

Regular Meeting of the City Commission
Monday, January 25, 2021
7:00 p.m.

AGENDA

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

PROCLAMATIONS AND PRESENTATIONS:

1. Introduction of Street Maintenance Specialist Kyle Keehbauch.
2. Proclamation recognizing Peacemaking Recognition month (February).

ADDITIONS/ DELETIONS TO AGENDA:

PUBLIC INPUT ON AGENDA ITEMS:

RECEIPT OF PETITIONS AND COMMUNICATIONS:

3. City Manager report on pending items.
 - a. Vehicle/Bicyclist and Vehicle/Pedestrian Accident Data for 2020.
4. Fourth Quarter Investment Report.
5. Minutes of the Economic Development Corporation (EDC) (July 2020).
6. Minutes of the Planning Commission (December).
7. Receipt of Planning Commission's 2020 Annual Report.
8. Resignation of Glen Irwin from the Airport Advisory Board (term to expire December 31, 2022).
9. Correspondence received regarding social media post (6).

CONSENT CALENDAR: DESIGNATED (*) ITEMS

CITY COMMISSION MINUTES:

- * 10. Approval of the minutes of the regular meeting held January 11, 2021.
- * 11. Approval of the minutes of the closed session held January 11, 2021.

PUBLIC HEARINGS:

STAFF RECOMMENDATIONS AND REPORTS:

- * 12. Bids and Quotations
 - a. Fire Administrative Vehicle
 - b. Public Safety Façade Improvement
- * 13. Consider approval of budget amendment for renovation of Conference Room E.

All interested persons may attend and participate. Persons with disabilities who need assistance to participate may call the Human Resources Office at 989-779-5313. A 48-Hour advance notice is necessary for accommodation. Hearing or speech impaired individuals may contact the City via the Michigan Relay Service by dialing 7-1-1.

14. Consider confirmation of sale of property as recommended by the Economic Development Corporation (EDC).
- * 15. Consider confirmation of Michigan Employees' Retirement System (MERS) Agreement.
16. Appointment of City Commissioners to City standing and special committees.
 - a. Appointments Committee (3)
 - b. Central Michigan Center for Recovery, Education, and Wellness (CMCREW) (1)
 - c. Charter Committee (3)
 - d. Council of Governments (1)
 - e. Intergovernmental Liaison (Mayor & Vice Mayor)
 - f. International Relations/Sister City Council (1 + alternate)
 - g. Mt. Pleasant Area Diversity Group (1)
 - h. Property Committee (3)
17. Consider appointment of City Commissioners to applicable City Boards and Commissions.
 - a. Audit Committee (2 + alternate)
 - b. City/CMU Student Liaison Committee (2)
 - c. Economic Development Corporation/Brownfield Redevelopment Authority (1 + alternate)
 - d. Principal Shopping District Board (1)
 - e. Tax Increment Finance Authority (1)
- * 18. Consider appointment of City representative and MMDC representative to the Airport Joint Operations Board.
- * 19. Consider setting a special meeting for March 4, 2021 at 6:00 p.m. for a joint meeting between the City Commission and the Planning Commission.
- * 20. Approval of payrolls and warrants.

ANNOUNCEMENTS ON CITY-RELATED ISSUES AND NEW BUSINESS:

PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS:

RECESS:

CLOSED SESSION: (None scheduled at this time)

RECESS:

WORK SESSION: (None scheduled at this time)

ADJOURNMENT:

All interested persons may attend and participate. Persons with disabilities who need assistance to participate may call the Human Resources Office at 989-779-5313. A 48-Hour advance notice is necessary for accommodation. Hearing or speech impaired individuals may contact the City via the Michigan Relay Service by dialing 7-1-1.

PROCLAMATION

WHEREAS, Peacemaking is an action, activity, event, or way of life which reduces or leads to a reduction of violence and contributes to a more cooperative and just way in which we live together; and

WHEREAS, Peacemaking is a lifelong process that begins with ourselves; and

WHEREAS, We live in a time when violence, hatred, and crime dominate the public media, and these attitudes are pervasive in our and our children's world view through television, movies, toys, popular music, videos and video games; and

WHEREAS, We would all prefer to live in peace in our physical and social environments in a way which honors and respects others and their differences as well as ourselves; and

WHEREAS, Our youth have an inherent idealism to make this a better community, country and world in which to live;

NOW, THEREFORE, I, Mayor of the City of Mount Pleasant, do hereby proclaim February 2021

PEACEMAKING RECOGNITION MONTH

in Mount Pleasant and affirm that the peacemaking efforts of its youth are valued and appreciated in that these efforts contribute significantly to the quality of life in Mount Pleasant, and


FURTHER, The City Commission supports the non-violent resolution of misunderstandings and conflicts whenever and however they occur, as demonstrated by the life of Martin Luther King, Jr.

In Witness Whereof, I hereunto set my hand and the Great Seal of the City of Mount Pleasant, Michigan, this 25th day of January, 2021.

William L. Joseph, Mayor
City of Mount Pleasant, Michigan

COMMISSION LETTER #008-21
MEETING DATE: JANUARY 25, 2021

TO: MAYOR AND CITY COMMISSION JANUARY 20, 2021

FROM: NANCY RIDLEY, CITY MANAGER 

SUBJECT: CITY MANAGER REPORT ON PENDING ITEMS

This report on pending items reflects the current status of tasks that were previously agreed to and a listing of potential items for discussion. The listing of potential items for discussion will need to be weighed against other priorities in 2021 to decide which items should stay on the list for future discussion. Some items have remained on the list for more than 12 months and likely should be removed if there is not enough interest in them. Staff is working on a list of 2021 goals/priorities that may require work session discussion so that priority decisions can be made for scheduling.

1. Task Related Issues:

SHORT DESCRIPTION OF TOPIC	MEETING TOPIC WAS AGREED TO	REQUESTED DUE DATE	STATUS AS OF 1-20-2021
Non-motorized Plan/Complete Streets Recommend amendments to ordinances, plan and/or guidelines to reduce requirement to implement on all streets	May 13, 2019	None	Should evaluate after master plan is recommended
Website Content Policy Develop draft policy regarding purpose of website and what information should/should not be posted	May 28, 2019	Anytime in the next year.	
New Motions/Amended Motions Onscreen Staff to investigate ability to put typed version of new and amended motions on big screen	July 8, 2019	None	
Principal Shopping District Investigate for next assessment roll whether new businesses can be granted a lower special assessment amount in first years of business	July 8, 2019	None	
Housing Study Follow-Up Staff to work with Planning Commission and others to recommend ordinance amendments and programs as generally agreed to for implementation	July 13, 2020	None	

SHORT DESCRIPTION OF TOPIC	MEETING TOPIC WAS AGREED TO	REQUESTED DUE DATE	STATUS AS OF 1-20-2021
Charter Changes Staff to work with City Attorney to draft language for 4-year City Commission terms and 2-year Mayor and Vice Mayor terms	July 27, 2020	None	Was initially scheduled for November 23 rd work session discussion; postponed to 2021.
Downtown Analysis Follow-Up Staff to work with Planning Commission and complete additional research to recommend ordinance and programs/policies as generally agreed to for implementation	August 10, 2020	None	
PILOT Ordinances Staff to provide a summary of end dates and if there are options for closing out any.	October 12, 2020	None	

2. Potential Work Session Discussion Items Carried from Prior Discussions:

- Rental Housing-additional inspections for converted units
- Building inspection-coordination of inspections with County
- Dumpsters located in paved alleys
- Effectiveness of storm water ordinance- (Note: still working with partners county-wide on stormwater matters)
- Rental Housing Inspections: frequency based on good inspections
- Sustainability goals
- Mt. Pleasant Center preferred development
- Review of general guidelines used for snow removal on streets and parking lots
- Review ordinance application/interpretation related to commercial/industrial properties
- Indian Pines South-see what Master Plan process and Parks & Recreation Commission recommend
- Different standards for rental housing based on type of rental (Mr. Steve Berkshire letter)
- Scooter rental program (Mr. Odell Miller email)
- Pedal Trolley ordinance (Mr. Neal information and presentation during January 13, 2020 public comment)

City of Mt. Pleasant

Compilation of Vehicle/Bicyclist and Vehicle/Pedestrian Accidents 2016-2020

Information on Data

- ✓ Data is from police reports filed based on reported accidents
- ✓ Lines highlighted in yellow are intersections controlled by the City (others are state or County)
- ✓ Non-traffic column
 - No = in road
 - Yes = on sidewalk or parking lot
- ✓ Injury columns give an indicator of the seriousness of the injury
 - K = Number who died
 - A = Number with serious injuries less than death (missing limbs, deformities, heavy bleeding)
 - B = Number with scrapes, cuts, minor bleeding
 - C = Number with no injury visible; only complaint of injury
 - O = Other; Not covered by any other category above
- ✓ Notes to the right of columns
Summary of street markings currently in existence. A review of the markings in existence at the time of the accident has not been completed.

Summary of Accidents

	<u>#Vehicle/Bicyclist</u>	<u>#Vehicle/Pedestrian</u>
2016	11	15
2017	11	6
2018	9	2
2019	8	6
2020	1	3

2020
MOUNT PLEASANT POLICE DEPARTMENT
MOTOR VEHICLE/BICYCLIST(S)

Crash Date	Crash Time	Case #	City/Township	Primary Road	Intersecting Road	No. of Units	Non-Traffic	Fatal	Injury K	Injury A	Injury B	Injury C	Injury O
3/10/2020	16:22	202000744	Mt. Pleasant	WISCONSIN	FRANKLIN	2	No	0	0	0	0	1	1

Stops on Wisconsin. Pedestrian crossing sign on Franklin. No markings (local streets)

2020
MOUNT PLEASANT POLICE DEPARTMENT
MOTOR VEHICLE/PEDESTRIAN

Crash Date	Crash Time	Case #	City/Township	Primary Road	Intersecting Road	No. of Units	Non-Traffic	Fatal	Injury K	Injury A	Injury B	Injury C	Injury O
7/13/2020	17:19	202001418	Mt. Pleasant	PICKARD	MAIN	2	No	0	0	1	0	0	1
8/28/2020	20:27	202001778	Mt. Pleasant	BROOMFIELD	WASHINGTON	2	No	0	0	0	1	0	1
12/3/2020	16:02	202002512	Mt. Pleasant	MISSION	HIGH	2	No	0	0	0	0	1	1

traffic and ped signals. Special emphasis crosswalk markings. LED light upgrades to traffic and ped signals and addition of protected left turn on Pickard in 2020.

**2019
MOUNT PLEASANT POLICE DEPARTMENT
MOTOR VEHICLE/BICYCLIST(S)**

Crash Date	Crash Time	Case #	City/Township	Primary Road	Intersecting Road	No. of Units	Non-Traffic	Fatal	Injury K	Injury A	Injury B	Injury C	Injury O
3/26/2019	20:00	201900852	Mt. Pleasant	HIGH	MISSION	2	No	0	0	0	0	1	1
6/13/2019	8:37	201901673	Mt. Pleasant	MISSION	MICHIGAN	2	No	0	0	1	0	0	1
7/3/2019	11:10	201901848	Mt. Pleasant	MAIN	PICKARD	2	No	0	0	0	1	0	1
8/2/2019	20:37	201902120	Mt. Pleasant	MISSION	BELLOWS	2	No	0	0	0	0	0	2
8/7/2019	19:43	201902180	Mt. Pleasant	LOCUST	MISSION	2	No	0	0	0	0	1	1
8/29/2019	16:27	201902407	Mt. Pleasant	HIGH	KINNEY	2	No	0	0	0	1	0	1
9/3/2019	12:30	201902465	Mt. Pleasant	PRESTON	CRAPO	2	No	0	0	0	0	1	1
9/9/2019	15:27	201902532	Mt. Pleasant	PICKARD	MAIN	2	No	0	0	0	1	0	1

traffic and ped signals. Special emphasis crosswalk markings.

3-way stop. Stop bars.

traffic and ped signals. Special emphasis crosswalk markings.

**2019
MOUNT PLEASANT POLICE DEPARTMENT
MOTOR VEHICLE/PEDESTRIAN**

Crash Date	Crash Time	Case #	City/Township	Primary Road	Intersecting Road	No. of Units	Non-Traffic	Fatal	Injury K	Injury A	Injury B	Injury C	Injury O
2/10/2019	21:49	201900366	Mt. Pleasant	BELLOWS	FRANKLIN	2	No	0	0	0	1	0	1
5/28/2019	15:10	201901524	Mt. Pleasant	BROWN	NORTH	2	No	0	0	0	0	1	1
8/5/2019	17:01	201902147	Mt. Pleasant	HIGH	UNIVERSITY	2	No	0	0	0	1	0	1
8/26/2019	13:50	201902372	Mt. Pleasant	WEST CAMPUS	PRESTON	2	No	0	0	0	1	0	1
11/18/2019	18:10	201903315	Mt. Pleasant	MISSION	BLUEGRASS	2	No	0	0	1	0	1	0
12/31/2019	15:30	202000013	Mt. Pleasant	CHIPPEWA	MISSION	2	Yes	0	0	0	1	0	1

4-way stop. Special emphasis crosswalks all sides.

Stops on North Drive with standard crosswalks.

4-way stop. Special emphasis crosswalk south side. Standard crosswalk north side. Turn arrows. No n-s ped crossings. Bike lane markings north side.

2018
MOUNT PLEASANT POLICE DEPARTMENT
MOTOR VEHICLE/BICYCLIST(S)

Crash Date	Crash Time	Case #	City/Township	Primary Road	Intersecting Road	No. of Units	Non-Traffic	Fatal	Injury K	Injury A	Injury B	Injury C	Injury O
1/9/2018	1807	201800071	Mt. Pleasant	MISSION	BROOMFIELD	2	No	0	0	0	1	0	1
6/14/2018	1718	201801722	Mt. Pleasant	BENNETT	MISSION	2	No	0	0	0	1	0	1
7/27/2018	1219	201802108	Mt. Pleasant	THOMAS	NORTH	2	No	0	0	0	1	0	0
8/7/2018	1635	201802199	Mt. Pleasant	BROADWAY	BROWN	2	No	0	0	0	0	1	1
8/22/2018	1605	201802368	Mt. Pleasant	ILLINOIS	MAIN	2	No	0	0	0	1	0	1
10/10/2018	1925	201803019	Mt. Pleasant	BELLOWS	MISSION	2	No	0	0	0	0	1	1
10/24/2018	1308	201803213	Mt. Pleasant	PALMER	BROWN	2	No	0	0	0	0	1	1
11/25/2018	1912	201803518	Mt. Pleasant	HIGH	FRANKLIN	2	No	0	0	0	0	1	1
12/13/2018	1757	201803742	Mt. Pleasant	MISSION	HIGH	2	No	0	0	0	0	0	2

1-way Stop on Thomas. No markings.

Traffic signal. Standard crosswalks. Left turn lanes with arrows.

4-way Stop. Special emphasis crosswalks Main. Standard crosswalks Illinois.

1-way stop on Palmer. No markings.

2018
MOUNT PLEASANT POLICE DEPARTMENT
MOTOR VEHICLE/PEDESTRIAN

Crash Date	Crash Time	Case #	City/Township	Primary Road	Intersecting Road	No. of Units	Non-Traffic	Fatal	Injury K	Injury A	Injury B	Injury C	Injury O
6/7/2018	1350	201801655	Mt. Pleasant	CROSSLANES	MISSION	3	No	0	0	1	0	0	1
11/7/2018	1724	201803338	Mt. Pleasant	PICKARD	MISSION	2	No	0	0	0	1	0	1

**2017
MOUNT PLEASANT POLICE DEPARTMENT
MOTOR VEHICLE/BICYCLIST(S)**

Crash Date	Crash Time	Case #	City/Township	Primary Road	Intersecting Road	No. of Units	Non-Traffic	Fatal	Injury K	Injury A	Injury B	Injury C	Injury O
1/17/2017	2057	201700177	Mt. Pleasant	PRESTON	CAMPUS	2	No	No	0	0	0	1	1
2/3/2017	1859	201700370	Mt. Pleasant	BROWN	PICKARD	2	No	No	0	0	1	0	1
6/16/2017	1348	201701994	Mt. Pleasant	MISSION	HIGH	2	No	No	0	0	0	1	1
7/27/2017	1202	201702374	Mt. Pleasant	RUSSELL	ANDRE	2	No	No	0	0	0	0	2
7/28/2017	1540	201702385	Mt. Pleasant	MAIN	GAYLORD	2	No	No	0	0	0	1	1
7/31/2017	1320	201702411	Mt. Pleasant	GRANGER	WOOD	2	No	No	0	0	0	0	2
8/1/2017	831	201702415	Mt. Pleasant	HIGH	MAIN	2	No	No	0	0	0	0	2
8/25/2017	1515	201702695	Mt. Pleasant	CHURCHILL	BROOMFIELD	2	No	No	0	0	0	1	1
9/1/2017	1213	201702890	Mt. Pleasant	FRANKLIN	BROADWAY	2	No	No	0	0	0	1	1
9/22/2017	1300	201703136	Mt. Pleasant	MISSION	FAIRFIELD	2	No	No	0	0	0	0	2
9/25/2017	1406	201703176	Mt. Pleasant	FAIRFIELD	MISSION	2	No	No	0	0	0	0	2

enhanced crossing west of RR, fixed clear vision at Vernon, no left turn into parking lot off Broomfield, edge stripe on Preston

2-way stop, no markings

2-way stop, standard crosswalk lane markings at intersection

No markings or signs

2-way stop, enhanced and standard crosswalk lane markings at intersection

**2017
MOUNT PLEASANT POLICE DEPARTMENT
MOTOR VEHICLE/PEDESTRIAN**

Crash Date	Crash Time	Case #	City/Township	Primary Road	Intersecting Road	No. of Units	Non-Traffic	Fatal	Injury K	Injury A	Injury B	Injury C	Injury O
1/1/2017	521	1700002	Mt. Pleasant	FRANKLIN	BELLOWS	2	No	No	0	1	0	0	1
1/17/2017	725	201700160	Mt. Pleasant	MISSION	BROOMFIELD	2	No	No	0	0	0	1	3
8/14/2017	1403	201702549	Mt. Pleasant	GAYLORD	MISSION	2	No	No	0	0	0	0	2
8/23/2017	949	201702649	Mt. Pleasant	CHURCHILL	BROOMFIELD	2	Yes	Yes	1	0	0	0	1
11/15/2017	1823	201703846	Mt. Pleasant	WASHINGTON	BELLOWS	2	No	No	0	0	0	1	1
12/17/2017	620	201704195	Mt. Pleasant	MOSHER	LANSING	2	No	No	0	0	1	0	0

4-way stop, standard crosswalk lane markings at intersection

4-way stop, standard crosswalk lane markings at intersection

2-way stop, no markings at intersection, shared lanes added on Mosher

2016
MOUNT PLEASANT POLICE DEPARTMENT
MOTOR VEHICLE/BICYCLIST(S)

Crash Date	Crash Time	Case #	City/Township	Primary Road	Intersecting Road	No. of Units	Non-Traffic	Fatal	Injury K	Injury A	Injury B	Injury C	Injury O
3/15/2016	20:45	201600899	Mt Pleasant	MISSION	BROOMFIELD	2	No	No	0	0	0	0	2
5/8/2016	18:15	201601604	Mt Pleasant	MISSION	BROADWAY	2	No	No	0	0	0	0	2
5/31/2016	12:36	201601834	Mt Pleasant	MISSION	BLUEGRASS	2	Yes	No	0	0	0	1	1
6/21/2016	12:18	201602055	Mt Pleasant	MISSION	HIGH	2	No	No	0	0	1	0	1
6/29/2016	12:56	201602157	Mt Pleasant	MISSION	HIGH	2	No	No	0	0	0	1	1
8/26/2016	13:32	201602790	Mt Pleasant	PICKARD	MISSION	2	No	No	0	0	0	1	1
9/15/2016	14:38	201603286	Mt Pleasant	MISSION	LINCOLN	2	Yes	No	0	0	0	0	0
9/28/2016	7:30	201603461	Mt Pleasant	MISSION	BELLOWS	2	No	No	0	0	0	1	1
10/4/2016	14:18	201603597	Mt Pleasant	OLYMPIC	MISSION	2	No	No	0	0	1	0	1
11/5/2016	14:45	201603988	Mt Pleasant	GAYLORD	MISSION	2	No	No	0	0	0	1	1
12/2/2016	20:43	201604311	Mt Pleasant	BROADWAY	FANCHER	2	No	No	0	0	0	0	2

2 way stop. Standard cross walk lane markings at intersection. No bike lanes

2016
MOUNT PLEASANT POLICE DEPARTMENT
MOTOR VEHICLE/PEDESTRIAN(S)

Crash Date	Crash Time	Case #	City/Township	Primary Road	Intersecting Road	No. of Units	Non-Traffic	Fatal	Injury K	Injury A	Injury B	Injury C	Injury O
02/02/2016	16:05	201600378	Mt Pleasant	HIGH	MISSION	2	No	No	0	0	1	0	1
02/02/2016	13:58	201600374	Mt Pleasant	BELLOWS	UNIVERSITY	2	No	No	0	0	0	1	1
02/26/2016	23:57	201600689	Mt Pleasant	MISSION	BROOMFIELD	3	No	No	0	1	0	1	1
03/16/2016	15:21	201600914	Mt Pleasant	BELLOWS	WASHINGTON	2	No	No	0	0	1	0	1
03/25/2016	01:14	201601041	Mt Pleasant	BROOMFIELD	SWEENEY	2	No	No	0	0	0	1	1
04/02/2016	18:20	201601134	Mt Pleasant	BROADWAY	RUSSELL	2	No	No	0	0	0	1	1
05/18/2016	10:40	201601704	Mt Pleasant	PRESTON	WATSON	2	No	No	0	0	1	0	1
7/13/2016	17:19	201602283	Mt Pleasant	BROWN	BROADWAY	2	No	No	0	0	1	0	1
8/9/2016	14:16	201602538	Mt Pleasant	FANCHER	PICKARD	2	No	No	0	0	0	0	2
8/28/2016	2:20	201603024	Mt Pleasant	W CAMPUS	PRESTON	2	No	No	0	0	0	1	1
10/9/2016	18:11	201603674	Mt Pleasant	PICKARD	MISSION	2	Yes	Yes	1	0	0	0	1
10/22/2016	0:18	201603812	Mt Pleasant	MISSION	BLUE GRASS	2	No	No	0	0	0	1	1
10/27/2016	7:43	201603873	Mt Pleasant	FRANKLIN	MICHIGAN	2	No	No	0	1	0	0	1
11/11/2016	15:15	201604045	Mt Pleasant	BROOMFIELD	WEST CAMPUS	2	No	No	0	0	0	1	0
11/21/2016	17:02	201604173	Mt Pleasant	HIGH	MISSION	2	No	No	0	0	1	0	1

3-Way Stop. Edge Stripe + Shared Lns, Standard cross walk lane markings at intersection.

4-Way Stop. Edge Stripe + Shared Lns, Standard cross walk lane markings at intersection.

add edge striping. Complete.

4-Way Stop. Standard cross walk lane markings at intersection, Edge striping

4-Way light. Standard cross walk lane markings at intersection, Edge striping

2-Way Stop. Edge Stripe

4-Way Stop. Standard cross walk lane markings at intersection, Standard Intersec.

1-Way Stop. Special Emphasis cross walk marking at intersec, 1 Franklin, 1 Michigan

CITY OF MT. PLEASANT
INVESTMENT REPORT
DECEMBER 31, 2020

PORTFOLIO SUMMARY

PORTFOLIO BY INVESTMENT TYPE:

<u>Investment Type</u>	<u>31-Dec-20 Balance</u>	<u>Interest Rate</u>	<u>Percentage of Portfolio</u>
Demand Deposits:			
Isabella Bank Checking	\$ 946,405.91	0.1200%	3.5558%
Federated Government Obligati	1,264,260.93	0.1000%	4.7500%
MBIA CLASS Investment Pool	2,729,961.34	0.7570%	10.2568%
Horizon Bank Money Market	259,699.01	0.1700%	0.9757%
CIBC Money Market	268,892.58	0.1952%	1.0103%
TCF Municipal Money Market	200,556.07	0.5000%	0.7535%
Isabella Bank - Insured Cash Sweep	14,522,047.75	0.5000%	54.5611%
Fixed Income:			
Municipal Bonds	2,440,000.00	1.0770%	9.1674%
Government Agencies	3,455,400.80	1.5710%	12.9824%
US Treasuries	528,902.73	1.4300%	1.9872%
Portfolio Total	<u><u>\$ 26,616,127.12</u></u>		<u><u>100.00%</u></u>

PORTFOLIO BY FINANCIAL INSTITUTION/BROKER:

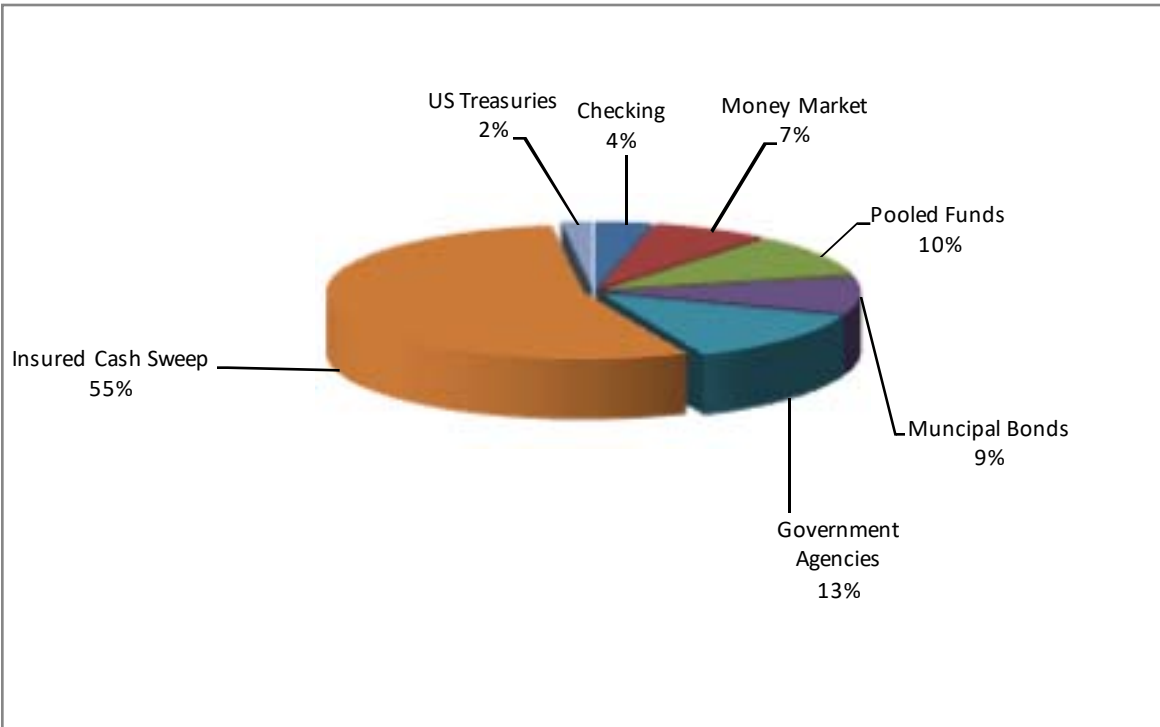
	<u>31-Dec-20 Balance</u>	<u>Percentage of Portfolio</u>
Meador Investment Management	\$ 7,688,564.46	28.89%
MBIA CLASS	2,729,961.34	10.26%
Isabella Bank	946,405.91	3.56%
CIBC	268,892.58	1.01%
Horizon Bank	259,699.01	0.98%
Chemical Bank	200,556.07	0.75%
Insured Cash Sweep	14,522,047.75	54.55%
Portfolio Total	<u><u>\$ 26,616,127.12</u></u>	<u><u>100.00%</u></u>

All investments were made in accordance with the investment policy dated May 26, 1998 including CDARS revision dated September 14, 2009.

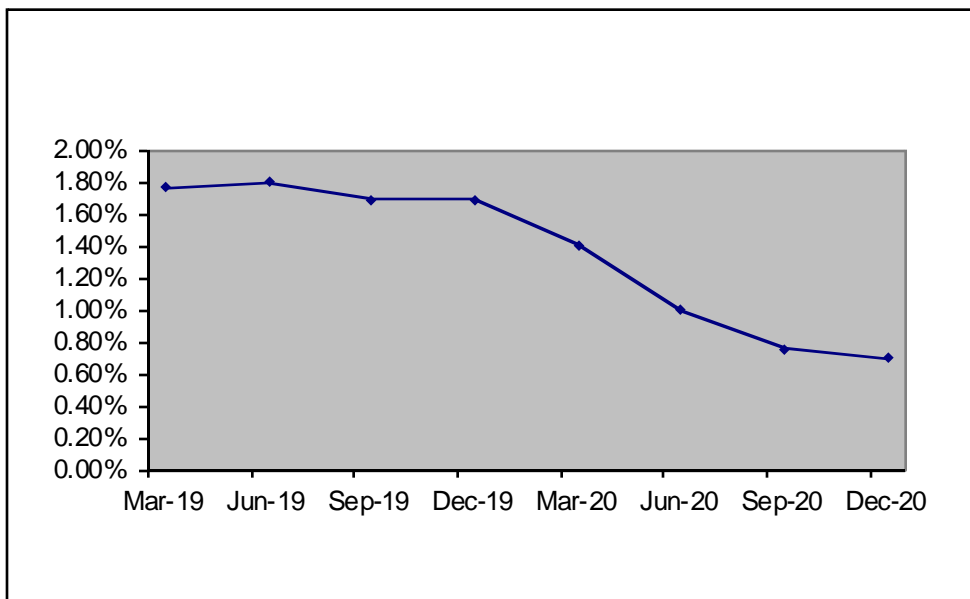
**CITY OF MT. PLEASANT
INVESTMENT REPORT
DECEMBER 31, 2020**

PORTFOLIO SUMMARY (Continued)

Portfolio by Investment Type



Quarterly Investment Rates



**CITY OF MT. PLEASANT
INVESTMENT REPORT
DECEMBER 31, 2020**

FIXED INCOME PORTFOLIO - Balance December 31, 2020

Municipal Bonds

<u>Bank Name</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u># of Days</u>	<u>Interest Rate</u>	<u>Par Amount</u>	<u>Discount Amount</u>
Chippewa Valley Schoo	29-Sep-20	01-May-23	944	0.4780%	\$ 255,000.00	\$ 255,000.00
River Rouge Scho	13-Oct-20	1-May-22	565	0.4410%	280,000.00	280,000.00
River Rouge Scho	13-Oct-20	1-May-23	930	0.5140%	765,000.00	765,000.00
River Rouge Scho	13-Oct-20	1-May-24	1296	0.7170%	495,000.00	495,000.00
Allegan Schools	20-Oct-20	1-May-23	923	0.3990%	275,000.00	275,000.00
Allegan Schools	20-Oct-20	1-May-22	558	0.2830%	310,000.00	310,000.00
Allegan Schools	20-Oct-20	1-May-21	193	0.2030%	60,000.00	60,000.00
Total Muncipal Bonds					\$ 2,440,000.00	\$ 2,440,000.00

Government Agencies:

<u>Issuer</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u># of Days</u>	<u>Interest Rate</u>	<u>Par Amount</u>	<u>Discount Amount</u>
FFCB	05-Sep-19	05-Sep-24	1827	1.4900%	\$ 310,000.00	\$ 309,435.80
FHLB	09-Aug-19	16-Aug-24	1834	1.6100%	750,000.00	749,512.50
FHLB	15-Aug-19	15-Aug-24	1827	1.5500%	1,000,000.00	997,650.00
FFCB	09-Sep-19	09-Sep-24	1827	1.6500%	300,000.00	300,000.00
FHLMC	09-Sep-19	09-Sep-24	1827	1.6250%	300,000.00	300,000.00
FNMA	26-Nov-19	15-Oct-24	1785	1.6250%	250,000.00	249,402.50
FNMA	29-Jan-20	6-Sep-22	951	1.3750%	250,000.00	249,400.00
FFCB	05-Oct-20	05-Oct-23	1095	1.6100%	300,000.00	300,000.00
Total Government Agencies					\$ 3,460,000.00	\$ 3,455,400.80

US Treasuries:

<u>Issuer</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u># of Days</u>	<u>Interest Rate</u>	<u>Par Amount</u>	<u>Discount Amount</u>
US Treasury	29-Aug-19	31-Aug-23	1463	1.4300%	\$ 530,000.00	\$ 528,902.73
Total US Treasuries					\$ 530,000.00	\$ 528,902.73
Total Fixed Income Portfolio December 31, 2020					\$ 6,430,000.00	\$ 6,424,303.53

CITY OF MT. PLEASANT
INVESTMENT REPORT
DECEMBER 31, 2020

FIXED INCOME PORTFOLIO - Transactions During Quarter

PURCHASES:

<u>Company Name</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u># of Days</u>	<u>Interest Rate</u>	<u>Par Amount</u>	<u>Discount/Carrying Amount</u>
FFCB	05-Oct-20	05-Oct-23	1095	1.6100%	\$ 300,000.00	\$ 300,000.00
River Rouge School	13-Oct-20	1-May -22	565	0.4410%	280,000.00	280,000.00
River Rouge School	13-Oct-20	1-May -23	930	0.5140%	765,000.00	765,000.00
River Rouge School	13-Oct-20	1-May -24	1296	0.7170%	495,000.00	495,000.00
Allegan Schools	20-Oct-20	1-May -23	923	0.3990%	275,000.00	275,000.00
Allegan Schools	20-Oct-20	1-May -22	558	0.2830%	310,000.00	310,000.00
Allegan Schools	20-Oct-20	1-May -21	193	0.2030%	60,000.00	60,000.00

Total Purchases					<u>\$ 2,485,000.00</u>	<u>\$ 2,485,000.00</u>
-----------------	--	--	--	--	------------------------	------------------------

MATURITIES:

<u>Company Name</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u># of Days</u>	<u>Interest Rate</u>	<u>Par Amount</u>	<u>Discount/Carrying Amount</u>
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Total Maturities					<u>\$0.00</u>	<u>\$0.00</u>
------------------	--	--	--	--	---------------	---------------

CITY OF MT. PLEASANT
INVESTMENT REPORT
DECEMBER 31, 2020

INVESTMENT EARNINGS

SUMMARY:

Interest Earned on Fixed Income Maturities:	\$ -
Interest on Demand Deposits	22,937.39
Interest on Government Agency/Treasuries	2,031.25
Investment Fees	(2,091.93)
Interest/Discount Accrual September 30, 2020	(8,200.00)
Interest/Discount Accrual December 31, 2020	24,600.00
Total Interest Earned for Quarter	<u><u>\$ 39,276.71</u></u>

INTEREST EARNINGS BY FUND:

<u>Fund</u>	<u>Quarterly Interest</u>	<u>Year to Date Interest</u>	<u>Amended Budget</u>
General	\$11,176	\$54,343	\$ 50,000
Major Street	3,742	27,156	25,000
Local Street	1,758	11,864	12,000
Cemetery Trust	361	2,554	2,000
Special Assessment	513	3,496	2,000
Downtown Improvements/Parking	126	835	590
Capital Improvements	4,981	30,159	25,000
Economic Development Corporation	117	462	200
Mission Street DDA	971	6,115	3,200
TIFA	1,274	10,176	6,850
LDFA	345	2,373	2,500
BRDA	25	252	100
Airport	540	2,653	2,600
Sewer	6,174	43,985	40,000
Water	5,197	34,466	35,000
Solid Waste	1,842	13,730	15,000
Restricted Donations	135	977	18,000
	<u><u>\$39,277</u></u>	<u><u>\$245,597</u></u>	<u><u>\$240,040</u></u>

City of Mt. Pleasant, Michigan



CITY HALL
320 W. Broadway • 48858
(989) 779-5300
(989) 773-4691 fax

PUBLIC SAFETY
804 E. High • 48858
(989) 779-5100
(989) 773-4020 fax

PUBLIC WORKS
320 W. Broadway • 48858
(989) 779-5400
(989) 772-6250 fax

Brownfield Redevelopment Authority (BRA) Economic Development Corporation (EDC)

REVISED MINUTES OF THE REGULAR MEETING July 16, 2020—1:00 P. M. ELECTRONICALLY CONDUCTED

I. Call to Order

The meeting was conducted electronically and was called to order by Chair Brad Wahr at 1:00 p.m.

Present: Joshua Agardy, Lori Gillis (for Will Joseph), Mary Ann Kornexl, Tom Krapohl, Nancy Ridley, Jeff Smith (Vice Chair), Jennifer Verleger, Bradley Wahr (Chair)

Absent: Margaret McAvoy

Also attending: (Staff): William Mrdeza, Michelle Sponseller (meeting host)

II. Approval of Agenda

It was moved by Ridley, seconded by Verleger, to approve the agenda as presented. **The motion passed unanimously.**

III. Approval of the May 29, 2020 Meeting Minutes

Kornexl suggested the May minutes be amended to more accurately reflect the explanation of the changes in the 2020 amended budget related to captured tax projections. It was moved by Kornexl, seconded by Krapohl, to approve the May 29, 2020 meeting minutes as amended. **The motion passed unanimously.**

IV. Old and New Business:

A. BRA

1. Election of Officers

Mrdeza indicated that the By-Laws of the Brownfield Authority and EDC call for the election of officers in July of each year. Officers hold office for one year terms and

City of Mt. Pleasant, Michigan



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cannot hold the same office for two consecutive terms. The current officers were elected to their current positions in 2019 and each have held their respective office for one term. It was moved by Ridley, seconded by Verleger to cast a unanimous ballot for Brad Wahr as Chair and Jeff Smith as Vice Chair of the Brownfield Redevelopment Authority. There were no other nominations. **The motion passed unanimously.**

B. EDC

1. Election of Officers

It was moved by Ridley, seconded by Verleger to cast a unanimous ballot for Brad Wahr as Chair and Jeff Smith as Vice Chair of the Economic Development Corporation. There were no other nominations. **The motion passed unanimously.**

2. Consider Authorizing the Chair or Vice Chair to Sign the Consumers Energy Easement Document Associated with Electrical Line Relocation for the Broadway Lofts Project

Mrdeza indicated that Consumers Energy requested an easement across a small section of the NW corner of the City Hall parking lot in order to relocate their power lines in front of the 410 W. Broadway property along Broadway. This relocation terminates on property owned by the EDC and is part of the Broadway Lofts project. Staff recommends the Board authorize the Chair or, in his absence, the Vice Chair, to sign the easement document provided by Consumers Energy as included in the meeting packet. The proposed easement was reviewed by the City Engineer and attorney and no issues with the request or the document were identified. It was moved by Agardy, seconded by Smith, to authorize the Chair to sign the easement document as described above. **The motion passed unanimously.**

3. Consider Authorizing the Chair to Sign the EDA "Certificate as to Project Site, Rights-of-Way, and Easements" Form

Mrdeza requested the Board to authorize the Chair to sign Part Three of the EDA form "Certificate as to Project Site, Rights-of-Way, and Easements" as contained in the meeting packet. He explained that this form is a requirement of the EDA grant which will provide funding for the expansion of the detention pond in Industrial Park South and is specific to the 3.5 acres owned by the EDC in the park. Part Three of the form certifies that eminent domain was not exercised by the property owner to advance the

City of Mt. Pleasant, Michigan



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economic interests of private parties and would only be properly used in conjunction with an aspect of the approved project. Mrdeza emphasized that the power of eminent domain was not nor is it anticipated to be used in conjunction with the expansion pond project. The City Engineer and City Attorney have both completed and signed Parts One and Two of the form as required. It was moved by Kornexl, seconded by Verleger, to authorize the Board Chair to sign the referenced EDA grant form as described above.

The motion passed unanimously.

V. Other Business

Mrdeza provided a brief update on the property sale of the 3.5 acres owned by the EDC in Industrial Park South. He reported that in June the City Commission confirmed the purchase price as recommended by the EDC and since that time, staff has been working with the buyer to finalize their due diligence activities as well as with EDA to make sure the timing of the purchase does not jeopardize the federal grant funds for the detention pond project. Closing on the property is anticipated for early August.

VI. Public Comment

There were no public comments received or offered.

VII. Adjourn

There being no other comments or business, **the meeting adjourned at 1:25 p.m.**

Mt. Pleasant Planning Commission
Minutes of the Electronically Conducted Regular Meeting
December 3, 2020

I. Chair Hoenig called the meeting to order at 7:10 p.m.

Member	Present	City, County, State
Bill Dailey	Yes	Mt. Pleasant, Isabella, Michigan
Corey Friedrich	Yes	Marion, Linn, Iowa
Lesley Hoenig	Yes	Mt. Pleasant, Isabella, Michigan
Susan Horgan	Yes	Mt. Pleasant, Isabella, Michigan
Glen Irwin	Yes	Mt. Pleasant, Isabella, Michigan
Mike Kostrzewa	No	
Matt Liesch	Yes	Mt. Pleasant, Isabella, Michigan
Christine Ortman	Yes	Mt. Pleasant, Isabella, Michigan
Kathy Rise	Yes	Mt. Pleasant, Isabella, Michigan

Staff: Jacob Kain, Laura Delamater

II. Approval of Agenda:

Motion by Dailey, support by Liesch, to approve the agenda.

Roll Call Vote:

Ayes: Dailey, Friedrich, Hoenig, Horgan, Irwin, Liesch, Ortman, Rise

Nays: None

Motion approved unanimously.

III. Approval of Minutes:

A. November 5, 2020 Regular Meeting

Motion by Ortman, support by Horgan, to approve the minutes from the November 5, 2020 regular meeting as presented.

Roll Call Vote:

Ayes: Dailey, Friedrich, Hoenig, Horgan, Irwin, Liesch, Ortman, Rise

Nays: None

Motion approved unanimously.

IV. Zoning Board of Appeals Report for November:

Commissioner Friedrich reported that the Zoning Board of Appeals did not meet in October or November.

V. Communications:

Kain reported that there were no communication received.

VI. Public Hearings:

None

VII. Public Comments:

Chair Hoenig asked if there were any public comments submitted electronically. Kain noted there were not.

There being no one else who wished to speak the public comments session was closed.

VIII. Site Plan Reviews:

None

IX. Unfinished Business:

None

X. New Business:

None

XI. Other:

A. Staff report.

Kain reported that there was one submittal for SUP & SPR for the address at 801 Industrial for Class C medical marihuana grower.

Kain reported that the City Commission approved the two text change recommendations and one rezoning recommendation from the Planning Commission. In addition, the City Commission formally adopted the 2050 Master Plan. Kain reported that McKenna & Associates is preparing the final document for publication and distribution.

Kain reported that commissioners should be watching their emails for the link to the 2020 Community Improvement Award survey for commercial and residential awards.

Kain introduced Laura Delamater, who has joined the Planning & Community Development Department as an Office Professional III. She has replaced Becky Murphy, who retired December 1.

Kain recognized and thanked Commissioner Horgan for her years of service to the Planning Commission. Due to the meeting being held electronically, her plaque had been delivered previously.

XII. Adjourn to Work Session:

Motion by Dailey, support by Irwin, to adjourn to work session.

Roll Call Vote:

Ayes: Dailey, Friedrich, Hoenig, Horgan, Irwin, Liesch, Ortman, Rise

Mt. Pleasant Planning Commission

December 3, 2020

Page 3

Nays: None

Meeting adjourned at 7:18 p.m.

**Mt. Pleasant Planning Commission
Minutes of Virtual Work Session
December 3, 2020**

I. Chair Hoenig called the work session to order at 7:18 p.m.

Member	Present	City, County, State
Bill Dailey	Yes	Mt. Pleasant, Isabella, Michigan
Corey Friedrich	Yes	Marion, Linn, Iowa
Lesley Hoenig	Yes	Mt. Pleasant, Isabella, Michigan
Susan Horgan	Yes	Mt. Pleasant, Isabella, Michigan
Glen Irwin	Yes	Mt. Pleasant, Isabella, Michigan
Mike Kostrzewa	No	
Matt Liesch	Yes	Mt. Pleasant, Isabella, Michigan
Christine Ortman	Yes	Mt. Pleasant, Isabella, Michigan
Kathy Rise	Yes	Mt. Pleasant, Isabella, Michigan

Staff: Jacob Kain, Laura Delamater

II. City Commission referral regarding the ground floor residential special requirement

Kain introduced the first topic, a referral from the City Commission regarding ground floor residential in certain areas of the City where it is currently prohibited by a special requirement.

Kain noted that staff supports this change as it could provide for more utilization of certain ground levels where the building depth makes commercial or office use less viable, with the benefit of additional residents in these mixed use areas, the opportunity to create more ADA accessible units, and added flexibility for building owners. Staff suggests that this new use be added as a special use with conditions that maintain a minimum depth of 50' along the frontage as a non-residential use and that require direct interior access to the rear of the building for deliveries, waste management and access.

Discussion ensued on how many residential units this might allow and how the units would be accessed, how it would affect parking demand, and possible costs involved to the property owners. The board consensus was to bring forward a draft ordinance for further discussion at the January meeting.

III. 2021 work plan and training goals

The board discussed possible work plans and training goals for 2021. Master plan implementation, amendment of the bylaws and rules of procedure, site plan thresholds, and code considerations for alternative energy including solar and electric car charging were discussed as potential items for that work plan.

Kain reminded the board that the City has funds available for their training each year and encouraged commissioners to take advantage of the many available opportunities through MAP or other sources.

IV. Adjournment

Motion by Friedrich, support by Irwin, to adjourn.

Roll Call Vote:

Ayes: Dailey, Friedrich, Hoenig, Horgan, Irwin, Liesch, Ortman, Rise

Nays: None

Work session adjourned at 7:48 p.m.

Memorandum



TO: Nancy Ridley
City Manager

CC: William R. Mrdeza
Director of Community Services & Economic Development

FROM: Jacob Kain
City Planner

DATE: January 12, 2021

SUBJECT: Planning Commission Annual Report

The Planning Commission approved the attached Annual Report for 2020 at their meeting on January 7, 2021.

The Planning Commission looks forward to discussing the report and goals for 2021 with the City Commission at their annual joint meeting.

Requested Action:

Receive the Annual Report and request that the City Commission set a joint meeting with the Planning Commission on March 4, 2021 at 6 p.m.

Attachment:

1. Planning Commission Annual Report

2020 annual report

MT. PLEASANT PLANNING COMMISSION

Mt. Pleasant
[meet here]

CITY OF MT. PLEASANT PLANNING COMMISSION - 2020

Lesley Hoenig, Chair
Susan Horgan, Vice-Chair
William Dailey
Corey Friedrich
Glen Irwin
Michael Kostrzewa
Matthew Liesch
Christine Ortman
Kathy Rise

STAFF

Jacob Kain, AICP, City Planner
Becky Murphy, Office Professional
Laura Delamater, Office Professional

INTRODUCTION

This report is provided in accordance with the Michigan Planning Enabling Act, Public Act 33 of 2008. It reports the Commission's operations during the 2020 calendar year and the status of planning activities.

APPLICATION SUMMARY

The following table and chart provide a summary of the number of planning applications processed by the City in 2020, as well as the previous five years.

Planning Commission Applications by Type

Application Type	2015	2016	2017	2018	2019	2020
Special Use Permits	17	15	21	14	13	14
Site Plan Reviews	24	24	19	12	18	15
Map Amendments (Rezoning)	0	2	1	0	2	1
Text Amendments	9	2	1	3	6	2
Total Applications	50	43	42	29	39	32

In 2020, the Planning Commission held nine meetings and three work sessions. The annual joint meeting with the City Commission did not occur due to COVID-19. All meetings beginning with the May meeting were held electronically using Zoom.

PROJECT ACTIVITY

In 2020, the Planning Commission continued work on a new City Master Plan. The final draft plan was made available to the public via the project website in January. In August, the City hosted a virtual open house and made available an interactive plan web tool and survey. Public hearings on the plan were held by the Parks and Recreation Commission in September, the Planning Commission in October, and the City Commission in November. The plan was adopted by the City Commission on November 9, 2020.

The Planning Commission recommended adoption of two text changes and one map amendment in 2020, all of which were ultimately approved by the City Commission. This included an extensive ordinance update of residential building standards that resulted from extensive discussion and collaboration with the Home Builders Association of Central Michigan.

DEVELOPMENT ACTIVITY

Three special use permit and site plan review applications for adult-use marihuana retailers were reviewed and approved by the Planning Commission. Those establishments are proposed at 1005 Corporate, 901 E. Broomfield, and 1207 N. Mission.

Proposed adult-use marihuana retailers at 901 E. Broomfield (top) and 1207 N. Mission (bottom)



The Planning Commission also approved special use permits for a Class C medical marihuana grower and Class C adult-use marihuana grower at 1005 Corporate.

Green technology continues to grow as a land use within the City, with numerous commercial and residential solar projects coming online. The Planning Commission approved an 11-panel solar array at Coyne Oil in August. In October, the addition of two electric car charging stations was also approved at the adjacent Pickard Street Citgo. These are the first public charging locations in the City located on private property.

Solar array (top) and electric car charging stations (bottom) located at 910 W. Pickard



Renovation of a portion of the former Kmart store continued in 2020 with a buildout and façade replacement for Ulta Beauty. Hobby Lobby opened in a reconstructed portion of that site in 2019.

New Ulta Beauty location nears completion at 2123 S. Mission



Construction of Broadway Lofts is underway at 410 W. Broadway



Construction began on the long-awaited Broadway Lofts project at 410 W. Broadway. Project completion is expected by fall of 2021.

In the South Industrial Park, a crematorium has been constructed on a site sold by the Economic Development Corporation in 2020. The new building occupies a small portion of the otherwise vacant site and was designed to facilitate further development of the parcel in the future.

Clark Family Crematorium located at 3737 S. Isabella



2021 WORK PLAN

The Planning Commission discussed the 2021 work plan during a work session in December 2020. The priority work item for 2020 will be implementation of the Master Plan. The Planning Commission will also continue work on updates to its bylaws that began in 2020 and consider housekeeping amendments to the zoning ordinance.

COMMUNITY IMPROVEMENT AWARDS

Since 1979, the Planning Commission has presented Community Improvement Awards annually to recognize projects for their outstanding contributions to improving our community. For 2020, the following properties were recognized.

Residential Award

520 N. Brown

Owner: Melinda Wischmeyer



Commercial Award

114 S. Main

Owner: Keith Palmer, Jr.



City of Mt. Pleasant Mi
320 W. Broadway St.
Nancy Ridley, City Manager

Glen Irwin II
1018 Sweeney St. Unit C
Mt. Pleasant Mi.

Dear Nancy

I am sending this letter to inform you that I am resigning my seat on the Airport Advisory Board to the City of Mt. Pleasant, effective 12 January of 2021. It has been a pleasure over the years to volunteer for this position and I thank the City Commission and City Staff for my repeated appointments to the AAB over the years.

Sincerely,



Glen P. Irwin II

From: [Amber Mattice](#)
To: [city manager](#)
Cc: [Amber Mattice](#)
Subject: Amy Perschbacher
Date: Monday, January 18, 2021 1:56:21 PM
Attachments: [image0.png](#)
[image1.png](#)

EXTERNAL Message Warning

This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello, I am writing you to inform you of a post made by Amy Perschbacher. Her Facebook profile States she is vice mayor/city commissioner of mount pleasant. As you are the city manager, I hope you can handle this situation quickly. I believe her post has been removed, as it has been reported as hate speech many times.

She made a very disgusting post regarding the very people that protect the citizens of this nation, our Law Enforcement Officers. I would expect this will be handled appropriately if she is in fact an employee or involved with the local city government.

I will be following up at a later time to see if this matter was addressed.

Thank you for your time

1:35

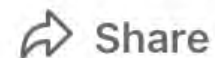
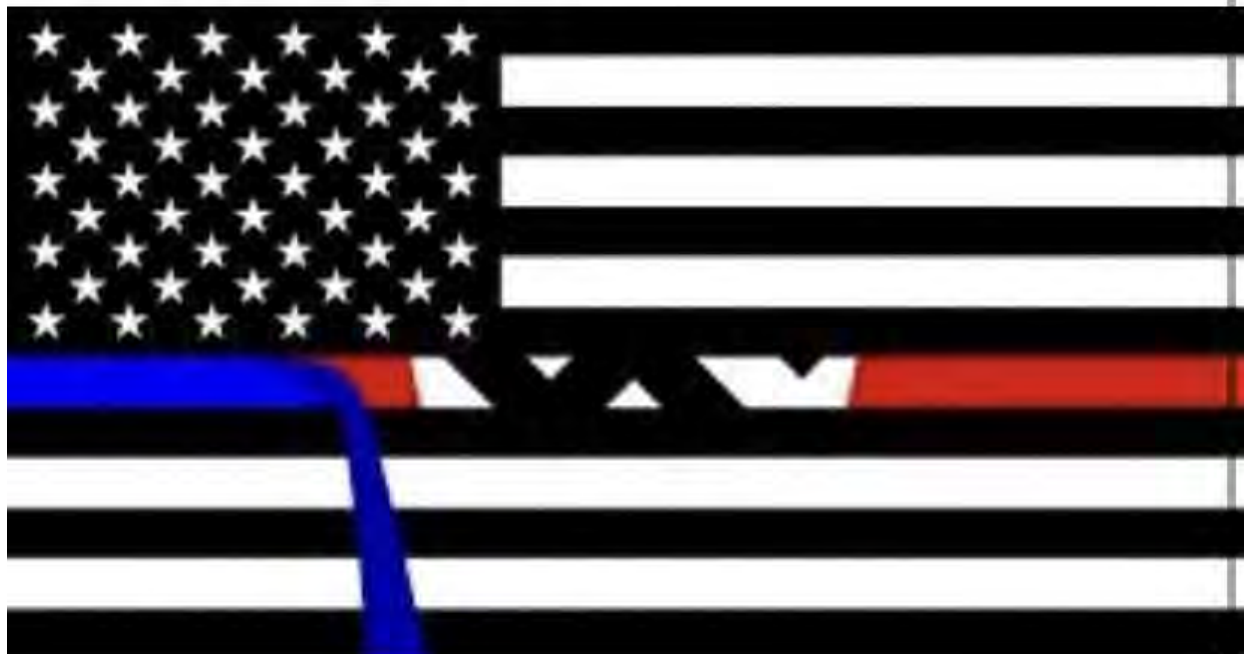


Amy Perschbacher

19h · 🌐



Reading beneath the lines....



  18

3 Shares



Sheila Graziano
Truth.

19h Like Reply

1 



Sarah Heyn
Really mom 🙄🙄🙄

17h Like Reply

1 




Jason Kenney
Wow, really? Way to do your part to bring us all together. As a local government official I would have expected better.



Write a comment...



1:34 



Amy Perschbacher

 Add Friend



First Vice Chair at **Isabella County Democratic Party**



Vice Mayor - City Commissioner at City of Mount Pleasant



Board Member at Friends of the Broadway



Mental Health Therapist at Ronan Psychological Associates



Studied Psychology at **Central Michigan University**



Lives in **Mount Pleasant, Michigan**



From **Grand Rapids, Michigan**




Joined May 2010

... See Amy's About Info

Friends

Posts



 Photos

 Life Events



Amy Perschbacher



Sent from my iPhone

From: [kristin.moll](#)
To: [city.manager](#)
Subject: Amy Perschbacher
Date: Monday, January 18, 2021 3:37:31 PM

EXTERNAL Message Warning

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Hello,

I am writing to voice my concern over the Facebook post Amy Perschbacher made on her Facebook page. I understand she is the vice mayor/commissioner of Mt. Pleasant. I am not a resident of Mt Pleasant but I am a very concerned Michigander. I also understand that it was her personal facebook page. Nevertheless I don't believe that excuses this type of behavior. We have very good people who wear the badge here in Michigan and the the United States. Men and women who took an oath to defend and protect. And at the end of the day they just want to go home to their families. To make a post insinuating they are nazis is absolutely disgusting. That behavior should not be tolerated. In a time when our country is so divided I believe our elected officials should be coming together to unify this country. Not contributing further to the divide.

Sincerely,
Kristi Moll

From: [mike lafave](#)
To: [city manager](#)
Subject: Vice mayor
Date: Monday, January 18, 2021 5:14:17 PM

EXTERNAL Message Warning

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Please tell me that this is not your vice mayor!! This is how you portray support for law enforcement. Ive been a officer for over 30 years and to see this makes me sick.



Amy Perschbacher

18h · 🌐



Reading beneath the lines....



Like



Comment



Share

Dana Humphrey

The vice mayor of Mt Pleasant, MI posted this....disgusting...

1 HOUR AGO

From: [Adam Salomon](#)
To: [city manager](#)
Subject: Disgusting
Date: Tuesday, January 19, 2021 2:16:01 PM

EXTERNAL Message Warning

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I just wanted to let your joke of an office know that you are an embarrassment and are disgusting in your support of the anti-police narrative from an actual Nazi in office, Amy Perschbacher. You are all shameless, clueless of history and the real world. We'll see how you all feel now that communists are in office and you'll need the police and military to protect evil people such as yourselves from the real problem.

Congratulations again on the continued undoing of hundreds of years of American sacrifice!

From: [Nancy McGuirk](#)
To: [city manager](#)
Subject: vice mayor
Date: Tuesday, January 19, 2021 6:50:22 PM

EXTERNAL Message Warning

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She needs to resign on Monday or she MUST be removed.

Whomever received the next highest vote count last November needs to be seated ASAP to take her place.

Nancy

Quality Apartments
Office: 600 S. University
PH: 989.772.3894

“Someone is sitting in the shade today because someone planted a tree a long time ago.”

Warren Buffett



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From: [Jordan Hall](#)
To: [city manager](#)
Subject: Update on Amy Perschbacher
Date: Wednesday, January 20, 2021 9:37:09 AM

EXTERNAL Message Warning

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Good morning. I am inquiring to see if there has been an updated status on Vice Mayor Perschbacher. Since Monday, I have seen no public updates on her status with the city other than one brief address of the situation on Facebook. I am a very concerned resident and taxpayer and would like to know if she will be resigning or if the City of Mt. Pleasant will take action against her poor and offensive decision. I not only speak for myself, but most likely thousands of other aggravated residents.

Thank you for your time as I am sure you are being overwhelmed with questions and concerns regarding the situation.

Jordan Hall

Minutes of the electronically conducted regular meeting of the City Commission held Monday, January 11, 2021, at 7:00 p.m.

Acting City Clerk Saladine called the meeting to order.

The Pledge of Allegiance was recited.

Acting City Clerk Saladine administered the Oath of Office to Olivia Cyman and William Joseph for the term January 1, 2021 through December 31, 2023.

Commissioners Present: Mary Alsager, Olivia Cyman, Lori Gillis, William Joseph, Amy Perschbacher, George Ronan and Petro Tolas
All commissioners present indicated they were in Mt. Pleasant in Isabella County, MI.

Commissioners Absent: None

Others Present: City Manager Ridley, Acting City Clerk Saladine and City Attorney Homier

City Manager Ridley made comments about previous City Commissioners that recently passed and asked for a moment of silence.

Acting City Clerk Saladine administered Oath of Office to recently elected commissioners.

Acting City Clerk Saladine conducted the election of Mayor.

City Clerk Saladine opened nominations for Mayor.

Commissioner Alsager nominated Commissioner Joseph for Mayor.

Commissioner Tolas nominated Commissioner Gillis for Mayor.

Nominations for Mayor were closed.

The Commission voted on the nominees for Mayor.

Commissioner Joseph received votes from Commissioners Alsager, Cyman, Joseph, Perschbacher & Ronan.

Commissioner Gillis received votes from Commissioners Gillis & Tolas.

Commissioner Joseph was elected Mayor for 2021 by a majority of the votes of the full Commission.

Mayor Joseph opened nominations for Vice Mayor.

Commissioner Alsager nominated Commissioner Perschbacher for Vice Mayor.

Commissioner Gillis nominated Commissioner Tolas for Vice Mayor.

Nominations for Vice Mayor were closed.

The Commission voted on the nominees for Vice Mayor.

Commissioner Perschbacher received votes from Commissioners Alsager, Cyman, Joseph, Perschbacher & Ronan.

Commissioner Tolas received votes from Commissioners Gillis & Tolas.

Commissioner Perschbacher was elected Vice Mayor for 2021 by a majority of the votes of the full Commission.

Set Time and Day of Regular Meetings

Moved by Vice Mayor Perschbacher and supported by Commissioner Tolas to adopt the resolution setting time and day of regular meetings as follows:

WHEREAS, the City Charter requires the City Commission to set the day, time and place of its regular meetings,

NOW, THEREFORE, BE IT RESOLVED, that the City Commission shall meet during 2021 on the second and fourth Mondays of each month, at 7:00 p.m. (except for December in which the second meeting of the month will be held on the third Monday of the month) in the City Commission Room, City Hall, 320 W. Broadway beginning January 25, 2021. Resolution unanimously adopted.

AYES: Commissioners Alsager, Cyman, Gillis, Joseph, Perschbacher, Ronan & Tolas

NAYS: None

ABSENT: None

Motion unanimously adopted.

Proclamations and Presentations

Due to technical issues, introduction of Street Maintenance Specialist Kyle Keehbauch is delayed until the next meeting.

Receipt of Petitions and Communications

Received the following petitions and communications:

1. City Manager report on pending items;
 - a. Monthly report on police related citizen complaints received.
2. Principal Shopping District Board (PSD) Meeting Minutes. (November)
3. Listing of payrolls and warrants from December 15, 2020 through January 11, 2021.
4. Correspondence from Ponder Coffee regarding business assistance.

Moved by Commissioner Tolas and supported by Commissioner Gillis to approve the following items on the Consent Calendar:

1. Minutes of the regular meeting of the City Commission held December 14, 2020.
2. Michigan Department of Transportation (MDOT) performance resolution for governmental agencies for the purpose of representing the City in transactions.
3. Appointments of City Officials to applicable City boards and commissions for 2021:

Building Authority

Finance Director Mary Ann Kornexl

Center for Applied Research Technology/

Local Development Finance Authority

City Manager Nancy Ridley

Finance Director Mary Ann Kornexl, as alternate

9-1-1/Central Dispatch Governing Board

Fire Chief Rick Beltinck

Police Captain Andy Latham, as alternate

Isabella County Material Recovery

Facility Governing Board

Street Superintendent Matt Weaver

MML Legislative Coordinator

City Manager Nancy Ridley

Mid-Michigan Area Cable and

Telecommunications Consortium Board

Public Relations Coordinator Darcy Orlik

City Clerk Jeremy Howard, as alternate

Middle Michigan Development Corporation

Economic Development Director Bill Mrdeza

City Manager Nancy Ridley, as alternate

AYES: Commissioners Alsager, Cyman, Gillis, Joseph, Perschbacher, Ronan & Tolas

NAYS: None

ABSENT: None

Motion unanimously adopted.

Moved by Vice Mayor Perschbacher and supported by Commissioner Alsager to authorize the Mayor and Clerk to sign the Airport Joint Operations Agreement as presented and to retain the current Airport Advisory Board members until their terms expire.

AYES: Commissioners Alsager, Cyman, Joseph, Perschbacher & Ronan

NAYS: Commissioners Gillis & Tolas

ABSENT: None

Motion carried.

Moved by Commissioner Tolas and supported by Vice Mayor Perschbacher to approve the resolution to waive the 3% penalty on unpaid taxes between February 17 and March 1 as presented.

WHEREAS, the novel coronavirus (COVID-19) is a respiratory disease that can result in serious illness or death and it is caused by a new strain of virus that has not previously identified in humans and can easily spread from person to person; and

WHEREAS, State of Michigan Governor Gretchen Whitmer declared a state of emergency to harness resources across the state to slow the spread of the virus and various executive orders, public health orders and state legislation have been enacted as a response to the pandemic; and

WHEREAS, the City Commission has determined it is in the best interests of the health, safety and welfare of the City to provide for the continued basic operations of the City and to take actions authorized under the Emergency Management Act, Act 390 of 1976 (the "Act") and in compliance with executive orders and public health orders issued in response to the COVID-19 pandemic; and

WHEREAS, COVID-19 has had a negative economic impact on the citizens and businesses of the City and may continue to do so for weeks or months to come; and

WHEREAS, the City Commission has determined that, where possible, it is in the best interest of the health, safety, and welfare being of its residents to provide economic relief; and

WHEREAS, the Principal Shopping District Board recommended at its December 10, 2020 meeting to waive the interest and/or penalties on outstanding Principal Shopping District Special Assessments; and

WHEREAS, MCL 211.44(4) authorizes the governing body of a local property tax collecting unit to waive all or part of the late penalty charge.

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of Mount Pleasant as follows:

1. Beginning February 17, 2021 through March 1, 2021, the City of Mount Pleasant, pursuant to the authority under MCL 211.44(4) and without further request, waives the 3% penalty only that accrues on all unpaid City taxes.

AYES: Commissioners Alsager, Cyman, Gillis, Joseph, Perschbacher, Ronan & Tolas

NAYS: None

ABSENT: None

Motion unanimously adopted.

Moved by Commissioner Alsager and supported by Vice Mayor Perschbacher to conduct a closed session pursuant to subsection 8(e) of the Open Meetings Act to consult with counsel regarding pending litigation Cedjo Services, LLC and N-East Services, LLC (Case No. 20-16504-AA), Pure Relief N Union LLC (Case No. 20-16511-CZ), and Cary Investments, LLC (Case No. 20-16662-CZ).

AYES: Commissioners Alsager, Cyman, Gillis, Joseph, Perschbacher, Ronan & Tolas

NAYS: None

ABSENT: None

Motion unanimously adopted.

Announcements on City-Related Issues and New Business

Mayor Joseph reminded public that there are opportunities to help those in our community that are struggling and encouraged people to volunteer. He also commented on electoral events from January 6 whereby protestors interrupted the electoral process in Washington D.C. Mayor Joseph condemned the actions of those that stormed the Capitol. He also indicated support for the actions of the State of Michigan Health Department's fight against COVID-19.

Vice Mayor Perschbacher indicated support for Mayor Joseph's comments on both the electoral events and COVID-19. She also read a quote from the Chaplain of the Senate related to the electoral events that transpired on January 6, 2021.

Commissioner Tolas received a communication from a group indicating they had public comment for the City Commission.

Commissioner Alsager expressed appreciation and support for Mayor Joseph's comments and encouraged the community to find peace and understanding.

Commissioner Gillis expressed support for the direct election of the mayor by voters instead of being elected by commissioners. She also reminded the public that there are several vacancies on City boards and commissions.

Commissioner Ronan indicated the Charter Committee is looking at potential changes to how the mayor is elected and term changes.

Commissioner Tolas showed support for Commissioner Gillis' comments about partisanship.


City Manager Ridley read a list of vacancies for City boards and commissions. She also discussed vaccine availability in our community. Our local Health Department is following guidelines about which categories of individuals get vaccine priority.

Public Comment on Agenda and Non-Agenda Items

City Manager Ridley read comment from Liz Busch requesting sidewalk on Oak Street near Broadway.

The Commission recessed at 8:20 p.m. and went into a closed session at 8:27 p.m. A separate set of minutes was taken for the closed session.

Mayor Joseph adjourned the meeting at 9:30 p.m.

TO: MAYOR AND CITY COMMISSION JANUARY 20, 2021
FROM: NANCY RIDLEY, CITY MANAGER 
SUBJECT: BIDS AND QUOTATIONS

a. Fire Administrative Vehicle

Bids were recently sent out for a fire department administrative vehicle. As Fire Chief Rick Beltinck outlines in the attached memo, Krapohl Ford was the only responsive bidder. We therefore recommend the award of bid to Krapohl Ford for the fire administrative vehicle for \$35,431.

Recommended Motion:

Move to authorize the purchase of one (1) Ford Explorer Utility Vehicle from Krapohl Ford for \$35,431 for the Fire Department.

b. Public Safety Façade Improvement

Attached is a recommendation from Building Official Brian Kench for the award of contract to Cusack Masonry Restoration, LLC for the exterior façade (EFIS) work on Section 1 of the Public Safety Building as part of the Public Safety Façade project.

You will recall the project was separated into three sections as part of the bid process and allowed for sections 2 and 3 to be completed in 2020 and the remaining work (Section 1) to be completed in 2021.

As indicated in the attached recommendation, the contractor agreed to hold to their 2020 pricing for completing work on Section 1 even though construction prices are on the rise due to the pandemic.

It is therefore recommended the City Commission enter into an agreement with Cusack Masonry to complete the EFIS work on Section 1 of the Public Safety Building.

Recommended Motion:

Move to award the contract for EFIS work on Section 1 of the Public Safety Building to Cusack Masonry Restoration, LLC for \$112,000.

NJR/ap



City of Mount Pleasant, Michigan
DEPARTMENT OF PUBLIC SAFETY



MEMORANDUM

DATE: January 13, 2021
TO: Paul Lauria, Director of Public Safety
FROM: Rick Beltinck, Fire Chief
SUBJECT: Fire Administrative Vehicle Bid Summary

Bid documents were sent and advertised for the purchase of one (1) replacement fire administrative vehicle for 2021. The following is a summary of the bid that was received. This summary represents the cost for one (1) 2021 Ford Explorer Utility Vehicle. The breakdown is as follows:

Krapohl Ford	Mt. Pleasant, MI	\$35,431.00
--------------	------------------	-------------

The submitted bid met the specifications that were outlined. Krapohl Ford was the only bidder. RFP's were sent to three dealerships and this was also advertised in the Morning Sun Newspaper.

I am recommending that the City Commission approve the purchase of one (1) 2021 Ford Explorer Utility vehicle from Krapohl Ford for the price of \$ 35,431. There is \$30,000 allocated in the 2021 Fire Budget for the purchase of this vehicle. The additional funds to cover the cost of this vehicle will come from the existing Fire Budget.

City of Mt. Pleasant, Michigan



CITY HALL
320 W. Broadway • 48858
(989) 779-5300
(989) 773-4691 Fax

PUBLIC SAFETY
804 E. High • 48858
(989) 779-5100
(989) 773-4020 Fax

PUBLIC WORKS
320 W. Broadway • 48858
(989) 779-5400
(989) 772-6250 Fax

MEMORANDUM

TO: Nancy Ridley, City Manager
Paul Lauria, Director of Public Safety
Bill Mrdeza, Director of Community Services

FROM: Brian Kench, Building Official BK

DATE: Thursday, January 7, 2021

SUBJECT: 2021 Department of Public Safety Façade Renovation Project

The initial phase of restoration of the Exterior Insulation Finish System (EIFS) at the Department of Public Safety building was completed last summer. The project was separated into three areas as part of our bid process, allowing sections 2 and 3 to be completed in 2020 and the remaining work to be finished in 2021.

Following completion of work on sections 2 and 3, we approached the contractor regarding pricing for section 1. At the time, we were seeing a large increase in construction materials nationwide, due to part to the pandemic. The contractor agreed to hold to their original BID for completing work on Section 1.

Staff is therefore requesting that the City Commission enter into an agreement with Cusack Masonry to complete the EIFS work on Section 1 of the Public Safety Building.

RESULTS FROM JUNE 2, 2020 BID


PREBID	COMPANY	BID Section 1	BID Section 2	BID Section 3	TOTAL BID
X	Cusack Masonry Restoration, LLC	\$112,000.00	\$12,000.00	\$42,000.00	\$166,000.00
X	Konwinski Construction, Inc.	Lump Sum Given		\$240,396.90	
X	RAM Construction Services, Inc.	\$203,855.00	\$14,523.00	\$41,203.00	\$259,581.00

Staff conducted reference checks on the two lowest bidders in June of 2020 to award the initial agreement. Since that time, staff has been pleased with the restoration work completed on the building by Cusack Masonry.

RECOMMENDED ACTION:

Recommend that the City Commission award a contract with Cusack Masonry Restoration in the amount of \$112,000 to complete Section 1.

COMMISSION LETTER #010-21
MEETING DATE: JANUARY 25, 2021

TO: MAYOR AND CITY COMMISSION JANUARY 20, 2021
FROM: NANCY RIDLEY, CITY MANAGER 
SUBJECT: CONSIDER APPROVAL OF BUDGET AMENDMENT FOR RENOVATION OF
CONFERENCE ROOM E

The approved 2020 Operating Budget included an allocation of \$8,000 for the renovation of Conference Room E in the lower level of the Borden Building. This renovation was approved to provide a larger space to allow for public meetings on the first floor, especially less formal public work sessions of the boards and commissions.

As the attached memo from Building Official Brian Kench indicates, the project was not completed in 2020 due to the pandemic and the backlog of construction projects. The approved contractor has indicated an ability to complete the project in February.

Because we initially thought the project would be completed in December the allocated funds were not carried forward into the 2021 fiscal year. It is therefore necessary for the City Commission to take action to reallocate the funds for this project to be completed in 2021.

Recommended motion:

Move to approve a budget amendment to allocate \$8,000 to the City Hall Building account for the renovation of Conference Room E.

NJR/ap



MEMORANDUM

TO: Nancy Ridley, City Manager
Bill Mrdeza, Director of Community Services and Economic Development

FROM: Brian Kench, Building Official *BK*

DATE: Tuesday, January 12, 2021

SUBJECT: Budget Amendment – Renovation of Conference Room E

As you recall, we budgeted \$8,000 for a renovation of conference room E in 2020. With the stay at home order and closures experienced by the construction industry and City due to Covid-19, the project was rescheduled a couple of times to provide our contractor with opportunity to address other work that they put on hold during the spring/summer.

While we would normally request a carryover of funding as part of the final amended budget process, we anticipated the work would be completed by the first of the year. Therefore, I am requesting that the City Commission amend the budget for the Borden Building to complete this work in January/February.

REQUEST:

Recommend that the City Commission approve an amendment to the Borden Building/City Hall contracted services line item, 101-265-100-801-00, for \$8,000.00 to complete the renovation of conference room E.

COMMISSION LETTER #011-21
MEETING DATE: JANUARY 25, 2021

TO: MAYOR AND CITY COMMISSION JANUARY 20, 2021
FROM: NANCY RIDLEY, CITY MANAGER 
SUBJECT: CONSIDER CONFIRMATION OF SALE OF PROPERTY AS RECOMMENDED
BY THE ECONOMIC DEVELOPMENT CORPORATION (EDC).

The attached memo from Community Services and Economic Development Director Bill Mrdeza outlines the recommendation from the Economic Development Corporation (EDC) for the sale of approximately three acres in Industrial Park North.

The EDC has unanimously recommended a sale of the approximately 3-acre parcel to Mitchell Wagoner for a price \$14,500 per acre and the appropriate easement adjustments for the existing detention pond. As indicated in the memo, the actual amount purchased will be dependent on a survey to split the parcel so that the detention pond is retained by the City. The purchaser has indicated an intention to build an adult-use microbusiness on the property assuming all appropriate approvals are received.

The EDC project plan requires confirmation by the City Commission of any sale of land prior to the sale moving forward. It is recommended the City Commission confirm the sale as recommended by the EDC so that a finalized purchase agreement can be executed.

Recommended Motion:

Move to confirm the sale of up to 3 acres in Industrial Park North to Mitchell Wagoner for \$14,500 per acre as recommended by the EDC.

NJR/ap

Memorandum

Mt. Pleasant
[meet here]

TO: Nancy Ridley, City Manager

FROM: William R. Mrdeza
Community Services & Economic Development Director *W.R.M.*

DATE: January 18, 2021

SUBJECT: Confirm Sale of EDC Property in Industrial Park North

Background:

The City's Economic Development Corporation (EDC) owns approximately 8.6 acres in Industrial Park North which has frontage on Industrial Drive and contains an overflow detention pond serving a portion of the City. While the majority of this parcel must remain in the ownership of the City because of the critical role the detention pond plays in overall storm water management, some portion of the property is marketable for industrial development purposes.

Recently, the EDC was approached by Mitchell Wagoner who had an interest in purchasing the portion of the property not needed for City infrastructure purposes. Mr. Wagoner plans on constructing an adult use marijuana Microbusiness on the property. At their January 8, 2021 meeting, the EDC Board considered an offer of \$14,500 per acre, up to three acres, for this remaining property. This amount is consistent with the \$13,000-15,000 per acre value placed on the property by the City Assessor. Since the exact amount of available property for sale will not be known until a property survey has been done to split the property available for sale from the parent parcel, the final purchase price, based on the above offer, will be reflected in the results of the survey. For marketing purposes, the property has been included in the listing of available development parcels on the City's website, and has previously been marketed by MMDC as available property on its site as well. Staff have also included this parcel in conversations with interested developers when inquiring about sites appropriate for their proposed project. A map showing the EDC parcel and the proposed land sale is attached to this memo.

Based on the estimated value of the property as provided by the City Assessor, along with the limited market potential of the developable portion of the parcel, the EDC Board agreed to the purchase offer of \$14,500 per acre, with the final purchase price determined once a property survey has been completed. The purchase offer will contain provisions for easements to insure the City has access to the storm water line connecting the pond and an area around the pond should maintenance activities be needed in the future.

Action Requested:

Confirm the EDC's unanimous recommendation to sell the available 2-3 acres in Industrial Park North for the price of \$14,500 per acre, the final acreage and purchase price to be determined based on the results of a property survey.



County of Isabella



Map Publication:


12/09/2020 4:28 PM



powered by
FetchGIS 

Disclaimer: This map does not represent a survey or legal document and is provided on an "as is" basis. Isabella County expresses no warranty for the information displayed on this map document.

COMMISSION LETTER #012-21
MEETING DATE: JANUARY 25, 2021

TO: MAYOR AND CITY COMMISSION JANUARY 20, 2021
FROM: NANCY RIDLEY, CITY MANAGER 
SUBJECT: CONSIDER CONFIRMATION OF MICHIGAN EMPLOYEES' RETIREMENT
SYSTEM (MERS) AGREEMENT

The attached memo from Finance Director Mary Ann Kornexl indicates that the Municipal Employees' Retirement System (MERS) is requesting the City sign updated documents to confirm the provisions of the various MERS retirement plans the City is a member of.

As indicated, this agreement addendum does not change any eligibility criteria or benefits but merely documents the existing practices and union contract work rules. The purpose of this restatement is to ensure that all provisions are properly documented to streamline the administration.

It is recommended the City Commission authorize Finance Director Mary Ann Kornexl to sign the agreement addendum as presented.

Recommended Motion:

Move to authorize the confirmation of the MERS agreement addendum for retirement plans as presented.

NJR/ap

Memorandum



TO: Nancy Ridley, City Manager

FROM: Mary Ann Kornexl, Finance Director

DATE: January 14, 2021

SUBJECT: MERS Adoption Agreement Addendum

In accordance with the TPOAM & POCF contracts and PACT work rules, defined benefit pension benefits are provided to employees covered by these contracts/rules. MERS (Municipal Employees' Retirement System) administers our pension plans. Late in 2020, MERS required all retirement plans to document the provisions of the plan for eligibility, service credit qualifications and definition of compensation. Nothing has changed with our plans in regards to these items. MERS is requiring governing body approval, regardless if plan provisions are changing or if they are simply being confirmed. MERS expects by adopting these Agreement Addendums it will assist them to support a more streamlined method of benefit administration and reduce unnecessary contact with us when an employees retirement application is processed by MERS.

Requested Action:

Please include approval of the Adoption Agreements for the five MERS divisions to confirm the current plan provision, on the January 25th City Commission agenda.

Defined Benefit Plan Adoption Agreement Addendum



1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711

www.mersofmich.com

The employer, a participating municipality or court within the state of Michigan, hereby agrees to adopt and administer the MERS Defined Benefit (DB) Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220, in accordance with MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

I. Effective Date

The effective date shall be the first day of **January, 2021**.

II. Employer name Mt. Pleasant, City of

Municipality number 370101

This is an amendment of the existing Adoption Agreement for the MERS Defined Benefit.

Any changes to plan provisions apply to employees in the division on the effective date, as well as to new hires ongoing. Definitions will apply for all service accrued after the effective date.

Division number 37010111

Division name on file with MERS Gr1 Admin after 1/1/16

III. Plan Eligibility

Only those employees eligible for MERS membership may participate in the MERS Defined Benefit. If an employee classification is **included** in the plan, then employees that meet this definition will receive service credit if they work the required number of hours to meet the service credit qualification defined below. All eligible employees must be reported to MERS.

Using your Division Name above, expand on the employee classifications that are eligible to participate in MERS. For example, if Division is "General," please insert specific classifications that are eligible for MERS such as "Clerical Staff," "Elected Officials," "Library Director," etc.:

Employees covered by Professional, Administrative, Confidential & Technical (PACT) work rules

Employee classification contains **public safety employees:** ☒ Yes ☐ No

Public safety employees include: law enforcement, parole and probation officers, employees responsible for emergency response (911 dispatch, fire service, paramedics, etc.), public works, and other skilled support personnel (equipment operators, etc.).

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Mt. Pleasant, City of

DIV: 37010111

If you elect to include a special classification (chart below), then the employee will be required to meet the Service Credit Qualification as defined under section IV (Provisions) in order to earn a month of service. Excluded classification will require additional information below.

To further define eligibility (select all that apply):

Employee Classification	Included	Excluded	Not Employed
Temporary Employees: Those who will work for the municipality fewer than _____ months in total.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Part-Time Employees: Those who regularly work fewer than ³⁰ _____ per week_____.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Seasonal Employees: Those who will work for the municipality from _____ to _____ only.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Voter-Elected Officials	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Appointed Officials: An official appointed to a voter-elected office.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Contract Employees	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Probationary Periods (select one):

- ☐ Service will begin after the probationary period has been satisfied. Probationary periods are allowed in one-month increments, no longer than 12 months. During this probationary period, the employer will not report or provide service.

The probationary period will be _____ month(s).

Comments:

- ☒ Service will begin with the employee's date of hire (no Probationary Period). Effective with the date of hire, wages paid and any associated contributions must be submitted to MERS.

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Mt. Pleasant, City of

DIV: 37010111

IV. Provisions

1. Service Credit Qualification

To clarify how eligible employees earn service credit, please indicate how many hours per month an eligible employee needs to work. For example, if you require 10 eight-hour days, this would be 80 hours per month. If an 'hour per day' has been defined (like ten 7-hour days), electing 70 hours will be required. Employees must meet the definition of Plan Eligibility in order to earn service credit under the plan.

To receive one month of service credit, an employee shall work (or be paid for as if working)

80 hours in a month.

2. Leaves of Absence

Indicate by checking the boxes below, whether the potential for service credit will be allowed if an eligible employee is on one of the following types of leave, regardless of meeting the service credit qualification criteria.

Regardless whether an eligible employee is awarded service credit while on the selected type(s) of leave:

- MERS will skip over these months when determining the FAC amount for benefit calculations.
- Third-party wages **are not** reported for leaves of absence.
- Employers **are not** required to remit employer contributions based on leaves of absence when no wages are paid by the employer. However, an employer may submit additional voluntary contributions for the period of the leave in an amount determined by the employer.
- For **contributory divisions**, employee contributions are required for service credit to be retained. Employee contributions will be collected based on the Service Credit Qualification. Employers will calculate employee contributions due using the employee's current hourly rate (prior to leave). For example if 120 hours is required for service credit, then employee contributions shall be equal to 120 hours times the employee's hourly rate. Employees have three times the length of leave, to a maximum of five years, to pay required employee contributions. Leaves of absence are required to be reported to MERS, including the employee's start and end date per month, along with the employee's hourly rate.

Type of Leave	Service Credit Granted	Service Credit Excluded
Short- and Long-Term Disability	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Workers' Compensation	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Unpaid Family Medical Leave Act (FMLA)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other: All Paid Leaves For example, sick and accident, administrative, educational, sabbatical, etc.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other 2: Additional leave types as above	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Leaves of absence due to military service are governed by the Federal *Uniformed Services Employment and Reemployment Rights Act* of 1994 (USERRA), IRC 414(u), effective January 1, 2007, IRC 401(a)(37).

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Mt. Pleasant, City of

DIV: 37010111

3. Definition of Compensation

The Definition of Compensation is used to calculate a participant's final average compensation and is used in determining both employer and employee contributions. Wages paid to employees, calculated using the elected definition, must be reported to MERS.

Select your Definition of Compensation here. If you choose to customize your definition, skip this table and proceed to page 5.

	<input type="radio"/> Base Wages	<input type="radio"/> Box 1 Wages	<input type="radio"/> Gross Wages
Types of Compensation			
Regular Wages Salary or hourly wage X hours PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified) On-call pay	All Regular Wages included	All Regular Wages included	All Regular Wages included
Other Wages Shift differentials Overtime Severance issued over time (weekly/bi-weekly)	Excluded	All Other Wages included	All Other Wages included
Lump Sum Payments PTO cash-out Longevity Bonuses Merit pay Job certifications Educational degrees Moving expenses Sick payouts Severance (if issued as lump sum)	Excluded	All Lump Sum Payments included	All Lump Sum Payments included
Taxable Payments Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement) Prizes, gift cards Personal use of a company car Car allowance	Excluded	All Taxable Payments included	All Taxable Payments included
Reimbursement of Nontaxable Expenses (as defined by the IRS) Gun, tools, equipment, uniform Phone Fitness Mileage reimbursement Travel through an accountable plan (i.e. tracking mileage for reimbursement)	Excluded	Excluded	Excluded
Types of Deferrals			
Elective Deferrals of Employee Premiums/Contributions 457 employee and employer contributions 125 cafeteria plan, FSAs and HSAs IRA contributions	All Elective Deferrals included	Excluded	All Elective Deferrals included
Types of Benefits			
Nontaxable Fringe Benefits of Employees Health plan, dental, vision benefits Workers compensation premiums Short- or Long-term disability premiums Group term or whole life insurance < \$50,000	All Nontaxable Fringe Benefits included	Excluded	All Nontaxable Fringe Benefits included
Mandatory Contributions Defined Benefit employee contributions MERS Health Care Savings Program employee contributions	All Mandatory Contributions included	Excluded	All Mandatory Contributions included
Taxable Fringe Benefits Clothing reimbursement Stipends for health insurance opt out payments Group term life insurance > \$50,000	Excluded	Excluded	All Taxable Fringe Benefits included
Other Benefits / Lump Sum Payments Workers compensation settlement payments	Excluded	Excluded	All Other Lump Sum Benefits included

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Mt. Pleasant, City of

DIV: 37010111

SKIP THIS TABLE if you selected one of the standard definitions of compensation on page 4.

☒ **CUSTOM:** If you choose this option, you must select boxes in each section you would like to include in your Definition of Compensation. You will be responsible for additional reporting details to track custom definitions.

Types of Compensation

Regular Wages

- | | |
|--|---------------------------------------|
| <input checked="" type="checkbox"/> Salary or hourly wage X hours | <input type="checkbox"/> On-call pay |
| <input checked="" type="checkbox"/> PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified) | <input type="checkbox"/> Other: _____ |

Other Wages apply: YES ☒ NO ☐

- | | |
|---|--|
| <input checked="" type="checkbox"/> Shift differentials | <input type="checkbox"/> Severance issued over time (weekly/bi-weekly) |
| <input checked="" type="checkbox"/> Overtime | <input type="checkbox"/> Other: _____ |

Lump Sum Payments apply: YES ☒ NO ☐

- | | |
|--|--|
| <input checked="" type="checkbox"/> PTO cash-out | <input type="checkbox"/> Educational degrees |
| <input type="checkbox"/> Longevity | <input type="checkbox"/> Moving expenses |
| <input type="checkbox"/> Bonuses | <input type="checkbox"/> Sick payouts |
| <input type="checkbox"/> Merit pay | <input type="checkbox"/> Severance (if issued as lump sum) |
| <input type="checkbox"/> Job certifications | <input type="checkbox"/> Other: _____ |

Taxable Payments apply: YES ☐ NO ☒

- | | |
|---|--|
| <input type="checkbox"/> Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement) | <input type="checkbox"/> Car allowance |
| <input type="checkbox"/> Prizes, gift cards | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Personal use of a company car | |

Reimbursement of Nontaxable Expenses (as defined by the IRS) apply: YES ☐ NO ☒

- | | |
|---|---|
| <input type="checkbox"/> Gun, tools, equipment, uniform | <input type="checkbox"/> Mileage reimbursement |
| <input type="checkbox"/> Phone | <input type="checkbox"/> Travel through an accountable plan (i.e. tracking mileage for reimbursement) |
| <input type="checkbox"/> Fitness | <input type="checkbox"/> Other: _____ |

Types of Deferrals

Elective Deferrals of Employee Premiums/Contributions apply: YES ☒ NO ☐

- | | |
|---|---|
| <input checked="" type="checkbox"/> 457 employee and employer contributions | <input checked="" type="checkbox"/> IRA contributions |
| <input checked="" type="checkbox"/> 125 cafeteria plan, FSAs and HSAs | <input type="checkbox"/> Other: _____ |

Types of Benefits

Nontaxable Fringe Benefits of Employees apply: YES ☐ NO ☒

- | | |
|--|--|
| <input type="checkbox"/> Health plan, dental, vision benefits | <input type="checkbox"/> Group term or whole life insurance < \$50,000 |
| <input type="checkbox"/> Workers compensation premiums | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Short- or Long-term disability premiums | |

Mandatory Contributions apply: YES ☒ NO ☐

- | | |
|---|---------------------------------------|
| <input checked="" type="checkbox"/> Defined Benefit employee contributions | <input type="checkbox"/> Other: _____ |
| <input checked="" type="checkbox"/> MERS Health Care Savings Program employee contributions | |

Taxable Fringe Benefits apply: YES ☐ NO ☒

- | | |
|---|---|
| <input type="checkbox"/> Clothing reimbursement | <input type="checkbox"/> Group term life insurance > \$50,000 |
| <input type="checkbox"/> Stipends for health insurance opt out payments | <input type="checkbox"/> Other: _____ |

Other Benefits / Lump Sum Payments apply: YES ☐ NO ☒

- | | |
|---|---------------------------------------|
| <input type="checkbox"/> Workers compensation settlement payments | <input type="checkbox"/> Other: _____ |
|---|---------------------------------------|

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Mt. Pleasant, City of

DIV: 37010111

V. Execution:

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

This foregoing Addendum is hereby approved by City of Mt. Pleasant

at a Board Meeting which took place on: _____
(mm/dd/yyyy)

Authorized Signature: _____

Printed Name: _____

Title: _____

Date: _____



Defined Benefit Plan Adoption Agreement Addendum



1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711

www.mersofmich.com

The employer, a participating municipality or court within the state of Michigan, hereby agrees to adopt and administer the MERS Defined Benefit (DB) Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220, in accordance with MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

I. Effective Date

The effective date shall be the first day of **January, 2021**.

II. Employer name Mt. Pleasant, City of

Municipality number 370101

This is an amendment of the existing Adoption Agreement for the MERS Defined Benefit.

Any changes to plan provisions apply to employees in the division on the effective date, as well as to new hires ongoing. Definitions will apply for all service accrued after the effective date.

Division number 37010112

Division name on file with MERS TPOAM hired aft 5/1/17

III. Plan Eligibility

Only those employees eligible for MERS membership may participate in the MERS Defined Benefit. If an employee classification is **included** in the plan, then employees that meet this definition will receive service credit if they work the required number of hours to meet the service credit qualification defined below. All eligible employees must be reported to MERS.

Using your Division Name above, expand on the employee classifications that are eligible to participate in MERS. For example, if Division is "General," please insert specific classifications that are eligible for MERS such as "Clerical Staff," "Elected Officials," "Library Director," etc.:

All employees covered by TPOAM Union

Employee classification contains **public safety employees:** ☒ Yes ☐ No

Public safety employees include: law enforcement, parole and probation officers, employees responsible for emergency response (911 dispatch, fire service, paramedics, etc.), public works, and other skilled support personnel (equipment operators, etc.).

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Mt. Pleasant, City of

DIV: 37010112

If you elect to include a special classification (chart below), then the employee will be required to meet the Service Credit Qualification as defined under section IV (Provisions) in order to earn a month of service. Excluded classification will require additional information below.

To further define eligibility (select all that apply):

Employee Classification	Included	Excluded	Not Employed
Temporary Employees: Those who will work for the municipality fewer than _____ months in total.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Part-Time Employees: Those who regularly work fewer than <u>20</u> per week.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Seasonal Employees: Those who will work for the municipality from _____ to _____ only.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Voter-Elected Officials	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Appointed Officials: An official appointed to a voter-elected office.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Contract Employees	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Probationary Periods (select one):

- ☐ Service will begin after the probationary period has been satisfied. Probationary periods are allowed in one-month increments, no longer than 12 months. During this probationary period, the employer will not report or provide service.

The probationary period will be _____ month(s).

Comments:

- ☒ Service will begin with the employee's date of hire (no Probationary Period). Effective with the date of hire, wages paid and any associated contributions must be submitted to MERS.

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Mt. Pleasant, City of

DIV: 37010112

IV. Provisions

1. Service Credit Qualification

To clarify how eligible employees earn service credit, please indicate how many hours per month an eligible employee needs to work. For example, if you require 10 eight-hour days, this would be 80 hours per month. If an 'hour per day' has been defined (like ten 7-hour days), electing 70 hours will be required. Employees must meet the definition of Plan Eligibility in order to earn service credit under the plan.

To receive one month of service credit, an employee shall work (or be paid for as if working)

80 hours in a month.

2. Leaves of Absence

Indicate by checking the boxes below, whether the potential for service credit will be allowed if an eligible employee is on one of the following types of leave, regardless of meeting the service credit qualification criteria.

Regardless whether an eligible employee is awarded service credit while on the selected type(s) of leave:

- MERS will skip over these months when determining the FAC amount for benefit calculations.
- Third-party wages **are not** reported for leaves of absence.
- Employers **are not** required to remit employer contributions based on leaves of absence when no wages are paid by the employer. However, an employer may submit additional voluntary contributions for the period of the leave in an amount determined by the employer.
- For **contributory divisions**, employee contributions are required for service credit to be retained. Employee contributions will be collected based on the Service Credit Qualification. Employers will calculate employee contributions due using the employee's current hourly rate (prior to leave). For example if 120 hours is required for service credit, then employee contributions shall be equal to 120 hours times the employee's hourly rate. Employees have three times the length of leave, to a maximum of five years, to pay required employee contributions. Leaves of absence are required to be reported to MERS, including the employee's start and end date per month, along with the employee's hourly rate.

Type of Leave	Service Credit Granted	Service Credit Excluded
Short- and Long-Term Disability	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Workers' Compensation	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Unpaid Family Medical Leave Act (FMLA)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other: All Paid Leaves For example, sick and accident, administrative, educational, sabbatical, etc.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other 2: Additional leave types as above	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Leaves of absence due to military service are governed by the Federal *Uniformed Services Employment and Reemployment Rights Act* of 1994 (USERRA), IRC 414(u), effective January 1, 2007, IRC 401(a)(37).

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Mt. Pleasant, City of

DIV: 37010112

3. Definition of Compensation

The Definition of Compensation is used to calculate a participant's final average compensation and is used in determining both employer and employee contributions. Wages paid to employees, calculated using the elected definition, must be reported to MERS.

Select your Definition of Compensation here. If you choose to customize your definition, skip this table and proceed to page 5.

	<input type="radio"/> Base Wages	<input type="radio"/> Box 1 Wages	<input type="radio"/> Gross Wages
Types of Compensation			
Regular Wages Salary or hourly wage X hours PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified) On-call pay	All Regular Wages included	All Regular Wages included	All Regular Wages included
Other Wages Shift differentials Overtime Severance issued over time (weekly/bi-weekly)	Excluded	All Other Wages included	All Other Wages included
Lump Sum Payments PTO cash-out Longevity Bonuses Merit pay Job certifications Educational degrees Moving expenses Sick payouts Severance (if issued as lump sum)	Excluded	All Lump Sum Payments included	All Lump Sum Payments included
Taxable Payments Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement) Prizes, gift cards Personal use of a company car Car allowance	Excluded	All Taxable Payments included	All Taxable Payments included
Reimbursement of Nontaxable Expenses (as defined by the IRS) Gun, tools, equipment, uniform Phone Fitness Mileage reimbursement Travel through an accountable plan (i.e. tracking mileage for reimbursement)	Excluded	Excluded	Excluded
Types of Deferrals			
Elective Deferrals of Employee Premiums/Contributions 457 employee and employer contributions 125 cafeteria plan, FSAs and HSAs IRA contributions	All Elective Deferrals included	Excluded	All Elective Deferrals included
Types of Benefits			
Nontaxable Fringe Benefits of Employees Health plan, dental, vision benefits Workers compensation premiums Short- or Long-term disability premiums Group term or whole life insurance < \$50,000	All Nontaxable Fringe Benefits included	Excluded	All Nontaxable Fringe Benefits included
Mandatory Contributions Defined Benefit employee contributions MERS Health Care Savings Program employee contributions	All Mandatory Contributions included	Excluded	All Mandatory Contributions included
Taxable Fringe Benefits Clothing reimbursement Stipends for health insurance opt out payments Group term life insurance > \$50,000	Excluded	Excluded	All Taxable Fringe Benefits included
Other Benefits / Lump Sum Payments Workers compensation settlement payments	Excluded	Excluded	All Other Lump Sum Benefits included

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Mt. Pleasant, City of

DIV: 37010112

SKIP THIS TABLE if you selected one of the standard definitions of compensation on page 4.

☒ **CUSTOM:** If you choose this option, you must select boxes in each section you would like to include in your Definition of Compensation. You will be responsible for additional reporting details to track custom definitions.

Types of Compensation

Regular Wages

☒ Salary or hourly wage X hours☒ On-call pay☒ PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified)☐ Other: _____

Other Wages apply: YES ☒ NO ☐

☒ Shift differentials☐ Severance issued over time (weekly/bi-weekly)☒ Overtime☐ Other: _____

Lump Sum Payments apply: YES ☒ NO ☐

☒ PTO cash-out☐ Educational degrees☐ Longevity☐ Moving expenses☐ Bonuses☐ Sick payouts☐ Merit pay☐ Severance (if issued as lump sum)☐ Job certifications☐ Other: _____

Taxable Payments apply: YES ☐ NO ☒

☐ Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement)☐ Car allowance☐ Prizes, gift cards☐ Other: _____☐ Personal use of a company car

Reimbursement of Nontaxable Expenses (as defined by the IRS) apply: YES ☐ NO ☒

☐ Gun, tools, equipment, uniform☐ Mileage reimbursement☐ Phone☐ Travel through an accountable plan (i.e. tracking mileage for reimbursement)☐ Fitness☐ Other: _____

Types of Deferrals

Elective Deferrals of Employee Premiums/Contributions apply: YES ☒ NO ☐

☒ 457 employee and employer contributions☒ IRA contributions☒ 125 cafeteria plan, FSAs and HSAs☐ Other: _____

Types of Benefits

Nontaxable Fringe Benefits of Employees apply: YES ☐ NO ☒

☐ Health plan, dental, vision benefits☐ Group term or whole life insurance < \$50,000☐ Workers compensation premiums☐ Other: _____☐ Short- or Long-term disability premiums

Mandatory Contributions apply: YES ☒ NO ☐

☒ Defined Benefit employee contributions☐ Other: _____☒ MERS Health Care Savings Program employee contributions

Taxable Fringe Benefits apply: YES ☐ NO ☒

☐ Clothing reimbursement☐ Group term life insurance > \$50,000☐ Stipends for health insurance opt out payments☐ Other: _____

Other Benefits / Lump Sum Payments apply: YES ☐ NO ☒

☐ Workers compensation settlement payments☐ Other: _____

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Mt. Pleasant, City of

DIV: 37010112

V. Execution:

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

This foregoing Addendum is hereby approved by City of Mt. Pleasant

at a Board Meeting which took place on: _____
(mm/dd/yyyy)

Authorized Signature: _____

Printed Name: _____

Title: _____

Date: _____



Defined Benefit Plan Adoption Agreement Addendum



1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711

www.mersofmich.com

The employer, a participating municipality or court within the state of Michigan, hereby agrees to adopt and administer the MERS Defined Benefit (DB) Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220, in accordance with MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

I. Effective Date

The effective date shall be the first day of **January, 2021**.

II. Employer name Mt. Pleasant, City of

Municipality number 370101

This is an amendment of the existing Adoption Agreement for the MERS Defined Benefit.

Any changes to plan provisions apply to employees in the division on the effective date, as well as to new hires ongoing. Definitions will apply for all service accrued after the effective date.

Division number 37010101

Division name on file with MERS TPOAM

III. Plan Eligibility

Only those employees eligible for MERS membership may participate in the MERS Defined Benefit. If an employee classification is **included** in the plan, then employees that meet this definition will receive service credit if they work the required number of hours to meet the service credit qualification defined below. All eligible employees must be reported to MERS.

Using your Division Name above, expand on the employee classifications that are eligible to participate in MERS. For example, if Division is "General," please insert specific classifications that are eligible for MERS such as "Clerical Staff," "Elected Officials," "Library Director," etc.:

All employees covered by TPOAM Union

Employee classification contains **public safety employees:** ☒ Yes ☐ No

Public safety employees include: law enforcement, parole and probation officers, employees responsible for emergency response (911 dispatch, fire service, paramedics, etc.), public works, and other skilled support personnel (equipment operators, etc.).

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Mt. Pleasant, City of

DIV: 37010101

If you elect to include a special classification (chart below), then the employee will be required to meet the Service Credit Qualification as defined under section IV (Provisions) in order to earn a month of service. Excluded classification will require additional information below.

To further define eligibility (select all that apply):

Employee Classification	Included	Excluded	Not Employed
Temporary Employees: Those who will work for the municipality fewer than _____ months in total.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Part-Time Employees: Those who regularly work fewer than <u>30</u> per week.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Seasonal Employees: Those who will work for the municipality from _____ to _____ only.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Voter-Elected Officials	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Appointed Officials: An official appointed to a voter-elected office.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Contract Employees	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Probationary Periods (select one):

- ☐ Service will begin after the probationary period has been satisfied. Probationary periods are allowed in one-month increments, no longer than 12 months. During this probationary period, the employer will not report or provide service.

The probationary period will be _____ month(s).

Comments:

- ☒ Service will begin with the employee's date of hire (no Probationary Period). Effective with the date of hire, wages paid and any associated contributions must be submitted to MERS.

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Mt. Pleasant, City of

DIV: 37010101

IV. Provisions

1. Service Credit Qualification

To clarify how eligible employees earn service credit, please indicate how many hours per month an eligible employee needs to work. For example, if you require 10 eight-hour days, this would be 80 hours per month. If an 'hour per day' has been defined (like ten 7-hour days), electing 70 hours will be required. Employees must meet the definition of Plan Eligibility in order to earn service credit under the plan.

To receive one month of service credit, an employee shall work (or be paid for as if working)

80 hours in a month.

2. Leaves of Absence

Indicate by checking the boxes below, whether the potential for service credit will be allowed if an eligible employee is on one of the following types of leave, regardless of meeting the service credit qualification criteria.

Regardless whether an eligible employee is awarded service credit while on the selected type(s) of leave:

- MERS will skip over these months when determining the FAC amount for benefit calculations.
- Third-party wages **are not** reported for leaves of absence.
- Employers **are not** required to remit employer contributions based on leaves of absence when no wages are paid by the employer. However, an employer may submit additional voluntary contributions for the period of the leave in an amount determined by the employer.
- For **contributory divisions**, employee contributions are required for service credit to be retained. Employee contributions will be collected based on the Service Credit Qualification. Employers will calculate employee contributions due using the employee's current hourly rate (prior to leave). For example if 120 hours is required for service credit, then employee contributions shall be equal to 120 hours times the employee's hourly rate. Employees have three times the length of leave, to a maximum of five years, to pay required employee contributions. Leaves of absence are required to be reported to MERS, including the employee's start and end date per month, along with the employee's hourly rate.

Type of Leave	Service Credit Granted	Service Credit Excluded
Short- and Long-Term Disability	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Workers' Compensation	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Unpaid Family Medical Leave Act (FMLA)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other: All Paid Leaves For example, sick and accident, administrative, educational, sabbatical, etc.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other 2: Additional leave types as above	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Leaves of absence due to military service are governed by the Federal *Uniformed Services Employment and Reemployment Rights Act* of 1994 (USERRA), IRC 414(u), effective January 1, 2007, IRC 401(a)(37).

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Mt. Pleasant, City of

DIV: 37010101

3. Definition of Compensation

The Definition of Compensation is used to calculate a participant's final average compensation and is used in determining both employer and employee contributions. Wages paid to employees, calculated using the elected definition, must be reported to MERS.

Select your Definition of Compensation here. If you choose to customize your definition, skip this table and proceed to page 5.

	<input type="radio"/> Base Wages	<input type="radio"/> Box 1 Wages	<input type="radio"/> Gross Wages
Types of Compensation			
Regular Wages Salary or hourly wage X hours PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified) On-call pay	All Regular Wages included	All Regular Wages included	All Regular Wages included
Other Wages Shift differentials Overtime Severance issued over time (weekly/bi-weekly)	Excluded	All Other Wages included	All Other Wages included
Lump Sum Payments PTO cash-out Longevity Bonuses Merit pay Job certifications Educational degrees Moving expenses Sick payouts Severance (if issued as lump sum)	Excluded	All Lump Sum Payments included	All Lump Sum Payments included
Taxable Payments Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement) Prizes, gift cards Personal use of a company car Car allowance	Excluded	All Taxable Payments included	All Taxable Payments included
Reimbursement of Nontaxable Expenses (as defined by the IRS) Gun, tools, equipment, uniform Phone Fitness Mileage reimbursement Travel through an accountable plan (i.e. tracking mileage for reimbursement)	Excluded	Excluded	Excluded
Types of Deferrals			
Elective Deferrals of Employee Premiums/Contributions 457 employee and employer contributions 125 cafeteria plan, FSAs and HSAs IRA contributions	All Elective Deferrals included	Excluded	All Elective Deferrals included
Types of Benefits			
Nontaxable Fringe Benefits of Employees Health plan, dental, vision benefits Workers compensation premiums Short- or Long-term disability premiums Group term or whole life insurance < \$50,000	All Nontaxable Fringe Benefits included	Excluded	All Nontaxable Fringe Benefits included
Mandatory Contributions Defined Benefit employee contributions MERS Health Care Savings Program employee contributions	All Mandatory Contributions included	Excluded	All Mandatory Contributions included
Taxable Fringe Benefits Clothing reimbursement Stipends for health insurance opt out payments Group term life insurance > \$50,000	Excluded	Excluded	All Taxable Fringe Benefits included
Other Benefits / Lump Sum Payments Workers compensation settlement payments	Excluded	Excluded	All Other Lump Sum Benefits included

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Mt. Pleasant, City of

DIV: 37010101

SKIP THIS TABLE if you selected one of the standard definitions of compensation on page 4.

☒ **CUSTOM:** If you choose this option, you must select boxes in each section you would like to include in your Definition of Compensation. You will be responsible for additional reporting details to track custom definitions.

Types of Compensation

Regular Wages

☒ Salary or hourly wage X hours

☒ On-call pay

☒ PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified)

☐ Other: _____

Other Wages apply: YES ☒ NO ☐
☒ Shift differentials

☐ Severance issued over time (weekly/bi-weekly)

☒ Overtime

☐ Other: _____

Lump Sum Payments apply: YES ☒ NO ☐
☒ PTO cash-out

☐ Educational degrees

☐ Longevity

☐ Moving expenses

☐ Bonuses

☐ Sick payouts

☐ Merit pay

☐ Severance (if issued as lump sum)

☐ Job certifications

☐ Other: _____

Taxable Payments apply: YES ☐ NO ☒
☐ Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement)

☐ Car allowance

☐ Prizes, gift cards

☐ Other: _____

☐ Personal use of a company car

Reimbursement of Nontaxable Expenses (as defined by the IRS) apply: YES ☐ NO ☒
☐ Gun, tools, equipment, uniform

☐ Mileage reimbursement

☐ Phone

☐ Travel through an accountable plan (i.e. tracking mileage for reimbursement)

☐ Fitness

☐ Other: _____

Types of Deferrals

Elective Deferrals of Employee Premiums/Contributions apply: YES ☒ NO ☐
☒ 457 employee and employer contributions

☒ IRA contributions

☒ 125 cafeteria plan, FSAs and HSAs

☐ Other: _____

Types of Benefits

Nontaxable Fringe Benefits of Employees apply: YES ☐ NO ☒
☐ Health plan, dental, vision benefits

☐ Group term or whole life insurance < \$50,000

☐ Workers compensation premiums

☐ Short- or Long-term disability premiums

☐ Other: _____

Mandatory Contributions apply: YES ☒ NO ☐
☒ Defined Benefit employee contributions

☐ Other: _____

☒ MERS Health Care Savings Program employee contributions

Taxable Fringe Benefits apply: YES ☐ NO ☒
☐ Clothing reimbursement

☐ Group term life insurance > \$50,000

☐ Stipends for health insurance opt out payments

☐ Other: _____

Other Benefits / Lump Sum Payments apply: YES ☐ NO ☒
☐ Workers compensation settlement payments

☐ Other: _____

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Mt. Pleasant, City of

DIV: 37010101

V. Execution:

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

This foregoing Addendum is hereby approved by City of Mt. Pleasant

at a Board Meeting which took place on: _____
(mm/dd/yyyy)

Authorized Signature: _____

Printed Name: _____

Title: _____

Date: _____



Defined Benefit Plan Adoption Agreement Addendum



1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711

www.mersofmich.com

The employer, a participating municipality or court within the state of Michigan, hereby agrees to adopt and administer the MERS Defined Benefit (DB) Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220, in accordance with MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

I. Effective Date

The effective date shall be the first day of **January, 2021**.

II. Employer name Mt. Pleasant, City of

Municipality number 370101

This is an amendment of the existing Adoption Agreement for the MERS Defined Benefit.

Any changes to plan provisions apply to employees in the division on the effective date, as well as to new hires ongoing. Definitions will apply for all service accrued after the effective date.

Division number 37010105

Division name on file with MERS Fire/Vol

III. Plan Eligibility

Only those employees eligible for MERS membership may participate in the MERS Defined Benefit. If an employee classification is **included** in the plan, then employees that meet this definition will receive service credit if they work the required number of hours to meet the service credit qualification defined below. All eligible employees must be reported to MERS.

Using your Division Name above, expand on the employee classifications that are eligible to participate in MERS. For example, if Division is "General," please insert specific classifications that are eligible for MERS such as "Clerical Staff," "Elected Officials," "Library Director," etc.:

All employees covered by Mt Pleasant Firefighters Association contract

Employee classification contains **public safety employees:** ☒ Yes ☐ No

Public safety employees include: law enforcement, parole and probation officers, employees responsible for emergency response (911 dispatch, fire service, paramedics, etc.), public works, and other skilled support personnel (equipment operators, etc.).

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Mt. Pleasant, City of

DIV: 37010105

If you elect to include a special classification (chart below), then the employee will be required to meet the Service Credit Qualification as defined under section IV (Provisions) in order to earn a month of service. Excluded classification will require additional information below.

To further define eligibility (select all that apply):

Employee Classification	Included	Excluded	Not Employed
Temporary Employees: Those who will work for the municipality fewer than _____ months in total.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Part-Time Employees: Those who regularly work fewer than _____ per _____.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Seasonal Employees: Those who will work for the municipality from _____ to _____ only.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Voter-Elected Officials	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Appointed Officials: An official appointed to a voter-elected office.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Contract Employees	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Probationary Periods (select one):

- ☐ Service will begin after the probationary period has been satisfied. Probationary periods are allowed in one-month increments, no longer than 12 months. During this probationary period, the employer will not report or provide service.

The probationary period will be _____ month(s).

Comments:

- ☒ Service will begin with the employee's date of hire (no Probationary Period). Effective with the date of hire, wages paid and any associated contributions must be submitted to MERS.

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Mt. Pleasant, City of

DIV: 37010105

IV. Provisions

1. Service Credit Qualification

To clarify how eligible employees earn service credit, please indicate how many hours per month an eligible employee needs to work. For example, if you require 10 eight-hour days, this would be 80 hours per month. If an 'hour per day' has been defined (like ten 7-hour days), electing 70 hours will be required. Employees must meet the definition of Plan Eligibility in order to earn service credit under the plan.

To receive one month of service credit, an employee shall work (or be paid for as if working)

360 hours in a month.

2. Leaves of Absence

Indicate by checking the boxes below, whether the potential for service credit will be allowed if an eligible employee is on one of the following types of leave, regardless of meeting the service credit qualification criteria.

Regardless whether an eligible employee is awarded service credit while on the selected type(s) of leave:

- MERS will skip over these months when determining the FAC amount for benefit calculations.
- Third-party wages **are not** reported for leaves of absence.
- Employers **are not** required to remit employer contributions based on leaves of absence when no wages are paid by the employer. However, an employer may submit additional voluntary contributions for the period of the leave in an amount determined by the employer.
- For **contributory divisions**, employee contributions are required for service credit to be retained. Employee contributions will be collected based on the Service Credit Qualification. Employers will calculate employee contributions due using the employee's current hourly rate (prior to leave). For example if 120 hours is required for service credit, then employee contributions shall be equal to 120 hours times the employee's hourly rate. Employees have three times the length of leave, to a maximum of five years, to pay required employee contributions. Leaves of absence are required to be reported to MERS, including the employee's start and end date per month, along with the employee's hourly rate.

Type of Leave	Service Credit Granted	Service Credit Excluded
Short- and Long-Term Disability	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Workers' Compensation	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Unpaid Family Medical Leave Act (FMLA)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other: _____ For example, sick and accident, administrative, educational, sabbatical, etc.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other 2: _____ Additional leave types as above	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Leaves of absence due to military service are governed by the Federal *Uniformed Services Employment and Reemployment Rights Act* of 1994 (USERRA), IRC 414(u), effective January 1, 2007, IRC 401(a)(37).

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Mt. Pleasant, City of

DIV: 37010105

3. Definition of Compensation

The Definition of Compensation is used to calculate a participant's final average compensation and is used in determining both employer and employee contributions. Wages paid to employees, calculated using the elected definition, must be reported to MERS.

Select your Definition of Compensation here. If you choose to customize your definition, skip this table and proceed to page 5.

	<input type="radio"/> Base Wages	<input type="radio"/> Box 1 Wages	<input type="radio"/> Gross Wages
Types of Compensation			
Regular Wages Salary or hourly wage X hours PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified) On-call pay	All Regular Wages included	All Regular Wages included	All Regular Wages included
Other Wages Shift differentials Overtime Severance issued over time (weekly/bi-weekly)	Excluded	All Other Wages included	All Other Wages included
Lump Sum Payments PTO cash-out Longevity Bonuses Merit pay Job certifications Educational degrees Moving expenses Sick payouts Severance (if issued as lump sum)	Excluded	All Lump Sum Payments included	All Lump Sum Payments included
Taxable Payments Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement) Prizes, gift cards Personal use of a company car Car allowance	Excluded	All Taxable Payments included	All Taxable Payments included
Reimbursement of Nontaxable Expenses (as defined by the IRS) Gun, tools, equipment, uniform Phone Fitness Mileage reimbursement Travel through an accountable plan (i.e. tracking mileage for reimbursement)	Excluded	Excluded	Excluded
Types of Deferrals			
Elective Deferrals of Employee Premiums/Contributions 457 employee and employer contributions 125 cafeteria plan, FSAs and HSAs IRA contributions	All Elective Deferrals included	Excluded	All Elective Deferrals included
Types of Benefits			
Nontaxable Fringe Benefits of Employees Health plan, dental, vision benefits Workers compensation premiums Short- or Long-term disability premiums Group term or whole life insurance < \$50,000	All Nontaxable Fringe Benefits included	Excluded	All Nontaxable Fringe Benefits included
Mandatory Contributions Defined Benefit employee contributions MERS Health Care Savings Program employee contributions	All Mandatory Contributions included	Excluded	All Mandatory Contributions included
Taxable Fringe Benefits Clothing reimbursement Stipends for health insurance opt out payments Group term life insurance > \$50,000	Excluded	Excluded	All Taxable Fringe Benefits included
Other Benefits / Lump Sum Payments Workers compensation settlement payments	Excluded	Excluded	All Other Lump Sum Benefits included

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Mt. Pleasant, City of

DIV: 37010105

SKIP THIS TABLE if you selected one of the standard definitions of compensation on page 4.

☒ **CUSTOM:** If you choose this option, you must select boxes in each section you would like to include in your Definition of Compensation. You will be responsible for additional reporting details to track custom definitions.

Types of Compensation

Regular Wages

- | | |
|---|---|
| <input checked="" type="checkbox"/> Salary or hourly wage X hours | <input checked="" type="checkbox"/> On-call pay |
| <input type="checkbox"/> PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified) | <input type="checkbox"/> Other: _____ |

Other Wages apply: YES ☒ NO ☐

- | | |
|--|--|
| <input type="checkbox"/> Shift differentials | <input type="checkbox"/> Severance issued over time (weekly/bi-weekly) |
| <input checked="" type="checkbox"/> Overtime | <input type="checkbox"/> Other: _____ |

Lump Sum Payments apply: YES ☒ NO ☐

- | | |
|---|--|
| <input type="checkbox"/> PTO cash-out | <input type="checkbox"/> Educational degrees |
| <input type="checkbox"/> Longevity | <input type="checkbox"/> Moving expenses |
| <input checked="" type="checkbox"/> Bonuses | <input type="checkbox"/> Sick payouts |
| <input type="checkbox"/> Merit pay | <input type="checkbox"/> Severance (if issued as lump sum) |
| <input type="checkbox"/> Job certifications | <input type="checkbox"/> Other: _____ |

Taxable Payments apply: YES ☐ NO ☒

- | | |
|---|--|
| <input type="checkbox"/> Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement) | <input type="checkbox"/> Car allowance |
| <input type="checkbox"/> Prizes, gift cards | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Personal use of a company car | |

Reimbursement of Nontaxable Expenses (as defined by the IRS) apply: YES ☐ NO ☒

- | | |
|---|---|
| <input type="checkbox"/> Gun, tools, equipment, uniform | <input type="checkbox"/> Mileage reimbursement |
| <input type="checkbox"/> Phone | <input type="checkbox"/> Travel through an accountable plan (i.e. tracking mileage for reimbursement) |
| <input type="checkbox"/> Fitness | <input type="checkbox"/> Other: _____ |

Types of Deferrals

Elective Deferrals of Employee Premiums/Contributions apply: YES ☒ NO ☐

- | | |
|---|---|
| <input checked="" type="checkbox"/> 457 employee and employer contributions | <input checked="" type="checkbox"/> IRA contributions |
| <input checked="" type="checkbox"/> 125 cafeteria plan, FSAs and HSAs | <input type="checkbox"/> Other: _____ |

Types of Benefits

Nontaxable Fringe Benefits of Employees apply: YES ☐ NO ☒

- | | |
|--|--|
| <input type="checkbox"/> Health plan, dental, vision benefits | <input type="checkbox"/> Group term or whole life insurance < \$50,000 |
| <input type="checkbox"/> Workers compensation premiums | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Short- or Long-term disability premiums | |

Mandatory Contributions apply: YES ☒ NO ☐

- | | |
|---|---------------------------------------|
| <input checked="" type="checkbox"/> Defined Benefit employee contributions | <input type="checkbox"/> Other: _____ |
| <input checked="" type="checkbox"/> MERS Health Care Savings Program employee contributions | |

Taxable Fringe Benefits apply: YES ☐ NO ☒

- | | |
|---|---|
| <input type="checkbox"/> Clothing reimbursement | <input type="checkbox"/> Group term life insurance > \$50,000 |
| <input type="checkbox"/> Stipends for health insurance opt out payments | <input type="checkbox"/> Other: _____ |

Other Benefits / Lump Sum Payments apply: YES ☐ NO ☒

- | | |
|---|---------------------------------------|
| <input type="checkbox"/> Workers compensation settlement payments | <input type="checkbox"/> Other: _____ |
|---|---------------------------------------|

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Mt. Pleasant, City of

DIV: 37010105

V. Execution:

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

This foregoing Addendum is hereby approved by City of Mt. Pleasant

at a Board Meeting which took place on: _____
(mm/dd/yyyy)

Authorized Signature: _____

Printed Name: _____

Title: _____

Date: _____



Defined Benefit Plan Adoption Agreement Addendum



1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711

www.mersofmich.com

The employer, a participating municipality or court within the state of Michigan, hereby agrees to adopt and administer the MERS Defined Benefit (DB) Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220, in accordance with MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

I. Effective Date

The effective date shall be the first day of **January, 2021**.

II. Employer name Mt. Pleasant, City of

Municipality number 370101

This is an amendment of the existing Adoption Agreement for the MERS Defined Benefit.

Any changes to plan provisions apply to employees in the division on the effective date, as well as to new hires ongoing. Definitions will apply for all service accrued after the effective date.

Division number 37010110

Division name on file with MERS Gnr1 Adm

III. Plan Eligibility

Only those employees eligible for MERS membership may participate in the MERS Defined Benefit. If an employee classification is **included** in the plan, then employees that meet this definition will receive service credit if they work the required number of hours to meet the service credit qualification defined below. All eligible employees must be reported to MERS.

Using your Division Name above, expand on the employee classifications that are eligible to participate in MERS. For example, if Division is "General," please insert specific classifications that are eligible for MERS such as "Clerical Staff," "Elected Officials," "Library Director," etc.:

Employees covered by Professional, Administrative, Confidential and Technical (PACT) work rules

Employee classification contains **public safety employees:** ☒ Yes ☐ No

Public safety employees include: law enforcement, parole and probation officers, employees responsible for emergency response (911 dispatch, fire service, paramedics, etc.), public works, and other skilled support personnel (equipment operators, etc.).

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Mt. Pleasant, City of

DIV: 37010110

If you elect to include a special classification (chart below), then the employee will be required to meet the Service Credit Qualification as defined under section IV (Provisions) in order to earn a month of service. Excluded classification will require additional information below.

To further define eligibility (select all that apply):

Employee Classification	Included	Excluded	Not Employed
Temporary Employees: Those who will work for the municipality fewer than _____ months in total.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Part-Time Employees: Those who regularly work fewer than <u>30</u> per week.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Seasonal Employees: Those who will work for the municipality from _____ to _____ only.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Voter-Elected Officials	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Appointed Officials: An official appointed to a voter-elected office.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Contract Employees	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Probationary Periods (select one):

- ☐ Service will begin after the probationary period has been satisfied. Probationary periods are allowed in one-month increments, no longer than 12 months. During this probationary period, the employer will not report or provide service.

The probationary period will be _____ month(s).

Comments:

- ☒ Service will begin with the employee's date of hire (no Probationary Period). Effective with the date of hire, wages paid and any associated contributions must be submitted to MERS.

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Mt. Pleasant, City of

DIV: 37010110

IV. Provisions

1. Service Credit Qualification

To clarify how eligible employees earn service credit, please indicate how many hours per month an eligible employee needs to work. For example, if you require 10 eight-hour days, this would be 80 hours per month. If an 'hour per day' has been defined (like ten 7-hour days), electing 70 hours will be required. Employees must meet the definition of Plan Eligibility in order to earn service credit under the plan.

To receive one month of service credit, an employee shall work (or be paid for as if working)

80 hours in a month.

2. Leaves of Absence

Indicate by checking the boxes below, whether the potential for service credit will be allowed if an eligible employee is on one of the following types of leave, regardless of meeting the service credit qualification criteria.

Regardless whether an eligible employee is awarded service credit while on the selected type(s) of leave:

- MERS will skip over these months when determining the FAC amount for benefit calculations.
- Third-party wages **are not** reported for leaves of absence.
- Employers **are not** required to remit employer contributions based on leaves of absence when no wages are paid by the employer. However, an employer may submit additional voluntary contributions for the period of the leave in an amount determined by the employer.
- For **contributory divisions**, employee contributions are required for service credit to be retained. Employee contributions will be collected based on the Service Credit Qualification. Employers will calculate employee contributions due using the employee's current hourly rate (prior to leave). For example if 120 hours is required for service credit, then employee contributions shall be equal to 120 hours times the employee's hourly rate. Employees have three times the length of leave, to a maximum of five years, to pay required employee contributions. Leaves of absence are required to be reported to MERS, including the employee's start and end date per month, along with the employee's hourly rate.

Type of Leave	Service Credit Granted	Service Credit Excluded
Short- and Long-Term Disability	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Workers' Compensation	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Unpaid Family Medical Leave Act (FMLA)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other: All paid leaves For example, sick and accident, administrative, educational, sabbatical, etc.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other 2: Additional leave types as above	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Leaves of absence due to military service are governed by the Federal *Uniformed Services Employment and Reemployment Rights Act* of 1994 (USERRA), IRC 414(u), effective January 1, 2007, IRC 401(a)(37).

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Mt. Pleasant, City of

DIV: 37010110

3. Definition of Compensation

The Definition of Compensation is used to calculate a participant's final average compensation and is used in determining both employer and employee contributions. Wages paid to employees, calculated using the elected definition, must be reported to MERS.

Select your Definition of Compensation here. If you choose to customize your definition, skip this table and proceed to page 5.

	<input type="radio"/> Base Wages	<input type="radio"/> Box 1 Wages	<input type="radio"/> Gross Wages
Types of Compensation			
Regular Wages Salary or hourly wage X hours PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified) On-call pay	All Regular Wages included	All Regular Wages included	All Regular Wages included
Other Wages Shift differentials Overtime Severance issued over time (weekly/bi-weekly)	Excluded	All Other Wages included	All Other Wages included
Lump Sum Payments PTO cash-out Longevity Bonuses Merit pay Job certifications Educational degrees Moving expenses Sick payouts Severance (if issued as lump sum)	Excluded	All Lump Sum Payments included	All Lump Sum Payments included
Taxable Payments Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement) Prizes, gift cards Personal use of a company car Car allowance	Excluded	All Taxable Payments included	All Taxable Payments included
Reimbursement of Nontaxable Expenses (as defined by the IRS) Gun, tools, equipment, uniform Phone Fitness Mileage reimbursement Travel through an accountable plan (i.e. tracking mileage for reimbursement)	Excluded	Excluded	Excluded
Types of Deferrals			
Elective Deferrals of Employee Premiums/Contributions 457 employee and employer contributions 125 cafeteria plan, FSAs and HSAs IRA contributions	All Elective Deferrals included	Excluded	All Elective Deferrals included
Types of Benefits			
Nontaxable Fringe Benefits of Employees Health plan, dental, vision benefits Workers compensation premiums Short- or Long-term disability premiums Group term or whole life insurance < \$50,000	All Nontaxable Fringe Benefits included	Excluded	All Nontaxable Fringe Benefits included
Mandatory Contributions Defined Benefit employee contributions MERS Health Care Savings Program employee contributions	All Mandatory Contributions included	Excluded	All Mandatory Contributions included
Taxable Fringe Benefits Clothing reimbursement Stipends for health insurance opt out payments Group term life insurance > \$50,000	Excluded	Excluded	All Taxable Fringe Benefits included
Other Benefits / Lump Sum Payments Workers compensation settlement payments	Excluded	Excluded	All Other Lump Sum Benefits included

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Mt. Pleasant, City of

DIV: 37010110

SKIP THIS TABLE if you selected one of the standard definitions of compensation on page 4.

☒ **CUSTOM:** If you choose this option, you must select boxes in each section you would like to include in your Definition of Compensation. You will be responsible for additional reporting details to track custom definitions.

Types of Compensation

Regular Wages

- | | |
|--|---------------------------------------|
| <input checked="" type="checkbox"/> Salary or hourly wage X hours | <input type="checkbox"/> On-call pay |
| <input checked="" type="checkbox"/> PTO used (sick, vacation, personal, bereavement, holiday leave, or unclassified) | <input type="checkbox"/> Other: _____ |

Other Wages apply: YES ☒ NO ☐

- | | |
|---|--|
| <input checked="" type="checkbox"/> Shift differentials | <input type="checkbox"/> Severance issued over time (weekly/bi-weekly) |
| <input checked="" type="checkbox"/> Overtime | <input type="checkbox"/> Other: _____ |

Lump Sum Payments apply: YES ☒ NO ☐

- | | |
|--|--|
| <input checked="" type="checkbox"/> PTO cash-out | <input type="checkbox"/> Educational degrees |
| <input type="checkbox"/> Longevity | <input type="checkbox"/> Moving expenses |
| <input type="checkbox"/> Bonuses | <input type="checkbox"/> Sick payouts |
| <input type="checkbox"/> Merit pay | <input type="checkbox"/> Severance (if issued as lump sum) |
| <input type="checkbox"/> Job certifications | <input type="checkbox"/> Other: _____ |

Taxable Payments apply: YES ☐ NO ☒

- | | |
|---|--|
| <input type="checkbox"/> Travel through a non-accountable plan (i.e. mileage not tracked for reimbursement) | <input type="checkbox"/> Car allowance |
| <input type="checkbox"/> Prizes, gift cards | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Personal use of a company car | |

Reimbursement of Nontaxable Expenses (as defined by the IRS) apply: YES ☐ NO ☒

- | | |
|---|---|
| <input type="checkbox"/> Gun, tools, equipment, uniform | <input type="checkbox"/> Mileage reimbursement |
| <input type="checkbox"/> Phone | <input type="checkbox"/> Travel through an accountable plan (i.e. tracking mileage for reimbursement) |
| <input type="checkbox"/> Fitness | <input type="checkbox"/> Other: _____ |

Types of Deferrals

Elective Deferrals of Employee Premiums/Contributions apply: YES ☒ NO ☐

- | | |
|---|---|
| <input checked="" type="checkbox"/> 457 employee and employer contributions | <input checked="" type="checkbox"/> IRA contributions |
| <input checked="" type="checkbox"/> 125 cafeteria plan, FSAs and HSAs | <input type="checkbox"/> Other: _____ |

Types of Benefits

Nontaxable Fringe Benefits of Employees apply: YES ☐ NO ☒

- | | |
|--|--|
| <input type="checkbox"/> Health plan, dental, vision benefits | <input type="checkbox"/> Group term or whole life insurance < \$50,000 |
| <input type="checkbox"/> Workers compensation premiums | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Short- or Long-term disability premiums | |

Mandatory Contributions apply: YES ☒ NO ☐

- | | |
|---|---------------------------------------|
| <input checked="" type="checkbox"/> Defined Benefit employee contributions | <input type="checkbox"/> Other: _____ |
| <input checked="" type="checkbox"/> MERS Health Care Savings Program employee contributions | |

Taxable Fringe Benefits apply: YES ☐ NO ☒

- | | |
|---|---|
| <input type="checkbox"/> Clothing reimbursement | <input type="checkbox"/> Group term life insurance > \$50,000 |
| <input type="checkbox"/> Stipends for health insurance opt out payments | <input type="checkbox"/> Other: _____ |

Other Benefits / Lump Sum Payments apply: YES ☐ NO ☒

- | | |
|---|---------------------------------------|
| <input type="checkbox"/> Workers compensation settlement payments | <input type="checkbox"/> Other: _____ |
|---|---------------------------------------|

Defined Benefit Plan Adoption Agreement Addendum

EMPLOYER NAME: Mt. Pleasant, City of

DIV: 37010110

V. Execution:

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

This foregoing Addendum is hereby approved by City of Mt. Pleasant

at a Board Meeting which took place on: _____
(mm/dd/yyyy)

Authorized Signature: _____

Printed Name: _____

Title: _____

Date: _____



COMMISSION LETTER #013-21
MEETING DATE: JANUARY 25, 2021

TO: MAYOR AND CITY COMMISSION JANUARY 20, 2021
FROM: NANCY RIDLEY, CITY MANAGER 
SUBJECT: APPOINTMENT OF CITY COMMISSIONERS TO CITY STANDING AND
SPECIAL COMMITTEES

The Mayor will appoint City Commissioners to the following City standing and special committees Monday evening.

- a. Appointments Committee (3)
- b. Central Michigan Center for Recovery, Education, and Wellness (CMCREW) (1)
- c. Charter Committee (3)
- d. Council of Governments (1)
- e. Intergovernmental Liaison (Mayor & Vice Mayor)
- f. International Relations/Sister City Council (1 + alternate)
- g. Mt. Pleasant Area Diversity Group (1)
- h. Property Committee (3)

NJR/ap

COMMISSION LETTER #014-21
MEETING DATE: JANUARY 25, 2021

TO: MAYOR AND CITY COMMISSION JANUARY 20, 2021
FROM: NANCY RIDLEY, CITY MANAGER 
SUBJECT: CONSIDER APPOINTMENT OF CITY COMMISSIONERS TO APPLICABLE
CITY BOARDS AND COMMISSIONS

The following boards and commissions have seats that are occupied by City Commissioners:

- a. Audit Committee (2 + alternate)
- b. City/CMU Student Liaison Committee (2)
- c. Economic Development Corporation/Brownfield Redevelopment Authority (1 + alternate)
- d. Principal Shopping District Board (1)
- e. Tax Increment Finance Authority (1)

The Mayor will make recommendations for the vacant seats Monday evening.

Recommended Motion:

Move to approve the appointments as recommended by the Mayor.

NJR/ap

COMMISSION LETTER #015-21
MEETING DATE: JANUARY 25, 2021

TO: MAYOR AND CITY COMMISSION JANUARY 20, 2021

FROM: NANCY RIDLEY, CITY MANAGER 

SUBJECT: CONSIDER APPOINTMENT OF CITY REPRESENTATIVE AND MMDC REPRESENTATIVE TO THE AIRPORT JOINT OPERATIONS BOARD

The City Commission recently took action to approve the Airport Joint Operations and Management Agreement. The joint agreement was also approved by our four partners, Isabella County, Charter Township of Union, Saginaw Chippewa Indian Tribe and Middle Michigan Development Corporation (MMDC). Now that the agreement has been fully executed by each partner, the next step is to establish and appoint members to the new board as outlined by the agreement.

The language in the agreement calls for the new board to consist of 5 members (one representative from each partner). All members shall be senior administrators or managers of the party appointing them and are approved by that party's governing body. The representative of MMDC shall be appointed by the City on recommendation of the MMDC Board.

Based on the parameters for appointment, it is recommended the City Commission approve the appointment of City Manager Nancy Ridley and Middle Michigan Development Corporation CEO Jim McBryde to serve as the representatives for the City and MMDC respectively. In addition, we recommend DPW Director Jason Moore serve as the alternate for the City Manager on this board.


Recommended Motion:

Move to approve the appointment of City Manager Nancy Ridley (term to expire December 31, 2021) and Middle Michigan Development Corporation CEO Jim McBryde (term to expire December 31, 2023) to serve as the representatives on the Airport Joint Operations Board for the City and MMDC respectively. In addition, approve the appointment of DPW Director Jason Moore to serve as the alternate for the City Manager.

NJR/ap

COMMISSION LETTER #016-21
MEETING DATE: JANUARY 25, 2021

TO: MAYOR AND CITY COMMISSION JANUARY 20, 2021

FROM: NANCY RIDLEY, CITY MANAGER 

SUBJECT: CONSIDER SETTING A SPECIAL MEETING FOR MARCH 4, 2021 AT 6:00 P.M. FOR A JOINT MEETING BETWEEN THE CITY COMMISSION AND THE PLANNING COMMISSION

Annually the City Commission and Planning Commission have held a joint meeting to review the Planning Commission's Annual Report and to discuss items of mutual concern. During 2020 we held off scheduling the special joint meeting in the hopes of being able to hold the meeting in person. Since it is unknown when in person meetings may again be safely allowed, it is recommended we move forward with holding a virtual meeting. It is recommended the City Commission set a joint meeting with the Planning Commission for March 4, 2021 at 6:00 p.m.

Recommended Motion:

Move to set a special meeting with the Planning Commission for March 4, 2021 at 6:00 p.m.

NJR/ap

CHECK REGISTER FOR CITY OF MT PLEASANT
CHECK DATE FROM 01/12/2021 - 01/20/2021

Check Date	Vendor Name	Description	Amount
Bank COMM COMMON CASH			
01/12/2021	CITY TREASURER-PAYROLL FUND	REG PAY #504 1/15/21 SPECIAL PAY	\$31,413.23
01/12/2021	ASCAP	LICENSE FEE	367.00
01/12/2021	THE BANK OF NEW YORK MELLON	BOND FEE	750.00
01/12/2021	BLACK CREEK CONSERVATION CLUB	TRAINING/SUPPLIES	2,240.00
01/12/2021	CARLSON - DIMOND & WRIGHT, INC.	SUPPLIES	132.43
01/12/2021	CENTRAL MICHIGAN PROFESSIONAL	CONTRACT SVCS	3,900.00
01/12/2021	CONSUMERS ENERGY	UTILITIES	13,515.96
01/12/2021	COUCKE PROPERTY SERVICES, LLC	CONTRACT SVCS	6,250.00
01/12/2021	ESO SOLUTIONS, INC.	CONTRACT SVCS	7,575.00
01/12/2021	FIDELITY SECURITY LIFE INSURANCE CO	OPTICAL INSURANCE PREMIUMS	1,025.70
01/12/2021	GT RUBBER SUPPLY	SUPPLIES	18.36
01/12/2021	HCC LIFE INS. CO	ADMIN - STOP LOSS INS	18,220.26
01/12/2021	ISABELLA COUNTY SHERIFF DEPT	COMMUNITY FOUNDATION GRANT	750.00
01/12/2021	LEXIPOL, LLC	CONTRACT SVCS	12,509.00
01/12/2021	MHOK, PLLC	CONTRACT SVCS	7,336.90
01/12/2021	STATE OF MICHIGAN	APPLICATION FEE	50.00
01/12/2021	MID MICHIGAN AREA CABLE	CONTRACT SVCS	450.00
01/12/2021	THE MORNING SUN	SUBSCRIPTION	185.00
01/12/2021	MPARKS	MEMBERSHIP	1,310.00
01/12/2021	ALMA TIRE SERVICE INC	SUPPLIES/VEHICLE MAINT	553.47
01/12/2021	MUNICIPAL EMPLOYEE RETIRE SYSTEMS	2021 PREPAID CONTRIBUTION	1,113,818.19
01/12/2021	MWEA	TRAINING	815.00
01/12/2021	NANCY RIDLEY	REIMBURSEMENT	59.99
01/12/2021	NATIONAL FIRE CODES	SUPPLIES	1,345.50
01/12/2021	NFPA	MEMBERSHIP	175.00
01/12/2021	SHARE CORPORATION	SUPPLIES	318.40
01/12/2021	TRUSTMARK HEALTH BENEFITS, INC.	HEALTH INS ADMIN	5,641.72
01/12/2021	JAFAR, FADI	UB REFUND	70.00
01/12/2021	PHILLIPS, JAMES	UB REFUND	63.83
01/12/2021	FRANCKE, DEBORAH	UB REFUND	48.27
01/12/2021	KRAPOHL FORD LINCOLN MERC	CAPITAL ACQUISITIONS MOTOR PO	97,506.00
01/15/2021	CITY TREASURER - UTILITIES	WATER/SEWER	2,756.95
01/19/2021	CITY TREASURER-PAYROLL FUND	REG PAY #504 1/22/21	261,633.56
01/20/2021	21C ADVERTISING	CONTRACT SVCS	687.00
01/20/2021	A&A SALES ASSOCIATES, LLC	SUPPLIES	274.75
01/20/2021	AIRGAS USA, LLC	SUPPLIES	1,333.89
01/20/2021	AIRWAY OXYGEN, INC.	CONTRACT SVCS	17.00
01/20/2021	AMERICAN LEGAL	CONTRACT SVCS	606.85
01/20/2021	ATI GROUP	CONTRACT SVCS	2,890.41
01/20/2021	AVFUEL CORPORATION	FUEL	10,484.42
01/20/2021	AUTUME BALCOM	REIMBURSEMENT	54.00

CHECK REGISTER FOR CITY OF MT PLEASANT
CHECK DATE FROM 01/12/2021 - 01/20/2021

Check Date	Vendor Name	Description	Amount
Bank COMM COMMON CASH			
01/20/2021	BILL'S CUSTOM FAB, INC	CONTRACT SVCS	25.00
01/20/2021	BLOCK ELECTRIC COMPANY	CONTRACT SVCS	1,838.35
01/20/2021	BUSINESS CONNECTIONS, INC.	CONTRACT SVCS	92.95
01/20/2021	C2AE	CONTRACT SVCS	6,158.99
01/20/2021	CAR WASH PARTNERS, INC.	SUPPLIES/VEHICLE MAINT	120.00
01/20/2021	CDW GOVERNMENT, INC	SUPPLIES	1,995.66
01/20/2021	CENTRAL CONCRETE INC	SUPPLIES	1,338.00
01/20/2021	CENTURYLINK	COMMUNICATIONS	14.33
01/20/2021	CENTRAL MICH UNIV - MAILROOM	POSTAGE/HANDLING	2,960.12
01/20/2021	CONSUMERS ENERGY	UTILITIES	13,643.85
01/20/2021	COYNE OIL CORPORATION	FUEL	3,171.61
01/20/2021	CULLIGAN	CHEMICALS	894.00
01/20/2021	DEWOLF AND ASSOCIATES	TRAINING	1,155.00
01/20/2021	DOUG'S SMALL ENGINE REPAIR	SUPPLIES	139.70
01/20/2021	ESO SOLUTIONS, INC.	CONTRACT SVCS	1,328.70
01/20/2021	FRONT LINE SERVICES, INC	CONTRACT SVCS	2,994.08
01/20/2021	GALLS, LLC	UNIFORMS	374.86
01/20/2021	GLOCK PROFESSIONAL, INC	TRAINING	250.00
01/20/2021	HACH COMPANY	SUPPLIES	2,652.76
01/20/2021	HALT FIRE	SUPPLIES	2,243.14
01/20/2021	HERITAGE-CRYSTAL CLEAN, LLC	CONTRACT SVCS	100.00
01/20/2021	HYDROCORP, INC.	INSPECTION/REPORTING SVCS	782.50
01/20/2021	JACK DOHENY COMPANIES, INC	SUPPLIES	1,158.57
12/31/2020	BRIAN KENCH	REIMBURSEMENT	166.76
01/20/2021	MAK ENTERPRISES, LLC	CONTRACT SVCS	5,040.00
01/20/2021	MANNIK SMITH GROUP	CONTRACT SVCS	9,222.50
01/20/2021	MCGUIRK SAND & GRAVEL INC	CONTRACT SVCS	59,712.00
01/20/2021	MCKENNA	CONTRACT SVCS	750.00
01/20/2021	MCLAREN CENTRAL MICHIGAN	ANNUAL HEALTH STEPS	10,360.00
01/20/2021	MCLAREN CORPORATE SERVICES	CONTRACT SVCS	1,036.50
01/20/2021	MEAD & HUNT	CONTRACT SVCS	15,083.41
01/20/2021	STATE OF MICHIGAN	CONTRACT SVCS	678.97
01/20/2021	MICHIGAN CAT	CONTRACT SVCS	1,239.55
01/20/2021	MICHIGAN MUNICIPAL LEAGUE	CONTRACT SVCS	66.96
01/20/2021	MIDLAND DAILY NEWS	CONTRACT SVCS	497.28
01/20/2021	MID-MICHIGAN INDUSTRIES	CONTRACT SVCS	7,758.00
01/20/2021	ALMA TIRE SERVICE INC	SUPPLIES/VEHICLE MAINT	1,688.42
01/20/2021	MUNICIPAL SUPPLY CO.	SUPPLIES	1,020.00
01/20/2021	JUSTIN NAU	REIMBURSEMENT	54.00
01/20/2021	NYE UNIFORM COMPANY	UNIFORMS	187.00
01/20/2021	OFFICE DEPOT	SUPPLIES	507.34

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Check Date	Vendor Name	Description	Amount
Bank COMM COMMON CASH			
01/20/2021	ON DUTY GEAR, LLC	UNIFORMS	147.95
01/20/2021	PETTY CASH - ANGIE MCCANN	REIMBURSEMENT	206.66
01/20/2021	PERCEPTIVE CONTROLS, INC.	CONTRACT SVCS	2,600.00
01/20/2021	JASON POWELL	REIMBURSEMENT	54.00
01/20/2021	PREIN & NEWHOF	CONTRACT SVCS	660.00
01/20/2021	PRO COMM, INC	CONTRACT SVCS	303.38
01/20/2021	ANDREW THEDE	CONTRACT SVCS	2,500.00
01/20/2021	DORTHY CONNORS	CONTRACT SVCS	2,500.00
01/20/2021	JOHN KENNEDY	CONTRACT SVCS	2,052.00
01/20/2021	DEBRAH VERSLUYS	CONTRACT SVCS	2,500.00
01/20/2021	DOUG LABELLE II	REFUND	50.00
01/20/2021	ROBBIN HARSH EXCAVATING INC	CONTRACT SVCS	32,401.30
01/20/2021	ROMANOW BUILDING SERVICES	CONTRACT SVCS	5,327.63
01/20/2021	ROWE PROFESSIONAL SERVICES COMPANY	CONTRACT SVCS	4,200.00
01/20/2021	SHRED-IT USA LLC	CONTRACT SVCS	487.40
01/20/2021	TRACE ANALYTICAL LABORATORIES, INC.	CONTRACT SVCS	94.00
01/20/2021	PIFER, KATE BEDROSIAN	REFUND	73.18
01/20/2021	OLIVIERI MANAGEMENT	REFUND	71.94
01/20/2021	UNIFIRST CORPORATION	CONTRACT SVCS	40.65
01/20/2021	CHARTER TOWNSHIP OF UNION	UTILITIES	295.80
01/20/2021	UNIVAR USA INC	CHEMICALS	2,763.75
01/20/2021	VERIZON CONNECT NWF, INC.	CONTRACT SVCS	631.41
01/20/2021	WCFX-FM	CONTRACT SVCS	1,579.50
01/20/2021	LATITUDE MEDIA LLC WCZY/WMMI	CONTRACT SVCS	4,000.00
01/20/2021	YEO & YEO CONSULT PC CPA	CONTRACT SVCS	1,324.00
01/20/2021	YORK REPAIR, INC.	CONTRACT SVCS	920.00

COMM TOTALS:

Total of 108 Checks:	\$1,837,438.45
Less 0 Void Checks:	0.00
Total of 108 Disbursements:	<u>\$1,837,438.45</u>