONS/ DELETIONS TO AGENDA:

PUBLIC INPUT ON AGENDA ITEMS:

RECEIPT OF PETITIONS AND COMMUNICATIONS:

2. City Manager report on pending items.
 - a. Monthly report on police related citizen complaints received.
 - b. Annual Report on Experimental Aircraft Association benefit to the airport.
3. Minutes of the Parks and Recreation Commission (July).
4. Minutes of the Airport Joint Operations and Management Board (August).
5. Resignation of Vincent Mumford of the Parks and Recreation Commission (term to expire December 31, 2021).
6. Communication from Micah Focken regarding marihuana licensing ordinances.

CONSENT CALENDAR: DESIGNATED (*) ITEMS

CITY COMMISSION MINUTES

- * 7. Approval of the minutes of the regular meeting held September 27, 2021.

PUBLIC HEARINGS:

8. Public hearing on special assessment roll for Special Assessment District #1-2021 regarding pedestrian lighting and consider approval of Resolution #5 for approval of the roll and setting of payment terms for the Special Assessment District.

STAFF RECOMMENDATIONS AND REPORTS:

- * 9. Bids and Quotations
 - a. 800 MHZ Radios
- * 10. Receive amended Industrial Facilities Tax abatement application from MAC LTT and set public hearing for October 25, 2021 on the same.

All interested persons may attend and participate. Persons with disabilities who need assistance to participate may call the Human Resources Office at 989-779-5313. A 48-Hour advance notice is necessary for accommodation. Hearing or speech impaired individuals may contact the City via the Michigan Relay Service by dialing 7-1-1.

- * 11. Consider approval of startup funds for the Mid-Michigan Aquatic Recreational Authority and budget amendment for the same.
- * 12. Consider approval of Michigan Department of Transportation (MDOT) resolution authorizing an amendment to the contract to include wetland delineation services as part of the approach slope clearing project for the Mt. Pleasant Airport.
- * 13. Consider amendment to the contract with Mead & Hunt for wetland delineation services.
- 14. Consider budget reallocation for mental health services assistance.
- * 15. Consider appointment of new City Manager to applicable City board and commission seats held by current City Manager Nancy Ridley.
- 16. Appointment of City Commissioner to the Appointments Committee.
- 17. Consider wage adjustment for current City Manager.
- 18. Consider closed session pursuant to subsection 8(c) of the Open Meetings Act for strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement.
- * 19. Approval of payrolls and warrants.

ANNOUNCEMENTS ON CITY-RELATED ISSUES AND NEW BUSINESS:

PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS:

RECESS:

CLOSED SESSION: (A separate confidential Zoom link will be provided)

RECESS:

STAFF RECOMMENDATIONS AND REPORTS CONTINUED

- 20. Consider approval of labor agreement with Paid on Call Firefighters (POCF).

WORK SESSION:

- 21. Presentation by Assistant Finance Director Chris Saladine on the 2022 Operating Budget.
- 22. Discussion on outdoor ice rink options.

ADJOURNMENT:

PROCLAMATION

- WHEREAS,** In 2010 the State of Michigan, the County of Isabella and the City of Mt. Pleasant recognized the official boundaries of the Isabella Indian Reservation through a historic set of agreements; and
- WHEREAS,** These historic agreements amicably settled long-standing Indian Country jurisdictional issues and are now considered model agreements; and
- WHEREAS,** The City of Mt. Pleasant desires to demonstrate and celebrate its strong and productive relationship with the Saginaw Chippewa Tribal Council based on mutual respect and trust; and
- WHEREAS,** The idea of Indigenous Peoples' Day was first proposed in 1977 by a delegation of Native nations to the United Nations-sponsored International Conference on Discrimination Against Indigenous Populations in the Americas; and
- WHEREAS,** The City has proclaimed and recognized Indigenous Peoples' Day every year since 2014; and
- WHEREAS,** Indigenous Peoples' Day is an opportunity to educate about pre-existing Indian cultures that have survived an often-violent colonization process and continue to exist and thrive in present day America;
- NOW, THEREFORE, I,** William L. Joseph, Mayor of the City of Mt. Pleasant do hereby proclaim the second Monday in October ***Indigenous Peoples' Day***; and
- FURTHER,** The City supports that Indigenous Peoples' Day be used to reflect upon the ongoing struggles of Indigenous people on this land and to celebrate the thriving culture and value that the Saginaw Chippewa and other Indigenous peoples add to our city and community.
- AND FURTHER,** The City of Mt. Pleasant City Commission recognizes the value of working collaboratively together with the Saginaw Chippewa Tribal Council and looks forward to addressing areas of mutual concern in our community.

In Witness Whereof, I hereunto set my hand and the Great Seal of the City of Mount Pleasant, Michigan, this 11th day of October, 2021.

William L. Joseph, Mayor
City of Mount Pleasant, Michigan

COMMISSION LETTER #194-21
MEETING DATE: OCTOBER 11, 2021

TO: MAYOR AND CITY COMMISSION OCTOBER 6, 2021

FROM: NANCY RIDLEY, CITY MANAGER *Nes*

SUBJECT: CITY MANAGER REPORT ON PENDING ITEMS

This report on pending items reflects the current status of tasks that were previously agreed to.

1. Task Related Issues:

SHORT DESCRIPTION OF TOPIC	MEETING TOPIC WAS AGREED TO	REQUESTED DUE DATE	STATUS AS OF 10-6-2021
Housing Study Follow-Up Staff to work with Planning Commission and others to recommend ordinance amendments and programs as generally agreed to for implementation	July 13, 2020	None	Jacob Kain has drafted a plan with Dr. Colarelli for coordinating fall focus groups on owner-occupied incentive follow-up.
Downtown Analysis Follow-Up Staff to work with Planning Commission and complete additional research to recommend ordinance and programs/policies as generally agreed to for implementation	August 10, 2020	None	Last item of Town Center civic space will likely be 2022.
Charter Amendment Provide resolution language for changing 3-year terms to 4-year terms in 2022 election	August 9, 2021	ASAP	City Attorney first needs to have discussion with Attorney General's Office to agree upon Attorney General's preferred charter amendment language before submitting to City Commission. Attorney General's office indicated they would be available after November election ballot proposals are complete.
Local Economy Based on listening sessions, research options for downtown façade grants, downtown fire suppression grants, and rent subsidy programs. Revisit Broadway Central Closure in March 2022.	September 27, 2021	ASAP	See attachment of summary direction received on September 27.

2. Tentative Work Session Schedule:

October 11	Ice Rink discussion
October 25	Pedal trolley ordinance discussion
November 8	Operating budget
November 22	Operating budget

Please note items that have changed since the last report are highlighted in yellow for easy reference.



Date: October 5, 2021
To: City Commission
From: Nancy Ridley, City Manager
Subject: Ad hoc committee report regarding local businesses

Attached is the final report from the ad hoc committee regarding local businesses that was presented to the City Commission at the September 27 work session.

The following bullets will summarize the direction that was provided during that work session discussion.

- Commitment to have staff to continue to work with economic partners to coordinate assistance.
- City website will stay updated with the contact information of the economic partners.
- City staff will research parameters and funding availability to create façade grants instead of façade loans to address appearance concerns downtown.
- Staff will research potential additional funding sources to expand the downtown fire protection program to expand residential units.
- Staff will work to attract new businesses but will not search out a specific type of business for recruitment. The current available incentives will be communicated during that recruitment process.
- Staff will talk with additional financial institutions to determine if additional rent subsidy funds could be made available for downtown.
- Closure of Broadway Street for Broadway Central will be reevaluated in March 2022 to determine whether it will occur and/or how it will be structured for the 2022 summer season.

In addition, the following shorter-term commitments were made.

- Cancel October 14 Trivia Night so that Broadway Central can be opened sometime on October 11.
- Send a copy of the ad hoc committee report to all of the attendees we have documented as having attended the August Merchant's Meeting.
- Send City Commissioners a listing of the actual dates of when Downtown Merchant Meetings are scheduled for the rest of this year and 2022.

Please let me know if this direction is different than your recollection so that we can adjust accordingly.

[illegible]

Memorandum



TO: Nancy Ridley, City Manager

FROM: Jason Moore, DPW Director

DATE: September 21, 2021

SUBJECT: Experimental Aircraft Association Chapter 907
Lease Renewal Benefits Update

Approximately four years ago, the Experimental Aircraft Association (EAA) Chapter 907 moved into one of the oldest hangars at the Mt. Pleasant Municipal Airport. They spent approximately \$5,000 and 100 man hours cleaning, repairing, and modifying the hangar to be a usable space.

In addition to the hangar improvements, the EAA hosts several events annually, such as the Fly In/Drive-In Pancake Breakfast, Young Eagles, and the Wings and Wheels events. Like many businesses and organizations, the COVID-19 pandemic affected the EAA's 2020 event schedule. Some of the events have resumed this year, including the Wings and Wheels event held September 18.

The Young Eagles program allows youth ages 8-17 to be introduced to the world of aviation and inspire them to consider careers in the aviation field. The EAA pilots volunteer their time and aircraft, at an average cost of \$35-40 per hour. To date, more than 1,000 local youth have participated in these annual events.

EAA members also assist the airport manager with airport tours and job shadowing for local schools and other groups, which provides an opportunity for children of all ages to learn about the day-to-day airport operations, as well as the mechanics of flying an airplane. Some of the EAA pilots have allowed students to sit in and work the controls of their personal aircraft.

In 2019, the EAA began construction of a home-built aircraft in the hangar. Local youth are invited to participate in the project on Saturdays, with an average of 18 attending each session. Several EAA members donate their time, tools and expertise to the project. When complete, they will have a fully functioning experimental aircraft. This project was placed on hold last year due to the pandemic, but has since resumed.

The EAA is not solely focused on youth-based activities or events. The annual Fly In/Drive-In Breakfast brings 120 visitors and 30 aircraft to the airport, while the Wings and Wheels event brings an approximately 120 classic cars, 40-50 aircraft and an estimated 500 attendees. Wings and Wheels is open to the public and all proceeds benefit the EAA's scholarship fund and St. Jude Children's Research Hospital.

In conclusion, the EAA continues to be a positive asset to the airport. They have been a valued partner in providing fun and educational opportunities and activities at the airport that are well-attended and enjoyed by the participants. The decision to allow the EAA to occupy the hangar free of charge has proven beneficial to the City, and I recommend they be allowed to so for another year.

APPROVED MINUTES

Mt. Pleasant Parks and Recreation Commission
Electronically Conducted Regular Meeting
Tuesday, July 27, 2021
6:00 p.m.

CALL TO ORDER – 6:01 p.m.

PLEDGE OF ALLEGIANCE

INTRODUCTION OF PARKS & PUBLIC SPACES DIRECTOR, PHIL BISCORNER

ATTENDANCE/DECLARATION OF QUORUM – ROLL CALL AND LOCATION IDENTIFICATION

- A. Commission Members Present: Batcheller, Little, Mumford, Sponseller, Woodworth
- B. Commission Members Absent: Busch, Mitchell
- B. Parks and Recreation Staff: Biscorner, Brune, Longoria, Way

APPROVAL OF AGENDA/MINUTES & COMMISSION BUSINESS

- A. Changes/Approval of Agenda – motion by Batcheller, second by Mumford to approve the agenda as presented. All ayes.
- B. Approval of Minutes – motion by Mumford, second by Sponseller to approve the Meeting minutes from Tuesday, May 25, 2021. All Ayes.

PUBLIC COMMENTS - none

PUBLIC HEARING

- A. Set Public Hearing Adopt-a-Bench Program
 - 1. Kiwanis Club – motion by Batcheller, second by Sponseller to set public hearing for Sept. 28, 2021. All yes.

DEPARTMENT REPORTS

- A. Parks – Coordinator Brune reported on the following:
 - Parks & Grounds welcomed new full-time employee Alan Mosher. Alan started his duties on Monday, July 26.
 - The remaining pieces of fitness equipment at Island Park along the new trail loop has been installed.
 - Member Batcheller thanked Craig Brune for the handling of the Parks Director position in the interim.
- B. Recreation – Director Longoria reported on the following:
 - PEAK six-week camp ends July 30.
 - Balanced calendar afterschool PEAK Sites (Pullen, McGuire) begin Aug. 9.
 - PEAK is experiencing staffing challenges similar to other businesses.
 - Final planning underway for “Glow in the Park 5K” on Friday, Sept. 17.
 - Fall soccer and flag football practices start week of Aug. 16.
 - Farmer’s Market and Thrilling Thursdays are both doing extremely well with many compliments to Carol Moody and staff for their planning and creativity.
 - Discussion involving ticketed or for profit events in the parks and how we want to handle potential future event requests.

- USA Junior Olympic softball tournament begins Friday, July 30-Aug. 1 at Island Park with 8 teams competing in the U16A Division. Tournament world is seeing a decrease across the country.
- Man vs. Mountain – the development next door to city hall (Parcel B) has created challenges with the finish line area. Staff planning/looking at other city property to hold the race.
- Chipp River master plan is close to wrap-up.
- Christmas planning has begun; fireworks have been approved for Dec. 4 launching from Island Park.

Comm. Woodworth offered her compliments to Carol Moody and staff on the Thrilling Thursday themes.

OTHER BUSINESS/COMMISSIONER COMMENTS

- A. Parks Ordinance Revision – earlier this year the commission reviewed changes to the existing park ordinances and made a recommendation to the City Commission regarding these changes. Inadvertently there was an omission of content from the legal team’s final amendatory version.

Affected section:

Page 32 of Title IX of the Mount Pleasant, Michigan, code book, division (B) of Section 97.99.

(B) *Criminal misdemeanor.* Any person violating the following designated provisions of this chapter shall be guilty of a misdemeanor and shall be punished as provided in § 10.99: (the following was inadvertently missed in the previous adoption):

§ 97.15(A)(1) and (3) (C)(1) and (2)	Park property
§ 97.16(A) and (B)	Sanitation
§ 97.17(B)	All-terrain vehicles
§ 97.18(D)	Recreational activities
§ 97.19(A) (G) (H) (K)(2)	Behavior

Upon review and discussion, motion by Batcheller, second by Mumford to recommend that the City Commission adopt the corrected revision of Page 32 of Title IX of the Mount Pleasant, Michigan code book, division (B) of Section 97.99. All Ayes.

ADJOURNMENT – 7:23 p.m.

AIRPORT JOINT OPERATIONS AND MANAGEMENT BOARD

Meeting Minutes

Thursday, August 19, 2021

3:30-5:00 p.m.

Virtual Meeting Held via Zoom

I. Call to Order

Vice Chair Nanney called the meeting to order at 3:31 p.m.

II. Roll Call

Member	Present	City, County, State
Margaret McAvoy	No	
James McBryde	Yes	Mt. Pleasant, Isabella County, Michigan
Rodney Nanney	Yes	Union Township, Isabella County, Michigan
Nancy Ridley	Yes	Mt. Pleasant, Isabella County, Michigan
Gayle Ruhl	Yes (3:40 p.m.)	Saginaw Chippewa Tribe, Isabella County, Michigan

Staff: Bill Brickner, Jason Moore

III. Approval of Agenda

Motion by McBryde, support by Ridley, to approve agenda

Motion passed unanimously

IV. Public Input on Agenda Items

None

V. Approval of Meeting Minutes – July 15, 2021

Motion by McBryde, support by Ridley, to approve the minutes as written

Motion passed unanimously

VI. Airport Manager's Report

Motion by McBryde, support by Ridley, to accept the manager's report as submitted

Motion passed unanimously

VII. Old Business

None

VIII. New Business

a. Recommend Award of 2021-2024 Airport Snow Removal Bid – Attachment

Motion by McBryde, support by Ridley, to recommend the City Commission award the 2021-2024 Airport Snow Removal bid to Pat McGuirk Excavating.

Motion passed unanimously

- b. Recommend Approval of Mead and Hunt Contract Amendment – Attachment Motion by Ridley, support by McBryde, to recommend the City Commission approve a contract amendment with Mead and Hunt contingent upon receipt of a fair market analysis.

Motion passed unanimously

IX. Announcements on Airport Related Issues and Concerns
None

X. Public Comment on Non-Agenda Items
None

XI. Adjournment
Nanney adjourned the meeting at 4:02 p.m.

Subject: FW: MPPR Commission

From: Vincent Mumford <vincent.mumford@westliberty.edu>
Sent: Wednesday, September 29, 2021 4:32 PM
To: Longoria, Ryan <rlongoria@mt-pleasant.org>
Subject: MPPR Commission

EXTERNAL Message Warning

This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

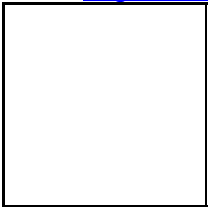
Dear Mr. Longoria,

I have taken a position out of state and am no longer in Mount Pleasant. For that reason, I will be resigning effective immediately from the Commission.

--

Dr. Vincent Mumford
Interim Dean
Graduate Studies
210 Shotwell Hall
West Liberty, WV 26074

P: 304-336-8545 | [@wlUGradStudies](https://twitter.com/wlUGradStudies) | #WLUGradStudies
vincent.mumford@westliberty.edu
Give: <https://wlufoundation.org/grad/>



Subject: FW: For communication

From: Micah Focken <micah_focken@yahoo.com>

Sent: Wednesday, October 6, 2021 9:59 AM

To: Ridley, Nancy <NRIDLEY@mt-pleasant.org>

Subject: Re: For communication

EXTERNAL Message Warning

This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Greetings City of Mt. Pleasant Commissioners,

My name is Micah Focken. For the consideration of the committee in the upcoming discussion on the City's Marihuana Licensing Ordinances on 12/13/2021 or sooner if the committee wishes to allow it. As a member of "Safer Mount Pleasant" group I would like to inform and educate a few thoughts.

As you know, SMtP started a petition to increase the number of Recreation Marijuana Retailers in Mt. Pleasant, MI. With the strong efforts of a small group of local circulators for SMtP, the support of many of the city commissioners, the support of the local Circuit Court, the support of the city defending our City Clerk on the process and the 336 Mt Pleasant citizens that signed our petition... We unfortunately were not able to succeed for reasons you know. Our goal is to help our city get as much of the benefits the state has to offer and support a local family-owned small business in the process. SMtP has discussed options on trying again but fear the same results on our petition being removed will happen regardless. As you well know, "Consano" is the first licensed medical marijuana provisioning center in Mt. Pleasant MI. Consano would like to obtain a recreational marijuana retailer license in their medical location. It is important for the growth of their business and to support and care for their medical clients/patients better that they obtain a recreational marijuana retail license. The ordinance would need to change for both goals to happen.

Whether Consano obtains a license or not, the city of Mt. Pleasant would benefit with more retail licenses. The state pays out tax coffers to municipalities that issue retail licenses and microbusiness licenses but not for the cultivators, processors, or testing facilities. Therefore it is better to have as many retail licenses as possible. Studies have shown that this action will not increase the number of people that will use this product. The consumers are already here in Mt. Pleasant. This will provide consumers with options on which company they would prefer to do business with. This will also help prevent the "black market" distribution of untested and possibly harmful products that have been circulating in Mt Pleasant. This year, cities received \$28,000 per license they issued that has been operational for the entire state fiscal year of 2020. (September 30th 2019-September 30th 2020) This is expected to double if not triple by end of state fiscal year that just finished a week ago. Consano's license could be approved quickly because they have the infrastructure required to pass the state inspection and are prequalified with the state. This would allow the city to start collecting money from the state tax coffers as soon as possible if allowed recreational. The city would also get \$5,000 a year from each licensee. The city could use these tax coffers for our schools, parks, roads and sidewalks, city buildings and raises for staff just as a few examples. The city would be able to fund projects and not ask local business and residence to help pay for said projects. The consumers would have more options of which they would like to conduct business with, have better prices and quality product options.

The ordinance would have to change to allow more licenses. The city allows 3 recreational retail licenses and 2 microbusiness licenses. The state allows for medical and recreational license to occupy the same property. The city could increase the amount of retail licenses as SMtP petition suggested. This could open another selection committee depending on how the ordinance is interpreted. Please see page 9, (h) and (i)-(1)-(B). Two of the three retail shops have not opened and are not operating yet. The key word is "OPERATING" in the ordinance language. I would suggest the city uses the waiting list to avoid another selection committee. However, if the city decides not to, it will take months for applications to be filled and a review/scoring to occur. This could delay any revenue from the state to the city for at least another year depending on if such establishments can open before the end of September 2022. The selection committee scoring has made it impossible for small businesses to compete against corporations or big businesses in the retail

selection process not only in Mt. Pleasant but in other cities as well. SMtP would appreciate if the scoring could be amended to give small businesses a chance but if not, the city would be better for more retail locations all the same. The city could give "50 points" to already opened and invested medical retail shops because they are established and operating if a new selection committee must be formed. The market has shifted and convenience is recreational.

The commissioners could grandfather in medical equivalent licenses also which is being discussed in other cities. Another possibility would be to do selection based on zoning. Add another zoning restriction of a certain amount of yards from another licensed facility. That would be more of a free market solution. Grand Rapids is doing their ordinance this way.

At the end of 2020 year, the recommendation was to not change the ordinance due to litigation. If the ordinance is changed, I believe the litigation could be resolved more quickly. It would save the city on legal fees and allow the city to collect money from the state tax coffers sooner. Please do not prevent the growth of our city because of litigation and try to amend what caused the litigation in the first place.

We are faced with the reality that businesses in our city and the city of Mt Pleasant find success and failure every day. Businesses open their doors for the first time and close them for the last time. Many factors are in play when it comes to the reason of both accounts. Please help in removing the handicap that has been placed on both the medical retail shops that have already invested in our city and let their fate be determined by how they conduct their business. The good of our city, our citizens and all small businesses would appreciate that.

Thank you for your time- Micah Focken

Minutes of the electronically conducted regular meeting of the City Commission held Monday, September 27, 2021, at 7:00 p.m.

Mayor Joseph called the meeting to order and the Pledge of Allegiance was recited.

Commissioners Present: Mayor William Joseph and Vice Mayor Amy Perschbacher; Commissioners Mary Alsager, Olivia Cyman, Lori Gillis, George Ronan and Petro Tolas. All Commissioners present indicated they were in Mt. Pleasant, Isabella County, Michigan.

Commissioners Absent: None

Others Present: City Manager Nancy Ridley and City Clerk Heather Bouck
All present attended virtually via Zoom video conference.

Proclamations and Presentations

Mayor Joseph read a proclamation recognizing October 10, 2021 as Bowlers Hall of Fame Day.

Brandon Crawford was introduced as a new hire in the Police Department and sworn in by Public Safety Director Paul Lauria.

Public Input on Agenda Items

Correspondence received from Cindy Kaliszewski, Sacred Heart Parish Business Manager, and Fr. Loren Kalinowski, Pastor, 302 S. Kinney Ave., opposing Special Assessment District #1-21 for pedestrian street lighting on Illinois St.

Receipt of Petitions and Communications

Received the following petitions and communications:

1. City Manager report on pending items.
2. Principal Shopping District Board Meeting Minutes. (June)
3. Planning Commission Meeting Minutes. (August)

Moved by Commissioner Tolas and seconded by Commissioner Gillis to approve the following items on the Consent Calendar:

1. Minutes of the electronically conducted regular meeting of the City Commission held September 13, 2021 with corrections to recess of closed session and comment of Commissioner Tolas.
2. Minutes of the closed session of the City Commission held September 13, 2021.
3. Bid of Greenscene Landscaping of Mt. Pleasant, Michigan for Downtown Sidewalk Snow Removal 2021-2022 snow season for \$660 per snow removal event and \$770 per salting event.
4. Authorize the Mayor and Clerk to sign the contract with Consumers Energy for the Water Treatment Plant rate change as presented.
5. Accept ownership of three properties designated on the quit claim deed from the Economic Development Corporation as presented.

6. Authorize the Mayor to sign the three year contract extension for third party administration (TPA) with Trustmark.
7. Approve Resolution Extending Conditional Approval of a recreational marihuana microbusiness for Rio's Happy Tree, LLC at 1012 N. Lansing Street as presented.

WHEREAS, Rio's Happy Tree, LLC received a conditional authorization for a Marihuana Microbusiness on September 17, 2021; and

WHEREAS, Section 115.03(F) of the Mount Pleasant City Code of Ordinances requires the City Clerk to grant final authorization for conditionally authorized recreational marihuana establishments if the applicant: (1) Submits the paperwork for the establishment-specific step of the application for a state operating license (and all related applications for stacked licenses) to LARA within 30 days of receiving conditional authorization; (2) Submits an application for special use authorization pursuant to section 154.410(B)(4)(p) of the zoning ordinance within 30 days of receiving conditional authorization; (3) Obtains special use authorization within six months of receiving conditional authorization; and (4) Obtains a state operating license within 18 months of receiving conditional authorization; and

WHEREAS, Rio's Happy Tree, LLC has not yet satisfied the requirements under Section 115.03(F)(1); and

WHEREAS, the conditional authorization granted to Rio's Happy Tree, LLC will otherwise expire because the applicant has not submitted the paperwork for the establishment-specific step of the application for a state operating license (and all related applications for stacked licenses) to LARA within 30 days of receiving conditional authorization as specified under Section 115.03(F)(1); and

WHEREAS, Rio's Happy Tree, LLC has requested a twelve (12) month extension to meet the requirement of Section 115.03(F)(1) for cause as outlined in their September 17, 2021 request for extension; and

WHEREAS, Section 115.03(G) of the Mount Pleasant City Code of Ordinances authorizes the City Commission to extend any of the deadlines required by Section 115.03(F) upon a showing of good cause.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The City Commission of the City of Mount Pleasant finds that Rio's Happy Tree, LLC has established good cause to extend the deadline to meet the requirements of Section 115.03(F)(1).

2. Rio's Happy Tree, LLC's request under Section 115.03(G) for a twelve-month extension to satisfy the requirements of Section 115.03(F)(1) for their Marihuana Microbusiness located at 1012 N. Lansing is granted and the deadline date to satisfy such requirements shall be October 17, 2022.

3. Except as otherwise modified by this Resolution, all other deadlines established by Chapter 115 of the Mount Pleasant City Code of Ordinances shall remain in full force and effect.

8. Warrants dated September 15, 16 & 22, 2021 and Payrolls dated September 17, 2021 all totaling \$1,216,604.96.

AYES: Commissioners Alsager, Cyman, Gillis, Joseph, Perschbacher, Ronan & Tolas

NAYS: None

ABSENT: None

Motion unanimously adopted.

A public hearing was held on Industrial Pretreatment Program (PPI) and sewer ordinance amendments. There being no public comments or communications received, the Mayor closed the public hearing.

Moved by Commissioner Tolas and seconded by Commissioner Alsager to approve the Industrial Pretreatment Program (PPI) including Ordinance 1074, an Ordinance to amend Chapter 51: SEWERS of the Mt. Pleasant Code of Ordinances having been introduced and read, now be passed, ordained and ordered published.

AYES: Commissioners Alsager, Cyman, Gillis, Joseph, Perschbacher, Ronan & Tolas

NAYS: None

ABSENT: None

Motion unanimously adopted.

Moved by Commissioner Tolas and seconded by Commissioner Gillis to approve the Resolution to set fees related to the Industrial Pretreatment Program (PPI) as follows:

WHEREAS, the ordinance provision, Section 51.100(B) requires the sanitary sewer fees be set by resolution of the City Commission,

WHEREAS, the ordinance provision 51.100 (A) in order to defray the costs of owning, operating, and maintaining the Municipal Collection and Treatment System, the City needs to charge users of the system rates, fees, and charges for connection to and use of that system,

WHEREAS, the ordinance provision, Section 51.102 requires there be no free service for the Sanitary Sewer System,

WHEREAS, the ordinance provision, Section 51.100(5) requires that an additional charge shall be made for sewage that imposes unreasonable additional burden on the system,

WHEREAS, 51.100(6) requires charges for applications, permits, inspections, etcetera,

WHEREAS, such fees should be periodically reviewed to assure they are adequate to fully cover the system's cost,

NOW, THEREFORE, BE IT RESOLVED that the following fees be set to begin immediately upon approval.

Industrial Pretreatment Program Fees

Industrial Permit Application Review	\$175.00
Industrial Permit (3 Yrs.)	\$590.00
Monitoring/Sampling/Surveillance	\$50.00 Hr.
Accidental Discharge Procedures Review	\$70.00
Construction Review	\$70.00
Grease/Sand Interceptor Permit (3 Yrs.)	\$90.00 *
BOD/lb.	\$0.32
TSS/lb.	\$0.15
Total Phosphorous/lb.	\$3.30
Ammonia/lb.	\$0.90

* The grease/sand interceptor permit fee becomes effective January 1, 2023.

AYES: Commissioners Alsager, Cyman, Gillis, Joseph, Perschbacher, Ronan & Tolas
NAYS: None
ABSENT: None
Motion unanimously adopted.

Moved by Commissioner Tolas and seconded by Commissioner Ronan to approve the amended Capital Project Special Assessment Policy as presented.

AYES: Commissioners Alsager, Cyman, Gillis, Joseph, Perschbacher, Ronan & Tolas
NAYS: None
ABSENT: None
Motion unanimously adopted.

Moved by Commissioner Ronan and seconded by Commissioner Cyman to approve resolutions #3 and #4 for Special Assessment District #1-21 regarding pedestrian lighting as presented.

SPECIAL ASSESSMENT DISTRICT 1-21
RESOLUTION NO. 3

WHEREAS, the City Commission, after due and legal notice, has met and heard all interested persons to be affected by the proposed public improvements hereinafter described; and,

WHEREAS, the City Commission deems it advisable and necessary to proceed with Special Assessment No. 1-21;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The City Commission hereby determines to install public improvements as follows: install pedestrian street lights on Illinois St. between Main St. and Fancher St. in the City Special Assessment District No. 1-21.
2. The plans, profiles and specifications previously prepared by the City Manager are hereby approved.
3. The Commission hereby approves the detailed estimates of cost and determines a total estimated cost of \$100,000.00. The amount of \$24,871.03 shall be spread by special assessments upon the City Special Assessment District No. 1-21, and the amount of \$75,128.97 shall be the obligation of the city-at-large.
4. The City Assessor is directed to prepare a special assessment roll in accordance with the Commission's determination.
5. When the Assessor has completed the assessment roll he shall file the roll with the City Clerk for presentation to the Commission.
6. All resolutions and parts of resolutions conflicting with the provisions of this resolution be and the same hereby are rescinded.

SPECIAL ASSESSMENT DISTRICT 1-21
RESOLUTION NO. 4

WHEREAS, the Assessor has prepared the special assessment roll for Special Assessment District No. 1-21 to special assess that portion of the cost of the public

improvements to the properties specially benefited by said public improvements, and the same has been presented to the City Commission by the City Clerk; and,

WHEREAS, the Special Assessment District No. 1-21 is described as: install pedestrian street lights on Illinois St. between Main St. and Fancher St. in the City Special Assessment District No. 1-21;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said special assessment roll is accepted and will be on file in the office of the City Clerk for public examination.
2. The City Commission shall meet virtually on **October 11, 2021 at 7 p.m.**, to hear all persons interested in reviewing the special assessment roll, and shall be afforded an opportunity to be heard, and the City Clerk is directed to publish and mail, in accordance with applicable statutory and ordinance provisions, the notice of hearing.
3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

AYES: Commissioners Cyman, Gillis, Joseph, Perschbacher & Ronan

NAYS: Commissioners Alsager & Tolas

ABSENT: None

Motion carried.

Commissioners each identified their top 5 priorities for fall 2021 Saginaw Chippewa Indian Tribe 2% funding requests from City Departments.

Moved by Commissioner Tolas and seconded by Commissioner Alsager to authorize the Mayor and Clerk to sign the purchase agreement with Pat Jarman for land in Industrial Park South as presented.

AYES: Commissioners Alsager, Cyman, Gillis, Joseph, Perschbacher, Ronan & Tolas

NAYS: None

ABSENT: None

Motion unanimously adopted.

Announcements on City-Related Issues and New Business

Mayor Joseph encouraged safe practices during the pandemic, including wearing a mask indoors and consider getting vaccination if you have not done so. He announced the fall leaf pick-up program will begin with the first sweep on October 25th.

Commissioner Gillis gave a courtesy reminder for campaign signs which is, signs not be put out until 30 days prior to the election and to place signs in yards not City easement between the sidewalk and road. She complimented the Public Works Department for their brush clean-up program and encouraged getting vaccinated against COVID-19. Finally, she thanked those who offered condolences for her recent loss.

Commissioner Tolas complimented the re-construction of Lot #8 and stated that the City's hands are tied in regards to the Court of Appeals Opinion that was issued in regards to the recent ballot issue.

Commissioner Alsager encouraged getting vaccinated against COVID-19 as vaccination rates in the area should be increased.

Public Comment on Agenda and Non-Agenda Items

Deb Cary, 7434 Howard City Edmore Rd., Vestaburg, expressed her frustration and anger regarding the marijuana issue not being on the November ballot.

Micah Focken, 910 Chippewa St., shared his dismay over the marijuana issue not being on the November ballot. He referenced e-mailed correspondence sent to the City Commissioners and would like a discussion to be on a future agenda in this regard.

The Commission recessed at 8:08 p.m. and went into a work session at 8:14 p.m.

WORK SESSION: Discuss report from Ad Hoc Committee regarding local businesses.

Discussion ensued.


Mayor Joseph adjourned the meeting without objection at 9:03 p.m.

William L. Joseph, Mayor

Heather Bouck, City Clerk

COMMISSION LETTER #195-21
MEETING DATE: OCTOBER 11, 2021

TO: MAYOR AND CITY COMMISSION OCTOBER 6, 2021

FROM: NANCY RIDLEY, CITY MANAGER 

SUBJECT: PUBLIC HEARING ON SPECIAL ASSESSMENT ROLL FOR SPECIAL ASSESSMENT DISTRICT #1-2021 REGARDING PEDESTRIAN LIGHTING AND CONSIDER APPROVAL OF RESOLUTION #5 FOR APPROVAL OF THE ROLL AND SETTING OF PAYMENT TERMS FOR THE SPECIAL ASSESSMENT DISTRICT

Attached are the materials from the September 27 City Commission agenda packet when the public hearing on the assessment roll for pedestrian lighting was set. Also attached is a memo from Finance Director Mary Ann Kornexl and a revised assessment roll. This revision merely corrects the ownership of the parcel for parking lot #7 and shows the civic zone assessment being covered by the City of Mt. Pleasant since the City is the correct owner of that parcel.

After holding the public hearing, the City Commission can consider resolution #5. Resolution #5 would accept the roll and set the repayment terms should a property owner desire to spread the assessment over multiple years. In accordance with the adopted policy, the interest rate is 3% and a payback term of eight years results in an overall average payment of \$500 per year, dependent on the assessment by property.

As previously communicated, because written objections from more than 50% of the property owners have been received, an affirmative vote of 5 City Commissioners is needed to finalize the special assessment process.


Recommended Motion:

Move to approve resolution #5 for Special Assessment District #1-2021 as presented.

NJR/ap

COMMISSION LETTER #187-21
MEETING DATE: SEPTEMBER 27, 2021

TO: MAYOR AND CITY COMMISSION SEPTEMBER 22, 2021

FROM: NANCY RIDLEY, CITY MANAGER 

SUBJECT: CONSIDER RESOLUTION #3 TO PROCEED WITH IMPROVEMENTS;
CONSIDER RESOLUTION #4 TO ACCEPT THE SPECIAL ASSESSMENT
ROLL AND SET A PUBLIC HEARING FOR OCTOBER 11, 2021 REGARDING
SAID ROLL FOR SPECIAL ASSESSMENT DISTRICT #1-21 REGARDING
PEDESTRIAN LIGHTING

Attached is the excerpt from the August 23, 2021 City Commission packet when the public hearing was held on the necessity for pedestrian lighting on Illinois Street between Main and Fancher. After that public hearing, the City Commission voted to postpone action on resolutions #3 and #4 until a review of the zoning question could be completed. The prior agenda item addresses the zoning questions raised as they relate to special assessments.

Attached for reference are the four written communications received at the meeting of August 23.

The treatment of civic zones is addressed in the prior recommendation. Assuming the amended policy is approved, it addresses how civic zones should be special assessed for pedestrian lighting projects.

Another concern/question raised during the public comment period had to do with the need for the lighting and how much additional light would be shed from the pedestrian poles. Attached for reference are two maps. The first map, entitled *Existing Nighttime Light Levels* (located in the lower left corner of the map), indicates the readings of foot candles that were obtained over the last couple of weeks. You will note that numerous locations were measured and the box indicates the amount of foot candles of existing lighting when it is dark outside. The readings were anywhere from a low of zero-foot candles to a high of 0.9-foot candles. The second map, entitled *Pedestrian Lighting Plan* (located in the lower left corner of the map), indicates what the foot candles will be under the traditional spacing that is used for pedestrian lighting. You will notice on the second map that the foot candles are a low of 0.5-foot candles to a high of 2.0-foot candles. Staff who visited the area after dark strongly recommend the additional lighting will be an enhancement to the area. We would highly recommend that City Commissioners visit that area after dark to obtain a better understanding on the level of

lighting currently in that area and compare it to other areas with enhanced pedestrian lighting to better understand the improvements that will occur.

One of the other concerns raised was the placement of the poles and the potential for them to be obstructions. We have a little bit of flexibility in where the poles can be placed by moving them to the east or west by a few feet and we will work with the property owners to go over the plan to see if any adjustments can be made to meet their specific concerns without negatively impacting the level of foot candles.

Another issue raised was about the tenants in the downtown area where these poles may be placed along the western end of the project. These pedestrian lights will be consistent with the other lights throughout the downtown and we have been able to address any tenant concerns by installing appropriate shields.

Based on the goal of increasing pedestrian lighting throughout the City for enhanced safety and walkability, we would recommend moving forward with the project. Updated resolutions #3 and #4 are attached for your consideration. Resolution #3 would indicate a need for the project and would request that an assessment roll be prepared, which has already been done. Resolution #4 would set a public hearing on the assessment amounts for October 11. It is important to remember the assessment roll is based on current estimates. The project will be competitively bid and we anticipate the actual costs are likely to be lower. The final assessment amounts will be based on the actual costs after the project is complete.

Lastly, we would note that because more than 50% of the property owners have objected to the special assessment, a 2/3 vote will be required on the final resolution for this assessment to be finalized. Resolution #5 would be considered after the October 11 public hearing and would set the repayment terms for the special assessment, which allows the property owners to spread the assessment over eight years.

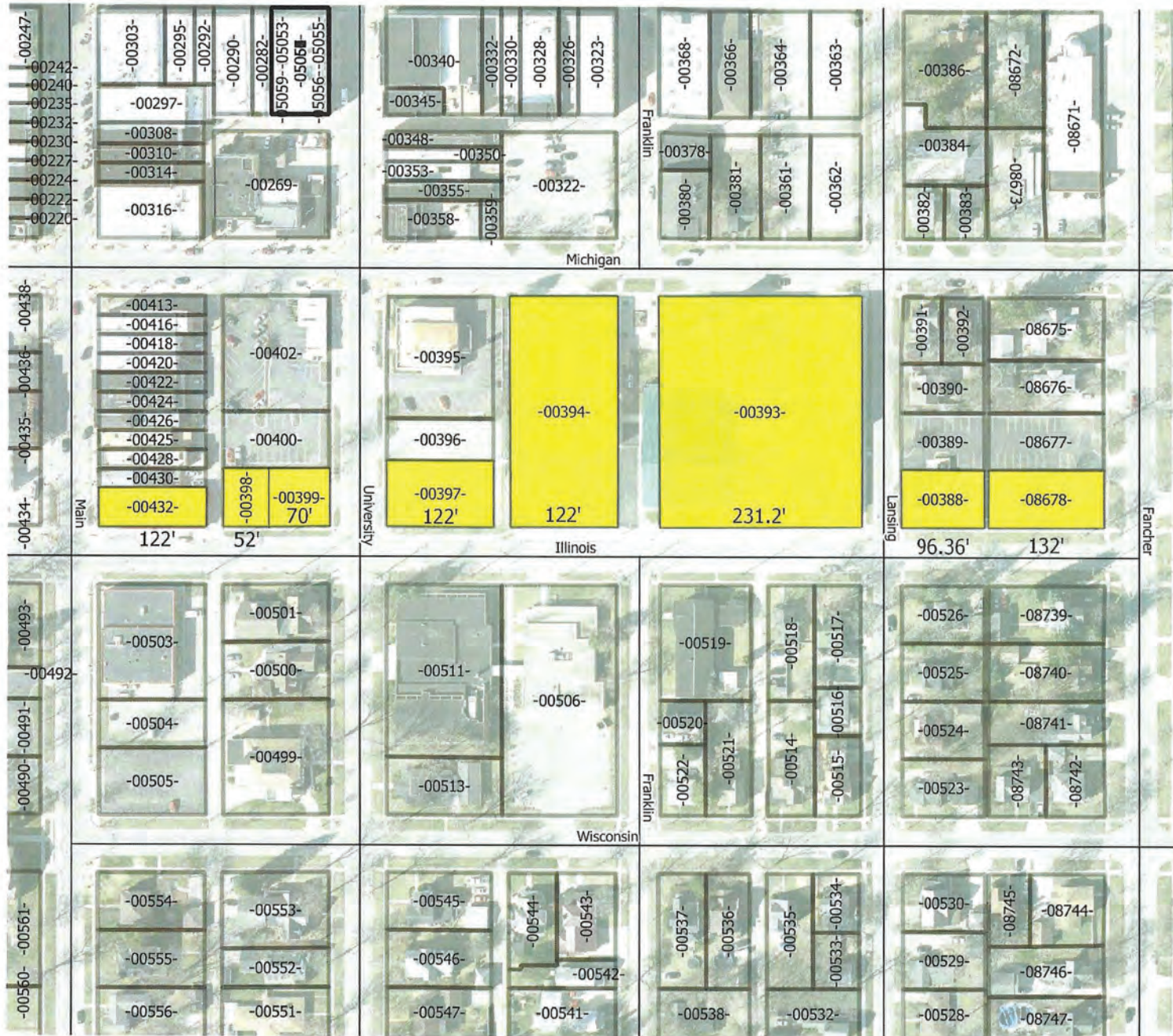
Recommended Motion:

Move to approve resolutions #3 and #4 for Special Assessment District #1-21 as presented.

NJR/ap

2022 Illinois Street Reconstruction Pedestrian Lighting

Partial Excerpt from E-Packet of 9-27-2021



Legend
 Pedestrian Lighting Properties



Total CD-4	\$100,000.00	
Estimated Front Foot Share 40%	\$40,000.00	
Estimated City's Per Front Foot Share Side Lots	(6,838.61)	
Owner Share	<u>\$33,161.39</u>	
Estimated City's Share 60%	\$60,000.00	
Estimated City Share Side Lots	<u>6,838.61</u>	
Total City Share	<u>\$66,838.61</u>	\$100,000.00

Parcel Number	Owner	Legal Description	Property Address	Faces Steet	Front Foot	Frontage Factor	Equivalent Front Feet	Rate Per Front Foot	Total Cost Per Front foot Resident	Total Cost Per Front Foot Mt. Pleasant
17-000-00432-00	Listening Ear Crisis Center	ORIGINAL PLAT S 2/3 LOT 8 BLOCK 24	227 South Main	No	122	0.5	61.00	\$42.21	\$2,575.03	\$2,575.03
17-000-00398-00	Isabella Bank	ORIGINAL PLAT W 52 FT LOT 1 BLOCK 24	E Illinois	Yes	52	1	52.00	\$42.21	\$2,195.11	\$0.00
17-000-00399-00	Isabella Bank	ORIGINAL PLAT E 70 FT LOT 1 BLOCK 24	S University	No	70	0.5	35.00	\$42.21	\$1,477.48	\$1,477.48
17-000-00397-00	Isabella Bank	ORIGINAL PLAT S 9 FT OF LOT 7 BLK. 23 LOT 8 BLK 23	E Illinois	Yes	122	1	122.00	\$42.21	\$5,150.07	\$0.00
17-000-00394-00	Sacred Heart Parish of Mt Pleasant	ORIGINAL PLAT LOTS 1 TO 4 INCLUSIVE BLK 23.	200 South Franklin	Yes	122	1	122.00	\$42.21	\$5,150.07	\$0.00
17-000-00393-00	Sacred Heart Parish of Mt Pleasant	ORIGINAL PLAT BLOCK 22	316 East Michigan	Yes	231.2	1	231.20	\$42.21	\$9,759.80	\$0.00
17-000-00388-00	Sacred Heart Parish of Mt Pleasant	ORIGINAL PLAT LOT 1 BLOCK 21.	E Illinois	Yes	96.36	1	96.36	\$42.21	\$4,067.71	\$0.00
17-000-08678-00	Sacred Heart Parish of Mt Pleasant	KINNEY ADD LOT 4 BLOCK 20	222 South Fancher	No	132	0.5	66.00	\$42.21	\$2,786.10	\$2,786.10
					947.56		785.56	Totals:	\$33,161.37	\$6,838.61
									\$39,999.98	

Front Feet:	947.56
Cost Per Front Foot:	\$42.21
Total Cost	\$40,000.00

Ridley, Nancy

From: city manager
Sent: Monday, August 23, 2021 1:42 PM
To: Ridley, Nancy
Subject: Fw:

From: mikekostrzewa mckostrzewa.com <mikekostrzewa@mckostrzewa.com>
Sent: Monday, August 23, 2021 1:29 PM
To: city manager
Subject: FW:

EXTERNAL Message Warning

This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

From: Kain, Jacob
Sent: Monday, August 23, 2021 12:29 PM
To: mikekostrzewa mckostrzewa.com <mikekostrzewa@mckostrzewa.com>
Subject: RE:

Hi Mike,

Thanks for sharing your thoughts on this. I'm not involved in the special assessment process, however. If you'd like your thoughts shared with the City Commission, I would recommend you send these to the City Manager's office at manager@mt-pleasant.org.

Thanks,
Jacob

From: mikekostrzewa mckostrzewa.com <mikekostrzewa@mckostrzewa.com>
Sent: Monday, August 23, 2021 9:49 AM
To: Kain, Jacob <jkain@mt-pleasant.org>
Subject:

EXTERNAL Message Warning

This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

HI JK/

YESTERDAY AT THE SACRED HEART BIG PICNIC I HEARD ABOUT THE LIGHTING OF ILLINOIS PROJECT THAT IS GOING TO COST SHA 22K AS APPARENTLY THEIR SHARE OF THE BILL/

AFTER UNDERGOING A RECENT VERY EXPENSIVE SAFETY ASESMENT IT SHOULD BE NO SURPRISE TO YOU THAT SHA IS NOT IN FAVOR OF THIS WHAT THEY SEE AS MEANINGLESS NO IMPACT LIGHTING PROPOSAL/THE SAFETY ASSESS MADE NO MENTION OF ANY LIGHTING DEFICIENCY ON ILLIONOIS ACCORDING TO CINDY KALISZEWSKI, CPA CONTROLLER OF SHA

I TOO AGREE WITH THEM/ AS SOMEBODY THAT IS AROUND ILLINOIS STREET AND THE SACRED HEART GYM ALL THE TIME NEVER ONCE HAVE I THOUGHT THAT THE STREET IS EITHER DARK AND NOT LIGHTED ENOUGH OR NOT BEAUTIFUL ENOUGH/

I AM IN FAVOR OF THE BEUATIFICATION OF MT PLEASANT--- BUT I AM NOT IN FAVOR OF THIS PROJECT/ REGARDS M C KOSTRZEWA

To: Mount Pleasant City Commission
Subject: Special Assessment for Illinois St. Lighting Project
From: Jim Wojcik, Chair, Finance Commission, Sacred Heart Parish
Date: August 20, 2021

Please consider this an official objection to the creation of a special assessment district for lighting on Illinois St., from Main St. to Fancher St.

Currently there are already streetlights at the intersections of Main and Illinois, University and Illinois, Franklin and Illinois, Lansing and Illinois, and Fancher and Illinois.

A drive along Illinois St. between Main and Fancher shows no benefit to increased lighting for the area. There are only four residential houses in the stretch. The rest of the drive is comprised of three parking lots, a playground, the Sacred Heart Parish Center (which has outside lighting when in use), the north and non-entry sides of both the Chippewa River District Library and the Frontier Communications Building, and a few office fronts between Main and University.

The parking lots are daily use parking lots and rarely used in the evening. The same is true for the businesses in that short stretch.

Frankly, it seems non-sensical to spend more than \$100,000 to light a stretch of road that already has lighting and would seemingly have little additional benefit to the neighborhood. In addition, the project places undue financial hardship on several non-profits, i.e., Sacred Heart Parish, Sacred Heart Academy, and Listening Ear.

It is our hope the city will reconsider implementing this project and use its resources for other higher priority projects. Thank you for your consideration.

Sacred Heart Parish

302 S. Kinney Ave., Mt. Pleasant, MI 48858

Phone: (989) 772-1385 • Fax: (989) 773-9118

August 23, 2021

City of Mt Pleasant
320 W. Broadway
Mt. Pleasant, MI 48858

RE: Special Assessment 1-21 (Pedestrian Street Lighting)

To Mayor Will Joseph and the City Commission:

Sacred Heart Parish of Mt. Pleasant was notified that a special assessment district is being considered by the City to install pedestrian street lights on Illinois Street. The total cost of the proposed project is estimated to be \$100,000, and Sacred Heart's preliminary cost share is \$21,763.

We are vigorously protesting the street lighting project for several reasons:

No Necessity - Sacred Heart already adequately lights its buildings and premises to maintain a safe environment for our students, employees, parishioners, and volunteers who come and go all hours of the day and evening. In 2019 and 2020 we worked closely with Mt. Pleasant Public Safety to develop a comprehensive safety plan and made a significant investment in upgrading the safety and security of our school facilities. Outdoor lighting was never identified as a safety issue which needed to be addressed.

No Benefit - It is outrageous that the City of Mt Pleasant is forcing Sacred Heart Parish to spend nearly \$22,000 on unnecessary lighting for "beautification" purposes. Sacred Heart is not a commercial enterprise; we are a non-profit 501(c)(3) organization with a limited budget. Furthermore, the spending of \$75,129 by the City of Mt. Pleasant for "beautification" purposes is a wasteful use of taxpayer money, as there is little to no benefit to the community or neighborhood.

No Value - This project is of no value to Sacred Heart, and we don't want the light poles on our property. 1) Light poles will create obstructions to snow removal. Currently we have a large expanse of concrete which our snow removal contractor can easily clear with his equipment. Poles will hamper removal efforts and may necessitate some hand shoveling, which will increase our costs. 2) Light poles may obstruct foot traffic, especially as people exit our gymnasium and parish hall en masse, and create pick-up and drop-off problems at the curb. 3) Light poles may hamper our use of Illinois Street for Lenten fish fry take-out pickup (we offered curbside service this year), caterer deliveries, and the like.


Zoning

The City of Mt. Pleasant Capital Project Special Assessment Policy includes a section on pedestrian lighting, and outlines the cost sharing for residential and commercial property owners. It is our understanding that Sacred Heart's property is zoned as CZ (Civic Zone). We argue that the cost sharing percentage for a commercial zone should not apply to a civic zone.

Sacred Heart Parish requests that you reject this special assessment project and look at other areas of the City which would benefit from improved sidewalk lighting. Thank you for your consideration of our request.

Respectfully,


Cindy Kaliszewski, CPA
Business Manager


Fr. Loren Kalinowski
Pastor

LISTENING EAR CRISIS CENTER

107 E. Illinois - P.O. Box 800
Mt. Pleasant, MI 48804-0800
24-Hour Helpline - (989) 772-2918
Business Calls - (989) 773-6904
www.listeningear.com

"Focusing on What People Can Do 24-Hours a Day"

August 23, 2021
City of Mt. Pleasant
320 W. Broadway
Mt. Pleasant, MI 48858

Executive Director
Amanda Hart

Board of Directors
Dr. Ross Rapaport
Chairperson

Amy Kuechenmeister, M.D.
Heather Tubbs
John Leonard
Kathleen Tarrant
Paul Siers
Robert Backus, J.D.
Ruth Freebury
Teagen Lefere

RE: Special Assessment 1-21 (Pedestrian Street Lighting)

To the City Commission:

Crisis Center Inc. d.b.a. Listening Ear Crisis Center received notice that a special assessment (pedestrian street lighting) is being considered by the City of Mt. Pleasant to install pedestrian street lights on Illinois Street between Main and Fancher Streets in the city. Listening Ear was notified as our property is within the special assessment district. The proposed total cost of the project is estimated be \$100,000 with \$75,128.97 being paid by the city-at-large and the remaining \$24,874.03 being shared based on their front foot or side lot share. The preliminary estimate of the assessment for Listening Ear is \$2,575.03. This cost is an estimated engineering estimate and the actual cost will be determined by competitive bid.

Listening Ear is protesting the street light project based on the following:

1. Listening Ear is a 501(c)(3) private non-profit that relies heavily on governmental funding and donations for operations which have clear guidelines on how funding can be used and limited resources to pay for community projects that are not specific to the agency. With limited financial resources to pay for this project, this will cause Listening Ear to have to identify resources to pay for the project as this would not meet the funding guidelines from any of our current funding or endowments as this is not agency/program specific. During the pandemic, Listening Ear is already facing increased financial challenges to pay for higher staff wages to compete with other industries with little increase in funding, substantial overtime in our group homes, increased insurance rates, and Personal Protective Equipment for roughly 300 staff and consumers on a daily basis. The special assessment is not only a financial hardship for the agency but also causes additional hardship to try and locate funding to pay for the project that is not agency specific nor was requested by the agency.
2. The additional pedestrian street lights create another barrier for staff and the community we serve who are trying to park in front of the agency to access services. Many of the folks that we serve have disabilities and need additional equipment and support getting into and out of vehicles so any additional barriers on the sidewalk make access more challenging. Currently the agency has three small trees planted by the city along with two



parking signs in front of the building that take up space on the sidewalk. Additionally, a street light creates an additional barrier when cleaning up the leaves from the trees and removing snow in the winter.

3. The additional lights are not needed in front of Listening Ear as we purchased a new awning a few years ago with lights underneath which already provides additional lighting and security for the agency and community. The additional lighting begins in front of the agency on Main Street and wraps around the entire building on 107 Illinois Street down to the alley. The current lights meet the needs of the agency so additional lighting is not necessary.
4. Additional street lighting downtown may also impact Listening Ear tenants that live downtown and are already concerned with the amount of lights outside while they are trying to sleep which can negatively impact our occupancy rate and agency revenue to support our building operation.

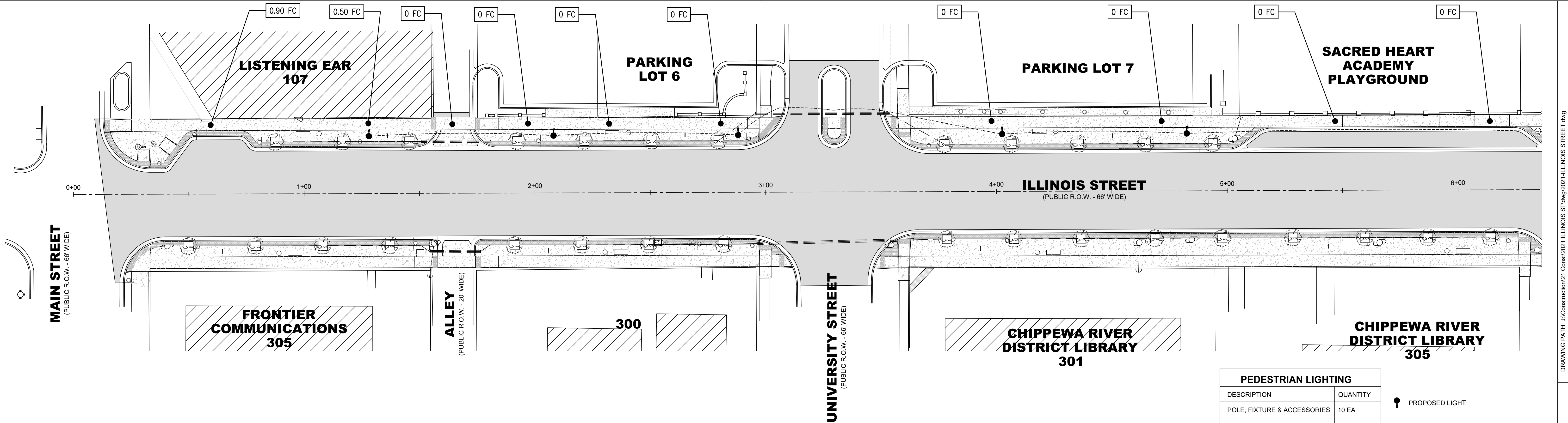
Listening Ear requests that you reject the special assessment 1-21 (pedestrian street lighting) project and explore other areas in the city that could benefit from pedestrian street lighting.

Sincerely,

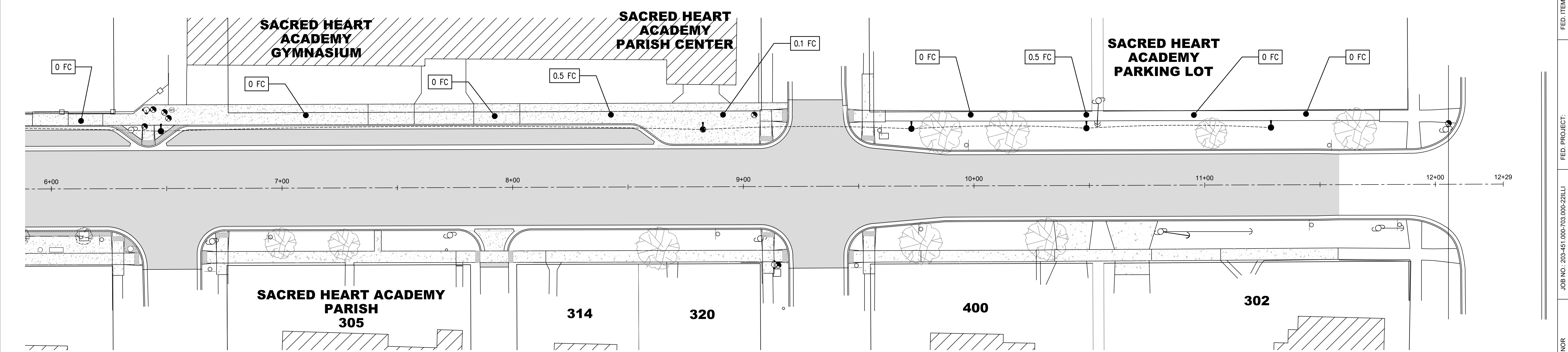


Amada Hart, MSW
Executive Director
Listening Ear Crisis Center

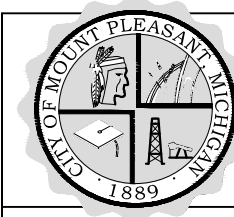




PEDESTRIAN LIGHTING PLAN
SCALE: 1" = 20'



EXISTING NIGHTTIME LIGHT LEVELS
SCALE: 1" = 20'



CITY OF MOUNT PLEASANT
DIVISION OF PUBLIC WORKS
320 W. BROADWAY ST.
MT. PLEASANT, MICHIGAN 48858
(989)-779-5401
WWW.MT-PLEASANT.ORG

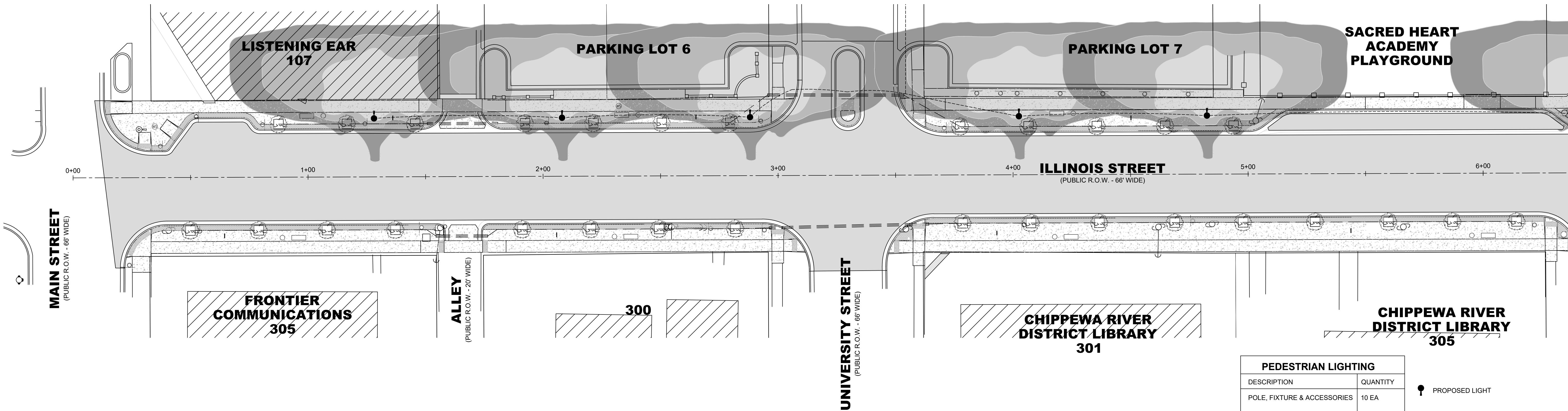
**EXISTING LIGHT LEVELS
2022 ILLINOIS STREET
RECONSTRUCTION**

DESIGN BY ST	CONSTRUCTED
DRAWN BY WRE	DATE OF PLAN APRIL, 2021
CHECKED BY RL	SCALE NOT TO SCALE
APPROVED BY JM	SHEET 11 OF 15 SHEETS

REVISIONS _____ DATE/INITIALS _____

CONTROL SECT.	JOB NO.	FED. PROJECT	FED. ITEM NO.
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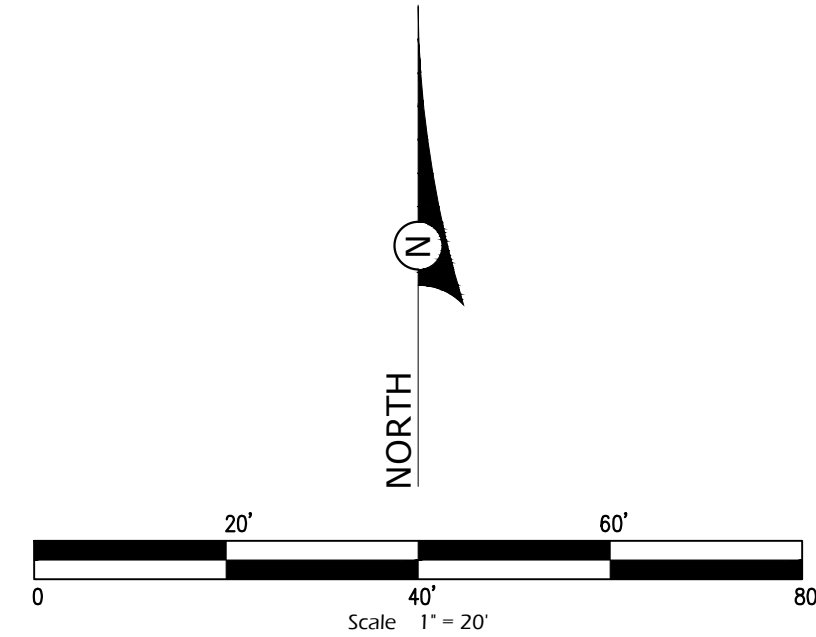
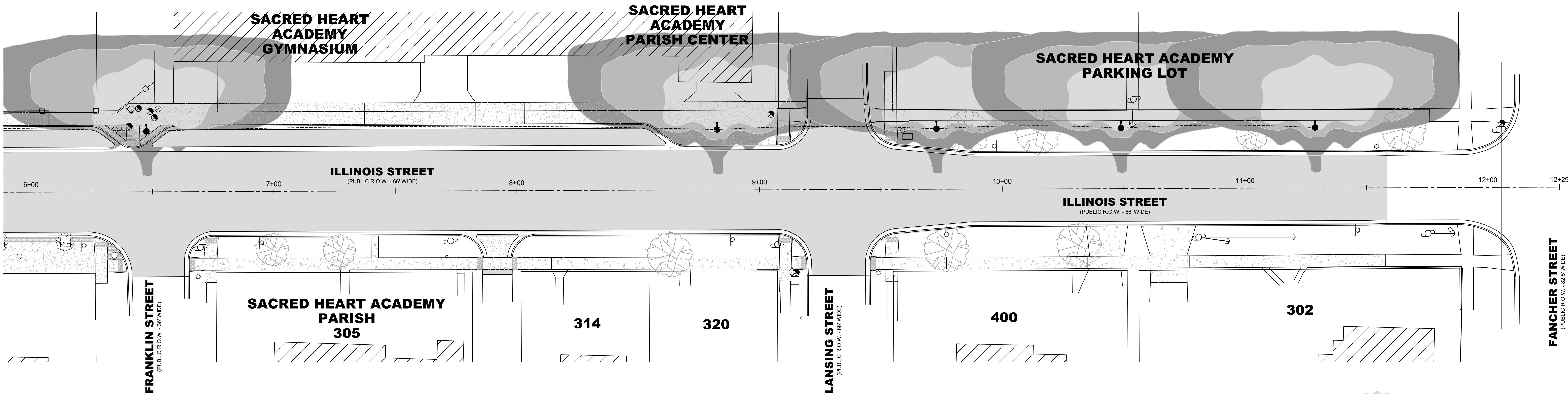
PLOT DATE: _____



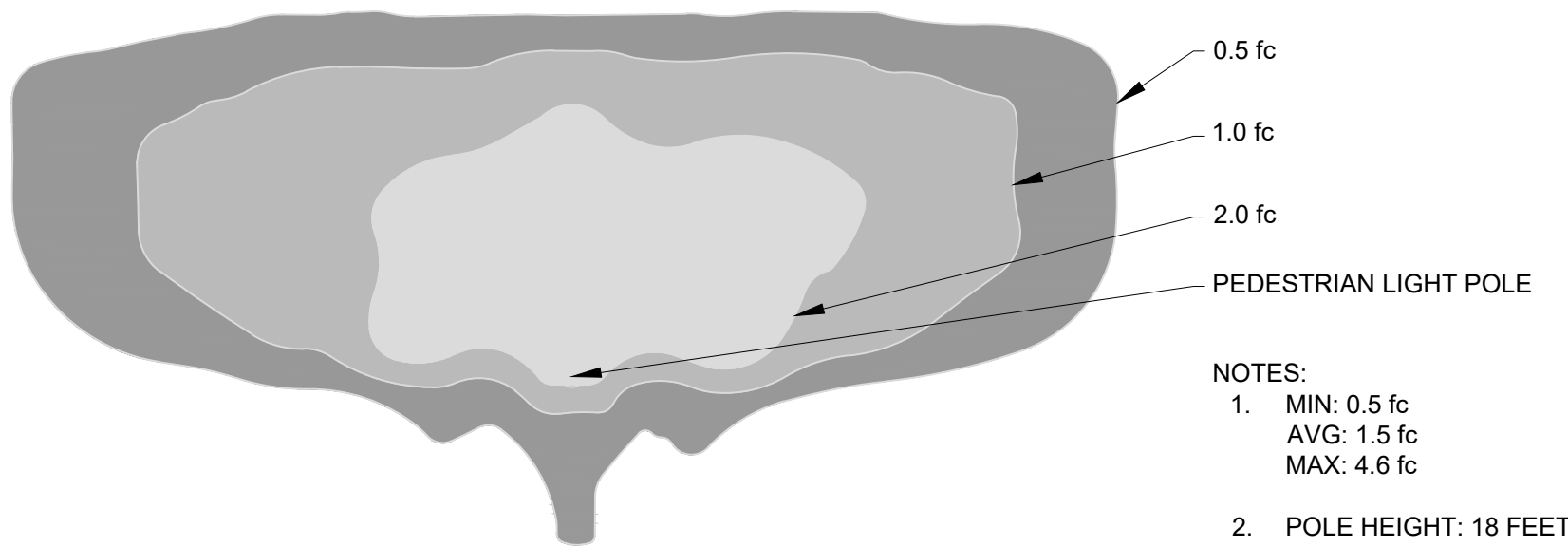
PEDESTRIAN LIGHTING PLAN
SCALE: 1" = 20'

PEDESTRIAN LIGHTING	
DESCRIPTION	QUANTITY
POLE, FIXTURE & ACCESSORIES	10 EA
HAND HOLE	10 EA
1 INCH CONDUIT	1100 FT
LIGHT WIRING	1100 FT

PROPOSED LIGHT

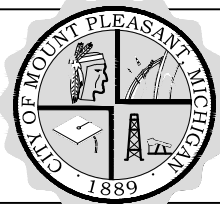


PEDESTRIAN LIGHTING PLAN
SCALE: 1" = 20'



PHOTOMETRIC DETAIL
SCALE: 1" = 20'

- NOTES:
- MIN: 0.5 fc
AVG: 1.5 fc
MAX: 4.6 fc
 - POLE HEIGHT: 18 FEET



CITY OF MOUNT PLEASANT
DIVISION OF PUBLIC WORKS
320 W. BROADWAY ST.
MT. PLEASANT, MICHIGAN 48858
(989)-779-5401
WWW.MT-PLEASANT.ORG

PEDESTRIAN LIGHT PHOTOMETRIC PLAN
2022 ILLINOIS STREET
RECONSTRUCTION

DESIGN BY ST	CONSTRUCTED
DRAWN BY WRE	DATE OF PLAN SEPTEMBER, 2021
CHECKED BY RL	SCALE NOT TO SCALE
APPROVED BY JM	SHEET 1 OF 1 SHEETS

REVISIONS _____ DATE/INITIALS _____

CONTROL SECT. _____ JOB NO. _____ FED. PROJECT _____ FED. ITEM NO. _____

PLOT DATE: _____

Memorandum



TO: Nancy Ridley, City Manager

FROM: Mary Ann Kornexl, Finance Director

DATE: October 5, 2021

SUBJECT: S/A 1-21 Illinois Street Pedestrian Lighting

Attached please find a revised Special Assessment Roll for 1-21 Illinois Street Pedestrian Lighting. Parcel 17-000-00397-00 was erroneously listed as owned by Isabella Bank. This parcel is parking lot #7 owned by the City. The roll has been revised to indicate the assessment will be paid, like the side lot assessments, by the City of Mt Pleasant.

Please include this revised Special Assessment Roll for the City Commission consideration with Resolution #5 for this roll.

My apologies for the confusion my error causes in the consideration of this roll.

Total CD-4	\$100,000.00	
Estimated Front Foot Share 40%	\$40,000.00	
Estimated City's Per Front Foot Share Side Lots	(6,838.61)	
Estimated Cost City Owned Lot	(5,150.07)	
Owner Share	<u>\$28,011.32</u>	
Estimated City's Share 60%	\$60,000.00	
Estimated City Share Side Lots	6,838.61	
Estimated Cost City Owned Lot	5,150.07	
Total City Share	<u>\$71,988.68</u>	\$100,000.00

Parcel Number	Owner	Legal Description	Property Address	Faces Steet	Front Foot	Frontage Factor	Equivalent Front Feet	Rate Per Front Foot	Total Cost Per Front Foot Owner	Total Cost Per Front Foot City
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17-000-00399-00	Isabella Bank	ORIGINAL PLAT E 70 FT LOT 1 BLOCK 24	S University	No	70	0.5	35.00	\$42.21	\$1,477.48	\$1,477.48
17-000-00397-00	City of Mt Pleasant	ORIGINAL PLAT S 9 FT OF LOT 7 BLK. 23 LOT 8 BLK 23	E Illinois	Yes	122	1	122.00	\$42.21	\$0.00	\$5,150.07
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17-000-08678-00	Sacred Heart Parish of Mt Pleasant	KINNEY ADD LOT 4 BLOCK 20	222 South Fancher	No	132	0.5	66.00	\$42.21	\$2,786.10	\$2,786.10
					947.56		785.56	Totals:	\$28,011.30	\$11,988.68
									\$39,999.98	

Front Feet: 947.56
Cost Per Front Foot: \$42.21
Total Cost \$40,000.00

SPECIAL ASSESSMENT DISTRICT 1-21
RESOLUTION NO. 5


WHEREAS, the City Commission held a public hearing on October 11, 2021 after due and legal notice and reviewed the special assessment roll to defray Special Assessment District No. 1-21, share of the cost of certain public expenditures, described as installing pedestrian street lights on Illinois St. between Main St. and Fancher St. in the City Special Assessment District No. 1-21; and,

WHEREAS, after hearing all persons interested therein and after carefully reviewing the special assessment roll, the Commission deems said special assessment roll to be fair, just and equitable and that each of the assessments contained thereon are in accordance with the benefits to be derived by each parcel of land assessed;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said special assessment roll as prepared by the City Assessor, in the amount of \$100,000.00 with \$28,011.32 being paid by the properties specifically benefited and with \$71,988.68 paid by the city-at-large is hereby confirmed.
2. Said special assessment roll is payable in eight (8) annual installments which shall be due and payable beginning on July 1, 2023.
3. Interest shall be charged on the unpaid balance of said special assessment roll at the rate of three percent (3%), commencing three (3) months after notification that the project has been completed. There will be no interest if paid within three (3) months of the written notification from the City Treasurer.
4. The City Clerk is directed to attach the warrant to a certified copy of this resolution within ten (10) days after its adoption requesting the City Assessor to spread and the City Treasurer to collect the sums and amounts as directed by the Commission.
5. The City Clerk is directed to endorse the date of confirmation on the roll.
6. All resolutions and parts of resolutions conflicting with the provisions of this resolution are rescinded.

COMMISSION LETTER #196-21
MEETING DATE: OCTOBER 11, 2021

TO: MAYOR AND CITY COMMISSION OCTOBER 6, 2021
FROM: NANCY RIDLEY, CITY MANAGER 
SUBJECT: BIDS AND QUOTATIONS

a. 800 MHZ Radios

Attached is a communication from Fire Chief Rick Beltinck recommending the purchase of the first phase of Fire Department 800 MHz radios.

As Chief Beltinck mentions, our Fire Department has been using a patch system between our current radios and the 800 MHz radio frequencies used by Central Dispatch. Due to a transition to new equipment at Central Dispatch, the patch is becoming more unreliable and will eventually no longer be supported by Central Dispatch.

We are therefore recommending that we accelerate the transition to 800 MHz radios and start with the first phase, which is the purchase of 12 portable radios. Bids were sent and the low bidder was ProComm at \$100,696. We recommend the City Commission approve the bid of ProComm and the appropriate budget amendment. This budget amendment will require a transfer of \$54,290 from the Capital Improvement Fund and the allocation of the Tribal 2% funds.

Recommended Motion:

Move to approve the bid from ProComm for \$100,696 for the purchase of 12 portable 800 Mhz radios and the appropriate budget amendment.

NJR/ap



City of Mount Pleasant, Michigan
DEPARTMENT OF PUBLIC SAFETY



DATE: September 30, 2021

TO: Nancy Ridley, City Manager

FROM: Rick Beltinck, Fire Chief
Paul Lauria, Director of Public Safety

SUBJECT: 800 MHz Radios

The Mt. Pleasant Fire Department seeks funding to replace our current VHF/ Moto-Trbo radios with 700/800 MHz radios that would tie us into Michigan's Public Safety Communication System (MPSCS). The current Fire Services County-Wide Radio System consists of four separate radio towers, operating on analog VHF. The current system utilizes hardware that provides a "patch" between digital VHF and 800 MHz frequencies so that fire departments can hear vital information but also be able to communicate with agencies utilizing the MPSCS. Currently this patching equipment is unreliable and is no longer going to be supported by Isabella County Central Dispatch. Several fire departments in Isabella County have already transitioned to 800 MHz radios and are utilizing the MPSCS to maintain communications with Central Dispatch. The remaining fire departments in the county are in the process of transitioning to 800 MHz and the MPSCS. On a temporary basis we are using radios that are borrowed from Central Dispatch.

It is important to understand that transitioning to the MPSCS and 800 MHz has its own set of challenges. Law enforcement agencies have experienced dead zones inside of buildings throughout the City and Union Township. This is most prevalent on the campus of Central Michigan University. Discussions and solutions on how best to address this issue are currently taking place.

To meet the needs of the department, twenty-eight (28) portable radios, fourteen (14) mobile radios, thirty (30) pagers and one (1) base station will need to be purchased. We are requesting to make these purchases in 2 separate phases. Phase 1 is for twelve (12) portables for use by our full-time personnel at the cost of \$100,696.07. Phase 2 would be for the remaining sixteen (16) portables for our paid on call fire fighters, fourteen (14) mobiles for fire apparatus and other vehicles, thirty (30) pagers and one (1) base station at the cost of \$222,598. Total project cost is approximately \$323,295.


The following bids were received to complete Phase 1:

Vendor	Bid Amount
ProComm Inc	\$100,696.07
TeleRad	\$107,233.50

I am recommending and requesting that the City Commission authorize the purchase of twelve (12) 800 MHz portable radios from the low bidder, Procomm Inc. in the amount of \$100,696.07. I'm requesting that \$46,412 be utilized from Tribal Two-Percent allocation and the remaining \$54,284 be allocated by a budget adjustment of the 2021 Fire Department Operating Budget.

COMMISSION LETTER #197-21
MEETING DATE: OCTOBER 11, 2021

TO: MAYOR AND CITY COMMISSION OCTOBER 6, 2021

FROM: NANCY RIDLEY, CITY MANAGER 

SUBJECT: RECEIVE AMENDED INDUSTRIAL FACILITIES TAX ABATEMENT
APPLICATION FROM MAC LTT AND SET PUBLIC HEARING FOR OCTOBER
25, 2021 ON THE SAME

Attached is a memo from Community Services and Economic Development Director Bill Mrdeza recommending that an additional public hearing be set on the transfer of the DAYCO Industrial Facilities Tax (IFT) abatement to MAC LTT.

As outlined in Mr. Mrdeza's memo, the number of jobs retained and expected to be created differs between the IFT application that was submitted to the City and the information that was submitted to the Michigan Economic Development Corporation (MEDC). The original IFT application indicated 85 retained jobs and 75 new jobs within 2 years. The amended application indicated 37 retained jobs and 60 new jobs within 2 years. Mr. Mrdeza's memo provides information that the company anticipates creating 100 jobs in three years. In order to bring those actual and projected job numbers in sync with the state agreement, an amended IFT application has been submitted. It is required that a new public hearing be set on the amended application, which we are recommending be set for October 25, 2021.

After that public hearing, the City Commission will be asked to consider an amended transfer resolution and the agreement between the City and MAC LTT.

Recommended Motion:

Move to set a public hearing for October 25, 2021 on the amended IFT application for the transfer from DAYCO to MAC LTT for the remaining three years of the Industrial Facilities Tax abatement.

NJR/ap

Memorandum

Mt. Pleasant
[meet here]

TO: Nancy Ridley, City Manager

FROM: William R. Mrdeza
Community Services & Economic Development Director *W.R.M.*

DATE: October 4, 2021

SUBJECT: Set a Public Hearing on Transferring DAYCO's Industrial Facilities Tax Abatement Certificate

Background

Earlier this year the City was notified that DAYCO, an automotive supplier located at 1799 Gover Parkway in the City's Industrial Park South, was relocating their North American operations to Mexico and would be closing operations at their Mt. Pleasant facility in November, 2021 (now projected to be early 2022). In 2014, DAYCO was granted an Industrial Facilities Tax Abatement (IFT) based on an investment of \$1,765,000 for the expansion of 40,000 square feet of manufacturing space and the retention of 114 jobs. Per the agreement, this IFT will expire at the beginning of 2025.

Since the time of DAYCO's announcement, the Middle Michigan Development Corporation (MMDC) and City staff have been working on finding another tenant to fill the DAYCO building once it became vacant. As a result of negotiations with an interested company and the Michigan Economic Development Corporation (MEDC), MAC Liquid Truck Trailer (MAC LTT) has been identified as the new tenant for the facility once it is vacated by DAYCO. Since this was a competitive attraction process, the State committed approximately \$350,000 in grant funding toward retaining the company in Michigan, contingent upon additional participation by the local community. The State will accept (and staff supports) the transfer of the remaining three years of tax abatements previously approved for DAYCO by the State Tax Commission, to MAC LTT once it becomes the tenant of the facility.

In order for the IFT transfer to occur, a public hearing on the transfer application is required. The City Commission held a public hearing for this purpose at their September 13th regular meeting and subsequently approved a resolution recommending the State Tax Commission transfer the DAYCO IFT to MAC LTT. During the process of preparing an IFT Agreement of Understanding between the City and MAC LTT, staff became aware of a separate written commitment between the MEDC and MAC LTT reflecting job retention and new job creation numbers which differed from those reported on their original IFT application. This separate written commitment with the state was not forwarded to us until after the Commission action on September 13th. The number of retained and new jobs created (over two years) that MAC LTT subsequently provided to the state are lower than what they included in their original application to the City. They have, however, committed to the state that they will create at least 100 new jobs over the next *three* years. In order for there to be consistent performance

Memorandum



expectations upon which company performance will be measured, the company prefers to submit a revised IFT application for Commission consideration that reflects the amended metrics. The company is committed to providing job metrics that are realistic and attainable since incentive funding from both the State and the City are tied to meeting these projections. Since the amended application includes an adjustment to the originally projected job performance numbers, a new public hearing on the amended application and subsequent action on a new resolution by the City Commission to the State Tax Commission is required. Once the public hearing is held, the City Commission will be asked to act on both a revised resolution recommending the State Tax Commission transfer the remainder of the DAYCO IFT certificate to MAC LTT and on an IFT Agreement of Understanding that must accompany the application.

Requested Action

It is requested the City Commission set a public hearing for October 25, 2021 to consider an amended application to transfer the existing Industrial Facilities Tax Abatement certificate from DAYCO to MAC LTT for the remaining three years of the term of the certificate. A copy of the amended IFT transfer application is attached to this memo for reference.

Application for Industrial Facilities Tax Exemption Certificate

Issued under authority of Public Act 198 of 1974, as amended. Filing is mandatory.

INSTRUCTIONS: File the completed application and the required attachments with the clerk of the local government unit. If you have any questions regarding the completion of this form, call 517-335-7460.

To be completed by Clerk of Local Government Unit	
Signature of Clerk <i>H. Bouck</i>	Date Received by Local Unit <i>10/04/21</i>
STC Use Only	
Date Received by STC	

APPLICANT INFORMATION

All boxes must be completed.

1a. Company Name (Applicant must be the occupant/operator of the facility) MAC LTT Stainless Division Inc.		1b. Standard Industrial Classification (SIC) Code - Sec. 2(10) (4 or 6 Digit Code) 3715	
1c. Facility Address (City, State, ZIP Code) (real and/or personal property location) 1799 Gover Parkway; Mt. Pleasant, MI 48858		1d. City/Township/Village (Indicate which) City of Mt. Pleasant	1e. County Isabella
2. Type of Approval Requested <input type="checkbox"/> New (Sec. 2(5)) <input type="checkbox"/> Speculative Building (Sec. 3(8)) <input type="checkbox"/> Research and Development (Sec. 2(10))		<input checked="" type="checkbox"/> Transfer <input type="checkbox"/> Rehabilitation (Sec. 3(6)) <input type="checkbox"/> Increase/Amendment	3a. School District where facility is located Mt. Pleasant 3b. School Code 37010
4. Amount of years requested for exemption (1-12 Years) 10			
5. Per section 5, the application shall contain or be accompanied by a general description of the facility and a general description of the proposed use of the facility, the general nature and extent of the restoration, replacement, or construction to be undertaken, a descriptive list of the equipment that will be part of the facility. Attach additional page(s) if more room is needed. Letter attached			
6a. Cost of land and building improvements (excluding cost of land) * Attach list of improvements and associated costs. * Also attach a copy of building permit if project has already begun.		1,765,000.00 Real Property Costs	
6b. Cost of machinery, equipment, furniture and fixtures * Attach itemized listing with month, day and year of beginning of installation, plus total		3,677,411.00 Personal Property Costs	
6c. Total Project Costs * Round Costs to Nearest Dollar		5,442,411.00 Total of Real & Personal Costs	
7. Indicate the time schedule for start and finish of construction and equipment installation. Projects must be completed within a two year period of the effective date of the certificate unless otherwise approved by the STC.			
Begin Date (M/D/Y)		End Date (M/D/Y)	
Real Property Improvements	06/01/2014	12/30/2014	<input type="checkbox"/> Owned <input checked="" type="checkbox"/> Leased
Personal Property Improvements	12/01/2013	12/30/2014	<input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased
8. Are State Education Taxes reduced or abated by the Michigan Economic Development Corporation (MEDC)? If yes, applicant must attach a signed MEDC Letter of Commitment to receive this exemption. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
9. No. of existing jobs at this facility that will be retained as a result of this project. 37		10. No. of new jobs at this facility expected to create within 2 years of completion. 60	
11. Rehabilitation applications only: Complete a, b and c of this section. You must attach the assessor's statement of SEV for the entire plant rehabilitation district and obsolescence statement for property. The Taxable Value (TV) data below must be as of December 31 of the year prior to the rehabilitation.			
a. TV of Real Property (excluding land)			
b. TV of Personal Property (excluding inventory)			
c. Total TV			
12a. Check the type of District the facility is located in: <input checked="" type="checkbox"/> Industrial Development District <input type="checkbox"/> Plant Rehabilitation District			
12b. Date district was established by local government unit (contact local unit)		12c. Is this application for a speculative building (Sec. 3(8))? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

APPLICANT CERTIFICATION - complete all boxes.

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all are truly descriptive of the industrial property for which this application is being submitted.

It is further certified that the undersigned is familiar with the provisions of P.A. 198 of 1974, as amended, being Sections 207.551 to 207.572, inclusive, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Industrial Facilities Exemption Certificate by the State Tax Commission.

13a. Preparer Name James McBryde	13b. Telephone Number (989) 772-2858	13c. Fax Number (989) 773-2115	13d. E-mail Address jmcbryde@mmdc.org
14a. Name of Contact Person James McBryde	14b. Telephone Number (989) 772-2858	14c. Fax Number (989) 773-2115	14d. E-mail Address jmcbryde@mmdc.org
▶ 15a. Name of Company Officer (No Authorized Agents) Mark S. Upton			
15b. Signature of Company Officer (No Authorized Agents) <i>Mark S. Upton</i>		15c. Fax Number	15d. Date 10/4/2021
▶ 15e. Mailing Address (Street, City, State, ZIP Code) 1400 Fairchild Ave., Kent, OH 44240		15f. Telephone Number 989-357-1777	15g. E-mail Address mupton@mac1tt.com

LOCAL GOVERNMENT ACTION & CERTIFICATION - complete all boxes.

This section must be completed by the clerk of the local governing unit before submitting application to the State Tax Commission. Check items on file at the Local Unit and those included with the submittal.

▶ 16. Action taken by local government unit <input type="checkbox"/> Abatement Approved for _____ Yrs Real (1-12), _____ Yrs Pers (1-12) After Completion <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Denied (Include Resolution Denying)		16b. The State Tax Commission Requires the following documents be filed for an administratively complete application: Check or Indicate N/A if Not Applicable <input type="checkbox"/> 1. Original Application plus attachments, and one complete copy <input type="checkbox"/> 2. Resolution establishing district <input type="checkbox"/> 3. Resolution approving/denying application. <input type="checkbox"/> 4. Letter of Agreement (Signed by local unit and applicant) <input type="checkbox"/> 5. Affidavit of Fees (Signed by local unit and applicant) <input type="checkbox"/> 6. Building Permit for real improvements if project has already begun <input type="checkbox"/> 7. Equipment List with dates of beginning of installation <input type="checkbox"/> 8. Form 3222 (if applicable) <input type="checkbox"/> 9. Speculative building resolution and affidavits (if applicable)
16a. Documents Required to be on file with the Local Unit Check or Indicate N/A if Not Applicable <input type="checkbox"/> 1. Notice to the public prior to hearing establishing a district. <input type="checkbox"/> 2. Notice to taxing authorities of opportunity for a hearing. <input type="checkbox"/> 3. List of taxing authorities notified for district and application action. <input type="checkbox"/> 4. Lease Agreement showing applicants tax liability.		
16c. School Code		
17. Name of Local Government Body		▶ 18. Date of Resolution Approving/Denying this Application

Attached hereto is an original application and all documents listed in 16b. I also certify that all documents listed in 16a are on file at the local unit for inspection at any time, and that any leases show sufficient tax liability.

19a. Signature of Clerk	19b. Name of Clerk	19c. E-mail Address
19d. Clerk's Mailing Address (Street, City, State, ZIP Code)		
19e. Telephone Number	19f. Fax Number	

State Tax Commission Rule Number 57: Complete applications approved by the local unit and received by the State Tax Commission by October 31 each year will be acted upon by December 31. Applications received after October 31 may be acted upon in the following year.

For faster service, email the completed application and additional required documentation to PTE@michigan.gov.


An additional submission option is to mail the completed application and required documents to:

Michigan Department of Treasury
 State Tax Commission
 PO Box 30471
 Lansing, MI 48909

STC USE ONLY				
▶ LUCI Code	▶ Begin Date Real	▶ Begin Date Personal	▶ End Date Real	▶ End Date Personal

COMMISSION LETTER #198-21
MEETING DATE: OCTOBER 11, 2021

TO: MAYOR AND CITY COMMISSION OCTOBER 6, 2021

FROM: NANCY RIDLEY, CITY MANAGER 

SUBJECT: CONSIDER APPROVAL OF STARTUP FUNDS FOR THE MID-MICHIGAN
AQUATIC RECREATIONAL AUTHORITY AND BUDGET AMENDMENT FOR
THE SAME

The newly formed Mid-Michigan Aquatic Recreational Authority Board has been meeting since June. I have attended a couple of their meetings and have also had conversations with various members of the Recreation Authority and have been impressed with the commitment and quality of the members that were appointed by the three participating entities.

The attached memo and proposed budget from the chairperson of the Mid-Michigan Aquatic Recreational Authority is requesting the three creating entities provide start-up funds. I believe the request for the start-up funds is reasonable and focuses on the type of activities that will be needed to make the purpose of the authority more likely to be successful.

The request from the City would be for \$10,000. The Mt. Pleasant Public School Board approved the request at their October 4 meeting and the Union Township Board of Trustees is scheduled to consider the request on October 13.

I recommend the City Commission authorize the allocation of \$10,000 to the Mid-Michigan Aquatic Recreational Authority contingent upon approval by the other participating entities. In addition, a budget reallocation from the Unassigned Fund Balance will be needed to fund this allocation.

Recommended Motion:

Move to approve an allocation of \$10,000 to the Mid-Michigan Aquatic Recreational Authority for start-up funds contingent on similar approval from the other two partners and the appropriate budget amendment as presented.

NJR/ap

September 27, 2021

Dear City of Mt. Pleasant Commission,

The Mid Michigan Aquatic Recreational Authority (MMARA) is at a critical juncture to build and operate an aquatic center. Forming the recreation authority was a significant step in making an aquatic center a reality in our community. Additionally, it is clear from our initial meetings and working groups the right representatives have been appointed to move this effort forward. To help the MMARA position itself to be a self-sustaining entity, some start-up money is needed, and we are asking each sponsoring agency to contribute \$10,000.

These funds will support the completion of organizational start-up requirements and provide for the consultant expertise needed to advance this initiative. Additionally, the funding will position the authority for fundraising efforts which will be necessary to fully realize the purpose of the authority. The attached budget breaks down in more detail the start-up funding needs. Our intent is that this request will provide the foundation from which future funding will come from both private & public donors and public tax revenue.

Without this support, we believe accomplishing the purpose outline in the Articles of Incorporation adopted by each support organization will be difficult to achieve. We realize this is not an insignificant dollar amount request, but we hope you will see that this is a small investment in what will be a significant asset to our community in the long run.

Again, we are asking the City Commission to approve ten thousand dollars (\$10,000) for use by the Mid-Michigan Aquatic Recreational Authority to continue developing a sustainable community aquatic center. With this investment, the MMARA board will provide a detailed expenditure and progress report to the City Commission on or before March 2022.

In Partnership,

John Zang, Chairman
Mid-Michigan Aquatic Recreational Authority

Copy:

Nancy Ridley, Mt. Pleasant City Manager
Mark Stuhldreher, Union Township Manager
Jennifer Verleger, Mt. Pleasant Public Schools, Superintendent

Mid-Michigan Aquatic Recreational Authority


PROPOSED START-UP BUDGET FOR MID-MICHIGAN AQUATIC RECREATIONAL AUTHORITY

Date of Issuance/Revision: September 27, 2021

DESCRIPTION:	DETAILED DESCRIPTION:	JUSTIFICATION:	BUDGET ALLOWANCE:
INSURANCE	Public Officials/Wrongful Acts Liability Insurance Bonding for Board Secretary & Treasurer	The Articles of Incorporation for our Recreational Authority states the required insurance minimum coverage and limits of liability that we are required to carry at all times. At this time, without owning any real property or automobiles, the required Insurance is Public Officials/Wrongful Acts Liability Insurance with a \$5,000,000 limit of liability per occurrence. (In the future, General Liability and Automobile Liability Insurance coverage will also be required) At this time, it is also necessary to purchase Bonding coverage for the Board Secretary and Treasurer, as these individuals will be the signers on the bank account for receipt/deposit of all donations, and writing checks for any expenses. This is an allowance for the first 12 months of policy premiums for these policies.	\$ 1,000.00
FEASIBILITY STUDY UPDATE	Professional Consultant Scope of Work to Update and Re-Issue Feasibility Study	The initial Feasibility Study completed by Isaac Sports Group back in 2018, that was funded by the Swim Friends of Mid-Michigan, prior to the approval and creation of the Mid-Michigan Aquatic Recreational Authority, needs to be updated for the following reasons: 1. Update the program model, design model, operational and facility construction budgets. Considering cost escalation, best practices changes, Covid impact, etc. since 2018 2. Development of timeline and action plan for the continued advancement and management of the next stages of development. 3. Identify and assist in procuring additional professional services and providers. Including support with the development of RFP or RFQs. 4. Support public efforts with education and advocacy both in person and virtually. 5. Support with the exploration and evaluation of management options in support of achieving the most effective management model. 6. Budget value includes \$16,000 for Feasibility Study Scope of Work cost proposal, along with \$500 allowance for incidentals, reimbursables and travel expenses.	\$ 16,500.00
LEGAL	Professional Legal Consulting	We have been connected to an attorney in the Grand Rapids area that is very familiar with representing and assisting Recreational Authorities (referral from Holland Recreation Authority). This attorney has outlined the necessary items needing to be filed in order to apply for Federal Tax ID# and EIN. Without an EIN issued for our Authority, we are in a holding pattern and unable to open a bank account, accept donations, and also unable to complete required insurance applications. We need the assistance of this experienced attorney to get us through this process and get us our Federal EIN, so we can move forward with those other items. Additionally we anticipate needing Professional Legal Consulting for legal support in the development and review of Memo of Understanding for things such as site identification and property use agreements, etc.	\$ 3,000.00
WEBSITE DESIGN	Website Design / Development / Hosting - including graphic design, logo design, and content writing.	In order to kick off our efforts and begin sharing who we are and what we are doing, we need to have an online platform/place/document that we can share that both has information on our efforts and initiative, and is also able to accept donations. This allowance is for the design, development and hosting of a very basic website that we can begin to share with the community, and those that want to know more about who we are and what we are doing, and donate to our campaign.	\$ 3,000.00
MARKETING MATERIALS	Design and Printing of any necessary Marketing and Fundraising Materials	This allowance is for the design and printing of any necessary marketing/advertising and fundraising materials, such as: a one-page brochure, signs to hang in/at businesses and community events that can draw interest and direct interested community members to our website for more information.	\$ 750.00
ACCOUNTING	Accounting / Bookkeeping Software and Services for Record of all Financial Transactions and Financial Reporting	This allowance is for a 12-month subscription for a basic/essentials accounting and bookkeeping software and services for the Authority. Once funding is received and financial transactions begin, we will need to have accounting/bookkeeping software and services with the ability to run financial reports, and be able to be easily audited as required.	\$ 1,000.00
CONTINGENCY	Contingency Allowance for Unknowns and Overages	This Contingency Allowance will provide a cushion and source of funding for any unknown items, and overages on any of the above estimated allowances.	\$ 4,750.00
TOTAL START-UP BUDGET:			\$ 30,000.00

COMMISSION LETTER #199-21
MEETING DATE: OCTOBER 11, 2021

TO: MAYOR AND CITY COMMISSION OCTOBER 6, 2021

FROM: NANCY RIDLEY, CITY MANAGER 

SUBJECT: CONSIDER APPROVAL OF MICHIGAN DEPARTMENT OF
TRANSPORTATION (MDOT) RESOLUTION AUTHORIZING AN
AMENDMENT TO THE CONTRACT TO INCLUDE WETLAND DELINEATION
SERVICES AS PART OF THE APPROACH SLOPE CLEARING PROJECT FOR
THE MT. PLEASANT AIRPORT

The attached memo from DPW Director Jason Moore provides the background on the request for a contract amendment with the Michigan Department of Transportation (MDOT) as part of the Phase II Approach Clearing Project at the Mt. Pleasant Airport.

This contract amendment would increase the amount of the contract to include wetland delineation services. As noted in Mr. Moore's memo, the City's estimated cost share of the contract increase is approximately \$740.

Staff recommends the City Commission approve the contract amendment to include wetland delineation services and the supporting MDOT resolution.

Recommended Motion:

Move to approve the MDOT resolution authorizing a contract amendment to include wetland delineation services as presented.

NJR/ap

Memorandum



TO: Nancy Ridley, City Manager
FROM: Jason Moore, DPW Director
DATE: September 30, 2021
SUBJECT: Approve Resolution and Authorize Execution of Amendment to MDOT Contract 2021-0733

Request

The City Commission is requested to approve a resolution and authorize the city manager to digitally sign a contract amendment for MDOT contract 2021-0733.

Reason

As part of phase II of the approach slope clearing project for the Mt. Pleasant Municipal Airport, MDOT has prepared an amendment to contract 2021-0733 to increase the amount of the contract to include wetland delineation services. MDOT requires approval of a resolution and the contract amendment digitally signed by the city manager. The contract amendment will increase the amount of the contract by \$14,843.

The revised project cost participation is shown below. The City's estimated cost share will increase by \$742 from \$1,433 to \$2,175. The actual MDOT, FAA and City shares of the project cost will be determined at the time of financial closure of the FAA grant.

Federal Share.....	\$39,137.00
Maximum MDOT Share	\$2,174.00
Sponsor (City) Share.....	<u>\$2,175.00</u>
<i>Estimated</i> Project Cost..	\$43,486.00

Recommendation

I recommend the City Commission approve a resolution and authorize the city manager to digitally sign the contract amendment for MDOT contract 2021-0733.

RESOLUTION

At a regular meeting of the City of Mt. Pleasant, Michigan, held at the City Hall Building at 320 W. Broadway Street:

The following resolution was offered by member _____, and supported by member _____.

WHEREAS, the Michigan Department of Transportation has submitted a contract amendment (Federal Project Number B-26-0069-2518, MDOT Contract No. 2021-0733), which requires the City of Mt. Pleasant to adopt a resolution authorizing the approval of the amendment to increase the contract amount to add wetland delineation services to the project; and

WHEREAS, this project will improve the safety for airport traffic; and

WHEREAS, the contract amendment has been approved by the City Manager as to substance.

NOW, THEREFORE, BE IT RESOLVED, that the city manager is authorized to digitally sign the contract amendment on behalf of the City of Mt. Pleasant.

Resolution duly adopted.

William Joseph, Mayor

Certified to be a true copy, _____
(Date)

Heather Bouck, City Clerk

COMMISSION LETTER #200-21
MEETING DATE: OCTOBER 11, 2021

TO: MAYOR AND CITY COMMISSION OCTOBER 6, 2021
FROM: NANCY RIDLEY, CITY MANAGER 
SUBJECT: CONSIDER AMENDMENT TO THE CONTRACT WITH MEAD & HUNT FOR
WETLAND DELINEATION SERVICES

As was detailed in the prior agenda item, this contract amendment is part of the Phase II Approach Clearing Project at the Mt. Pleasant Airport.

The attached memo from DPW Director Jason Moore provides the background on the environmental review by the Michigan Department of Transportation Office of Aeronautics where the field delineation of wetland areas was deemed necessary. Staff therefore recommends a contract amendment with Mead and Hunt for \$14,843 to complete the wetland delineation services as required by MDOT Aero.

Recommended Motion:

Move to approve a contract amendment with Mead and Hunt for \$14,843 for wetland delineation services.

NJR/ap

Memorandum



TO: Nancy Ridley, City Manager

FROM: Jason Moore, DPW Director

DATE: September 30, 2021

SUBJECT: Approve Contract Amendment with Mead and Hunt for Wetland Delineation

Request

The City Commission is requested to approve a contract amendment with Mead and Hunt for \$14,843 for wetland delineation.

Reason

As part of Phase II of the approach slope clearing project at the Mt. Pleasant Municipal Airport, an environmental review by the Michigan Department of Transportation Office of Aeronautics must be conducted. MDOT Aero staff conducted a cursory review of three properties located on Airport Road and the US-127 right-of-way, and determined a field delineation of wetland areas is necessary on the three privately held parcels, but not the US-127 right-of-way.

A field delineation will identify and map the wetland boundaries in the approach slope clearing area to clearly mark the wetland areas so that appropriate methods of tree removals can be accomplished. This means clearing and grubbing of upland areas with site restoration and the clearing of trees and removal of brush only with no grubbing in the wetland areas. Grubbing is the removal and disposal of all unwanted vegetative matter from the underground, such as stumps, roots, buried logs, etc. Upon approval of the contract amendment, Mead and Hunt's wetland biologist will survey each property to support the development of the plan set for the tree removals. The total cost for this additional work is \$14,843.

At the meeting held August 19, 2021, the Airport Joint Operations and Management Board recommended approval of the contract amendment.

Recommendation

I recommend the City Commission approve a contract amendment with Mead and Hunt for \$14,843 for wetland delineation.

TO: MAYOR AND CITY COMMISSION OCTOBER 6, 2021
FROM: NANCY RIDLEY, CITY MANAGER 
SUBJECT: CONSIDER BUDGET REALLOCATION FOR MENTAL HEALTH SERVICES ASSISTANCE

As the City Commission is aware, Public Safety Director Paul Lauria regularly looks for ways to ensure our public safety response is appropriate for the changing needs in our society and more specifically our City. Over the last year he has spent a significant amount of time and effort reviewing assistance protocols for the increasing number of mental health and/or drug situations that occur.

The attached memo from Mr. Lauria summarizes some of his research and recommends a reallocation of existing 2021 resources for a one-year contract for assistance for a new protocol. This new protocol would be utilized for situations involving mental health and/or drug addiction situations that the police become involved with.

The City Charter gives authority to the City Manager to reallocate funds within a department or division. Because this reallocation will be used to fund a one-year contract for assistance and will occur over two separate fiscal years, we are requesting the City Commission confirm the reallocation and also preapprove the carryover of funds to 2022.

Assuming this concept and protocol is effective, it is anticipated that a request for ongoing annual funding would be presented to the City Commission in 2022.

As mentioned in Mr. Lauria's memo, the funding for the initial one-year pilot program would come from vacancy savings throughout this year in the police department. Assuming this reallocation is confirmed, a contract with Recovery, Independence Safety & Empowerment (RISE) Advocacy, Inc. will be presented to the City Commission at an upcoming meeting.

Recommended Motion:

Move to confirm the reallocation and carryover of existing vacancy savings in 2021 to be used for a one-year contract with R.I.S.E Advocacy, Inc.

NJR/ap



City of Mount Pleasant, Michigan
DEPARTMENT OF PUBLIC SAFETY



MEMORANDUM

DATE: September 30, 2021
TO: Nancy Ridley, City Manager
FROM: Paul Lauria, Director of Public Safety
SUBJECT: Behavioral Health/Drug Addiction Assistance Contract

One of the biggest concerns being discussed today across the country is concerning mental health (including drug addiction). Types of mental health issues vary in scope and scale and can range from being temporary to permanent. Most of the time these individual challenges are managed under the supervision and care of doctors, therapists, and counselors, all who are highly educated, trained, and experienced to deal with these types of issues. Most people who suffer from a mental illness may never have any contact with the police. I have been focusing on ways MPPD can be better equipped in those situations where our police officers are involved.

Currently, our department relies solely on the Department of Health and Human Services (DHHS) as our mental health partner. DHHS has always and continues to be helpful and responsive to our requests, but their resources are limited and the demand for their services continues to increase. Relying solely on their services may not be our best long term option.

Over the last year, I have been researching police departments that have implemented mental health resources and/or programs. What I found is that some large police departments have entire units dedicated to help in these types of situations, while others have nothing. Most police departments in Michigan rely solely on DHHS. In addition, I learned that one of the most important missing aspects of any incident involving someone who has mental health concerns is the follow up that occurs in the following days. In the programs that I looked into this follow-up is always done by someone who is a mental health professional, not a police officer. The mental health professional is "embedded" in the police department and is known, trusted and respected by the patients/individuals and also by officers. The "follow-up" model is where the long term difference is made in helping people in need.

Looking at our calls for service involving someone who has mental health problems, I found it very difficult to extract an accurate number of police encounters. This is mostly due to the fact that we have never tracked this type of information in our records management system. However, what is very apparent is that officers are routinely dealing with people who are in "crisis". This occurs for many reasons, but the fact is that these "crisis" situations are more prevalent and occur more often than situations where officers are dealing with someone who suffers severe mental illness. These situations can spiral out of control quickly into a scenario that puts the person we are dealing with at risk as well as the community and the responding officer(s). The main goal of any incident for our officers is to

resolve situations peacefully and safely for everyone. However, once resolved there is very little, if any, follow up that is done in the way of connecting them with resources or additional help. This is the area that I feel we can do better and make a difference in the community.

Based on my research and my discussions with R.I.S.E, I am working on a contract that would implement the following program:


- The City enter into a one year contract with R.I.S.E. who will hire and manage a full-time (40 hours per week) qualified mental health professional for use by the Mt. Pleasant Police Department;
- This person would
 - respond to a scene, when requested, to assist officers by using their training and expertise to assist with de-escalating the situations;
 - conduct mental health (including drug addiction) follow up to assist with connecting individuals to get additional help;
 - provide and/or recommend additional training for officers on mental health and drug addiction situations.
- R.I.S.E. would also be able to provide appropriate backup individuals when the primary employee is not available
-
- The payment from the City to R.I.S.E. would be for the salary (approx. \$62-70,000 annually) for this position
- Appropriate licensing, certifications, liability and other employee benefits will be administered and paid for by R.I.S.E.

I have not found a similar program in Michigan but I believe this will provide the needed assistance to better address the increasing number of "crisis" situations in a safe manner for our community. Our experience with R.I.S.E. in having a trained professional immediately available during domestic violence situations confirms my belief that this assistance will be a great asset to our community.

Funding for this one-year pilot program can be covered within the existing operating budget with one-time savings from vacant positions within the police department during 2021. Some of those savings from 2021 will be carried over to 2022 to make the appropriate payments on the contract. I am recommending that the City Commission confirm the budget reallocation and allow for the carryover of the funds for the contract. Once approval of the funding is confirmed, we will finalize the contract details with the City Attorney and bring it to the City Commission for approval

COMMISSION LETTER #202-21
MEETING DATE: OCTOBER 11, 2021

TO: MAYOR AND CITY COMMISSION OCTOBER 6, 2021

FROM: NANCY RIDLEY, CITY MANAGER 

SUBJECT: CONSIDER APPOINTMENT OF NEW CITY MANAGER TO APPLICABLE CITY BOARD AND COMMISSION SEATS HELD BY CURRENT CITY MANAGER NANCY RIDLEY

It is recommended the City Commission appoint new City Manager Aaron Desentz to replace Nancy Ridley on the following boards and commissions:

- Airport Joint Operations and Management Board
- Center for Applied Research Technology/Local Development Finance Authority (CART/LDFA)
- City/CMU Student Liaison Committee
- Downtown Development Authority (DDA)
- Economic Development Corporation/Brownfield Redevelopment Authority (EDC/BRDA)
- Michigan Municipal League (MML) Legislative Coordinator
- Middle Michigan Development Corporation- (alternate seat)

Recommended Motion:

Move to approve the appointment of Aaron Desentz to replace Nancy Ridley on the Airport Joint Operations and Management Board effective immediately and to the remaining boards and commissions as presented effective November 1, 2021.

NJR/ap

COMMISSION LETTER #203-21
MEETING DATE: OCTOBER 11, 2021

TO: MAYOR AND CITY COMMISSION OCTOBER 6, 2021
FROM: NANCY RIDLEY, CITY MANAGER 
SUBJECT: APPOINTMENT OF CITY COMMISSIONER TO THE APPOINTMENTS
COMMITTEE

The Mayor has indicated that he will be prepared Monday evening to appoint a City Commissioner to fill the vacant seat on the Appointments Committee.

NJR/ap

CHECK REGISTER FOR CITY OF MT PLEASANT
CHECK DATE FROM 09/23/2021 THRU 10/05/2021

Check Date	Vendor Name	Description	Amount
Bank COMM COMMON CASH			
09/28/2021	CITY TREASURER-PAYROLL FUND	REG PAY #523	\$305,799.36
10/01/2021	WRIGHT EXPRESS FINANCIAL SERVICES	N/A	76,542.61
10/05/2021	ABC FASTENER GROUP, INC	SUPPLIES	60.00
10/05/2021	ALL AMERICAN DRAIN CLEANING	CONTRACT SVCS	3,325.00
10/05/2021	MARY ALSAGER	REIMBURSEMENT	145.08
10/05/2021	AMERICAN LEGAL	CONTRACT SVCS	86.85
10/05/2021	PREMIER SAFETY	SUPPLIES	181.27
10/05/2021	AVFUEL CORPORATION	MONTHLY RENTAL	15,071.81
10/05/2021	CLINT BARBER	SUPPLIES	3,300.00
10/05/2021	DARRIN BEEBE	REIMBURSEMENT	13.00
10/05/2021	PHILLIP BISCORNER	REIMBURSEMENT	42.00
10/05/2021	BLOCK ELECTRIC COMPANY	CONTRACT SVCS	1,118.68
10/05/2021	BOUND TREE MEDICAL, LLC	SUPPLIES	245.96
10/05/2021	GARY BRANDT	FARMERS MKT	724.95
10/05/2021	BILL BRICKNER	REIMBURSEMENT	122.08
10/05/2021	KATHERINE BUGBEE	FARMERS MKT	138.75
10/05/2021	BUSINESS CONNECTIONS, INC.	CONTRACT SVCS	105.50
10/05/2021	C & O SPORTSWEAR	SUPPLIES	12.50
10/05/2021	CHRISTINE CARLEY	FARMERS MKT	0.95
10/05/2021	CARMEUSE AMERICAS	CHEMICALS	12,978.31
10/05/2021	CAR WASH PARTNERS, INC.	SUPPLIES/VEHICLE MAINT	180.00
10/05/2021	CDW GOVERNMENT, INC	SUPPLIES	4,480.68
10/05/2021	CENTRAL ASPHALT, INC	SUPPLIES	538.74
10/05/2021	CENTRAL CONCRETE INC	SUPPLIES	904.74
10/05/2021	CITY OF MT PLEASANT-DPW	PERMIT	175.00
10/05/2021	CLARK HILL P.L.C.	CONTRACT SVCS	1,085.00
10/05/2021	CENTRAL MICHIGAN UNIVERSITY	CONTRACT SVCS	183.00
10/05/2021	CENTRAL MICHIGAN UNIVERSITY	CONTRACT SVCS	183.00
10/05/2021	CENTRAL MICHIGAN UNIVERSITY	CONTRACT SVCS	735.00
10/05/2021	CONSUMERS ENERGY	UTILITIES	16,010.23
10/05/2021	ANDREW CURTISS	FARMERS MKT	181.20
10/05/2021	DENALI CONSTRUCTION & ENGINEERING	CONTRACT SVCS	38,665.00
10/05/2021	BRAD DOEPKER	REIMBURSEMENT	227.00
10/05/2021	EJ USA, INC	SUPPLIES	333.20
10/05/2021	ETNA SUPPLY	SUPPLIES	109.94
10/05/2021	KAREN FENTON	FARMERS MKT	100.90
10/05/2021	FIRST CHURCH OF CHRIST	SUPPLIES	2,335.68
10/05/2021	FLEIS & VANDENBRINK	CONTRACT SVCS	1,558.00
10/05/2021	SARAH MARSHALL	REIMBURSEMENT	86.92
10/05/2021	FOSTER, SWIFT, COLLINS & SMITH, P.C	CONTRACT SVCS	22,877.34
10/05/2021	GALLS, LLC	UNIFORMS	1.52

CHECK REGISTER FOR CITY OF MT PLEASANT
CHECK DATE FROM 09/23/2021 THRU 10/05/2021

Check Date	Vendor Name	Description	Amount
Bank COMM COMMON CASH			
10/05/2021	GALGOCI OIL COMPANY	AIRPORT FUEL	236.08
10/05/2021	GILL-ROY'S HARDWARE	SUPPLIES	43.31
10/05/2021	GRAND RAPIDS BUILDING SERVICES INC.	CONTRACT SVCS	195.00
10/05/2021	GREEN SCENE LANDSCAPING, INC.	CONTRACT SVCS	2,378.56
10/05/2021	GREEN TECH SYSTEMS, LLC	CONTRACT SVCS	148,692.30
10/05/2021	GREEN TECH SYSTEMS, LLC	CONTRACT SVCS	365,805.34
10/05/2021	DAVID GROTHAUSE	FARMERS MKT	132.10
10/05/2021	HACH COMPANY	SUPPLIES	3,182.81
10/05/2021	HYDROCORP, INC.	INSPECTION/REPORTING	4,829.50
10/05/2021	IDEXX DISTRIBUTION, INC.	CHEMICALS WATER	4,244.19
10/05/2021	THE ISABELLA CORPORATION	CONTRACT SVCS	2,757.50
10/05/2021	JOHN JOHNSON	FARMERS MKT	229.15
10/05/2021	JACOB KAIN	REIMBURSEMENT	140.08
10/05/2021	BILL KEHOE	FARMERS MKT	109.20
10/05/2021	KRAPOHL FORD LINCOLN MERC	SUPPLIES/VEHICLE MAINT	62.10
10/05/2021	MARY LACHANCE	REIMBURSEMENT	258.00
10/05/2021	RYAN LONGORIA	REIMBURSEMENT	258.00
10/05/2021	JOSH LOUDENSLAGER	REIMBURSEMENT	145.00
10/05/2021	MARTHA MACHARIA	FARMERS MKT	9.20
10/05/2021	MHOK, PLLC	PROSECUTORIAL SVCS	7,483.64
10/05/2021	JENNIFER MAYER	FARMERS MKT	36.80
10/05/2021	STATE OF MICHIGAN	CONTRACT SVCS	3,687.72
10/05/2021	STATE OF MICHIGAN	CONTRACT SVCS	50.00
10/05/2021	MID MICHIGAN AREA CABLE	CONTRACT SVCS	450.00
10/05/2021	MICHIGAN PIPE & VALVE	SUPPLIES	1,286.04
10/05/2021	M & M PAVEMENT MARKING INC	CONTRACT SVCS	26,257.15
10/05/2021	JOHN MONAHAN	FARMERS MKT	64.60
10/05/2021	CAROL MOODY	REIMBURSEMENT	953.52
10/05/2021	MOTOROLA SOLUTIONS, INC.	SUPPLIES	270.75
10/05/2021	MT PLEASANT RENTAL CENTER, INC	EQUIPMENT RENTAL	124.20
10/05/2021	ALMA TIRE SERVICE INC	SUPPLIES/VEHICLE MAINT	1,863.03
10/05/2021	MONICA MULL	FILING FEE	20.00
10/05/2021	DOUG NEFF	CONTRACT SVCS	400.00
10/05/2021	NCL OF WISCONSIN	CHEMICALS	851.71
10/05/2021	NYE UNIFORM COMPANY	UNIFORMS	221.71
10/05/2021	COREY DION WALTHER	FARMERS MKT	34.35
10/05/2021	OFFICE DEPOT	SUPPLIES	221.91
10/05/2021	ON DUTY GEAR, LLC	UNIFORMS	1,010.97
10/05/2021	PARROTT PRODUCTIONS	SUPPLIES	40.00
10/05/2021	PLEASANT GRAPHICS, INC	SUPPLIES	30.00
10/05/2021	PRO COMM, INC	COMMUNICATIONS	10,020.00

CHECK REGISTER FOR CITY OF MT PLEASANT
CHECK DATE FROM 09/23/2021 THRU 10/05/2021

Check Date	Vendor Name	Description	Amount
Bank COMM COMMON CASH			
10/05/2021	PVS TECHNOLOGIES, INC	CHEMICALS	5,165.34
10/05/2021	ALBAUGH EXCAVATING	REFUND	25.00
10/05/2021	ANGELO SANTAMARIA	REFUND	93.00
10/05/2021	MT PLEASANT FENCE, SASH & DOOR INC	REFUND	2.00
10/05/2021	RENT-RITE, INC - ALMA	EQUIPMENT RENTAL	471.27
10/05/2021	RISE MACHINE	SUPPLIES	40.00
10/05/2021	ROWE PROFESSIONAL SERVICES COMPANY	CONTRACT SVCS	2,100.00
10/05/2021	SHARE CORPORATION	SUPPLIES	178.87
10/05/2021	TYLOR SHORT	FARMERS MKT	43.25
10/07/2021	MICHELLE SPONSELLER	REIMBURSEMENT	167.52
10/05/2021	STEVIE SWAREY	FARMERS MKT	59.80
10/05/2021	CHRISTOPHER SWIER	FARMERS MKT	398.50
10/05/2021	SYSTEMS SPECIALTIES	SUPPLIES	1,944.86
10/05/2021	CASA LOMA APARTMENTS LLC	TAX REFUND	2,268.25
10/05/2021	CASA LOMA APARTMENTS, LLC	TAX REFUND	19,213.09
10/05/2021	CASA LOMA APARTMENTS, LLC (LAUNDRY)	TAX REFUND	134.86
10/05/2021	THIELEN TURF IRRIGATION, INC	CONTRACT SVCS	4,787.50
10/05/2021	TOP DOG CAR AUDIO CENTER	SUPPLIES	79.98
10/05/2021	TRACE ANALYTICAL LABORATORIES, INC.	CONTRACT SVCS	323.00
10/05/2021	TRUGREEN	CONTRACT SVCS	42.77
10/05/2021	RIGGS, WILLIAM & MATILDA	UB REFUND	28.53
10/05/2021	BURROWS, BENJAMIN & KIMBERLY	UB REFUND	212.34
10/05/2021	WOODWARD, SHELLY	UB REFUND	29.96
10/05/2021	CITY LIGHTS TITLE	UB REFUND	40.85
10/05/2021	DOUGLAS DAY PROPERTY GROUP	UB REFUND	166.26
10/05/2021	MERRILLAT, TYLER	UB REFUND	96.91
10/05/2021	WEGENKE, TARYN C & BRANDON	UB REFUND	43.37
10/05/2021	IDEMA, TOM & SHIRLEY	UB REFUND	28.53
10/05/2021	WHEELER, STEPHEN	UB REFUND	52.79
10/05/2021	MAX BIRGY	UMPIRE	45.00
10/05/2021	SAMUAL POWELL	UMPIRE	45.00
10/05/2021	TYLER MCGEE	UMPIRE	30.00
10/05/2021	TOBIN SCHWARTZ	UMPIRE	52.00
10/05/2021	CLAYTON MOYNEUX	UMPIRE	26.00
10/05/2021	KURT FRELING	UMPIRE	57.00
10/05/2021	JACKSON PELESS	UMPIRE	39.00
10/05/2021	CAIDEN ROBINSON	UMPIRE	101.00
10/05/2021	TITUS KEYES	UMPIRE	26.00
10/05/2021	AUDRA SZELAG	UMPIRE	65.00
10/05/2021	SAMMY POWELL	UMPIRE	101.00
10/05/2021	AMY RATKOS	UMPIRE	101.00

CHECK REGISTER FOR CITY OF MT PLEASANT
CHECK DATE FROM 09/23/2021 THRU 10/05/2021

Check Date	Vendor Name	Description	Amount
Bank COMM COMMON CASH			
10/05/2021	JOSH WILSON	UMPIRE	39.00
10/05/2021	ADIA KISTE	UMPIRE	39.00
10/05/2021	MORGAN BRANDEBERRY	UMPIRE	83.00
10/05/2021	THOMAS PACKARD	UMPIRE	93.00
10/05/2021	BURKE WEAVER	UMPIRE	39.00
10/05/2021	NATHAN BEUTLER	UMPIRE	39.00
10/05/2021	JAKE WALRAVEN	FARMERS MKT	229.15
10/05/2021	DAVID WHITEHEAD	FARMERS MKT	58.80
10/05/2021	ERNEST WOLF	FARMERS MKT	51.35
10/05/2021	LOUISE WYMER	FARMERS MKT	252.95
10/05/2021	YEO & YEO CONSULTING, LLC	CONTRACT SVCS	3,024.00
10/05/2021	BRYAN ZUZGA	FARMERS MKT	41.55
COMM TOTALS:			
Total of 135 Checks:			\$1,142,968.47
Less 0 Void Checks:			0.00
Total of 135 Disbursements:			\$1,142,968.47

Wright Express10/1/2021

<u>Merchant Name</u>	<u>Description</u>	<u>Amount</u>	<u># of Invoices</u>
ADOBE SYSTEMS, INC	SUPPLIES	\$73.98	2
ADOBE SYSTEMS, INC	CONTRACT SVCS	69.98	2
ADVANCE AUTO PARTS	SUPPLIES	255.15	5
AMAZON.COM	CONTRACT SVCS	23.28	1
AMAZON.COM	UNIFORM	153.80	1
AMAZON.COM	SUPPLIES	3,810.86	24
AMERICAN PUBLIC WORKS ASSOC	TRAINING	150.00	1
APPLEBEES	SUPPLIES	71.41	1
AUTO VALUE/BUMPER TO BUMPER	SUPPLIES	7.58	1
AUTOMATION DIRECT, INC	SUPPLIES	-513.80	1
AUTOZONE, INC.	SUPPLIES	151.40	3
BANDIT INDUSTRIES, INC	SUPPLIES	494.35	2
BSN SPORTS	UNIFORM	494.18	3
BUFFALO WILD WINGS	TRAINING	24.48	1
C & C ENTERPRISES, INC	SUPPLIES	116.95	1
CARSTICKERS.COM - CC	SUPPLIES	596.28	1
CHARTER COMMUNICATIONS	CONTRACT SVCS	313.87	2
CONSTANT CONTACT BILLING	SUPPLIES	1,050.00	1
CRACK STIX	SUPPLIES	339.96	1
CRYSTAL MOUNTAIN LODGING	TRAINING	160.32	1
DIESEL TRUCK SALES	SUPPLIES	76.73	1
DOLLAR GENERAL	SUPPLIES	17.20	1
DOUG'S SMALL ENGINE REPAIR	CONTRACT SVCS	171.51	1
DOUG'S SMALL ENGINE REPAIR	SUPPLIES	445.66	4
DREAMSTIME.COM	SUPPLIES	39.00	1
DTE ENERGY	UTILITIES	2,056.53	16
EBAY	SUPPLIES	174.65	2
ELM CREEK LTD	SUPPLIES	204.88	1
ERS INTERNATIONAL	TRAINING	635.00	1
ETNA SUPPLY	SUPPLIES	674.67	6
FACEBOOK ADS	CONTRACT SVCS	12.88	1
FASTENAL COMPANY	SUPPLIES	24.85	1
FLEETPRIDE	SUPPLIES	19.50	1
FRONTIER COMMUNICATONS	COMMUNICATIONS	65.98	1
GEIGER CENTRAL	SUPPLIES	433.40	1
GILL-ROY'S HARDWARE	SUPPLIES	257.01	10
GORDON FOOD SERVICE	TRAINING	46.44	1
GORDON FOOD SERVICE	CONTRACT SVCS	117.95	2
GORDON FOOD SERVICE	SUPPLIES	316.91	5
GOTOMYPC.COM	CONTRACT SVCS	88.00	2
GREENTREE COOPERATIVE GROCERY	SUPPLIES	70.00	1
GT RUBBER SUPPLY	SUPPLIES	605.86	6
HEADLINERS	SUPPLIES	50.00	1
HOLIDAY INN CREDIT CARD	TRAINING	263.66	1
HOME DEPOT	SUPPLIES	1,950.67	22
INDUSTRIAL AIR PURIFICATION	SUPPLIES	1,702.08	1

Wright Express10/1/2021

<u>Merchant Name</u>	<u>Description</u>	<u>Amount</u>	<u># of Invoices</u>
INTERNATIONAL CODE COUNCIL	TRAINING	121.00	1
JAY'S SPORTING GOODS	SUPPLIES	44.98	1
JAY'S SPORTING GOODS	TRAINING/SUPPLIES	46.99	3
JET'S PIZZA MT PLEASANT	CONTRACT SVCS	88.55	1
JIMMY JOHN'S	CONTRACT SVCS	117.00	1
JIMMY JOHN'S	SUPPLIES	467.76	4
JOHNSON DOOR & CENTRAL VAC	SUPPLIES	139.50	1
JONES & BARTLETT LEARNING, LLC	TRAINING	381.71	1
LENOVO GROUP	SUPPLIES	2,001.95	1
LIBERTY MECHANICAL CORP E-LEARNING	TRAINING	91.00	1
LOS PALOMINOS	SUPPLIES	40.00	1
MAMABAIRART	SUPPLIES	50.00	1
MCMASTER-CARR SUPPLY CO.	SUPPLIES	236.89	2
MEDLER ELECTRIC COMPANY	SUPPLIES	337.88	2
MEIJER INC	SUPPLIES	66.44	5
MENARDS - MT. PLEASANT	SUPPLIES	997.64	7
MICHIGAN ASSOC. OF PLANNING	TRAINING	210.00	1
MICHIGAN CAT	SUPPLIES	215.00	1
MICHIGAN DEPT OF HEALTH & HUMANS SVCS	TRAINING	40.00	1
MICHIGAN ECONOMIC DEVELOPMENT CORP	TRAINING	885.00	2
MICHIGAN FIRE INSPECT SOCIETY	TRAINING	350.00	1
MICHIGAN MUNICIPAL LEAGUE	TRAINING	933.00	3
MID-MICHIGAN EQUIPMENT CORP	SUPPLIES	174.77	1
MILLER'S QUALITY CLEANERS	UNIFORMS	15.95	1
MLIVE	CONTRACT SVCS	445.00	1
MOREY COURTS	CONTRACT SVCS	195.00	1
MOTOPOST	UNIFORMS	1,062.00	2
MOUNTAIN TOWN STATION	SUPPLIES	458.06	2
MRWA	TRAINING	620.00	1
MT PLEASANT AREA CHAMBER OF COMMERC	TRAINING	750.00	1
MT PLEASANT AUTOMOTIVE SUPPLY	SUPPLIES	104.47	1
MWEA	TRAINING	320.00	5
NAPA AUTO PARTS	SUPPLIES	294.09	7
NATIONAL ACADEMY OF AMBULANCE CO	TRAINING	396.00	1
NBS COMMERCIAL INTERIORS	SUPPLIES	-41.90	1
NITECORE STORE	SUPPLIES	84.96	2
OFFICE DEPOT	SUPPLIES	231.10	3
OLSON TIRE SERVICE	CONTRACT SVCS	24.09	1
PAPA JOHN'S PIZZA	SUPPLIES	200.71	2
PISANELLO'S PIZZA	SUPPLIES	472.34	2
PLATINUM EDUCATIONAL GROUP	TRAINING	79.00	1
PRINTING SYSTEMS, INC	SUPPLIES	118.59	1
PURITY CYLINDER GASES	SUPPLIES	54.06	1
QDOBA MEXICAN GRILL	SUPPLIES	473.75	1
REPUBLIC SERVICES #239	CONTRACT SVCS	27,254.13	6
RIC'S FOOD CENTER	SUPPLIES	13.45	1

Wright Express10/1/2021

<u>Merchant Name</u>	<u>Description</u>	<u>Amount</u>	<u># of Invoices</u>
ROBAIRE BAKERY & DONUT SHOP	SUPPLIES	82.95	1
S & S WORLDWIDE, INC.	SUPPLIES	126.31	1
SAM'S CLUB #4982	CONTRACT SVCS	22.94	1
SAM'S CLUB #4982	SUPPLIES	451.08	4
SCIENTIFIC BRAKE & EQUIPMENT CO	SUPPLIES	433.33	3
SEARS	CONTRACT SVCS	149.00	1
SEITER BROTHERS LUMBER	SUPPLIES	180.95	1
SHARE CORPORATION - CC	SUPPLIES	276.20	1
SHERWIN WILLIAMS	SUPPLIES	75.76	1
SINGLESOURCE	SUPPLIES	52.20	1
SOLDAN'S FEED & PET SUPPLIES	SUPPLIES	85.98	1
SPARTAN DISTRIBUTORS	SUPPLIES	75.98	1
STANDARD ELECTRIC COMPANY	SUPPLIES	3,516.50	2
STAPLES	SUPPLIES	838.01	9
STATE OF MICHIGAN	SUPPLIES/VEHICLE MAINT	65.94	1
STATE OF MICHIGAN EGLE	TRAINING	210.00	3
SUNCOAST LEARNING SYSTEMS, INC	TRAINING	390.00	1
SWEENEY SEED COMPANY	SUPPLIES	300.50	2
TAB GEAR LLC	SUPPLIES	183.44	1
TARGET	SUPPLIES	63.90	2
THE CABIN BAR	SUPPLIES	312.26	1
THE CHRONICLE STORE	SUBSCRIPTION	9.99	1
THE GOLF CENTER	CONTRACT SVCS	32.00	1
THE GOLF CENTER	SUPPLIES	20.90	1
THE MORNING SUN	SUBSCRIPTION	91.00	1
THE WALL STREET JOURNAL	SUBSCRIPTION	19.49	1
TLO ONLINE	CONTRACT SVCS	75.00	1
TRACTOR SUPPLY - MP	SUPPLIES	158.51	3
U S POSTMASTER	CONTRACT SVCS	13.75	2
USA SOFTBALL OF MICHIGAN	CONTRACT SVCS	13.00	1
VERIZON WIRELESS	CONTRACT SVCS	15.58	1
VERIZON WIRELESS	SUPPLIES	38.01	1
VERIZON WIRELESS	COMMUNICATIONS	4,129.47	43
VOLGISTICS, INC	CONTRACT SVCS	98.00	1
W.S. DARLEY & CO	SUPPLIES	821.00	1
WAL-MART	SUPPLIES	168.40	4
WIELAND TRUCK CENTER - CLARE	CONTRACT SVCS	290.01	1
WINN TELECOM	COMMUNICATIONS	2,246.16	7
WINN TELECOM	CONTRACT SVCS	324.44	3
ZOOM, INC.	CONTRACT SVCS	57.71	4
	TOTALS	\$76,542.61	351