

Regular Meeting of the City Commission
Monday, September 10, 2018

7:00 p.m.

AGENDA

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

PROCLAMATIONS AND PRESENTATIONS:

ADDITIONS/ DELETIONS TO AGENDA:

PUBLIC INPUT ON AGENDA ITEMS:

RECEIPT OF PETITIONS AND COMMUNICATIONS:

1. City Manager report on pending items.
2. Resignation of Tim Coscarelly from the Economic Development Corporation - Brownfield Redevelopment Authority (EDC/BRDA) term to expire December 31, 2020.

CONSENT CALENDAR: DESIGNATED (*) ITEMS

CITY COMMISSION MINUTES:

- * 3. Approval of the minutes of the regular meeting held August 27, 2018.
- * 4. Approval of the minutes of the closed session held August 27, 2018.

PUBLIC HEARINGS:

5. Public hearing on an ordinance to repeal Chapter 53 Section 53.01-Storm Sewer District No. 1 of the Mt. Pleasant Code of Ordinances, in its entirety and consider approval on the same.

STAFF RECOMMENDATIONS AND REPORTS:

- * 6. Receive Industrial Facilities Tax Abatement application for American Mitsuba and set a public hearing for September 24, 2018 on the same.
- 7. Consider confirmation of Economic Development Corporation purchase and development agreement.
- * 8. Receive fall 2018 Saginaw Chippewa Indian Tribal 2% funding requests from City Departments.

ALL INTERESTED PERSONS MAY ATTEND AND PARTICIPATE. PERSONS WITH DISABILITIES WHO NEED ASSISTANCE TO PARTICIPATE MAY CALL THE HUMAN RESOURCES OFFICE AT 779-5313. A 48-HOUR ADVANCE NOTICE IS NECESSARY FOR ACCOMMODATION. HEARING IMPAIRED INDIVIDUALS MAY CONTACT THE CITY VIA THE MICHIGAN RELAY CENTER FOR SPEECH & HEARING IMPAIRED: 1-800-649-3777.

- * 9. Receive proposed 2019 Annual Operating Budget and set a public hearing for November 12, 2018 on the same.
- * 10. Consider approval of resolution to amend 2018 Operating Budget.
- 11. Consider appointment to the Economic Development Corporation/Brownfield Redevelopment Authority (EDC/BRDA) as recommended by the Appointments Committee.
- 12. Consider reallocation of sidewalk funds to right-of-way improvements on Michigan and Illinois.
- 13. Consider approval of environmental review for the 2019 Energy Performance Contract for the Mt. Pleasant Housing Commission.
- 14. Consider closed session pursuant to subsection 8(c) of the Open Meetings Act for strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement.
- * 15. Approval of payrolls and warrants.

ANNOUNCEMENTS ON CITY-RELATED ISSUES AND NEW BUSINESS:

PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS:

RECESS:

WORK SESSION: (Conference Room A-upstairs)

- 16. Medical Marihuana Application Deadline

RECESS:

CLOSED SESSION: (Conference Room A-upstairs)

ADJOURNMENT:

COMMISSION LETTER #142-18
MEETING DATE: SEPTEMBER 10, 2018

TO: MAYOR AND CITY COMMISSION SEPTEMBER 5, 2018

FROM: NANCY RIDLEY, CITY MANAGER *Nes*

SUBJECT: CITY MANAGER REPORT ON PENDING ITEMS

This report on pending items reflects the current status.

1. Task Related Issues:

SHORT DESCRIPTION OF TOPIC	MEETING TOPIC WAS AGREED TO	REQUESTED DUE DATE	STATUS AS OF 9.5.18
Purchasing Policy Outline options for changes to bid approval limits and local preference language.	March 26	None	
GumBuster Rental Investigate whether GumBuster machine can be rented outside of Principal Shopping District (PSD)	May 14	None	Will obtain recommendation from PSD on rental rate at September meeting.
Property Maintenance/Blight Ordinance Work with attorney to draft ordinance and obtain feedback on draft from neighborhood associations	February 26	None	Staff is scheduling meetings with the neighborhood associations.
Potential Challenges/Barriers to Infill Development Review list created and recommend potential solutions to some the City can impact.	May 29	None	
Sidewalk Snow Removal Provide new updated draft of sidewalk snow removal ordinance to introduce for public hearing.	August 13	September 10	Staff is working with Attorney on proposed language and plan to have on the September 24 agenda
Recreation Authority Manager/Mayor/Vice Mayor to discuss with County and Township at next intergovernmental meeting. Manger to obtain final report from Community Pool Group.	July 9	None	
Chapter 30 and 31 Revisions Work with City Attorney on draft ordinance language to introduce at an upcoming meeting	August 27	September 24	

SHORT DESCRIPTION OF TOPIC	MEETING TOPIC WAS AGREED TO	REQUESTED DUE DATE	STATUS AS OF 9.5.18
Self Defense Research what type of courses are currently being offered to the community and what it might cost for the City police officers to offer such training	August 27	None	

2. Scheduled Tentatively Work Session Topics

- ✓ September 10-Medical Marihuana application deadline
- ✓ September 24-Property maintenance/blight ordinance-tentative
- ✓ October 8- Operating Budget
- ✓ October 22- Operating Budget
- ✓ November 12- Closed session for City Manager evaluation (if requested)
- ✓ November 26- Operating Budget (if needed)
Attorney recommendation/review (if needed)
- ✓ December 10- Hopefully last meeting of the year

3. To come back to City Commission

- MOA for Mt. Pleasant Center
- Airport potential partners and potential agreement
- Plans necessary for Redevelopment Ready Community Certification (marketing plan)
- Property standards/blight draft ordinance-obtaining neighborhood and HBA feedback
- Barriers to infill development-potential solutions
- Purchasing policy
- Economic Development Contracts-meet with CMURC and MMDC

4. Items not likely to be addressed in 2018

- Rental Housing-additional inspections (mechanical, electrical and plumbing) for converted units
- Building inspection – coordination of inspections with County (Note: new fees will be recommended with 2019 Operating Budget)
- Dumpsters located in paved alleys
- Indian Pines south entrance
- Non-motorized plan-priority policies to focus on in 2018
- Potential ordinance change for single day trash pickup by neighborhood
- Effectiveness of storm water ordinance-(Note: Still working with partners county-wide on stormwater matters)
- Police statistics –desired outcomes and uses
- Rental Housing Inspections: frequency based on good inspections
- Sustainability goals
- Incentives/strategy for owner-occupied conversions
- Homeowner loan and emergency program-needs to be coordinated with above topic
- Mt. Pleasant Center preferred development
- Community Pool-have not received additional information since feasibility study completed
- Fee proposals based on guidelines-some will be incorporated into 2019 Operating Budget recommendation

Please note items that have changed since the last report are highlighted in yellow for easy reference.

Subject:

FW: EDC/BRA Packet

From: Tim [<mailto:tcoscareilly@charter.net>]**Sent:** Wednesday, August 29, 2018 3:20 PM**To:** Jeff Smith (jsmith@isabellabank.com) <jsmith@isabellabank.com>**Cc:** Kornexl, Mary Ann <MKORNEX@mt-pleasant.org>; Ridley, Nancy <NRIDLEY@mt-pleasant.org>; Mrdeza, William <wmrdeza@mt-pleasant.org>; Murphy, Becky <beckymurphy@mt-pleasant.org>**Subject:** Re: EDC/BRA Packet

Chairman Jeff Smith,
Please accept my resignation from the EDC and BRA at today's meeting.
Sincerely,
Tim Coscareilly

Sent from my iPhone

On Aug 24, 2018, at 3:57 PM, Murphy, Becky <beckymurphy@mt-pleasant.org> wrote:

Attached is the packet for the August 29, 2018 EDC meeting. Please contact Bill Mrdeza at 779-5311 or wmrdeza@mt-pleasant.org if you have any questions. Thank you.

Becky Murphy
City of Mt. Pleasant
Community Services Division
989-779-5347

<EDC-BRA Packet 8-29-18.pdf>

Minutes of the regular meeting of the City Commission held Monday, August 27, 2018, at 6:30 p.m., in the City Commission Room.

Mayor Lents called the meeting to order and the Pledge of Allegiance was recited.

Commissioners Present: Mayor Lents and Vice Mayor Madaj; Commissioners Gillis, Joseph, Kulick, LaLonde and Ling

Commissioners Absent: None

Others Present: City Manager Ridley and City Clerk Howard

Proclamations and Presentations

Mayor Lents and Lara Raisanen, Chairperson of the Historic District Commission, presented the 2017 Historic Preservation Improvement Award to George Ronan, 201 S. University, for the renovation of the granite stairs on the front of the building which is phase three in a series of preservation projects on the building.

Finance Director Kornexl introduced newly hired Public Relations Director Darcy Orlik.

Airport Manager Brickner gave a presentation on the City's Airport.

Discussion ensued.

Additions/Deletions to Agenda

A moment of silence for Senator John McCain was added to the agenda.

A moment of silence was observed for Senator John McCain.

Receipt of Petitions and Communications

Received the following petitions and communications:

1. City Manager report on pending items.
2. Airport Advisory Board Minutes. (July)
3. Tax Increment Finance Authority/Principal Shopping District (TIFA/PSD) Minutes. (July)
4. Correspondence received from Carolynn Anderson and Douglas Downhour regarding sidewalk snow clearing.
5. Notice of Temporary Traffic Control Order #7-2018.

Moved by Commissioner Kulick and supported by Commissioner Joseph to approve the following items on the Consent Calendar:

1. Minutes of the regular meeting of the City Commission held August 13, 2018.

2. Bid of Rowe Professional Services of Mt. Pleasant, Michigan for engineering design and construction services for the 2019 bridge repairs for Lincoln Bridge and Broadway Street Bridge at a not-to-exceed cost of \$41,730.
3. Received a proposed Ordinance to Repeal Chapter 53, Section 53.01: Storm Sewer District No. 1, of the Mt. Pleasant Code of Ordinances, in its entirety and set a public hearing for Monday, September 10, 2018 at 7:00 p.m. to hear public comment on same.
4. Authorize the Mayor to sign the MEDC grant agreement for the \$15,000 grant toward the branding project.
5. Warrants dated August 3, 7, & 16, 2018 and Payrolls dated August 10, 2018 all totaling \$1,481,693.68.

Motion unanimously adopted.

Moved by Commissioner Ling and supported by Commissioner Kulick to postpone action on the revised Sewer Lead Policy and request a legal opinion clarifying the City responsibility and property owner responsibility in the various situations that may require changing the lead sewer line from a back yard hookup to a front yard hookup. Motion unanimously adopted.

Moved by Commissioner Kulick and supported by Commissioner Gillis to confirm the sale of the approximately four acre parcel in Industrial Park South from the EDC to Rice & Diggs LLC for \$75,000. Motion unanimously adopted.

Moved by Commissioner Kulick and supported by Commissioner Gillis to authorize the allocation of \$3,000 toward hosting the Back to the Bricks Promo Tour in June, 2019. Motion unanimously adopted.

Moved by Commissioner Kulick and supported by Commissioner Joseph to conduct a closed session pursuant to subsection 8(h) of the Open Meetings Act for material exempt from discussion or disclosure by state or federal statute.

AYES: Commissioners Gillis, Joseph, Kulick, LaLonde, Lents, Ling and Madaj
NAYS: None
ABSENT: None

Announcements on City-Related Issues and New Business

Commissioner Kulick thanked all staff and partners that helped with Welcome Weekend; he commented that Union Township working together with the City on the upcoming little league tournament is nice to see; and commented that the 6:30 p.m. start time of commission meetings has worked fine in his opinion.

Director Lauria announced that Welcome Weekend was a success as calls for service were down and he appreciates all the support from other agencies.

Mayor Lents thanked staff for work on Welcome Weekend.

Commissioner Gillis announced board and commission openings for the EDC and Historic District - applications can be found on the City's website www.mt-pleasant.org; she reminded residents that meetings and work sessions can be viewed on MacTV; she commented that there were several entries in the check registry for Brownfield disbursements and thanked the public for their support of the Brownfields; and she announced free brush pickup program beginning September 10 and directed residents to start signing up through the Department of Public Works, 989-779-5401.

The Commission recessed at 7:18 p.m. and went into a work session at 7:28 p.m.

WORK SESSION - Proposed amendment to Chapter 30: Commission, of the Code of Ordinances of the City of Mt. Pleasant.

Mayor Lents led a discussion on proposed amendments to Chapter 30: Commission, of the Mt. Pleasant Code of Ordinances.

Discussion ensued.

Staff will complete the draft of Chapter 30 and 31 amendments for introduction and setting of a public hearing by the City Commission at a future meeting.

The Commission recessed at 8:02 p.m. and went into closed session at 8:06 p.m. Closed session ended at 8:34 p.m. A separate set of minutes was taken for the closed session.


Mayor Lents adjourned the meeting at 8:35 p.m. without objection.

Allison Lents, Mayor

Jeremy Howard, City Clerk

COMMISSION LETTER #143-18
MEETING DATE: SEPTEMBER 10, 2018

TO: MAYOR AND CITY COMMISSION SEPTEMBER 5, 2018

FROM: NANCY RIDLEY, CITY MANAGER 

SUBJECT: PUBLIC HEARING ON AN ORDINANCE TO REPEAL CHAPTER 53 SECTION 53.01-STORM SEWER DISTRICT NO. 1 OF THE MT. PLEASANT CODE OF ORDINANCES, IN ITS ENTIRETY AND CONSIDER APPROVAL ON THE SAME

Attached are the materials from the August 27 City Commission packet when this ordinance change was set for public hearing. Also attached is a map indicating the parcels of land referenced in the ordinance. The parcels shaded in green are the specific parcels identified in Chapter 53.

As previously indicated, this ordinance is recommended for repeal because the bonds from 1976 have been paid and having the ordinance on the books may cause confusion for future development. After holding the public hearing it is recommended the City Commission approve the ordinance repeal language as attached.


Recommended motion:

Move to repeal Chapter 53 of the Code of Ordinances as presented.

NJR/ap

COMMISSION LETTER #138-18
MEETING DATE: AUGUST 27, 2018

TO: MAYOR AND CITY COMMISSION AUGUST 22, 2018

FROM: NANCY RIDLEY, CITY MANAGER 

SUBJECT: INTRODUCE AN ORDINANCE TO REPEAL CHAPTER 53 SECTION 53.01-
STORM SEWER DISTRICT NO. 1 OF THE MT. PLEASANT CODE OF
ORDINANCES, IN ITS ENTIRETY AND SET A PUBLIC HEARING FOR
SEPTEMBER 10, 2018 ON THE SAME

The attached memo from DPW Director John Zang recommends the repeal of a 1976 ordinance regarding drainage districts. As his memo indicates, the bonds have long been paid off for this improvement. We are recommending the ordinance be formally repealed to eliminate any confusion about future construction. As with all ordinance changes, a public hearing is required prior to the ordinance being repealed. Click [here](#) to view the current Chapter 53.

Recommended motion:

Move to set a public hearing for September 10, 2018 on the repeal of Chapter 53 of the Code of Ordinances.

NJR/ap



THE CITY OF

MT. PLEASANT, MICHIGAN

CITY HALL

320 W. Broadway • 48858-2447
(989) 779-5300
(989) 773-4691 fax

PUBLIC SAFETY

804 E. High • 48858-3595
(989) 779-5100
(989) 773-4020 fax

PUBLIC WORKS

1303 N. Franklin • 48858-4682
(989) 779-5400
(989) 772-6250 fax

To: Nancy Ridley, City Manager

August 23, 2018

From: John Zang, DPW Director

Subject: Recommendation to Repeal Chapter 53 of the Code of Ordinances

Recommendation Summary

Request:

The City Commission is requested to repeal Chapter 53 of the City's code of Ordinances to eliminate Storm Sewer Assessment District Number One.

Objective:

In 1976, the City installed a storm water collection system in the area north of Pickard Street and west of Mission Street. The same year, the City passed Ordinance 507: Drainage Districts. As part of the ordinance, Section 53.01 defined and established Storm Sewer Assessment District Number One to assess property owners a pro rata share of the costs associated with the construction of storm sewers that serve the district.

The bond for the storm sewer construction was paid long ago. A review of our current notices and ordinances is no longer relevant and could cause confusion if future construction occurs in that area.

Recommendation:

I recommend the City Commission set a public hearing to repeal Chapter 53 of the Code of Ordinances.

ORDINANCE No. _____

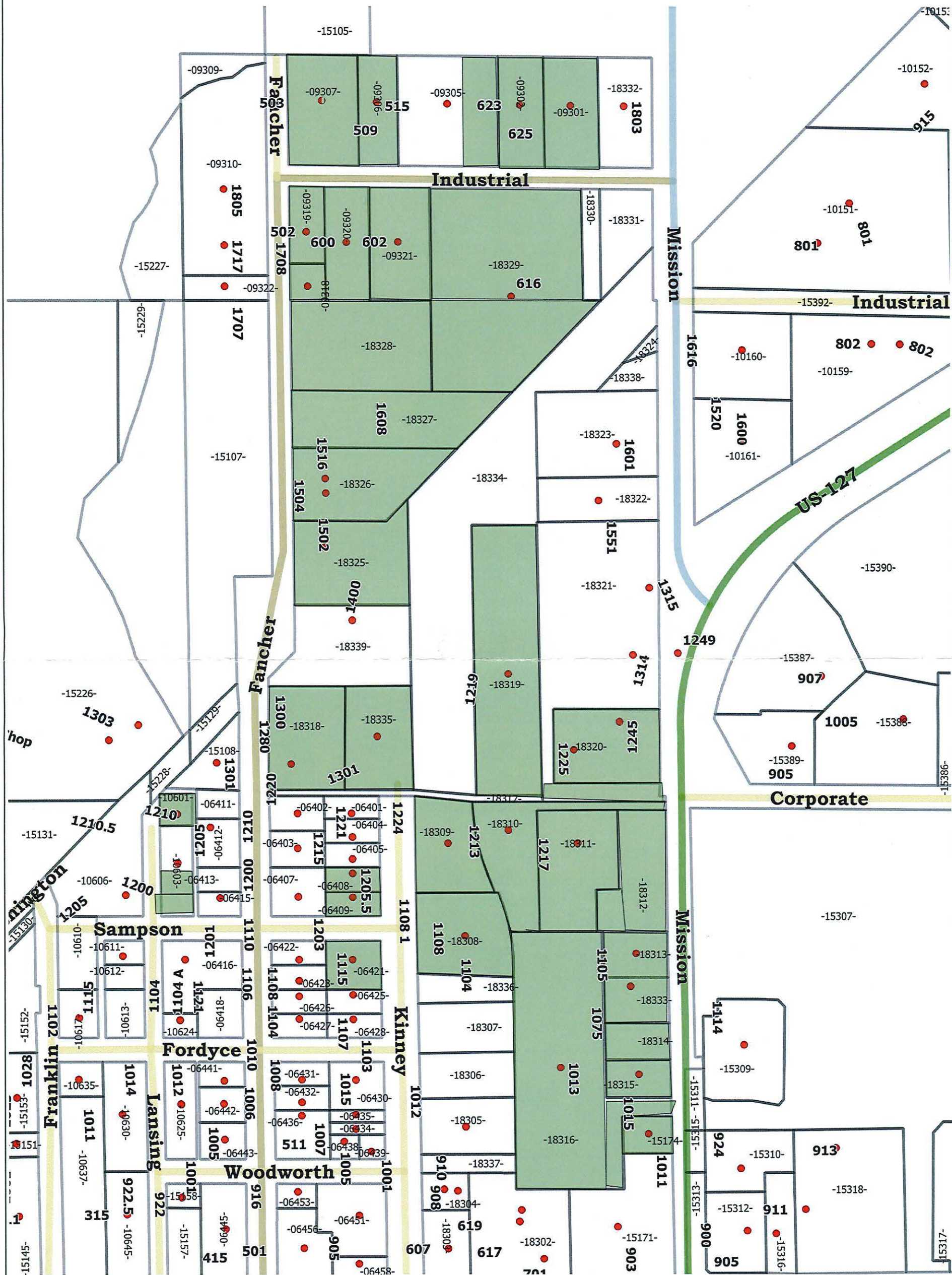
**AN ORDINANCE TO REPEAL CHAPTER 53: DRAINAGE DISTRICTS – AN
ORDINANCE TO PROVIDE FOR STORM SEWER DISTRICT 1, OF THE CODE OF
ORDINANCES, IN ITS ENTIRETY.**

It is Hereby Ordained by the People of the City of Mt. Pleasant:

Chapter 53: Drainage Districts, in its entirety – An ordinance to provide for Storm
Sewer District 1, is hereby repealed.

Storm Sewer District No.1

City of Mt.Pleasant



City of Mt. Pleasant
DIVISION OF PUBLIC WORKS
-ENGINEERING DEPARTMENT-

0 0.0625 0.125 Miles




Legend

Storm Sewer District 1

Published: Oct-9-2017
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COMMISSION LETTER #144-18
MEETING DATE: SEPTEMBER 10, 2018

TO: MAYOR AND CITY COMMISSION SEPTEMBER 5, 2018

FROM: NANCY RIDLEY, CITY MANAGER 

SUBJECT: RECEIVE INDUSTRIAL FACILITIES TAX ABATEMENT APPLICATION FOR AMERICAN MITSUBA AND SET A PUBLIC HEARING FOR SEPTEMBER 24, 2018 ON THE SAME

Attached is a memo from City Assessor Chris Coucke with the Public Act 198 application for Industrial Facilities Tax Exemption Certificate from American Mitsuba Corporation (AMC).

American Mitsuba Corporation is a company located in the University Park Smartzone that primarily produces small custom designed electric motors and armatures for the automotive industry. As the City Commission is aware, this corporation recently celebrated its 30th year in business in Mt. Pleasant. AMC is being considered for a new contract for additional manufacturing which requires the purchase of new machinery and equipment and an expansion of the existing building.

The company is competing with a facility located in Bardstown, Kentucky.

AMC is working with the Michigan Economic Development Corporation to identify state incentives that would assist in winning this project for Michigan. The state requires local support for consideration of any such state incentives and Public Act 198 abatements are typically used for local support. Our current guidelines recommend 50% abatement on real property for 12 years when creation of employment is a result of the real property addition.

As Mr. Coucke's memo indicates, the state handles the assessment and any tax abatement for the personal property so the only thing in front of the City Commission is the abatement request for the estimated \$900,000 real property addition for a taxable value of \$450,000. If the new contract is secured the application indicates that 32 new jobs are expected at this Mt. Pleasant facility. The proposed building addition would generate approximately \$28,000 in taxes across all taxing jurisdictions of which \$7,300 is attributable to the City of Mt. Pleasant. If approved, the abatement would be 50% of the tax rate.

Before considering such an abatement the City Commission is required to hold a public hearing which we are recommending be set for September 24, 2018. At the conclusion of the public hearing the attached resolution as drafted would be considered.

COMMISSION LETTER #144-18

MEETING DATE: SEPTEMBER 10, 2018

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Recommended motion:

Move to set a public hearing for September 24, 2018 on the application for Industrial Facilities Tax Abatement from American Mitsuba Corporation.

NJR/ap

MEMO

DATE: 08/30/2018
TO: NANCY RIDLEY
FROM: CHRISTOPHER COUCKE
RE: IFT APPLICATION FOR AMERICAN MITSUBA CORPORATION

American Mitsuba Corporation filed an IFT application in the amount of \$13,469,000, of which \$900,000 is for a 5000-6000 square foot building, and \$12,569,000 is for personal property. Due to the changing personal property laws in Michigan, the personal property portion will be exempt from property taxation, and subject to the Essential Services Assessment, levied by the State of Michigan. The proposed addition will be located at 2945 Three Leaves Dr., the present location of American Mitsuba's current facility.

The applicant states that they expect to begin construction in September 2018, to be completed within a two-year period, ending in 2020. The applicant further states that they expect to create 32 new jobs as a result of the project.

The real property parcel related to the proposed expansion is 17-000-17213-00 and is owned by American Mitsuba Corporation. The owner and applicant, American Mitsuba, is responsible for the real property taxes.

Action Requested

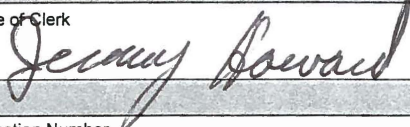
I am requesting that the City Commission receive the application at its meeting of September 10th, 2018, and set the public hearing for September 24th, 2018.

I also request that the City Clerk be asked to provide the written notification to all applicable parties as detailed in MCL 207.55 [Sec. 5 (2)] and allow the applicant and all interested parties to speak on this matter.

Application for Industrial Facilities Tax Exemption Certificate

Issued under authority of Public Act 198 of 1974, as amended. Filing is mandatory.

INSTRUCTIONS: File the original and two copies of this form and the required attachments (three complete sets) with the clerk of the local government unit. The State Tax Commission (STC) requires two complete sets (one original and one copy). One copy is retained by the clerk. If you have any questions regarding the completion of this form, call (517) 373-3302.

To be completed by Clerk of Local Government Unit	
Signature of Clerk 	Date Received by Local Unit 08-29-18 P03:40 RCVD 07-18-07 02:02 SPAIN
STC Use Only	
Application Number	Date Received by STC

APPLICANT INFORMATION


All boxes must be completed.

1a. Company Name (Applicant must be the occupant/operator of the facility) AMERICAN MITSUBA CORPORATION		1b. Standard Industrial Classification (SIC) Code - Sec. 2(10) (4 or 6 Digit Code) 336300	
1c. Facility Address (City, State, ZIP Code) (real and/or personal property location) 2945 Three Leaves Drive		1d. City/Township/Village (indicate which) City of Mt. Pleasant	1e. County Isabella
2. Type of Approval Requested <input checked="" type="checkbox"/> New (Sec. 2(5)) <input type="checkbox"/> Transfer <input type="checkbox"/> Speculative Building (Sec. 3(8)) <input type="checkbox"/> Rehabilitation (Sec. 3(6)) <input type="checkbox"/> Research and Development (Sec. 2(10)) <input type="checkbox"/> Increase/Amendment		3a. School District where facility is located Mt. Pleasant	3b. School Code 37010
4. Amount of years requested for exemption (1-12 Years) 12 Years after completion			
5. Per section 5, the application shall contain or be accompanied by a general description of the facility and a general description of the proposed use of the facility, the general nature and extent of the restoration, replacement, or construction to be undertaken, a descriptive list of the equipment that will be part of the facility. Attach additional page(s) if more room is needed. <p>A building expansion of between 5,000 and 6,000 square feet is proposed in order to accomodate an increase in manufacturing capacity. The investment in personal property will be used in industrial processing and therefore would be expected to be subject only to the Essential Services Assessment as eligible manufacturing personal property.</p>			
6a. Cost of land and building improvements (excluding cost of land) * Attach list of improvements and associated costs. * Also attach a copy of building permit if project has already begun.		▶ <u>900,000</u> Real Property Costs	
6b. Cost of machinery, equipment, furniture and fixtures * Attach itemized listing with month, day and year of beginning of installation, plus total		▶ <u>12,569,000</u> Personal Property Costs	
6c. Total Project Costs * Round Costs to Nearest Dollar		▶ <u>13,469,000</u> Total of Real & Personal Costs	
7. Indicate the time schedule for start and finish of construction and equipment installation. Projects must be completed within a two year period of the effective date of the certificate unless otherwise approved by the STC.			
Real Property Improvements ▶ <u>9/24/2018</u>		<u>12/31/2020</u> ▶ <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased	
Personal Property Improvements ▶ <u>9/24/2018</u>		<u>12/31/2020</u> ▶ <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased	
8. Are State Education Taxes reduced or abated by the Michigan Economic Development Corporation (MEDC)? If yes, applicant must attach a signed MEDC Letter of Commitment to receive this exemption. <input type="checkbox"/> Yes <input type="checkbox"/> No (To be checked upon completion of MEDC decision.)			
9. No. of existing jobs at this facility that will be retained as a result of this project.		10. No. of new jobs at this facility expected to create within 2 years of completion. 32	
11. Rehabilitation applications only: Complete a, b and c of this section. You must attach the assessor's statement of SEV for the entire plant rehabilitation district and obsolescence statement for property. The Taxable Value (TV) data below must be as of December 31 of the year prior to the rehabilitation.			
a. TV of Real Property (excluding land)			
b. TV of Personal Property (excluding inventory)			
c. Total TV			
12a. Check the type of District the facility is located in: <input checked="" type="checkbox"/> Industrial Development District <input type="checkbox"/> Plant Rehabilitation District			
12b. Date district was established by local government unit (contact local unit) 6/3/85		12c. Is this application for a speculative building (Sec. 3(8))? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

APPLICANT CERTIFICATION - complete all boxes.

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all are truly descriptive of the industrial property for which this application is being submitted.

It is further certified that the undersigned is familiar with the provisions of P.A. 198 of 1974, as amended, being Sections 207.551 to 207.572, inclusive, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Industrial Facilities Exemption Certificate by the State Tax Commission.

13a. Preparer Name Christopher Wylie	13b. Telephone Number (248) 773-5091	13c. Fax Number (480) 772-4073	13d. E-mail Address cpw@wyliegroup.us
14a. Name of Contact Person Jeff Jacques	14b. Telephone Number (989) 773-0377	14c. Fax Number (989) 773-1105	14d. E-mail Address jeff-jacques@amc.mitsuba-gr.com
▶ 15a. Name of Company Officer (No Authorized Agents) David Martin Stevens			
15b. Signature of Company Officer (No Authorized Agents) 		15c. Fax Number (989) 773-1105	15d. Date 8/29/2018
▶ 15e. Mailing Address (Street, City, State, ZIP Code) 2945 Three Leaves Dr., Mt. Pleasant, MI 48858		15f. Telephone Number (989) 773-4918	15g. E-mail Address david-stevens@amc.mitsuba-gr.com

LOCAL GOVERNMENT ACTION & CERTIFICATION - complete all boxes.

This section must be completed by the clerk of the local governing unit before submitting application to the State Tax Commission. Check items on file at the Local Unit and those included with the submittal.

▶ 16. Action taken by local government unit <input type="checkbox"/> Abatement Approved for _____ Yrs Real (1-12), _____ Yrs Pers (1-12) After Completion <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Denied (Include Resolution Denying)		16b. The State Tax Commission Requires the following documents be filed for an administratively complete application: Check or Indicate N/A if Not Applicable <input type="checkbox"/> 1. Original Application plus attachments, and one complete copy <input type="checkbox"/> 2. Resolution establishing district <input type="checkbox"/> 3. Resolution approving/denying application. <input type="checkbox"/> 4. Letter of Agreement (Signed by local unit and applicant) <input type="checkbox"/> 5. Affidavit of Fees (Signed by local unit and applicant) <input type="checkbox"/> 6. Building Permit for real improvements if project has already begun <input type="checkbox"/> 7. Equipment List with dates of beginning of installation <input type="checkbox"/> 8. Form 3222 (if applicable) <input type="checkbox"/> 9. Speculative building resolution and affidavits (if applicable)	
16a. Documents Required to be on file with the Local Unit Check or Indicate N/A if Not Applicable <input type="checkbox"/> 1. Notice to the public prior to hearing establishing a district. <input type="checkbox"/> 2. Notice to taxing authorities of opportunity for a hearing. <input type="checkbox"/> 3. List of taxing authorities notified for district and application action. <input type="checkbox"/> 4. Lease Agreement showing applicants tax liability.			
16c. LUCI Code		16d. School Code	
17. Name of Local Government Body		▶ 18. Date of Resolution Approving/Denying this Application	

Attached hereto is an original application and all documents listed in 16b. I also certify that all documents listed in 16a are on file at the local unit for inspection at any time, and that any leases show sufficient tax liability.

19a. Signature of Clerk	19b. Name of Clerk	19c. E-mail Address
19d. Clerk's Mailing Address (Street, City, State, ZIP Code)		
19e. Telephone Number	19f. Fax Number	

State Tax Commission Rule Number 57: Complete applications approved by the local unit and received by the State Tax Commission by October 31 each year will be acted upon by December 31. Applications received after October 31 may be acted upon in the following year.

Local Unit: Mail one original and one copy of the completed application and all required attachments to:

**Michigan Department of Treasury
State Tax Commission
PO Box 30471
Lansing, MI 48909**

(For guaranteed receipt by the STC, it is recommended that applications are sent by certified mail.)

STC USE ONLY				
▶ LUCI Code	▶ Begin Date Real	▶ Begin Date Personal	▶ End Date Real	▶ End Date Personal

**ATTACHMENTS to the STATE of MICHIGAN FORM 1012
APPLICATION FOR INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE
AMERICAN MITSUBA CORPORATION
MT. PLEASANT, MICHIGAN**

STATEMENT 1

STATEMENT ATTACHED TO AND MADE A PART OF FORM 1012 APPLICATION FOR INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE

American Mitsuba Corporation

American Mitsuba Corporation (“AMC” or “Company”) is seeking to expand Company’s existing Mt. Pleasant facility through the construction of a building addition. AMC’s Michigan footprint currently encompasses two facilities, one located in Novi and the other in Mt. Pleasant. The other facilities in the U.S. are in Bardstown, KY and Monroeville, IN. This expansion project is intended to support the production, assembly, and testing of various product lines that support the automotive electronic component manufacturing business portfolio.

The expansion project will require a capital investment of approximately \$900 000 in building extensions, paving to reroute ingress and egress to the plant and other related renovations, and approximately \$12.5 million in machinery and equipment. Please see the table below for a descriptive list of the building expansion and equipment that is expected to be part of this project. The project will generate approximately 32 qualified new jobs over the next 2 years. The jobs will offer competitive wages and benefits.

Building Expansion of between 5,000 and 6,000 square feet	700,000
Ingress and Egress Changes (unknown cost)	200,000
Subtotal Building and Land Improvements	900,000
Production, Assembly and Press Equipment	10,000,000
Distribution and Material Handling Equipment	1,489,000
Administrative Equipment and Furniture	80,000
Quality Assurance and Testing Equipment	175,000
Subtotal Eligible Manufacturing Personal Property subject to ESA	11,744,000
Special Tooling - Molds and Dies	825,000
Subtotal Exempt Special Tooling	825,000
Total Project (excluding retrofit and planning costs)	13,469,000

EXHIBIT 1

Legal description of real property on which facility is located Including the parcel identification number

Mt. Pleasant Parcel number 17-000-17213-00

Having a legal description on the assessment roll of:

PART OF SE 1/4 SEC 27, T14N, R4W, COM AT SE COR SEC 27, TH S 88D58M 47S W 85 FT, TH N 50 FT TO
POB, TH W 114.50 FT, TH S 17 FT, TH W 1252.65 FT, TH N 500 FT, TH N 10D03M00S W 284.58 FT TH N
52D36M 55S E 595.21 FT, TH S 64D00M43S E 1071.35 FT, TH S 03D14M00S W 282 FT TH S 316.22 FT TO
POB

The parcel description above is a combination of the parcels originally described and conveyed
by warranty deeds recorded on Liber 627, Page 621 as well as Liber 770 pages 66 and 67,
approximately 27.65 Acres in total.

EXHIBIT 2A

Itemized list of land improvements / site reconfiguration costs

Ingress and Egress Changes (unknown cost). Anticipated change would remove virtually all Company related truck traffic from the Three Leaves intersection with Deerfield and move the point of ingress and egress to a point much closer to Mission so as to reduce congestion at Three Leaves and Deerfield.

Project Segment:	Installation Date	Estimated Cost
Land Improvements - paving	9/24/2018 -12-31/2020	200,000

EXHIBIT 2B

Itemized list of building improvements

Project Segment:	Installation Date	Estimated Cost
Building Expansion – between 5,000 & 6,000 square feet	9/24/2018 -12-31/2020	700,000

EXHIBIT 2C

Itemized list of eligible manufacturing personal property

Project Segment:	Installation Date	Estimated Cost
Production, Assembly and Press Equipment	9/24/2018 -12-31/2020	10,000,000
Distribution and Material Handling Equipment	9/24/2018 -12-31/2020	1,489,000
Administrative Equipment and Furniture	9/24/2018 -12-31/2020	80,000
Quality Assurance and Testing Equipment	9/24/2018 -12-31/2020	175,000
Subtotal Eligible Manufacturing Personal Property subject to ESA		11,744,000
Special Tooling - Molds and Dies	9/24/2018 -12-31/2020	825,000
Subtotal Exempt Special Tooling		825,000
Total Eligible Manufacturing Personal Property and Exempt Special Tooling		12,569,000

EXHIBIT 3

Certified statement regarding date of project commencement

I, David Martin Stevens, in my capacity as Senior Vice President, of
(name) (title)

the Applicant, America Mitsuba Corporation, do hereby certify that installation of the new machinery and equipment, furniture and fixtures and the real property expansion that is

subject to this Application has not commenced as of August 29, 2018.
(date)

Signature: 

Date: 8/29/2018

EXHIBIT 4

If applicable, provide a copy of lease agreement as executed verifying lessee has ad valorem real and personal tax liability.

Not applicable, property will be owned by applicant.

EXHIBIT 5A

Notice related to the establishment of the Industrial Development District (IDD)

Provide a copy of the notice to the general public and the certified notice to the property owners concerning the establishment of the IDD.

To be attached by Mt. Pleasant.

EXHIBIT 5B

Certified copy of resolution establishing the Industrial Development District (IDD)

Certified copy of the resolution establishing the IDD, which includes a legal description of the IDD.

Attached is the certified copy of the resolution establishing the IDD, which includes a legal description of the IDD.

To be attached by Mt. Pleasant.

EXHIBIT 7

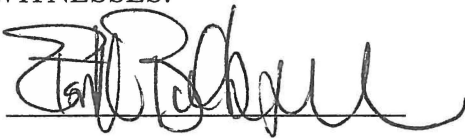
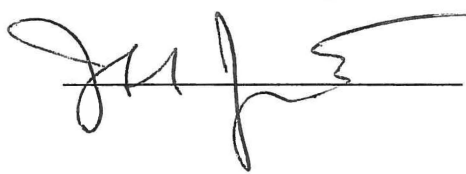
AFFIDAVIT OF FEES

By signatures of both the Applicant and the Municipality below, it is understood that no payment of any kind in excess of the fee allowed by Act 198, as amended by Public Act 323 of 1996, has been made or promised in exchange for favorable consideration of an exemption certification application.


If the State Tax Commission determines after an exemption certificate has been issued that a payment of any kind in excess of the fee allowed by Act 198, as amended, has been made or promised, the State Tax Commission shall revoke the exemption certificate and may pursue other appropriate sanctions against the parties.

This requirement shall apply to all applications received by the State Tax Commission after December 31, 1997.

WITNESSES:

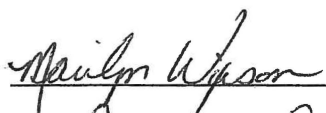
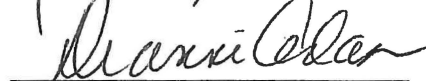
APPLICANT

By: DAVID M. STEVENS


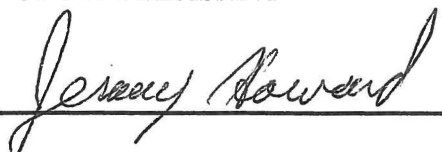
Title: SERVISOR V.P.

Date: 8/29/2018

WITNESSES:

ACKNOWLEDGED BY
CITY OF MT PLEASANT

By: 

Title: CITY CLERK

Date: 8/29/18

CITY OF MT PLEASANT

Receipt: 557052

08/29/18

320 WEST BROADWAY

Cashier: sparrott

MT PLEASANT MI 48858
(989) 779-5384

Received Of: AMERICAN MITSUBA CORPORATION

WWW.MT-PLEASANT.ORG

The sum of: 200.00

101-000.000-607.000

DEVELOPERS FEES

200.00

101-000.000-607.000

200.00

Total

200.00

CHECKS

2643

200.00

PAID**AUG 29 2018****CITY OF
MT. PLEASANT**

Signed: _____

Resolution Approving Application of American Mitsuba Corporation for Industrial Facilities Exemption Certificate for a New Facility

WHEREAS, pursuant to P.A. 198 of 1974, M.C.L. 207.551 et seq., after a duly noticed public hearing held on June 3rd, 1985, this City Commission by resolution established University Park as an Industrial Development District; and

WHEREAS, American Mitsuba Corporation has filed an application for an Industrial Facilities Exemption Certificate with respect to a new facility* to be acquired and installed within the Industrial Development University Park; and

WHEREAS, before acting on said application, the City of Mt. Pleasant held a hearing on September 24th, at the Mt. Pleasant City Hall, at 7:00 p.m., at which hearing the applicant, the Assessor and a representative of the affected taxing units were given written notice and were afforded an opportunity to be heard on said application; and

WHEREAS, construction of the facility and installation of new machinery and equipment had not begun earlier than six (6) months before September 10th, the date of acceptance of the application for the Industrial Facilities Exemption Certificate; and

WHEREAS, completion of the facility is calculated to and will at the time of issuance of the certificate have the reasonable likelihood to retain, create or prevent the loss of employment in City of Mt. Pleasant; and

WHEREAS, the aggregate SEV of real and personal property exempt from ad valorem taxes within the City of Mt. Pleasant, after granting this certificate, will not exceed 5% of an amount equal to the sum of the SEV of the unit, plus the SEV of personal and real property thus exempted.

NOW, THEREFORE, BE IT RESOLVED BY the City Commission of the City of Mt. Pleasant that:

1. The City Commission finds and determines that the granting of the Industrial Facilities Exemption Certificate considered together with the aggregate number of certificates previously granted and currently in force under Act No. 198 of the Public Acts of 1974, shall not have the effect of substantially impeding the operation of City of Mt. Pleasant, or impairing the financial soundness of a taxing unit which levies ad valorem property taxes in the City of Mt. Pleasant.

2. The application from American Mitsuba Corporation for an Industrial Facilities Exemption Certificate, with respect to a New Facility on the following described parcel of real property situated within the Industrial Development District, to wit:

PART OF SE 1/4 SEC 27, T14N, R4W, COM AT SE COR SEC 27, TH S 88D58M 47S W 85 FT, TH N 50 FT TO POB, TH W 114.50 FT, TH S 17 FT, TH W 1252.65 FT, TH

N 500 FT, TH N 10D03M00S W 284.58 FT TH N 52D36M 55S E 595.21 FT, TH S 64D00M43S E 1071.35 FT, TH S 03D14M00S W 282 FT TH S 316.22 FT TO POB.

be and the same is hereby approved.

3. The Industrial Facilities Exemption Certificate when issued shall be and remain in force for a period of 12 years after completion.

AYES:


NAYS:

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Commission of the City of Mt. Pleasant, County of Isabella, Michigan, at a regular meeting held on September 24th.

Clerk's Signature

COMMISSION LETTER #145-18
MEETING DATE: SEPTEMBER 10, 2018

TO: MAYOR AND CITY COMMISSION SEPTEMBER 5, 2018
FROM: NANCY RIDLEY, CITY MANAGER 
SUBJECT: CONSIDER CONFIRMATION OF ECONOMIC DEVELOPMENT
CORPORATION PURCHASE AND DEVELOPMENT AGREEMENT

The City of Mt. Pleasant Economic Development Corporation (EDC), owner of 410 W. Broadway also referred to as Parcel B, has reviewed and discussed multiple marketing plans and concept ideas from potential purchasers over the last few years. The City Commission and the Economic Development Corporation/Brownfield Redevelopment Authority (EDC/BRDA) held a joint meeting on February 13 to discuss potential future use of the parcel. As the attached memo from Economic Development Director Bill Mrdeza indicates, a request for proposals was sent out based on the general agreement reached during that meeting. The memo from Mr. Mrdeza outlines the highlights of the purchase and development agreement, which the EDC unanimously authorized the chairperson and secretary to sign at their August 29 meeting.

Michigan Community Capital intends to work with the state on financing for the facility. They have committed the local participation request would be limited to agreements regarding dedicated parking and tax abatements under the Neighborhood Enterprise Zone and the Commercial Rehabilitation Act. The specific details of the request will be fine-tuned as the project goes through the due diligence period and will be separately acted upon by the City Commission at a later date.

The 410 W. Broadway property is solely owned by the EDC which is a separate body corporate authorized by the City in 1998 under MCL 125.1632. Normally approval by the City Commission would not be necessary for activity that is contemplated and covered by the EDC project plan. Our project plan includes a provision though "*the EDC shall use the City of Mt. Pleasant as its marketing agent to solicit the sale of property within the project area and the City of Mt. Pleasant shall approve all sales*". Because of that provision the EDC is recommending the City Commission confirm approval of the purchase and development agreement as drafted by the City Attorney and agreed to by Michigan Community Capital.

As with prior development agreements, many additional steps are needed before the actual sale and construction would occur and these will take place during the due diligence. The agreed upon purchase price of \$360,000 will cover the gap in the funds needed for the outstanding bond payments through 2022. It is recommended the City

Commission confirm the approval of the purchase and development agreement as presented.

Recommended motion:

Move to confirm the purchase and development agreement for 410 W. Broadway as recommended by the Economic Development Corporation.

NJR/ap



MEMORANDUM

TO: Nancy Ridley, City Manager

FROM: William R. Mrdeza
Community Services and Economic Development Director *W.R.M.*

DATE: September 4, 2018

SUBJECT: Purchase and Development Agreement for 410 W. Broadway

Background:

After holding a joint meeting with the City Commission to reach general agreement on the preferred long term utilization of the parcel, the EDC Board voted in March of this year to solicit a Request for Proposals (RFP) for a development on the 410 W. Broadway property adjacent to City Hall (formerly Parcel B). Two proposals were received by the deadline for submittal. As a result, the EDC Board invited Michigan Community Capital (MCC) to present their proposal to the Board and subsequently agreed to enter into a purchase and development agreement based on the conceptual design as presented.

The proposed project consists of a 4-5 story mixed use development of approximately 30,000 to 40,000 square feet and 35-50 market rate residential units; the first floor is anticipated to be commercial space. The total investment cost is estimated between \$5 million and \$7 million. The housing units are anticipated to be a mix ranging from studio to two bedroom units, targeted toward the professional or "missing middle" market segment. The proposed development will also meet the requirements of the City's character based zoning ordinance.

Michigan Community Capital has committed in the agreement that the local assistance that will be requested for the project includes a Neighborhood Enterprise Zone designation on the residential portion and a PA 210 Commercial Rehabilitation Act on the commercial component. The use of Brownfield redevelopment funding is not anticipated. In addition, mutual agreements may be needed for some dedicated parking.

As written and reviewed by legal counsel from both parties, the Purchase and Development Agreement provides for an initial 60 day due diligence period, with the option of twice extending that period, for a total of 180 days. The \$25,000 earnest money deposit would be applied toward the \$360,000 purchase price of the property at the end of the due diligence period. Exercising the

option of extending the due diligence period would require additional earnest money deposits for each requested extension. The Agreement calls for construction to begin within nine months after closing, and to be completed within 36 months after the start of construction. The EDC has the option to repurchase the property, but is not required to do so, if the construction timelines are not met.

At their August 29, 2018 meeting, the EDC considered the draft Purchase and Development Agreement as presented by staff. The only change in the agreed-upon language was to clarify that the final taxable value of the development would be based on a market assessment prepared by the City Assessor. The EDC unanimously voted to authorize the Board Chair and Secretary to sign the Agreement, with the addition of the above clarifying language, and to send the signed Agreement to the City Commission with a recommendation for their approval. The attached Agreement includes this additional language, which has also been accepted by Michigan Community Capital.

Requested Action:

Act on the recommendation of the Economic Development Corporation to approve the attached Purchase and Development Agreement between the Economic Development Corporation of the City of Mt. Pleasant and Michigan Community Capital, for the proposed mixed use development project at 410 W. Broadway.

Attachment: Purchase and Development Agreement

PURCHASE AND DEVELOPMENT AGREEMENT

This Purchase Agreement is made as of _____, 2018 (the "**Effective Date**"), between the Economic Development Corporation of the City of Mount Pleasant, a Michigan public body corporate of 320 W. Broadway, Mt. Pleasant, MI 48858 ("**Seller**") and Michigan Community Capital, a Michigan nonprofit corporation, of 507 S. Grand Ave., Lansing, MI 48913 ("**Buyer**").

RECITALS

A. Seller owns the following described property that has the address of 410 W. Broadway ("the **Property**"), in the City of Mount Pleasant (the "**City**") and is adjacent to the property on which the City Hall is located at 320 W. Broadway (the "**City Hall Property**"):

That part of the Southeast ¼ of the Northwest ¼ of Section 15, Town 14 North, Range 4 West, described as: Commencing 43 feet North and 203 feet West of the Center Post of Section 15, Town 14 North, Range 4 West, as the Point of Beginning; thence West along the North line of Broadway, approximately 727 feet to the East Bank of the Millrace; thence Northerly along the East Bank of the Millrace to the North Right-of-Way line of the Ann Arbor Railroad as it crosses the Millrace; thence Northwesterly along the Northerly Right-of-Way line of said Railroad Right-of-Way to the point where it intersects the center of the Chippewa River; thence Easterly along the center of said River to a point 133 feet West of the North and South ¼ line of Section 15; thence South to the South line of the Ann Arbor Railroad Right-of-Way; thence Southwesterly along the South line of said Right-of-Way to a point North of the Point of Beginning; thence South to the Point of Beginning; EXCEPT that portion lying East of the following line: Commencing at the center of Section 15, Town 14 North, Range 4 West; thence 43 feet North and 203 feet Westerly along the North line of Broadway Street, so called, and continuing 452.75 feet along said North line of Broadway to the Point of Beginning of the line; thence Northerly to the center line of a bridge over the Chippewa River; thence Northerly along the center line of said bridge to the center line of the River for a point of ending of the line; TOGETHER WITH AN EASEMENT FOR INGRESS, EGRESS AND UTILITIES described as: Beginning at a point on the Northerly Right-of-Way line of Broadway Street, which is North 89 degrees 55 minutes 33 seconds West along the East and West 14/ line of said Section 15, 614.62 feet, and North 00 degrees 08 minutes 30 seconds East, 55.55 feet from the interior ¼ corner of said Section 15; thence North 00 degrees 08 minutes 30 seconds East, 65.00 feet; thence North 89 degrees 55 minutes 33 seconds West parallel with said East and West ¼ line, 15.09 feet; thence North 00 degrees 08 minutes 30 seconds East, 165.57 feet; thence North 87 degrees 19 minutes 42 seconds West, 25.98 feet; thence South 00 degrees 08 minutes 30 seconds West, 230.58 feet to a point on the Northerly Right-of-Way line of Broadway Street; thence South 88 degrees 17 minutes 00 seconds East along said Right-of-Way line, 41.07 feet to the Point of Beginning.

B. Seller sought proposals for the purchase and development of the Property and Buyer proposed ("**Buyer's Proposal**") development, at a cost of about \$5.0-\$7.0 million, of the Property with a total of an approximately 30,000 to 40,000 square-foot, 4-5 story building with approximately 35-50 residential apartments, which will consist of 1 and 2 bedroom and possibly studio/efficiency units, and space for retail commercial use by a single tenant (the "**Development**").

C. Seller selected Buyer's Proposal and the parties are entering into this Agreement to establish the terms and conditions upon which Seller will sell to Buyer and Buyer will purchase from Seller the Property.

TERMS AND CONDITIONS

In exchange for the consideration in and referred to by this Agreement, the sufficiency of which is acknowledged, the parties agree:

1. Purchase and Sale.

A. Subject to the terms and conditions of this Agreement, Seller agrees to sell to Buyer and Buyer agrees to purchase from Seller the Property, subject to easements and restrictions of record and those provided or allowed by this Agreement.

B. The total "**Purchase Price**" for the Property is \$360,000.00, which Buyer shall pay to Seller at the Closing (defined below) by certified funds or wire transfer of immediately available funds.

C. Within 3 days after the Effective Date of this Agreement, Buyer will deposit \$25,000.00 as **Earnest Money** with Mt. Pleasant Abstract & Title Inc. of 116 Court St., Mt. Pleasant, MI 48858 (the "**Title Company**").

1. At Closing, the Earnest Money will be credited against the Purchase Price.

2. The Earnest Money will be refunded to Buyer if Buyer terminates this Agreement prior to the expiration of the Due Diligence Period (defined below) as permitted in this Agreement or if Seller breaches any provision of this Agreement.

3. The Earnest Money will become the Seller's property if, before the Closing, Buyer breaches this Agreement and fails to cure such breach as provided in this Agreement or terminates this Agreement after expiration of the Due Diligence Period.

D. Buyer acknowledges that Seller has made and is making no representations or warranties regarding the condition of the Property, its fitness to any purpose or use, or the presence or absence of any hazardous or toxic substances or materials. Buyer accepts the Property on an "as is, where is" basis. Buyer also acknowledges it has the opportunity and is undertaking the sole responsibility to inspect the Property and records concerning the Property and is making its own judgment as to the suitability of the Property for its use. By completing its purchase of the Property ("**Closing**"), Buyer will be accepting title to Property and its condition with no recourse against Seller or its affiliates for any condition of the Property.

2. Title Commitment.

A. Within 5 days after the Effective Date, Seller will produce from the Title Company, a commitment for an extended coverage owner's policy of title insurance in the amount of the Purchase Price, and at Closing shall cause the Title Company selected by Buyer (the "**Title Commitment**") to issue an Owners Title Policy without standard exceptions (the "**Title Insurance**"). Seller will promptly deliver the Title Commitment to Buyer, upon Seller's receipt of the Title Commitment from Title Company accompanied by copies of documents of record concerning title reflected in the Title Commitment.

B. If the Title Commitment discloses matters of title not acceptable to Buyer ("**Title Exceptions**"), Buyer shall notify Seller in writing about them within 15 days after Buyer has received both the Title Commitment and the Survey.

C. Seller may, at Seller's option, cure or obtain insurance over the Title Exceptions disclosed by Buyer on or before the expiration of the Due Diligence Period (as defined below).

D. If Seller is unable or elects not to cure or obtain insurance over the Title Exceptions, Buyer may either terminate this Agreement prior to the expiration of the Due Diligence Period (and Buyer shall receive a refund of the Earnest Money) or accept such title to the Property as Seller is able to provide, without reducing or abating the Purchase Price (other than as to sum-certain liens). Buyer's failure to terminate this Agreement prior to the expiration of the Due Diligence Period shall be deemed Buyer's election to accept such title to the Property as Seller is able to provide and waive any Title Exceptions not otherwise cured or insured over by Seller.

E. At the Closing, Seller shall be responsible for the cost of the premium for the Title Insurance policy and any endorsements Seller has previously agreed to obtain in response to the Title Exceptions, and Buyer shall pay for any additional title insurance Buyer desires, any lender's policy of title insurance, and any endorsements Buyer desires.

3. Survey.

A. Within 30 days after the Effective Date, Buyer shall provide Seller an ALTA/ACSM land title survey of the Property certified to Buyer, Buyer's designated affiliates and the Title Company (the "**Survey**").

B. If within 15 days after Buyer has received both the Survey and the Title Commitment, Buyer notifies Seller that an encroachment on the Survey, or any other matter shown on the Survey may or will, in Buyer's good faith judgment, impair the value of the Property or Buyer's intended use of the Property ("**Survey Concerns**"), Seller will have until the expiration of the Due Diligence Period to remedy those Survey Concerns.

C. If Seller fails to or elects not to remedy the Survey Concerns within this time, Buyer will have the same options as provided in section 2.D of this Agreement with respect to Title Exceptions.

4. Inspections.

A. The Seller shall deliver all information in its possession or control pertaining to the Property, including but not limited to contracts, drawings, surveys, geotechnical reports, environmental site assessments and other environmental notices and documentation to the Buyer within 15 days of the Effective Date of this Agreement.

B. During the period commencing on the Effective Date and continuing until the later of 60 days after the Effective Date or fifteen (15) days after Buyer has received both the Survey and the Title Commitment (the "**Due Diligence Period**"), and as may be extended as provided in this section of this Agreement, Buyer may enter the Property and conduct, at Buyer's expense, such surveys, inspections, investigations, appraisals and tests of the Property as Buyer may desire, including without limitation, any environmental assessments and tests. Buyer shall notify Seller in writing of the results of such inspection or provide copies thereof.

C. Buyer has two options, exercisable at any time during the Due Diligence Period, to extend the Due Diligence Period for an additional 60 days, for a maximum total of 180 days for the Due Diligence Period, or until a later date mutually agreed upon by Buyer and Seller in writing. Buyer may exercise such extensions by providing written notice of such election to Seller and remitting an additional \$10,000 in Earnest Money for each such extension period.

D. If Buyer determines that the Property is not acceptable to Buyer, Buyer may terminate this Agreement during the Due Diligence Period by providing written notice to Seller and Seller shall return all Earnest Money to Buyer, including any Earnest Money received for extending the Due Diligence Period. The parties shall then have no further rights or obligations to each other (except any obligation to restore the Property as provided in subsection 4.E below). Upon expiration of the Due Diligence Period, including any extensions, all Earnest Money deposits made shall become non-refundable to Buyer but shall be applied to the Purchase Price at Closing.

E. All physical entry and activity upon the Property by or for Buyer or its employees, agents, contractors or consultants, including environmental consultants (collectively, "**Buyer's agents**") for any purpose under this Agreement must comply with all applicable laws and regulations. Buyer must promptly return the Property to substantially its original condition upon completion of such inspections and tests, on an ongoing basis, and must repair any and all damage to the Property caused by Buyer or Buyer's agents and/or arising from such entry or activities on the Property by Buyer or Buyer's agents.

F. Entry on and performance of the work on the Property as permitted in subsections 4.B and 4.E above shall be at Buyer's own risk and responsibility or the risk and responsibility of Buyer's agents.

G. Throughout the Due Diligence Period Buyer shall ensure that any agent, contractor, or other person or entity conducting any inspection, testing or other work on the Property for or on behalf of Buyer has and maintains commercial general liability insurance covering all its activities on the Property with a minimum combined single limit of liability of at least \$1,000,000 per occurrence and a general aggregate limit of at least \$2,000,000, naming Seller as an additional insured on such policy.

Buyer shall provide Seller reasonably acceptable evidence of such insurance, including certificates of insurance, policy terms and the terms of any needed endorsements.

H. Seller shall reasonably cooperate with Buyer and Buyer's agents to facilitate such inspections, investigations, appraisals and tests, and Seller grants to Buyer and Buyer's agents the right to enter the Property to survey and inspect it and to perform such soil and other engineering tests and studies as Buyer reasonably deems necessary or desirable.

I. Buyer shall hold Seller (for purposes of this paragraph, including Seller's officers and employees) harmless from, indemnify Seller for, and defend Seller (with legal counsel reasonably acceptable to Seller) against any liability, cost, expense or damage (including without limitation, all legal costs and attorneys' fees) to the extent resulting from any acts or omissions of Buyer or Buyer's agents in connection with exercise of Buyer's rights under subsections 4.B and 4.E above. These obligations will survive any termination or rescission of this Agreement and the Closing.

5. Development Details.

A. Before the end of the Due Diligence Period, Buyer will submit to Seller for Seller's review and comment a preliminary concept plan for the construction and installation of the Development on the Property consistent with Buyer's Proposal that includes (i) a preliminary site layout generally showing the location of the building, parking (if any) and generally depicting landscaping on the Property, and (ii) provides preliminary architectural renderings of the building showing roof lines and other key architectural features, and general color and material depictions, and (iii) such other readily available information as may be reasonably and timely requested by Seller to evaluate whether the Development will be consistent with (a) Buyer's Proposal and (b) the City of Mt. Pleasant's character-based zoning ordinance. Seller has represented that there are no minimum parking requirements for development of the Property; the City will nonetheless cooperate with Buyer to address Buyer's parking needs and requirements for the Development.

B. Seller will review the concept plan and respond to Buyer in writing within 21 days after its submittal to Seller with any questions, concerns, or objections solely as to whether the plans are consistent with Buyer's Proposal and are in compliance with the City's character-based zoning.

C. If Seller objects to the concept plan, Buyer may, after Buyer's receipt of Seller's objections, address such objections within a time period, mutually agreed to in writing, (with the Closing Date to be postponed to accommodate such period to a date mutually agreed to by both Seller and Buyer in writing); alternatively, Buyer may terminate this Agreement. If Buyer so terminates this Agreement, all Earnest Money will be returned to Buyer.

D. Seller's approval of a concept plan under this section shall not obligate any City official or body, including, without limitation, the City Planner, City Zoning Administrator, Building Inspector, Planning Commission, Zoning Board of Appeals or City Commission to exercise any discretion in any particular way in making any decisions under the City Zoning Ordinance, State Construction Code, or other applicable laws, ordinances, rules or regulations. City officials and bodies shall act in accordance with their duties under applicable laws and ordinances. The City and its respective Boards and Commissions will cooperate with Buyer in Buyer's requests for any zoning, rezoning ordinance text amendments, special use approvals, site plan approvals, and variances that are necessary or desirable for Buyer's Project (collectively, "**Zoning Approvals**").

6. Zoning Approval. During the Due Diligence Period, Buyer may apply for and seek Zoning Approvals, including but not limited to rezoning, if necessary, to permit construction of the Development as described and provided for in this Agreement. Nothing in this Agreement shall obligate any City official or body, including, without limitation, the Zoning Administrator, Building Inspector, Planning Commission, Zoning Board of Appeals or City Council to exercise any discretion in any particular way in making any decisions under the City Zoning Ordinance or other applicable ordinances. City officials and bodies shall act in accordance with their duties under applicable laws and ordinances. No Zoning Approval granted during the Due Diligence Period shall be binding on the Property if the Closing does not occur. The City will cooperate with Buyer in Buyer's requests for approvals pursuant to this Section 6.

7. Buyer's Right to Terminate.

A. Buyer shall have until the end of the Due Diligence Period as it may be extended as provided in this Agreement to complete the following (i) inspect the Property, conduct such tests and feasibility studies of the Property as Buyer deems advisable, and determine whether its condition is acceptable, (ii) make good faith efforts to begin obtaining approvals as provided in Sections 5 and 6 above, (iii) review the Title Commitment and Survey and give Seller notice of any Title Exceptions and Survey Concerns, and (iv) arrive at a mutually satisfactory written understanding with Seller and the City concerning how parking needs for the Development will be addressed (together, the "**Contingencies**").

B. If Buyer is not able to complete the Contingencies, Buyer may terminate this Agreement at its sole discretion by giving written notice of termination to Seller at any time prior to the expiration of the Due Diligence Period. Buyer shall deliver to Seller all documents previously delivered to Buyer from Seller and all reports and studies relating to the Property resulting from the inspection of the Property.

C. Upon such termination and the Buyer's providing to Seller the documents as required by subsection 7.B, the Earnest Money shall be returned to Buyer, and neither party shall have any further rights or obligations one to the other, except for those that expressly survive the termination of this Agreement.

D. If Buyer does not terminate this Agreement prior to the expiration of the Due Diligence Period as provided in this section, Buyer shall be deemed to have accepted and approved the condition of the Property and to have decided to close on the purchase of the Property with or without the Zoning Approvals and other approvals as provided in Section 7.A, and the Earnest Money shall be deemed non-refundable to Buyer except in the event of Seller's breach or failure to perform under this Agreement.

8. Closing.

A. The Closing shall occur following the satisfaction or waiver of the Contingencies and all other conditions specified in this Agreement or on such other date as the Parties agree, but not later than 30 days after the expiration of the Due Diligence Period (the "Closing Date"), unless otherwise mutually agreed to by the Parties in writing. The Closing will occur at Mt. Pleasant City Hall or at such other place as the parties agree. On the Closing Date, the Earnest Money will be applied as a credit against the Purchase Price.

B. At Closing, the following documents, in such form and content as is reasonably satisfactory to Seller and Buyer, must be executed and delivered:

1. A warranty deed signed by Seller, conveying indefeasible fee simple title to the Property to Buyer, subject to (i) those items listed in the title insurance commitment which Buyer has not objected to or has otherwise accepted, (ii) any easements or use restrictions of record, (iii) the requirements of this Agreement, and (iv) any other conditions or requirements (such as those related to parking) which the parties have agreed upon prior to Closing.

2. A closing statement detailing all prorations and adjustments.

3. An owner's affidavit, and any other document reasonably required by the Title Company, Seller or Buyer, as may be customary or reasonably necessary to effectuate the Closing.

4. Evidence of issuance of Owner's title insurance policy as provided herein.

C. On the Closing Date the Property shall be in the same condition as it is on the Effective Date subject only to reasonable use, wear, tear, and any changes due to Buyer's activities between the Effective Date and Closing Date. By Closing, Buyer accepts the condition of the Property "as is, where is" at the time of Closing.

9. Closing Expenses and Adjustments.

A. The parties understand there are no property taxes or special assessments levied against the Property. The parties also understand the conveyance of the Property may be exempt from transfer

taxes. Seller shall pay any transfer taxes or conveyance fees associated with conveyance of the Property.

B. The parties shall split equally any closing fee charged by the Title Company. Seller shall pay for the recording of the Deed and the premium for an owner's title insurance policy pursuant to section 2.

C. Each party shall be responsible for their respective legal and advisory fees.

D. Seller and Buyer agree that no real estate broker participated in this transaction and mutually represent and warrant to each other that no other brokerage fees or commissions shall be paid and none are due. The parties shall indemnify, defend, and hold one another harmless from any liability, cost, expense or damage (including without limitation all legal costs and attorneys' fees) to the extent caused to or incurred by the other party as a result of any breach of the foregoing representation and warranty.

10. Possession. Seller shall deliver exclusive possession of the Property to Buyer at Closing.

11. Buyer's Use of Property.

A. Seller is selling the Property to Buyer for the Purchase Price in order for Buyer to construct, install, use and occupy the Development in a manner substantially consistent with the Proposal, with the mutual understanding that, under current Michigan law, the Development will be taxable and have a taxable value based on a market assessment prepared by the City Assessor. Seller and Buyer further agree the Development will not be marketed expressly or exclusively for student housing.

B. Begin Date. Construction of the Development shall begin no later than 9 months after Closing. Seller may, by resolution of its Board of Directors, extend this required commencement date. Except as provided below, if construction of the Development has not substantially started (i.e. the commencement of mass grading based upon an approved grading permit) within 9 months after Closing Seller may, but is not required to, elect to repurchase the Property from Buyer for the amount of the Purchase Price, and, if Seller makes such an election, Buyer shall, within 30 days after written notification from Seller of its decision to do so, convey marketable title to Seller by a deed. To the extent a delay in construction is the result of the City or other government authority not having issued all necessary or requested permits and approvals or having approved requested economic development incentives, the deadline for substantially starting construction and for Seller's repurchase right shall be extended for a corresponding period of time until such approvals are obtained. To the extent a delay in construction is the result of other circumstances beyond Buyer's control, the parties shall confer in good faith to reach an agreement on a corresponding extension of the deadline for substantially starting construction and for Seller's repurchase right.

C. Completion Date. Buyer is required to complete construction and installation of the Development as provided in this Agreement and obtain certificates of occupancy property issued within 36 months after Closing. If construction of the Development has not been completed within that time, or as it may be extended by a resolution of Seller's Board of Directors extending the completion date, then Seller shall have the option, but is not required, to repurchase the Property from Buyer.

D. In all cases in which the property is resold prior to completion of the Development, Seller shall have the right of first refusal.

E. The provisions of this Section 11 and the agreements in Sections 5 and 14 shall survive the closing.

12. Representations and Warranties.

A. Seller represents and warrants to Buyer the following, as of the Effective Date, which representations and warranties will continue to be true and accurate as of the Closing Date:

1. The execution and delivery of this Agreement, the consummation of the transactions provided for in this Agreement, and compliance with the terms of this Agreement will not conflict with, or result in a breach of, any other agreement of Seller or any judgment, order or decree of any court having jurisdiction over Seller or the Property. This Agreement and all instruments executed or to be executed by Seller in connection with this Agreement are, or when executed

will be, legal, valid, and binding instruments enforceable against Seller in accordance with their respective terms and conditions.

2. To the best of Seller's knowledge, there is no pending or threatened litigation, proceeding, lien, or governmental investigation relating to the Property, there is no pending or threatened condemnation action affecting the Property, and no such condemnation action is contemplated by any governmental authority.

3. Seller has not made any agreement that is binding on Seller or the Property to sell the Property to any party other than Buyer. Seller has not granted to any party an option to purchase the Property, which is enforceable or exercisable now, or at any time in the future. Seller will not entertain or accept any other offers to purchase the Property, or any part thereof, so long as this Agreement is in effect. Seller acknowledges that Buyer has incurred and will incur substantial expense in its preliminary underwriting and investigation concerning the Property and that adequate consideration exists for the Seller's agreement as provided in the preceding sentence.

B. Buyer represents and warrants to Seller the following, as of the Effective Date, which representations and warranties will continue to be true and accurate as of the Closing Date:

1. Buyer is as described in the introductory paragraph of this Agreement and is duly incorporated and validly existing under Michigan laws.

2. Buyer has, or prior to the Closing Date will have, duly and properly taken all proceedings required to be taken by or on the part of Buyer to authorize the execution, delivery, and carrying out of this Agreement.

3. Buyer is not a party to any contract, settlement, judicial order, or other agreement of any kind which would prohibit or otherwise restrict its ability to purchase any of the Property from Seller pursuant to this Agreement.

13. Remedies.

A. Except as otherwise specifically provided in this Agreement, the following remedies will apply to a breach of this Agreement occurring prior to closing:

1. Except as provided in subsection 11, Seller's remedy for Buyer's breach or failure to perform under this Agreement, or if Buyer terminates this Agreement other than as permitted by it, will be, after giving Buyer written notice of the default(s) and 30 days to cure after receiving such notice, to terminate this Agreement and retention of the Earnest Money.

2. Buyer's remedy for Seller's breach or failure to perform under this Agreement will be, after giving Seller written notice of said default(s) and the opportunity to cure same within 30 days after receiving written notice of such default(s), to terminate this Agreement by written notice delivered to Seller prior to the Closing, and upon receipt of such notice, receive payment of the Earnest Money and/or bring an action for specific performance..

B. After Closing, the parties will be entitled to damages and equitable remedies provided by Michigan law together with such remedies as may be provided in this Agreement.

14. Economic Development Incentives.

A. Buyer has indicated that in order for this Development to succeed, Buyer will need to obtain economic incentives pursuant to the Neighborhood Enterprise Zone Act, PA 147 of 1992, as amended, and pursuant to the Commercial Rehabilitation Act, PA 210 of 2005, as amended.

B. Economic Development Incentives are subject to City Commission approval and, in some cases, State and Federal levels of approval. Seller shall cooperate with Buyer as to Buyer's applications and pursuit of such incentives.

15. General Provisions.

A. This Agreement constitutes the entire agreement between the parties with respect to its subject matter and it supersedes all other agreements between the parties regarding its subject matter. Any waiver, alteration or modification of this Agreement must be in writing signed by both parties.

B. Each party had input in drafting this Agreement and had the advice of legal counsel before signing this Agreement. Therefore, this Agreement shall be construed as mutually drafted.

C. The captions are only for reference and shall not affect the interpretation of this Agreement. However, the recitals are an integral part of this Agreement.

D. Except as otherwise provided herein, neither party may assign this Agreement or any rights, duties or obligations under this Agreement without the express, prior written authorization of the other party. Such authorization shall not be unreasonably withheld, delayed or conditioned. This Agreement shall be binding on the parties and their permitted successors and assigns. However, no other individuals or entities are intended to benefit from or be beneficiaries of this Agreement. Notwithstanding the foregoing, Buyer may assign its rights in this Agreement to an affiliated entity in which it holds a majority interest without Seller's consent, however, such affiliated entity shall be subject to all of the same terms and conditions within this Agreement and shall sign an addendum to this Agreement to that effect.

E. If further documentation is reasonably needed to effectuate the provisions and intent of this Agreement, each party shall sign and deliver such further documents as are reasonably needed without undue delay or conditions.

F. This Agreement was made in Isabella County, Michigan and will be governed by the laws of Michigan, without regard to its conflicts of law principles. If a provision of this Agreement or the application of any provision to any persons or circumstances shall, to any extent, be invalid or unenforceable, the remainder of this Agreement or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or enforceable will not be affected, and all other provisions will be valid and enforced to the fullest extent permitted by law.

G. Jurisdiction and venue for any action brought pursuant to or to enforce any provision of this Agreement shall be solely in the state courts in Isabella County Michigan. To the extent not prohibited by law, the prevailing party in any such action shall, in addition to any other remedies, be entitled to recover its actual costs incurred to investigate, bring, maintain or defend any such action from its first accrual or first notice thereof through all appellate and collection proceedings, which costs shall include, without limitation, actual, reasonable attorney fees, expert fees, filing fees, discovery costs, travel expenses, and other cost resulting from such action.

H. All notices required under this Agreement must be in writing and will be deemed to have been received, and therefore given when personally or otherwise actually delivered at the respective addresses set forth in the introductory paragraph of this Agreement. Either party may at any time change its address for notice to it by notice to the other party.

I. This Agreement may be signed in one or more counterparts, all of which will be considered one and the same agreement, and will become effective when one or more counterparts have been signed by each of the Parties and delivered to the other Party. Signatures on this Agreement, as well as on any other documents to be executed under this Agreement, may be delivered by facsimile or electronic mail in lieu of an original signature, and the parties will treat facsimile signatures and electronic mail signatures as original signatures, and be bound by this provision. However, for the Deed, and any other document to be recorded pursuant to the terms of this Agreement, the parties shall deliver original signatures to such documents, in recordable form.

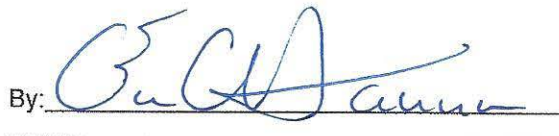
Seller and Buyer have signed this Agreement as of the date first written above.

**ECONOMIC DEVELOPMENT CORPORATION OF
THE CITY OF MOUNT PLEASANT**

By: 

Jeffrey Smith, Chair, Board of Directors

MICHIGAN COMMUNITY CAPITAL

By: 

Eric C Hanna, President & CEO

Date signed: 9/4, 2018

By: William R. Mrdeza

William R. Mrdeza, Secretary
Board of Directors

Date signed: 9/4, 2018

Approved by EDC Board of Directors on 8/29, 2018.
Approved by City Commission on _____, 2018.

GRAPIDS 57654-12 517146v7

COMMISSION LETTER #146-18
MEETING DATE: SEPTEMBER 10, 2018

TO: MAYOR AND CITY COMMISSION SEPTEMBER 5, 2018
FROM: NANCY RIDLEY, CITY MANAGER 
SUBJECT: RECEIVE FALL 2018 SAGINAW CHIPPEWA INDIAN TRIBAL 2% FUNDING
REQUESTS FROM CITY DEPARTMENTS

Twice per year the Saginaw Chippewa Indian Tribe requests local governmental entities' applications for project funding. City departments have prepared requests for project funding to be submitted to the Tribal Council and they are attached for your review. It has been the practice of the Commission to receive the departmental requests at the first meeting in September and take formal action to submit the applications to the Tribal Council at the second meeting in September. The intervening period provides time for Commissioners to review the applications to set priority levels and indicate the highest priorities prior to submittal to the Tribal Council.

Recommended motion:

No action required at this meeting.

NJR/ap

Priority Definitions

Critical:

- Project must be done to address failure of infrastructure OR
- Funding is needed to support essential program or it will not be able to continue

High:

- Important project or program to meet current service or program needs

Medium:

- Important project or program to meet future or new service or program needs

Low:

- New project or program that would be nice to have



SEMI-ANNUAL TWO PERCENT ALLOCATION CITY OF MT. PLEASANT REQUESTS FALL 2018

<u>DEPARTMENT/PROJECT NAME</u>	<u>AMOUNT REQUESTED</u>	<u>PRIORITY</u>
<i>City Manager</i>		
2020 United States Census Preparation	\$ 20,000	H
Mt. Pleasant Center Archaeological Surveys	\$ 50,000	C
<i>Finance</i>		
Web Redesign- ADA Accessible and Branding	\$ 50,000	M
<i>Community Services</i>		
Downtown Planter Replacement	\$ 71,300	H
Partners Empowering All Kids (PEAK)	\$ 123,000	C
<i>Public Safety</i>		
Bay Area Narcotics Enforcement Team(BAYANET)	\$ 98,460	L
Self-Contained Breathing Apparatus (SCBA)	\$ 172,835	H
<i>Public Works</i>		
1MG Drinking Water Reservoir Bypass	\$ 250,000	C
2019 Tree Planting Program	\$ 5,000	H
Airport Operational Funding	\$ 60,000	C
Airport Truck	\$ 35,000	M
Chemical Feed System	\$ 350,000	C
Crapo Street Storm Sewer Extension for Community Mental Health	\$ 109,000	C
East Digester Rehabilitation	\$ 279,500	H
Fuel Pedestal	\$ 6,500	C
Main Street Trash Cans	\$ 3,648	H
Mission Creek Dam Removal	\$ 192,000	C
Multi-Jurisdictional Storm Water Study	\$ 100,000	C
No Fee Brush Chipping	\$ 30,000	H
Pedestrian Lighting	\$ 79,000	H
Septage Receiving Station	\$ 175,000	M
Sidewalk Replacement	\$ 50,000	H
Sump Pump Disconnect Program	\$ 50,000	H
<i>Total Requested</i>	<i>\$2,360,243</i>	

Overview

Project Name
2020 United States Census Preparation

Total Requested
\$20,000.00
(amount based on the Itemized Budget total)

Applicant Project Priority
High

Reoccurring Need?
Not Reoccurring

Applicant Information

Applicant Name
jhoward@mt-pleasant.org

Applicant Email
Jeremy Howard

Organization
City of Mt. Pleasant

Address
320 West Broadway Street
Mt. Pleasant , 48858

Phone Number
9897795374

Organization Information

Primary Organization
City of Mt. Pleasant

Authorizers
nridley@mt-pleasant.org

Status
Review

Address
320 W. Broadway
Mount Pleasant, Michigan 48858

Phone
(989) 779-5300

Fax

Categories

- Economic development
- Education
- Infrastructure
- Transportation

Project Description

The decennial United States Census is the principal source of demographic information for the nation. The 2020 Census is quickly approaching and, as in past censuses, a substantial local effort will be required to ensure that every resident within the community is accurately counted. All state and federal revenue sharing allocations are based upon census data. The educational outreach must begin in 2019 for the 2020 Census. This 2% allocation will partially fund the comprehensive census promotion effort, including but not limited to newspaper, magazine, TV, radio, direct mail, online, and other promotional efforts, similar to those undertaken for the 2000 and 2010 Census.

Benefit Description

The entire community and each local unit of government – including the Tribal government – benefits from an accurate and complete census count since state and federal government disbursements are based on that count. The data is frequently utilized to support grant applications; inform private business development, expansion, and location decisions; and support local government project and program planning to meet future community needs. The data is also used to establish the districts of elected officials and determine representation in federal, state, and county governments.

Funding Requirements

Due to the nature of this project, the funding needs arise during a defined time period each decade.

Project Timeline

2019-2020

Budget Items

Name	Cost	Quantity	Total	Category
Television Advertising	\$2,000.00	1	\$2,000.00	Education
Radio Advertising	\$3,500.00	1	\$3,500.00	Education
Printed Materials	\$6,500.00	1	\$6,500.00	Education
Special Events	\$3,000.00	1	\$3,000.00	Education
Public Relations and Graphic Design Support	\$5,000.00	1	\$5,000.00	Education
AmountRequested	\$20,000.00			

Matching Funds

Name	Cost	Quantity	Total
Newspaper Advertising	\$7,000.00	1	\$7,000.00
Television Advertising	\$4,000.00	1	\$4,000.00
Radio Advertising	\$8,500.00	1	\$8,500.00
Printed Materials	\$6,500.00	1	\$6,500.00
Special Events	\$3,000.00	1	\$3,000.00
Office Support	\$6,000.00	1	\$6,000.00
Public Relations and Graphic Design Support	\$5,000.00	1	\$5,000.00
AmountMatched	\$40,000.00		

Budget Summary

Amount Requested

\$20,000.00

Amount Matched

\$40,000.00

Total Amount

\$60,000.00

Uploaded Files

Name
No files have been uploaded.

There are no comments to display.

Overview

Project Name
Mt. Pleasant Center Archaeological Surveys

Total Requested
\$50,000.00
(amount based on the Itemized Budget total)

Applicant Project Priority
Critical

Reoccurring Need?
Not Reoccurring

Applicant Information

Applicant Name
apritchard@mt-pleasant.org

Applicant Email
Addie Pritchard

Organization
The City of Mt. Pleasant

Address
320 W. Broadway Street
Mt. Pleasant , 48858

Phone Number
989-779-5323

Organization Information

Primary Organization
City of Mt. Pleasant

Authorizers
nridley@mt-pleasant.org

Status
Review

Address
320 W. Broadway
Mount Pleasant, Michigan 48858

Phone
(989) 779-5300

Fax

Categories

- Economic development
- Environmental

Project Description

The City of Mt. Pleasant acquired almost 300 acres of land in 2011 from the State of Michigan after the closure of the Mt. Pleasant Center. Since that time, the City has spent \$5.5 million demolishing Mt. Pleasant Center buildings and tunnels that were determined to have no contributing historical value by the State Historic Preservation Office, have no viable re-use and were creating an attractive nuisance. The demolition was funded primarily by City resources with assistance from state grants and one state loan.

Throughout the demolition process Tribal representatives were consulted and kept apprised of the progress. An archaeological monitor was present during the removal of some roads and parking lots as recommended by the State Historic Preservation Office and Tribal Historic Preservation Office.

Redevelopment of the City-owned land is expected to bring long-term benefit to the community including the creation of jobs and an increase of the of the City’s tax base.

The City is sensitive to the potential archaeological concerns of the Saginaw Chippewa Indian Tribe in relation to the former Mt. Pleasant Industrial Indian Boarding School (MIIBS). The City, Tribe and CMU have carried out two memorandums of understandings for archaeological field schools run by Dr. Surface-Evans at specific locations on the City-owned land. In consultation with Tribal representatives, a Discovery Plan was completed and followed during all demolition activities.

The City plans to conduct additional archaeological investigations on additional areas of the City-owned land. This request would provide partial funding toward those investigations.

Benefit Description

The additional investigative work would benefit the Saginaw Chippewa Indian Tribe by either identifying areas that may need further archaeological study related to the prior MIIBS or give assurance that potential underground archaeological resources are not present. The benefit to both the City and Tribe would be to identify areas that are ready for redevelopment based on the clearance of archaeological concerns. This would allow for development if interested purchasers are identified to help attain the original goals of jobs and increased tax base. It would appropriately address any areas that may have underground archaeological significance prior to development occurring in those locations.

Funding Requirements

Long-term funding is unknown at this point as the findings from the initial investigations will determine what, if any, additional archaeological surveys or work is recommended.

Project Timeline

2018-2019

Budget Items

Name	Cost	Quantity	Total	Category
Archaeological Surveys	\$50,000.00	1	\$50,000.00	Economic development
AmountRequested	\$50,000.00			

Matching Funds

Name	Cost	Quantity	Total
Archaeological Surveys	\$50,000.00	1	\$50,000.00
AmountMatched	\$50,000.00		

Budget Summary

Amount Requested

\$50,000.00

Amount Matched

\$50,000.00

Total Amount

\$100,000.00

Uploaded Files

Name
No files have been uploaded.

There are no comments to display.

Overview

Project Name
Web Redesign - ADA Accessible and Branding

Total Requested
\$50,000.00
(amount based on the Itemized Budget total)

Applicant Project Priority
Medium

Reoccurring Need?
Not Reoccurring

Applicant Information

Applicant Name
dorlik@mt-pleasant.org

Applicant Email
Darcy Orlik

Organization
City of Mt. Pleasant

Address
320 W. Broadway Street
Mt. Pleasant , 48858

Phone Number
989-779-5322

Organization Information

Primary Organization
City of Mt. Pleasant

Authorizers
nridley@mt-pleasant.org

Status
Review

Address
320 W. Broadway
Mount Pleasant, Michigan 48858

Phone
(989) 779-5300

Fax

Categories

- Economic development
- Education
- Safety/Security

Project Description

The Americans with Disabilities Act generally require that State and local governments provide qualified individuals with disabilities equal access to their programs, services, or activities unless doing so would fundamentally alter the nature of their programs, services, or activities or would impose an undue burden. One way to help meet these requirements is to ensure that government websites have accessible features for people with disabilities. *

The City of Mt. Pleasant has collaborated with community partners to develop and launch a community-wide brand (also known as a place brand.) This project has progressed through several stages beginning with the Research and Analysis phase which included surveys, focus groups, and community forums. Based on this research’s findings, Mt. Pleasant’s future brand was defined and followed

by the creative development stage. The campaign is nearing its launch and will utilize a variety of print and digital communications. With this launch comes the opportunity to redesign the City of Mt. Pleasant website to not only include the new branding theme, but achieve compliance with Title II of the Americans with Disabilities Act (ADA).

*Excerpted from U.S. Department of Justice, Civil Rights Division, Disability Rights Section

Benefit Description

As we have witnessed, the Internet is dramatically changing the way we serve the public. The web is now used to provide citizens with government services information, tax information and online bill pay options.

Many people with disabilities rely on “assistive technology” to enable them to use computers and access the Internet. Sightless people who cannot see computer monitors may use screen readers – devices that speak the text that would normally appear on a monitor. Alterations in color schemes, contrast settings, and font sizes also assist individuals with low vision. People who have difficulty using a computer mouse can use voice recognition software to control their computers with verbal commands. Those with other types of disabilities may turn to other kinds of assistive technology. New and innovative assistive technologies are being introduced every day.**

When these accessible features are built into web pages, websites are more convenient and more available to everyone – including users with disabilities. This City of Mt. Pleasant web redesign project would ensure all community members enjoy equal access to City services and programs.

**Excerpted from U.S. Department of Justice, Civil Rights Division, Disability Rights Section

Funding Requirements

Long-term funding is unknown at this time. The initial stage of this web redesign project would include identifying access barriers, developing an action plan for continual website assessment, and incorporating the community-wide brand.

Project Timeline

Timeline for this web redesign project is 6-12 months.

Budget Items

Name	Cost	Quantity	Total	Category
Web Redesign - ADA Accessible and Branding	\$50,000.00	1	\$50,000.00	Safety/Security
AmountRequested	\$50,000.00			

Matching Funds

Name	Cost	Quantity	Total
Web Redesign - ADA Accessible and Branding	\$5,000.00	1	\$5,000.00
AmountMatched	\$5,000.00		

Budget Summary

Amount Requested

\$50,000.00

Amount Matched

\$5,000.00

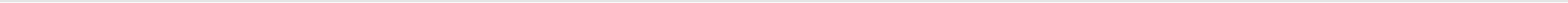
Total Amount

\$55,000.00

Uploaded Files

Name
No files have been uploaded.

There are no comments to display.



Overview

Project Name
Downtown Planter Replacement

Total Requested
\$71,300.00
(amount based on the Itemized Budget total)

Applicant Project Priority
High

Reoccurring Need?
Not Reoccurring

Applicant Information

Applicant Name
msponseller@mt-pleasant.org

Applicant Email
Michelle Sponseller

Organization
City of Mt. Pleasant

Address
320 West Broadway
Mt. Pleasant , 48858

Phone Number
9897795348

Organization Information

Primary Organization
City of Mt. Pleasant

Authorizers
nridley@mt-pleasant.org

Status
Review

Address
320 W. Broadway
Mount Pleasant, Michigan 48858

Phone
(989) 779-5300

Fax

Categories

- Infrastructure

Project Description

Downtown Mt. Pleasant has 19 built-in planters that are in a state failure, causing sidewalk heaving and brick paver damage. The planters, installed in the mid 1980’s, include electrical outlets for holiday lighting and irrigation along with trees and landscape materials. These planters vary in shape, height and location and are incorporated into other streetscape features such as brick pavers and sidewalks.

The City of Mt. Pleasant’s Downtown Development office desires to replace these damaged planters, trees and landscape materials with new ones that incorporate seating at a height level consistent with public seating as opposed to the very low level they are currently built at. Additionally, the new planters will have more suitable choices for such small contained areas with different tree and landscape plantings and may in some case include public art.

Benefit Description

The benefits to the local government service area would be similar to those of the Tribal community and that the entire Mt. Pleasant community in that the replacement of the damaged planters, trees and landscape materials and repair by the enhancement of the aesthetic appeal of downtown civic spaces and elimination of tripping hazards for people of all abilities. Replacing the planters with trees of different varieties will assist with our efforts to establish a well-diversified and healthy tree canopy that future generations may enjoy for years to come. The aesthetic appearance of the community will improve as the low constructed, dilapidated planters will be removed and replaced with planters that incorporate seating for community members of all ages and physical abilities.

Funding Requirements

Long-term funding needs consist of routine maintenance (pruning, fertilization, watering, etc.). Funds for this maintenance are budgeted annually as part of the Downtown Department budget.

Project Timeline

Start of project is scheduled for summer 2019. Depending on funding, project may be need to be phased-in over a number of years. Desire is to complete within 2 years if possible.

Budget Items

Name	Cost	Quantity	Total	Category
Project Mobilization	\$4,991.00	1	\$4,991.00	Infrastructure
Site Clearing, Demo and Excavation	\$950.00	1	\$950.00	Infrastructure
Pavement Removal	\$1,900.00	1	\$1,900.00	Infrastructure
Electrical	\$4,750.00	1	\$4,750.00	Infrastructure
Tree Removal	\$4,750.00	1	\$4,750.00	Infrastructure
Structure Removal	\$4,750.00	1	\$4,750.00	Infrastructure
Earthwork	\$450.00	1	\$450.00	Infrastructure
Aggregate Base	\$1,425.00	1	\$1,425.00	Infrastructure
Sidewalk Concrete	\$7,125.00	1	\$7,125.00	Infrastructure
Landscaping	\$23,750.00	1	\$23,750.00	Infrastructure
Project Contingency	\$16,459.00	1	\$16,459.00	Infrastructure
AmountRequested	\$71,300.00			

Matching Funds

Name	Cost	Quantity	Total
Project Mobilization	\$4,998.00	1	\$4,998.00
Site Clearing, Demo and Excavation	\$950.00	1	\$950.00
Pavement Removal	\$1,900.00	1	\$1,900.00
Electrical	\$4,750.00	1	\$4,750.00
Tree Removal	\$4,750.00	1	\$4,750.00

Name	Cost	Quantity	Total
Structure Removal	\$4,750.00	1	\$4,750.00
Earthwork	\$450.00	1	\$450.00
Aggregate Base	\$1,425.00	1	\$1,425.00
Sidewalk Concrete	\$7,125.00	1	\$7,125.00
Landscaping	\$23,750.00	1	\$23,750.00
Project Contingency	\$16,459.00	1	\$16,459.00
AmountMatched	\$71,307.00		

Budget Summary

Amount Requested

\$71,300.00

Amount Matched

\$71,307.00

Total Amount

\$142,607.00

Uploaded Files

Name
PlanterReplacementCostEstimates 2018-08-29.pdf

There are no comments to display.

City of Mt. Pleasant, CBD TIFA Board
 Conceptual Cost Opinion of Probable Costs for:
Downtown Landscape Permanent Planter Replacement
 17M0025
 6/29/2017



ROWE Professional Services Company
 127 S. Main St.
 Mt. Pleasant, MI 48858
 989-772-2138

ITEM	ESTIMATED QUANTITY	UNIT	UNIT PRICE	AMOUNT
Mobilization, 10%	1	LS	\$ 525.00	\$ 525.00
SESC Measures	1	LS	\$ 100.00	\$ 100.00
Pavt, Rem	20	Syd	\$ 10.00	\$ 200.00
Electrical	1	LS	\$ 500.00	\$ 500.00
Tree, Rem, 6 inch to 18 inch	1	Ea	\$ 500.00	\$ 500.00
Misc Structures, Rem	1	LS	\$ 500.00	\$ 500.00
Earthwork	1	LS	\$ 50.00	\$ 50.00
Aggregate Base	10	Ton	\$ 15.00	\$ 150.00
Sidewalk, Conc, 4 inch	150	Sft	\$ 5.00	\$ 750.00
Landscaping	1	LS	\$ 2,500.00	\$ 2,500.00
Subtotal=				\$ 5,775.00

Subtotal =	\$ 5,775.00
Contingency (30%)=	\$ 1,733.00
Total =	\$ 7,508.00

Comments:

This cost estimate is for one planter and there are 19 scheduled to be replaced.

1. Unit Prices based on 2016 averages.
2. Cost opinion is intended to be used strictly as a budgeting tool.
3. Cost opinion does not include permits.
4. Cost opinion was not based on any topographic survey or geotechnical data.
5. Cost opinion does not include design or construction engineering.
6. Landscaping includes: Irrigation, topsoil, geotextile, plantings, and wall and cap options

Overview

Project Name

Partners Empowering All Kids (PEAK)

Total Requested

\$123,000.00

(amount based on the Itemized Budget total)

Applicant Project Priority

Critical

Reoccurring Need?

This Request is Reoccurring

Applicant Information

Applicant Name

rlongoria@mt-pleasant.org

Applicant Email

Ryan Longoria

Organization

City of Mt. Pleasant Parks and Recreation

Address

320 W. Broadway
Mt Pleasant , 48858

Phone Number

9897795329

Organization Information

Primary Organization

City of Mt. Pleasant

Authorizers

nridley@mt-pleasant.org

Status

Review

Address

320 W. Broadway
Mount Pleasant, Michigan 48858

Phone

(989) 779-5300

Fax

Project Partners

Partnered With

Mt. Pleasant Public Schools

Authorizers

jverleger@mtpleasant.edzone.net

Status

Review

Address

720 N Kinney Ave
Mount Pleasant, Michigan 48858

Phone

(989) 775-2300

Fax

Categories

- Education
- Peak
- Safety/Security

Project Description

The PEAK program stands for Partners Empowering All Kids and is a partnership between the City of Mt. Pleasant, Mt. Pleasant Public Schools, Saginaw Chippewa Indian Tribe, and United Way of Gratiot and Isabella Counties. PEAK has worked collaboratively with the Saginaw Chippewa Indian Tribe and United Way of Gratiot and Isabella Counties on multiple special events. Events such as PEAK’s Super Summer Showcase is preceded by a “penny war” that the program uses to raise funds for United Way in order to teach children about community service and helping those in need. In addition, the PEAK program holds an annual community service day – held in partnership with the Saginaw Chippewa Indian Tribe and Central Michigan University’s Office of Native American Programs – that brings children, families and the community together in order to provide food and other household necessities for those in need in the Mt. Pleasant community. The PEAK program has put a renewed focus on enrichment opportunities through collaborative efforts, unique community partnerships and the importance and understanding of cultural diversity. PEAK is entering its 18th year of operation and has become a staple for children’s services that the community and school system relies on to keep area children safe, educated and enriched.

The PEAK After-School program operates at Renaissance Academy and all five Mount Pleasant Public School elementary schools (Fancher, Ganiard, McGuire, Pullen, Vowles) and Mount Pleasant Middle School every school day for over two hours – serving area children grades K-8. The PEAK Summer Camp program operates for 12 weeks during the summer at Ganiard Elementary, Vowles Elementary, McGuire Elementary and Mount Pleasant Middle School from 7:30 AM to 5:30 PM. Historically, PEAK has submitted separate 2% applications for the elementary school age group (grades k-6) and the middle school age group (grades 7-8). However, after extensive program evaluation in 2015, these groups have been combined in order to provide consistency and commonality across the PEAK program. This restructuring has provided the program with more financial and procedural oversight that has created more consistent programming and operation from top to bottom.

PEAK provides mentorship and enrichment programming for 200 elementary school students every day after school and for 300 students daily during PEAK Summer Camp through educational, recreational, physical and social-based programming in collaboration with Mt. Pleasant Discovery Museum, Central Michigan University’s recreational, educational and athletics programs, John Ball Zoo, The Jump Station, Therapy Dogs International and many other area businesses and organizations. We are currently working with CMU’s Office of Native American Programs and the Nijjkewehn Mentoring Program on a number of projects where we will continue to collaborate and work together for a stronger community through cultural understanding and inclusion. We have also been successful in implementing Native American cultural programming into our after-school curriculum though SCIT music and arts presentations and teachings. The goal of this programming is to increase cultural awareness of the community’s Native American population. An increased focus has also been put on MPPS involvement from principals, teachers and other administrative staff in areas of hiring, program development and expectations in order to lay a foundation for continued program growth and strength.

In addition to the general education students, PEAK also staffs Special Needs Assistants at each site in order to provide the same high-quality programming for students with educational, emotional and physical disabilities. It’s very important to the program and to the community that we are able to meet the needs of every child, regardless of their limitations. Inclusivity of all children is a major component of the PEAK program.

The PEAK staff consists of 45 highly-qualified individuals, most of which are CMU students majoring in general education, special education, recreation and other related fields. Another major component of the PEAK program is not simply to have staff, but to have qualified and trained staff who are capable of providing the children in the program with the care they need and deserve. In order to achieve this high-level of training and qualified staff, PEAK partners with the Children and Family Enrichment Child Advocacy Center of Isabella County, Michigan Department of Health and Human Services and other agencies to achieve the highest level of training possible.

One of the goals of the PEAK program is to ensure that every child is able to participate, regardless of their ability to pay. Scholarship assistance is available to ensure that every child has the opportunity to participate in the program and enjoy all the benefits – regardless of their ability to pay.

Benefit Description

While there are literally thousands of studies and statistics to support the long-term benefits of quality after-school and summer programming for children, the simple answer to why PEAK is so important is that there are a great number of area children who simply do not have a place to go after school. For those who do have a place to go, many times that place is not safe and/or conducive to educational, physical and social growth. PEAK is able to provide students of all walks of life and backgrounds the opportunity to grow in ways that will set them up for future success by means of quality programming, positive role models and a safe and enriching environment. Quite simply, without the PEAK program, hundreds of children would have no place to go after school and would be put in dangerous positions and situations that would compromise their safety and the safety of others. PEAK provides the program participants, their parents and the community as a whole with a sense of security, knowing that their children are well cared for in an environment that will help develop good educational and social habits to ensure future growth and success.

In addition to the school day and summer camp curriculum, PEAK also puts a strong focus on teaching children the importance of

community and of giving back. Each summer, special events such as Community Service Day, Super Summer Showcase and the Penny War highlight the relationship with United Way and the community by having children generate monetary funds and thousands of food items and school supplies that they then give back to those who are in need. We feel that this is a benefit to the children by teaching to them the importance of giving back to those in need, while meeting critical needs in the community.

The increased focus on MPPS involvement will also help ensure that the PEAK program serves as an extension of what teachers are trying to accomplish during the school day. Consistent communication with teachers and parents of the children enrolled in the PEAK program allows PEAK to put a focus on and meet the most challenging aspects of the school curriculum. PEAK offers one-on-one tutoring and homework help that can be targeted to specific areas of the school day that children find most challenging. Through the relationship with CMU, PEAK hires CMU students in education, recreation and other related fields so that they can gain real-life experience to better prepare them for both their professional and personal life after graduation.

The PEAK program has been working very hard with members and organizations of the Tribe on implementing Native American cultural components into our after-school programming. We aim to increase cultural awareness and understanding of our local cultures in order to create more accepting, understanding and culturally-educated students. Cultural diversity is a part of the Mt. Pleasant community that we are blessed to have and we feel this should be celebrated by working directly with the Tribe and their affiliated organizations to create fun, engaging and culturally enriching opportunities for both the Tribe and our PEAK students.

We are currently working with the Nijikewehn Mentoring Program and hoping to team up with them to bring more cultural awareness and experiences to PEAK. In a combined effort, we would like our After School Programs to collaborate once a month at Mary McGuire Elementary School. This will be a time where kids in the PEAK program can work alongside kids in the Nijikewehn mentoring program and learn more about the history and culture of the Saginaw Chippewa Indian Tribe.

We plan field trips to the Ziibiwing Center for our Summer Camp PEAK sites, as well as the bbaamoseg gitiganing (all will walk about the plants that grow) exhibit and learning about plants used traditionally by the Anishinabe people. Through these experiences we hope increase the knowledge of the youth of our city and expose them to different cultural components and opportunities that are present right in Mt. Pleasant. If awarded, a portion of this grant will be used in order for us to attend this field trips and other field trips similar to it.

Funding Requirements

The 21st Century Grant that was awarded in 2000 only covered the first five years of operation. Since then, the program has relied heavily on funding from outside sources in order to keep program fees low, without having to sacrifice the quality of care being offered to local school children. The Saginaw Chippewa Indian Tribe has been instrumental in allowing this program to exist in a manner that allows children of all economic and social backgrounds to participate – regardless of their ability to pay.

Historically, one-half of the PEAK program budget came in the form of Tribal 2% funds. Tribal support is extremely important to the overall quality and long-term health of the PEAK program and all the children and families it serves and over time, efforts have been made to control expenses program-wide. The remaining PEAK budget is made up of program fees, and support from entities such as United Way have provided the remaining funding needs. Program fees are kept at a minimum and are based on family income and a family’s ability to pay. Over \$60,000 is made available annually in form of scholarship assistance to ensure that every child is able to participate in PEAK – regardless of their ability to pay.

It has been the goal of PEAK to increase the amount of revenue generated from the PEAK K-8 program through fundraising and other available grants while decreasing the portion requested form the Saginaw Chippewa Indian Tribe. Without the continued support of the Saginaw Chippewa Indian Tribe through 2% allocations, the PEAK program would need to undergo a comprehensive evaluation in order to determine if this is a program that is economically feasible. Therefore, the PEAK program is requesting approximately 30 percent of the total funds needed to continue to provide the K-8 grade PEAK program to children and families in the community as it currently exists.

In the spring of 2018, \$50,000 was received through the distribution process. This request is for \$123,000 so that the total funding received approximates 30% of the program cost.

Description of Reoccurring Need

PEAK is a program that operates year-round. Each Mt. Pleasant Public Schools and Renaissance Academy school day, PEAK is in operation, serving approximately 200 area school children. In addition, PEAK summer camps are in operation every day of summer (save holidays and weekends), serving over 300 Mt. Pleasant area youth.

Project Timeline

PEAK is in operation year-round, every year.

Budget Items

Name	Cost	Quantity	Total	Category
PEAK Operations	\$123,000.00	1	\$123,000.00	Peak

Name	Cost	Quantity	Total	Category
AmountRequested	\$123,000.00			

Matching Funds

Name	Cost	Quantity	Total
No Matching Funds items have been added.			
AmountMatched	\$0.00		

Budget Summary

Amount Requested

\$123,000.00

Amount Matched

\$0.00

Total Amount

\$123,000.00

Uploaded Files

Name
PEAKBudgetFall2018 2018-08-31.pdf

There are no comments to display.

PEAK Budget

<u>Expenditures</u>	<u>Amount</u>	
Staffing	\$	431,780.00
Special Needs Accomodation	\$	28,000.00
Scholarship Assistance	\$	31,380.00
Supplies	\$	48,760.00
Contracted Services/Facility Fees	\$	37,900.00
TOTAL EXPENDITURES	\$	577,820.00

<u>Revenues</u>		
Fall 2% funds received	\$	50,000.00
Fees and charges/fundraising (app. 70% of program cost)	\$	404,820.00
TOTAL REVENUE	\$	454,820.00

TRIBAL 2% REQUEST \$ **123,000.00**
(app. 30% of program cost)

Overview

Project Name
Bay Area Narcotics Enforcement Team - North Team

Total Requested
\$98,460.00
(amount based on the Itemized Budget total)

Applicant Project Priority
Critical

Reoccurring Need?
This Request is Reoccurring

Applicant Information

Applicant Name
ricem1@michigan.gov

Applicant Email
D/F/Lt. Patrick Darrow

Organization
Bay Area Narcotics Enforcement Team

Address
804 High Street
Mt. Pleasant , 48858

Phone Number
989-779-9697

Organization Information

Primary Organization
City of Mt. Pleasant

Authorizers
nridley@mt-pleasant.org

Status
Review

Address
320 W. Broadway
Mount Pleasant, Michigan 48858

Phone
(989) 779-5300

Fax

Project Partners

Partnered With
Isabella County

Authorizers
mmcavoy@isabellacounty.org

Status
Review

Address
200 N. Main Street
Mount Pleasant, Michigan 48858

Phone
989 772-0911

Fax

Categories

- Baynet

Project Description

The Bay Area Narcotics Enforcement Team (BAYANET) is a multi-jurisdictional unit of narcotic investigators that was formed in 1981. BAYANET is responsible for conducting drug investigations in Bay, Clare, Gladwin, Isabella, Midland, and Saginaw Counties. The BAYANET North Team was formed specifically to dedicate services to Clare, Gladwin, and Isabella Counties. The North Team is comprised of personnel from municipal, county, state, and federal law enforcement agencies. The partnering agencies all come from within Isabella County. The highest percentage of investigations are initiated in Isabella County. The Bureau of Indian Affairs, Drug Enforcement Division, has recognized the work being done in Isabella County and in September of 2018 assigned a Special Agent to the North Team. Each law enforcement agency that contributes to the North Team is responsible for funding 100% of their officer's salary and benefits through their agencies fiscal budget. The teams' daily operation and leadership is obtained through the Michigan State Police, which allows the teams jurisdictional boundaries to be extended statewide. During the first six months of 2018 the North Team lost detectives from the Central Michigan University Police Department and the Saginaw Chippewa Tribal Police Department. This loss is due to employee turnover and the training of new employees. Both agencies remain committed to BAYANET and are hopeful to return detectives to the North Team in 2019.

The mission of the North Team is to conduct professional covert investigations into all criminal activities, focusing on the manufacture, sale, and distribution of illicit narcotics and controlled substances. The Saginaw Chippewa Indian Tribe has been an extremely generous supporter of the North Team. In the years that the team has been in operation there has been amazing successes. Statewide, it is a continuous endeavor to keep narcotics out of our communities, neighborhoods, and schools. The North Team is committed to do everything possible to continue to investigate, apprehend, and convict those distributing dangerous drugs. Although we are all very aware that dangerous drugs have no boundaries, borders, or demographics, we do have statistical data that those who deal and sell drugs continue to operate within the exterior borders of the Isabella Federal Reservation and target the Saginaw Chippewa Tribal Native American population heavily.

Benefit Description

The threat from the production, abuse, and trafficking of illegal drugs and the violence associated with the drug trade continue to negatively impact the quality of life for Michigan's 9.96 million residents. BAYANET has been in operation in Isabella and surrounding counties for the last 37 years. The work that is performed by the North Team is not possible by a single agency. The nexus of drug sales and distribution go outside the jurisdictional borders of Isabella County. The North Team has investigations throughout the State of Michigan and beyond, focusing on individuals from source cities that are supplying narcotics. The team is focused on conducting long term investigations to disrupt the flow of narcotics into the community. This team allows the best opportunity to protect citizens in every township, village, city, and the Isabella Federal Reservation. There is not one individual within Isabella County that does not benefit from this team. Our critical infrastructures such as K-12 schools, businesses, entertainment, and higher education are all impacted by BAYANET's ability to function at the highest level possible.

In the first six months of 2018 the North Team opened 103 new investigations and executed 33 search warrants. The investigations are ongoing and have resulting in 65 arrests, totaling 184 arrest counts. Individuals are being prosecuted in state, tribal, and federal court. Approximately 79% of these arrests and 73% of the investigations occurred within the exterior borders of the Isabella Federal Reservation. In March of 2018 the North Team took an active role in the shooting investigation at Central Michigan University. In August of 2018 the North Team worked extensively with local agencies in Isabella and surrounding counties conducting surveillance of multiple breaking and entering suspects. The work done by the North Team aided in the execution of 5 search warrants, 8 suspects being arrested, the recovery of thousands of dollars stolen property, and the seizure of over 80 grams of crystal methamphetamine.

Michigan has become a source state for prescription opiates and hydroponic marihuana. The federal Centers for Disease Control reported that in 2017 an estimated 2,662 Michigan residents died from drug overdoses, an 8 percent increase from 2016, and exceeds the number of combined deaths from firearms and traffic. Opioids, including heroin account for a high percentage of the overdoses. The North Team is aggressively working to identify and target individuals that are trafficking heroin and over prescribing opioids to the citizens in our community. In 2019 the North Team will begin utilizing the Overdose Detection Mapping Application Program (ODMAP). The ODMAP is a smart phone application that can be used by all law enforcement agencies to provide and view real-time data, allowing for immediate assessment of emerging resources and needs to address community problems.

The Medical Marihuana Facility Licensing Act (MMFLA), Public Act 281 of 2016 , is being closely monitored by BAYANET. The licensing of marihuana grow facilities, processing and testing facilities, and dispensaries will have a significant impact on the community. The illegal flow of marihuana from this legalized drug trade can not be overlooked. The North Team will continue to work with the Michigan State Police Marihuana and Tobacco Investigation (MTI) Section to ensure a uniform statewide response to violations of this new law and existing medical marihuana laws. The North Team will be extremely beneficial on multiple levels when such enterprises open in our local municipalities.

The North Team recognizes that education, treatment, and enforcement are key components to fighting opiate abuse. Law enforcement can't solve the problem on its own. The North Team takes an active role in educating the public through routine programs and presentations. To date for 2018, North Team detectives have done 7 drug presentations to community groups, took part in an open community panel discussion on opioids, and participated in the Mt. Pleasant Police Department's Youth Police Academy.

Funding Requirements

The BAYANET North Team currently consists of five detectives and a Special Agent with the Bureau of Indian Affairs. The Michigan State Police provide a Detective Lieutenant, Detective Sergeant, and a Detective Trooper to the team. The Isabella County Sheriff's Department and the Mt. Pleasant Police Department each provide a detective. Detective's wages and benefits are funded by each individual agency, a combined annual cost of approximately \$890,000.00.

Undercover vehicles are provided to each detectives. Vehicle costs are absorbed by respective agencies. Due to the nature of the work done by the North Team, these vehicles are typically leased, so that they can be rotated on a routine basis. Annual costs for each vehicle is approximately \$9,000.00.

The City of Mt. Pleasant provides office space for the North Team. However, administrative costs to operate the office on a daily basis are funded through drug forfeitures. This amount is approximately \$53,460.00. Costs include: office supplies, cell phones, office phones, fax/copier, annual training, offsite evidence storage, and the costs associated with conducting long term investigations. BAYANET, like all agencies throughout Michigan, continues to see decreases in revenues generated through legal and ethical forfeitures.

Description of Reoccurring Need

The North Team is dynamic unit with costs that have to be met on an annual basis. The costs include:

- 6 investigators
- 5 leased vehicles
- Office supplies
- 5 Cell phones
- Office phones, fax line, copier
- Annual training for high risk operations, meth and opiate response
- Offsite evidence storage
- Investigative funding for covert operations and equipment

The annual reoccurring costs to operate the North Team is \$988,460.00. The North Team is requesting the support from the Saginaw Chippewa Tribe in funding annual administrative and vehicle costs, \$98,460.00. This is over a 900 % return on investment. The generous gift of 2% money will assist the North Team in continuing to perform crucial investigations, fighting the drug epidemic that is plaguing the community.

Project Timeline

The North Team would begin using the grant money immediately, with the intent to have the full distribution utilized within 1 year from the date received.

Budget Items

Name	Cost	Quantity	Total	Category
Leased Vehicles	\$9,000.00	5	\$45,000.00	Baynet
Office Supplies	\$12,000.00	1	\$12,000.00	Baynet
Cell Phones	\$840.00	5	\$4,200.00	Baynet
Office Phones/Fax	\$2,160.00	1	\$2,160.00	Baynet
Annual Training	\$2,000.00	5	\$10,000.00	Baynet
Evidence Storage	\$5,100.00	1	\$5,100.00	Baynet

Name	Cost	Quantity	Total	Category
Investigative	\$20,000.00	1	\$20,000.00	Baynet
AmountRequested	\$98,460.00			

Matching Funds

Name	Cost	Quantity	Total
Matching Funds	\$890,000.00	1	\$890,000.00
AmountMatched	\$890,000.00		

Budget Summary

Amount Requested

\$98,460.00

Amount Matched

\$890,000.00

Total Amount

\$988,460.00

Uploaded Files

Name
No files have been uploaded.

There are no comments to display.

Overview

Project Name
Self Contained Breathing Apparatus (SCBA)

Total Requested
\$172,835.00
(amount based on the Itemized Budget total)

Applicant Project Priority
High

Reoccurring Need?
Not Reoccurring

Applicant Information

Applicant Name
rbeltin@mt-pleasant.org

Applicant Email
Rick Beltinck

Organization
City of Mt Pleasant Fire Department

Address
804 E High St
Mt Pleasant , 48858

Phone Number
989-779-5152

Organization Information

Primary Organization
City of Mt. Pleasant

Authorizers
nridley@mt-pleasant.org

Status
Review

Address
320 W. Broadway
Mount Pleasant, Michigan 48858

Phone
(989) 779-5300

Fax

Project Partners

Partnered With
Union Township

Authorizers
Andrew Laughlin laughlin.drew@gmail.com

Mark Stuhldreher mstuhldreher@uniontownshipmi.com

Status
Accepted

Address
2010 S Lincoln Road
Mount Pleasant, Michigan 48858

Phone
989-772-4600

Fax
989-773-1988

Categories

- Safety/Security

Project Description

The Mt. Pleasant Fire Department seeks funding to replace 32 of our front line Self Contained Breathing Apparatus (SCBA). Our current cache of SCBA and all associated equipment are all over 15 years old and do not meet the current standards set in place with the 2013 Edition of NFPA 1981. In 2002 all of the fire departments in Isabella County purchased the same SCBA (2% Grant); to provide a safer fire ground for our firefighters, consistency across departments, to utilize the advanced technology present at the time and to keep the price low by purchasing in bulk. Now 15 years later those departments including our own are struggling to keep up with the acceptable standards currently in place. We are currently experiencing maintenance issues with some of our harnesses and face pieces. When we do have maintenance issues, the parts for our existing SCBA are becoming increasingly difficult to obtain. Occasionally we are forced to cannibalize the spare SCBA that we did have on hand to keep as many operational as possible.

Benefit Description

Currently the Mt. Pleasant Fire Department is available to assist the Tribal Community in any fire or rescue situation. The purchase of new SCBA would enable us to maintain our level of response and enhance our ability to provide mutual aid to the Tribal community by maintaining our capabilities. In addition, the Mt. Pleasant Fire Department has a great working relationship with all of the departments that exist in Isabella County. We provide mutual aid (including some automatic aid) with the 9 fire departments that surround our jurisdiction and the communities they serve. The Mt. Pleasant Fire Department is also the centerpiece of all specialty teams in the county, making up the majority membership in Trench Rescue, Confined Space Rescue, High-Angle Rescue and on the Hazardous Materials Team. Although the main focus of this request is to obtain new SCBA for firefighter safety on the fire ground, many of these disciplines would be benefited with the acquisition of the new NFPA 1981, 2013 Edition SCBA's. In all, the City of Mt. Pleasant, Tribal Community, Union Township, Central Michigan University and the rest of Isabella County has estimated population of over 100,000 people which we serve. All of the people who live, work or visit our community could benefit from this new personal protective equipment.

Funding Requirements

The maintenance and operation of the Self Contained Breathing Apparatus (SCBA) would be maintained by the Mt. Pleasant Fire Department.

In the fall of 2017 this project received a partial request through a 2% allocation from the Saginaw Chippewa Indian Tribe for \$61,625. This is a request for consideration to fund the remaining \$172,835.00 to complete the project.

Project Timeline

Purchase will be made once all funds are received.

Budget Items

Name	Cost	Quantity	Total	Category
SCBA, Harness, Face Piece and Bottles	\$5,533.00	21	\$116,193.00	Safety/Security
SCBA Face Pieces	\$732.00	16	\$11,712.00	Safety/Security
SCBA Bottles	\$988.00	32	\$31,616.00	Safety/Security
RIT Packs with Bottle	\$2,394.00	2	\$4,788.00	Safety/Security
10 minute Escape Packs	\$1,421.00	6	\$8,526.00	Safety/Security
Amount Requested	\$172,835.00			

Matching Funds

Name	Cost	Quantity	Total
No Matching Funds items have been added.			
AmountMatched	\$0.00		

Budget Summary

Amount Requested

\$172,835.00

Amount Matched

\$0.00

Total Amount

\$172,835.00

Uploaded Files

Name
2018SCBAQuote 2018-08-30.pdf

There are no comments to display.



Douglass Safety Systems LLC **
2655 N. M-30
Suite #6
Sanford, MI 48657

Phone 800-316-3255

Quotation

Quote Number
32050

Quote Date:
Jan 3, 2018

Customer ID
M042

Quoted to:

MT PLEASANT FIRE DEPT.
ATTN: ACCTS PAYABLE
320 W. BROADWAY ST.
MT PLEASANT, MI 48858-3599

Shipping Terms	Quote Good Thru	Payment Terms	Sales Rep
NOT INCLUDED	2/2/18	Net 30 Days	JR001-SR

Quantity	Item	Description	Unit Price	Extension
32.00		#DEL-3-03-21-31-40-50-B-G - Avon Deltair 4500 psi, 45 Min Carbon Cylinder, Med Dbl Curve Maske w/ Head Harness, PASS/VAS, Buddy Breather and Mask Bag.	5,533.92	177,085.44
32.00		#CYL-03 - Avon - Spare 4500 psi, 45 Minute Carbon Cylinder.	988.20	31,622.40
16.00		#AIR-02-B - Avon - Deltair Spare Medium Double Curve Facemask w/ Head Harness and Mask Bag.	732.00	11,712.00
6.00		#E3-02-05-01-02-01-04-01 - Avon - ARAP E 10 Minute Escape, Kevlar Harness, Med Dbl Curve Mask w/ Head Harness, Airswitch, Hansen HK Airline	1,421.54	8,529.24
2.00		#H3-03-08-02-G - Avon - Rescuer Combo, True North Bag, 60 Min Carbon Cylinder, 6ft Charging Hose Mask Socket and Buddy Breather Socket and Plug	2,394.37	4,788.74
			Subtotal	\$ 233,737.82
			Sales Tax	
			Freight/Handling	
			Total	\$ 233,737.82

Page:

1

Overview

Project Name
1MG Drinking Water Reservoir Bypass

Total Requested
\$250,000.00
(amount based on the Itemized Budget total)

Applicant Project Priority
Critical

Reoccurring Need?
Not Reoccurring

Applicant Information

Applicant Name
jhockemeyer@mt-pleasant.org

Applicant Email
Jamie Hockemeyer

Organization
City of Mt. Pleasant

Address
320 W. Broadway
Mt. Pleasant , 48858

Phone Number
9897795427

Organization Information

Primary Organization
City of Mt. Pleasant

Authorizers
nridley@mt-pleasant.org

Status
Review

Address
320 W. Broadway
Mount Pleasant, Michigan 48858

Phone
(989) 779-5300

Fax

Categories

- Environmental
- Infrastructure
- Safety/Security

Project Description

This project is to construct a robust solution to allow the City of Mt. Pleasant Water Department to bypass the 1.0 million gallon (1MG) drinking water reservoir that has been in-service since the mid-1960's. Existing infrastructure design and operation does not allow drinking water to be pumped to the community serviced by the City of Mt. Pleasant Water Department in the event that the 1MG reservoir is compromised. In addition, reservoirs need to be drained, cleaned, and inspected periodically to determine condition and provide data for future needed repairs and associated funding specified in the Capital Improvement Plan (CIP) in order to prolong the service life of this critical infrastructure. Bypass construction design was completed in spring 2018 with the assistance of a local

engineering firm (ROWE Professional Services Company) and the project bid for construction was sent out in June 2018. Only one bid was received and the project was put on hold to re-evaluate due to the construction cost far exceeding estimates obtained by both city staff and our contracted engineering firm.

Benefit Description

The benefits of completing this project include: 1) ability to distribute safe and abundant drinking water to the community in the event the 1MG reservoir is compromised, 2) provides the opportunity to drain, clean, and thoroughly inspect the 1MG reservoir periodically, and 3) allows water department staff to collect information to update the Capital Improvement Plan to prolong the service life of the reservoir.

Funding Requirements

N/A

Project Timeline

Project completion Spring or Fall 2019

Budget Items

Name	Cost	Quantity	Total	Category
1MG Drinking Water Reservoir Bypass Construction	\$250,000.00	1	\$250,000.00	Infrastructure
AmountRequested	\$250,000.00			

Matching Funds

Name	Cost	Quantity	Total
1MG Drinking Water Reservoir Bypass Construction	\$250,000.00	1	\$250,000.00
AmountMatched	\$250,000.00		

Budget Summary

Amount Requested

\$250,000.00

Amount Matched

\$250,000.00

Total Amount

\$500,000.00

Uploaded Files

Name
1MG Bypass Construction Bid Recieved 2018

There are no comments to display.

City of Mt. Pleasant, Division of Public Works
Mt. Pleasant, Michigan

The Isabella Corporation
2201 Commerce Dr.
Mt. Pleasant, MI 48858

2018 1MG Tank By-Pass Line Project

One bid received

ITEM	DESCRIPTION	UNIT	UNIT COST		TOTAL
1	By-pass base bid, per specifications	LSUM	\$	477,250.00	\$ 477,250.00
2	Lump sump contingency allowance, tank cleaning	LSUM	\$	20,000.00	\$ 20,000.00
3	Additional by-pass pumping, per day	DAY	\$	1,850.00	\$ 1,850.00

Overview

Project Name
2019 Tree Planting Program

Total Requested
\$5,000.00
(amount based on the Itemized Budget total)

Applicant Project Priority
High

Reoccurring Need?
Not Reoccurring

Applicant Information

Applicant Name
tbow@mt-pleasant.org

Applicant Email
Tammy Bow

Organization
City of Mt Pleasant

Address
1303 N Franklin Ave
Mt Pleasant , 48858

Phone Number
9897795401

Organization Information

Primary Organization
City of Mt. Pleasant

Authorizers
nridley@mt-pleasant.org

Status
Review

Address
320 W. Broadway
Mount Pleasant, Michigan 48858

Phone
(989) 779-5300

Fax

Categories

- Environmental

Project Description

The City of Mt. Pleasant's Street Department plants approximately 100-150 trees of various species each year throughout the city in an effort to maintain a diverse population of street trees. This diversification is necessary to sustain a healthy tree canopy and prevent loss of a single species to disease and/or pests. Over the last several years, the City has removed hundreds of dead or dying trees that were damaged by disease, pests, storm damage or age. Past Tribal 2% funding has allowed us to increase the quantity of replacement trees purchased and planted. This request for funding would allow the City to plant additional trees in 2019 to replace trees that have been removed.

Benefit Description

The entire Mt. Pleasant community will benefit from tree planting in a number of ways. First, planting trees and maintaining a healthy inventory enhance the aesthetic appeal of the area, specifically the streets, parks, and neighborhoods, and help to make Mt. Pleasant a desirable place to live, work, and play. The community's overall appearance will improve as more diseased and dying trees are removed and replacement trees are planted.

Healthy trees also prevent erosion, thereby reducing the amount of soil and other, potentially harmful, substances from washing into to the Chippewa River via the storm sewer system. Trees help cool urban areas by providing shade and reduce the amount of UV-B sunlight exposure for people of all ages.

Funding Requirements

Long-term funding needs consist of routine maintenance, such as pruning, fertilizing, and watering. Funding for tree maintenance is budgeted annually as part of the City's Street Department budget.

Project Timeline

This project will begin in the spring of 2019.

Budget Items

Name	Cost	Quantity	Total	Category
Tree Purchase	\$5,000.00	1	\$5,000.00	Environmental
AmountRequested	\$5,000.00			

Matching Funds

Name	Cost	Quantity	Total
Tree Purchase- Matching Funds	\$11,000.00	1	\$11,000.00
AmountMatched	\$11,000.00		

Budget Summary

Amount Requested

\$5,000.00

Amount Matched

\$11,000.00

Total Amount

\$16,000.00

Uploaded Files

Name
2018SpringTreeBidBidTab_2018-08-23.pdf
2018SpringTreeBidPurchaseOrder_2018-08-23.pdf

There are no comments to display.

**CITY OF MT. PLEASANT, MICHIGAN
2018 TREE BID**

Schichtel's Nursery, Inc.
7420 Peters Rd.
Springville, NY 14141

DIVISION I - STREET R.O.W.

	QTY	UNIT	UNIT PRICE	TOTAL PRICE
'Golden Glory' Cornelian Cherry Dogwood	15	EA	\$ 128.00	\$ 1,920.00
Royal White Redbud	15	EA		\$ -
Summer Splendor Tatarian Maple	15	EA		\$ -
'Gerling' Red Maple	15	EA		\$ -
Newport Flowering Plum	15	EA	\$ 116.00	\$ 1,740.00
Crimson Spire™ Oak	15	EA		\$ -
Purple Robe Locust	15	EA		\$ -
Red Horse Chestnut	15	EA		\$ -
TOTAL - DIVISION I				\$ 3,660.00

DIVISION II - DOWNTOWN

Carpinus betulus 'Fastigiata' (Pyramidal European Hornbeam)	1	EA	\$ 128.00	\$ 128.00
TOTAL - DIVISION II				\$ 128.00

ALTERNATE BID - DIVISION I

Cercis Canadensis 1-1/2"	15	EA	\$ 128.00	\$ 1,920.00
Acer tataricum 'Hot Wings'	15	EA	\$ 128.00	\$ 1,920.00
Acer rubrum 'Red Pointe'	15	EA	\$ 105.00	\$ 1,575.00
Crimson Spire Oak 1-1/2"	15	EA	\$ 98.00	\$ 1,470.00
Purple Robe Locust 1-1/2"	15	EA	\$ 98.00	\$ 1,470.00
Crimson Spire Oak Potted	15	EA	\$ 98.00	\$ 1,470.00
TOTAL - ALTERNATE DIVISION I				\$ 9,825.00

TOTAL - ALL DIVISIONS **\$ 13,613.00**

**CITY OF MT. PLEASANT, MICHIGAN
2018 TREE BID**

Bay Landscaping, Inc.
1630 SE Boutell Rd.
Essexville, MI 48732

DIVISION I - STREET R.O.W.

	QTY	UNIT	UNIT PRICE	TOTAL PRICE
'Golden Glory' Cornelian Cherry Dogwood	15	EA		\$ -
Royal White Redbud	15	EA		\$ -
Summer Splendor Tatarian Maple	15	EA	\$ 85.00	\$ 1,275.00
'Gerling' Red Maple	15	EA	\$ 90.00	\$ 1,350.00
Newport Flowering Plum	15	EA	\$ 84.00	\$ 1,260.00
Crimson Spire™ Oak	15	EA		\$ -
Purple Robe Locust	15	EA		\$ -
Red Horse Chestnut	15	EA	\$ 125.00	\$ 1,875.00
TOTAL - DIVISION I				\$ 5,760.00

DIVISION II - DOWNTOWN

Carpinus betulus 'Fastigiata' (Pyramidal European Hornbeam)	1	EA	\$ 80.00	\$ 80.00
TOTAL - DIVISION II				\$ 80.00

ALTERNATE BID - DIVISION I

Golden Glory Dogwood 1-1/4"	15	EA	\$ 66.00	\$ 990.00
Redbud 1-3/4"	15	EA	\$ 100.00	\$ 1,500.00
Crimson Spire Oak 1-1/2"	15	EA	\$ 85.00	\$ 1,275.00
Purple Robe Locust 1-1/4"	15	EA	\$ 73.00	\$ 1,095.00
TOTAL - ALTERNATE DIVISION I				\$ 4,860.00

TOTAL - ALL DIVISIONS **\$ 10,700.00**

**CITY OF MT. PLEASANT, MICHIGAN
2018 TREE BID**

Chestnut Ridge Nursery
7160 Serpentine Drive
Orchard Park, NY 14127

DIVISION I - STREET R.O.W.

	QTY	UNIT	UNIT PRICE	TOTAL PRICE
'Golden Glory' Cornelian Cherry Dogwood	15	EA	\$ 99.00	\$ 1,485.00
Royal White Redbud	15	EA		\$ -
Summer Splendor Tatarian Maple	15	EA		\$ -
'Gerling' Red Maple	15	EA		\$ -
Newport Flowering Plum	15	EA		\$ -
Crimson Spire™ Oak	15	EA		\$ -
Purple Robe Locust	15	EA		\$ -
Red Horse Chestnut	15	EA	\$ 99.00	\$ 1,485.00
TOTAL - DIVISION I				\$ 2,970.00

DIVISION II - DOWNTOWN

Carpinus betulus 'Fastigiata' (Pyramidal European Hornbeam)	1	EA	\$ 85.00	\$ 85.00
TOTAL - DIVISION II				\$ 85.00

ALTERNATE BID - DIVISION I

Eastern Redbud	15	EA	\$ 87.00	\$ 1,305.00
Hotwings Tatarian Maple	15	EA	\$ 83.00	\$ 1,245.00
Brandywine Red Maple	15	EA	\$ 80.00	\$ 1,200.00
Crimson Pointe Plum	15	EA	\$ 75.00	\$ 1,125.00
Urban Pinnacle Bur Oak	15	EA	\$ 84.00	\$ 1,260.00
Purple Leaf Catalpa	15	EA	\$ 58.00	\$ 870.00
TOTAL - ALTERNATE DIVISION I				\$ 7,005.00

TOTAL - ALL DIVISIONS **\$ 10,060.00**

City of Mt. Pleasant
 Division of Public Works
 1303 North Franklin Ave.
 Mt. Pleasant, MI 48858
 Phone: (989) 779-5401 Fax: (989) 772-6250

PURCHASE ORDER

TO:

Bay Landscaping, Inc.
 1630 Boutel Road
 Essexville, MI 48732

SHIP TO:

City of Mt. Pleasant – Division of Public Works
 1303 North Franklin Ave.
 Mt. Pleasant, MI 48858

Phone: (989) 893-0000

P.O. DATE	REQUISITIONER	SHIPPED VIA	F.O.B. POINT
4-2-18	Matt Weaver (989) 779-5409	Delivered	Essexville, MI

QTY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL
STREET R-O-W				
12	EA	Golden Glory Dogwood, bare root 1-1/4"	66.00	792.00
13	EA	Redbud, 1-3/4"	100.00	1300.00
12	EA	Summer Splendor Tatarian Maple	85.00	1020.00
15	EA	'Gerling' Red Maple	90.00	1350.00
15	EA	Newport Flowering Plum	84.00	1260.00
12	EA	Crimson Spire Oak, 1-1/2"	85.00	1020.00
15	EA	Purple Robe Locust, 1-1/4"	73.00	1095.00
12	EA	Red Horse Chestnut	125.00	1500.00
6	EA	Pyramidal European Hornbeam	80.00	480.00
6	EA	Ivory Silk Japanese Tree Lilac, 1-3/4" bare root	97.00	582.00
TOTAL				\$ 10,399

Tax Exempt ID G38-6004717 Please enter this order with the prices, terms, specifications, and delivery method as per the bid requirements. Please notify us immediately if you any questions or are unable to ship as specified.	DELIVERY CHARGE	\$ 300.00
	SALES TAX	EXEMPT
	TOTAL	\$10,699
Authorized by John Zang, Director of Public Works		

Overview

Project Name
Airport Operational Funding

Total Requested
\$60,000.00
(amount based on the Itemized Budget total)

Applicant Project Priority
Critical

Reoccurring Need?
Not Reoccurring

Applicant Information

Applicant Name
bbrickner@mt-pleasant.org

Applicant Email
Bill Brickner

Organization
Mt. Pleasant Airport

Address
5453 E. Airport Rd
Mt. Pleasant , 48858

Phone Number
9897722965

Organization Information

Primary Organization
City of Mt. Pleasant

Authorizers
nridley@mt-pleasant.org

Status
Review

Address
320 W. Broadway
Mount Pleasant, Michigan 48858

Phone
(989) 779-5300

Fax

Categories

- Economic development
- Safety/Security
- Transportation

Project Description

This funding request is to provide funds to support the basic operation of the airport. Appropriate staffing levels to cover operational needs have, in the past, been covered in part by using airport fund balance. This fund has been used up.

In order to provide the necessary funds for the basic operation of the Mt. Pleasant Municipal Airport, the City has had to contribute \$80,000 per year from the General Fund. Because of State revenue sharing reductions and increased cost pressures, the City continues to face a budget challenge such that the increasing needs of the airport compete with other City services.

The Saginaw Chippewa Tribe has provided funding for airport operations on a regular basis. Without ongoing funding from Tribal 2% allocations, the service levels at the airport could not be maintained.

Benefit Description

The airport is an economic driver for economic development and business growth. The Mt. Pleasant Airport is a major gateway to the Tribal community’s casino and resort operations. Many entertainers appreciate the convenience and service that they experience at the airport when coming to perform at the resort. The additional funding from the Tribe would provide the funding needed, since the fund balance has been depleted. The ability to provide essential services to the Tribal community’s visitors and business associates may be effected without adequate funding.

Funding Requirements

Exploring partnerships to share costs, oversight and management with potential partners including Isabella County, Townships, CMU, and the Saginaw Chippewa Indian Tribe..

Project Timeline

Annual operations

Budget Items

Name	Cost	Quantity	Total	Category
Airport Operational Funding	\$60,000.00	1	\$60,000.00	Transportation
AmountRequested	\$60,000.00			

Matching Funds

Name	Cost	Quantity	Total
Airport Fuel Sales	\$141,500.00	1	\$141,500.00
Airport Hangar Rent	\$16,500.00	1	\$16,500.00
Airport Facility Rent	\$8,630.00	1	\$8,630.00
Airport Land Lease	\$9,600.00	1	\$9,600.00
General Fund Contribution	\$81,600.00	1	\$81,600.00
AmountMatched	\$257,830.00		

Budget Summary

Amount Requested

\$60,000.00

Amount Matched

\$257,830.00

Total Amount

\$317,830.00

Uploaded Files

Name
No files have been uploaded.

There are no comments to display.

Overview

Project Name

Airport Truck

Total Requested

\$35,000.00

(amount based on the Itemized Budget total)

Applicant Project Priority

Medium

Reoccurring Need?

Not Reoccurring

Applicant Information

Applicant Name

bbrickner@mt-pleasant.org

Applicant Email

Bill Brickner

Organization

Mt. Pleasant Airport

Address

5453 E. Airport Rd
Mt. Pleasant , 48858

Phone Number

9897722965

Organization Information

Primary Organization

City of Mt. Pleasant

Authorizers

nridley@mt-pleasant.org

Status

Review

Address

320 W. Broadway
Mount Pleasant, Michigan 48858

Phone

(989) 779-5300

Fax

Categories

- Economic development
- Safety/Security
- Transportation

Project Description

This funding request is to provide funds to replace the pickup truck, taking advantage of a Ford Motor Company purchase and buy back program. The airport uses a 4x4 pickup for snow removal, ramp, taxiway, runway, and lighting inspection and repair. The pickup is an integral part of the airport operation, and the current vehicle is entering the end of its useful life.

Benefit Description

The airport is an economic driver for economic development and business growth. The Mt. Pleasant Airport is a major gateway to the Tribal community’s casino and resort operations. A reliable pickup truck will help to insure safe winter time operations when plowing is required. The airport plows 31 acres each snow fall, and can not use salt or any corrosive material to keep surfaces free from ice and snow. The pickup will also aide in the maintenance and inspection of the entire airport.

Funding Requirements

City will be responsible for all future maintenance

Project Timeline

Truck will be purchased as soon as funds are available.

Budget Items

Name	Cost	Quantity	Total	Category
Truck	\$35,000.00	1	\$35,000.00	Transportation
AmountRequested	\$35,000.00			

Matching Funds

Name	Cost	Quantity	Total
No Matching Funds items have been added.			
AmountMatched	\$0.00		

Budget Summary

Amount Requested

\$35,000.00

Amount Matched

\$0.00

Total Amount

\$35,000.00

Uploaded Files

Name
No files have been uploaded.

There are no comments to display.

Overview

Project Name
Chemical Feed System

Total Requested
\$350,000.00
(amount based on the Itemized Budget total)

Applicant Project Priority
Critical

Reoccurring Need?
Not Reoccurring

Applicant Information

Applicant Name
tmiddleton@mt-pleasant.org

Applicant Email
Timothy Middleton

Organization
City of Mt Pleasant

Address
1301 N Franklin
Mt Pleasant , 48858

Phone Number
9897795451

Organization Information

Primary Organization
City of Mt. Pleasant

Authorizers
nridley@mt-pleasant.org

Status
Review

Address
320 W. Broadway
Mount Pleasant, Michigan 48858

Phone
(989) 779-5300

Fax

Categories

- Environmental
- Infrastructure
- Safety/Security

Project Description

The intent of this project is to replace and upgrade our existing chemical feed and containment system with a more safe and efficient system. It will incorporate news tanks in a specially designed structure along with new feed pumps, flow and level monitoring, and integration into our computer controlled operational system.

The wastewater treatment plant uses four chemicals to aid in the removal and settling of nutrients in the waste treatment process. Ferrous chloride, sodium hypochlorite, sodium sulfite and an anionic polymer. Upgrading the current system will provide the following benefits. It will -

-Increase Safety- The new containment system will prevent corrosive vapors from being introduced into the plant atmosphere and eliminate a highly restrictive and poorly ventilated working space where ferrous chloride is stored. This will greatly reduce the amount of

exposure that employees are subject to.

-Increase Efficiency- The current system tries to proportionally dose chemicals against flow. Because the system has no mechanism for providing feedback of what the resulting concentration is plant staff must always be overfeeding ferrous chloride and sodium hypochlorite to ensure that NPDES parameters are being met. The new system will allow for significantly better resolution and control over the amount of chemical being fed and result in significant financial savings in reduced chemical usage.

-Extend the longevity of the plant and related equipment- The existing system has a clearly defined history of causing corrosion within the plant reducing the life of electronic equipment and corroding metal fixtures. Moving the system into its own dedicated area will eliminate the damage being caused by those highly corrosive vapors.

-Reduce our environmental footprint- By gaining better control of feed rates we will be introducing less excess chemical into the receiving stream.

-Increase process resiliency- The upgrade will give the staff real time data on the process and alert the staff, whether on duty or off, if a chemical feed is to low or high. This will help to minimize the chance of introducing partially treated effluent to the receiving stream.

Benefit Description

Because the project enhances and improves our ability to protect the Chippewa River it affects everyone in its downstream watershed including the Tribe, the City of Mt Pleasant, Union Township, and every other local government unit between here and the Great Lakes. It will help to control costs for the local rate payers and assist in keeping the Mt Pleasant community an overall attractive place to live.

Funding Requirements

Long term operational costs will be funded by normal water and sewer rates. The current system upgrade is in the existing capital improvement plan but only partially funded based on recent bid proposals. We are currently researching value-oriented alternatives to portions of the project to help reduce the overall cost.

Project Timeline

Currently in motion. Anticipated completion of early spring if sufficient funds are available.

Budget Items

Name	Cost	Quantity	Total	Category
Chemical Feed System	\$350,000.00	1	\$350,000.00	Infrastructure
AmountRequested	\$350,000.00			

Matching Funds

Name	Cost	Quantity	Total
Chemical Feed System	\$350,000.00	1	\$350,000.00
AmountMatched	\$350,000.00		

Budget Summary

Amount Requested

\$350,000.00

Amount Matched

\$350,000.00

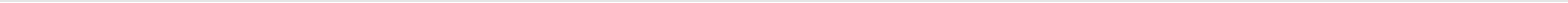
Total Amount

\$700,000.00

Uploaded Files

Name
BudgetInformationforChemBuilding_2018-08-23.docx

There are no comments to display.



Budget Information

Bids received on 7/24/18 for this project came in at the following amounts.

\$1,628,000.00

\$1,323,300.00

\$1,495,700.00

We are requesting \$350,000.00 to help offset the cost of this project and will match those funds in their entirety plus whatever difference is required to complete the project.

Overview

Project Name

Crapo Street Storm Sewer Extension for Community Mental Health

Total Requested

\$109,000.00

(amount based on the Itemized Budget total)

Applicant Project Priority

Critical

Reoccurring Need?

Not Reoccurring

Applicant Information

Applicant Name

tbow@mt-pleasant.org

Applicant Email

Tammy Bow

Organization

City of Mt Pleasant

Address

1303 N Franklin Ave
Mt Pleasant , 48858

Phone Number

9897795401

Organization Information

Primary Organization

City of Mt. Pleasant

Authorizers

nridley@mt-pleasant.org

Status

Review

Address

320 W. Broadway
Mount Pleasant, Michigan 48858

Phone

(989) 779-5300

Fax

Categories

- Environmental
- Infrastructure

Project Description

In June 2017, the City of Mt. Pleasant and surrounding areas received over 10" of rain in a 24-hour period, which caused a severe flash-flood event. Because of the extreme amount of rainfall, the City's storm sewer system exceeded capacity. During this event, the Community Mental Health for Central Michigan (CMHCM) building, located at 301 South Crapo Street, was flooded. The building has experienced ongoing flooding issues due to unrestricted offsite storm water and onsite drainage issues.

Currently, no storm sewer line exists in this area of South Crapo Street. In coordination with adjacent property owners, CMHCM has developed a regional storm water management plan that would provide a private shared regional detention pond and improved drainage for the site and surrounding properties that encompasses approximately 20 acres in the city. This project would include installation of a new 18" storm sewer on South Crapo Street that would provide an outlet for the proposed regional storm water

detention system. The 18" storm sewer was originally planned for 2022, but has been moved up to 2019 to coincide with CMHCM's project to assist with protection of this area. This project, in conjunction with the CMHCM project, would improve drainage and storm water detention in the surrounding areas.

Benefit Description

This project would benefit both the Tribal community and community at large. The storm sewer addition would improve the City's storm sewer infrastructure on South Crapo Street and reduce the potential for future flooding at the CMHCM building and surrounding areas. The addition of the regional detention pond would have a positive effect on the capacity of the storm sewer system and reduce the negative impact of a storm water surge on the Chippewa River.

Funding Requirements

There are no long-term funding requirements for this project.

Project Timeline

The project will begin in the spring or summer of 2019.

Budget Items

Name	Cost	Quantity	Total	Category
Crapo Street Storm Sewer Extension	\$109,000.00	1	\$109,000.00	Infrastructure
AmountRequested	\$109,000.00			

Matching Funds

Name	Cost	Quantity	Total
Community Mental Health Contribution	\$356,000.00	1	\$356,000.00
AmountMatched	\$356,000.00		

Budget Summary

Amount Requested

\$109,000.00

Amount Matched

\$356,000.00

Total Amount

\$465,000.00

Uploaded Files

Name
CrapoStreetStormSewerExtensionCostEstimate 2018-08-29.pdf

There are no comments to display.

Estimate of Probable Construction Cost for:
City of Mt. Pleasant
Crapo 18" Storm Sewer Extension



City of Mt. Pleasant
Division of Public Works
1303 N. Franklin Ave.
Mt. Pleasant, MI 48858
Ph. 989-779-5401

December 2017

NO.	DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	Preconstruction Audio/Video Recording	1	LS	\$ 1,000.00	\$ 1,000.00
2	Minor Traf Devices	1	LS	\$ 1,500.00	\$ 1,500.00
3	Curb and Gutter, Rem	435	LFT	\$ 7.00	\$ 3,045.00
4	Pavt, Rem	245	SYD	\$ 5.00	\$ 1,225.00
5	Sidewalk, Rem	200	SYD	\$ 9.00	\$ 1,800.00
7	Erosion Control, Filter Bag	1	EA	\$ 500.00	\$ 500.00
8	Dr Structure Cover, STM, Modified	5	EA	\$ 500.00	\$ 2,500.00
9	Dr, Structure, 48 Inch dia	5	EA	\$ 2,000.00	\$ 10,000.00
10	Sewer, CI A, 12 Inch, Tr Det B	30	LFT	\$ 45.00	\$ 1,350.00
11	Sewer, CI A, 18 Inch, Tr Det B	435	LFT	\$ 50.00	\$ 21,750.00
12	HMA, 13A (w/ bit curb)	40	TON	\$ 85.00	\$ 3,400.00
13	Sidewalk Ramp, Conc, 6 Inch	200	SFT	\$ 6.00	\$ 1,200.00
14	Sidewalk, Conc, 4 Inch	1700	SFT	\$ 5.00	\$ 8,500.00
15	Connect to Existing Catch Basin	1	LS	\$ 1,000.00	\$ 1,000.00
16	Subbase, CIP	2,175	CYD	\$ 10.00	\$ 21,750.00
17	Aggregate Base, 8 Inch	870	SYD	\$ 7.00	\$ 6,090.00
18	Restoration, Modified	9	STA	\$ 600.00	\$ 5,400.00
19	Testing (Allowance)	1	LS	\$ 1,500.00	\$ 1,500.00
20	Contractor Staking	1	LS	\$ 1,500.00	\$ 1,500.00

Subtotal	\$ 95,010.00
Contingency (10%)	\$ 9,501.00
Engineering (5%)	\$ 4,750.50
Total	\$ 109,261.50

Overview

Project Name
East Digester Rehabilitation

Total Requested
\$279,500.00
(amount based on the Itemized Budget total)

Applicant Project Priority
High

Reoccurring Need?
Not Reoccurring

Applicant Information

Applicant Name
tmiddleton@mt-pleasant.org

Applicant Email
Timothy Middleton

Organization
City of Mt Pleasant

Address
1301 N Franklin
Mt Pleasant , 48858

Phone Number
9897795451

Organization Information

Primary Organization
City of Mt. Pleasant

Authorizers
nridley@mt-pleasant.org

Status
Review

Address
320 W. Broadway
Mount Pleasant, Michigan 48858

Phone
(989) 779-5300

Fax

Categories

- Environmental
- Infrastructure
- Safety/Security

Project Description

The east digester is a biological process in which settled sludge from the primary clarifiers is reduced through anaerobic digestion into a highly concentrated bio-solid. This material is then beneficially re-used by local farmers as a fertilizer to return nutrients such as nitrogen, phosphorous, and carbon to the soil. In the same process methane gas is formed which is captured and used in place of natural gas to heat the plant and maintain the process temperature inside the digester. The east digester was constructed in 1957 and the lid was replaced in a 1984 upgrade. During a recent inspection the interior coatings were found to blistering and delaminating from the walls and cap structure. Additionally, the exterior brick fascia and cement chime are cracking and crumbling causing portions of structure to fall and accelerating water and freezing damage to the overall body of the digester. It is our intent to blast and coat the interior portions of the vessel and have the floating cover either repaired and recoated or simply replaced. The outside brickwork and

concrete will be repaired or replaced as necessary and sealed to extend the overall life of the digester. This project will be slated to take place in conjunction with a digester cleaning in 2020 reducing the overall cost of moving sludge. The cost is based on an engineers probable estimate.

Benefit Description

The digestion process benefits the Isabella community and environment as a whole by reducing the amount of waste that is transferred to the environment, creates a reusable and environmentally sustainable product, and captures a significant portion of methane as a renewable energy source reducing our total carbon footprint.

Funding Requirements

No long term funding requirements

Project Timeline

Will be coordinated with a digester cleaning in 2020

Budget Items

Name	Cost	Quantity	Total	Category
East Digester Rehab	\$279,500.00	1	\$279,500.00	Infrastructure
AmountRequested	\$279,500.00			

Matching Funds

Name	Cost	Quantity	Total
East Digester Rehab	\$279,500.00	1	\$279,500.00
AmountMatched	\$279,500.00		

Budget Summary

Amount Requested

\$279,500.00

Amount Matched

\$279,500.00

Total Amount

\$559,000.00

Uploaded Files

Name
No files have been uploaded.

There are no comments to display.

Overview

Project Name

Fuel Pedestal

Total Requested

\$6,500.00

(amount based on the Itemized Budget total)

Applicant Project Priority

Critical

Reoccurring Need?

Not Reoccurring

Applicant Information

Applicant Name

bbrickner@mt-pleasant.org

Applicant Email

Bill Brickner

Organization

Mt. Pleasant Airport

Address

5453 E. Airport Rd
Mt. Pleasant , 48858

Phone Number

9897722965

Organization Information

Primary Organization

City of Mt. Pleasant

Authorizers

nridley@mt-pleasant.org

Status

Review

Address

320 W. Broadway
Mount Pleasant, Michigan 48858

Phone

(989) 779-5300

Fax

Categories

- Economic development
- Safety/Security
- Transportation

Project Description

This funding request is to provide funds to replace the fuel point of sale pedestal The point of sale pedestal is used for all fuel sales, programming prices, and is an aide in fuel monitoring. The manufacturer of the point of sale pedestal has informed us that in June of 2019, parts and service will no longer be available for this unit. Should this unit go down after that time, fuel would not be available for customers at the airport.

Benefit Description

The airport is an economic driver for economic development and business growth. The Mt. Pleasant Airport is a major gateway to the Tribal community’s casino and resort operations. The funding would help to insure safe airport operations by having reliable equipment to supply pilots with fuel for their travels.

Funding Requirements

Other funding is available for the estimated \$12,000 installation, and a portion of the purchase price of the new unit. Airport will provide all needed maintenance after installation.

Project Timeline

Spring 2019

Budget Items

Name	Cost	Quantity	Total	Category
Fuel Pedestal	\$6,500.00	1	\$6,500.00	Transportation
AmountRequested	\$6,500.00			

Matching Funds

Name	Cost	Quantity	Total
No Matching Funds items have been added.			
AmountMatched	\$0.00		

Budget Summary

Amount Requested

\$6,500.00

Amount Matched

\$0.00

Total Amount

\$6,500.00

Uploaded Files

Name
QTestimate 2018-08-29.pdf

There are no comments to display.



4909 Nautilus Court North, Suite 109
Boulder, CO 80301
ph: 303-444-3590 Fax: 303-444-8736

Quote No.

QT Pod Fueling Terminals

Representative

Name Matt Duncan Phone: 303-962-3413
Position Sales Fax: 303-444-8736
Department Sales Division E-mail: mduncan@qtpod.com

Dates

First Contact
Quote Issued 5/9/2018
Accept/Reject

Product/Service Name	Quantity	Price	TOTAL
QT Pod Model M4000 Self-Serve Fueling Terminal 1 hose control, wired ethernet capability Trade-in credit for M3000 return (good until Sept 1 2018) Options DPI Relay Module - for 2nd hose position	1	\$14,995.00	\$14,995.00
	1	(\$3,495.00)	(\$3,495.00)
	1	\$450.00	\$450.00
SHIPPING	1	\$295.00	\$295.00
		Sub Total	\$12,245.00

Client

Customer Bill Brickner Company Mt. Pleasant Airport
Address
City State
ZIP Email bbrickner@mt-pleasant.org
Phone Fax

Status

☒ Established Client ☐ New Client ☐ Prospective Client

Notes

*Quote valid for 60 days from issuance.
Price does not include installation

Office Use Only

Prices are subject to change without notice.

Overview

Project Name
Main Street Trash Cans

Total Requested
\$3,648.00
(amount based on the Itemized Budget total)

Applicant Project Priority
High

Reoccurring Need?
Not Reoccurring

Applicant Information

Applicant Name
mweaver@mt-pleasant.org

Applicant Email
Matt Weaver

Organization
City of Mt. Pleasant

Address
1303 N Franklin Street
Mt. Pleasant , 48858

Phone Number
9897795409

Organization Information

Primary Organization
City of Mt. Pleasant

Authorizers
nridley@mt-pleasant.org

Status
Review

Address
320 W. Broadway
Mount Pleasant, Michigan 48858

Phone
(989) 779-5300

Fax

Categories

- Infrastructure
- Safety/Security

Project Description

The scope of this project includes replacing the metal trash cans that were installed along Main Street, from High Street to Illinois St. These cans are currently in poor shape and without a liner. The City's contracted refuse hauler is responsible for emptying the cans. Without a liner, the driver is required to reach in and pull out all refuse by hand. We would like to install new can that have an additional plastic liner to make this process faster, cleaner and safer.

Benefit Description

The entire community will benefit from the installation of new cans with liners along Main Street. Not only with the can liners allow the refuse hauler to complete his route more quickly and efficiently, but they also allow for a more aesthetic look.

Funding Requirements

No long term funding required

Project Timeline

Spring 2019

Budget Items

Name	Cost	Quantity	Total	Category
Main Street Trash Cans	\$179.00	16	\$2,864.00	Infrastructure
Can liners	\$49.00	16	\$784.00	Infrastructure
AmountRequested	\$3,648.00			

Matching Funds

Name	Cost	Quantity	Total
No Matching Funds items have been added.			
AmountMatched	\$0.00		

Budget Summary

Amount Requested

\$3,648.00

Amount Matched

\$0.00

Total Amount

\$3,648.00

Uploaded Files

Name
CartKaTomRestaurantSupply_2018-09-04.pdf

There are no comments to display.

What are you looking for today?

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Supplies
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Furniture
- Disposable
& Consumat
- Shelves
& Carts
- Business
Type
- Brands

Shopping Cart

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Your Cart Contains:

Product ID: 007-FGH9NBK

Rubbermaid FGH9NBK
22-gal Outdoor
Decorative Trash Can -
Metal, Black

Quantity:

Unit of Measure: Each

Item Total: \$2,864.00

Product ID: 007-3550

Rubbermaid
FG355000GRAY 12.12-
gal Round Rigid Trash
Can Liner, Plastic - Gray

Quantity:

Unit of Measure: Each

Item Total: \$784.00

Would you like to [Finance](#) your equipment

Subtotal

\$3,648.00

Commercial

Zip Code

Your E-Mail Address

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 Checkout

OR

Check out with **PayPal**

OR

You Might Want These Too!



San Jamar Euro One Size
Dispenser w/ Rim, 4-24-oz
Cups

Witt 21-gal Square Rigid Trash
Can Liner, Plastic - Black

Summit Undercounter Medical
Freezer - Locking, 115v

Rubbermaid 35.5-gal Square
RigidTrash Can Liner, Plastic -
Gray

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Overview

Project Name
Mission Creek Dam Removal

Total Requested
\$192,000.00
(amount based on the Itemized Budget total)

Applicant Project Priority
Critical

Reoccurring Need?
Not Reoccurring

Applicant Information

Applicant Name
tbow@mt-pleasant.org

Applicant Email
Tammy Bow

Organization
City of Mt Pleasant

Address
1303 N Franklin Ave
Mt Pleasant , 48858

Phone Number
9897795401

Organization Information

Primary Organization
City of Mt. Pleasant

Authorizers
nridley@mt-pleasant.org

Status
Review

Address
320 W. Broadway
Mount Pleasant, Michigan 48858

Phone
(989) 779-5300

Fax

Categories

- Environmental
- Infrastructure

Project Description

The Mission Creek Dam was built in the 1950's or 1960's on what is now the former Mt. Pleasant Center Property, located north of West Pickard Street and east of Bamber Road. Mission Creek is a tributary of the Chippewa River. The lake created by the dam was drained years ago and the gates were removed shortly after the dam construction.

In June 2017, the City of Mt. Pleasant and the surrounding areas experienced severe flooding. Because the dam spillway has insufficient capacity to handle the inclement weather, the floodwaters overflowed the top of the dam and the embankment was severely damaged. The downstream slope of the embankment eroded, which exposed a mixed collection of debris and soil material. the Michigan Department of Environmental Quality has declared the dam is in unsatisfactory condition and must be repaired or removed.

Removal of the dam will have a significant and positive effect on notable ecological features of the area, and will increase connectivity, water quality, material transport, hydrology, and geomorphology. By removing the dam, 100% of the watershed upstream of the barrier will be reconnected. The natural river channel processes will be restored and the river will be a natural waterway, enabling aquatic wildlife to thrive.

Benefit Description

This project would benefit the entire community. If the Saginaw Chippewa Tribe chooses to participate in the project, we would be working together to protect the Chippewa River.

Funding Requirements

If future funding is required, the City will provide those funds.

Project Timeline

The engineering and MDEQ permitting work would begin in the spring of 2019. The dam would be removed in the fall of 2019.

Budget Items

Name	Cost	Quantity	Total	Category
Contract with Construction Company	\$163,920.00	1	\$163,920.00	Infrastructure
Surveying and Engineering Costs	\$25,580.00	1	\$25,580.00	Infrastructure
Permit Fees	\$2,500.00	1	\$2,500.00	Infrastructure
AmountRequested	\$192,000.00			

Matching Funds

Name	Cost	Quantity	Total
Dam Removal Costs - Matching Funds	\$193,000.00	1	\$193,000.00
AmountMatched	\$193,000.00		

Budget Summary

Amount Requested

\$192,000.00

Amount Matched

\$193,000.00

Total Amount

\$385,000.00

Uploaded Files

Name
MDEQDamSafetyInspectionReport_2018-08-22.pdf

There are no comments to display.

DAM SAFETY INSPECTION REPORT

MISSION CREEK DAM
DAM ID 230

MISSION CREEK
ISABELLA COUNTY
SECTION 9, T14N, R04W

OWNER/OPERATOR: City of Mount Pleasant
Department of Public Works
1303 North Franklin Street
Mt. Pleasant, Michigan 48858-4682

**HAZARD POTENTIAL
CLASSIFICATION:** Low

INSPECTION DATE: October 18 and 25, 2017

REPORT DATE: October 31, 2017

INSPECTED AND PREPARED BY:



James T. Pawloski, P.E.
Michigan Registration No. 34034
Dam Safety Program
Water Resources Division
Department of Environmental Quality
2100 West M-32
Gaylord, Michigan 49735
989-370-1528



INTRODUCTION

The purpose of this inspection is to evaluate the structural condition and hydraulic capacity of this dam pursuant to the requirements of Part 315, Dam Safety (Part 315), of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended (NREPA). This inspection was conducted by the Department of Environmental Quality (DEQ) in response to a request by the dam owner, the City of Mount Pleasant. The report is limited to a discussion of observations based on a visual investigation and review of any previous inspection reports, plans, and data that are available. This report should not be considered an in depth engineering investigation.

All references to “right” and “left” in this report are based on the observer facing downstream.

CONCLUSIONS AND RECOMMENDATIONS

The Mission Creek Dam is in unsatisfactory condition. This means that the dam has recognized deficiencies that require immediate or emergency attention. The spillway has insufficient capacity to handle the design flood event. The dam embankment was severely damaged in a rainstorm that caused the dam to be overtopped by flood waters in late June, 2017. In addition, the dam has a number of maintenance items that require attention. The following recommended actions are listed by priority.

1. The owner should decide whether to repair or remove the dam. Either activity will require permits from the DEQ.
2. If repair is anticipated, then a comprehensive geotechnical assessment of the dam will be necessary in order to develop repair recommendations for the embankment. Additional spillway capacity will also be required.
3. If removal of the dam is contemplated, then a thorough removal plan will need to be developed.
4. Remove trees and brush from the upstream and downstream faces of the embankment by December 31, 2018.
5. Remove debris deposited from flood event as soon as resources allow.
6. A written Operations and Maintenance Plan (O&M Plan), outlining procedures for dam upkeep and operation, should be prepared for this dam by December 31, 2018.

The low hazard potential rating for this dam is appropriate.

PROJECT INFORMATION

The Mission Creek Dam is an earth fill dam with a structural height of approximately twelve feet. The embankment is approximately 220 feet long. According to file records, the dam was constructed in 1950 and was probably used as a recreational facility for a nearby State Hospital. The dam has a concrete box culvert spillway with a concrete riser and stop logs (the principal spillway). There is also an auxiliary concrete chute spillway. The dam is currently operated in a drawn down condition, but creates an impoundment with a surface area of approximately 7 acres under flood conditions.

Previous inspection reports and design documents were unavailable.

SITE INVESTIGATION

The following discussion of the physical condition of the dam and appurtenances is based on observations and photographs obtained on the date of this inspection.

EMBANKMENT

The overall condition of the dam embankment is unsatisfactory. The entire embankment is covered with dense brush and mature trees, as shown in several of the attached photographs. Trees and brush are generally not permitted on embankment surfaces for a number of reasons: 1) Extensive root systems can provide seepage paths for water; 2) Trees that blow down or fall over can leave large holes in the embankment surface that will weaken the embankment and can lead to increased erosion, threatening embankment stability; 3) Brush obscures the surface of an embankment and limits visual inspection, provides a haven for burrowing animals, and retards the growth of grass vegetation; and 4) Tree and brush growth adjacent to concrete walls and structures may eventually cause damage to the concrete. For these reasons, all trees and brush should be removed by December 31, 2018 (if the decision is to maintain and repair the dam).

In addition, the embankment was severely damaged by overtopping floodwaters during a rainstorm in late June, 2017. The damage is shown in Photographs 9 through 13. If the decision is to repair the dam, then a thorough geotechnical engineering assessment of the embankment is appropriate. This assessment should include soil borings, slope stability analyses, and embankment repair recommendations.

SPILLWAYS

The principal spillway is in fair condition, as shown in Photographs 3 through 8. The structure appears to be fair condition, even though much of the embankment surrounding the structure on the downstream slope was eroded away during the June 2017 event. There was no evidence of significant cracks or settling of any features of the spillway. Normal streamflow was moving through the spillway unimpeded. The spillway did not contain any stop logs during the flood event. Therefore, the pond was drawn down some time prior to June 2017.

The auxiliary spillway also appears to be in fair condition. There are some obstructions throughout, as shown in Photographs 14 through 16, but the structure is in otherwise serviceable condition.

STRUCTURAL STABILITY

The dam embankment was severely damaged by overtopping flood waters in late June 2017. The downstream slope of the embankment was eroded away, exposing a significant length of the principal spillway outlet. The erosion exposed a mixed collection of debris and soil material, which apparently were used as fill on the downstream slope of the dam during construction. For these reasons, the embankment of the dam is considered to be unstable. If reconstruction is anticipated, then a comprehensive geotechnical investigation and analysis should be completed to determine the current embankment stability and any recommended design requirements for repair of the embankment.

The existing spillways both appear to be in serviceable condition. The principal spillway is currently operating as a culvert, since no stop logs are in place. No structural stability analyses were performed on either spillway.

HYDROLOGY AND HYDRAULICS

The contributing drainage area to Mission Creek at the dam is approximately 2.7 square miles. The design discharge for this dam is the flood of record, which is estimated to be 900 cubic feet per second (cfs). The total volume of runoff from the design flood event is estimated to be 490 acre-feet of water.

The total existing spillway capacity, in the current configuration, is estimated to be 210 cfs. Obviously, this is not adequate hydraulic capacity to handle the flood event that occurred, since the dam was overtopped during a flood event in late June, 2017. If repair of the dam is contemplated, then additional spillway capacity will be required. A summary of the hydraulic analysis is included in the appendix.

OPERATION AND MAINTENANCE

It is clear from observation of this dam that operations and maintenance have been given little attention in the recent past. If the dam is anticipated to be repaired, then a written O&M Plan, outlining procedures for dam upkeep and operation, should be prepared for this dam prior to placing it back in service. This plan should include provisions for monitoring the water level in the impoundment, operating any controls during flood events, and normal operation and maintenance. This plan should be reviewed annually and updated to reflect changes in operation and maintenance procedures.

EMERGENCY ACTION PLAN

The Mission Creek Dam is a low hazard potential dam. Therefore, an Emergency Action Plan is not required.

APPENDICES

A location map and inspection photographs are included with this report.

**MISSION CREEK DAM
ISABELLA COUNTY
DAM ID NO. 230**



Photograph 1 – Embankment viewed from right abutment



Photograph 2 – Embankment viewed from left abutment

**MISSION CREEK DAM
ISABELLA COUNTY
DAM ID NO. 230**



Photograph 3 – Principal spillway entrance



Photograph 4 – Closer view of principal spillway headwall

**MISSION CREEK DAM
ISABELLA COUNTY
DAM ID NO. 230**



Photograph 5 – Closer view of principal spillway headwall



Photograph 6 – Downstream face of principal spillway headwall

**MISSION CREEK DAM
ISABELLA COUNTY
DAM ID NO. 230**



Photograph 7 – Principal spillway culvert looking downstream



Photograph 8 – Outlet end of principal spillway viewed from downstream

**MISSION CREEK DAM
ISABELLA COUNTY
DAM ID NO. 230**



Photograph 9 – Erosion on downstream slope adjacent to principal spillway



Photograph 10 – Erosion on downstream slope adjacent to principal spillway

**MISSION CREEK DAM
ISABELLA COUNTY
DAM ID NO. 230**



**Photograph 11 – Erosion on downstream slope adjacent to principal spillway,
viewed from right**



**Photograph 12 – Erosion on downstream slope adjacent to principal spillway,
viewed from embankment crest, looking downstream**

**MISSION CREEK DAM
ISABELLA COUNTY
DAM ID NO. 230**



Photograph 13 – Debris on downstream slope



Photograph 14 – Entrance to auxiliary spillway

**MISSION CREEK DAM
ISABELLA COUNTY
DAM ID NO. 230**



Photograph 15 – Interior view of auxiliary spillway



Photograph 16 – Outlet end of auxiliary spillway

HY-8 Analysis Results

Crossing Summary Table

Culvert Crossing: Mission Creek Dam

Headwater Elevation (ft)	Total Discharge (cfs)	Principal Spillway Discharge (cfs)	Auxiliary Spillway Discharge (cfs)	Roadway Discharge (cfs)	Iterations
89.12	0.00	0.00	0.00	0.00	0
89.56	5.00	4.99	0.00	0.00	6
89.82	10.00	9.99	0.00	0.00	5
90.23	20.00	19.99	0.00	0.00	5
91.02	45.00	44.97	0.00	0.00	3
91.79	75.00	74.98	0.00	0.00	3
92.40	100.00	100.02	0.00	0.00	3
95.65	200.00	200.02	0.00	0.00	6
97.06	300.00	230.34	0.00	69.56	6
97.53	400.00	239.43	3.24	157.21	4
97.91	500.00	246.65	7.94	245.34	4
98.25	600.00	252.69	13.17	334.10	4
98.56	700.00	257.83	18.67	423.46	4
98.85	800.00	262.51	24.58	512.57	3
99.13	900.00	266.87	30.64	602.20	3
96.42	217.08	217.08	0.00	0.00	Overtopping

Overview

Project Name
Multi-Jurisdictional Storm Water Study

Total Requested
\$100,000.00
(amount based on the Itemized Budget total)

Applicant Project Priority
Critical

Reoccurring Need?
Not Reoccurring

Applicant Information

Applicant Name
tbow@mt-pleasant.org

Applicant Email
Tammy Bow

Organization
City of Mt Pleasant

Address
1303 N Franklin Ave
Mt Pleasant , 48858

Phone Number
9897795401

Organization Information

Primary Organization
City of Mt. Pleasant

Authorizers
nridley@mt-pleasant.org

Status
Review

Address
320 W. Broadway
Mount Pleasant, Michigan 48858

Phone
(989) 779-5300

Fax

Project Partners

Partnered With
Union Township

Authorizers
Andrew Laughlin laughlin.drew@gmail.com

Mark Stuhldreher mstuhldreher@uniontownshipmi.com

Status
Accepted

Address
2010 S Lincoln Road
Mount Pleasant, Michigan 48858

Phone
989-772-4600

Fax

989-773-1988

Partnered With

Isabella County

Authorizers

mmcavoy@isabellacounty.org

Status

Review

Address

200 N. Main Street
Mount Pleasant, Michigan 48858

Phone

989 772-0911

Fax

Categories

- Environmental
- Infrastructure

Project Description

This project is a joint, multi-jurisdictional effort to determine storm water infrastructure capacity and needs. The study will show vulnerabilities that will allow jurisdictions to address infrastructure shortcomings and work cooperatively to fix storm water systems that cross jurisdictional boundaries.

In June 2017, Governor Rick Snyder declared a State of Emergency for Isabella County as a result of flooding in the area. Although the storm caused millions of dollars in damage to our area, it did not show all of the infrastructure inadequacies. Each affected agency or municipality began to deal with the issues in the their own way. Officials from numerous jurisdictions met to determine if a more unified and collaborative approach to addressing storm water issues could be accomplished. It was decided that an engineering study was needed to determine the capacity of the collective system, the current condition of the infrastructure, and how the collective system could be improved.

The following jurisdictions have tentatively agreed to the concept of a joint engineering analysis of storm water drainage infrastructure: Charter Township of Union, Isabella County Drain Commission, Isabella County Road Commission, Michigan Department of Transportation, Central Michigan University, Saginaw Chippewa Indian Tribe, and the City of Mt. Pleasant.

The jurisdictional representatives met on February 8, 2018. There was a unanimous consensus to proceed with an engineering study. The City will send out a Request for Proposals for the study. The cost is expected to be approximately \$120,000 based on a preliminary estimate obtained from an engineering firm. Division of the costs among the participating jurisdictions will be determined by the cost allocation of the study (yet unknown.) The match amount of \$20,000 represents the City's cost for participating in the study.

The proposed engineering analysis of data will include identifying watershed areas, analysis of drainage system capacities, and identification of choke points (subject to frequently flooding) in the current storm system. The study will identify areas requiring immediate attention due to infrastructure condition. The study also would give engineering-based recommendations for system improvements, changes, and controls.

Benefit Description

This project will benefit the entire community. As mentioned above, seven jurisdictions plan to participate in the joint engineering analysis. The scope of those who will benefit is immense. This combined effort will help unify the area's storm water systems, creating a cohesive water management plan that recognizes the interaction of systems that carry water across jurisdictional boundaries. These governmental agencies recognize the interconnection of the systems and the need to work cooperatively to avoid flooding the neighboring municipality or jurisdiction.

Funding Requirements

There would be no future maintenance costs for this project.

Project Timeline

This project would begin in April or May 2019. The City would expect it to be completed within five or six months.

Budget Items

Name	Cost	Quantity	Total	Category
Storm Water Study	\$100,000.00	1	\$100,000.00	Infrastructure
AmountRequested	\$100,000.00			

Matching Funds

Name	Cost	Quantity	Total
Storm Water Study - Matching Funds	\$20,000.00	1	\$20,000.00
AmountMatched	\$20,000.00		

Budget Summary

Amount Requested

\$100,000.00

Amount Matched

\$20,000.00

Total Amount

\$120,000.00

Uploaded Files

Name
No files have been uploaded.

There are no comments to display.

Overview

Project Name
No Fee Brush Chipping Program

Total Requested
\$30,000.00
(amount based on the Itemized Budget total)

Applicant Project Priority
High

Reoccurring Need?
Not Reoccurring

Applicant Information

Applicant Name
tbow@mt-pleasant.org

Applicant Email
Tammy Bow

Organization
City of Mt Pleasant

Address
1303 N Franklin Ave
Mt Pleasant , 48858

Phone Number
9897795401

Organization Information

Primary Organization
City of Mt. Pleasant

Authorizers
nridley@mt-pleasant.org

Status
Review

Address
320 W. Broadway
Mount Pleasant, Michigan 48858

Phone
(989) 779-5300

Fax

Categories

- Environmental

Project Description

In the spring of 2017, the City offered a pilot program for free curbside brush chipping to the first 400 residents who applied using \$30,000 previously set aside for storm-related brush collection. 276 residents used the service. Unfortunately, the pilot program was discontinued early due to the June flood event. The remaining program funds were redirected to a city-wide flood damaged item collection held on July 1, 2017. Survey results from city residents who participated in the pilot program were positive about the impact it had on their properties. Tribal 2% funds of \$30,000 were received for the 2018 program.

Tribal 2% funding would allow the City to offer the program again in 2019. Free brush chipping would be offered to as many residents as possible until funds are depleted. It is anticipated that 300 households can be served in 2019 with this collection and the City match.

Benefit Description

The Tribal community and community at large will benefit as residents will have a no-cost means to dispose of tree branches easily and in a timely manner. The brush will be hauled the City's Street Department crews to the Public Works yard and chipped. The wood chips will be used in the park system and around newly planted trees.

Funding Requirements

Initial funding for pilot program was provided by monies set aside 11 years ago for storm-related brush collection. In 2018, the Tribal 2% process contributed approximately \$30,000 to this effort. The City is seeking Tribal 2% funds of \$30,000 for 2019.

Project Timeline

This program will be held in the spring and fall of 2019.

Budget Items

Name	Cost	Quantity	Total	Category
No Fee Brush Chipping Program	\$30,000.00	1	\$30,000.00	Environmental
AmountRequested	\$30,000.00			

Matching Funds

Name	Cost	Quantity	Total
No Fee Brush Chipping Program - Matching Funds	\$5,000.00	1	\$5,000.00
AmountMatched	\$5,000.00		

Budget Summary

Amount Requested

\$30,000.00

Amount Matched

\$5,000.00

Total Amount

\$35,000.00

Uploaded Files

Name
2017FreeBrushChippingProgramCosts_2018-08-29.pdf

There are no comments to display.

2017 Free Brush Chipping Program Costs	
Number of Brush Piles Chipped	276
Street Department Salaries/Benefits	\$10,293.32
Administrative Costs (estimated)	\$ 1,500.00
Equipment Rental (Motor Pool equipment used by the Street Dept.)	\$ 6,919.76
Fuel	\$ 1,064.13
Total Costs for Free Brush Chipping Program	\$19,777.21
Cost per Brush Pile	\$71.66

Overview

Project Name

Pedestrian Lighting

Total Requested

\$79,000.00

(amount based on the Itemized Budget total)

Applicant Project Priority

High

Reoccurring Need?

Not Reoccurring

Applicant Information

Applicant Name

jflachs@mt-pleasant.org

Applicant Email

Jennifer Flachs

Organization

City of Mt. Pleasant

Address

320 W. Broadway Street
Mt. Pleasant , 48858

Phone Number

(989) 779-5406

Organization Information

Primary Organization

City of Mt. Pleasant

Authorizers

nridley@mt-pleasant.org

Status

Review

Address

320 W. Broadway
Mount Pleasant, Michigan 48858

Phone

(989) 779-5300

Fax

Categories

- Infrastructure
- Safety/Security

Project Description

The scope of this project includes the installation of decorative pedestrian lights in residential neighborhoods in the City to provide illumination of the public sidewalks. In recent years, the City has installed lighting on the north and south streets in the residential area north of the Central Michigan University campus. This increased lighting has increased safety in the area. Two percent funding would allow for the installation of pedestrian lights in this same area on the east and west streets. The total cost of the project is \$159,000.

Benefit Description

This project will benefit the entire community by providing illuminated walkways and increasing nighttime safety in City neighborhoods. Dark areas along the sidewalk can be a result of trees, buildings, and lack of lighting. Vision is negatively affected when walking, biking, or driving in areas that are dark, then light, and then dark again. A driver’s vision is negatively impacted by the dark areas because they are unable to see potential side hazards or pedestrian crossing areas. With the installation of additional lighting in the residential area north of campus pedestrians, bicyclists, and drivers will benefit by traveling through a continuously lighted area. Residents and visitors alike will have a safe, comfortable pathway in which to travel to housing, local businesses, shops and community events.

Funding Requirements

There will be additional installation, maintenance, and operational costs as lighting is installed to additional neighborhood blocks in the future. The City budget will cover the operational costs.

Project Timeline

Summer 2019

Budget Items

Name	Cost	Quantity	Total	Category
Pedestrian Lighting	\$79,000.00	1	\$79,000.00	Infrastructure
AmountRequested	\$79,000.00			

Matching Funds

Name	Cost	Quantity	Total
Capital funds for lighting	\$80,000.00	1	\$80,000.00
AmountMatched	\$80,000.00		

Budget Summary

Amount Requested

\$79,000.00

Amount Matched

\$80,000.00

Total Amount

\$159,000.00

Uploaded Files

Name
Bid Tab

There are no comments to display.

City of Mt. Pleasant, Michigan
Division of Public Works
2018 Pedestrian Lighting Project

		County Line Power, LLC				C & R Electric LLC		J. Ranck Electric, Inc.	
		5652 N. Meridian Rd.				6960 E Blanchard Rd		1993 Gover Parkway	
		Hope, MI 48628				Shepherd, MI 48883		Mt. Pleasant, MI 48858	
No.	Description	Quan.	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	Connect to Existing Meter	1	EA	\$ 1.00	\$ 1.00	\$ 300.00	\$ 300.00	\$ 4,350.00	\$ 4,350.00
2	Install Light Wiring	1675	LFT	\$ 2.50	\$ 4,187.50	\$ 4.00	\$ 6,700.00	\$ 5.00	\$ 8,375.00
3	Install 1" Electric Conduit	1675	LFT	\$ 6.25	\$ 10,468.75	\$ 2.00	\$ 3,350.00	\$ 6.75	\$ 11,306.25
4	Install Hand-hole	20	EA	\$ 175.00	\$ 3,500.00	\$ 150.00	\$ 3,000.00	\$ 175.00	\$ 3,500.00
5	Furnish Light Pole, Fixture, and Accessories	20	EA	\$ 3,500.00	\$ 70,000.00	\$ 3,825.00	\$ 76,500.00	\$ 3,630.00	\$ 72,600.00
6	Install Pole and Light Complete	20	EA	\$ 350.00	\$ 7,000.00	\$ 367.50	\$ 7,350.00	\$ 750.00	\$ 15,000.00
7	Restoration	150	SYD	\$ 10.00	\$ 1,500.00	\$ 4.00	\$ 600.00	\$ 3.50	\$ 525.00
TOTAL BID				\$	96,657.25		\$ 97,800.00	\$	115,656.25

		Block Electric Company			
		PO Box 63			
		Weidman, MI 48893			
No.	Description	Quan.	Unit	Unit Price	Total Price
1	Connect to Existing Meter	1	EA	\$ 2,000.00	\$ 2,000.00
2	Install Light Wiring	1675	LFT	\$ 3.00	\$ 5,025.00
3	Install 1" Electric Conduit	1675	LFT	\$ 10.00	\$ 16,750.00
4	Install Hand-hole	20	EA	\$ 500.00	\$ 10,000.00
5	Furnish Light Pole, Fixture, and Accessories	20	EA	\$ 3,900.00	\$ 78,000.00
6	Install Pole and Light Complete	20	EA	\$ 1,900.00	\$ 38,000.00
7	Restoration	150	SYD	\$ 20.00	\$ 3,000.00
TOTAL BID				\$	152,775.00

Overview

Project Name
Septage Receiving Station

Total Requested
\$175,000.00
(amount based on the Itemized Budget total)

Applicant Project Priority
Medium

Reoccurring Need?
Not Reoccurring

Applicant Information

Applicant Name
tmiddleton@mt-pleasant.org

Applicant Email
Timothy Middleton

Organization
City of Mt Pleasant

Address
1301 N Franklin
Mt Pleasant , 48858

Phone Number
9897795451

Organization Information

Primary Organization
City of Mt. Pleasant

Authorizers
nridley@mt-pleasant.org

Status
Review

Address
320 W. Broadway
Mount Pleasant, Michigan 48858

Phone
(989) 779-5300

Fax

Categories

- Environmental
- Infrastructure
- Safety/Security

Project Description

The city of Mt Pleasant is currently considering the implementation of a septage receiving station. The city wastewater treatment plant currently accepts septage from within the county which provides a place for septage haulers to dump waste at all times of the year. Waste that is brought to the plant goes directly into the headworks where it is screened and the sent through the plant for treatment. Accumulated screenings are collected in the basement where they are stored in open top barrels and brought to the surface once a week by the operators. The debris brought in by the haulers regularly blinds our screen causing influent to be diverted to the retention basin which causes alarms and requires the retention basin to be pumped out regularly and cleaned more often. The screened influent proceeds into the plant for treatment. Based on other projects we estimate the cost to be \$350,000.00. The benefits would include:

-Increased operating hours- A septage receiving station could operate independently of the plant and allow septage haulers to haul before and after the normal operating hours of the plant.

-Additional revenue- The plant currently accepts septage only from Isabella county but with a receiving station would able to expand the radius from which it can accept septage.

-Better nutrient treatment- Installation of a septage receiving station would allow the septage to be metered through the plant in a steady stream as opposed to slug loads which are hard to treat and have a much greater potential of causing effluent violations.

-More accurate data- The septage receiving station would incorporate a meter for accurate flow measurement and invoicing.

-Environmental stewardship- By receiving septage the plant is able to treat the septage much more thoroughly prior to returning the bio-solids to the soil rather than having septic tank sludge directly applied to fields.

-Increased Safety- By removing rags and debris at the surface it would minimize the amount of solid materials that staff must handle and move up from the basement and to the storage area.

-Increased efficiency- Because the new system would be automated it would eliminate the need for haulers to obtain tickets from the DPW, less paperwork for the lab, decreased traffic through the building, less nuisance alarming, and less wear and tear on some equipment.

Benefit Description

Building a septage receiving station would benefit residents of the Tribe, City and surrounding communities by providing a twenty-four hour a day location to accept hauled septage waste.

Funding Requirements

No long term funding requirements required.

Project Timeline

Septage receiving will be reviewed for placement into our Five Year Capital Improvement Plan this fall. Timing will be dependent on available funding.

Budget Items

Name	Cost	Quantity	Total	Category
Septage Receiving Station	\$175,000.00	1	\$175,000.00	Infrastructure
AmountRequested	\$175,000.00			

Matching Funds

Name	Cost	Quantity	Total
Septage Receiving Station	\$175,000.00	1	\$175,000.00
AmountMatched	\$175,000.00		

Budget Summary

Amount Requested

\$175,000.00

Amount Matched

\$175,000.00

Total Amount

\$350,000.00

Uploaded Files

Name
No files have been uploaded.

There are no comments to display.

Overview

Project Name
Sidewalk Replacement

Total Requested
\$50,000.00
(amount based on the Itemized Budget total)

Applicant Project Priority
High

Reoccurring Need?
Not Reoccurring

Applicant Information

Applicant Name
jflachs@mt-pleasant.org

Applicant Email
Jennifer Flachs

Organization
City of Mt. Pleasant

Address
320 W. Broadway Street
Mt. Pleasant , 48858

Phone Number
(989) 779-5406

Organization Information

Primary Organization
City of Mt. Pleasant

Authorizers
nridley@mt-pleasant.org

Status
Review

Address
320 W. Broadway
Mount Pleasant, Michigan 48858

Phone
(989) 779-5300

Fax

Categories

- Infrastructure

Project Description

There are approximately 80 miles of sidewalk within the city limits. Of this total, 23 miles of sidewalk Should be replaced. In addition, the sidewalk ramps in various locations need to be upgraded to meet the requirements of the Americans with Disabilities Act. Many of the older ramps do not have raised plates. The plates are warning devices so that visually-impaired will know they are close to traffic.

The amount of sidewalk that needs to be replaced far exceeds the City’s sidewalk budget for any given year. A 2% Tribal contribution of \$50,000 will allow us to replace an additional half mile of sidewalk this year.

Benefit Description

Replacing the sidewalk when needed helps to keep the traveled areas free of trip and fall hazards. It also benefits the greater community as a whole, including the Tribal community, by providing a safe access pathway to area retailers, schools, churches, and parks. Having attractive, easily accessible public spaces within the community is a key component to encourage and increase pedestrian traffic. The health benefits derived from a walking program are well documented.

Funding Requirements

None

Project Timeline

Summer 2019

Budget Items

Name	Cost	Quantity	Total	Category
Sidewalk Replacement	\$50,000.00	1	\$50,000.00	Infrastructure
AmountRequested	\$50,000.00			

Matching Funds

Name	Cost	Quantity	Total
Sidewalk Replacement	\$100,000.00	1	\$100,000.00
AmountMatched	\$100,000.00		

Budget Summary

Amount Requested

\$50,000.00

Amount Matched

\$100,000.00

Total Amount

\$150,000.00

Uploaded Files

Name
Bid Tab

There are no comments to display.

CITY OF MT. PLEASANT, MICHIGAN
2018 NEW SIDEWALK AND SIDEWALK REPLACEMENT PROJECT

The Isabella Corporation
2201 Commerce Dr
Mt. Pleasant, MI 48858

Lakeshore Construction & Renovation
PO Box 363
Mt. Pleasant, MI 48804-0363

Robbin Harsh Excavating, Inc.
9395 S. Clare Ave.
Clare, MI 48617

McGuirk Sand & Gravel, Inc.
PO Box 530
Mt. Pleasant, MI 48858

Category 1 - New Sidewalk

No.	Description	QTY	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	Pavet, Rem, Modified	226	SYD	\$ 8.50	\$ 1,921.00	\$ 10.00	\$ 2,260.00	\$ 6.75	\$ 1,525.50	\$ 8.10	\$ 1,830.60
2	Curb and Gutter, Rem	210	FT	\$ 13.00	\$ 2,730.00	\$ 11.00	\$ 2,310.00	\$ 10.00	\$ 2,100.00	\$ 18.00	\$ 3,780.00
3	Sidewalk, Rem	54	SYD	\$ 8.50	\$ 459.00	\$ 10.00	\$ 540.00	\$ 6.75	\$ 364.50	\$ 12.50	\$ 675.00
	Erosion Control, Inlet Protection,										
4	Filter bag	11	EA	\$ 100.00	\$ 1,100.00	\$ 95.00	\$ 1,045.00	\$ 90.00	\$ 990.00	\$ 147.00	\$ 1,617.00
5	Excavation, Earth	196	CYD	\$ 0.01	\$ 1.96	\$ 0.01	\$ 1.96	\$ 15.00	\$ 2,940.00	\$ 31.00	\$ 6,076.00
6	Subbase, CIP	119	CYD	\$ 6.00	\$ 714.00	\$ 25.00	\$ 2,975.00	\$ 25.00	\$ 2,975.00	\$ 38.50	\$ 4,581.50
	Curb and Gutter, Conc, Det F4,										
7	Modified	210	FT	\$ 20.00	\$ 4,200.00	\$ 21.00	\$ 4,410.00	\$ 24.00	\$ 5,040.00	\$ 28.00	\$ 5,880.00
8	Dr Structure Cover, CB, Modified	1	EA	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,200.00	\$ 1,200.00	\$ 1,370.00	\$ 1,370.00
9	Sidewalk Ramp, Conc, 6 inch	1,631	SFT	\$ 7.10	\$ 11,580.10	\$ 6.95	\$ 11,335.45	\$ 7.25	\$ 11,824.75	\$ 7.30	\$ 11,906.30
10	Sidewalk, Conc, 4 inch	5,625	SFT	\$ 4.30	\$ 24,187.50	\$ 4.35	\$ 24,468.75	\$ 4.00	\$ 22,500.00	\$ 4.00	\$ 22,500.00
11	Sidewalk, Conc, 6 inch	1,465	SFT	\$ 5.20	\$ 7,618.00	\$ 5.00	\$ 7,325.00	\$ 5.50	\$ 8,057.50	\$ 5.30	\$ 7,764.50
	Detectable Warning Surface,										
12	Modified	126	FT	\$ 59.00	\$ 7,434.00	\$ 55.00	\$ 6,930.00	\$ 75.00	\$ 9,450.00	\$ 67.00	\$ 8,442.00
13	Driveway, Nonreinf Conc, 6 inch	57	SYD	\$ 47.25	\$ 2,693.25	\$ 36.00	\$ 2,052.00	\$ 55.00	\$ 3,135.00	\$ 56.50	\$ 3,220.50
14	HMA Approach	9	TON	\$ 300.00	\$ 2,700.00	\$ 225.00	\$ 2,025.00	\$ 225.00	\$ 2,025.00	\$ 447.00	\$ 4,023.00
15	Approach, CI II, 6 inch	186	SYD	\$ 9.00	\$ 1,674.00	\$ 10.00	\$ 1,860.00	\$ 15.00	\$ 2,790.00	\$ 29.00	\$ 5,394.00
16	Hand Patching	7.2	TON	\$ 300.00	\$ 2,160.00	\$ 200.00	\$ 1,440.00	\$ 350.00	\$ 2,520.00	\$ 445.50	\$ 3,207.60
17	Slope Restoration, Modified	1,754	FT	\$ 3.00	\$ 5,262.00	\$ 3.00	\$ 5,262.00	\$ 2.25	\$ 3,946.50	\$ 4.30	\$ 7,542.20
TOTAL - CATEGORY 1				\$ 77,434.81		\$ 77,240.16		\$ 83,383.75		\$ 99,810.20	

Category 2 - Replacement Sidewalk

No.	Description	QTY	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
18	Curb and Gutter, Rem	210	FT	\$ 13.00	\$ 2,730.00	\$ 11.00	\$ 2,310.00	\$ 10.00	\$ 2,100.00	\$ 18.00	\$ 3,780.00
19	Sidewalk, Rem	1,277	SYD	\$ 6.00	\$ 7,662.00	\$ 10.00	\$ 12,770.00	\$ 6.75	\$ 8,619.75	\$ 9.90	\$ 12,642.30
	Erosion Control, Inlet Protection,										
20	Filter Bag	8	EA	\$ 100.00	\$ 800.00	\$ 95.00	\$ 760.00	\$ 90.00	\$ 720.00	\$ 147.00	\$ 1,176.00
21	Subbase, CIP	40	CYD	\$ 13.00	\$ 520.00	\$ 25.00	\$ 1,000.00	\$ 25.00	\$ 1,000.00	\$ 27.50	\$ 1,100.00
	Curb and Gutter, Conc, Det F4,										
22	Modified	210	FT	\$ 20.00	\$ 4,200.00	\$ 21.00	\$ 4,410.00	\$ 24.00	\$ 5,040.00	\$ 27.50	\$ 5,775.00
23	Sidewalk Ramp, Conc, 6 inch	700	SFT	\$ 7.00	\$ 4,900.00	\$ 6.95	\$ 4,865.00	\$ 7.25	\$ 5,075.00	\$ 7.90	\$ 5,530.00
24	Sidewalk, Conc, 4 inch	10,435	SFT	\$ 3.85	\$ 40,174.75	\$ 3.45	\$ 36,000.75	\$ 4.00	\$ 41,740.00	\$ 4.00	\$ 41,740.00
25	Sidewalk, Conc, 6 inch	875	SFT	\$ 4.75	\$ 4,156.25	\$ 5.10	\$ 4,462.50	\$ 5.50	\$ 4,812.50	\$ 5.60	\$ 4,900.00
	Detectable Warning Surface,										
26	Modified	42	FT	\$ 59.00	\$ 2,478.00	\$ 55.00	\$ 2,310.00	\$ 72.00	\$ 3,024.00	\$ 67.00	\$ 2,814.00
27	Hand Patching	4.2	TON	\$ 300.00	\$ 1,260.00	\$ 200.00	\$ 840.00	\$ 350.00	\$ 1,470.00	\$ 445.50	\$ 1,871.10
28	Slope Restoration, Modified	2,320	FT	\$ 3.00	\$ 6,960.00	\$ 3.00	\$ 6,960.00	\$ 2.25	\$ 5,220.00	\$ 4.30	\$ 9,976.00
TOTAL - CATEGORY 2				\$ 75,841.00		\$ 76,688.25		\$ 78,821.25		\$ 91,304.40	
TOTAL BID				\$ 153,275.81		\$ 153,928.41		\$ 162,205.00		\$ 191,114.60	

Overview

Project Name
Sump Pump Disconnect Program

Total Requested
\$50,000.00
(amount based on the Itemized Budget total)

Applicant Project Priority
High

Reoccurring Need?
Not Reoccurring

Applicant Information

Applicant Name
tbow@mt-pleasant.org

Applicant Email
Tammy Bow

Organization
City of Mt Pleasant

Address
1303 N Franklin Ave
Mt Pleasant , 48858

Phone Number
9897795401

Organization Information

Primary Organization
City of Mt. Pleasant

Authorizers
nridley@mt-pleasant.org

Status
Review

Address
320 W. Broadway
Mount Pleasant, Michigan 48858

Phone
(989) 779-5300

Fax

Categories

- Environmental
- Infrastructure

Project Description

Many homeowners who live within the city limits have sump pumps that discharge to the City's sanitary sewer system instead of the storm sewer system. This discharge negatively affects the City's wastewater treatment facility. This project would serve to create an assistance program for residents to help offset the cost to disconnect their sump pumps from the sanitary sewer and connect to the storm sewer or discharge to their yards. The disconnects would significantly reduce the amount of storm water that is unnecessarily treated at the wastewater facility. Typical costs can range from a few hundred dollars to disconnect and discharge to the homeowner's yard, to several thousand dollars to connect to the City's storm sewer system. Tribal 2% funding would allow the City to offer this assistance program to as many residents as possible until funds are depleted.

Benefit Description

The community at large will benefit from this program. An eight-inch sanitary sewer main can handle domestic wastewater flow from up to 200 homes. The same size sewer main can handle only eight sumps operating at full capacity. Six homes with downspouts connected to the sanitary sewer will overload the same eight-inch line. If a resident's sump plumbing pumps or downspout drains water into the sanitary sewer, it may contribute to flooding in their neighbor's basement. It may also cause the sewer to overflow, and pollute drains and streams.

If the Saginaw Chippewa Tribe chooses to participate in funding this program, we would be working together to protect the Chippewa River and continue to offer reliable wastewater treatment service to the many people who live, work and visit the Mt. Pleasant area.

Funding Requirements

There are no long-term funding requirements.

Project Timeline

This will be an ongoing program until funds are depleted.

Budget Items

Name	Cost	Quantity	Total	Category
Sump Pump Disconnect Program	\$50,000.00	1	\$50,000.00	Infrastructure
AmountRequested	\$50,000.00			

Matching Funds

Name	Cost	Quantity	Total
Sump Pump Disconnect Program - Matching Funds	\$50,000.00	1	\$50,000.00
AmountMatched	\$50,000.00		

Budget Summary

Amount Requested

\$50,000.00

Amount Matched

\$50,000.00

Total Amount


\$100,000.00

Uploaded Files

Name
No files have been uploaded.

There are no comments to display.

COMMISSION LETTER #147-18
MEETING DATE: SEPTEMBER 10, 2018

TO: MAYOR AND CITY COMMISSION SEPTEMBER 5, 2018
FROM: NANCY RIDLEY, CITY MANAGER 
SUBJECT: RECEIVE PROPOSED 2019 ANNUAL OPERATING BUDGET AND SET A
PUBLIC HEARING FOR NOVEMBER 12, 2018 ON THE SAME

The City Charter requires the proposed 2019 Annual Operating Budget be provided to the City Commission at the first meeting of September. The budget document will be provided to the Commission electronically and made available to citizens on Monday, September 10, 2018. Members of the community may view the document through the City's website or by visiting the City Clerk's office to view a printed copy.


A formal presentation on the proposed budget will occur during the September 24 City Commission meeting. It is recommended the City Commission set a public hearing for November 12, 2018 to obtain public comment on the proposed budget.

Recommended motion:

Move to set a public hearing for November 12, 2018 on the proposed 2019 Annual Operating Budget.

NJR/ap

COMMISSION LETTER #148-18
MEETING DATE: SEPTEMBER 10, 2018

TO: MAYOR AND CITY COMMISSION SEPTEMBER 5, 2018
FROM: NANCY RIDLEY, CITY MANAGER 
SUBJECT: CONSIDER APPROVAL OF RESOLUTION TO AMEND 2018 OPERATING
BUDGET

The current year's operating budget was prepared last summer and was approved by the City Commission in December 2017. Since that time various amendments have been approved by the City Commission and additional information is available to update many of the projected numbers for this year.

The attached memo from Finance Director Mary Ann Kornexl details the more significant changes to the current year operating budget since the December approval. These changes are incorporated into the proposed resolution. It is recommended the City Commission approve the resolution as presented.

Recommended motion:

Move to approve the resolution to amend the 2018 Operating Budget as presented.

NJR/ap

MEMO

DATE: 09/04/2018
TO: NANCY RIDLEY
FROM: MARY ANN KORNEXL
RE: 2018 AMENDED BUDGET

Attached is the resolution for the City Commission to consider amending the 2018 Operating Budget. As has been past practice, the budget is amended at the same time the next year's annual budget is presented and at the last meeting of the year. The mid-year amendment is based on additional information obtained since the budget was originally developed last summer. This also incorporates the budget amendments that have been adopted by the City Commission since the original budget was adopted.

All funds have been updated to reflect the actual beginning of the year balances based on the audited financial statements for December 31, 2017. The following highlights significant changes from the original budget:

General Fund

Revenue Increase \$268,910:

- Increase Property Tax Revenue to actual levy due to higher than estimated increase in taxable value due to the increase in CPI multiplier \$87,660
- Decrease in Specifics Tax due to Eligible Manufacturing Personal Property Tax Exemption (\$19,560)
- Decrease in Cable Franchise Fees based on actual year to date (\$7,000)
- Decrease in Housing Rental Inspection Fees based on actual year to date (\$7,250)
- Decrease in Building Permits based on actual year to date (\$21,000)
- Increase in State Grant for branding, amphitheater, alcohol enforcement & flood \$159,620
- Increase in State Revenue sharing to match State's updated projections \$64,450
- Decrease in Charges for Cell Towers due to the expiration of a lease (\$21,000)
- Decrease in Ordinance Fines and Diversion based on actual year to date and change in MIP (\$30,000)
- Increase in Sale of Fixed Assets due to continuation of purchase buy/back of Police Captain vehicle initiated in late 2017 \$36,400
- Increase in Tribal 2% Allocation for May allocation \$101,100 less BAYANET funding (\$50,000)
- Increase in Miscellaneous Donations from branding project partners \$15,500
- Increase in Parks Donations for Mission Creek restroom and amphitheater \$97,350
- Decrease in Contribution from Special Assessment Fund due to Pedestrian Lighting S/A delayed until 2019 (\$84,000)
- Decrease in Contribution from Capital Improvement Fund due to reduction in amount needed for Island Park ballfield repairs and delaying Veteran's Bridge replacement until 2019 (\$217,350)
- Increase in Reimbursements due to Michigan Municipal Risk Management Authority (MMRMA) refunding a portion of prior premiums paid into the plan \$118,620 and insurance funds received for the flood \$43,100

MEMO

Expenditures Increase \$501,640 with \$188,120 approved previously this year:

- Increase in Treasurer due to staffing increase previously approved \$26,180
- Increase in City Hall Building due to cleaning contract and security upgrades previously approved \$24,020
- Increase in Public Relations due to branding project \$40,000 of which \$30,500 is covered by grant & partnership donations and the other \$10,000 is covered by carryover funds from 2017
- Increase in Police capital projects due to the continuation purchase buy/back of Police Captain vehicle initiated in 2017 \$38,000
- Increase in Police grant due to Alcohol grant received \$24,380
- Increase in Fire capital projects due to extractor, breathing air compressor, AED and Hydraulic tools funded by 2% previously approved \$138,040
- Increase in Fire Administration Paid Time Off due to an upcoming retirement \$25,930
- Increase in DPW Administration compensation due to addition of Assistant Director previously approved and an increase in engineering time historically charged to General Fund \$35,000
- Decrease in DPW Administration Paid Time Off due to paid time off and overtime used as compensatory time by the Street Maintenance Specialists to the street funds (\$95,000)
- Increase in Sidewalk replacement due to additional 2% funds received \$51,000
- Increase in Street Lighting due to additional pedestrian lighting from 2% funds \$18,840
- Increase in Parks Operations due to flood repairs \$96,000
- Overall increase in Parks projects \$74,340
 - Change scope of Chipp-A-Waters septic replacement \$35,000
 - Add Timbertown 2.0 completion carryover \$3,600
 - Mission Creek Restroom increase previously approved \$40,940
 - Delayed Veteran's Bridge Replacement to 2019 (\$165,000)
 - Add Horizon Park improvements previously approved \$50,000
 - Add Amphitheatre previously approved \$203,800
 - Decrease in cost to repair Island Park ballfields (\$94,000)

Fund Balance:

- Fund Balance as of December 31, 2017 was \$339,903 higher than anticipated in the final amended budget. This has been used to payback an additional \$340,000 to the Fire Truck Reserve that was used to internally finance the Mt Pleasant Center project. With this acceleration of the payback, the \$500,000 from this assigned fund balance will be completely paid back by 2019 rather than 2022 originally projected. This may provide additional flexibility for future budgets.
- Originally projected to use \$17,940 of Unassigned Fund Balance in 2018. The amended budget, net of the \$340,000 transfer to Fire Truck Reserve and \$148,310 Assigned Balance for 2019 budget is an increase of \$97,240. Projected year end Unassigned Fund Balance is 20% of expenditures and in compliance with the policy adopted by the City Commission.

Other Funds

- Major Street- Increase in revenue for supplemental state appropriation and 2% allocation received for Crawford Road overlay. Maintenance expenditures also increased for Crawford Road funded by 2% overlay and engineering for Broadway Street Bridge repairs due to the flood. Expenditures increased due to the allocation of paid time off of Street Maintenance Specialists accumulated while plowing snow that previously was expensed in the General Fund. Administration expenditures increased due to the addition of Assistant DPW Director previously approved.
- Local Street – Increase in revenue for METRO funds, interest earning and add May 2% Tribal Allocation for trees. Expenditures increased for additional street overlays due to 2% allocations received in 2017. Increase in Storm Sewer Maintenance due to additional SAW grant funds received in 2017. Administration expenditures increased due to the addition of Assistant DPW Director previously approved.
- Special Assessment – decrease expenditures for pedestrian lighting project delayed until 2019 (\$84,000)
- Downtown Improvement & Parking – increase expenditures for water trailer, BTBPT event, & hanging basket installation previously approved \$18,000
- Parks & Recreation – Increase in revenue and expenditures for flood previously approved \$57,500. Increase in expenditures for softball, spring soccer and youth basketball of \$25,080. Adjusted PEAK revenue/expenses to reflect estimate based on year to date information resulting in an increase in net cost of program of \$117,900.
- Borden Debt – increase in revenue due to additional Brownfield capture from plan close out available to transfer to debt
- Capital Improvement Fund – decrease in Contribution to General Fund due to reduction in amount needed for Island Park ballfield repairs and delaying Veteran's Bridge replacement until 2019 (\$217,350)
- Mission Street DDA – Increase in capture due to increase in value of \$30,000. Increase in expenses to add MSE connector road \$252,000 and eliminate the corridor improvement study (\$90,000) included in the master plan for 2019.
- Central Business District TIFA – Increase in revenue due to higher TIF capture \$14,810 Increase in revenue and expenses to add back the light curtain match program \$5,000. Increase in capital projects due to additional funds for planter removal previously approved \$8,400.
- Industrial Park TIFA – decrease expenses due to cancellation of MMDC contract (\$6,290)
- University Park LDFA – increase in expenses for conceptual plan previously approved \$45,000
- Brownfield – reflects actual plan captures and disbursements. Increase in expenses due to transfer of funds to Borden Debt to close out the May Street capture
- Land Development Fund – Increase in revenue and expense for the first payment and transfer from the General Fund for the DEQ loan.

MEMO

- Airport – Reflects federal/state grant for carryover of phase II tree abatement for runway encroachment \$309,100. Decrease in fuel sales revenue and expense. Increase in General Fund contribution to balance budget \$10,000.
- Sewer – Increase in revenue for 2% allocation for generators \$137,500. Increase in plant expenses for wet well gas monitor replacement & primary #1 rehab \$37,000. Increase in capital projects for additional manhole rehab previously approved \$30,300.
- Water – Increase in revenue due to grant received by Township for joint water study \$12,220 and reduction in cell tower rent for lease cancelled (\$16,000). Increase in plant expenses due to engineering staff time allocated to water plant, minor equipment repairs, caustic soda cost previously approved, and utilities. Decrease in capital projects to delay reservoir bypass until 2019, add joint township water study, delay filter valve actuators & roof replacement.
- Solid Waste –Increase in expenses for solid waste collection to year to date projections, reduce leaf pick up costs based on last year, increase MRF contribution due to anticipated drop in price of recycling materials. Reduced restricted balance to the amount required in the MRF agreement.
- Self-Insurance – updated to reflect claims trends and expected stop-loss insurance payments
- Motor Pool – increase revenue for additional vehicle added to purchase buyback program. Increase purchases for trackless carried over from 2017 & upgrade 3 trucks to F-250 previously approved.

WHEREAS, Article VII, Section 10 authorizes the City Commission to amend the annual operating budget by resolution, and

WHEREAS, the 2018 operating budget was originally adopted by resolution on December 11, 2017 and

WHEREAS, the activities of the City since the budget was adopted have been such as to necessitate an amendment at this time,

NOW THEREFORE, BE IT RESOLVED, that the following revenue and expenditure appropriations be approved and the 2018 operating budget be amended, effective immediately.

	Fund Balance <u>January 1</u>	2018 <u>Revenue</u>	2018 <u>Expenditures</u>	Fund Balance <u>December 31</u>
<u>GOVERNMENTAL FUNDS</u>				
GENERAL FUND				
Unassigned	\$3,034,284	\$12,096,420		
Legislative Division			\$1,022,770	
Finance Division			1,424,470	
Public Safety Division			6,686,785	
Community Services Division			2,535,385	
Public Works Division			818,080	
Amount from Fund Balance			(17,940)	
Total Unassigned	3,034,284	\$12,096,420	\$12,469,550	\$2,661,154
Assigned for Next Year's Budget	17,940	148,310	17,940	148,310
Assigned for Economic Initiatives	401,572	80,000	0	481,572
Assigned for Projects/Programs	387,698	717,590	119,720	985,568
Restricted	933,708	84,600	572,990	445,318
Non-spendable	461,576	0	0	461,576
Total General Fund	\$5,236,778	\$13,126,920	\$13,180,200	\$5,183,498
SPECIAL REVENUE FUNDS				
MAJOR STREET FUND				
Restricted	1,971,313	1,914,960	1,961,020	1,925,253
Restricted for Donation	15,399	0	0	15,399
Total Major Street Fund	1,986,712	1,914,960	1,961,020	1,940,652
LOCAL STREET FUND				
Restricted	891,038	1,029,670	1,395,600	525,108
Restricted for Donation	140,000	5,000	105,000	40,000
Total Local Street Fund	1,031,038	1,034,670	1,500,600	565,108
SPECIAL ASSESSMENT COMMITTED	304,169	24,820	0	328,989
DOWNTOWN IMPROVEMENT & PARKING FUND				
Restricted from Special Assessment	50,216	115,830	146,480	19,566
Assigned from General Fund/Parking	39,204	130,320	119,880	49,644
Total Downtown Fund	89,420	246,150	266,360	69,210
PARKS & RECREATION FUND				
Restricted for PEAK	0	141,000	141,000	0
Restricted for Parks	0	0	0	0
Assigned for PEAK	426,872	406,400	502,120	331,152
Assigned for Projects	0	0	0	0
Assigned for Recreation	23,542	594,880	583,370	35,052
Total Parks & Recreation Fund	450,414	1,142,280	1,226,490	366,204
BLOCK GRANT FUND				
Assigned for Owner Occupied - Hsg.	28,491	0	0	28,491
Assigned	315,424	800	0	316,224
Total Block Grant Fund	343,915	800	0	344,715
Cemetery Fund Committed	196,081	8,700	0	204,781
Total Governmental Funds				
Appropriated Budget	\$9,638,527	\$17,499,300	\$18,134,670	\$9,003,157

FURTHER, BE IT RESOLVED, that the following informational summaries be approved for the Capital Project, Debt Service, Component Units, and Proprietary Funds for the year beginning January 1, 2018 and ending December 31, 2018

	<u>Fund Balance January 1</u>	<u>2018 Revenue</u>	<u>2018 Expenditures</u>	<u>Fund Balance December 31</u>
CAPITAL PROJECT FUNDS				
CAPITAL IMPROVEMENT FUND				
Committed for Projects	\$495,000	\$117,100	\$200,000	\$412,100
Committed	1,025,979	546,230	185,470	1,386,739
Total Capital Improvement Fund	1,520,979	663,330	385,470	1,798,839
DEBT SERVICE FUNDS				
Borden Building Debt Restricted	129,268	320,350	329,730	119,888
Capital Project and Debt Service Funds Informational Summaries	\$1,650,247	\$983,680	\$715,200	\$1,918,727

	<u>Working Capital January 1</u>	<u>Sources of Working Capital</u>	<u>Uses of Working Capital</u>	<u>Working Capital December 31</u>
Component Units				
MISSION STREET DDA FUND				
Assigned	\$450,000	\$218,500	\$401,000	\$267,500
Unassigned	75,830	68,800	89,810	54,820
Total Mission Street DDA Fund	525,830	287,300	490,810	322,320
TAX INCREMENT FIN AUTH FUND				
Central Business District Restricted	42,437	0	0	42,437
Central Business District Assigned	601,206	152,210	148,400	605,016
Central Business District Unassigned	72,357	106,960	120,760	58,557
Ind Park North Assigned	90,000	0	0	90,000
Ind Park North Unassigned	8,745	400	4,030	5,115
Total TIFA	814,745	259,570	273,190	801,125
LOCAL DEVELOPMENT FIN AUTHORITY				
Assigned	269,202	0	59,699	209,503
Unassigned	10,591	112,400	108,441	14,550
Total LDFA	279,793	112,400	168,140	224,053
BROWNFIELD REDEVELOPMENT FUND				
Assigned	8,139	200,440	199,200	9,379
Unassigned	111	0	0	111
Total Brownfield	8,250	200,440	199,200	9,490
ECONOMIC DEVELOPMENT CORPORATION				
Assigned Parking Lot	13,500	1,500	0	15,000
Unassigned	22,321	7,450	6,540	23,231
Total EDC	35,821	8,950	6,540	38,231
Total Component Unit Funds Informational Summaries	\$1,664,439	\$868,660	\$1,137,880	\$1,395,219

	<u>Working Capital January 1</u>	<u>Sources of Working Capital</u>	<u>Uses of Working Capital</u>	<u>Working Capital December 31</u>
PROPRIETARY FUNDS				
Enterprise Funds				
LAND DEVELOPMENT FUND				
Restricted	\$170	0	0	\$170
Unassigned	(31,009)	96,380	88,600	(23,229)
Total Land Development	(30,839)	96,380	88,600	(23,059)

AIRPORT FUND

Restricted	37,384	40,000	46,322	31,062
Assigned	82,519	0	0	82,519
Unassigned	37,833	835,430	867,998	5,265
Total Airport	157,736	875,430	914,320	118,846

SEWER FUND

Assigned	149,328	244,100	161,700	231,728
Restricted	823,684	287,500	710,000	401,184
Unassigned	1,365,104	2,187,590	2,130,950	1,421,744
Total Sewer	2,338,116	2,719,190	3,002,650	2,054,656

WATER FUND

Restricted	352,800	0	0	352,800
Assigned	1,095,450	340,000	211,360	1,224,090
Unassigned	637,249	2,882,990	2,625,080	895,159
Total Water	2,085,499	3,222,990	2,836,440	2,472,049

SOLID WASTE FUND

Restricted	303,746	0	103,746	200,000
Unassigned	935,234	444,910	571,774	808,370
Total Solid Waste	1,238,980	444,910	675,520	1,008,370

Internal Service Funds**MOTOR POOL FUND**

Assigned	118,000	0	118,000	0
Unassigned	799,574	1,051,400	1,109,540	741,434
Total Motor Pool	917,574	1,051,400	1,227,540	741,434

SELF INSURANCE FUND

1,702,248	2,372,100	2,466,600	1,607,748
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**Total Proprietary Funds
Informational Summaries**

\$8,409,314	\$10,782,400	\$11,211,670	\$7,980,044
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2018 Original Budget				
Estimated				
Fund			Fund	
Balance	2018	2018	Balance	
January 1	Revenue	Expenditures	December 31	

2018 September Amended Budget				
Fund			Fund	
Balance	2018	2018	Balance	
January 1	Revenue	Expenditures	December 31	

Dollar Change	
on Ending	
Fund Balance	

GOVERNMENTAL FUNDS

GOVERNMENTAL FUNDS

GENERAL FUND

Unassigned	\$2,816,932	\$12,401,920		
Legislative Division			1,418,340	
Finance Division			1,048,080	
Public Safety Division			6,620,160	
Community Services Division			2,390,560	
Public Works Division			947,720	
Amount from fund balance			(17,940)	
Total Unassigned	2,816,932	\$12,401,920	\$12,406,920	\$2,811,932
Assigned for Next Year's Budget	17,940	0	17,940	0
Assigned for Economic Initiatives	392,772	80,000	0	472,772
Assigned for Projects/Programs	324,958	367,590	50,000	642,548
Restricted	494,113	8,500	203,700	298,913
Non-spendable	395,330	0	0	395,330
Total General Fund	\$4,442,045	\$12,858,010	\$12,678,560	\$4,621,495

SPECIAL REVENUE FUNDS

MAJOR STREET FUND

Restricted	1,628,789	\$1,610,670	\$1,761,310	\$1,478,149
Restricted for Donation	15,399	0	0	15,399
Total Major Street Fund	1,644,188	1,610,670	1,761,310	1,493,548

LOCAL STREET FUND

Restricted	531,908	1,016,070	1,387,300	160,678
Restricted for Donation	0	0	0	0
Total Local Street Fund	531,908	1,016,070	1,387,300	160,678

SPECIAL ASSESSMENT COMMITTED

DOWNTOWN IMPROVEMENT & PARKING FUND

Restricted from Special Assessment	29,434	115,480	130,700	14,214
Assigned from General Fund/Parking	34,749	128,970	114,430	49,289
Total Downtown Fund	64,183	244,450	245,130	63,503

RECREATION FUND

Restricted for PEAK	0	171,000	171,000	0
Assigned for PEAK	457,487	429,000	406,820	479,667
Assigned for Recreation	21,219	544,580	510,400	55,399
Total Parks & Recreation Fund	478,706	1,144,580	1,088,220	535,066

BLOCK GRANT FUND

Assigned for Owner Occupied - Hsg.	28,491	0	0	28,491
Assigned	315,542	800	5,000	311,342
Total Block Grant Fund	344,033	800	5,000	339,833

Cemetery Fund Committed

	193,364	6,300	0	199,664
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Total Governmental Funds

Appropriated Budget


\$7,985,190	\$16,899,390	\$17,249,520	\$7,635,060
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\$3,034,284	\$12,096,420			
		\$1,022,770		
		1,424,470		
		6,686,785		
		2,535,385		
		818,080		
		(17,940)		
3,034,284	\$12,096,420	\$12,469,550	\$2,661,154	(\$150,778)
17,940	148,310	17,940	148,310	148,310
401,572	80,000	0	481,572	8,800
387,698	717,590	119,720	985,568	343,020
933,708	84,600	572,990	445,318	146,405
461,576	0	0	461,576	66,246
\$5,236,778	\$13,126,920	\$13,180,200	\$5,183,498	\$ 562,003
1,971,313	1,914,960	1,961,020	1,925,253	447,104
15,399	0	0	15,399	0
1,986,712	1,914,960	1,961,020	1,940,652	447,104
891,038	1,029,670	1,395,600	525,108	364,430
140,000	5,000	105,000	40,000	40,000
1,031,038	1,034,670	1,500,600	565,108	404,430
304,169	24,820	0	328,989	107,716
50,216	115,830	146,480	19,566	5,352
39,204	130,320	119,880	49,644	355
89,420	246,150	266,360	69,210	5,707
0	141,000	141,000	0	0
426,872	406,400	502,120	331,152	(148,515)
23,542	594,880	583,370	35,052	(20,347)
450,414	1,142,280	1,226,490	366,204	(168,862)
28,491	0	0	28,491	0
315,424	800	0	316,224	4,882
343,915	800	0	344,715	4,882
196,081	8,700	0	204,781	5,117
\$9,638,527	\$17,499,300	\$18,134,670	\$9,003,157	\$1,368,097

	2018 Original Budget				2018 September Amended Budget				
	Estimated Fund Balance January 1	2018 Revenue	2018 Expenditures	Fund Balance December 31	Fund Balance January 1	2018 Revenue	2018 Expenditures	Fund Balance December 31	Dollar Change on Ending Fund Balance
CAPITAL PROJECT FUNDS									
CAPITAL IMPROVEMENT FUND									
Committed for Projects	495,000	94,400	0	589,400	\$495,000	\$117,100	\$200,000	\$412,100	(\$177,300)
Committed	832,514	554,500	603,000	784,014	1,025,979	546,230	185,470	1,386,739	602,725
Total Capital Improvement Fund	1,327,514	648,900	603,000	1,373,414	1,520,979	663,330	385,470	1,798,839	425,425
DEBT SERVICE FUNDS									
Borden Building Debt Restricted	120,118	299,610	330,480	89,248	129,268	320,350	329,730	119,888	30,640
Capital Project and Debt Service Funds Informational Summaries	\$1,447,632	\$948,510	\$933,480	\$1,462,662	\$1,650,247	\$983,680	\$715,200	\$1,918,727	\$456,065
Component Units									
MISSION STREET DDA FUND									
Assigned	\$350,000	\$94,000	\$144,000	\$300,000	\$450,000	\$218,500	\$401,000	\$267,500	(\$32,500)
Unassigned	69,236	162,500	178,800	52,936	75,830	68,800	89,810	54,820	1,884
Total Mission Street DDA Fund	419,236	256,500	322,800	352,936	525,830	287,300	490,810	322,320	(30,616)
TAX INCREMENT FIN AUTH FUND									
Central Business District Restricted	42,437	0	0	42,437	42,437	0	0	42,437	0
Central Business District Assigned	559,470	115,000	135,000	539,470	601,206	152,210	148,400	605,016	65,546
Central Business District Unassigned	63,394	119,100	120,560	61,934	72,357	106,960	120,760	58,557	(3,377)
Ind Park North Assigned	90,000	0	10,000	80,000	90,000	0	0	90,000	10,000
Ind Park North Unassigned	7,536	200	320	7,416	8,745	400	4,030	5,115	(2,301)
Total TIFA	762,837	234,300	265,880	731,257	814,745	259,570	273,190	801,125	69,868
LOCAL DEVELOPMENT FIN AUTHORITY									
Assigned	269,202	0	8,670	260,532	269,202	0	59,699	209,503	(51,029)
Unassigned	18,150	114,400	114,400	18,150	10,591	112,400	108,441	14,550	(3,600)
Total LDFA	287,352	114,400	123,070	278,682	279,793	112,400	168,140	224,053	(54,629)
BROWNFIELD REDEVELOPMENT FUND									
Assigned	5,877	194,620	190,320	10,177	8,139	200,440	199,200	9,379	(798)
Unassigned	0	0	0	0	111	0	0	111	111
Total Brownfield	5,877	194,620	190,320	10,177	8,250	200,440	199,200	9,490	(687)
ECONOMIC DEVELOPMENT CORPORATION									
Assigned Parking Lot	13,500	1,500	0	15,000	13,500	1,500	0	15,000	0
Unassigned	21,266	6,190	6,540	20,916	22,321	7,450	6,540	23,231	2,315
Total EDC	34,766	7,690	6,540	35,916	35,821	8,950	6,540	38,231	2,315
Total Component Unit Funds Informational Summaries	\$1,510,068	\$807,510	\$908,610	\$1,408,968	\$1,664,439	\$868,660	\$1,137,880	\$1,395,219	(\$13,749)

2018 Original Budget				2018 September Amended Budget				Dollar Change on Ending Fund Balance
Estimated Fund Balance January 1	2018 Revenue	2018 Expenditures	Fund Balance December 31	Fund Balance January 1	2018 Revenue	2018 Expenditures	Fund Balance December 31	
\$170	0	0	\$170	\$170	\$0	\$0	\$170	\$ -
67,148	85,200	83,900	68,448	(31,009)	96,380	88,600	(23,229)	(91,677)
67,318	85,200	83,900	68,618	(30,839)	96,380	88,600	(23,059)	(91,677)
18,535	40,000	40,000	18,535	37,384	40,000	46,322	31,062	12,527
82,519	0	0	82,519	82,519	0	0	82,519	0
28,442	537,130	557,240	8,332	37,833	835,430	867,998	5,265	(3,067)
129,496	577,130	597,240	109,386	157,736	875,430	914,320	118,846	9,460
227,572	244,100	150,000	321,672	149,328	244,100	161,700	231,728	(89,944)
810,390	150,000	790,000	170,390	823,684	287,500	710,000	401,184	230,794
1,317,798	2,153,590	2,012,380	1,459,008	1,365,104	2,187,590	2,130,950	1,421,744	(37,264)
2,355,760	2,547,690	2,952,380	1,951,070	2,338,116	2,719,190	3,002,650	2,054,656	103,586
352,800	0	0	352,800	352,800	0	0	352,800	0
1,037,702	340,000	548,000	829,702	1,095,450	340,000	211,360	1,224,090	394,388
652,405	2,884,270	2,504,240	1,032,435	637,249	2,882,990	2,625,080	895,159	(137,276)
2,042,907	3,224,270	3,052,240	2,214,937	2,085,499	3,222,990	2,836,440	2,472,049	257,112
273,746	30,000	30,000	273,746	303,746	0	103,746	200,000	(73,746)
793,363	408,270	551,700	649,933	935,234	444,910	571,774	808,370	158,437
1,067,109	438,270	581,700	923,679	1,238,980	444,910	675,520	1,008,370	84,691
0	0	0	0	118,000	0	118,000	0	0
806,828	1,004,400	1,007,590	803,638	799,574	1,051,400	1,109,540	741,434	(62,204)
806,828	1,004,400	1,007,590	803,638	917,574	1,051,400	1,227,540	741,434	(62,204)
1,923,851	2,372,100	2,466,600	1,829,351	1,702,248	2,372,100	2,466,600	1,607,748	(221,603)
\$8,393,269	\$10,249,060	\$10,741,650	\$7,900,679	\$8,409,314	\$10,782,400	\$11,211,670	\$7,980,044	\$79,365

COMMISSION LETTER #149-18
MEETING DATE: SEPTEMBER 10, 2018

TO: MAYOR AND CITY COMMISSION SEPTEMBER 5, 2018
FROM: NANCY RIDLEY, CITY MANAGER 
SUBJECT: CONSIDER APPOINTMENT TO THE ECONOMIC DEVELOPMENT
CORPORATION BROWNFIELD REDEVELOPMENT AUTHORITY
(EDC/BRDA) AS RECOMMENDED BY THE APPOINTMENTS COMMITTEE

The Appointments Committee comprised of Commissioner Ling (chair), Commissioner Kulick, and Commissioner LaLonde are recommending an appointment to fill one of the vacant seats on the Economic Development Corporation/Brownfield Redevelopment Authority.

Economic Development Corporation/Brownfield Redevelopment Authority (EDC/BRDA)
(Josh Agardy) Partial term to expire 12/31/18

Applicants: Joshua Agardy, Jim Holton, Robby Roberts, Robert VanDorin

Should you have any questions regarding the recommendation, please contact the Appointments Committee.

Recommended motion:

Move to approve the appointment as recommended by the Appointments Committee.

NJR/ap

To: City Commission

From: Appointments Committee(Commissioners Ling, LaLonde and Kulick)

Re: appointment to fill vacancy on EDC/Brownfield Board

Date: September 5, 2018

After reviewing the applications for appointment to fill the vacancy on the EDC/Brownfield Board, the committee is unanimously recommending the appointment of Josh Agardy.

In reviewing his application he appeared to have both the background as a business owner and some academic training in relevant areas. He currently owns/manages seven commercial properties. He also has academic training in the area of finance as he completes his degree at CMU. Part of that program includes a focus on business ethics.

We ask the commission to approve the following motion:

I move that Josh Agardy be appointed to the EDC/Brownfield Board for a term to expire December 31, 2018

The application for Josh Agardy is attached. Other applications for the position can be found online in the dropbox app for board and commissions

Other applicants not already serving on other boards:

Jim Holton

We were recently informed of another resignation from the EDC/Brownfield Board and will be making a recommendation on filling that vacancy at a future meeting.

Board & Commission Application

Submission ID	4082618211678338928
Submission Date	2018-07-24 12:17:16
Name:	Joshua Agardy
Date:	07-24-2018 1:00 PM
Residence:	415 E Chippewa St Mount Pleasant, MI 48858
Telephone:	989-339-1649
Cell Phone:	989-339-1649
E-mail	agardyprints@gmail.com
Please check all that apply:	<input type="checkbox"/> I own property <input type="checkbox"/> I own a business located within the City of Mt. Pleasant
Boards or Commissions in which you are interested. You may list more than one. Please list preferences in order. If your first choice is unavailable we may contact you for service on another board.	EDC
Why are you interested in this particular board or boards?	I am a business owner, property owner in Mount Pleasant. I am also a finance major at CMU. I have a great interest in applying my problem solving skills to the EDC.
Please list any community service and/or prior board or commission service, including the name of the board and term of service.	I am a ongoing youth coach through city parks and rec
What experience or training do you have which might be of special value on this board or commission (i.e. education, job experience, length of residency, life in another community, etc.)?	I am a current Mt. Pleasant business owner, I have closed 7 times in the last 5 years on Realestate transactions, I manage/own 7 commercial properties in the Mt. Pleasant area, I am a finance major at CMU.

Please list three personal or business references, including contact information. (Please note if applying for the Principal Shopping District Board, one reference should be the name of business nominating/supporting your appointment.)	Linda Weiss (989) 954-9898 Damian Fisher (989) 423-5625 Bill Mrdeza (989) 779-5311
Audit Committee-Accounting knowledge, particularly governmental accounting.	Accounting
Board of Review -Experience and/or training in matters related to real estate valuation.	Banking/Finance Property Appraisal/Assessing
Building Authority - Experience and/or training in matters related to real estate.	Banking/Finance Property Appraisal/Assessing
Building, Fire, Housing and Sanitary Sewer Board of Appeals -Experience and/or training in matters relating to construction.	Architecture Building Construction Engineering
City/CMU Student Liaison Committee -Experience with communication and problem solving.	Higher education
Cultural & Recreational Commission -Experience and/or training in recreation activities.	Fitness/Recreation Physical Education
Dog Park Advisory Board - Experience with policy making, implementation of policies, and conflict resolution. A love for dogs.	Own a dog
Downtown Development Authority (DDA) -Experience with business or methods to increase taxable value within the identified Mission/Pickard District.	Banking/Finance New business development Marketing and promotion Real estate development

Fire & Police Pension Board - Experience in investments or financial planning.	Investments Accounting/Finance
Historic District Commission -Interest or knowledge in historic preservation.	Architecture Building Construction/Engineering Historic Preservation
Housing Commission - Experience and/or training in matters related to the housing industry, subsidized housing programs, or property management.	Residential Real Estate Property Management/Leasing Building Construction
Isabella County Material Recovery Facility Governing Board -Experience with recycling or industrial-type processing.	Recycle practices
Local Development Finance Authority (LDFA) -Experience with business or methods to increase taxable value within the University Smartzone.	Higher education
Principal Shopping District Board -Experience with business or methods to increase taxable value with the identified downtown district.	Marketing and promotion New business development

COMMISSION LETTER #150-18
MEETING DATE: SEPTEMBER 10, 2018

TO: MAYOR AND CITY COMMISSION SEPTEMBER 5, 2018

FROM: NANCY RIDLEY, CITY MANAGER 

SUBJECT: CONSIDER REALLOCATION OF SIDEWALK FUNDS TO RIGHT-OF-WAY IMPROVEMENTS ON MICHIGAN AND ILLINOIS

Representatives from Sacred Heart have contacted the city at various times to express concern about how slippery the grassy area along the south side of Michigan Street becomes because this is a heavy drop off/pick up area for students. Last spring a formal request was made to City staff to remove the grass and replace it with concrete. Various city staff met with the principals, the maintenance custodian, and interested parents to discuss the entire drop off/pickup process to ensure that any changes made would be good long term solutions. Since that time, some Sacred Heart parents have raised donated funds to assist with the improvements and are now asking the City to match the funds to implement the agreed upon solutions to improve the public right of way.

The improvements would replace the grassy area in the public right of way along the south side of Michigan from Franklin to University with concrete. Improvements would also be made to the north side of Illinois Street to eliminate some curb and gutter and remove one tree in order to expand and improve the drop-off area to the west. DPW staff has estimated these improvements to be approximately \$9,000. City staff have reviewed all of the plans and are supportive of the improvements. The only caution is that Illinois Street is scheduled to be reconstructed in 2021 so some of the improvements on Illinois may be redone at that time, but the staff still feels the increased safety over the next 3 years is worth the expenditure of funds now.

Representatives of Sacred Heart have agreed to coordinate appropriate contractors and donations to get the work completed before snow flies and they have agreed to obtain the appropriate city permits and meet City specifications. The only request is that the city match the donated funds for the right of way improvements which amounts to \$4,450.

We are recommending that \$4,450 of the funds that are available in 2018 due to the Henry Street new sidewalk project being under budget be allocated to this new project to improve the public right of way and enhance the safety.


Recommended motion:

Move to authorize the allocation of \$4,450 of sidewalk funds to the proposed right of way improvements on Michigan and Illinois and authorize City staff to work with Sacred Heart representatives to coordinate the work.

NJR/ap

COMMISSION LETTER #151-18
MEETING DATE: SEPTEMBER 10, 2018

TO: MAYOR AND CITY COMMISSION SEPTEMBER 5, 2018

FROM: NANCY RIDLEY, CITY MANAGER 

SUBJECT: CONSIDER APPROVAL OF ENVIRONMENTAL REVIEW FOR THE 2019
ENERGY PERFORMANCE CONTRACT FOR THE MT. PLEASANT HOUSING
COMMISSION

The Mt. Pleasant Housing Commission was created as a result of the City of Mt. Pleasant Ordinances and therefore the Housing and Urban Development (HUD) requires the City to sign off on certain documents. The five year environmental review is one such document that requires City authority signature.

We just learned this week that an environmental review for the Housing Commission has a due date of September 10, 2018. City Planner Jacob Kain is working diligently to coordinate and complete all of the necessary steps for the required review. Because we just learned of the due date and have not completed the required steps in the review, we do not have a recommendation at this time. We hope to complete the steps and have a recommendation so that the City Commission can take action Monday evening to authorize the Mayor to sign the appropriate documents for submission. As soon as our work is complete, we will provide you with a written recommendation separate from the agenda packet.

NJR/ap

CHECK REGISTER FOR CITY OF MT PLEASANT
CHECK DATE FROM 8/17/18 - 8/31/18

Check Date	Vendor Name	Description	Amount
Bank COMM COMMON CASH			
08/22/2018	CITY TREASURER-PAYROLL FUND	REGULAR PAY #419 - 8/24/18	\$267,367.73
08/31/2018	AIRGAS USA, LLC	CONTRACT SVCS	77.00
08/31/2018	ARCHON CONSTRUCTION CO., INC	CONTRACT SVCS	51,313.68
08/31/2018	ATI GROUP	CONTRACT SVCS	194.00
08/31/2018	AVFUEL CORPORATION	SUPPLIES	20.00
08/31/2018	AXIOM WIRING SERVICE, LLC	CONTRACT SVCS	477.87
08/31/2018	BLOCK ELECTRIC COMPANY	CONTRACT SVCS	60.00
08/31/2018	BRIGADE FIRE PROTECTION	CONTRACT SVCS	120.00
08/31/2018	CHRISTOPHER BUNDY	REIMBURSEMENT	380.45
08/31/2018	C & O SPORTSWEAR	SUPPLIES	76.00
08/31/2018	CDW GOVERNMENT, INC	SUPPLIES	4,193.14
08/31/2018	CENTRAL ASPHALT, INC	CONTRACT SVCS/SUPPLIES	219,415.62
08/31/2018	CENTRAL CONCRETE INC	SUPPLIES	1,358.44
08/31/2018	CHARTER COMMUNICATIONS	UTILITIES	118.41
08/31/2018	CHARGEPOINT, INC	CONTRACT SVCS	280.00
08/31/2018	CINTAS CORPORATION	SUPPLIES/CONTRACT SVCS	93.66
08/31/2018	CITY TREASURER-CONTR RETAINAGE	CONTRACT SVCS	5,292.20
08/31/2018	CITY TREASURER-CONTR RETAINAGE	CONTRACT SVCS	8,276.00
08/31/2018	CITY TREASURER-CONTR RETAINAGE	CONTRACT SVCS	4,389.72
08/31/2018	CITY TREASURER-CONTR RETAINAGE	CONTRACT SVCS	9,465.62
08/31/2018	CENTRAL MICHIGAN UNIVERSITY	CONTRACT SVCS	1,307.75
08/31/2018	CENTRAL MICHIGAN UNIVERSITY	CONTRACT SVCS	2,614.00
08/31/2018	CONSUMERS ENERGY	UTILITIES	856.58
08/31/2018	CONSUMERS ENERGY	UTILITIES	1,024.69
08/31/2018	CONSUMERS ENERGY	UTILITIES	396.67
08/31/2018	CONSUMERS ENERGY	UTILITIES	6,967.34
08/31/2018	CONSUMERS ENERGY	UTILITIES	122.97
08/31/2018	CONSUMERS ENERGY	UTILITIES	32.85
08/31/2018	CONSUMERS ENERGY	UTILITIES	5,394.21
08/31/2018	CONSUMERS ENERGY	UTILITIES	1,169.85
08/31/2018	CONSUMERS ENERGY	UTILITIES	19,181.75
08/31/2018	CONSUMERS ENERGY	UTILITIES	51.24
08/31/2018	CONSUMERS ENERGY	UTILITIES	955.11
08/31/2018	CONSUMERS ENERGY	UTILITIES	1,250.17
08/31/2018	CONSUMERS ENERGY	UTILITIES	799.10
08/31/2018	COUCKE PROPERTY SERVICES, LLC	CONTRACT SVCS	7,500.00
08/31/2018	COYNE OIL CORPORATION	CONTRACT SVCS/FUEL/SUPPLIES	6,590.94
08/31/2018	LEIGH & CHUCK CRESPI	CONTRACT SVCS	5,000.00
08/31/2018	CULLIGAN	SUPPLIES	38.00
08/31/2018	ANDREW CURTISS	FARMERS MKT TOKEN REIMB	200.15
08/31/2018	DENALI CONSTRUCTION	CONTRACT SVCS	3,803.00

CHECK REGISTER FOR CITY OF MT PLEASANT
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Check Date	Vendor Name	Description	Amount
Bank COMM	COMMON CASH		
08/31/2018	KARA DOBULIS	CONTRACT SVCS	500.00
08/31/2018	SUSAN DOERFER	MISCELLANEOUS	375.00
08/31/2018	DOUG'S SMALL ENGINE REPAIR	SUPPLIES	2,980.40
08/31/2018	RENEE EARLE	FARMERS MKT TOKEN REIMB	136.30
08/31/2018	EFFICIENCY PRODUCTION, INC	SUPPLIES	223.43
08/31/2018	ELECTIONSOURCE	CONTRACT SVCS	1,470.00
08/31/2018	ETNA SUPPLY	SUPPLIES	492.36
08/31/2018	F & K TREE SERVICE	CONTRACT SVCS	14,220.00
08/31/2018	KAREN FENTON	FARMERS MKT TOKEN REIMB	108.35
08/31/2018	FERGUSON WATERWORKS #3386	METER REPLACEMENT	1,389.53
08/31/2018	FISHER TRANSPORTATION CO, INC	CONTRACT SVCS	11,787.44
08/31/2018	FISHBECK, THOMPSON, CARR & HUBER	CONTRACT SVCS	515.04
08/31/2018	GARBER CONTRACTING	CONTRACT SVCS	74,484.00
08/31/2018	GRAND RAPIDS BUILDING SERVICES	CONTRACT SVCS	2,543.00
08/31/2018	HACH COMPANY	SUPPLIES	1,018.65
08/31/2018	ZACH HUFFMAN	REIMBURSEMENT	42.00
08/31/2018	IDEXX DISTRIBUTION, INC.	CHEMICALS	4,421.93
08/31/2018	JARHEAD SALSA	FARMERS MKT TOKEN REIMB	29.65
08/31/2018	JETT PUMP & VALVE, LLC	SUPPLIES	4,898.00
08/31/2018	KRAPOHL FORD LINCOLN MERC	CONTRACT SVCS/SUPPLIES/VEHICLE MAINT	1,386.98
08/31/2018	DOUG LENTZ	FARMERS MKT TOKEN REIMB	51.30
08/31/2018	LITHOPREP	SUPPLIES	80.00
08/31/2018	MALLEY CONSTRUCTION, INC.	CONTRACT SVCS	124,697.97
08/31/2018	MHOK, PLLC	CONTRACT SVCS	7,193.00
08/31/2018	MAVERICK ENVIRONMENTAL EQUIP	EQUIPMENT RENTAL	3,850.00
08/31/2018	MDSOLUTIONS.INC	SUPPLIES	1,840.00
08/31/2018	STATE OF MICHIGAN	CONTRACT SVCS	120.00
08/31/2018	MICHIGAN CAT	SUPPLIES	521.21
08/31/2018	STATE OF MICHIGAN	CONTRACT SVCS	32.00
08/31/2018	MID MICHIGAN AREA CABLE	2ND QTR 2018 2% FRANCHISE FEE	22,487.50
08/31/2018	MID MICHIGAN PLUMBING SERVICES	CONTRACT SVCS	437.50
08/31/2018	MOST DEPENDABLE FOUNTAINS INC	SUPPLIES	5,165.00
08/31/2018	MT PLEASANT TIRE SERVICE, INC	SUPPLIES/VEHICLE MAINTENANCE	161.92
08/31/2018	DEVIN NELSON	SUPPLIES	50.00
08/31/2018	NCL OF WISCONSIN	CHEMICALS	743.86
08/31/2018	PARAGON LABORATORIES, INC.	CONTRACT SVCS	630.00
08/31/2018	PARAGON LABORATORIES, INC.	CONTRACT SVCS	60.00
08/31/2018	PARAGON LABORATORIES, INC.	CONTRACT SVCS	1,000.00
08/31/2018	PETTY CASH - DIANNE ADAMS	REIMBURSEMENT	258.70
08/31/2018	PETTY CASH - TAMMY BOW	REIMBURSEMENT	189.98
08/31/2018	MARTHA PETY	FARMERS MKT TOKEN REIMB	9.20

CHECK REGISTER FOR CITY OF MT PLEASANT
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Check Date	Vendor Name	Description	Amount
Bank COMM COMMON CASH			
08/31/2018	PIONEER PRODUCE	FARMERS MKT TOKEN REIMB	158.55
08/31/2018	TIM PRIELIPP	FARMERS MKT TOKEN REIMB	20.90
08/31/2018	PRO COMM, INC	CONTRACT SVCS/SUPPLIES	4,930.50
08/31/2018	TYLER WHITE	REFUND	15.00
08/31/2018	HEATHER DEMOINES	REFUND	35.00
08/31/2018	HALEY GRAHAM	REFUND	35.00
08/31/2018	RCW GENERAL CONTRACTORS	REFUND	30.00
08/31/2018	CENTRAL MANAGEMENT & LEASING	REFUND	60.00
08/31/2018	REPUBLIC SERVICES #239	CONTRACT SVCS	14,695.74
08/31/2018	ROWE PROFESSIONAL SERVICES CO	CONTRACT SVCS	10,102.75
08/31/2018	RTI LABORATORIES, INC.	CONTRACT SVCS	39.00
08/31/2018	RYAN HERCO PRODUCTS CORP	SUPPLIES	118.21
08/31/2018	LOGAN SCHAFER	CONTRACT SVCS	300.00
08/31/2018	NICKI SCHLICHT	CONTRACT SVCS	210.00
08/31/2018	THIELEN TURF IRRIGATION, INC	CONTRACT SVCS	571.72
08/31/2018	MT PLEASANT HOUSING COMM	REFUND	42.64
08/31/2018	MARSHALL REAL ESTATE INVEST LLC	REFUND	11.66
08/31/2018	JONES, ROBIN	REFUND	70.72
08/31/2018	HOVEY, JAMES P	REFUND	107.10
08/31/2018	MORRISSEY, MADALYN	REFUND	17.03
08/31/2018	PARTLO PROP MGT	REFUND	87.08
08/31/2018	LAPP, DOUGLAS	REFUND	153.52
08/31/2018	WIECZOREK, STEVE	REFUND	37.26
08/31/2018	APARTMENT MGT	REFUND	37.66
08/31/2018	LOUISE DUNWORTH	REFUND	23.77
08/31/2018	UNIFIRST CORPORATION	CONTRACT SVCS	70.68
08/31/2018	CHARTER TOWNSHIP OF UNION	425 AGREEMENT	139.35
08/31/2018	VERMONT SYSTEMS, INC	CONTRACT SVCS	900.00
08/31/2018	JAKE WALRAVEN	FARMERS MKT TOKEN REIMB	342.40
08/31/2018	PAUL WATERS	CONTRACT SVCS	300.00
08/31/2018	SHERYL WERNETTE	FARMERS MKT TOKEN REIMB	66.20
08/31/2018	DAVID WHITEHEAD	FARMERS MKT TOKEN REIMB	73.00
08/31/2018	WINN TELECOM	UTILITIES	3,277.91
08/31/2018	LOUISE WYMER	FARMERS MKT TOKEN REIMB	550.80
COMM TOTALS:			
Total of 116 Checks:			\$968,458.26
Less 0 Void Checks:			0.00
Total of 116 Disbursements:			\$968,458.26