

**Regular Meeting of the Mt. Pleasant City Commission**  
**Monday, November 22, 2021**  
**7:00 p.m.**

**AGENDA**

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

PROCLAMATIONS AND PRESENTATIONS:

1. Proclamation recognizing Elimination of Violence Against Women Day (November 25, 2021).
2. Update from Jim McBryde of Middle Michigan Development Corporation (MMDC).
3. Presentation by Isabella County Restoration House Director Dee Obrecht.
4. Introduction of recent City employees hired.

ADDITIONS/ DELETIONS TO AGENDA:

PUBLIC INPUT ON AGENDA ITEMS:

RECEIPT OF PETITIONS AND COMMUNICATIONS:

5. City Manager report on pending items.
6. Minutes of the Economic Development Corporation/Brownfield Redevelopment Authority (August).
7. Minutes of the Downtown Development Authority (October).
8. Minutes of the Planning Commission (October).
9. Minutes of the Airport Joint Operations and Management Board (September).
10. Notice of Temporary Traffic Control Order #2-2022.
11. Notice of Temporary Traffic Control Order #3-2022.

CONSENT CALENDAR: DESIGNATED (\*) ITEMS

CITY COMMISSION MINUTES

- \* 12. Approval of the minutes of the regular meeting held November 8, 2021.

PUBLIC HEARINGS:

STAFF RECOMMENDATIONS AND REPORTS:

*All interested persons may attend and participate. Persons with disabilities who need assistance to participate may call the Human Resources Office at 989-779-5313. A 48-Hour advance notice is necessary for accommodation. Hearing or speech impaired individuals may contact the City via the Michigan Relay Service by dialing 7-1-1.*

## City Commission Agenda

November 22, 2021

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13. Bids and Quotations
  - a. Make-up Air Unit
14. Consider resolution approving the final 2022 Operating Budget and set the millage rate for 2022.
15. Consider resolution supporting amended rates, fees and charges.
16. Consider appointments to the various boards and commissions as recommended by the Appointments Committee.
17. Accept Mayor Will Joseph's resignation from the City Commission.
- \* 18. Approval of payrolls and warrants.

ANNOUNCEMENTS ON CITY-RELATED ISSUES AND NEW BUSINESS:

PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS:

RECESS:

CLOSED SESSION: (None scheduled at this time)

RECESS:

WORK SESSION: (None scheduled at this time)

ADJOURNMENT:

*All interested persons may attend and participate. Persons with disabilities who need assistance to participate may call the Human Resources Office at 989-779-5313. A 48-Hour advance notice is necessary for accommodation. Hearing or speech impaired individuals may contact the City via the Michigan Relay Service by dialing 7-1-1.*

TO: MAYOR AND CITY COMMISSION NOVEMBER 18, 2021  
FROM: AARON DESENTZ, CITY MANAGER  
SUBJECT: CITY MANAGER REPORT ON AGENDA ITEMS

Proclamations and Presentations:

1. Proclamation recognizing Elimination of Violence Against Women Day (November 25, 2021)
  - a. The local Zonta Club has requested the attached proclamation which asks local government bodies to recognize November 25<sup>th</sup> as the International Day for the Elimination of Violence Against Women. Members of the Zonta Club will be attending the next City Commission meeting and will address the Commission during this agenda item.
    - i. Attachments: Proclamation
    - ii. Recommended Action: A motion to adopt the attached proclamation and recognize November 25<sup>th</sup> as the International Day for the Elimination of Violence Against Women.
2. Update from Jim McBryde of Middle Michigan Development Corporation (MMDC)
  - a. President and CEO of MMDC Jim McBryde will attend the next City Commission meeting to provide an update on the MMDC activities over the last quarter.
    - i. Attachments: 2021 MMDC Q3 Report, MMDC Strategic Plan
    - ii. Recommended Action: No further action will be required at this time.
3. Presentation from Isabella County Restoration House Director Dee Obrecht
  - a. ICRH Director Dee Obrecht will be at the next Commission meeting to present to the City Commission.
    - i. Attachments: None
    - ii. Recommended Action: No further action will be required at this time.
4. Introduction of Recent City Employees to be hired
  - a. Mike Kurbel was recently hired as the City's System Administrator. Mike will be recognized as the newest addition to our team.
    - i. Attachments: None
    - ii. Recommended Action: No action is required for this item.

Receipt of Petitions and Communications:

1. Notice of Temporary Traffic Control Order # 2-2022
  - a. Places parking ordinance signs for snow emergencies at city limit entry road locations on city major streets, state roads, and county roads. Removes existing parking ordinance signs. New signs will read: Parking Ordinance: No Parking on Streets When Snow Emergency is in Effect.
2. Notice of Temporary Traffic Control Order # 3-2022
  - a. All parking spaces in city parking lots 7 and 8 to become 10-hour permit parking spaces. Removes existing 3-hour and 1-hour parking signs. Add/relocate existing signs to provide one 10-hour permit parking sign at each entrance.

## Staff Recommendations and Reports

1. Bids and Quotations: Make-up Air Unit
  - a. The City's Water Resource Recovery Facility requires a new ventilation and heat supply at the secondary pump station building. The City received four (4) bids. Gateway Refrigeration Inc. provided the lowest bid at \$46,597. References for the company came back positive.
    - i. Attachments: Memo from Tim Middleton
    - ii. Recommended Action: A motion to award the 2021 Make-Up Air Unit and Installation Bid to Gateway Refrigeration for \$46,597.
2. Consider resolution approving the final 2022 Operating Budget and set the millage rate for 2022.
  - a. After conducting work sessions, presentations, and public hearings the City's proposed 2022 budget is ready for formal adoption.
    - i. Attachments: Memo from Chris Saladine, Budget Resolution
    - ii. Recommended Action: A motion to adopt the proposed Budget Resolution to adopt the budget for fiscal year 2022 and to set the millage rate for 2022.
3. Consider resolution supporting amended rates, fees and charges.
  - a. The attached Resolution will establish the necessary fees and charges to support various activities in the 2022 Operating Budget. This includes all parks and recreation fees as well as late fees for various billed services.
    - i. Attachments: Memo from Mary Ann Kornexl, Resolution to Set Fees and Charges for Certain City Services
    - ii. Recommended Action: A motion to adopt Resolution to Set Fees and Charges for Certain City Services
4. Consider appointments to the various boards and commissions as recommended by the Appointments Committee.
  - a. The Appointments Committee plans to submit a number of proposed names to serve on the City's Boards and Commissions. If the Committee is unable to provide this list for the November 22<sup>nd</sup> meeting, then an alternate date for consideration will be set at the December 13<sup>th</sup> City Commission meeting.
    - i. Attachments: to be distributed at a later date
    - ii. Recommended Action: A motion to approve the proposed appointments list submitted by the Appointments Committee.
5. Accept Resignation of Mayor William Joseph
  - a. The City Commission will need to accept the resignation of Mayor William Joseph
    - i. Attachments: Letter of resignation from Mayor William Joseph
    - ii. Recommended Action: A motion to accept the resignation of Mayor William Joseph

## PROCLAMATION

- WHEREAS,** The crime of violence against women and girls continues to be the most pervasive human rights violation due to physical, emotional, verbal, sexual, psychological and economic control and/or abuse that does not know any national nor cultural barriers and affects millions of women and girls of all races and socioeconomic backgrounds, in peacetime and conflict; and
- WHEREAS,** The crime of violence against women and girls violates an individual's privacy, dignity, security, and humanity which results in serious short-term and long-term physical, sexual and reproductive, and mental health problems; and
- WHEREAS,** The World Health Organization estimates that one in three (35% of) women worldwide have experienced violence; and
- WHEREAS,** According to UNICEF, around one in 10 girls under the age of 20 worldwide have experienced sexual assault and more than 650 million women alive today were married as children with more than 12 million girls married before the age of 18 each year; and
- WHEREAS,** According to the Global Report on Trafficking in Persons by the United Nations Office on Drugs and Crime, "the most common form of human trafficking (79%) is sexual exploitation"; and
- WHEREAS,** Zonta International (a global organization with more than 28,000 members in 62 countries) is working to make gender equality a worldwide reality for women and girls and has contributed to help achieve a world free of violence against women and girls for more than 100 years; and
- WHEREAS,** The United Nations has established November 25, 2021 as the International Day for the Elimination of Violence Against Women; and
- WHEREAS,** The Zonta Club of Mt Pleasant, along with all Zonta clubs is encouraging all residents to prevent gender-based violence by Saying NO to Violence Against Women;
- NOW, THEREFORE, I,** William L. Joseph, Mayor of the City of Mt. Pleasant on behalf of the City Commission and the citizens of Mt. Pleasant, do hereby recognize and proclaim November 25, 2021 as ***Elimination of Violence Against Women Day*** in Mt. Pleasant; and
- FURTHER,** Supports all efforts to end violence against women and girls in our community.

In Witness Whereof, I hereunto set my hand and the Great Seal of the City of Mount Pleasant, Michigan, this 22<sup>nd</sup> day of November, 2021.

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William L. Joseph, Mayor  
City of Mount Pleasant, Michigan



# MIDDLE MICHIGAN DEVELOPMENT CORPORATION

## 2021 Quarter Three Report

	Overall Totals	Totals for the City of Mt. Pleasant	% of Overall Totals Represented by the City of Mt. Pleasant
Company Visits	181	80	44%
New Job Hires	518	335	65%
Net New Investments	\$14,571,643	\$158,639	1%
Company Assists	361	188	52%

### Grants

\$30,000 Survival Grants

\$50,000 Match on Main Grants

**\$80,000 TOTAL**

### Project Highlights

#### Match on Main

**Pleasant City Coffee** – received \$25,000 to follow through with the development of a wine tasting bar, overall renovations of their current coffee house and utilization of space that will be attractive to young professionals and members of our community. Funds have been disbursed and renovation is underway.

**Mountain Town Station/Camille's Prime** – received \$25,000 to support outdoor dining enhancements to increase seating capacity which will, in turn, allow them to better serve their customers and bring employees back to work. Outdoor dining enhancements included new seating, shade sails and a tent to host outdoor gatherings. Funds have been requested and are expected to be disbursed within the next week.



# 2022-2024 STRATEGIC PLAN

## MISSION

We grow the economy with services designed to retain, expand and attract businesses in Clare and Isabella Counties to foster economic vitality and resilience in our region.

## VISION

As the primary economic development driver for businesses, communities and industrial partners, we champion prosperity and vibrancy for Middle Michigan.

### BUSINESS RETENTION & GROWTH



Conduct regular business retention calls

Advocate for state and local incentives for business expansion

Strengthen supply chain and business export activity

Connect businesses with grant funds and other financial opportunities

Lead talent attraction strategy, and support workforce development and employee retention through equitable and competitive models

### BUSINESS ATTRACTION



Attract new businesses to our area

Market area opportunities to site selectors and developers

Assist incoming businesses with incentives and approvals

Support efforts to foster entrepreneurial growth

Coordinate with partners for regional attraction strategies

### COMMUNITY DEVELOPMENT



Work with developers, land owners and real estate brokers to promote redevelopment

Advocate for municipal partners for community development projects

Assist developers with incentives

Support place-based businesses and programs that strengthen quality of life and community vibrancy

Coordinate with partners for community development practices

TO: MAYOR AND CITY COMMISSION

NOVEMBER 17, 2021

FROM: AARON DESENTZ, CITY MANAGER

SUBJECT: CITY MANAGER REPORT ON PENDING ITEMS

This report on pending items reflects the current status of tasks that were previously agreed to.

### 1. Task Related Issues:

SHORT DESCRIPTION OF TOPIC	MEETING TOPIC WAS AGREED TO	REQUESTED DUE DATE	STATUS AS OF 11-17-2021
<b>Housing Study Follow-Up</b> Staff to work with Planning Commission and others to recommend ordinance amendments and programs as generally agreed to for implementation	July 13, 2020	None	Dr. Colarelli's graduate class held focus groups on November 5th to solicit input from local housing providers on: (1) Insights about the future of existing student housing in Mt. Pleasant (2) Creative solutions for improving housing and neighborhoods in the city (3) Collaborative partnerships to improve housing and help Mt. Pleasant become more economically and culturally vibrant.  Initial feedback was that there was not a lot of engagement on items 2 and 3 even though the focus groups were well attended. Draft report will be available Jan 2022.
<b>Downtown Analysis Follow-Up</b> Staff to work with Planning Commission and complete additional research to recommend ordinance and programs/policies as generally agreed to for implementation	August 10, 2020	None	Last item of Town Center civic space will likely be 2022.
<b>Charter Amendment</b> Provide resolution language for changing 3-year terms to 4-year terms in 2022 election	August 9, 2021	ASAP	City Attorney first needs to have discussion with Attorney General's Office to agree upon Attorney General's preferred charter amendment language before submitting to City Commission. Attorney General's office indicated they would be available after November election ballot proposals are complete. Attorney General stated they would review the week of 11/17

SHORT DESCRIPTION OF TOPIC	MEETING TOPIC WAS AGREED TO	REQUESTED DUE DATE	STATUS AS OF 11-17-2021
<b>Local Economy</b> Based on listening sessions, research options for downtown façade grants, downtown fire suppression grants, and rent subsidy programs. Revisit Broadway Central Closure in March 2022.	September 27, 2021	ASAP	Will move forward with summary direction documented in September 27 memo.

Please note items that have changed since the last report are highlighted in yellow for easy reference.

# City of Mt. Pleasant, Michigan



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## **Brownfield Redevelopment Authority (BRA) Economic Development Corporation (EDC)**

### **MINUTES OF THE REGULAR MEETING**

**August 10, 2021—11:30 A. M.  
ELECTRONICALLY CONDUCTED**

#### **I. Call to Order**

The meeting was conducted electronically and was called to order by Vice-Chair Jeff Smith at 11:33 a.m.

Present: Joshua Agardy, Mary Ann Kornexl, Tom Krapohl, Jeff Smith (Vice Chair), Jennifer Verleger

Absent: Lori Gillis, Margaret McAvoy, Nancy Ridley, Bradley Wahr (Chair)

Also attending: (Staff): William Mrdeza, Michelle Sponseller (meeting host), Stacie Tewari

In accordance with state law governing the ability to conduct meetings virtually, all members attending the meeting except Verleger identified Michigan as the state from which they were participating. Agardy, Kornexl, Krapohl, and Smith identified Mt. Pleasant as the city and Isabella County as the location from which they were participating. Verleger identified Minneapolis, Minnesota and Hennepin County as her location of participation.

#### **II. Approval of Agenda**

It was moved by Krapohl, seconded by Verleger, to approve the agenda as presented. **The motion passed unanimously.**

#### **III. Approval of the July 1, 2021 Meeting Minutes**

It was moved by Verleger, seconded by Agardy, to approve the July 1, 2021 meeting minutes as presented. **The motion passed unanimously.**

# City of Mt. Pleasant, Michigan

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## IV. Old and New Business:

### A. BRA

#### 1. Election of Officers

According to the By-Laws, election of officers are required to take place annually. Also, those holding office cannot hold the same office for more than two consecutive terms. Both the current Chair and Vice-Chair have held their respective offices for the past two years.

It was moved by Verleger, seconded by Agardy, to nominate Jeff Smith as Chair and Brad Wahr as Vice-Chair of the Brownfield Redevelopment Authority. There were no other nominations. **The motion passed unanimously.**

### B. EDC

#### 1. Election of Officers

Similar to the above information, both current officers were not eligible to be nominated for another term in their respective offices. It was moved by Verleger, seconded by Agardy, to nominate Jeff Smith as Chair and Brad Wahr as Vice-Chair of the Economic Development Corporation. There were no other nominations. **The motion passed unanimously.**

#### 2. Authorize the Board Chair and Secretary to Execute the Appropriate Documents to Transfer Three Properties Owned by the EDC to the City

Mrdeza presented the property transfer documents which were prepared by the City Attorney for the Board's consideration. He reminded members that they had conceptually agreed to transfer three parcels of property owned by the EDC to the City and that they wished to be able to review the final documents prior to approving the Board Chair and Secretary to sign them. It was moved by Krapohl, seconded by Agardy, to authorize the Board Chair and Secretary to sign the necessary documents to allow for the transfer of three EDC-owned parcels to the City as previously agreed to. **The motion passed unanimously.**

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### 3. Authorize the Board Chair to Execute Two Easement Document Allowing the Extension of a Sanitary Sewer Line Across EDC Property in Industrial Park North

Mrdeza requested the Board authorize the Chair to sign two separate easement documents across the remainder of the property it owns in Industrial Park North. The purpose of the easement is to extend the existing sanitary sewer line to the north to serve the marijuana micro enterprise business being constructed there. Because of the timing of the EGLE permit process for public utilities, the developer is cautious about making the extension part of the public utility system. In order to allow him the best and most timely outcome to the sewer line extension, he is requesting the EDC execute two easements, one to the City (for a public utility extension) and one to his company Triple M Ranch, LLC (for a private utility extension). Only one of these will ultimately be recorded with the County, based on the outcome of the EGLE permit process after the line has been installed. It was moved by Krapohl, seconded by Kornexl, to authorize the Chair to execute two separate easement agreements as presented, with the understanding that only one of the two will be recorded with the County, based on whether or not Triple M Ranch decides on either public or private ownership of the sanitary line extension. **The motion passed unanimously.**

### V. Other Business

There was no other business to discuss.

### VI. Public Comment

There were no public comments received or offered.

### VII. Adjourn

There being no other comments or business, **the meeting adjourned at 11:48 a.m.**

# City of Mt. Pleasant, Michigan

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## Mission-Pickard Downtown Development Authority (DDA)

### MINUTES OF THE REGULAR MEETING October 14, 2021 10:00 AM ELECTRONICALLY CONDUCTED

#### I. Call to Order

The meeting was called to order by Vice-Chair John Hunter at 10:02 am.

**Present:** John Hunter (Vice Chair), Mary Ann Kornexl (for Nancy Ridley), Tom Krapohl, Margaret McAvoy, Lisa Orlando, Robby Roberts, Robert VanDorin

**Absent:** Doug LaBelle II, Jeff Smith (Chair)

**Also attending:** (Staff): William Mrdeza, Michelle Sponseller (Host)  
(Guests): Paul Lippens (McKenna Associates)

In accordance with state law governing the ability to conduct meetings virtually, all members listed as present identified Michigan as the state from which they were participating. Hunter, Kornexl, Krapohl, Roberts, and VanDorin identified the city and county from which they were participating as Mt. Pleasant, Isabella County. Orlando identified Shepherd and Isabella County, while McAvoy identified Owosso and Shiawassee County as their locations of participation.

#### II. Approval of Agenda

It was moved by Krapohl, seconded by McAvoy, to approve the agenda as presented. **The motion passed unanimously.**

#### III. Approval of the June 10, 2021 Meeting Minutes

It was moved by VanDorin, seconded by Krapohl, to approve the June 10, 2021 meeting minutes as presented. **The motion passed unanimously.**

#### IV. Old and New Business

##### A. Update on the First Mission Street Stakeholder Meeting Held September 12, 2021

Mrdeza and Lippens reported that the first stakeholder meeting for the Mission Street corridor design project was held in early September. Future meetings are anticipated to occur quarterly. They indicated that there was a positive response from MDOT and the

# City of Mt. Pleasant, Michigan

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other stakeholders to working on implementing aspects of the City's Master Plan related to improvements to Mission Street which result in slower traffic speeds, safer use of the corridor by pedestrians, cyclists, and all legal users, and recognition of the business nature of the corridor. The next steps include crafting an RFP for planning services that MDOT can solicit for bid. Because MDOT has two project areas (Mission and Pickard/M-20), it was agreed that these would be treated as two separate projects rather than trying to combine both into one RFP. Mrdeza also indicated that it was agreed to adjust the scope of the Mission Street project to extend from Pickard to Bluegrass.

McAvoy encouraged staff to reach out to local law enforcement for their input into proposed corridor design considerations. She felt the area Chief's meeting would be the appropriate opportunity to make sure those that were engaged in enforcement actions in the corridor had the opportunity to comment on any concerns they had for future designs. Mrdeza indicated that the next stakeholder meeting would occur in December.

## V. Public Comments

There were no public comments received or offered.

## VI. Other Business

Mrdeza reminded the Board that they could expect to see a Doodle Poll for an alternate date and time for the November meeting since the regular meeting date falls on Veterans Day and the City Offices will be closed. Typically, the staff participates in some in-service activities on that day and he didn't want the DDA meeting to conflict with that possibility.

## VII. Adjourn

There being no other business, **the meeting was adjourned at 10:32 am.**

**Mt. Pleasant Planning Commission  
Minutes of the Electronically Conducted Regular Meeting  
October 7, 2021**

**I.** Chair Hoenig called the meeting to order at 7:00 p.m.

Member	Present	City, County, State
Bill Dailey	No	
Corey Friedrich	Yes	Mt. Pleasant, Isabella, Michigan
Lesley Hoenig	Yes	Mt. Pleasant, Isabella, Michigan
Glen Irwin	Yes	Mt. Pleasant, Isabella, Michigan
David Kingsworthy	Yes	Mt. Pleasant, Isabella, Michigan
Mike Kostrzewa	Yes	Mt. Pleasant, Isabella, Michigan
Matt Liesch	Yes	Mt. Pleasant, Isabella, Michigan
Christine Ortman	Yes	Mt. Pleasant, Isabella, Michigan
Kathy Rise	Yes	Mt. Pleasant, Isabella, Michigan

Staff: Jacob Kain, Laura Delamater

**II. Approval of the Agenda:**

Motion by Ortman, support by Liesch to approve the agenda.

Roll Call Vote:

Ayes: Friedrich, Hoenig, Irwin, Kingsworthy, Kostrzewa, Liesch, Ortman, Rise

Nays: None

Motion approved unanimously.

**III. Approval of the Minutes:**

**A. September 2, 2021 Regular Meeting**

Motion by Kingsworthy, support by Liesch to approve the minutes from the September 2, 2021 regular meeting as presented.

Roll Call Vote:

Ayes: Friedrich, Hoenig, Irwin, Kingsworthy, Liesch, Ortman, Rise

Nays: None

Motion approved unanimously.

**B. September 2, 2021 Work Session Meeting**

Motion by Ortman, support by Irwin to approve the minutes from the September 2, 2021 regular meeting as presented.

Roll Call Vote:

Ayes: Friedrich, Hoenig, Irwin, Kingsworthy, Kostrzewa, Liesch, Ortman, Rise

Nays: None

Motion approved unanimously.

**IV. Zoning Board of Appeals report for September:**

Commissioner Friedrich reported that the Zoning Board of Appeals did not meet in September.

**V. Communications:**

Kain reported that there were no communications.

**VI. Public Hearings:**

**A. SUP-21-17 & SPR-21-15 – 210 W. Pickard** – Stash Ventures, LLC – Request for Special Use Permit and Site Plan Review for a medical and adult-use marihuana processor.

Kain introduced the application submitted by Stash Ventures, LLC for a Special Use Permit and Site Plan Review for a medical and adult-use marihuana processor. Kain noted that the Planning Commission approved special use permits for each use in September, but the applicant is now proposing a 13,380 square foot building addition for processing along with a new loading dock and 16-space parking area.

Kain reviewed the current and prior uses of the property. Kain provided an overview of the property including current zoning, future, current and prior land use. Kain reviewed photos showing current conditions of the property.

Kain review the special use conditions for both the medical marihuana processor and adult-use marihuana processor.

Kain closed his presentation with recommendation to approve SUP-21-17 and SPR-21-15 subject to conditions.

Discussion took place.

John Verplank, consulting engineer and Adam Groulx, General Contractor for Wolverine, were on hand to answer questions on behalf of Stash Ventures, LLC.

Discussion took place.

Chair Hoenig opened the public comment. Kain noted that there were no public comments submitted electronically. There being no one who wished to speak, public comment was closed.

Discussion took place.

Motion by Liesch, support by Ortman to approve SUP-21-17 and SPR-21-15 subject to the following conditions:

1. The applicant shall comply with all special use permit criteria for medical marihuana facilities.
2. The applicant shall comply with all special use permit criteria for adult-use marihuana establishments as well as the specific criteria applying to Processors.
3. The applicant shall comply with the requirements of Public Safety and Public Works.

Roll Call Vote:

Ayes: Friedrich, Hoenig, Irwin, Kingsworthy, Kostrzewa, Liesch, Ortman, Rise

Nays: None

Motion approved 8-0.

**VII. Public Comments:**

Chair Hoenig opened the public comment. Kain noted that there were no public comments submitted electronically. There being no one who wished to speak, public comment was closed.

**VIII. Site Plan Reviews:**

A. None

**IX. Unfinished Business:**

A. None

**X. New Business:**

A. None

**XI. Other:**

A. Staff report.

Kain shared that an administrative site plan approval was granted for 1701 Gover Parkway to construct a new outdoor equipment storage area at an existing industrial building.

Kain reminded the Planning Commission that the deadline for registration for the Michigan Association of Planning annual conference is approaching and encouraged members to contact him if they are interested in registering for this virtual conference.

## **XII. Adjournment:**

Motion by Friedrich, support by Irwin to adjourn to the work session.

Roll Call Vote:

Ayes: Friedrich, Hoenig, Irwin, Kingsworthy, Kostrzewa, Liesch, Ortman, Rise

Nays: None

Meeting adjourned at 7:18 p.m.

lkd

**Mt. Pleasant Planning Commission  
Minutes of Virtual Work Session  
October 7, 2021**

**I.** Chair Hoenig called the work session to order at 7:18 p.m.

Member	Present	City, County, State
Bill Dailey	No	
Corey Friedrich	Yes	Mt. Pleasant, Isabella, Michigan
Lesley Hoenig	Yes	Mt. Pleasant, Isabella, Michigan
Glen Irwin	Yes	Mt. Pleasant, Isabella, Michigan
David Kingsworthy	Yes	Mt. Pleasant, Isabella, Michigan
Mike Kostrzewa	Yes	Mt. Pleasant, Isabella, Michigan
Matt Liesch	Yes	Mt. Pleasant, Isabella, Michigan
Christine Ortman	Yes	Mt. Pleasant, Isabella, Michigan
Kathy Rise	Yes	Mt. Pleasant, Isabella, Michigan

Staff: Jacob Kain, Laura Delamater

**II.** Review thresholds

Kain reviewed the current threshold requirements for Site Plan Review. Discussion took place on potential minor improvements to permit under a lower review threshold. There was a general consensus for staff to draft an ordinance creating a minor site plan review threshold.

**III.** Adjournment

Motion by Irwin, support by Ortman to adjourn.

Roll call vote:

Ayes: Friedrich, Hoenig, Irwin, Kingsworthy, Kostrzewa, Liesch, Ortman, Rise

Nays: None

Motion passed unanimously.

Work session adjourned at 7:46 p.m.

lkd

## **AIRPORT JOINT OPERATIONS AND MANAGEMENT BOARD**

### Meeting Minutes

**Wednesday, September 22, 2021**

**3:30-5:00 p.m.**

**Airport Terminal Building**

I. Call to Order

Chairwoman McAvoy called the meeting to order at 3:31 p.m.

II. Roll Call

Member	Present	City, County, State
Margaret McAvoy	Yes (on Zoom)	Owosso, Shiawassee County, Michigan
James McBryde	Yes (3:41 p.m.)	Airport Terminal Building
Rodney Nanney	Yes	Airport Terminal Building
Nancy Ridley	Yes	Airport Terminal Building
Gayle Ruhl	Yes	Airport Terminal Building

Staff: Bill Brickner, Jason Moore

III. Approval of Agenda

Motion by Ridley, support by Nanney, to approve agenda with a date correction

Motion passed unanimously

IV. Public Input on Agenda Items

None

V. Approval of Meeting Minutes – August 19, 2021

Motion by Nanney, support by Ridley, to approve the minutes with the correction to show item VIII b motion was made by Ridley

Motion passed unanimously

VI. Airport Manager's Report

Motion by Ruhl, support by Ridley, to accept the manager's report as submitted

Motion passed unanimously

VII. Old Business

None

VIII. New Business

None

IX. Announcements on Airport Related Issues and Concerns

Brickner spoke about Wings and Wheels

X. Public Comment on Non-Agenda Items  
None

XI. Adjournment  
McAvoy adjourned the meeting at 3:44 p.m.

XII. Airport Tour



City of Mt. Pleasant, Michigan  
Traffic Control Order

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**TRAFFIC CONTROL ORDER NO.** 2-2022

Issued By: Steve Tewari  
Traffic Engineer

Date: 8-2-21

Signs/work by: Mark K...  
Street Department

Date: 11-10-21

Filed/ Attested: \_\_\_\_\_  
City Clerk

Date: \_\_\_\_\_

*This Traffic Control Order shall be presented to the City Commission and may receive final approval not more than 90 days from the date the work was performed by the Street Department. It shall not be renewed or extended except upon action by the City Commission.*

Content: Place parking ordinance signs for snow emergencies at city limit entry road locations on city major streets, state roads, and county roads. Remove existing parking ordinance signs. New signs to read:

"PARKING ORDINANCE

NO PARKING ON STREETS WHEN SNOW EMERGENCY IS IN EFFECT"



## City of Mt. Pleasant, Michigan Traffic Control Order

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**TRAFFIC CONTROL ORDER NO.** 3-2022

Issued By: Steve Tawani  
Traffic Engineer

Date: 10-1-21

Signs/work by: [Signature]  
Street Department

Date: 11-10-21

Filed/ Attested: \_\_\_\_\_  
City Clerk

Date: \_\_\_\_\_

*This Traffic Control Order shall be presented to the City Commission and may receive final approval not more than 90 days from the date the work was performed by the Street Department. It shall not be renewed or extended except upon action by the City Commission.*

Content: All parking spaces in city parking lots 7 and 8 to become 10-hour permit parking spaces. Remove existing 3-hour and 1-hour parking signs. Add/relocate existing signs to provide one 10-hour permit parking sign at each entrance.

Minutes of the electronically conducted regular meeting of the City Commission held Monday, November 8, 2021, at 7:00 p.m.

Mayor Joseph called the meeting to order and the Pledge of Allegiance was recited.

Commissioners Present: Mayor William Joseph and Vice Mayor Amy Perschbacher; Commissioners Mary Alsager (7:09 p.m.), Olivia Cyman, Lori Gillis, George Ronan and Petro Tolas. All Commissioners present indicated they were in Mt. Pleasant, Isabella County, Michigan.

Commissioners Absent: None

Others Present: City Manager Aaron Desentz, City Clerk Heather Bouck and City Attorney Michael Homier

All present attended virtually via Zoom video conference.

#### Proclamations and Presentations

Middle Michigan Development Corporation (MMDC) presentation was postponed; however, MMDC's Third Quarter Report and 2022-2024 Strategic Plan were provided in the agenda packet.

#### Public Input on Agenda Items

Kolmarge Harris, 2237 S. Vandecar Rd, formerly from Lansing, wishes to bring a boxing fitness program to area youth and is seeking assistance and direction on this effort. He is specifically seeking a community center to bring the program forward in 2022.

#### Receipt of Petitions and Communications

Received the following petitions and communications:

1. City Manager report on pending items;
  - a. Monthly report on police related citizen complaints received.
2. Parks and Recreation Commission Meeting Minutes. (September)
3. Resignation of Candace Johnson from the Historic District Commission.
4. Notice of Temporary Traffic Control Order #1-2022.

Moved by Commissioner Tolas and seconded by Commissioner Gillis to approve the following items on the Consent Calendar:

1. Minutes of the electronically conducted regular meeting of the City Commission held October 25, 2021.
2. Warrants dated October 27 and November 3, 2021 and Payrolls dated October 29, 2021 all totaling \$812,692.79.

AYES: Commissioners Alsager, Cyman, Gillis, Joseph, Perschbacher, Ronan & Tolas

NAYS: None

ABSENT: None

Motion unanimously adopted.

Public hearing on proposed 2022 Annual Operating Budget. There being no public comments or communications received, the Mayor closed the public hearing. There is no action required at this time.

Public hearing on S.A. 2-21 Principal Shopping District to consider approval of resolution #5 for approval of the roll and setting of payment terms. There being no public comment or communications received, the Mayor closed the public hearing.

Moved by Vice Mayor Perschbacher and seconded by Commissioner Alsager to approve resolution #5 for approval of the roll and setting of payment terms as follows:

PRINCIPAL SHOPPING DISTRICT 2-21  
RESOLUTION NO. 5

WHEREAS, the City Commission has met after due and legal notice and reviewed the special assessment roll to provide for funding for the Principal Shopping District, in the City, Special Assessment District No. 2-21;

WHEREAS, after hearing all persons interested therein and after carefully reviewing the special assessment roll, the City Commission deems said special assessment roll to be fair, just and equitable and that each of the assessments contained thereon are in accordance with the benefits to be derived by each parcel of land assessed;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said special assessment roll as prepared by the City Assessor, in the amount of \$104,700 per year for each year including 2022 and 2023, is hereby confirmed.

2. Said special assessment roll will be two annual installments, each of which will be billed semiannually. The billings will be on July 1 and December 1 of each year 2022 through 2023.

3. No interest will be charged on the unbilled balance of said special assessment roll.

4. The City Clerk is directed to attach his warrant to a certified copy of this resolution within ten (10) days after its adoption requesting the Assessor to spread and the Treasurer to collect the sums and amounts as directed by the Commission.

5. The City Clerk is directed to endorse the date of confirmation on the roll.

6. All resolutions and parts of resolutions conflicting with the provisions of this resolution are rescinded.

AYES: Commissioners Alsager, Cyman, Gillis, Joseph, Perschbacher & Ronan

NAYS: Commissioner Tolas

ABSENT: None

Motion carried.

Moved by Vice Mayor Perschbacher and seconded by Commissioner Cyman to authorize the City Manager to execute the contract with RISE, Inc. as presented.

AYES: Commissioners Alsager, Cyman, Gillis, Joseph, Perschbacher, Ronan & Tolas

NAYS: None

ABSENT: None

Motion unanimously adopted.

### Announcements on City-Related Issues and New Business

Mayor Joseph announced that flu and COVID vaccines are available and encouraged the public to take steps to protect themselves and others. He asked that we all assist others when possible as there are many in need. He thanked City Manager Desentz for his conducting of his first meeting.

Commissioner Alsager welcomed Manager Desentz to the City.

Commissioner Ronan welcomed Manager Desentz to the City.

The Commission recessed at 7:25 p.m. and went into a work session at 7:31 p.m.

WORK SESSION: 2022 Operating Budget discussion.

Mayor Joseph led a brief discussion on the 2022 Operating Budget.

Mayor Joseph adjourned the meeting without objection at 7:43 p.m.

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William L. Joseph, Mayor

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Heather Bouck, City Clerk

# Memorandum



TO: Aaron Desentz, City Manager

FROM: Tim Middleton, Assistant DPW Director

DATE: November 10, 2021

SUBJECT: Award Contract for 2021 Make-Up Air Unit and Installation Bid

## Request

The City Commission is requested to award the contract for the 2021 Make-Up Air Unit and Installation bid to Gateway Refrigeration, of Clare, for \$46,597.

## Reason

The existing make-up air unit at the Water Resource Recovery Facility's secondary pump station building is due for replacement. The process of water recovery produces byproducts requiring ventilation, such as moisture, fumes and odors. Each of the byproducts can have a negative effect on staff and equipment. For these reasons, proper ventilation is vital. The unit also is the primary heat supply for the building and provides sufficient air exchanges to prevent the building from being classified as a confined space.

Bids were requested for the purchase and installation of a new make-up air unit. On November 9, 2021, the City received the following bids.

Gateway Refrigeration, Inc., Clare	\$46,597.00
Three Rivers Corp., Midland	\$47,230.00
Mahlon Mechanical Services, Grand Rapids	\$51,125.00
J.E. Johnson, Inc., Midland	\$84,400.00

Gateway Refrigeration is the low bidder. A reference check indicates they are experienced and have the necessary qualifications to complete the work within the project specifications.

## Recommendation

I recommend the City Commission award the 2021 Make-Up Air Unit and Installation bid to Gateway Refrigeration for \$46,597. Funds are available in the Plant Reserve Fund.

# Memorandum



TO: Aaron Desentz, City Manager

FROM: Chris Saladine, Assistant Finance Director

DATE: 11/11/2021

SUBJECT: 2022 Operating Budget

Please see the attached resolution to be considered at the November 22<sup>nd</sup> City Commission meeting to adopt the 2022 budget. The resolution tentatively sets the millage rate for 2022 at 16.25 mills, but gives the City Commission an opportunity to reconsider the millage level in the spring of 2022 based on any changed projections. This resolution differs from the budget summary in the proposed operating budget due to an accounting change that recognizes our ARPA funds when they are spent rather than received. The funds are recorded as deferred revenue.

## **Recommended Action**

Please include the attached resolution for consideration on the November 22<sup>nd</sup> City Commission agenda.

WHEREAS, Article VII, Section 9, authorizes the City Commission to adopt by resolution the annual operating budget for the next fiscal year, and

WHEREAS, Article VII, Section 9, provides that the necessary tax upon real and personal property shall be provided for in the same resolution, and

WHEREAS, the following funds are created and amounts appropriated for each fund for the purpose of carrying out the various activities of the City of Mt. Pleasant during the year beginning January 1, 2022 and ending December 31, 2022

NOW THEREFORE, BE IT RESOLVED, that the following revenue and expenditure appropriations be approved and the 2022 operating budget be approved:

	ESTIMATED (A)			
	Fund Balance <u>January 1</u>	2022 <u>Revenue</u>	2022 <u>Expenditures</u>	Fund Balance <u>December 31</u>
<b><u>GOVERNMENTAL FUNDS</u></b>				
<b><u>GENERAL FUND</u></b>				
Unassigned	\$5,528,674	\$14,678,370		
Legislative Division			1,340,340	
Finance Division			1,648,500	
Public Safety Division			7,690,410	
Community Services Division			3,048,350	
Public Works Division			918,970	
Total Unassigned	5,528,674	\$14,678,370	\$14,646,570	\$5,560,474
Assigned for Economic Initiatives	777,564	0	40,000	737,564
Assigned for Projects/Programs	1,977,144	135,000	146,040	1,966,104
Restricted	210,920	12,500	12,750	210,670
Non-spendable	371,682	0	0	371,682
Total General Fund	\$8,865,984	\$14,825,870	\$14,845,360	\$8,846,494
<b><u>SPECIAL REVENUE FUNDS</u></b>				
<b><u>MAJOR STREET FUND</u></b>				
Restricted	2,543,391	\$2,665,260	\$3,705,300	\$1,503,351
Restricted for Donation	15,395	0	0	15,395
Total Major Street Fund	2,558,786	2,665,260	3,705,300	1,518,746
<b><u>LOCAL STREET FUND</u></b>				
Restricted	900,660	\$1,622,130	\$1,770,020	\$752,770
Restricted for Donation	15,209	0	0	15,209
Total Local Street Fund	915,869	1,622,130	1,770,020	767,979
SPECIAL ASSESSMENT COMMITTED	358,238	22,890	167,000	214,128
<b><u>DOWNTOWN SPECIAL ASSESSMENT</u></b>				
Restricted from Special Assessment	120,617	105,120	129,820	95,917
<b><u>RECREATION FUND</u></b>				
Restricted for PEAK	0	141,000	141,000	0
Assigned for PEAK	240,797	363,350	491,300	112,847
Restricted for Recreation	20,000	12,200	32,200	0
Assigned for Recreation	67,689	557,150	552,290	72,549
Total Recreation Fund	328,486	1,073,700	1,216,790	185,396
<b><u>BLOCK GRANT FUND</u></b>				
Assigned for Owner Occupied - Hsg.	28,491	0	0	28,491
Assigned	195,770	400	0	196,170
Total Block Grant Fund	224,261	400	0	224,661
Restricted	0	0	0	0
Cemetery Fund Committed	233,805	8,400	0	242,205
<b>Total Governmental Funds</b>	<b>\$13,606,046</b>	<b>\$20,323,770</b>	<b>\$21,834,290</b>	<b>\$12,095,526</b>
<b>Appropriated Budget</b>	<b>\$13,606,046</b>	<b>\$20,323,770</b>	<b>\$21,834,290</b>	<b>\$12,095,526</b>

FURTHER, BE IT RESOLVED, that the following informational summaries be approved for the Capital Project, Debt Service, Component Units, and Proprietary Funds for the year beginning January 1, 2022 and ending December 31, 2022

	Fund Balance December 31	2022 Revenue	2022 Expenditures	Fund Balance December 31
<b><u>CAPITAL PROJECT FUNDS</u></b>				
<b>CAPITAL IMPROVEMENT FUND</b>				
Committed for Projects	329,300	120,000	0	449,300
Committed	1,765,749	603,420	1,181,640	1,187,529
Total Capital Improvement Fund	2,095,049	723,420	1,181,640	1,636,829
<b><u>DEBT SERVICE FUNDS</u></b>				
Borden Building Debt Restricted	17,679	358,500	374,160	2,019
<b>Capital Project and Debt Service Funds Informational Summaries</b>	<b>\$2,112,728</b>	<b>\$1,081,920</b>	<b>\$1,555,800</b>	<b>\$1,638,848</b>

	Working Capital December 31	Sources of Working Capital	Uses of Working Capital	Working Capital December 31
<b><u>Component Units</u></b>				
<b>MISSION STREET DDA FUND</b>				
Assigned	\$876,107	\$309,000	\$127,860	\$1,057,247
<b>TAX INCREMENT FIN AUTH FUND</b>				
Central Business District Assigned	107,638	0	36,417	71,221
Ind Park North Assigned	90,000	0	0	90,000
Ind Park North Unassigned	3,998	300	2,420	1,878
Total TIFA	201,636	300	38,837	163,099
<b>LOCAL DEVELOPMENT FIN AUTHORITY</b>				
Assigned	155,918	750	39,300	117,368
<b>BROWNFIELD REDEVELOPMENT FUND</b>				
Assigned	14,160	183,730	183,730	14,160
Unassigned	793	50	0	843
Total Brownfield	14,953	183,780	183,730	15,003
<b>ECONOMIC DEVELOPMENT CORPORATION</b>				
Assigned Parking Lot	19,446	1,950	0	21,396
Unassigned	551	0	0	551
Total EDC	19,997	1,950	0	21,947
<b>Total Component Unit Funds Informational Summaries</b>	<b>\$1,268,611</b>	<b>\$495,780</b>	<b>\$389,727</b>	<b>\$1,374,664</b>

	Working Capital December 31	Sources of Working Capital	Uses of Working Capital	Working Capital December 31
<b><u>PROPRIETARY FUNDS</u></b>				
<b>Enterprise Funds</b>				
<b>LAND DEVELOPMENT FUND</b>				
Restricted	\$50,000	0	0	\$50,000
Unassigned	1,106	96,380	94,060	3,426
Total Land Development	51,106	96,380	94,060	53,426

<b>AIRPORT FUND</b>				
Restricted	162,527	40,000	48,000	154,527
Assigned	82,519	0	0	82,519
Unassigned	157,525	708,500	787,710	78,315
Total Airport	402,571	748,500	835,710	315,361
<b>WATER RESOURCE RECOVERY FUND</b>				
Assigned	1,305,844	680,000	239,020	1,746,824
Restricted	150,883	0	150,300	583
Unassigned	1,555,095	2,854,640	2,825,595	1,584,140
Total Water Resource Recovery Fund	3,011,822	3,534,640	3,214,915	3,331,547
<b>WATER FUND</b>				
Restricted	502,800	0	150,000	352,800
Assigned	1,239,170	530,000	1,167,000	602,170
Unassigned	1,793,525	2,883,710	2,895,070	1,782,165
Total Water	3,535,495	3,413,710	4,212,070	2,737,135
<b>SOLID WASTE FUND</b>				
Restricted	217,700	0	12,660	205,040
Unassigned	870,610	659,540	718,680	811,470
Total Solid Waste	1,088,310	659,540	731,340	1,016,510
<b>Internal Service Funds</b>				
<b>MOTOR POOL FUND</b>				
Unassigned	732,672	1,329,600	1,315,220	747,052
<b>SELF INSURANCE FUND</b>				
	849,109	2,629,100	2,846,740	631,469
<b>Total Proprietary Funds</b>				
<b>Informational Summaries</b>	<b>\$9,671,085</b>	<b>\$12,411,470</b>	<b>\$13,250,055</b>	<b>\$8,832,500</b>

WHEREAS, it is expected that the appropriations and working capital uses require that the City of Mt. Pleasant raise amounts totaling \$37,029,872 to finance all municipal operations during the fiscal year, and

WHEREAS, all funds, except the General Fund, Major Street Fund, Special Assessment Fund, Downtown Special Assessment Fund, Recreation Fund and Borden Debt, will generate moneys sufficient for the appropriations

NOW, THEREFORE, BE IT RESOLVED, that the following tax millages and levies be approved, but the Commission reserves the right to review the rates in Spring, 2022 and consider adjustments based on changed conditions.

	Property Tax Levy	Other Sources	Millage
General Fund			
Operating	\$ 5,873,640	\$8,098,430	12.390
Fire and Police Pension	853,800	-	1.860
Total General Fund	\$ 6,727,440	\$ 8,098,430	14.250
Capital Improvements	\$ 702,420	21,000	1.500
Borden Building Bonds	237,000	121,500	0.500
Total Other funds	\$ 939,420	\$ 142,500	2.000
Total Millage			16.250

# Memorandum



TO: Aaron Desentz, City Manager

FROM: Mary Ann Kornexl, Finance Director

DATE: November 11, 2021

SUBJECT: 2022 Fee Resolution

Attached please find the fee resolution for January 2022. An explanation for all but two of these fees are included in the 2022 proposed operating budget document. We have added the fee for the Community Arts Pavilion at Island Park that was opened in late 2019. We have also added the late fee for Residential Curbside Recycling & Refuse Cart Pickup to make it the same as what is included in the Water/Sewer Ordinances as it is billed on the same monthly Utility Bill. The parks & recreation fees have been approved by the Mt Pleasant Parks and Recreation Commission.

## Requested Action:

That the attached resolution be placed on the November 22, 2021 City Commission and the Commission adopt the recommended fee changes effective January 1, 2022.

**CITY OF MOUNT PLEASANT**

**RESOLUTION TO SET FEES AND CHARGES  
FOR CERTAIN CITY SERVICES**

At a regular meeting of the City Commission of City of Mount Pleasant, held on \_\_\_\_\_, 2021 at 7:00 p.m. the following action was taken:

PRESENT: \_\_\_\_\_

ABSENT: \_\_\_\_\_

The following preamble and resolution were offered by \_\_\_\_\_  
and supported by \_\_\_\_\_.

**WHEREAS**, certain City Ordinances require fees to be set by resolution for assessing, recreation, sewer, water, and recycling/refuse services; and

**WHEREAS**, the City Commission adopted policy guidelines (the “Guidelines”) for setting fees and charges for City services by Ordinances in July 2017; and

**WHEREAS**, the Guidelines require fees and charges to be reviewed annually, and changes be proposed with the operating budget; and

**WHEREAS**, the City Commission has reviewed fees and charges set for assessing, recreation, sewer, water, and recycling services and has received recommendations from the Mt Pleasant Parks & Recreation Commission; and

**NOW, THEREFORE, BE IT RESOLVED** that the following fees are consistent with the Guidelines and set to begin on January 1, 2022 are hereby adopted:

1. Assessor Fees as provided in Exhibit A.
2. Parks and Recreation Fees as provided in Exhibit B.
3. Sewer Fees as provided in Exhibit C.
4. Water Fees as provided in Exhibit D.
5. Recycling/Refuse Fees as provided in Exhibit E.

Any and all resolutions that are in conflict with this resolution are hereby repealed to the extent necessary to give this Resolution full force and effect.

ADOPTED:

YEAS: \_\_\_\_\_

NAYS: \_\_\_\_\_

STATE OF MICHIGAN                    )  
  ) ss.  
COUNTY OF ISABELLA                )

I, the undersigned, the duly qualified and acting City Clerk of the City of Mt. Pleasant, Isabella County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the City Commission of said City at a meeting held on \_\_\_\_\_, 2021.

\_\_\_\_\_  
Heather Bouck, City Clerk

## **EXHIBIT A:**

### **Assessor Fees:**

1. Tax Abatement Application Fee: \$375 for all abatements provided in the State Tax Law
2. Land Division Board Fees:
  - a. Land Split Applications: \$150 for first split plus \$50 for each additional split
  - b. Land Combination Applications: \$75
  - c. The applicant will not be charged the fee until a formal application is made after consultation with the Land Division Board about the feasibility of the request in accordance with the Land Division Act, zoning regulations and utility requirements

**EXHIBIT B:****Parks and Recreation Fees:**

Facility/Program	Unit	Resident Fee	Non Resident Fee	Early Discount
Community Arts Pavilion	Daily-Weekday	\$35.00	\$55.00	\$-
Community Arts Pavilion	Daily-Weekend	\$65.00	\$90.00	\$-
Tee-Ball	Participant	\$42.00	\$59.00	\$5.00
Fall Youth Soccer	Participant	\$53.00	\$75.00	\$5.00
Spring Youth Soccer	Participant	\$53.00	\$75.00	\$5.00
Pre-K Mini Soccer	Participant	\$35.00	\$49.00	\$5.00
Grade K-2nd Basketball	Participant	\$53.00	\$75.00	\$5.00
Grade 3rd-6th Basketball	Participant	\$53.00	\$75.00	\$5.00
Grade K-2nd Volleyball	Participant	\$46.00	\$65.00	\$5.00
Grade 3rd-6th Volleyball	Participant	\$53.00	\$75.00	\$5.00
Age 8-12 Dodgeball	Participant	\$37.00	\$52.00	\$5.00
StartSmart Basketball	Participant	\$42.00	\$59.00	\$5.00
StartSmart FlagFootball	Participant	\$42.00	\$59.00	\$5.00
StartSmart Golf	Participant	\$42.00	\$59.00	\$5.00
StartSmart Soccer	Participant	\$42.00	\$59.00	\$5.00
StartSmart Tee-Ball	Participant	\$42.00	\$59.00	\$5.00
StartSmart Tennis	Participant	\$42.00	\$59.00	\$5.00
DaddyDaughter Date Night	Pre-Register	\$32.00	\$45.00	\$5.00
DaddyDaughter Date Night	At Door	\$48.00	\$68.00	\$-
Ages 5-6, 7-8, 9-10 FlagFootball	Participant	\$53.00	\$75.00	\$5.00

**EXHIBIT C:**

**Sewer Fees:**

<u>Meter Size</u>	<u>Monthly Fee</u>
5/8"	\$10.63
1"	\$26.50
1.5"	\$53.02
2"	\$84.71
3"	\$169.45
4"	\$264.80
6"	\$529.51
10"	\$2,926.40

**EXHIBIT D:**

**Water Fee:**

<u>Meter Size</u>	<u>Monthly Fee</u>
5/8"	\$12.84
1"	\$32.10
1.5"	\$64.20
2"	\$102.73
3"	\$205.45
4"	\$321.02
6"	\$642.05
10"	\$3,510.20
Note: Irrigation Meters are charged demand for six months	

**EXHIBIT E:**

**Residential Curbside Recycling/Cart  
Refuse Pick up Late Payment Fee:**

Late payment charge of 5% of the total monthly bill shall be added if the bill is not paid by the fifteenth day of the month. Each subsequent month an additional 1% will be added until payment is made.

To the Mt. Pleasant Community,

Effective November 26th I am resigning as Mayor and City Commissioner of Mt. Pleasant. I have been honored to serve the Mt. Pleasant community as an employee, volunteer, Planning Commissioner, City Commissioner and Mayor. I will forever be grateful to the people and places I have called home. I am resigning to start a new chapter in my life as the Village Manager of Paw Paw, Michigan.

The Mt. Pleasant community has been sincere, welcoming, passionate and supportive ever since my initial days of being a transfer student at Central Michigan University. I have been lucky to make many friends and fortunate to have experiences that I will forever treasure. I have been a witness and participant to many great moments and times that shaped our community. As part of CMU's Student Government Association, I witnessed the effort put forth by community members working with the City Commission to pass our Human Rights Ordinance. In 2017 when Mt. Pleasant was hit with a 100-year storm, I worked with other city employees to stack sand bags in front of critical infrastructure and witnessed the damage to many homes and apartments from flooding. Developing the master plan by engaging community partners, community members and staff to provide guidance for the next thirty years of development was rewarding. Participating in community demonstrations and discussions that continue to improve the relationship between residents and police have broke down barriers of communication and led to shared success.

The COVID-19 pandemic has been a tough time for all of us, but watching the resiliency of our community, small businesses and anchor institutions has been reassuring. The development of the Broadway Lofts next to City Hall will be a great contribution to our downtown. The community support towards non-profit organizations who serve those in need has been tremendous and I thank those who volunteer their time, money and resources.

Most of all it has been the small interactions with people that have made my time as a resident and Mayor so rewarding. I will miss catching up with staff members when at City Hall, participating in the student exchange with Okaya, Japan, and supporting the International Relations Council. I will fondly remember celebrating the Isabella Day Treatment student graduations, as well as the City Staff Appreciation and Service Awards.

I am grateful for Saginaw Chippewa Indian Tribe hosted events which gave me the opportunity to learn more about our Native American community and establish valuable relationships. I cherished the ability to run into my former professors around town and witness first-hand how teachers never stop educating. I also enjoyed speaking with students about local government and how we can make impacts on issues of concern. It was also an honor to perform wedding ceremonies to couples in love. These moments, and the people who I shared them with, will live with me forever.

I certainly will not be a stranger. You may catch me around town from time to time working with the Isabella County Restoration House, cheering on our CMU teams, and grabbing lunch downtown. This community has given me so much and I hope I was able to do my part. As a great sendoff I will be a judge for the Christmas Celebration Lighted Parade downtown scheduled for December 4 at 6 p.m. Make sure you stay for the fireworks, immediately following the parade. I hope to see you there!

Mayor Will Joseph

CHECK REGISTER FOR CITY OF MT PLEASANT  
CHECK DATE FROM 11/04/2021 THRU 11/17/2021

Check Date	Vendor Name	Description	Amount
Bank COMM COMMON CASH			
11/09/2021	CITY TREASURER-PAYROLL FUND	REG PAY #526, 11/12/21	\$269,481.51
11/15/2021	CITY TREASURER - UTILITIES	UTILITIES-DPW BUILDING WATER	4,493.27
11/17/2021	21ST CENTURY MEDIA - MICHIGAN	CONTRACT SVCS	1,222.00
11/17/2021	21ST CENTURY MEDIA - MICHIGAN	CONTRACT SVCS	337.05
11/17/2021	21ST CENTURY MEDIA - MICHIGAN	CONTRACT SVCS	3,061.50
11/17/2021	410 BROADWAY, LLC	CONTRACT SVCS	5,085.00
11/17/2021	A&A SALES ASSOCIATES, LLC	SUPPLIES	119.45
11/17/2021	ABC FASTENER GROUP, INC	SUPPLIES	235.88
11/17/2021	KURT ADAMS	REIMBURSEMENT	100.00
11/17/2021	AIRGAS USA, LLC	CONTRACT SVCS	48.04
11/17/2021	ATI GROUP	CONTRACT SVCS	564.19
11/17/2021	AXIOM WIRING SERVICE, LLC	CONTRACT SVCS	2,282.78
11/17/2021	AXON ENTERPRISE, INC.	SUPPLIES	2,468.30
11/17/2021	MEGAN BAIR	CONTRACT SVCS	1,750.00
11/17/2021	BILL'S CUSTOM FAB, INC	CONTRACT SVCS	315.00
11/17/2021	BIOLOGICAL RESEARCH SOLUTIONS INC	CONTRACT SVCS	325.00
11/17/2021	CORBY BLEM	CONTRACT SVCS	1,650.00
11/17/2021	BLOCK ELECTRIC COMPANY	CONTRACT SVCS	1,500.00
11/17/2021	BOUND TREE MEDICAL, LLC	SUPPLIES	32.98
11/17/2021	BRY-AIR INC	CONTRACT SVCS	9,439.00
11/17/2021	BSN SPORTS LLC	SUPPLIES	1,095.00
11/17/2021	BUSINESS CONNECTIONS, INC.	CONTRACT SVCS	95.00
11/17/2021	C & O SPORTSWEAR	SUPPLIES	133.25
11/17/2021	CARMEUSE AMERICAS	CHEMICALS	6,990.21
11/17/2021	CAR WASH PARTNERS, INC.	SUPPLIES/VEHICLE MAINT	185.00
11/17/2021	CDW GOVERNMENT, INC	SUPPLIES	377.15
11/17/2021	CENTRAL CONCRETE INC	SUPPLIES	948.75
11/17/2021	CENTURYLINK	COMMUNICATIONS	10.78
11/17/2021	CENTRAL MICHIGAN SURVEYING	CONTRACT SVCS	1,350.00
11/17/2021	CENTRAL MICHIGAN UNIVERSITY	CONTRACT SVCS	14,908.75
11/17/2021	CENTRAL MICH UNIV - MAILROOM	POSTAGE/HANDLING	12,586.48
11/17/2021	CONSUMERS ENERGY	UTILITIES	58,815.12
11/17/2021	CORE TECHNOLOGY CORPORATION	CONTRACT SVCS	1,466.00
11/17/2021	COYNE OIL CORPORATION	SUPPLIES/VEHICLE MAINT/FUEL	688.16
11/17/2021	CULLIGAN	CONTRACT SVCS	33.00
11/17/2021	LARRY C. CURTIS	CONTRACT SVCS	200.00
11/17/2021	BRIANNA DELL	CONTRACT SVCS	1,450.00
11/17/2021	DORNBOS SIGN & SAFETY, INC.	SUPPLIES	3,849.66
11/17/2021	FERGUSON WATERWORKS #3386	SUPPLIES/METER REPLACEMENT	777.76
11/17/2021	FIDELITY SECURITY LIFE INSURANCE CO	OPTICAL INSURANCE	1,092.84
11/17/2021	ALL PRO EXERCISE	SUPPLIES/CONTRACT SVCS	302.84

CHECK REGISTER FOR CITY OF MT PLEASANT  
CHECK DATE FROM 11/04/2021 THRU 11/17/2021

Check Date	Vendor Name	Description	Amount
Bank COMM COMMON CASH			
11/17/2021	ERIN FRANCISCO	REIMBURSEMENT	2,752.00
11/17/2021	FREDRICKSON SUPPLY, LLC	SUPPLIES	1,637.77
11/17/2021	GALLS, LLC	UNIFORMS	163.19
11/17/2021	GRANGER	CONTRACT SVCS	68.96
11/17/2021	GREEN SCENE LANDSCAPING, INC.	CONTRACT SVCS	85.00
11/17/2021	GREEN TECH SYSTEMS, LLC	CONTRACT SVCS	82,347.97
11/17/2021	HACH COMPANY	SUPPLIES	114.32
11/17/2021	HCC LIFE INS. CO	ADMIN - STOP LOSS	18,854.00
11/17/2021	ISABELLA COUNTY TRANSPORTATION	CONTRACT SVCS	256.00
11/17/2021	IDEXX DISTRIBUTION, INC.	SUPPLIES	3,893.26
11/17/2021	JNR ENGRAVING	SUPPLIES	152.00
11/17/2021	JOHNSON CONTROLS	CONTRACT SVCS	1,885.58
11/17/2021	JOHNSON CONTROLS	SUPPLIES	250.00
11/17/2021	KENNEDY INDUSTRIES, INC	SUPPLIES	4,662.00
11/17/2021	KLUCK NURSERY, INC.	SUPPLIES	2,730.00
11/17/2021	KRAPOHL FORD LINCOLN MERC	CONTRACT SVCS/SUPPLIES	108.31
11/17/2021	KSS ENTERPRISES	SUPPLIES	308.94
11/17/2021	ROBERT W LAMSON, PHD	CONTRACT SVCS	465.00
11/17/2021	MAK ENTERPRISES, LLC	CONTRACT SVCS	5,040.00
11/17/2021	MHOK, PLLC	PROSECUTORIAL SVCS	7,483.64
11/17/2021	MCKENNA	CONTRACT SVCS	1,350.00
11/17/2021	MCLAREN CORPORATE SERVICES	CONTRACT SVCS	475.00
11/17/2021	MICHIGAN PIPE & VALVE	SUPPLIES	145.96
11/17/2021	STATE OF MICHIGAN	REFUND	44.00
11/17/2021	MT PLEASANT KIWANIS CLUB	DUES	80.97
11/17/2021	MICHIGAN STATE FIREMEN'S ASSOC	DUES	75.00
11/17/2021	MUSAR TRAINING FOUNDATION	TRAINING	760.00
11/17/2021	NELSON TANK ENGINEERING &	CAPITAL ACQUISITIONS	2,800.00
11/17/2021	NYE UNIFORM COMPANY	UNIFORMS	2,508.35
11/17/2021	OFFICE DEPOT	SUPPLIES	214.41
11/17/2021	ON DUTY GEAR, LLC	UNIFORMS	1,020.97
11/17/2021	ORKIN	CONTRACT SVCS	98.00
11/17/2021	PLEASANT GRAPHICS, INC	SUPPLIES	349.00
11/17/2021	POLYDYNE INC.	CHEMICALS	1,397.25
11/17/2021	PREIN & NEWHOF	CONTRACT SVCS	9,518.20
11/17/2021	RENT-RITE, INC - ALMA	EQUIPMENT RENTAL	232.08
11/17/2021	ROTARY CLUB OF MT. PLEASANT	DUES	218.00
11/17/2021	DAN SODINI	FARMERS MKT	174.70
11/17/2021	STANDARD ELECTRIC COMPANY	SUPPLIES	77.91
11/17/2021	SUMMIT FIRE PROTECTION	CONTRACT SVCS	1,132.25
11/17/2021	SUNRISE ASSESSING SERVICES, LLC	CONTRACT SVCS	7,500.00

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Check Date	Vendor Name	Description	Amount
Bank COMM COMMON CASH			
11/17/2021	THIELEN TURF IRRIGATION, INC	CONTRACT SVCS	1,382.50
11/17/2021	TRACE ANALYTICAL LABORATORIES, INC.	CONTRACT SVCS	78.00
11/17/2021	TUFFY AUTO SERVICE CENTER	CONTRACT SVCS	3,108.75
11/17/2021	DYER L SCOTT DC	UB REFUND	33.48
11/17/2021	STOCKEL, SCOTT	UB REFUND	23.59
11/17/2021	HUG, KURT & KRISTINA	UB REFUND	33.26
11/17/2021	MILLIS, GREGORY L	UB REFUND	52.50
11/17/2021	KILMER, CYNTHIA A	UB REFUND	21.09
11/17/2021	SHIPPEE, MARY	UB REFUND	23.59
11/17/2021	MUELLER, NEIL R	UB REFUND	33.53
11/17/2021	APARTMENT MGT	UB REFUND	12.23
11/17/2021	MELISSA WANINK	UMPIRE	60.00
11/17/2021	KORY DAVIS	UMPIRE	90.00
11/17/2021	DREW PERIEDA	UMPIRE	75.00
11/17/2021	MAX SLY	UMPIRE	30.00
11/17/2021	UNIFIRST CORPORATION	CONTRACT SVCS	1,081.58
11/17/2021	USABUEBOOK	SUPPLIES	125.10
11/17/2021	VERIZON CONNECT NWF, INC.	CONTRACT SVCS	210.47
11/17/2021	WM CORPORATE SERVICES, INC.	CONTRACT SVCS	1,003.18
11/17/2021	LATITUDE MEDIA LLC WCZY/WMMI	CONTRACT SVCS	99.00
11/17/2021	SARA WOODRUFF	CONTRACT SVCS	1,550.00
11/17/2021	LOUISE WYMER	FARMERS MKT	10.00
11/17/2021	YEO & YEO CONSULTING, LLC	CONTRACT SVCS	900.00
COMM TOTALS:			
Total of 106 Checks:			\$585,333.54
Less 0 Void Checks:			0.00
Total of 106 Disbursements:			\$585,333.54