

Regular Meeting of the Mt. Pleasant City Commission
Monday, December 13, 2021
7:00 p.m.

AGENDA

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

PROCLAMATIONS AND PRESENTATIONS:

1. Introduction of recent City employees hired.

ADDITIONS/ DELETIONS TO AGENDA:

PUBLIC INPUT ON AGENDA ITEMS:

RECEIPT OF PETITIONS AND COMMUNICATIONS:

2. City Manager report on pending items.
 - a. Monthly report on police related citizen complaints received.
 - b. Year-end report on citizen group and complaint process.
3. Report on review of medical and adult-use marihuana ordinances.
4. Minutes of the Tax Increment Finance Authority (May).
5. Minutes of the Airport Joint Operations and Management Board (October).
6. Resignation of Liz Busch from the Parks and Recreation Commission term to expire (December 31, 2022).
7. Notice of Temporary Traffic Control Order #4-2022.
8. Notice of Temporary Traffic Control Order #5-2022.

CONSENT CALENDAR: DESIGNATED (*) ITEMS

CITY COMMISSION MINUTES

- * 9. Approval of the minutes of the regular meeting held November 22, 2021.

PUBLIC HEARINGS:

STAFF RECOMMENDATIONS AND REPORTS:

- * 10. Bids and Quotations
 - a. Treatment Chemicals
- * 11. Consider resolution approving the final amended 2021 Operating Budget.

All interested persons may attend and participate. Persons with disabilities who need assistance to participate may call the Human Resources Office at 989-779-5313. A 48-Hour advance notice is necessary for accommodation. Hearing or speech impaired individuals may contact the City via the Michigan Relay Service by dialing 7-1-1.

City Commission Agenda

December 13, 2021

Page 2

12. Consider resolution to purchase, acquire and construct capital improvements and to publish notice of intent to issue municipal securities.
- * 13. Consider resolution to waive the penalty and fees associated with Property Transfer Affidavits (PTA).
14. Consider purchase-buyback program with Krapohl Ford for the renewal purchase of 18 vehicles and appropriate budget amendment.
15. Consider waiver of fees for Nottawa Township and deadline extension.
16. Confirm purchase of water meters.
- * 17. Consider resolution extending conditional approval of a Recreational Marihuana Class C Operation for Absolute Royale Inc.
- * 18. Consider setting the first meeting of 2022 for Monday, January 10, 2022.
19. Consider appointments to the various boards and commissions as recommended by the Appointments Committee.
20. Consider recommendation from the Appointments Committee for City Commission vacancy.
- * 21. Consider motion to cancel City Commission meeting scheduled for December 20, 2021.
- * 22. Consider motion to authorize Finance Director Mary Ann Kornexl to approve the issuances of payrolls and warrants from December 13, 2021 through January 9, 2021.
- * 23. Approval of payrolls and warrants.

ANNOUNCEMENTS ON CITY-RELATED ISSUES AND NEW BUSINESS:

PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS:

RECESS:

CLOSED SESSION: (None scheduled at this time)

RECESS:

All interested persons may attend and participate. Persons with disabilities who need assistance to participate may call the Human Resources Office at 989-779-5313. A 48-Hour advance notice is necessary for accommodation. Hearing or speech impaired individuals may contact the City via the Michigan Relay Service by dialing 7-1-1.

WORK SESSION: (None scheduled at this time)

ADJOURNMENT:

All interested persons may attend and participate. Persons with disabilities who need assistance to participate may call the Human Resources Office at 989-779-5313. A 48-Hour advance notice is necessary for accommodation. Hearing or speech impaired individuals may contact the City via the Michigan Relay Service by dialing 7-1-1.

TO: MAYOR AND CITY COMMISSION

DECEMBER 9, 2021

FROM: AARON DESENTZ, CITY MANAGER

SUBJECT: CITY MANAGER REPORT ON AGENDA ITEMS

Proclamations and Presentation:

1. Introduction of Recent City Employees to be hired
 - a. Kevin Thrasher was recently hired as a Paid On-Call Firefighter. Kevin will be recognized as the newest addition to our team.
 - i. Attachments: None
 - ii. Recommended Action: No action is required for this item.

Receipt of Petitions and Communications:

1. Report on review of medical and adult-use marijuana ordinances
 - a. The report covers both medical facilities as well as adult use facilities as licensed or permitted by ordinance. The report tracks the number of available permits/licenses, the number of final authorizations or in-use permits/licenses, and the number of conditional authorizations (businesses who have received local initial approval but not yet final approval). In January, we plan to have a closed session with the City Commission on the current status of litigation around the City's marijuana ordinance. In February, we plan to hold a work session on the topic of the City's marijuana ordinances.
2. Notice of Temporary Traffic Control Order # 4-2022
 - a. Adds a "No Right Turn on Red Signal" sign on eastbound Pickard at Main/Pickard traffic signal
3. Notice of Temporary Traffic Control Order # 5-2022
 - a. Places even and odd overnight permit parking signs in the City Hall parking lot (lot 13) and lot 12

Staff Recommendations and Reports

1. Consider resolution to purchase, acquire and construct capital improvements and to publish notice of intent to issue municipal securities
 - a. The City of Mount Pleasant is in the final stages of approving a bonding issue for funds to make significant repairs and upgrades to the Water Resource Recovery Facility (WRRF). Information was provided to the City Commission at the April 12th work session. Following the work session, staff proceeded in procuring bond counsel and a financial advisor for the project. On August 9th the City Commission approved the contract with Fishbeck for engineering services. The engineering review work has been completed and information provided to the financial advisor.

The City Commission is being asked to approve a total bond request of \$22 million. This includes a likely cost of construction near \$17 million, \$2.5 million for engineering services, and a 10% contingency for material price fluctuations; all of which is rounded off to the nearest million. It is important to note that the City Commissions action sets

the limit on the bond request, and that only the actual cost under this amount will be bonded for as part of the program. The City Commission will approve that amount at a later date.

- i. Attachments: Memo from Mary Ann Kornexl, Resolution to Purchase, Acquire, and Construct
 - ii. Recommended Action: A motion to approve the attached Resolution
2. Consider purchase buyback program with Krapohl Ford for the renewal purchase of 18 vehicles
 - a. The City purchases pickup trucks through an annual buyback program in partnership with a local vehicle dealer (Krapohl Ford). Each year the City purchases new trucks to replace trucks within the pickup fleet while selling back the trucks purchased in the program from last year. This allows the City to operate many new vehicles with minimum year to year investment. The key to this program is the purchase cost being at or near the one year selling price. Our governmental pricing and bulk purchasing program allows the City to purchase far lower than sticker price. During 2021 due to the vehicle shortage, the buy back did not occur and funds are being carried over in the 2021 final amended budget. Therefore during 2022 it is possible vehicles could be turned over twice depending on availability. During 2022 the City would purchase 18 trucks and a Ford Expedition. After selling the vehicles purchased in the program last year the City will pay a net of just under \$50,000 for a virtually brand-new fleet. This is a huge cost savings over annual fleet maintenance that comes with regularly owning and maintaining this many vehicles. The Police Department is purchasing an Expedition as the truck that they would need is not available. This can be covered in the existing 2022 public safety budget. We anticipate delivery of the new vehicles between January and March of 2022.
 - i. Attachments: Memo from Andy Latham, Police Captain and Jason Moore, DPW Director
 - ii. Recommended Action: A motion to approve the continuation of the purchase-buyback program with Krapohl Ford for 17 2022 model pickup trucks for \$573,866, one Ford Expedition for \$44,553,
3. Consider waiver of fees for Nottawa Township and deadline extension
 - a. Nottawa Township has been working on construction of a connection from their township wastewater collection system to the City's which will carry wastewater from the Township to the City WRRF for treatment. The contract calls for Nottawa Township to pay roughly \$10,000 per month for the treatment of this wastewater. Due to circumstances outside of the Township's control, the collection of wastewater is delayed until early spring of 2022. As a result, staff recommends collecting revenue only when we begin collecting the wastewater. In order to do so, the following action will need to be approved by the City Commission.
 - i. Attachments: Memo from Assistant DPW Director Tim Middleton
 - ii. Recommended Action: A motion to waive the fees to Nottawa Township for 113 fixed REU's starting January 1st 2022 and extend that deadline to June 1st 2022.
4. Confirm Purchase of Water Meters
 - a. The City participates in a program with one of its vendors for the purchase of and trade in of water meters. City staff is allowed to engage in transactions under the City's

purchase threshold of \$20,000. However, due to a miscommunication between the City and its vendor, the City exercised purchases totaling \$27,664. The details of the issue can be found in Director Moore's memo. Staff has reviewed the process for ordering and trading in water meters and will not make this mistake again. Regardless, the water meters in question were both needed and put to good use.

- i. Attachments: Memo from Jason Moore, DPW Director
- ii. Recommended Action: A motion to confirm the purchase of water meters from Ferguson Waterworks in the amount of \$27,664.

5. Consider appointments to the various boards and commissions as recommended by the Appointments Committee
 - a. The Appointments Committee will have a list of appointees for the City Commission to consider at our next meeting.
6. Consider recommendation from the Appointments Committee for City Commission vacancy.
 - a. The Appointments Committee will have a recommendation to appoint an applicant to a vacant City Commission seat.

TO: MAYOR AND CITY COMMISSION

DECEMBER 9, 2021

FROM: AARON DESENTZ, CITY MANAGER

SUBJECT: CITY MANAGER REPORT ON PENDING ITEMS

This report on pending items reflects the current status of tasks that were previously agreed to.

1. Task Related Issues:

SHORT DESCRIPTION OF TOPIC	MEETING TOPIC WAS AGREED TO	REQUESTED DUE DATE	STATUS AS OF 12-9-2021
Housing Study Follow-Up Staff to work with Planning Commission and others to recommend ordinance amendments and programs as generally agreed to for implementation	July 13, 2020	None	Dr. Colarelli's graduate class held focus groups on November 5th to solicit input from local housing providers on: (1) Insights about the future of existing student housing in Mt. Pleasant (2) Creative solutions for improving housing and neighborhoods in the city (3) Collaborative partnerships to improve housing and help Mt. Pleasant become more economically and culturally vibrant. Initial feedback was that there was not a lot of engagement on items 2 and 3 even though the focus groups were well attended. Draft report will be available Jan 2022.
Downtown Analysis Follow-Up Staff to work with Planning Commission and complete additional research to recommend ordinance and programs/policies as generally agreed to for implementation	August 10, 2020	None	Last item of Town Center civic space will likely be 2022.
Charter Amendment Provide resolution language for changing 3-year terms to 4-year terms in 2022 election	August 9, 2021	ASAP	Attorney General's Office reviewed the proposed charter amendment and now disputes the need for a Charter amendment. City Attorney's office is providing a reasoning behind the needed amendment. Assuming the AG's Office signs off on the language, we assume a 2022 ballot question on the proposed amendment.

SHORT DESCRIPTION OF TOPIC	MEETING TOPIC WAS AGREED TO	REQUESTED DUE DATE	STATUS AS OF 12-9-2021
Local Economy Based on listening sessions, research options for downtown façade grants, downtown fire suppression grants, and rent subsidy programs. Revisit Broadway Central Closure in March 2022.	September 27, 2021	ASAP	Will move forward with summary direction documented in September 27 memo.

Please note items that have changed since the last report are highlighted in yellow for easy reference.

[illegible]



City of Mount Pleasant, Michigan
DEPARTMENT OF PUBLIC SAFETY



MEMORANDUM

DATE: December 2, 2021
TO: Aaron Desentz, City Manager
FROM: Paul Lauria, Director of Public Safety
SUBJECT: 2021 Community Group Update and Summary

In December 2018, the City Commission expressed interest in engaging with local community groups and constituencies to consider expanding initiatives related to human rights and diversity issues. At that time, the Commission approved action for the Public Safety Director to meet with respective community groups and provide a report outlining the work accomplished to date. Annual reports have been provided the last two years. In an ongoing effort and commitment to keep the public and City Commission informed, the 2021 annual report is provided below.

During 2020, global pandemic and national social justice issues took center stage. Throughout that year we concentrated on these national situations, as we conducted our continuous operational reviews, making adjustments as needed. In 2021, our focus was shifted to what the needs are locally. Even though the COVID-19 virus consumed 2021 and created a pandemic-weary society, the year was nevertheless filled with engaging and informative discussions, training, newly formed partnerships, and long-standing collaborations which have solidified and expanded.

The following is a summary of actions that have taken place since January 2021:

- Monthly reports of citizen complaints filed related to police activity were once again provided to the City Commission, the Human Rights Committee and the Mt. Pleasant Area Diversity Group.
- I attended monthly Human Rights Committee (HRC) virtual meetings to address any questions or concerns. I am always given an opportunity at the meeting to make a statement and/or answer questions from specific committee members. In addition to the HRC committee meetings, I also continued to meet one-on-one with HRC Board Member, Maureen Eke.

- For the third year, the Mt. Pleasant Police Department (MPPD) co-sponsored and had several officers participate in the HRC's annual, "Let Peace Reign Event" held at Island Park.
- I continued to meet with Joyce Henricks of the Mt. Pleasant Area Diversity Group (MPADG) throughout 2021. Discussions revolved around policy development, citizens' complaints, de-escalation, use of force, domestic violence, and mental health training for officers.
- Summarized demographic data on arrests as requested. This information was provided to the HRC, MPADG and City Commission.
- The City Commission took action to support the ongoing practice of the Director of Public Safety meeting regularly with the HRC and MPADG.
- The MPPD continued to meet with any requesting individual, group or organization.
- Police staff attended the first annual Juneteenth celebration at CMU.
- All MPPD officers once again received annual de-escalation and use of force training. The MPPD also has two officers on staff who are certified de-escalation training instructors.
- The MPPD's relationship with Recovery, Independence, Safety and Empowerment (R.I.S.E) continues to grow. Assistance is provided on scene at some domestic violence calls and all domestic violence incidents are forwarded to R.I.S.E to provide additional resources and services to victims.
- In November, the City and R.I.S.E. entered into a one-year pilot agreement to provide networking services to people who suffer from mental health issues, temporary crisis, and substance abuse including drug overdoses. The contracted position will provide further guidance to officers when dealing with these types of incidents, as well as connecting individuals to additional resources for specialized help. This is a novel concept for a police department of our size. Funding for the one-year pilot program was provided by vacancy savings from temporarily vacant positions within the police department.

In closing, I am pleased with the progress made in 2021. Our relationships with the community groups remain strong, and there is a mutual commitment to continue the valuable two-way dialogue. This dedication from all parties will prove beneficial during any challenges we may face in the future.

Memorandum



TO: Aaron Desentz
City Manager

CC: Mary Ann Kornexl
Finance Director

William R. Mrdeza
Director of Community Services and Economic Development

FROM: Heather Bouck
City Clerk

Jacob Kain
City Planner

DATE: December 3, 2021

SUBJECT: Report on Medical and Adult-Use Marihuana Ordinances

In accordance with Sections 112.07 and 115.08 of the Code of Ordinances, staff submitted reports to the City Commission regarding marihuana ordinance implementation on December 9, 2019 and December 14, 2020. Staff indicated that an additional report would be provided before the end of 2021 since at the time of the 2020 report only two medical marihuana facilities and no adult-use marihuana establishments were operational. Since that time the number of active licenses and pending licenses within the City has increased, as indicated in the table below.

	Conditional authorizations	Final authorizations
Medical Marihuana Facilities	3	5
Adult-Use Marihuana Establishments	4	5

Accounting for the co-location of licenses at some locations, there are a total of 10 locations in the City with final or conditional authorization; five of these locations have one or more licenses with final authorization and the remaining five locations are associated with conditional authorizations.

MEDICAL MARIHUANA FACILITIES

The City Commission adopted medical marihuana ordinances on June 11, 2018. The City began accepting applications for medical marihuana facilities on October 1, 2018. The ordinances allow the following facility types and quantities:

Facility type	Maximum number permitted	Conditional authorizations	Final authorizations	Available licenses
Provisioning Center	3	0	3	0
Grower – Class A	5	1	0	4
Grower – Class B or C	3	2	1	0
Processor	Unlimited	0	1	Unlimited
Secure Transporter	Unlimited	0	0	Unlimited
Safety Compliance	Unlimited	0	0	Unlimited

Memorandum



ADULT-USE MARIHUANA ESTABLISHMENTS

The City Commission adopted adult-use marihuana ordinances on September 9, 2019. The City began accepting applications for adult-use marihuana establishments on January 6, 2020. The ordinances allow the following establishment types and quantities:

Establishment type	Maximum number permitted	Conditional authorizations	Final authorizations	Available licenses
Retailer	3	1	2	0
Grower – Class A	5	0	0	5
Grower – Class B or C	3	1	2	0
Microbusiness	2	2	0	0
Processor	Unlimited	0	1	Unlimited
Secure Transporter	Unlimited	0	0	Unlimited
Safety Compliance	Unlimited	0	0	Unlimited

The ordinance also provides for Temporary Marihuana Events. To date, no applications for events have been received by the City.

NEXT STEPS

The City Commission may wish to hold a work session in 2022 to discuss potential amendments to the ordinances. At the time that the ordinances are next amended, staff will include recommendations on various housekeeping amendments to improve administrative elements of the ordinances. Potential discussion questions for that work session are included as an attachment to this report.

REQUESTED ACTION:

Provide the Report on Medical and Adult-Use Marihuana Ordinances to the City Commission at their December 13, 2021 meeting.

Attachments:

1. Pending Applications and Existing Facilities List (Medical Marihuana) as of 12/3/2021
2. Pending Applications and Existing Establishments List (Adult-Use Marihuana) as of 12/3/2021
3. Work session considerations

City of Mt. Pleasant Medical Marihuana Pending Applications and Existing Facilities						
Facility Type	App Date	Applicant	Facility Location	Parcel #	Cond. Authorization Date	Final Authorization Date
Provisioning Center (Cap: 3)						
MM-PC-2019-04	1/17/2019	Cary Investments, LLC	309 W. Michigan St.	17-000-00461-00	2/14/2019	6/21/2019
MM-PC-2019-15	1/31/2019	3967 Euclid, LLC	1005 Corporate Drive	17-000-15388-00	2/14/2019	1/22/2021
MM-PC-2019-57	2/1/2019	Cedjo Services, LLC	2157 S Mission	17-000-08304-00	2/14/2019	1/28/2020
Grower - Class A (Cap: 5)						
MM-GA-2021-02	7/12/2021	Lowkey Properties LLC	1110 N. Fancher	17-000-06422-00	7/12/2021	
Grower - Class B (Cap: 3 B or C)						
Grower - Class C (Cap: 3 B or C)						
MM-GC-2019-02	11/7/2019	Stash Ventures	210 W. Pickard	17-000-15134-01	11/7/2019	6/17/2021
MM-GC-2020-03	9/22/2020	3967 Euclid, LLC	1005 Corporate Drive	17-000-15388-00	9/23/2020	
MM-GC-2020-04	10/29/2020	Absolute Royale, Inc.	801 Industrial	17-000-10151-00	11/2/2020	
Processor (No Cap)						
MM-P-2021-08	8/6/2021	Stash Ventures	210 W. Pickard	17-000-15134-01	8/9/2021	10/27/2021
Secure Transporter (No Cap)						
Safety Compliance (No Cap)						
Updated 10/27/2021						

City of Mt. Pleasant
Recreational (Adult-Use) Marihuana Pending Applications and Existing Establishments

<u>Establishment Type</u>	<u>App. Date</u>	<u>Applicant</u>	<u>Establishment Location</u>	<u>Parcel #</u>	<u>Sup. App Date</u>	<u>Cond. Authorization Date</u>	<u>Waiting List Date / Order</u>	<u>Final Authorization Date</u>
<u>Grower - Class A (Cap: 5)</u>								
<u>Grower - Class B (Cap: 3 B or C)</u>								
<u>Grower - Class C (Cap: 3 B or C)</u>								
RM-GC-2020-02	9/22/2020	3967 Euclid LLC	1005 Corporate	17-000-15388-00	Not Applicable	9/23/2020		1/22/2021
RM-GC-2020-03	12/24/2020	Stash Ventures LLC	210 W. Pickard	17-000-15134-01	Not Applicable	12/29/2020		6/23/2021
RM-GC-2021-01	2/4/2021	Absolute Royale, Inc.	801 Industrial	17-000-10151-00	Not Applicable	2/23/2021		
<u>Microbusiness (Cap: 2)</u>								
RM-MB-2021-01	2/24/2021	ATC Central, Inc.	1014 Industrial	17-000-10155-01	Not Applicable	3/8/2021		
RM-MB-2021-02	9/15/2021	Rio's Happy Tree, LLC	1012 N. Lansing	17-000-10625-00	Not Applicable	9/17/2021		
<u>Processor (No Cap)</u>								
RM-P-2021-01	8/6/2021	Stash Ventures LLC	210 W. Pickard	17-000-15134-01	Not Applicable	8/9/2021		10/27/2021
<u>Secure Transporter (No Cap)</u>								
<u>Safety Compliance (No Cap)</u>								
<u>Retailer (Cap: 3)</u>								
RM-R-2020-01	2/25/2020	Stash Ventures LLC	210 W. Pickard	17-000-15134-01	6/29/2020		8/21/2020 - #9	
RM-R-2020-02	2/26/2020	Cary Investments LLC	309 W. Michigan	17-000-00460-00;00461-00	6/22/2020		8/21/2020 - #7	
RM-R-2020-03	2/26/2020	Lume Cannabis Co	907 E. Broomfield	17-000-11435-02	6/29/2020	8/21/2020		11/10/2021
RM-R-2020-04	2/26/2020	Lume Cannabis Co	1207 N. Mission	17-000-18312-02	6/29/2020	8/21/2020		
RM-R-2020-05	2/27/2020	House of Fire Provisioning	1005 Corporate	17-000-15388-00	6/29/2020	8/21/2020		1/22/2021
RM-R-2020-06	2/27/2020	GC Flint, LLC	1207 E. Pickard	17-000-15338-00	6/29/2020		8/21/2020 - #5	
RM-R-2020-07	2/28/2020	N-East Services	1210 E. Pickard	17-000-15586-00	6/29/2020		8/21/2020 - #6	
RM-R-2020-08	2/28/2020	Cedjo Services, LLC	2157 S. Mission Ste D&E	17-000-08304-00	6/29/2020		8/21/2020 - #8	
RM-R-2020-09	2/28/2020	Green Peak Industries	502 N. Mission	17-000-09741-00	6/15/2020		8/21/2020 - #10	
RM-R-2020-10	2/28/2020	Pure Releaf N Union LLC	319 N. Mission	17-000-08561-00	6/29/2020		8/21/2020 - #4	
Updated 11/10/2021								

Work session considerations

The following are questions that the City Commission may wish to consider in work session in 2022:

1. Based upon the initial philosophy of starting small and the City's experience to date with implementation, is the City Commission interested in considering ordinance amendments or additional licensing opportunities at this time?

If amendments are desired:

1. Does the City Commission wish to increase the numerical limitations on any of the existing license types?
2. Are there any new license types the City Commission wishes to permit?
3. Would the City Commission wish to provide reciprocity between medical and adult-use license types for "equivalent" facilities or establishments?

City of Mt. Pleasant, Michigan



CITY HALL
320 W. Broadway • 48858
(989) 779-5300
(989) 773-4691 fax

PUBLIC SAFETY
804 E. High • 48858
(989) 779-5100
(989) 773-4020 fax

PUBLIC WORKS
320 W. Broadway • 48858
(989) 779-5400
(989) 772-6250 fax

May 24, 2021 MINUTES – TAX INCREMENT FINANCE AUTHORITY (TIFA)

MEMBERS PRESENT

R. Blizzard Mt. Pleasant/Isabella/MI	P	12/31/2021
Vacant	N/A	12/31/2022
George Ronan Mt. Pleasant/Isabella/MI	P	12/31/21
Vacant	N/A	12/31/22

M. McAvoy Owosso/Shiawassee/MI	P	12/31/2020
R. Swindlehurst, Chair Torch Lake/Antrim/MI	P	12/31/2022
B. Wieferich, Vice Chair Mt. Pleasant/Isabella/MI	P	12/31/22
M. Sponseller, Staff Mt. Pleasant/Isabella/MI	P	N/A

A = Absent without notification

P = Present

EA = Excused Absence

N/A = Not Applicable

Guests: Bill Mrdeza

Roll Call Notes: Meeting held via Zoom.

I.) CALL TO ORDER

Call to order at 8:30am

II.) ROLL CALL AND INTRODUCTIONS

Board member roll listed above with attendance.

III.) CHANGES/ADDITIONS TO AGENDA

None

IV.) MINUTES

Motion to approve the regular March 2021 minutes as presented.

M = Blizzard

S = Weiferich

Motion approved

V.) RECEIPT OF COMMUNICATION

A.) DOWNTOWN DIRECTORS REPORT

Receipt of May Downtown Development Directors report. No action taken.

V. RECEIPT OF COMMUNICATION

B.) INDUSTRIAL PARK NORTH (IPN) TIFA 2021 AMENDED BUDGET

Motion to accept the 2021 amended IPN budget as presented.

M = McAvoy

S = Blizzard

Motion approved

V. RECEIPT OF COMMUNICATION

B.) INDUSTRIAL PARK NORTH (IPN) TIFA PROPOSED 2022 BUDGET

Motion to accept the proposed 2022 IPN budget as presented.

M = Blizzard

S = McAvoy

Motion approved

V. RECEIPT OF COMMUNICATION

C.) CENTRAL BUSINESS DISTRICT (CBD) TIFA 2021 AMENDED BUDGET

Motion to accept the 2021 amended CBD budget as presented.

M = McAvoy

S = Blizzard

Motion approved

V. RECEIPT OF COMMUNICATION

B.) CENTRAL BUSINESS DISTRICT (CBD) TIFA PROPOSED 2022 BUDGET

Motion to accept the proposed 2022 CBD budget as presented.

M = McAvoy

S = Blizzard

Motion approved

VI. PUBLIC COMMENT

No public comment.

VII. OLD BUSINESS

A.) NONE

VIII.) NEW BUSINESS

A. Industrial Park North Mowing Contract

Motion to accept the IPN mowing contract extension for 2021 as presented and direct chair to sign.

M = McAvoy

S = Weiferich

Motion approved

VIII.) NEW BUSINESS

B. Billboard Participant Proposal

Motion to continue the billboard with current restaurant focus until December 31, 2021.

M = Blizzard

S = McAvoy

Motion approved

IX.) OTHER/ADDITIONS TO AGENDA

X.) ADJOURNMENT

Meeting adjourned 9:15am.

AIRPORT JOINT OPERATIONS AND MANAGEMENT BOARD

Meeting Minutes

Monday, October 25, 2021

3:30-5:00 p.m.

On Zoom

I. Call to Order

Chairwoman McAvoy called the meeting to order at 3:32 p.m.

II. Roll Call

Member	Present	City, County, State
Margaret McAvoy	Yes	Owosso, Shiawassee County, Michigan
Aaron Desentz	Yes	Mt. Pleasant, Isabella County, Michigan
James McBryde	Yes	Mt. Pleasant, Isabella County, Michigan
Rodney Nanney	Yes	Union Township, Isabella County, Michigan
Gayle Ruhl	Yes	Saginaw Chippewa Tribe, Isabella County, Michigan

Staff: Bill Brickner, Jason Moore

III. Approval of Agenda

Motion by McBryde, support by Ruhl, to approve agenda

Motion passed unanimously

IV. Public Input on Agenda Items

None

V. Approval of Meeting Minutes – September 22, 2021 - Attachment

Motion by McBryde, support by Nanney, to approve the minutes

Motion passed unanimously

VI. Airport Manager's Report

Motion by McBryde, support by Desentz, to accept the manager's report as submitted

Motion passed unanimously

VII. Old Business

None

VIII. New Business

- a. Review and Discuss MDOT's 2022-2027 Airport Capital Improvement Plan
Brickner provided an overview of the plan.
- b. Brainstorming Session – How to Promote Growth of Airport
 1. Pilot school
 2. Skydiving
 3. Fly-In – Food Truck
 4. EAA building aircraft
 5. Crew car
 6. Essential capability?
 7. Education
 8. Aircraft sitting park
 9. Zip car
 10. Contact Tribal marketing – increase performance Summer Concert series
 11. Tell our story
 12. Mt. Pleasant Convention and Visitor's Bureau – link websites

IX. Announcements on Airport Related Issues and Concerns

None

X. Public Comment on Non-Agenda Items

None

XI. Adjournment

McAvoy adjourned the meeting at 4:47 p.m.

Subject: FW: Respectfully resigning from Park and Recreation Commission

-----Original Message-----

From: Liz Busch <tanglesprout@gmail.com>

Sent: Sunday, November 28, 2021 10:39 AM

To: Pritchard, Addie <apritchard@mt-pleasant.org>

Subject: Respectfully resigning from Park and Recreation Commission

EXTERNAL Message Warning

This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

To whom it may concern, please consider this my respectful resignation from the City of Mt Pleasant Parks and Recreation Commission. I have truly enjoyed my time serving and look forward to working with the commissioners towards parks and recreation goals as I serve on the City Commission.

Thank you, Liz Busch

Sent from my iPhone



City of Mt. Pleasant, Michigan Traffic Control Order

TRAFFIC CONTROL ORDER NO. 4-2022

Issued By: Steve Tewari
Traffic Engineer

Date: 10-1-21

Signs/work by: Mr. H. Weaver
Street Department

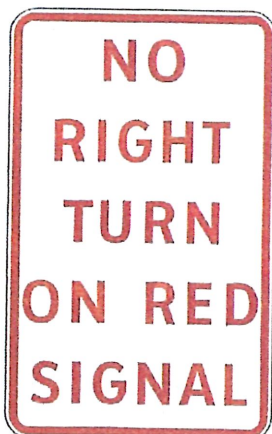
Date: 11-15-21

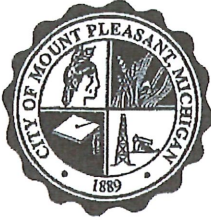
Filed/ Attested: _____
City Clerk

Date: _____

This Traffic Control Order shall be presented to the City Commission and may receive final approval not more than 90 days from the date the work was performed by the Street Department. It shall not be renewed or extended except upon action by the City Commission.

Content: Add "No Right Turn on Red Signal" sign on eastbound Pickard at Main/Pickard signal.





City of Mt. Pleasant, Michigan
Traffic Control Order

TRAFFIC CONTROL ORDER NO. 5-2022

Issued By: Steve Town
Traffic Engineer

Date: 10-13-21

Signs/work by: Mark Jensen
Street Department

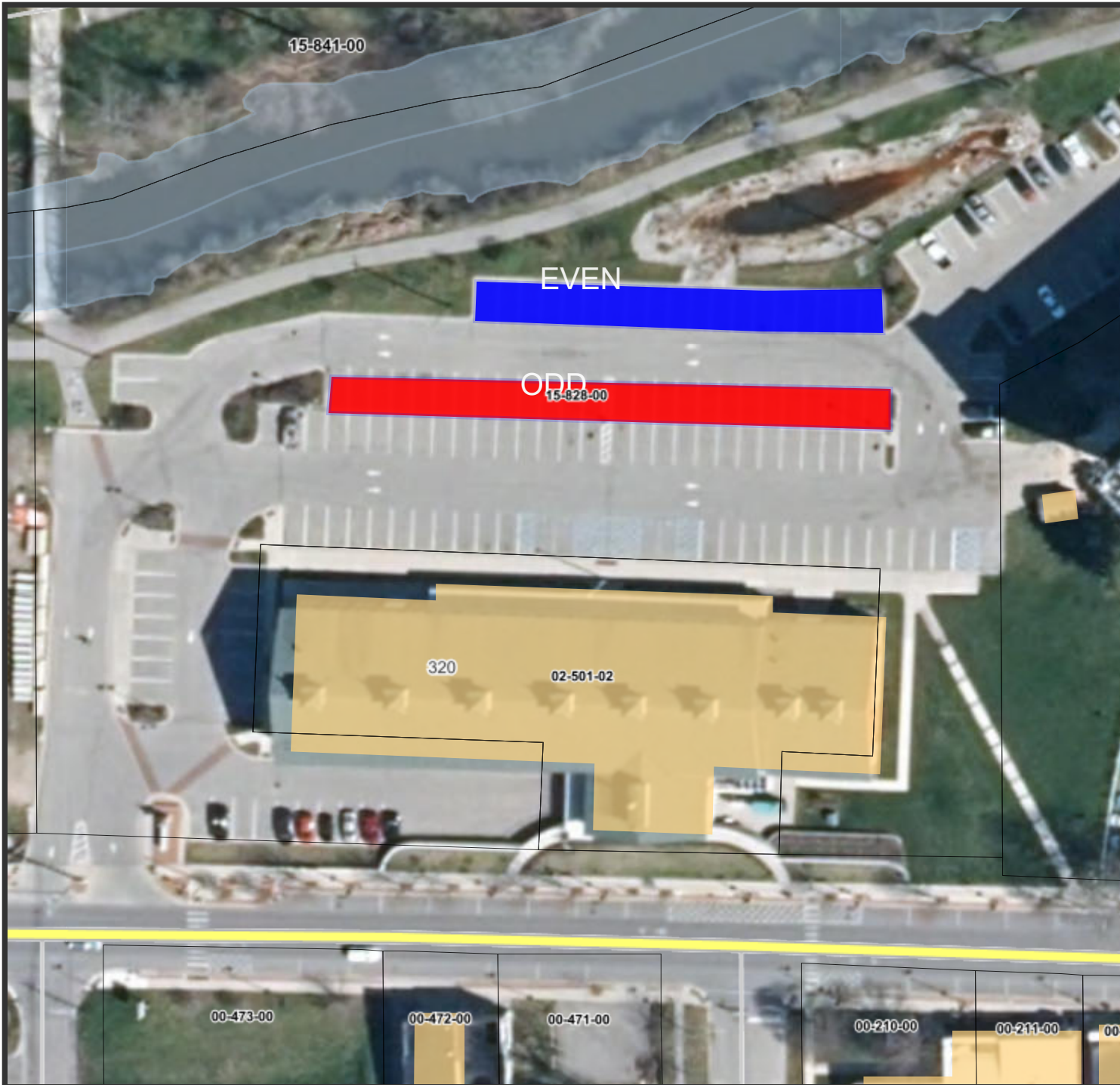
Date: 11-15-21

Filed/ Attested: _____
City Clerk

Date: _____

This Traffic Control Order shall be presented to the City Commission and may receive final approval not more than 90 days from the date the work was performed by the Street Department. It shall not be renewed or extended except upon action by the City Commission.

Content: Place "even" and "odd" overnight permit parking signs in the City Hall parking lot (lot 13) and lot 12 per the attached sketches.



County of Isabella



Map Publication:
10/13/2021 9:20 AM



powered by
FetchGIS 

Disclaimer: This map does not represent a survey or legal document and is provided on an "as is" basis. Isabella County expresses no warranty for the information displayed on this map document.



County of Isabella



Map Publication:
10/13/2021 9:21 AM



powered by
FetchGIS

Disclaimer: This map does not represent a survey or legal document and is provided on an "as is" basis. Isabella County expresses no warranty for the information displayed on this map document.

Minutes of the electronically conducted regular meeting of the City Commission held Monday, November 22, 2021, at 7:00 p.m.

Mayor Joseph called the meeting to order and the Pledge of Allegiance was recited.

Commissioners Present: Mayor William Joseph and Vice Mayor Amy Perschbacher; Commissioners Mary Alsager, Olivia Cyman, Lori Gillis, George Ronan and Petro Tolas. All Commissioners present indicated they were in Mt. Pleasant, Isabella County, Michigan.

Commissioners Absent: None

Others Present: City Manager Aaron Desentz and City Clerk Heather Bouck

All present attended virtually via Zoom video conference.

Proclamations and Presentations

Mayor Joseph read and presented a Proclamation recognizing Elimination of Violence Against Women Day "November 25, 2021". Ruth Helwig, Secretary of the Zonta Club of Mt Pleasant expressed her appreciation.

Middle Michigan Development Corporation (MMDC) President and CEO Jim McBryde gave a presentation of MMDC's Third Quarter Report and 2022-2024 Strategic Plan.

Presentation by ICRH Director Dee Obrecht.

Introduction of Mike Kurbel as the City's System Administrator.

Public Input on Agenda Items

Mareen Eke, 912 Hopkins, thanked the Commission for the Proclamation recognizing Elimination of Violence Against Women Day "November 25, 2021" and expressed the importance of the Zonta Club of Mt Pleasant.

Receipt of Petitions and Communications

Received the following petitions and communications:

1. City Manager report on pending items.
2. Economic Development Corporation/Brownfield Redevelopment Authority Meeting Minutes. (August)
3. Downtown Development Authority Meeting Minutes. (October)
4. Notice of Temporary Traffic Control Order #2-2022.
5. Notice of Temporary Traffic Control Order #3-2022.

Moved by Commissioner Gillis and seconded by Commissioner Tolas to approve the following items on the Consent Calendar:

1. Minutes of the electronically conducted regular meeting of the City Commission held November 8, 2021.

2. Warrants dated November 9, 15 & 17, 2021 and Payrolls dated November 12, 2021 all totaling \$808,307.31.

AYES: Commissioners Alsager, Cyman, Gillis, Joseph, Perschbacher, Ronan & Tolas

NAYS: None

ABSENT: None

Motion unanimously adopted.

Moved by Commissioner Alsager and seconded by Commissioner Tolas to approve the bid of Gateway Refrigeration, Inc. of Clare, Michigan in the amount of \$46,597 for 2021 Make-Up Air Unit and Installation at the Water Resource Recovery Facility.

AYES: Commissioners Alsager, Cyman, Gillis, Joseph, Perschbacher, Ronan & Tolas

NAYS: None

ABSENT: None

Motion unanimously adopted.

Moved by Commissioner Alsager and supported by Commissioner Perschbacher to approve the resolution approving the final 2022 Operating Budget and set the millage rate for 2022 as follows:

WHEREAS, Article VII, Section 9, authorizes the City Commission to adopt by resolution the annual operating budget for the next fiscal year, and

WHEREAS, Article VII, Section 9, provides that the necessary tax upon real and personal property shall be provided for in the same resolution, and

WHEREAS, the following funds are created and amounts appropriated for each fund for the purpose of carrying out the various activities of the City of Mt. Pleasant during the year beginning January 1, 2022 and ending December 31, 2022;

NOW THEREFORE, BE IT RESOLVED, that the following revenue and expenditure appropriations be approved and the 2022 operating budget be approved:

	ESTIMATED (A)			
	Fund Balance <u>January 1</u>	2022 <u>Revenue</u>	2022 <u>Expenditures</u>	Fund Balance <u>December 31</u>
<u>GOVERNMENTAL FUNDS</u>				
<u>GENERAL FUND</u>				
Unassigned	\$5,528,674	\$14,678,370		
Legislative Division			1,340,340	
Finance Division			1,648,500	
Public Safety Division			7,690,410	
Community Services Division			3,048,350	
Public Works Division			918,970	
Total Unassigned	5,528,674	\$14,678,370	\$14,646,570	\$5,560,474
Assigned for Economic Initiatives	777,564	0	40,000	737,564

Assigned for Projects/Programs	1,977,144	135,000	146,040	1,966,104
Restricted	210,920	12,500	12,750	210,670
Non-spendable	371,682	0	0	371,682
Total General Fund	\$8,865,984	\$14,825,870	\$14,845,360	\$8,846,494

SPECIAL REVENUE FUNDS

MAJOR STREET FUND

Restricted	2,543,391	\$2,665,260	\$3,705,300	\$1,503,351
Restricted for Donation	15,395	0	0	15,395
Total Major Street Fund	2,558,786	2,665,260	3,705,300	1,518,746

LOCAL STREET FUND

Restricted	900,660	\$1,622,130	\$1,770,020	\$752,770
Restricted for Donation	15,209	0	0	15,209
Total Local Street Fund	915,869	1,622,130	1,770,020	767,979

SPECIAL ASSESSMENT COMMITTED

358,238	22,890	167,000	214,128
---------	--------	---------	---------

DOWNTOWN SPECIAL ASSESSMENT

Restricted from Special Assessment	120,617	105,120	129,820	95,917
------------------------------------	---------	---------	---------	--------

RECREATION FUND

Restricted for PEAK	0	141,000	141,000	0
Assigned for PEAK	240,797	363,350	491,300	112,847
Restricted for Recreation	20,000	12,200	32,200	0
Assigned for Recreation	67,689	557,150	552,290	72,549
Total Recreation Fund	328,486	1,073,700	1,216,790	185,396

BLOCK GRANT FUND

Assigned for Owner Occupied - Hsg.	28,491	0	0	28,491
Assigned	195,770	400	0	196,170
Total Block Grant Fund	224,261	400	0	224,661
Restricted	0	0	0	0

Cemetery Fund Committed	233,805	8,400	0	242,205
-------------------------	---------	-------	---	---------

Total Governmental Funds

Appropriated Budget	\$13,606,046	\$20,323,770	\$21,834,290	\$12,095,526
----------------------------	---------------------	---------------------	---------------------	---------------------

FURTHER, BE IT RESOLVED, that the following informational summaries be approved for the Capital Project, Debt Service, Component Units, and Proprietary Funds for the year beginning January 1, 2022 and ending December 31, 2022

	<u>Fund Balance December 31</u>	<u>2022 Revenue</u>	<u>2022 Expenditures</u>	<u>Fund Balance December 31</u>
<u>CAPITAL PROJECT FUNDS</u>				
CAPITAL IMPROVEMENT FUND				
Committed for Projects	329,300	120,000	0	449,300
Committed	1,765,749	603,420	1,181,640	1,187,529
Total Capital Improvement Fund	2,095,049	723,420	1,181,640	1,636,829

DEBT SERVICE FUNDS

Borden Building Debt Restricted	17,679	358,500	374,160	2,019
---------------------------------	--------	---------	---------	-------

Capital Project and Debt Service Funds

Informational Summaries	\$2,112,728	\$1,081,920	\$1,555,800	\$1,638,848
--------------------------------	--------------------	--------------------	--------------------	--------------------

	<u>Working Capital December 31</u>	<u>Sources of Working Capital</u>	<u>Uses of Working Capital</u>	<u>Working Capital December 31</u>
--	--	---	--	--

Component Units

MISSION STREET DDA FUND

Assigned	\$876,107	\$309,000	\$127,860	\$1,057,247
----------	-----------	-----------	-----------	-------------

TAX INCREMENT FIN AUTH FUND

Central Business District				
Assigned	107,638	0	36,417	71,221
Ind Park North Assigned	90,000	0	0	90,000
Ind Park North				
Unassigned	3,998	300	2,420	1,878
Total TIFA	201,636	300	38,837	163,099

LOCAL DEVELOPMENT FIN AUTHORITY

Assigned	155,918	750	39,300	117,368
----------	---------	-----	--------	---------

BROWNFIELD REDEVELOPMENT FUND

Assigned	14,160	183,730	183,730	14,160
Unassigned	793	50	0	843
Total Brownfield	14,953	183,780	183,730	15,003

ECONOMIC DEVELOPMENT CORPORATION

Assigned Parking Lot	19,446	1,950	0	21,396
Unassigned	551	0	0	551
Total EDC	19,997	1,950	0	21,947

Total Component Unit Funds

Informational Summaries	\$1,268,611	\$495,780	\$389,727	\$1,374,664
--------------------------------	--------------------	------------------	------------------	--------------------

	Working Capital <u>December 31</u>	Sources of Working Capital <u>Capital</u>	Uses of Working Capital <u>Capital</u>	Working Capital <u>December 31</u>
<u>PROPRIETARY FUNDS</u>				
Enterprise Funds				
LAND DEVELOPMENT FUND				
Restricted	\$50,000	0	0	\$50,000
Unassigned	1,106	96,380	94,060	3,426
Total Land Development	51,106	96,380	94,060	53,426
AIRPORT FUND				
Restricted	162,527	40,000	48,000	154,527
Assigned	82,519	0	0	82,519
Unassigned	157,525	708,500	787,710	78,315
Total Airport	402,571	748,500	835,710	315,361
WATER RESOURCE RECOVERY FUND				
Assigned	1,305,844	680,000	239,020	1,746,824
Restricted	150,883	0	150,300	583
Unassigned	1,555,095	2,854,640	2,825,595	1,584,140
Total Water Resource Recovery Fund	3,011,822	3,534,640	3,214,915	3,331,547
WATER FUND				
Restricted	502,800	0	150,000	352,800
Assigned	1,239,170	530,000	1,167,000	602,170
Unassigned	1,793,525	2,883,710	2,895,070	1,782,165
Total Water	3,535,495	3,413,710	4,212,070	2,737,135
SOLID WASTE FUND				
Restricted	217,700	0	12,660	205,040
Unassigned	870,610	659,540	718,680	811,470
Total Solid Waste	1,088,310	659,540	731,340	1,016,510
<u>Internal Service Funds</u>				
MOTOR POOL FUND				
Unassigned	732,672	1,329,600	1,315,220	747,052
SELF INSURANCE FUND	849,109	2,629,100	2,846,740	631,469
Total Proprietary Funds				
Informational Summaries	\$9,671,085	\$12,411,470	\$13,250,055	\$8,832,500

WHEREAS, it is expected that the appropriations and working capital uses require that the City of Mt. Pleasant raise amounts totaling \$37,029,872 to finance all municipal operations during the fiscal year, and

WHEREAS, all funds, except the General Fund, Major Street Fund, Special Assessment Fund, Downtown Special Assessment Fund, Recreation Fund and Borden Debt, will generate moneys sufficient for the appropriations

NOW, THEREFORE, BE IT RESOLVED, that the following tax millages and levies be approved, but the Commission reserves the right to review the rates in Spring, 2022 and consider adjustments based on changed conditions.

	Property Tax Levy	Other Sources	Millage
General Fund			
Operating	\$ 5,873,640	\$8,098,430	12.390
Fire and Police Pension	853,800	-	1.860
Total General Fund	<u>\$ 6,727,440</u>	<u>\$ 8,098,430</u>	<u>14.250</u>
Capital Improvements	\$ 702,420	21,000	1.500
Borden Building Bonds	237,000	121,500	0.500
Total Other funds	<u>\$939,420</u>	<u>\$142,500</u>	<u>2.000</u>
Total Millage			<u>16.250</u>

(A) Projections as of
August, 2021.

AYES: Commissioners Alsager, Cyman, Gillis, Joseph, Perschbacher, Ronan & Tolas

NAYS: None

ABSENT: None

Motion unanimously adopted.

Moved by Commissioner Tolas and seconded by Commissioner Cyman to approve the following Resolution to Set Fees and Charges for Certain City Services:

WHEREAS, certain City Ordinances require fees to be set by resolution for assessing, recreation, sewer, water, and recycling/refuse services; and

WHEREAS, the City Commission adopted policy guidelines (the "Guidelines") for setting fees and charges for City services by Ordinances in July 2017; and

WHEREAS, the Guidelines require fees and charges to be reviewed annually, and changes be proposed with the operating budget; and

WHEREAS, the City Commission has reviewed fees and charges set for assessing, recreation, sewer, water, and recycling services and has received recommendations from the Mt Pleasant Parks & Recreation Commission; and

NOW, THEREFORE, BE IT RESOLVED that the following fees are consistent with the Guidelines and set to begin on January 1, 2022 are hereby adopted:

A. Assessor Fees:

1. Tax Abatement Application Fee: \$375 for all abatements provided in the State Tax Law
2. Land Division Board Fees:
 - a. Land Split Applications: \$150 for first split plus \$50 for each additional split
 - b. Land Combination Applications: \$75
3. The applicant will not be charged the fee until a formal application is made after consultation with the Land Division Board about the feasibility of the request in accordance with the Land Division Act, zoning regulations and utility requirements

B. Recreation Fees:

Program	Unit	Resident Fee	Non Resident Fee	Early Discount
Tee-Ball	Participant	\$42.00	\$59.00	\$5.00
Fall Youth Soccer	Participant	\$53.00	\$75.00	\$5.00
Spring Youth Soccer	Participant	\$53.00	\$75.00	\$5.00
Pre-K Mini Soccer	Participant	\$35.00	\$49.0	\$5.00
Grade K-2nd Basketball	Participant	\$53.00	\$75.00	\$5.00
Grade 3rd-6th Basketball	Participant	\$53.00	\$75.00	\$5.00
Grade K-2nd Volleyball	Participant	\$46.00	\$65.00	\$5.00
Grade 3-6th Volleyball	Participant	\$53.00	\$75.00	\$5.00
Age 8-12 Dodgeball	Participant	\$37.00	\$52.00	\$5.00
StartSmart Basketball	Participant	\$42.00	\$59.00	\$5.00
StartSmart FlagFootball	Participant	\$42.00	\$59.00	\$5.00
StartSmart Golf	Participant	\$42.00	\$59.00	\$5.00
StartSmart Soccer	Participant	\$42.00	\$59.00	\$5.00
StartSmart Tee-Ball	Participant	\$42.00	\$59.00	\$5.00
StartSmart Tennis	Participant	\$42.00	\$59.00	\$5.00
DaddyDaughter Date Night	Pre-Register	\$32.00	\$45.00	\$5.00
DaddyDaughter Date Night	At Door	\$48.00	\$68.00	\$-

Ages 5-6, 7-8, 9-10 FlagFootball	Participant	\$53.00	\$75.00	\$5.00
-------------------------------------	-------------	---------	---------	--------

C. Sewer Fees:

<u>Meter Size</u>	<u>Monthly Fee</u>
5/8"	\$10.63
1"	\$26.50
1.5"	\$53.02
2"	\$84.71
3"	\$169.45
4"	\$264.80
6"	\$529.51
10"	\$2,926.40

D. Water Fees

<u>Meter Size</u>	<u>Monthly Fee</u>
5/8"	\$12.84
1"	\$32.10
1.5"	\$64.20
2"	\$102.73
3"	\$205.45
4"	\$321.02
6"	\$642.05
10"	\$3,510.20
Note: Irrigation Meters are charged demand for six months	

E. Recycling/Refuse Fees

Residential Curbside Recycling/Cart Refuse Pick up Late Payment Fee:

Late payment charge of 5% of the total monthly bill shall be added if the bill is not paid by the fifteenth day of the month. Each subsequent month an additional 1% will be added until payment is made

Any and all resolutions that are in conflict with this resolution are hereby repealed to the extent necessary to give this Resolution full force and effect.

AYES: Commissioners Alsager, Cyman, Gillis, Joseph, Perschbacher, Ronan & Tolas

NAYS: None

ABSENT: None

Motion unanimously adopted.

Moved by Mayor Joseph and supported by Commissioner Ronan to approve the proposed appointments as submitted by the Appointments Committee:

<u>Board/Commission</u>	<u>Name</u>	<u>Term</u>
911 Central Dispatch Governing Brd	Karen Breedlove	01/01/2022-12/31/2024
Building, Fire & Sanitary Sewer Brd	Joe Fleming	01/01/2022-12/31/2024
Building, Fire & Sanitary Sewer Brd	Larry Sommer	01/01/2022-12/31/2024
Chippewa River District Library Brd	Kati Mora	01/01/2022-12/31/2025
City/CMU Student Liaison Committee	Rachel Agardy	01/01/2022-12/31/2024
Downtown Development Authority	Robby Roberts	01/01/2022-12/31/2025
Downtown Development Authority	Robert VanDorin	01/01/2022-12/31/2025
Fire & Police Retirement Board	Bradley Wahr	01/01/2022-12/31/2025
Historic District Commission	Gary Mark	01/01/2022-12/31/2024
Historic District Commission	Julie Taylor	01/01/2022-12/31/2024
Isabella County Transportation Com	Rick Fockler	01/01/2022-12/31/2024
Local Officers Compensation Com	Andrew Devenney	01/01/2022-12/31/2024
Parks & Recreation Commission	Brian Mitchell	01/01/2022-12/31/2024
Planning Commission	Lesley Hoenig	01/01/2022-12/31/2024
Principal Shopping District	Rachel Agardy	01/01/2022-12/31/2025
Zoning Board of Appeals	Lara Raisanen	01/01/2022-12/31/2024

AYES: Commissioners Alsager, Cyman, Gillis, Joseph, Perschbacher, Ronan & Tolas

NAYS: None

ABSENT: None

Motion unanimously adopted.

Moved by Commissioner Tolas and supported by Commissioner Alsager to accept the resignation of Mayor William Joseph.

AYES: Commissioners Alsager, Cyman, Gillis, Joseph, Perschbacher, Ronan & Tolas

NAYS: None

ABSENT: None

Motion unanimously adopted.

Announcements on City-Related Issues and New Business

Mayor Joseph extended a thank you for the honor to do his job as Mayor. He encouraged the community to be conscious of COVID.

Vice Mayor Perschbacher presented Mayor Joseph with plaque honoring his service to the City and wishing him good luck on his future endeavors.

Commissioner Gillis expressed her appreciation for the years of service she has been able to provide to the residents of Mt Pleasant.

Commissioner Tolas shared his appreciation to those who supported him during his years of service to the City.

Commissioner Ronan commended the City's street crew for the fantastic work they do.

Public Comment on Agenda and Non-Agenda Items

Maureen Eke, 912 Hopkins, would like the City to consider an additional city-wide leaf pick-up due to the number of trees that have not dropped their leaves to date.

Mayor Joseph adjourned the meeting without objection at 8:07 p.m.

Amy Perschbacher, Acting Mayor

Heather Bouck, City Clerk

Memorandum



TO: Aaron Desentz, City Manager
FROM: Tim Middleton, Assistant DPW Director
DATE: November 23, 2021
SUBJECT: 2022 Chemicals Bid

Request

The City Commission is requested to award the contracts for the 2022 Chemicals Bid to the recommended companies and bid prices listed below.

Reason for Purchase

Chemicals used in the water treatment process are bid on an annual basis. This year, sodium bicarbonate was added to the bid. For reference, the 2021 contract prices and percentage increases are listed in parentheses.

On November 9, 2021, the following bids were received.

Chemical	Supplier	Bid Price
Anionic Polymer	Polydyne, Inc. Riceboro, GA	\$2,460.00 per ton (\$2,000.00, 23%)
Caustic Soda	Alexander Chemical LaPorte, IN	\$1,030.00 per ton (\$485.00, 112%)
Ferric Chloride	PVS Technologies, Inc. Detroit, MI	\$748.00 per ton (\$592.00, 26.3%)
Liquid Polyphosphate	Elhorn Engineering Co. Mason, MI	\$13.50 per gallon (\$7.57, 78.3%)
Sodium Hypochlorite	Alexander Chemical LaPorte, IN	\$1.595 per gallon (\$0.80, 99.5%)
Lime	Carmeuse Lime Pittsburgh, PA	\$145.00 per ton (\$137.09, 5.8%)

No bids were received for liquid CO₂, sodium bicarbonate or sodium fluoride.

The City's bid documents specified a contract term on one year. JCI Jones submitted a bid of \$865 per dry ton of caustic soda and \$1.38 for sodium hypochlorite. However, JCI Jones will guarantee their pricing for three months only, until March 31, 2022. For this reason, their bid did not meet the City's bid specifications. Alexander Chemical is the next lowest bidder at \$1,030 per ton for caustic soda and \$1.595 per gallon for sodium hypochlorite.

Recommendation

I recommend the City Commission award the contracts for the 2022 Chemicals bid to the companies listed above at the bid prices stated. Funds for these purchases have been included in the 2022 Water Department and Water Resource Recovery Facility budgets.

Memorandum



TO: Aaron Desentz, City Manager

FROM: Chris Saladine, Assistant Finance Director

DATE: 12/03/2021

SUBJECT: Final Amended Budget

Attached is the resolution for the City Commission to consider amending the 2021 Operating Budget. The budget was adopted on December 14, 2020 and amended on September 13, 2021. As has been the past practice we amend the budget at the end of the fiscal year to reflect changes that have occurred since the budget was amended earlier this year. The amended budget includes Tribal 2% allocation that was received in November. Also attached is a comparison of the September amended budget to the final amended budget.

The individually significant changes from the prior amended budget are as follows:

General Fund

Revenue: Decrease \$1,430,130

- Net decrease in Property Tax Revenue due to 2020 Tax Tribunal cases settled during 2021 (\$17,470)
- Increase in Building permits to anticipated actual receipts \$10,000
- Decrease in Federal Grants to reflect timing of revenue recognition of ARPA funds (\$1,297,730)
- Decrease in State Shared Revenue to reflect updated Census numbers that are retroactive to October of 2020. (\$423,610)
- Increase in State Reimbursement for Personal Property Tax Loss as there is not a way to estimate the reimbursement and need to wait until actual receipt to amend the budget \$91,230
- Increase in Marijuana Licensing Fees to anticipated receipts \$50,000
- Decrease in Developer Fees to anticipated actual receipts (\$23,420)
- Increase in Charges for Services to actual receipts \$11,000
- Increase Charges for Cell Towers to actual receipts \$38,000
- Increase in Charges for Tax Collections to actual receipts due to new Mid Michigan College millage \$13,000
- Increase in Sale of Fixed Assets for sale of retired public safety vehicles \$19,210
- Increase in 2% Tribal Allocation for grants received in November 2021 \$153,800
- Increase in Donations – Parks for donations received \$15,440
- Decrease in Contribution from Capital Improvement Fund (\$72,600) due to carryover of projects to 2022

Expenses: Decrease \$323,840

- Increase in City Manager compensation for bonus, retirement payout and City Manager overlap \$21,010
- Decrease in Elections to project to anticipated costs due to precinct consolidation (\$37,360)
- Increase in City Attorney due to additional costs from lawsuits \$15,000
- Decrease in Central Business District for postponement parking lot sign purchases and adjusting contribution for events held downtown (\$50,620)
- Decrease in Central Business District for backordered supplies for Broadway Central (\$23,350)
- Decrease Downtown Capital Projects for carrying a portion of the planter replacements into 2021 and moving alley reconstruction engineering to Local Streets net of an increase in Lot 8 costs (\$51,470)
- Decrease in Public Information due to less printed newsletters and reduced training (\$14,510)
- Decrease in Police Patrol compensation for vacancy savings (\$20,000)
- Increase in Fire Suppression due to net of postponing SCBA to 2022 and Phase I purchase of 800Mhz radios in 2021 \$16,580
- Decrease in Public Safety Building for postponing EFIS project to 2022 (\$112,000)
- Decrease in DPW Administration due to vacancy savings and postponing part of the landfill study to 2022 (\$48,320)
- Decrease in Sidewalk Replacement for complaint locations to projected activity (\$18,020)
- Increase in Parks Operations due to Dog Park lighting from donation \$11,930
- Decrease in Parks Land Improvements due to postponing M-20 pedestrian bridge net of slight project increases (\$18,750)
- Decrease in Information Technology due to vacancy savings (\$11,950)
- Increase in Police Containment Team for new officer assignment outfitting \$13,130

Fund Balance:

- Unassigned Fund Balance is projected to be \$5,445,945 at the end of 2021 instead of the \$5,528,674 projected in September for a decrease of \$82,729. Unassigned Fund Balance is projected to be 37.0% of unassigned expenditures.
- Restricted Fund Balance is projected to be \$368,779 at the end of 2021 instead of \$1,508,650 projected in September for a decrease of \$1,139,871 mainly due changing when ARPA funds are recognized as revenue.

Other Funds

- Major Street – Expenditure overall decrease (\$145,840) due to less costs than anticipated in all activities primarily from projecting actual year end expense for reconstruct and overlay projects
- Local Street – Expenditure overall decrease (\$93,960) less costs than anticipated in all activities primarily from projecting actual year end expense for reconstruct and overlay projects
- Downtown – Expenditure decrease of (\$16,7000) for beatification due to less seasonal staff
- Recreation – Increase in PEAK revenue due to better than anticipated attendance \$50,980. Decrease in expenditures due to programs and events cancelled/lower participation due to Covid-19 (\$53,030)
- Capital Improvements – Decrease in expenditures (\$72,600) due to postponement of DPS EFIS (\$112,000), a portion of Downtown Planter Removal (\$38,000) being delayed to 2022, 800Mhz radios \$54,290 and adjusting multiple projects to their final costs.
- TIFA – Decreased expenses for actual activity in fire safety grant (\$50,000), 2% grant funded mural (\$43,430) and marketing (\$14,200) carried over for 2022
- Airport – Increase in revenue for fuel sales \$60,000 and 2% grant \$60,000. Decrease in grant funded revenue and expenses due to Tree Abatement project being postponed to 2022 (\$186,650)

- Water Resource Recovery – Increase in revenue for 2% grants \$102,500 and decrease in Septage Processing (\$24,000). Decrease in operational costs due to vacancy savings, reduced training and reduced utility costs (\$150,140). Decrease in capital projects due to postponement of Oak Street generator (\$25,000), Lab Hood and Cabinets (\$30,000), Lift Station Panel Upgrades (\$30,040), Plant Reconstruction Engineering (\$448,000), HVAC (\$50,000) and Electrical Panel Upgrades (\$82,840)
- Water – Increase in revenue for 2% grant of \$90,000. Increase in expenses for plant and distribution \$33,600 due to administrative salary allocation change and increased engineering. Decrease in capital projects due to delay of Clarifier Rehab Engineering (\$12,200), Reservoir Bypass (\$100,220) and Reservoir Bypass Engineering (\$2,100) Distribution System Replacement (\$40,000) and Transmission Water Main Rehab (\$23,000)
- Motor Pool – Decrease in revenue from Sale of Fixed Assets due to timing of F-150/F-250 buyback program (\$523,740). Decrease in expenses due to timing of pickup buyback program and postponing plow truck, gators and mower (\$767,700)
- Self-Insurance – Decrease in expenses for projected health claims (\$242,480)

Recommended Action

Please include the attached resolution for consideration on the December 13th City Commission agenda.

WHEREAS, Article VII, Section 10 authorizes the City Commission to amend the annual operating budget by resolution, and

WHEREAS, the 2021 operating budget was originally adopted by resolution on December 14, 2020 and amended September 13, 2021 and

WHEREAS, the activities of the City since the budget was adopted have been such as to necessitate an amendment at this time,

NOW THEREFORE, BE IT RESOLVED, that the following revenue and expenditure appropriations be approved and the 2021 operating budget be amended, effective immediately.

	Fund Balance <u>January 1</u>	2021 <u>Revenue</u>	2021 <u>Expenditures</u>	Fund Balance <u>December 31</u>
<u>GOVERNMENTAL FUNDS</u>				
GENERAL FUND				
Unassigned	\$5,196,104	\$14,366,691		
Legislative Division			\$1,252,660	
Finance Division			1,445,910	
Public Safety Division			7,318,630	
Community Services Division			3,314,290	
Public Works Division			785,360	
Amount from Fund Balance			0	
Total Unassigned	5,196,104	\$14,366,691	\$14,116,850	\$5,445,945
Assigned for Next Year's Budget	0	0	0	0
Assigned for Economic Development	849,564	40,000	112,000	777,564
Assigned for Projects/Programs	1,812,024	502,020	201,840	2,112,204
Restricted	427,070	242,769	319,750	350,089
Non-spendable	371,682	0	0	371,682
Total General Fund	\$8,656,444	\$15,151,480	\$14,750,440	\$9,057,484
<u>SPECIAL REVENUE FUNDS</u>				
MAJOR STREET FUND				
Restricted	\$2,301,431	\$2,237,450	\$1,846,460	\$2,692,421
Restricted for Donation	42,035	0	26,640	15,395
Total Major Street Fund	2,343,466	2,237,450	1,873,100	2,707,816
LOCAL STREET FUND				
Restricted	1,175,790	1,363,660	1,546,670	992,780
Restricted for Donation	15,209	0	0	15,209
Total Local Street Fund	1,190,999	1,363,660	1,546,670	1,007,989
SPECIAL ASSESSMENT COMMITTED	334,738	23,070	0	357,808
DOWNTOWN IMPROVEMENT & PARKING FUND				
Restricted from Special Assessment	101,390	124,100	88,173	137,317
Assigned from General Fund/Parking	34,097	0	34,097	0
Total Downtown Fund	135,487	124,100	122,270	137,317
PARKS & RECREATION FUND				
Restricted for PEAK	0	130,090	130,090	0
Assigned for PEAK	487,077	286,280	433,840	339,517
Restricted for Recreation	34,045	16,920	30,965	20,000
Assigned for Recreation	95,264	503,020	525,305	72,979
Total Parks & Recreation Fund	616,386	936,310	1,120,200	432,496
BLOCK GRANT FUND				
Assigned for Owner Occupied - Hsg.	28,491	0	0	28,491
Assigned	294,170	41,800	118,000	217,970
Total Block Grant Fund	322,661	41,800	118,000	246,461
Cemetery Fund Committed	223,005	8,150	0	231,155
Total Governmental Funds				
Appropriated Budget	\$13,823,186	\$19,886,020	\$19,530,680	\$14,178,526

FURTHER, BE IT RESOLVED, that the following informational summaries be approved for the Capital Project, Debt Service, Component Units, and Proprietary Funds for the year beginning January 1, 2021 and ending December 31, 2021

	<u>Fund Balance January 1</u>	<u>2021 Revenue</u>	<u>2021 Expenditures</u>	<u>Fund Balance December 31</u>
CAPITAL PROJECT FUNDS				
CAPITAL IMPROVEMENT FUND				
Committed for Projects	\$409,300	\$0	\$80,000	\$329,300
Committed	2,072,639	756,710	972,570	1,856,779
Total Capital Improvement Fund	2,481,939	756,710	1,052,570	2,186,079
DEBT SERVICE FUNDS				
Borden Building Debt Restricted	31,969	364,530	363,460	33,039
Capital Project and Debt Service Funds Informational Summaries	\$2,513,908	\$1,121,240	\$1,416,030	\$2,219,118
	<u>Working Capital January 1</u>	<u>Sources of Working Capital</u>	<u>Uses of Working Capital</u>	<u>Working Capital December 31</u>
Component Units				
MISSION STREET DDA FUND				
Assigned	\$649,967	\$326,500	\$72,900	\$903,567
TAX INCREMENT FIN AUTH FUND				
Central Business District Restricted	42,437	0	0	42,437
Central Business District Assigned	622,471	18,160	480,300	160,331
Ind Park North Assigned	90,000	0	0	90,000
Ind Park North Unassigned	6,118	200	2,420	3,898
Total TIFA	761,026	18,360	482,720	296,666
LOCAL DEVELOPMENT FIN AUTHORITY				
Assigned	229,218	0	76,200	153,018
BROWNFIELD REDEVELOPMENT FUND				
Assigned	14,160	154,560	154,560	14,160
Unassigned	743	50	0	793
Total Brownfield	14,903	154,610	154,560	14,953
ECONOMIC DEVELOPMENT CORPORATION				
Assigned Parking Lot	17,496	0	17,496	0
Unassigned	56,651	35,013	91,664	0
Total EDC	74,147	35,013	109,160	0
Total Component Unit Funds Informational Summaries	\$1,729,261	\$534,483	\$895,540	\$1,368,204

	Working Capital <u>January 1</u>	Sources of Working Capital <u>Capital</u>	Uses of Working Capital <u>Capital</u>	Working Capital <u>December 31</u>
<u>PROPRIETARY FUNDS</u>				
Enterprise Funds				
LAND DEVELOPMENT FUND				
Restricted	\$242,000	0	192,000	\$50,000
Unassigned	74,206	428,800	501,900	1,106
Total Land Development	316,206	428,800	693,900	51,106
AIRPORT FUND				
Restricted	112,527	170,000	120,000	162,527
Assigned	82,519	0	0	82,519
Unassigned	173,565	461,900	395,480	239,985
Total Airport	368,611	631,900	515,480	485,031
WATER RESOURCE RECOVERY FUND				
Assigned	2,273,434	870,000	1,047,790	2,095,644
Restricted	175,583	190,500	25,000	341,083
Unassigned	1,586,345	1,829,780	1,794,160	1,621,965
Total Water Resource Recovery Fund	4,035,362	2,890,280	2,866,950	4,058,692
WATER FUND				
Restricted	590,800	240,000	0	830,800
Assigned	1,461,770	440,000	517,220	1,384,550
Unassigned	1,636,685	2,845,420	2,883,160	1,598,945
Total Water	3,689,255	3,525,420	3,400,380	3,814,295
SOLID WASTE FUND				
Restricted	235,970	0	18,270	217,700
Unassigned	941,610	657,550	728,380	870,780
Total Solid Waste	1,177,580	657,550	746,650	1,088,480
Internal Service Funds				
MOTOR POOL FUND				
Assigned	370,000	845,370	370,000	845,370
Unassigned	352,872	362,070	698,490	16,452
Total Motor Pool	722,872	1,207,440	1,068,490	861,822
SELF INSURANCE FUND				
	1,092,349	2,649,000	2,601,760	1,139,589
Total Proprietary Funds				
Informational Summaries	\$11,402,235	\$11,990,390	\$11,893,610	\$11,499,015

	2021 Amended Budget				2021 Final Amended Budget				Dollar Change on Ending Fund Balance
	Fund Balance January 1	2021 Revenue	2021 Expenditures	Fund Balance December 31	Fund Balance January 1	2021 Revenue	2021 Expenditures	Fund Balance December 31	
GOVERNMENTAL FUNDS									
GENERAL FUND									
Unassigned	\$5,196,104	\$14,788,950			\$5,196,104	\$14,366,691			
Legislative Division			\$1,220,180				\$1,252,660		
Finance Division			1,514,250				1,445,910		
Public Safety Division			7,541,860				7,318,630		
Community Services Division			3,334,120				3,314,290		
Public Works Division			845,970				785,360		
Public Works Division			0				0		
Total Unassigned	5,196,104	\$14,788,950	\$14,456,380	\$5,528,674	5,196,104	\$14,366,691	\$14,116,850	\$5,445,945	\$ (82,729)
Assigned for Next Year's Budget	0			0	0	0	0	0	0
Assigned for Economic Development	849,564	40,000	112,000	777,564	849,564	40,000	112,000	777,564	0
Assigned for Projects/Programs	1,812,024	380,860	215,740	1,977,144	1,812,024	502,020	201,840	2,112,204	135,060
Restricted	427,070	1,371,740	290,160	1,508,650	427,070	242,769	319,750	350,089	(1,158,561)
Non-spendable	371,682	0	0	371,682	371,682	0	0	371,682	0
Total General Fund	\$8,656,444	\$16,581,550	\$15,074,280	\$10,163,714	\$8,656,444	\$15,151,480	\$14,750,440	\$9,057,484	(1,106,230)
SPECIAL REVENUE FUNDS									
MAJOR STREET FUND									
Restricted	\$2,301,431	\$2,234,260	\$1,992,300	\$2,543,391	\$2,301,431	\$2,237,450	\$1,846,460	\$2,692,421	149,030
Restricted for Donation	42,035	0	26,640	15,395	42,035	0	26,640	15,395	0
Total Major Street Fund	2,343,466	2,234,260	2,018,940	2,558,786	2,343,466	2,237,450	1,873,100	2,707,816	149,030
LOCAL STREET FUND									
Restricted	1,175,790	1,351,690	1,626,820	900,660	1,175,790	1,363,660	1,546,670	992,780	92,120
Restricted for Donation	15,209	0	0	15,209	15,209	0	0	15,209	0
Total Local Street Fund	1,190,999	1,351,690	1,626,820	915,869	1,190,999	1,363,660	1,546,670	1,007,989	92,120
SPECIAL ASSESSMENT COMMITTED	334,738	23,500	0	358,238	334,738	23,070	0	357,808	(430)
DOWNTOWN SPECIAL ASSESSMENT									
Restricted from Special Assessment	101,390	124,100	104,873	120,617	101,390	124,100	88,173	137,317	16,700
Assigned	34,097	0	34,097	0	34,097	0	34,097	0	0
Total Downtown Fund	135,487	124,100	138,970	120,617	135,487	124,100	122,270	137,317	16,700
PARKS & RECREATION FUND									
Restricted for PEAK	0	143,020	143,020	0	0	130,090	130,090	0	0
Restricted for Recreation	34,045	15,000	29,045	20,000	487,077	286,280	433,840	339,517	319,517
Assigned for PEAK	487,077	214,350	460,630	240,797	34,045	16,920	30,965	20,000	(220,797)
Assigned for Recreation	95,264	512,960	540,535	67,689	95,264	503,020	525,305	72,979	5,290
Total Parks & Recreation Fund	616,386	885,330	1,173,230	328,486	616,386	936,310	1,120,200	432,496	104,010
BLOCK GRANT FUND									
Assigned for Owner Occupied - Hsg.	28,491	0	0	28,491	28,491	0	0	28,491	0
Assigned	294,170	41,800	140,200	195,770	294,170	41,800	118,000	217,970	22,200
Total Block Grant Fund	322,661	41,800	140,200	224,261	322,661	41,800	118,000	246,461	22,200
Cemetery Fund Committed	223,005	10,800	0	233,805	223,005	8,150	0	231,155	(2,650)
Total Governmental Funds									
Appropriated Budget	\$13,823,186	\$21,253,030	\$20,172,440	\$14,903,776	\$13,823,186	\$19,886,020	\$19,530,680	\$14,178,526	(\$725,250)

CAPITAL PROJECT FUNDS**CAPITAL IMPROVEMENT FUND**

Committed for Projects	\$409,300	\$0	\$80,000	\$329,300
Committed	2,072,639	738,280	1,045,170	1,765,749
Total Capital Improvement Fund	2,481,939	738,280	1,125,170	2,095,049

\$409,300	\$0	\$80,000	\$329,300	0
2,072,639	756,710	972,570	1,856,779	91,030
2,481,939	756,710	1,052,570	2,186,079	91,030

DEBT SERVICE FUNDS

Borden Building Debt Restricted	31,969	349,170	363,460	17,679
---------------------------------	--------	---------	---------	--------

31,969	364,530	363,460	33,039	15,360
--------	---------	---------	--------	--------

**Capital Project and Debt Service Funds
Informational Summaries**

\$2,513,908	\$1,087,450	\$1,488,630	\$2,112,728
--------------------	--------------------	--------------------	--------------------

\$2,513,908	\$1,121,240	\$1,416,030	\$2,219,118	106,390
--------------------	--------------------	--------------------	--------------------	----------------

Component Units**MISSION STREET DDA FUND**

Assigned	\$649,967	\$309,000	\$82,860	\$876,107
Total Mission Street DDA Fund	649,967	309,000	82,860	876,107

\$649,967	\$326,500	\$72,900	\$903,567	27,460
649,967	326,500	72,900	903,567	27,460

TAX INCREMENT FIN AUTH FUND

Central Business District Restricted	42,437	0	42,437	0
Central Business District Assigned	622,471	18,960	533,793	107,638
Ind Park North Assigned	90,000	0	0	90,000
Ind Park North Unassigned	6,118	300	2,420	3,998
Total TIFA	761,026	19,260	578,650	201,636

42,437	0	0	42,437	42,437
622,471	18,160	480,300	160,331	52,693
90,000	0	0	90,000	0
6,118	200	2,420	3,898	(100)
761,026	18,360	482,720	296,666	95,030

LOCAL DEVELOPMENT FIN AUTHORITY

Assigned	229,218	1,000	74,300	155,918
Total LDFA	229,218	1,000	74,300	155,918

229,218	0	76,200	153,018	(2,900)
229,218	0	76,200	153,018	(2,900)

BROWNFIELD REDEVELOPMENT FUND

Assigned	14,160	148,930	148,930	14,160
Unassigned	743	50	0	793
Total Brownfield	14,903	148,980	148,930	14,953

14,160	154,560	154,560	14,160	0
743	50	0	793	0
14,903	154,610	154,560	14,953	0

ECONOMIC DEVELOPMENT CORPORATION

Assigned Parking Lot	17,496	1,950	0	19,446
Unassigned	56,651	43,900	100,000	551
Total EDC	74,147	45,850	100,000	19,997

17,496	0	17,496	0	(19,446)
56,651	35,013	91,664	0	(551)
74,147	35,013	109,160	0	(19,997)

**Total Component Unit Funds
Informational Summaries**

\$1,729,261	\$524,090	\$984,740	\$1,268,611
--------------------	------------------	------------------	--------------------

\$1,729,261	\$534,483	\$895,540	\$1,368,204	\$99,593
--------------------	------------------	------------------	--------------------	-----------------

PROPRIETARY FUNDS**Enterprise Funds**

Land Development

Restricted	\$242,000	0	192,000	\$50,000
Unassigned	74,206	428,800	501,900	1,106
Total Land Development	316,206	428,800	693,900	51,106

Airport Fund

Restricted	112,527	110,000	60,000	162,527
Assigned	82,519	0	0	82,519
Unassigned	173,565	578,970	595,010	157,525
Total Airport Fund	368,611	688,970	655,010	402,571

Water Resource Recovery Fund

Assigned	2,273,434	870,000	1,837,590	1,305,844
Restricted	175,583	44,000	68,700	150,883
Unassigned	1,586,345	1,869,350	1,900,600	1,555,095
Total Water Resource Recovery Fund	4,035,362	2,783,350	3,806,890	3,011,822

Water Fund

Restricted	590,800	150,000	238,000	502,800
Assigned	1,461,770	440,000	662,600	1,239,170
Unassigned	1,636,685	2,838,650	2,681,810	1,793,525
Total Water Fund	3,689,255	3,428,650	3,582,410	3,535,495

Solid Waste Fund

Restricted	235,970	0	18,270	217,700
Unassigned	941,610	659,710	730,710	870,610
Total Solid Waste Fund	1,177,580	659,710	748,980	1,088,310

Internal Service Funds

Motor Pool Fund

Assigned	370,000	0	370,000	0
Unassigned	352,872	1,737,680	1,357,880	732,672
Total Motor Pool Fund	722,872	1,737,680	1,727,880	732,672
Self Insurance Fund	1,092,349	2,601,000	2,844,240	849,109

Total Proprietary Funds**Informational Summaries**

\$11,032,235	\$12,328,160	\$13,689,310	\$9,671,085
---------------------	---------------------	---------------------	--------------------

\$242,000	0	192,000	\$50,000	0
74,206	428,800	501,900	1,106	0
316,206	428,800	693,900	51,106	0
112,527	170,000	120,000	162,527	0
82,519	0	0	82,519	0
173,565	461,900	395,480	239,985	82,460
368,611	631,900	515,480	485,031	82,460
2,273,434	870,000	1,047,790	2,095,644	789,800
175,583	190,500	25,000	341,083	190,200
1,586,345	1,829,780	1,794,160	1,621,965	66,870
4,035,362	2,890,280	2,866,950	4,058,692	1,046,870
590,800	240,000	0	830,800	328,000
1,461,770	440,000	517,220	1,384,550	145,380
1,636,685	2,845,420	2,883,160	1,598,945	(194,580)
3,689,255	3,525,420	3,400,380	3,814,295	278,800
235,970	0	18,270	217,700	0
941,610	657,550	728,380	870,780	170
1,177,580	657,550	746,650	1,088,480	170
370,000	845,370	370,000	845,370	845,370
352,872	362,070	698,490	16,452	(716,220)
722,872	1,207,440	1,068,490	861,822	129,150
1,092,349	2,649,000	2,601,760	1,139,589	290,480
\$11,402,235	\$11,990,390	\$11,893,610	\$11,499,015	\$1,827,930

Memorandum



TO: Aaron Desentz, City Manager

FROM: Mary Ann Kornexl, Finance Director

DATE: November 29, 2021

SUBJECT: WRRF Bond

At the April 12, 2021 City Commission meeting a worksession was held regarding the improvements necessary to the Water Resource Recovery Facility identified in the plant master plan. This plan was incorporated into the 2022-2027 Capital Improvement Plan. It was noted that a project of this size would require a bond issue. Issuance of bonds for this project was anticipated in the demand rate approved at the November 22nd City Commission meeting.

At the May 24th City Commission meeting contracts were approved for a financial advisor, Bobby Bendzinski and bond counsel, Roger Swets. The next step was to contract with an engineering firm, Fishbeck. This was approved at the August 9th City Commission meeting. Fishbeck has completed their preliminary cost estimate for the project and is recommending it be broken down into two phases. Phase I will be bid in February 2022 with construction expected in the summer. Phase II would be bid in February 2023 with construction starting that summer. The financial advisor and bond counsel have proposed we sell bonds separately for each phase. The first step in the bond process is for the City Commission to declare the intent to issue bonds. Once this is completed, it will be published in the newspaper and citizens will have 45 days right to a referendum on the bond issue. The notice of intent will cover both bonds planned to be issued. The notice of intent requires a maximum amount of the bond issue be set. It is estimated the project could cost up to \$22 million. The exact amount will not be known until the projects are bid. We will continue to look for grant opportunities for this project as it progresses. The exact amount of the bond issues will be determined at the time the bids are approved by the City Commission.

Requested Action

Please include the following resolution, prepared by Roger Swets, for consideration on the December 13th City Commission agenda.

**CITY OF MT. PLEASANT
(Isabella County, Michigan)**

Resolution No. _____

**RESOLUTION TO PURCHASE, ACQUIRE AND CONSTRUCT
CAPITAL IMPROVEMENTS AND TO PUBLISH
NOTICE OF INTENT TO ISSUE MUNICIPAL SECURITIES**

Minutes of a regular meeting of the City Commission of the City of Mt. Pleasant, Isabella County, Michigan, held in the City Hall, 320 W. Broadway, Mt. Pleasant, Michigan on December 13, 2021, at 7:00 p.m. local time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by Member _____ and supported by Member _____:

WHEREAS, the City Commission deems it to be in the best interest of the City of Mt. Pleasant (the "City") to design, purchase, acquire, and construct certain capital improvements, including without limitation, improvements to the water resource recovery system and the wastewater treatment facility, including without limitation, equalization improvements, septage screen unit and building improvements, grit vortex tank improvements, grit handling building improvements, digester improvements, site grading and restoration work, upgrade and replace primary, biological, and final filtration treatment processes, encompassing the existing primary tanks, tertiary towers, rotating biological contactors, and final tanks with new treatment technology, design and implement new processes to better handle loading demands more efficiently, as well as all work, equipment, and appurtenances necessary or incidental to these improvements, and such other capital improvements as the City shall determine to make and to pay the costs of issuance of municipal securities (the "Improvements") and to finance the Improvements by the issuance of municipal securities which pledge the City's limited tax general obligation pursuant to Section 517 of Act 34, Public Acts of Michigan, 2001, as amended ("Act 34"); and

WHEREAS, the City may proceed with the Improvements prior to the issuance of the municipal securities; and

WHEREAS, the City may incur substantial capital expenditures for the Improvements prior to the issuance of the municipal securities and desires to be reimbursed for such expenditures from the proceeds of the municipal securities; and

WHEREAS, pursuant to Section 517 of Act 34, it is necessary to publish a Notice of Intent to Issue Municipal Securities for the Improvements.

NOW, THEREFORE, BE IT RESOLVED that:

1. The City Commission hereby determines to purchase, acquire, and construct the Improvements and to pay for the cost through the issuance of one or more series of municipal securities, which pledge the City's limited tax full faith and credit, pursuant to Section 517 of Act 34, in an amount of not to exceed \$22,000,000 (the "Municipal Securities").

2. A Notice of Intent to Issue Municipal Securities be published in accordance with Section 517 of Act 34, and the City Clerk is authorized and directed to publish the Notice of Intent to Issue Municipal Securities in a newspaper of general circulation in the City, which Notice shall be substantially in the form as set forth on Exhibit A attached hereto with such changes as are approved by the City Manager, and shall be at least one-quarter (1/4) page size in the newspaper.

3. The City may proceed to acquire and construct the Improvements using available funds of the City from the water resource recovery fund, a fund for the operation and improvement of the Water Resource Recovery System, the general fund, a fund for the general operations of the City, and other funds of the City.

4. At such time as the City issues the Municipal Securities for the long-term financing of the Improvements, the City shall be reimbursed for its expenditures for the Improvements out of the proceeds of the Municipal Securities.

5. This resolution and the expression of intent to seek reimbursement from future proceeds of the Municipal Securities is intended to satisfy the requirements of Section 150 of the Internal Revenue Code of 1986, as amended.

6. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

YEAS: _____

NAYS: _____

ABSTAIN: _____

RESOLUTION DECLARED ADOPTED.

Heather Bouck, Clerk

CERTIFICATION

1. I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Mt. Pleasant, Isabella County, Michigan, at a meeting held on December 13, 2021, and that the public notice of the meeting was given pursuant to Act 267, Public Acts of Michigan, 1976, as amended.

Dated: December 13, 2021

Heather Bouck, Clerk

EXHIBIT A

[NOTE TO PUBLISHER - PUBLICATION MUST BE 1/4 PAGE SIZE]

NOTICE OF INTENT TO ISSUE MUNICIPAL SECURITIES TO THE ELECTORS OF THE CITY OF MT. PLEASANT

PLEASE TAKE NOTICE that the City Commission of the City of Mt. Pleasant (the “City”) intends to issue municipal securities in one or more series, in an amount of not to exceed \$22,000,000 (the “Municipal Securities”).

The Municipal Securities shall be issued for the purpose of defraying the cost to design, purchase, acquire, and construct certain capital improvements, including without limitation, improvements to the water resource recovery system and the water resource recovery facility, including without limitation, equalization improvements, septage screen unit and building improvements, grit vortex tank improvements, grit handling building improvements, digester improvements, site grading and restoration work, upgrade and replace primary, biological, and final filtration treatment processes, encompassing the existing primary tanks, tertiary towers, rotating biological contactors, and final tanks with new treatment technology, design and implement new processes to better handle loading demands more efficiently, as well as all work, equipment, and appurtenances necessary or incidental to these improvements, and such other capital improvements as the City shall determine to make, and to pay the costs of issuance of municipal securities and capitalized interest, if any.

The Municipal Securities of this issue shall mature within the maximum terms permitted by law with interest on the unpaid balance at a rate not to exceed the maximum rate permitted by law. The Municipal Securities shall be issued pursuant to Act 34, Public Acts of Michigan, 2001, as amended (“Act 34”).

SOURCE OF PAYMENT

The City intends to pay the principal of and interest on the Municipal Securities from Revenues of the Water Resource Recovery System. In addition, the principal of and interest on the Municipal Securities will be limited tax full faith and credit general obligations of the City, payable from any available funds of the City. Pursuant to this pledge of its limited tax full faith and credit, the City will be obligated to levy such ad valorem taxes upon all taxable property in the City as shall be necessary to make the payments of principal and interest on the Municipal Securities, which taxes, however, will be limited by applicable constitutional, statutory and charter limitations on the taxing power of the City.

RIGHT OF REFERENDUM

This notice is given, by order of the City Commission of the City, to and for the benefit of the electors of the City in order to inform them of their right to petition for a referendum upon the question of the issuance of the Municipal Securities. The Municipal Securities will be issued, without submitting such a question to a vote of the electors, unless within 45 days after the date of publication of this notice a petition requesting a referendum upon such question, signed by not less than 10% or 15,000 of the registered electors residing within the City, whichever is the lesser, shall have been filed with the undersigned City Clerk. In the event that such a petition is filed, the Municipal Securities will not be issued unless and until the issuance

thereof shall have been approved by the vote of a majority of the electors of the City qualified to vote and voting thereon at a general or special election.

This Notice is published pursuant to the requirements of Section 517 of Act 34.

Heather Bouck, Clerk
City of Mt. Pleasant

Memorandum



TO: Aaron Desentz, City Manager

FROM: Heather Bouck, City Clerk/Deputy Assessor

DATE: December 2, 2021

SUBJECT: Waiver of Penalties and Fees Associated with PTA

This resolution is to waive the penalty and fees associated with any Property Transfer Affidavits (PTA) that are not filed when property changes hands. Historically, the City has not enforced or collected this fee and the AMAR (Audit of Minimum Assessing Requirements) that will take place in 2022 requires a resolution waiving any penalties and fees if not being charged.

Requested Action

Please include the following resolution for consideration on the December 13th City Commission agenda:

RESOLUTION TO WAIVE THE PENALTY FOR FAILURE TO FILE A PROPERTY TRANSFER AFFIDAVIT

At a regular meeting of the City Commission of City of Mount Pleasant, held on December 13, 2021 at 7:00 p.m. the following resolution was offered by _____ and supported by _____.

PRESENT:

All Commissioners present indicated they were in Mt. Pleasant, Isabella County, Michigan.

ABSENT:

WHEREAS, MCL 211.27a(10) requires the buyer, grantee, or other transferee of the property shall notify the appropriate assessing office in the local unit of government in which the property is located of the transfer of ownership of the property within 45 days of the transfer of ownership, on a form prescribed by the State Tax Commission that states the parties to the transfer, the date of the transfer, the actual consideration for the transfer, and the property's parcel identification number or legal description; and

WHEREAS, MCL 211.27b(1) requires that if the buyer, grantee, or other transferee in the immediately preceding transfer of ownership of property do not notify the appropriate assessing office of the transfer, than penalties as described in MCL 211.27b(1)(c) or (d) are levied; and

Memorandum



WHEREAS, MCL 211.27b(5) provides that the governing body of a local tax collecting unit may waive, by resolution, the penalty levied under MCL 211.b(1)(c) or (d).

NOW THEREFORE BE IT RESOLVED that the City of Mt Pleasant waives the penalty for failure to file the Property Transfer Affidavit following a transfer of ownership pursuant to the local unit's authority contained in MCL 211.27b.

YEAS:

NAYS:

ABSENT:

STATE OF MICHIGAN)
) ss.
COUNTY OF ISABELLA)

I, the undersigned, the duly qualified and acting as the City Clerk of the City of Mt. Pleasant, County of Isabella, State of Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the City Commission of said City at a meeting held on the ____ day of December, 2021.

Heather Bouck, City Clerk

Memorandum



TO: Aaron Desentz, City Manager

FROM: Andy Latham, Police Captain
Jason Moore, DPW Director

DATE: November 18, 2021

SUBJECT: Approve Continuation of Purchase-Buyback Program with Krapohl Ford and Budget Amendment

Request

The City Commission is requested to approve the continuation of the purchase-buyback program with Krapohl Ford for 17 2022 pickup trucks for \$573,866, one Ford Expedition for \$44,553, and a budget amendment of \$6,553.

Reason for Request

The City's purchase-buyback agreements with Krapohl Ford for the 2021 model F-150 and F-250 pickup trucks will expire soon. We are seeking approval to continue the program for 2022 models.

Currently, there are 18 trucks in the program; 17 assigned to Public Works, Code Enforcement, and the Parks Department, and one for the Police Department administration. Listed below are the 2021 program trucks and buyback amounts.

DPW/Code/Parks Units		Original Cost	Buyback Amount (Original Cost less Title and Doc Fees)	
Unit	Model			
461	F-250	\$32,502		\$32,267
462	F-150	\$26,984		\$26,749
463	F-150	\$26,984		\$26,749
464	F-150	\$35,191		\$34,956
465	F-250	\$32,502		\$32,267
466	F-250	\$36,409		\$36,174
468	F-150	\$30,354		\$30,119
475	F-250	\$34,761		\$34,526
476	F-250	\$32,502		\$32,267
477	F-250	\$34,761		\$34,526
480	F-150	\$30,354		\$30,119
481	F-250	\$32,502		\$32,267
485	F-250	\$32,502		\$32,267
496	F-250	\$34,761		\$34,526
497	F-150	\$30,354		\$30,119
506	F-150	\$30,354		\$30,119
508	F-150	\$26,984		\$26,749
Police				
-	F-150	\$32,590		\$32,355
Total Buyback Amount				\$569,121

Cost Summary

Public Works/Code Enforcement/Parks 2022 F-150s

Crew cab 1 x \$33,481 and 2 x \$33,609	\$100,699
Super cab 1 x \$31,231 and 2 x \$31,359	\$93,949

2022 F-250s	
Regular cab 3 x \$32,763 and 1 x \$32,851	\$131,140
Super cab 2 x \$34,916 and 3 x \$35,110	\$175,162
Crew cab 2 x \$36,458	\$72,916

Police Administration

2022 Expedition 1 x \$44,553	\$44,553
Total cost for 18 2022 models	\$618,419
Less buyback for 18 2021 models	(\$569,121)
Net purchase amount for 18 vehicles	\$49,298

The total purchase price varies from year to year based on manufacturer pricing, vehicle options, and title and documentation fees. The purchase amount of \$618,419 reflects these differences. Per the program guidelines, Krapohl will buy the 2022 models within one year of the contract date for the original purchase price less the title and documentation fees of \$235 per vehicle. Due to supply chain issues, the 2022 models will not arrive until January.

Recommendation

We recommend the City Commission approve the continuation of the purchase-buyback program with Krapohl Ford for 17 2022-model pickup trucks for \$573,866, and one Ford Expedition for \$44,553. Sufficient funds are available in the 2022 operating budget.

Memorandum



TO: Aaron Desentz, City Manager
FROM: Tim Middleton, Assistant DPW Director
DATE: November 23, 2021
SUBJECT: Approve Waiver of Fees for Nottawa Twp. and Deadline Extension

Request

The City Commission is requested to approve the waiving of fees for sewage treatment, except for the REUs as they are connected, from January 1, 2022, until May 31, 2022.

Reason

On March 28, 2020, the City of Mt. Pleasant entered into an agreement with Nottawa Township to receive and treat sewage from Township's new sanitary sewer project. The project includes connecting 113 residential equivalent units (REUs) to the City's Water Resource Recovery Facility (WRRF) from Beal City. One REU is equal to a single-family home.

Due to material delays and contractor staffing shortages, the project's completion date of December 1, 2021, has been extended until June 15th, 2022, with the anticipated flow to the WRRF beginning in March or April. Section 3.5 of the agreement states the City shall bill the Township for 113 residential equivalent units (REUs) on January 1, 2022, regardless of the REUs connected to the new system.

Since the Township has proceeded with the project in good faith and considering the contractor's staffing shortages and material delays, it is recommended that we waive the fees for 113 fixed REU's until May 31, 2022, and charge only for the REUs as they come online. The WRRF is not providing treatment of additional sewage at this time and there is no expense to the City to waive those fees. The original contract language will resume on June 1, 2022.

Recommendation

I recommend the City Commission approve waiving the fees to Nottawa Township for 113 fixed REUs starting January 1st, 2022, and extend that deadline to June 1st, 2022. REUs will still be charged as they are connected, from January 1, 2022, until May 31, 2022.

Memorandum



TO: Aaron Desentz, City Manager
FROM: Jason Moore, DPW Director
DATE: December 2, 2021
SUBJECT: Approve Purchase of Water Meters

Request

The City Commission is requested to approve the purchase of water meters from Ferguson Waterworks for \$27,664.

Reason for Purchase

The Water Department purchases water meters in multiple sizes for various applications on an as-needed basis. The City's purchasing policy requires a bidding process for purchases over \$20,000, and typically a contract is bid out early every year.

This year, however, it was decided that we would purchase meters without a contract so that we would have more flexibility in the types of meters we would purchase. This would allow for the evaluation of different models for specification in future bids. We expected to stay within the \$20,000 limit however we recently realized that the threshold had been exceeded with our last invoice from Ferguson.

Confusion arose due to credits that were received throughout the year for returned meters. Compound meters were sold from our existing stock by Ferguson because we are no longer utilizing this type of meter. Ferguson credited our account the fair market value as the meters were sold. When the final invoice was received, it was realized the credits would not offset the cost of new meter purchases to keep the total expenditure below \$20,000. A better tracking mechanism will be put in place and there will be better communication with the supplier to make sure that there is not an oversight like this made in the future.

We could return the meters to the supplier, but a 25% restocking fee would apply. Since we will likely need the meters in the upcoming year, we are seeking approval of the purchase to avoid the restocking fee.

Recommendation

I recommend the City Commission approve the purchase of water meters from Ferguson Waterworks in the amount of \$27,664.

Memorandum



TO: Aaron Desentz
City Manager

CC: William R. Mrdeza
Director of Community Services and Economic Development

FROM: Jacob Kain
City Planner

DATE: December 7, 2021

SUBJECT: Deadline extension request – Absolute Royale Inc.

Absolute Royale Inc. has submitted a request that the City Commission grant a six-month extension of their deadline to meet Section 115.03(F)(1) of the City's Recreational Marihuana Establishments Ordinance. This section requires the applicant to submit the paperwork for the establishment-specific step of the application for a state operating license (and all related applications for stacked licenses) to LARA within 30 days of receiving conditional authorization.

Absolute Royale Inc. received conditional authorization for a Class C Recreational Marihuana Grower at 801 Industrial on February 23, 2021. The applicant's special use permit application was approved by the Planning Commission on April 8, 2021. The applicant has until August 23, 2022 to receive final authorization from the City.

Section 115.03(G) of the Recreational Marihuana Establishments Ordinance states that the City Commission may extend any of the deadlines upon a showing of good cause. The City Commission previously granted an extension of nine months to meet this deadline on April 12, 2021, resulting in the current deadline of December 25, 2021.

If an additional extension is granted as requested, the resulting deadline to satisfy the requirements of Section 115.03(F)(1) is June 25, 2022.

Requested Action:

The City Commission consider the attached resolution extending the deadline for Absolute Royale Inc. to satisfy the requirements of Section 115.03(F)(1) to June 25, 2022.

Attachments:

1. Request for extension
2. Resolution



Mr. Jacob Kain
City of Mount Pleasant

December 6, 2021

Subject: Extension request

We would like to request an extension for our Phase 2 adult use grower license application. We have been working nonstop trying to get Absolute Royale up and running but have had numerous roadblocks due to building supply constraints from Covid. We would like to ask for a 6-month extension. We hope to be done well before then but unfortunately many things are out of our hands, and we are at the mercy of suppliers.

We respectfully request an extension for our Phase 2 application.

Thank you for consideration of this request,

Respectfully,

A handwritten signature in black ink that reads 'Martha Hollenbeck'. The signature is written in a cursive, flowing style.

Martha Hollenbeck

President, Absolute Royale, Inc.

RESOLUTION

WHEREAS, Absolute Royale Inc. received a conditional authorization for a Class C Recreational Marihuana Grower on February 23, 2021; and

WHEREAS, Section 115.03(F) of the Mount Pleasant City Code of Ordinances requires the City Clerk to grant final authorization for conditionally authorized recreational marihuana establishments if the applicant: (1) Submits the paperwork for the establishment-specific step of the application for a state operating license (and all related applications for stacked licenses) to LARA within 30 days of receiving conditional authorization; (2) Submits an application for special use authorization pursuant to section 154.410(B)(4)(p) of the zoning ordinance within 30 days of receiving conditional authorization; (3) Obtains special use authorization within six months of receiving conditional authorization; and (4) Obtains a state operating license within 18 months of receiving conditional authorization; and

WHEREAS, Absolute Royale Inc. has not yet satisfied the requirements under Section 115.03(F)(1); and

WHEREAS, the conditional authorization granted to Absolute Royale Inc. will otherwise expire because the applicant has not submitted the paperwork for the establishment-specific step of the application for a state operating license (and all related applications for stacked licenses) to LARA within 30 days of receiving conditional authorization as specified under Section 115.03(F)(1); and

WHEREAS, Section 115.03(G) of the Mount Pleasant City Code of Ordinances authorizes the City Commission to extend any of the deadlines required by Section 115.03(F) upon a showing of good cause; and

WHEREAS, Absolute Royale Inc. previously requested and the City Commission granted a nine (9) month extension to meet the requirement of Section 115.03(F)(1) for cause resulting in the current deadline of December 25, 2021; and

WHEREAS, Absolute Royale Inc. has requested an additional six (6) month extension to meet the requirement of Section 115.03(F)(1) for cause as outlined in their December 6, 2021 request for extension.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The City Commission of the City of Mount Pleasant finds that Absolute Royale Inc. has established good cause to extend the deadline to meet the requirements of Section 115.03(F)(1).

2. Absolute Royale Inc.'s request under Section 115.03(G) for an additional six-month extension to satisfy the requirements of Section 115.03(F)(1) for their Class C Recreational

Marihuana Grower located at 801 Industrial is granted and the deadline date to satisfy such requirements shall be June 25, 2022.

3. Except as otherwise modified by this Resolution, all other deadlines established by Chapter 115 of the Mount Pleasant City Code of Ordinances shall remain in full force and effect.

Memorandum



TO: Aaron Desentz, City Manager

FROM: Mary Ann Kornexl, Finance Director

DATE: November 29, 2021

SUBJECT: Issuance of Payrolls & Warrants

The City Commission has historically delegated authority to the Finance Director to issue payroll and warrants from the last City Commission meeting of the year to the first of the next year. This allows the City to ensure that vendors receive timely payments during this time. There are also regular and special payrolls in this time. Assuming the City Commission meeting of December 20th will be cancelled and the first meeting of 2022 will be January 10th, I request that this authority be delegated to me from December 14th through January 9th. I will provide the City Commission with a check register of the checks I issue during this time after January 10th.

Requested Action

Please include the following resolution for consideration on the December 13th City Commission agenda:

Moved by Commissioner _____ and supported by Commissioner _____ to authorize Financial Services Director, Mary Ann Kornexl, to approve the issuance of payrolls and warrants from December 14, 2021 to January 9, 2022.

CHECK REGISTER FOR CITY OF MT PLEASANT
CHECK DATE FROM 11/17/2021 THRU 12/2/2021

Check Date	Vendor Name	Description	Amount
Bank COMM COMMON CASH			
11/23/2021	CITY TREASURER-PAYROLL FUND	REG PAY #527	\$257,043.77
11/30/2021	ATI GROUP	CONTRACT SVCS	394.50
11/30/2021	AVFUEL CORPORATION	MONTHLY RENTAL	20.00
11/30/2021	AXIOM WIRING SERVICE, LLC	CONTRACT SVCS	1,446.66
11/30/2021	B'S MUSIC SHOP	CONTRACT SVCS	370.00
11/30/2021	BIO-CARE, INC	CONTRACT SVCS	345.00
11/30/2021	BLACK DIAMOND BROADCAST	CONTRACT SVCS	1,000.00
11/30/2021	BLOCK ELECTRIC COMPANY	CONTRACT SVCS	399.97
11/30/2021	CDW GOVERNMENT, INC	SUPPLIES	5,622.28
11/30/2021	CENTRAL MICHIGAN UNIVERSITY	CONTRACT SVCS	735.00
11/30/2021	CENTRAL MICHIGAN UNIVERSITY	CONTRACT SVCS	183.00
11/30/2021	CENTRAL MICHIGAN UNIVERSITY	CONTRACT SVCS	183.00
11/30/2021	CONSUMERS ENERGY	UTILITIES	6,447.70
11/30/2021	COYNE OIL CORPORATION	FUEL	4,729.90
11/30/2021	F & K TREE SERVICE & STUMP REMOVAL	CONTRACT SVCS	10,220.00
11/30/2021	FISHBECK	CONTRACT SVCS	39,258.70
11/30/2021	FLEX ADMINISTRATORS	FSA ADMIN FEE	150.00
11/30/2021	FOSTER, SWIFT, COLLINS & SMITH, P.C	CONTRACT SVCS	6,318.00
11/30/2021	FRONT LINE SERVICES, INC	SUPPLIES/CONTRACT SVCS	7,862.20
11/30/2021	SUSANNE GANDY	REIMBURSEMENT	70.50
11/30/2021	HACH COMPANY	SUPPLIES	679.60
11/30/2021	THE ISABELLA CORPORATION	CONTRACT SVCS	5,550.00
11/30/2021	KRAPOHL FORD LINCOLN MERC	SUPPLIES/VEHICLE MAINT	66.20
11/30/2021	KSS ENTERPRISES	SUPPLIES	100.23
11/30/2021	LAMAR COMPANIES	CONTRACT SVCS	1,250.00
11/30/2021	ROBERT W LAMSON, PHD	CONTRACT SVCS	465.00
11/30/2021	MHOK, PLLC	PROSECUTORIAL SVCS	7,483.64
11/30/2021	MCLAREN CORPORATE SERVICES	CONTRACT SVCS	455.00
11/30/2021	MEDLER ELECTRIC COMPANY	SUPPLIES	1,357.52
11/30/2021	STATE OF MICHIGAN	TRAINING	850.00
11/30/2021	MID MICHIGAN AREA CABLE	2% FRANCHISE FEE	19,328.82
11/30/2021	MID MICHIGAN AREA CABLE	CONTRACT SVCS	450.00
11/30/2021	MID-MICHIGAN INDUSTRIES	CONTRACT SVCS	7,700.00
11/30/2021	MIDDLE MICHIGAN DEVELOP CORP	LDFA MGT FEE	11,400.00
11/30/2021	MOTOROLA SOLUTIONS, INC.	CAPITAL ACQUISITIONS	88,740.00
11/30/2021	ALMA TIRE SERVICE INC	SUPPLIES/VEHICLE MAINT	179.46
11/30/2021	R & T MURPHY TRUCKING, LLC	CONTRACT SVCS	5,073.00
11/30/2021	NYE UNIFORM COMPANY	UNIFORMS	666.01
11/30/2021	PAPAS PUMPKIN PATCH	FARMERS MKT	22.00
11/30/2021	PETTY CASH - TIM STANDEN	REIMBURSEMENTS	184.87
11/30/2021	PROGRESSIVE AE, INC.	CONTRACT SVCS	1,800.00

CHECK REGISTER FOR CITY OF MT PLEASANT
CHECK DATE FROM 11/17/2021 THRU 12/2/2021

Check Date	Vendor Name	Description	Amount
Bank COMM COMMON CASH			
11/30/2021	PURITY CYLINDER GASES INC	CHEMICALS	4,223.78
11/30/2021	ROMANOW BUILDING SERVICES	CONTRACT SVCS	5,812.63
11/30/2021	SLEEPY DOG BOOKS	REIMBURSEMENT	500.00
11/30/2021	THOMAS SCIENTIFIC	CONTRACT SVCS	13,881.02
11/30/2021	KEVIN THRASHER	REIMBURSEMENT	320.32
11/30/2021	TRACE ANALYTICAL LABORATORIES, INC.	CONTRACT SVCS	108.00
11/30/2021	MELISSA WANINK	UMPIRE	30.00
11/30/2021	KORY DAVIS	UMPIRE	30.00
11/30/2021	DREW PEREIDA	UMPIRE	30.00
11/30/2021	MAX SLY	UMPIRE	60.00
11/30/2021	UNIFIRST CORPORATION	CONTRACT SVCS	91.44
11/30/2021	VETERAN'S ALARM INCORPORATED	CONTRACT SVCS	251.40
11/30/2021	LATITUDE MEDIA LLC WCZY/WMMI	CONTRACT SVCS	8,000.00
11/30/2021	LUCAS WIEGHART	REIMBURSEMENT	293.64
11/30/2021	YEO & YEO CONSULTING, LLC	CONTRACT SVCS	8,333.00

COMM TOTALS:

Total of 56 Checks:	\$538,566.76
Less 0 Void Checks:	0.00
Total of 56 Disbursements:	\$538,566.76