

Regular Meeting of the City Commission
Monday, August 27, 2018
6:30 p.m.

AGENDA

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

PROCLAMATIONS AND PRESENTATIONS:

1. 2017 Historic Preservation Improvement Award.
2. Introduce Public Relations Director Darcy Orlik.
3. Department Presentation by Airport Manager Bill Brickner.

ADDITIONS/ DELETIONS TO AGENDA:

PUBLIC INPUT ON AGENDA ITEMS:

RECEIPT OF PETITIONS AND COMMUNICATIONS:

4. City Manager report on pending items.
5. Minutes of the Airport Advisory Board (July).
6. Minutes of the Tax Increment Finance Authority/Principal Shopping District (TIFA/PSD) (July).
7. Correspondence received regarding sidewalk snow clearing (2).
8. Notice of Temporary Traffic Control Order #7-2018.

CONSENT CALENDAR: DESIGNATED (*) ITEMS

CITY COMMISSION MINUTES:

- * 9. Approval of the minutes of the regular meeting held August 13, 2018.

PUBLIC HEARINGS:

STAFF RECOMMENDATIONS AND REPORTS:

- * 10. Bids and Quotations
 - a. Engineering Design and Construction Services
- 11. Consider approval of amended Sanitary Sewer House Lead Reconnection Policy.
- * 12. Introduce an ordinance to repeal Chapter 53 Section 53.01 -Storm Sewer District No. 1 of the Mt. Pleasant Code of Ordinances, in its entirety and set a public hearing for September 10, 2018 on the same.

ALL INTERESTED PERSONS MAY ATTEND AND PARTICIPATE. PERSONS WITH DISABILITIES WHO NEED ASSISTANCE TO PARTICIPATE MAY CALL THE HUMAN RESOURCES OFFICE AT 779-5313. A 48-HOUR ADVANCE NOTICE IS NECESSARY FOR ACCOMMODATION. HEARING IMPAIRED INDIVIDUALS MAY CONTACT THE CITY VIA THE MICHIGAN RELAY CENTER FOR SPEECH & HEARING IMPAIRED: 1-800-649-3777.

- * 13. Consider approval of grant agreement with Michigan Economic Development Corporation (MEDC) for funding toward the branding project.
- 14. Consider confirmation of sale of land in Industrial Park South by the Economic Development Corporation (EDC).
- 15. Consider approval of 2019 downtown budget request for 2019 Back to the Bricks Promo Tour.
- 16. Consider closed session pursuant to subsection 8(h) of the Open Meetings Act for material exempt from discussion or disclosure by state or federal statute.
- * 17. Approval of payrolls and warrants.

ANNOUNCEMENTS ON CITY-RELATED ISSUES AND NEW BUSINESS:

PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS:

RECESS:

WORK SESSION: (Conference Room A-upstairs)

- 18. Discuss draft of amended Chapter 30 of the Mt. Pleasant Code of Ordinances.

RECESS:

CLOSED SESSION: (Conference Room A-upstairs)

ADJOURNMENT:

MEMORANDUM

TO: Nancy Ridley, City Manager

CC: Bill Mrdeza, Community Services Division Director
Historic District Commission

FROM: Michelle Sponseller, Downtown Development Director

DATE: July 27, 2018

SUBJECT: Historic Improvement Awards – 201 South University (Ronan Building)

The Historic District Commission (HDC) is pleased to announce their selection for the 3rd annual Historic Improvement Awards:

- 201 South University for the renovation of the granite stairs on the front of the building which is phase three in a series of preservation projects on the building. Renovations included:
 - Resetting of granite stairs while meeting today's building codes, refitting existing guard rails and installation of new guard rails. Additionally, work was completed on the rear of the building.
 - Nominated for both of the following categories – preservation and rehabilitation.

The Historic Preservation Improvement Awards are presented each year to honor exterior improvements to residential and commercial property in the City of Mt. Pleasant in four areas – Preservation, Rehabilitation, New Construction or Downtown Historic District Choice. The nominated property must be at least 25 years old and the improvements must have been completed between January 1 – December 31, 2017. Winners are selected based on nominations received and evaluated by the HDC.

Categories of awards are:

- **Preservation**
Focusing on the maintenance and repair of existing historic materials and retention of a property's form as it has evolved over time.
- **Rehabilitation**
Buildings that have had the need to alter or add to a historic property to meet continuing or changing uses while retaining the property's historic character.
- **New Construction**
Any new building that is consistent with the original architectural style of the neighborhood or district or that utilizes historic materials and techniques
- **District Choice**
Preservation, Rehabilitation or New Construction that is located within the Downtown Historic District.

Requested Action:

Present Historic Preservation Improvement Awards jointly with members of the Historic District Commission on August 13.

COMMISSION LETTER #134-18
MEETING DATE: AUGUST 27, 2018

TO: MAYOR AND CITY COMMISSION AUGUST 22, 2018

FROM: NANCY RIDLEY, CITY MANAGER *Nes*

SUBJECT: CITY MANAGER REPORT ON PENDING ITEMS

This report on pending items reflects the current status.

1. Task Related Issues:

SHORT DESCRIPTION OF TOPIC	MEETING TOPIC WAS AGREED TO	REQUESTED DUE DATE	STATUS AS OF 8.22.18
Purchasing Policy Outline options for changes to bid approval limits and local preference language.	March 26	None	
GumBuster Rental Investigate whether GumBuster machine can be rented outside of Principal Shopping District (PSD)	May 14	None	Will obtain recommendation from PSD on rental rate at September meeting.
Property Maintenance/Blight Ordinance Work with attorney to draft ordinance and obtain feedback on draft from neighborhood associations	February 26	None	Staff is scheduling meetings with the neighborhood associations.
Potential Challenges/Barriers to Infill Development Review list created and recommend potential solutions to some the City can impact.	May 29	None	
Sidewalk Snow Removal Provide new updated draft of sidewalk snow removal ordinance to introduce for public hearing.	August 13	September 10	Attorney is revising draft ordinance based on general agreement reached at work session.
Recreation Authority Manager/Mayor/Vice Mayor to discuss with County and Township at next intergovernmental meeting. Manger to obtain final report from Community Pool Group.	July 9	None	

2. Scheduled Tentatively Work Session Topics

- ✓ August 27-Draft revisions to Chapter 30
- ✓ September 10-Medical Marijuana application deadline
- ✓ September 24-Property maintenance/blight ordinance-tentative
- ✓ October 8- Operating Budget
- ✓ October 22- Operating Budget
- ✓ November 12- Closed session for City Manager evaluation (if requested)
- ✓ November 26- Operating Budget (if needed)
Attorney recommendation/review (if needed)
- ✓ December 10- Hopefully last meeting of the year

3. To come back to City Commission

- MOA for Mt. Pleasant Center
- Airport potential partners and potential agreement
- Plans necessary for Redevelopment Ready Community Certification (marketing plan)
- Revisions to Chapter 30 based on Charter Committee review-scheduled for work session
- Property standards/blight draft ordinance-obtaining neighborhood and HBA feedback
- Barriers to infill development-potential solutions
- Purchasing policy
- Economic Development Contracts-meet with CMURC and MMDC

4. Items not likely to be addressed in 2018

- Rental Housing-additional inspections (mechanical, electrical and plumbing) for converted units
- Building inspection – coordination of inspections with County (Note: new fees will be recommended with 2019 Operating Budget)

- Dumpsters located in paved alleys
- Indian Pines south entrance
- Non-motorized plan-priority policies to focus on in 2018
- Potential ordinance change for single day trash pickup by neighborhood
- Effectiveness of storm water ordinance-(Note: Still working with partners county-wide on stormwater matters)
- Police statistics –desired outcomes and uses
- Rental Housing Inspections: frequency based on good inspections
- Sustainability goals
- Incentives/strategy for owner-occupied conversions
- Homeowner loan and emergency program-needs to be coordinated with above topic
- Mt. Pleasant Center preferred development
- Community Pool-have not received additional information since feasibility study completed
- Fee proposals based on guidelines-some will be incorporated into 2019 Operating Budget recommendation

Please note items that have changed since the last report are highlighted in yellow for easy reference.

City of Mt. Pleasant, Michigan
Airport Advisory Board
Thursday, July 12, 2018
Meeting Minutes

- I. Call to Order / Roll Call
The meeting was called to order at 5:35p.m.
Present: Glen Irwin, Patty Stangle-Krcmarik, Sam Staples, Cathy Tilmann
Absent: Mark Drumheller
City Staff Present: Airport Manager Bill Brickner
- II. Approval of Agenda
Motion by Staples, support by Tilmann to approve the agenda.
Motion passed unanimously
- III. Public Comment on Agenda Items
None
- IV. Approval of Meeting Minutes
Motion by Staples, support by Tilmann to approve the minutes of the June 14, 2018 meeting as written.
Motion passed unanimously
- V. Airport Manager's Report
Brickner discussed the manager's report.
- VI. Old Business
Brickner stated he is still waiting for the FAA testing of the PAPI system.
- VII. New Business
None
- VIII. Announcements on Airport Related Issues and Concerns
None
- IX. Adjournment
Motion by Staples, support by Tilmann, to adjourn the meeting.
Motion passed unanimously
Meeting adjourned at 5:56 p.m.



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July 19, 2018 MINUTES – JOINT MEETING

TAX INCREMENT FINANCE AUTHORITY (TIFA) and PRINCIPAL SHOPPING DISTRICT (PSD)

MEMBERS PRESENT

S. Bissell	TIFA/PSD	A	12/31/2021
R. Blizzard	TIFA/PSD	P	12/31/2021
S. Christensen	TIFA/PSD	P	12/31/2019
A. Quast-Lents	TIFA/PSD	P	12/31/2018
R. Swindlehurst, Chair	TIFA/PSD	P	12/31/2018
B. Wahr, Vice Chair	TIFA/PSD	EA	12/31/2019
B. Wieferich	TIFA/PSD	EA	12/31/2018

M. McAvoy	TIFA	EA	12/31/2018
J. Horton	TIFA (Ind)	P	12/31/2018

C. Ritchey	PSD	P	12/31/2018
R. Agardy	PSD	EA	12/31/2021

M. Sponseller Staff Liaison

A = Absent without notification P = Present EA = Excused Absence N/A = Not Applicable

Guests: Mary Ann Kornexl, Bill Mrdeza

Roll Call Notes: None.

I.) CALL TO ORDER

Call to order at 8:24am.

II.) ROLL CALL AND INTRODUCTIONS

Board member roll listed above with attendance. Introductions made for guests.

III.) CHANGES/ADDITIONS TO AGENDA

No changes to agenda.

IV.) MINUTES

(TIFA) Motion to approve the regular June 2018 minutes with correction to 2019 TIFA budget motion
“TIFA adopted the 2019 budget as presented.”

M = Quast-Lents

S = Blizzard

Motion approved

(PSD) Motion to approve the regular June 2018 minutes with correction to 2019 TIFA budget motion
“TIFA adopted the 2019 budget as presented.”

M = Blizzard

S = Christensen

Motion approved

V.) RECEIPT OF COMMUNICATION

a.) Downtown Directors Report

Receipt of May Downtown Development Directors report. No action taken.

V.) RECEIPT OF COMMUNICATION

b.) 2nd Quarter Budget Review (TIFA/PSD)

Discussion, no action taken.

V.) RECEIPT OF COMMUNICATION**c.) Update on 410 Development Site (TIFA/PSD)**

Discussion, no action taken.

VI.) PUBLIC COMMENT

No public comment.

VII.) OLD BUSINESS**a.) Parking Fees – Daytime (TIFA/PSD)**

(TIFA) Motion to recommend \$75 for an annual daytime parking pass starting in 2019 with recommendation to use revenue for additional event sponsorship.

M = Blizzard S = Horton Motion approved

(PSD) Motion to recommend \$75 for an annual daytime parking pass starting in 2019 with recommendation to use revenue for additional event sponsorship.

M = Ritchey S = Christensen Motion approved

VII.) OLD BUSINESS**b.) Parking Fees – Overnight (TIFA/PSD)**

(TIFA) Motion to recommend \$25 for a six-month overnight parking permit starting in 2019 (renewals in January and July) with recommendation to use revenue for additional event sponsorship.

M = Blizzard S = Horton Motion approved

(PSD) Motion to recommend \$25 for a six-month overnight parking permit starting in 2019 (renewals in January and July) with recommendation to use revenue for additional event sponsorship.

M = Blizzard S = Ritchey Motion approved

VII.) OLD BUSINESS**c.) Marketing Funds (PSD)**

(TIFA) No motion is necessary as marketing is administered by the PSD.

(PSD) Motion to recommend \$10,000 marketing funds as follows:

Radio (local)	Radio (web/satellite based)	Radio (broadcast)
Social Media (Facebook, Instagram ad buys)		Billboards (traditional or electronic)
Print (brochures, counter cards)		

M = Blizzard S = Ritchey Motion approved

VII.) OLD BUSINESS**d.) Tribal 2% Funds – Public Art (TIFA/PSD)**

(TIFA) Motion to direct staff to formally request the repurpose of 2% funds for interactive art with the Saginaw Chippewa Indian Tribal Council.

M = Quast-Lents S = Christensen Motion approved

(PSD) No motion is necessary as marketing is administered by the PSD.

VIII.) NEW BUSINESS**a.) None**

IX.) OTHER/ADDITIONS TO AGENDA

None.

X.) OTHER/ADDITIONS TO AGENDA

a.) Roundtable.

XI.) ADJOURNMENT

Meeting adjourned 9:10 a.m.

Dear City Commissioner's,

I am writing regarding the news article revealing that the City is possibly removing the plowing of the sidewalks.

The City put the miles of sidewalks in, during the installation of so many miles of sidewalks the issue of maintenance must have been addressed. As we live in Michigan and it snows every year and the sidewalks belong to the City. The sidewalks need to be maintained by the City.

The City sidewalks being cleared efficiently has been handled well until last year's snowfall, it was not done well and many streets were dangerous. It should be all sidewalks need to be safe, NOT just the ones nears the Schools. Anyone who walks in the City needs to have a safe path. Old and young alike.

The Commission's statements the it is too expensive is irrelevant, it costs what it costs to keep the sidewalks clear and it should be budgeted every year as it is always going to snow. If the Commissioners are aware it is difficult to staff, they need to be fixing that issue, not refusing to plow the sidewalks.

I am fortunate that the person who clears my drive also clears my sidewalk for a fee, but a neighbor who is wheelchair active only, has no way to have her sidewalk cleared unless the City does it. Another neighbor walks with her walker to down town every day, it would be unfair for her to have to stay in, because the City didn't make her walk way safe.

Sidewalks were a priority when they were installed at many property owners dismay. Property owners were told they must install sidewalks for the safety of all residents. Safety is still a priority for the city of Mount Pleasant and the responsibility to care for the sidewalks must be on the city because that is the only way to ensure a through path for residents. Most Residents do not have the equipment to maintain sidewalks properly. Unplowed sidewalks are impassible and therefore a huge safety concern, especially if they have time to ice over. **There is a timeliness to plowing and it is much safer if the sidewalk is all plowed at the same time so the path is even.**

Our Postal Workers need a safe pathway as well. All the delivery workers deserve a safe passage.

The City Commission should make sure the city is safe and user friendly. There are ways to fund the snow removal and it needs to be investigated and utilized prior to the first snow fall. There are many who need to complete Community Service hours, could this be utilized perhaps? The Isabella County Jail Inmate Trustees clear the Counties properties could they also be utilized by the City? If a grant is an option that needs to be followed through.

Ms. Ridley is quoted as saying there is "equipment" needing to be purchased. When equipment needs replaced or revamped it needs to be done, it should not be used as an excuse to NOT keep the sidewalks safe.

The tax base in Mt Pleasant expects part of our taxes be used to keep the City safe, that includes the City Sidewalks.

If the Commission chooses to NOT keep the sidewalks clear and safe, it is basically choosing to have Mt Pleasant be UNSAFE, INACCESSIBLE, UNCLEAR and liable. If there is any accidents occurring because this Commission chooses to create an unsafe environment then the Commissioner's should be held responsible.

The sidewalks were added over many years and now there is miles of them and it is the responsibility of the City to maintain them.

Sincerely,



Carolynn Anderson

CC Central Michigan Newspapers


Subject:

FW: proposed snow removal ordinance

From: doug downhour <icychill_fan@yahoo.com>**Date:** August 16, 2018 at 11:52:28 AM EDT**To:** "alents@mt-pleasant.org" <alents@mt-pleasant.org>, "nmadaj@mt-pleasant.org" <nmadaj@mt-pleasant.org>, "lgillis@mt-pleasant.org" <lgillis@mt-pleasant.org>, "wjoseph@mt-pleasant.org" <wjoseph@mt-pleasant.org>, "tkulick@mt-pleasant.org" <tkulick@mt-pleasant.org>, Kathy Ling <kling@mt-pleasant.org>, "klalonde@mt-pleasant.org" <klalonde@mt-pleasant.org>**Subject:** proposed snow removal ordinance

To all, I saw in the Morning Sun that the proposal to fine residents for not shoveling snow from a sidewalk in a certain time frame is back. It comes across as a hidden tax on elderly residents and people with health issues. We live on the corner of Broomfield and Stockman Roads. There is a sidewalk that runs for almost 50+ yards along Broomfield which we did not want or ask to be put there. This was done along with the student apartment rezoning that my father was strongly opposed to. It benefits certain developers and the people who live in the student apartments. In my view since it was done for them they should be the ones to clear it. We have been fortunate over the years that on many occasions Dave Lapham (one of the developers) does plow the walk. This does not happen when students are on break. My Mom is almost 91 years old and is very frail. I am over 60 and recently suffered a back injury. Heavy lifting is not recommended. Many weekends I am out of state working at USAV volleyball tournaments. I cannot possibly imagine how you expect her to clear a walk of that size given that there is no shelter from the fierce winds (You get the full brunt of the wind chill) that often follow storms here and the heavy boulders of snow and ice plowed onto the walk from Broomfield Road. Add to the the spray from passing cars, trucks, and plows which is unhealthy to be exposed to. There is also a problem with the student pedestrians packing the snow down so that it is like trying to move concrete blocks. People who live in the center city have only a few feet of sidewalk to clear and most can do it with the exception of the elderly and disabled so their situation is quite different from ours. One size does not fit ALL!! Tony Kulick suggested in the article that people walk in the street. I do that in the winter walking from the CMU library to the downtown library using University and have no problems. In winter, especially, drivers need to get off their phones and pay attention to the road conditions and people who are out. When I am on my bike or walking close to half the drivers I see are on the phone and they are not all students. Police might want to focus on that. That would be a better revenue raiser than taxing elderly people for being physically unable to obey a law. I read that there is an ordinance for businesses to shovel their walks which are quite small by comparison to ours. A number don't do it such as BW3 along Mission. This is a bad idea and needs to be voted down as it is simply a revenue grab disguised as a safety issue. Seniors live on fixed incomes for the most part and stealth taxes cause them financial stress. Sincerely, Doug Downhour resident of MP for 37 years

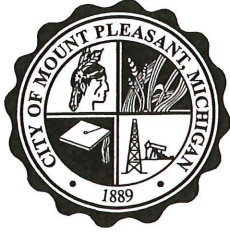
COMMISSION LETTER #135-18
MEETING DATE: AUGUST 27, 2018

TO: MAYOR AND CITY COMMISSION AUGUST 22, 2018
FROM: NANCY RIDLEY, CITY MANAGER 
SUBJECT: NOTICE OF TEMPORARY TRAFFIC CONTROL ORDER #7-2018

The Commission will be asked for final consideration of the following Temporary Traffic Control Order at the City Commission meeting on November 12, 2018.

#7-2018- Place “3 Hour Parking” sign in the bump-out parking area on the west side of Franklin Street between Mosher and Chippewa streets.

NJR/ap



City of Mt. Pleasant, Michigan Traffic Control Order

TRAFFIC CONTROL ORDER NO.

7-2018

Issued By: Steve Tawani
Traffic Engineer

Date: 8-14-18

Signs/work by: Chris Lynn
Street Department

Date: 8/14/18

Filed/ Attested: _____
City Clerk

Date: _____

This Traffic Control Order shall be presented to the City Commission and may receive final approval not more than 90 days from the date the work was performed by the Street Department. It shall not be renewed or extended except upon action by the City Commission.

Content: Place '3 Hour Parking' sign in the bump-out parking area on the west side of Franklin St. between Mosher and Chippewa.

Minutes of the regular meeting of the City Commission held Monday, August 13, 2018, at 6:30 p.m., in the City Commission Room.

Mayor Lents called the meeting to order and the Pledge of Allegiance was recited.

Commissioners Present: Mayor Lents and Vice Mayor Madaj; Commissioners Gillis, Joseph, Kulick, LaLonde and Ling

Commissioners Absent: None

Others Present: City Manager Ridley, City Clerk Howard and City Attorney Wood

Receipt of Petitions and Communications

Received the following petitions and communications:

1. City Manager report on pending items:
 - a. Update on response activities to 2017 flood.
2. Parks and Recreation Commission Minutes. (June)
3. Planning Commission Minutes. (June)
4. Tax Increment Finance Authority/Principal Shopping District (TIFA/PSD) Minutes. (June)
5. Resignation of Aimee Goudreau from the Historic District Commission.
6. Communication received from City of Escanaba regarding tax tribunal litigation.
7. Receipt of Cultural and Recreational Commission of Isabella County (CRC) 2017 Financial Audit.

Moved by Commissioner Kulick and supported by Commissioner Joseph to approve the following items on the Consent Calendar:

1. Minutes of the regular meeting of the City Commission held July 23, 2018.
2. Sole-source purchase of a UniMac industrial grade gear washer/extractor unit from Universal Laundry Machinery, of Westland, Michigan in the amount of \$11,195.
3. Resolution setting fees for 4-on-4 Youth Basketball Program:

The following recommendation for the adoption of the 2018 fees and charges for a 4-on-4 youth basketball program offered by Mt. Pleasant Parks and Recreation was made by Commissioner Batcheller and supported by Commissioner Busch.

WHEREAS, Chapter 97.04 of the City Code authorizes the City Commission to establish by resolution fees and charges for recreation and parks services and facilities, and

NOW, THEREFORE, BE IT RESOLVED, that the Mt. Pleasant Parks and Recreation Commission hereby recommends that the following fees and charges become effective immediately, and

BE IT FURTHER RESOLVED, that the Parks and Recreation Directors are authorized to effect minor adjustments to the following fees and charges in order to maximize citizen participation and effect positive community cooperation in recreation and parks services.

	Proposed Fee Structure	
Program	Resident	Non Resident
4-on-4 Basketball Grades K-2	\$40	\$66
4-on-4 Basketball Grades 3-6	\$50	\$70

4. Resolution setting fees for Medical Marihuana Facility Application:

WHEREAS, Title XI, Chapter 112 - MEDICAL MARIHUANA FACILITIES of the Code of Ordinances of the City of Mt. Pleasant states that the City Commission will set an application fee in an amount established by resolution,

NOW, THEREFORE, BE IT RESOLVED, that the application fee for authorization to operate a Medical Marihuana Facility within the City of Mt. Pleasant as required under Section 112.03 (a)(3) of the Code of Ordinances of the City of Mt. Pleasant is set as follows:

Medical Marihuana Facility Application Fee	\$200.00
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5. Authorize the Mayor and City Clerk to sign license agreements with Central Michigan University for the CMU wayfinding signs placed in the City right-of-way.
6. Authorize the Mayor and Clerk to sign the agreement with Renaissance Public School Academy for PEAK services for the 2018-2019 academic year.
7. Purchase-buyback of three F-250 truck from Krapohl Ford at a cost of \$109,550 and the appropriate budget amendment.
8. Authorize the Mayor to sign the contract extension with CoreSource for the next three years.
9. Warrants dated July 20, 24 & 26 and August 2, 2018 and Payrolls dated July 27, 2018 all totaling \$1,051,102.15.

Motion unanimously adopted.

Moved by Commissioner Kulick and supported by Commissioner Joseph to approve the 2018 Economic Development Action Plan as presented.

AYES: Commissioners Joseph, Kulick, LaLonde, Lents, Ling and Madaj

NAYS: Commissioner Gillis

ABSENT: None

Motion carried.

Moved by Commissioner Kulick and supported by Commissioner Joseph to appoint City Manager Nancy Ridley as the voting delegate representing the City of Mt.

Pleasant at the Michigan Municipal League (MML) annual member's meeting and appoint City Planner Jacob Kain as the alternate. Motion unanimously adopted.

Announcements on City-Related Issues and New Business

City Manager Ridley announced current information on State of Michigan PFAS testing, tracking and remediation in the City.

Commissioner Gillis questioned where the State will be doing PFAS testing and announced that CMU students are coming back soon and to please make them feel welcome to the City.

Commissioner Kulick commented that there was a water main break downtown today and that members of the Water and Street Departments fixed it quickly. Good job by City staff.

Mayor Lents thanked Max & Emily's for providing water to City staff during the water main repair today. She thanked the County and City Clerks for their recent work on the election and she thanked first responders who participated in public safety night on Saturday.

Commissioner Ling thanked the City Manager for the update of what has been done since the flooding last year and requests made by the public.

Public Comment on Agenda and Non-Agenda Items

Dr. Jyotsna Pandey, 1016 Sweeney, CMU faculty, introduced a CMU Medical School program for healthy aging using the Healthy Aging Initiative.

The Commission recessed at 7:05 p.m. and went into a work session at 7:11 p.m.

WORK SESSION – Sidewalk Snow Removal Bids/Draft Ordinance

Mayor Lents led a discussion on Sidewalk Snow Removal/Draft Ordinance.

Discussion ensued.


Staff will try to incorporate generally agreed upon changes into a new draft of the snow removal ordinance for presentation to the City Commission at a future meeting.

Mayor Lents adjourned the meeting at 8:11 p.m. without objection.

Allison Lents, Mayor

Jeremy Howard, City Clerk

COMMISSION LETTER #136-18
MEETING DATE: AUGUST 27, 2018

TO: MAYOR AND CITY COMMISSION AUGUST 22, 2018
FROM: NANCY RIDLEY, CITY MANAGER 
SUBJECT: BIDS AND QUOTATIONS

a. Engineering Design and Construction Services

The attached memo from City Engineer Stacie Tewari recommends award of the bid for bridge design and construction services to Rowe Professional Services. As Ms. Tewari's memo indicates, both bridges require some work as a result of the June 2017 flooding.

Although Rowe Professional Services was the only bidder, we have confidence in their ability to complete this work and the amounts are consistent with expected costs for this type of project.

Recommended Motion:

Move to award the engineering design and construction services to Rowe Professional Services for the 2019 bridge repairs for Lincoln Bridge and Broadway Street Bridge at a not-to-exceed cost of \$41,730.

NJR/ap



THE CITY OF MT. PLEASANT, MICHIGAN

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To: Nancy Ridley, City Manager Date: August 15, 2018

From: Stacie Tewari, City Engineer

Subject: Engineering Design and Construction Services for the 2019 Bridge Scour and Guard Rail Repairs Projects

Purchase\Contract Recommendation Summary

Request:

City Commission is requested to authorize a contract with Rowe Professional Services Company to perform engineering survey, design and construction services for the 2019 Bridge Scour and Guard Rail Repairs Projects for the Broadway Road Bridge and the Lincoln Road Bridge over the Chippewa River. This expenditure is included in the 2018 and 2019 street budgets. The survey and design work for the projects would need to occur in the fall of 2018 with construction occurring in the summer of 2019.

Reason for Purchase:

In June of 2017, the City of Mt. Pleasant obtained emergency bridge inspections on the three city-owned traffic bridges following the major flood event in the city to determine if any damages occurred to the bridges. The findings of the inspections were that two of the bridges require debris clearing, erosion repairs, and riprap replacement under the bridges, Broadway and Lincoln. The City of Mt. Pleasant requested proposals for engineering survey, design and construction services for the two projects.

The Broadway Street Bridge over the Chippewa River Scour Repairs Project was selected for funding by the FHWA-Federal Emergency Response Program through the Local Agency Program administered for the Michigan Department of Transportation (MDOT) for fiscal year 2019. The project construction would be funded 80% by MDOT with a 20% city match and engineering to be paid for 100% by the city. The project will include debris removal and rip rap replacement. It is anticipated that the project will be let in December of 2018. The estimated construction cost for the project is \$55,000.

The Lincoln Street Bridge over the Chippewa River Guard Rail and Scour Repairs project includes debris removal, riprap replacement, and replacement of approximately 200 feet of guardrail. Lincoln Street is a local street that is not federal aid eligible, so this project will be funded 100% by the city for an estimated construction cost of \$44,000. It is anticipated that the project will be bid in December of 2018.

Process:

An RFP was posted and e-mailed to several qualified consultants for sealed proposals to be received on August 14, 2018. Only one proposal was received from Rowe Professional Services Company from Mt. Pleasant, MI. The proposal included cost, qualifications of the firm, relevant experience, and a proposed work plan for the projects. The costs were as follows:

Broadway Bridge Survey, Design and Bidding Services	\$13,400
Broadway Bridge Engineering Construction Services	\$12,430
Lincoln Bridge Survey, Design and Bidding Services	\$ 8,100
<u>Lincoln Bridge Engineering Construction Services</u>	<u>\$ 7,800</u>
Total Engineering Cost	\$41,730

Vender Name and Address:


Rowe Professional Services Company
127 S. Main St.
Mt. Pleasant, MI 48858

Recommendation:

Rowe Professional Services Company performed the emergency bridge inspections in 2017 and assisted in preparation of the construction cost estimates for the FHWA emergency funding application in 2018. Based on their familiarity with the project, location, qualifications, and quality of their work plan, it is recommended that the City Commission authorize the engineering design and construction services for the 2019 Bridge Scour and Guard Rail Repairs Projects to Rowe Professional Services Company in the not to exceed amount of \$41,730.

cc: John Zang, DPW Director

COMMISSION LETTER #137-18
MEETING DATE: AUGUST 27, 2018

TO: MAYOR AND CITY COMMISSION AUGUST 22, 2018
FROM: NANCY RIDLEY, CITY MANAGER 
SUBJECT: CONSIDER APPROVAL OF AMENDED SANITARY SEWER HOUSE LEAD
RECONNECTION POLICY

As part of the process to review our existing policies, the 2006 policy for sanitary sewer reconnections has been reviewed over the last year by City staff. The attached memo from DPW Director John Zang recommends a new policy that reflects current practices and includes how this policy can also be applied to situations where multiple properties share a sewer lead.

This amended policy provides greater clarity and consistency in outlining the expectations, eligibility requirements, and reimbursement amounts while providing compliance with Chapter 51 of the Code of Ordinances. We recommend the City Commission approve the policy as presented.

Recommended motion:

Move to approve the amended rear yard sanitary sewer and sewer lead serving multiple buildings policy as presented.

NJR/ap



THE CITY OF MT. PLEASANT, MICHIGAN

CITY HALL

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(989) 779-5400
(989) 772-6250 fax

To: Nancy Ridley, City Manager

August 23, 2018

From: John Zang, DPW Director

Subject: Approve Rear Yard Sanitary Sewer and Sewer Leads Serving
Multiple Properties Policy

Recommendation Summary

Request:

The City Commission is requested to approve the revised rear yard sanitary sewer policy.

Objective:

Since 2006, the City has been gradually phasing out the use of rear yard sanitary sewers, and has had multiple incidents where it has been identified that old sewer leads are serving multiple buildings. Attached is the policy that was approved in 2006 for reference. The policy outlines the procedures for both property owners and the City to follow when dealing with rear yard sewer lead connections and multiple leads, and includes an incentive designed to assist property owners with the removal of such leads. The policy defines the eligibility requirements, reimbursement amount, and guidelines for the removal of the sewer service and connection to the City's sewer main in the right-of-way. It also describes the conditions in which the City can force abandonment of rear yard sewer services.

The City's attorney has provided the revised policy, which includes practices and procedures established based on implementation in numerous areas as well as a court case. The revised policy will reflect consistent practices and ensure rear yard sewer service removals receive the same consideration.

Recommendation:

I recommend the City Commission approve the updated rear yard sanitary sewer policy as presented. The Public Works staff will develop the related educational materials.



CITY OF MT. PLEASANT SANITARY SEWER HOUSE LEAD RECONNECTION POLICY

INTENT:

The purpose of this policy is to outline the procedure to be followed by the City of Mt. Pleasant when dealing with house lead reconnection from rear yard sanitary sewers. Various locations within the city are served by sanitary sewers that are located at the rear yard of the property. It is impossible for the City to maintain or replace such sewers. Because of the difficulty of maintaining the rear yard sewers, the City has installed new sewers in the street right-of-way adjacent to the property. The purpose of this policy is to identify the procedures to be followed when the homeowner will be required to disconnect from the rear yard sanitary sewer and connect to the street right-of-way sanitary sewer.

PROCEDURES:

1. The City of Mt. Pleasant will identify the rear yard sanitary sewers, which are to be abandoned.
2. The City will reline the rear yard sanitary sewers, as funds are available, to extend the life and functionality of the sewer.
3. The City will install sanitary sewers in the street right-of-way adjacent to the property so that a sanitary sewer is available for the homeowner's sewer lead connection.
4. Homeowners are responsible for maintaining their sanitary sewer lead from the sanitary sewer main to the house. When the lead fails or requires major reconstruction, homeowners will be required to disconnect from the rear yard sanitary sewer and connect to the right-of-way sewer. Reconnection to the rear yard sanitary sewer will no longer be allowed.
5. The City will provide a 50% credit to the homeowner, not to exceed a maximum of \$2,500, for the cost of the sewer lead reconstruction for disconnecting from the rear yard sewer and connecting to the street right-of-way sewer.
6. The property owner will be responsible for all payments to their contractor for this installation and for any further maintenance, upkeep, or restoration required as a result of the construction project. The City's only responsibility is to participate in the cost sharing as outlined above.
7. The City engineering staff will periodically review the cost of sanitary sewer construction and make recommendations for adjustment of the maximum reimbursement amount based upon the cost of sanitary sewer lead construction.



CITY OF MT. PLEASANT

POLICY TO REPLACE REAR-YARD SANITARY SEWERS AND SEWER LEADS SERVING MULTIPLE BUILDINGS

The City of Mount Pleasant's Department of Public Works (the "DPW") is phasing out the use of rear-yard sanitary sewers and sewer leads serving multiple buildings. This policy: (1) outlines the situations in which property owners are required to disconnect from rear-yard sewers or disconnect leads serving multiple buildings; and (2) establishes cost-assistance programs to reimburse property owners for a portion of the cost of transitioning to a new sewer connection.

1. Rear-Yard Sanitary Sewers

- A. Transition to Street Sewers. Various properties in the City are served by public rear-yard sewers, which are difficult for the City to maintain. The City's Department of Public Works is in the process of constructing public sewers in public rights-of-way ("street sewers") throughout the City, so that rear-yard sewer users can eventually be transitioned to street sewers at its discretion.
- B. Abandonment. After a street sewer is constructed in a given area, the City may abandon the rear-yard sewer serving that area. Upon determining to abandon a rear-yard sewer, the DPW shall send a written notice to each affected property owner requiring the owner to disconnect from the rear-yard sewer and install and connect a new lead to the street sewer, in accordance with Section 51.004(A) of the City Code. A property owner who is required to disconnect from the rear-yard sewer as a result of abandonment (as opposed to lead failure) may seek reimbursement from the City for 85% of the cost to install a new lead and connect to the street sewer in accordance with Section 3 of this policy.
- C. Lead Failure. When the lead to a rear-yard sewer fails in a manner such that the estimated cost of repair or replacement exceeds \$500, as determined by the DPW Director, the DPW may, by written notice, require the property owner to disconnect from the rear-yard sewer and install and connect a new lead to the street sewer, in accordance with Section 51.004(B) of the City Code. A property owner that is required to disconnect from the rear-yard sewer due to lead failure is entitled to seek reimbursement from the City for 50% of the cost to install a new lead and connect to the street sewer, up to a maximum of \$2,500, in accordance with Section 3 of this policy.

2. Leads Serving Multiple Buildings

- A. Elimination of Leads Serving Multiple Buildings. Various properties in the City are connected to sanitary sewer leads that serve more than one building. Except for in limited circumstances described in Section 51.040 of the City Code, these multi-building connections are unauthorized, and the City desires to eliminate them as they are identified.
- B. Procedure. After an unauthorized lead serving multiple buildings is identified, the DPW may issue a written notice requiring the owners of the affected properties to take corrective measures such

that there is a single lead serving each building. The notice shall prescribe the corrective measures that DPW Director considers most appropriate given the circumstances. In situations where one property ("Property A") has a lead running directly from the building to the street sewer, and where leads from other properties tap into that lead, the lead running from Property A directly to the street sewer will be permitted to remain. In situations where no lead runs directly from any property to a street sewer, the DPW Director may require that all the existing leads be abandoned, and that each property owner install a lead running directly from the property to the street sewer. A property owner may seek reimbursement from the City for 50% of costs incurred (up to a maximum of \$2,500) to abandon a sewer lead that serves multiple buildings and to install and connect a new lead that serves a single building, in accordance with Section 3 of this policy. The DPW Director may offer additional reimbursement up to a total of 85% of costs incurred to any property owner who, upon request of the DPW Director, grants an easement allowing a neighboring property owner to install a sewer lead across the property.

3. Reimbursement Requirements

In order to qualify for reimbursement under this policy, a property owner must:


- A. Comply with all applicable provisions of Chapter 51 of the City Code relating to installation and connection of sewer leads, including but not limited to Sections 51.040 through 51.045.
- B. Before commencing work, submit and obtain approval from the Engineering Department for plans showing the location of taps and routing of sewer leads, and obtain a permit. Except under special circumstances approved by the City Engineering Department, trenchless pipe installation techniques must be utilized and new leads must tie into the sewer main rather than a sewer manhole.
- C. If a new lead will cross private property other than the property that is the site of the building being served, provide a signed and recorded easement to the DPW in a form reasonably acceptable to the DPW Director.
- D. Before commencing work, submit the written cost estimate to the DPW Director for approval
- E. After completing work, submit to the DPW paid invoices and/or other documentation of costs incurred as reasonably required by the DPW Director.

4. Miscellaneous

- A. No sewer capacity fee will be assessed upon connection to a street sewer if the subject property had its own water meter prior to the installation of the new sewer lead.

COMMISSION LETTER #138-18
MEETING DATE: AUGUST 27, 2018

TO: MAYOR AND CITY COMMISSION AUGUST 22, 2018

FROM: NANCY RIDLEY, CITY MANAGER 

SUBJECT: INTRODUCE AN ORDINANCE TO REPEAL CHAPTER 53 SECTION 53.01-
STORM SEWER DISTRICT NO. 1 OF THE MT. PLEASANT CODE OF
ORDINANCES, IN ITS ENTIRETY AND SET A PUBLIC HEARING FOR
SEPTEMBER 10, 2018 ON THE SAME

The attached memo from DPW Director John Zang recommends the repeal of a 1976 ordinance regarding drainage districts. As his memo indicates, the bonds have long been paid off for this improvement. We are recommending the ordinance be formally repealed to eliminate any confusion about future construction. As with all ordinance changes, a public hearing is required prior to the ordinance being repealed. Click [here](#) to view the current Chapter 53.

Recommended motion:

Move to set a public hearing for September 10, 2018 on the repeal of Chapter 53 of the Code of Ordinances.

NJR/ap



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To: Nancy Ridley, City Manager

August 23, 2018

From: John Zang, DPW Director

Subject: Recommendation to Repeal Chapter 53 of the Code of Ordinances

Recommendation Summary

Request:

The City Commission is requested to repeal Chapter 53 of the City's code of Ordinances to eliminate Storm Sewer Assessment District Number One.

Objective:

In 1976, the City installed a storm water collection system in the area north of Pickard Street and west of Mission Street. The same year, the City passed Ordinance 507: Drainage Districts. As part of the ordinance, Section 53.01 defined and established Storm Sewer Assessment District Number One to assess property owners a pro rata share of the costs associated with the construction of storm sewers that serve the district.

The bond for the storm sewer construction was paid long ago. A review of our current notices and ordinances is no longer relevant and could cause confusion if future construction occurs in that area.

Recommendation:

I recommend the City Commission set a public hearing to repeal Chapter 53 of the Code of Ordinances.

ORDINANCE No. _____

**AN ORDINANCE TO REPEAL CHAPTER 53: DRAINAGE DISTRICTS – AN
ORDINANCE TO PROVIDE FOR STORM SEWER DISTRICT 1, OF THE CODE OF
ORDINANCES, IN ITS ENTIRETY.**

It is Hereby Ordained by the People of the City of Mt. Pleasant:

Chapter 53: Drainage Districts, in its entirety – An ordinance to provide for Storm
Sewer District 1, is hereby repealed.

COMMISSION LETTER #139-18
MEETING DATE: AUGUST 27, 2018

TO: MAYOR AND CITY COMMISSION AUGUST 22, 2018

FROM: NANCY RIDLEY, CITY MANAGER 

SUBJECT: CONSIDER APPROVAL OF GRANT AGREEMENT WITH MICHIGAN ECONOMIC DEVELOPMENT CORPORATION (MEDC) FOR FUNDING TOWARD THE BRANDING PROJECT

Earlier this year when the contract with the Darwin Group for the branding initiative was approved we communicated the receipt of a grant from Michigan Economic Development Corporation (MEDC) to provide \$15,000 of funding toward the project. At that time, MEDC procedures included a provision to directly pay the company we hired. Since that time MEDC has revised their procedures and are now requiring a grant agreement between the City and MEDC be executed. MEDC will send \$15,000 of grant funds to the City and the City will be responsible for paying the contractor. This makes sense since the contract is between the City and the Darwin Group.

The attached memo from City Planner Jacob Kain recommends the City Commission authorize the Mayor to sign the standard grant agreement with MEDC.

Recommended motion:

Move to authorize the Mayor to sign the MEDC grant agreement for the \$15,000 grant toward the branding project.

NJR/ap



MEMORANDUM

TO: Nancy Ridley
City Manager

CC: William Mrdeza
Community Services and Economic Development Director

Mary Ann Kornexl
Finance Director

Darcy Orlik
Public Relations Director

FROM: Jacob Kain, AICP
City Planner

DATE: August 21, 2018

SUBJECT: Grant Agreement for Redevelopment Ready Communities Technical Assistance

At their June 27, 2016 meeting, the City Commission by resolution authorized the implementation of recommendations made by the Michigan Economic Development Corporation (MEDC) and that are necessary to receive Redevelopment Ready Communities Certification from MEDC. Subsequently, staff has been working to respond to those recommendations and complete the items necessary to achieve certification.


A benefit of RRC participation is the opportunity to receive technical assistance from the MEDC to complete required RRC elements. The MEDC has committed to match the City of Mt. Pleasant's contribution of \$15,000 toward the community branding and marketing strategy. That project is underway and upon completion will satisfy the final best practice necessary for certification.

A standard grant agreement has been provided by the MEDC and reviewed by the City Attorney to formalize the extension of those funds to the City to support the project.

Requested Action:

The City Commission authorize the Mayor to sign the grant agreement with the MEDC.

COMMISSION LETTER #140-18
MEETING DATE: AUGUST 27, 2018

TO: MAYOR AND CITY COMMISSION AUGUST 22, 2018
FROM: NANCY RIDLEY, CITY MANAGER 
SUBJECT: CONSIDER CONFIRMATION OF SALE OF LAND IN INDUSTRIAL PARK
SOUTH BY THE ECONOMIC DEVELOPMENT CORPORATION (EDC)

The attached memo from Community Services and Economic Development Director Bill Mrdeza recommends confirmation of the sale of an approximately four acre lot in Industrial Park South. This land has been owned by the Economic Development Corporation (EDC) since Industrial Park South was created in the 1990's.

As the memo outlines, an offer was made for the approximately four acre lot. The EDC countered that offer and the purchaser accepted. The sale price for the four acres is \$75,000. It is recommended the City Commission confirm the sale as recommended by the EDC.

Recommended motion:

Move to confirm the sale of the approximately four acre parcel in Industrial Park South from the EDC to Rice & Diggs LLC for \$75,000

NJR/ap



MEMORANDUM

TO: Nancy Ridley, City Manager

FROM: William R. Mrdeza
Community Services and Economic Development Director

DATE: August 16, 2018

SUBJECT: Industrial Park South Property Offer

Background:

The City's Economic Development Corporation (EDC) owns two parcels of land in the City's Industrial Park South. One of these parcels has limited development potential, is approximately 9.5 acres, and contains the park retention pond and cellular tower. The other parcel and the subject of this memo is approximately four acres in size, contains frontage on Isabella Road, and has an access easement into the property from the north curb cut into the park on Isabella Road. This property was previously valued by the City Assessor at approximately \$52,000.

Recently the EDC received a purchase offer for the four acre parcel referenced above from Rice & Diggs LLC. The original offer was for \$39,900, plus closing costs. At their August 7th meeting, the EDC Board discussed the offer and also considered 1) the City Assessor's previous valuation of the property, 2) the proposed use of the property for a medical marihuana processing facility, and 3) the impact medical marihuana demand has had on property values around the state. Based on the above, the Board countered the original offer at a price of \$75,000. The purchaser subsequently accepted the counter offer as proposed. The Buy/Sell Agreement was reviewed by the city attorney prior to the EDC Board Chair's signature.

Requested Action:

The City Commission is requested to confirm the action of the Economic Development Corporation to sell the four acres owned by the EDC in Industrial Park South for the agreed upon sum of \$75,000.

COMMISSION LETTER #141-18
MEETING DATE: AUGUST 27, 2018

TO: MAYOR AND CITY COMMISSION AUGUST 22, 2018

FROM: NANCY RIDLEY, CITY MANAGER 

SUBJECT: CONSIDER APPROVAL OF 2019 DOWNTOWN BUDGET REQUEST FOR
2019 BACK TO THE BRICKS PROMO TOUR

The attached memo from Downtown Development Director Michelle Sponseller outlines the short time frame we have been provided to commit to hosting the 2019 Back to the Bricks Promo Tour. As Ms. Sponseller's memo indicates, the feedback received on the 2018 event was extremely positive from both the community and the downtown businesses. Therefore, we support hosting the event again in 2019.

The timing for the commitment presents somewhat of a challenge to our standard approval process because the 2019 Operating Budget has not yet been approved. There are adequate funds in the proposed 2019 downtown event budget and/or downtown event fund balance to provide the necessary \$3,000 of funding to support this event.

We are therefore recommending the City Commission commit an allocation of \$3,000 from the Downtown Fund so that the appropriate paperwork can be submitted to the committee that will determine host sites. The downtown Boards will be asked to confirm their support of this allocation at their September meeting.

Recommended motion:

Move to authorize the allocation of \$3,000 toward hosting the Back to the Bricks Promo Tour in June 2019.

NJR/ap

MEMORANDUM

TO: Nancy Ridley, City Manager

CC: Mary Ann Kornexl, Finance and Administrative Division Director
Bill Mrdeza, Community Services Division Director

FROM: Michelle Sponseller, Downtown Development Director

DATE: August 21, 2018

SUBJECT: Downtown Budget Request – 2019 Back to the Bricks Promo Tour

On Monday, August 20 I received a request from the Back to the Bricks Promo Tour (BTTBPT) committee contact asking if we would consider applying for a spot on the 2019 tour. It was indicated that the committee is seeking commitments from communities by August 31.

Due to the tight timeline staff is asking for budget approval from the city commission ahead of taking the request to the TIFA/PSD boards in September. Staff has asked the TIFA/PSD members to weigh-in on the 2019 event and members who have responded have indicated they would like to be a spot on the 2019 tour. The item will be placed on the September agenda for TIFA/PSD for formal action.

As the 2018 BTTBPT was well received by the community with positive feedback and was very successful for our local hotels, restaurants and businesses staff would like to ask city commission for the following event budget.

- **2019 Back to the Bricks Event Funding**
Request \$3,000 for the 2019 Back to the Bricks Car Show Promo Tour scheduled for June 7 through June 12. Funds would be used for road closures, marketing, supplies and contracted services for towing company to move cars off streets if necessary.

Funding would be provided from the downtown event fund balance and/or 2019 event funds, no TIFA or special assessment funds would be used.

Requested Action:

Review and consider approval of the 2019 budget request.

CHECK REGISTER FOR CITY OF MT PLEASANT
CHECK DATE FROM 8/03/18 - 8/16/18

Check Date	Vendor Name	Description	Amount
Bank COMM	COMMON CASH		
08/03/2018	WRIGHT EXPRESS FINANCIAL SVCS	N/A	\$52,804.83
08/07/2018	CITY TREASURER-PAYROLL FUND	REG PAY #418 - AUGUST 8, 2018	269,279.57
08/16/2018	DIANNE ADAMS	TRAINING	94.62
08/16/2018	AIRGAS USA, LLC	CONTRACT SVCS	43.71
08/16/2018	AIRWAY OXYGEN, INC.	CONTRACT SVCS	17.00
08/16/2018	AMERICAN PUBLIC WORKS ASSOC	DUES	760.00
08/16/2018	AMERICAN PLANNING ASSN	DUES	457.00
08/16/2018	APOLLO FIRE EQUIPMENT	CAPITAL AQUISITION	63,000.00
08/16/2018	AQUASIGHT	CONTRACT SVCS	200.00
08/16/2018	AVFUEL CORPORATION	FUEL SUPPLIES	16,541.34
08/16/2018	BAY VALLEY OIL LLC	VEHICLE MAINT/SUPPLIES	230.00
08/16/2018	BS&A SOFTWARE	CONTRACT SVCS	5,841.00
08/16/2018	C & O SPORTSWEAR	CONTRACT SVCS/UNIFORMS	61.00
08/16/2018	C2AE	CONTRACT SVCS	16,075.73
08/16/2018	CARMEUSE LIME, INC.	CHEMICALS	7,494.78
08/16/2018	CDW GOVERNMENT, INC	SUPPLIES	2,655.16
08/16/2018	CENTURYLINK	COMMUNICATIONS	17.44
08/16/2018	CHARTER COMMUNICATIONS	COMMUNICATIONS	143.74
08/16/2018	CITY TREASURER-CONTR RETAINAGE	CONTRACT SVCS	1,046.88
08/16/2018	CITY TREASURER-CONTR RETAINAGE	CONTRACT SVCS	10,212.49
08/16/2018	CENTRAL MICHIGAN UNIVERSITY	CONTRACT SVCS	3,879.54
08/16/2018	CENTRAL MICH UNIV - MAILROOM	POSTAGE/HANDLING	2,741.00
08/16/2018	CENTRAL MICHIGAN UNIVERSITY	CONTRACT SVCS	735.00
08/16/2018	CENTRAL MICHIGAN UNIVERSITY	CONTRACT SVCS	183.00
08/16/2018	CONSUMERS ENERGY	UTILITIES	30,080.38
08/16/2018	COUNTYLINE POWER	CONTRACT SVCS	9,421.87
08/16/2018	COYNE OIL CORPORATION	FUEL/SUPPLIES/VEHICLE MAINT	6,112.71
08/16/2018	ANDREW CURTISS	FARMERS MKT TOKEN REIMB	277.50
08/16/2018	D&D REAL ESTATE INVESTMENTS	SUMMER TAX BRDA CAPTURE	20,440.00
08/16/2018	DARWIN, LLC	CONTRACT SVCS	14,911.54
08/16/2018	EILEEN DELORENZO	CONTRACT SVCS	500.00
08/16/2018	DICKINSON WRIGHT PLLC	CONTRACT SVCS	7,700.00
08/16/2018	DINGES FIRE COMPANY	SUPPLIES	1,744.32
08/16/2018	DISTRIBUTORS GROUP, INC	SUPPLIES	203.70
08/16/2018	DIXON ENGINEERING, INC	CONTRACT SVCS	3,000.00
08/16/2018	DOUGLASS SAFETY SYSTEMS, LLC	CONTRACT SVCS	129.81
08/16/2018	ETNA SUPPLY	SUPPLIES	629.24
08/16/2018	EVOQUA WATER TECHNOLOGIES LLC	CONTRACT SVCS/CHEMICALS	1,465.78
08/16/2018	KAREN FENTON	FARMERS MKT TOKEN REIMB	67.15
08/16/2018	FIDELITY SECURITY LIFE INS/EYEMED	OPTICAL INSURANCE	1,050.06
08/16/2018	FIRST BAPTIST CHURCH	CONTRACT SVCS	300.00
08/16/2018	FISHER TRANSPORTATION CO, INC	CONTRACT SVCS	1,505.49

CHECK REGISTER FOR CITY OF MT PLEASANT
CHECK DATE FROM 8/03/18 - 8/16/18

Check Date	Vendor Name	Description	Amount
Bank COMM COMMON CASH			
08/16/2018	FISHBECK, THOMPSON, CARR & HUBER	CAPITAL ACQUISITIONS	7,025.04
08/16/2018	JEFFERY FITZPATRICK	REAR YARD SAN SEWER PROGRAM	1,250.00
08/16/2018	ALL PRO EXERCISE	SUPPLIES	699.75
08/16/2018	DANIEL FORSYTHE	CONTRACT SVCS	39.00
08/16/2018	FRONT LINE SERVICES, INC	CONTRACT SVCS	5,115.47
08/16/2018	GARBER MANAGEMENT GROUP	DDA PROGRAM	7,299.50
08/16/2018	GIBBS PLANNING GROUP, INC	CMU RESEARCH CENTER PLAN	6,875.00
08/16/2018	CHAD GOFFNETT	TRAINING	12.00
08/16/2018	GRANGER	CONTRACT SVCS	65.00
08/16/2018	GREEN SCENE LANDSCAPING, INC.	CONTRACT SVCS	2,445.42
08/16/2018	DAVID GROTHAUSE	FARMERS MKT TOKEN REIMB	35.80
08/16/2018	HACH COMPANY	SUPPLIES	427.28
08/16/2018	HCC LIFE INS. CO	ADMIN - STOP LOSS INS	14,112.22
08/16/2018	THE HEARTHSTONE OVEN	FARMERS MKT TOKEN REIMB	173.75
08/16/2018	JAMIE HOCKEMEYER	REIMBURSEMENT	7.68
08/16/2018	HORIZON TREE SERVICE	CONTRACT SVCS	2,500.00
08/16/2018	HYDROCORP, INC.	CONTRACT SVCS	765.75
08/16/2018	ISABELLA CO TRANSP COMM	CONTRACT SVCS	431.00
08/16/2018	INFRARED ROOFING TECHNOLOGIES	CONTRACT SVCS	2,200.00
08/16/2018	INSIGHT PIPE CONTRACTING, LLC	CONTRACT SVCS	47,629.80
08/16/2018	ISABELLA BANK	2016 GOLT REFUNDING BOND	315,861.00
08/16/2018	ISABELLA COUNTY	CONTRACT SVCS	192.00
08/16/2018	JARHEAD SALSA	FARMERS MKT TOKEN REIMB	25.20
08/16/2018	BRIAN KENCH	REIMBURSEMENT	256.16
08/16/2018	DAN KIRCHNER	CONTRACT SVCS	100.00
08/16/2018	KONECRANES, INC.	CONTRACT SVCS	1,100.00
08/16/2018	L-3 MOBILE-VISION, INC.	SUPPLIES/VEHICLE MAINT	309.00
08/16/2018	LABELLE LIMITED LIABILITY	SUMMER TAX BRDA CAPTURE	6,310.00
08/16/2018	LAWSON PRODUCTS, INC	SUPPLIES	208.74
08/16/2018	DOUG LENTZ	FARMERS MKT TOKEN REIMB	47.70
08/16/2018	MCGUIRK MINI STORAGE	SUMMER TAX BRDA CAPTURE	5,480.00
08/16/2018	PAT MCGUIRK EXCAVATING, INC	CONTRACT SVCS	3,305.00
08/16/2018	MCLAREN CORPORATE SERVICES	CONTRACT SVCS	295.00
08/16/2018	MID MICHIGAN AREA CABLE	CONTRACT SVCS	900.00
08/16/2018	MIDLAND DAILY NEWS	CONTRACT SVCS	333.52
08/16/2018	MID-MICHIGAN INDUSTRIES	CONTRACT SVCS	6,316.00
08/16/2018	TIMOTHY MIDDLETON	REIMBURSEMENT	24.63
08/16/2018	MI MUNI RISK MGMT AUTHORITY	INSURANCE/BONDS PREMIUM	138,309.50
08/16/2018	MOTOROLA SOLUTIONS, INC.	SUPPLIES	595.55
08/16/2018	MT. PLEASANT FENCE SASH & DOOR	SUPPLIES	304.50
08/16/2018	MT PLEASANT TIRE SERVICE, INC	SUPPLIES/VEHICLE MAINTENANCE	43.49
08/16/2018	CORESOURCE, INC	HEALTH INS ADMIN	9,358.94

CHECK REGISTER FOR CITY OF MT PLEASANT
CHECK DATE FROM 8/03/18 - 8/16/18

Check Date	Vendor Name	Description	Amount
Bank COMM COMMON CASH			
08/16/2018	NYE UNIFORM COMPANY	UNIFORMS	192.02
08/16/2018	OFFICE DEPOT	SUPPLIES	72.56
08/16/2018	P&A DEVELOPMENT LLC	SUMMER TAX BRDA CAPTURE	37,440.00
08/16/2018	PLEASANT GRAPHICS, INC	SUPPLIES	90.00
08/16/2018	PRO COMM, INC	SUPPLIES/VEHICLE MAINT/CAP ACQU	8,028.02
08/16/2018	ALBAUGH EXCAVATING	REFUND	25.00
08/16/2018	PHILLIP GROSS	REFUND	35.00
08/16/2018	REPUBLIC SERVICES #239	CONTRACT SVCS	349.60
08/16/2018	ROMANOW BUILDING SERVICES	CONTRACT SVCS	5,411.72
08/16/2018	RTI LABORATORIES, INC.	CONTRACT SVCS	423.00
08/16/2018	CHRISTOPHER SALADINE	REIMBURSEMENT	1,800.00
08/16/2018	CHAD SAPP	TRAINING	12.00
08/16/2018	SCOTT SHAVER	FARMERS MKT TOKEN REIMB	1,635.05
08/16/2018	SOUTHPOINT VILLAGE LLC	SUMMER TAX BRDA CAPTURE	12,620.00
08/16/2018	SPACE	SUPPLIES	1,320.98
08/16/2018	SUMMIT COMPANIES	CONTRACT SVCS	71.22
08/16/2018	THIELEN TURF IRRIGATION, INC	CONTRACT SVCS	1,137.15
08/16/2018	TLD PROPERTIES	SUMMER TAX BRDA CAPTURE	8,890.00
08/16/2018	KIRK TRAVIS	FARMERS MKT TOKEN REIMB	600.00
08/16/2018	TRUGREEN	CONTRACT SVCS	1,263.82
08/16/2018	O'NEIL, DANA E	UB REFUND	22.70
08/16/2018	KOORSEN FIRE & SECURITY	UB REFUND	62.08
08/16/2018	ASHWOOD PROPERTIES LLC	UB REFUND	74.40
08/16/2018	GREAT LAKES COCA COLA	UB REFUND	29.83
08/16/2018	DOUGLAS DAY PROPERTY GROUP	UB REFUND	42.42
08/16/2018	UNIFIRST CORPORATION	CONTRACT SVCS	47.12
08/16/2018	CHARTER TOWNSHIP OF UNION	TWP SEWER S/A PREPAY	150.00
08/16/2018	JAKE WALRAVEN	FARMERS MKT TOKEN REIMB	297.30
08/16/2018	WASTE MANAGEMENT	CONTRACT SVCS	830.99
08/16/2018	LATITUDE MEDIA LLC WCZY/WMMI	CONTRACT SVCS	1,000.00
08/16/2018	SHERYL WERNETTE	FARMERS MKT TOKEN REIMB	53.20
08/16/2018	BILL WESENBERG	FARMERS MKT TOKEN REIMB	1,253.25
08/16/2018	DAVID WHITEHEAD	FARMERS MKT TOKEN REIMB	45.80
08/16/2018	LOUISE WYMER	FARMERS MKT TOKEN REIMB	410.35
08/16/2018	ZINSER PLUMBING & HEATING, INC.	CONTRACT SVCS	616.68
08/16/2018	CITY TREASURER - UTILITIES	WATER/SEWER DUE AUGUST 2018	13,772.01

COMM TOTALS:

Total of 120 Checks:	\$1,242,965.04
Less 0 Void Checks:	0.00
Total of 120 Disbursements:	\$1,242,965.04

Wright Express8/3/2018

<u>Merchant Name</u>	<u>Description</u>	<u>Amount</u>	<u># of Invoices</u>
4IMPRINT, INC.	SUPPLIES	\$1,108.24	1
7-ELEVEN 29775	SUPPLIES	11.94	1
ABC WAREHOUSE	SUPPLIES	137.00	1
ADVANCE AUTO PARTS	SUPPLIES	401.21	4
AIR FILTERS, INC.	SUPPLIES	891.88	1
AIRGAS GREAT LAKES	SUPPLIES	236.00	3
AIRNAV LLC	SUPPLIES	80.00	1
ALDI	SUPPLIES	7.96	1
ALLIED HAND DRYER & CHANGING STATIONS	SUPPLIES	1,020.00	1
AMAZON.COM	CONTRACT SVCS	16.14	1
AMAZON.COM	SUPPLIES	57.96	1
AMAZON.COM	SUPPLIES	618.86	1
AMAZON.COM	SUPPLIES	1,767.28	16
AMERICAN SOCIETY OF EMPLOYERS	TRAINING	(79.00)	1
ANDERSON & GIRLS	CONTRACT SVCS	220.00	1
BADER & SONS CO.	SUPPLIES	162.74	2
BATTERIES PLUS #120	SUPPLIES	18.95	1
BOOTBARN.COM	UNIFORM	299.95	1
BRIGHAM'S AUTO SUPPLY, INC	SUPPLIES	318.07	5
BSN SPORTS	UNIFORM	285.60	1
BUSHEY RADIATOR & AUTOGLASS	CONTRACT SVCS	75.00	1
C & C ENTERPRISES, INC	SUPPLIES	(2.70)	4
C & C ENTERPRISES, INC	UNIFORM	(0.92)	4
CENTRAL CLEANING SYSTEMS	SUPPLIES	62.99	1
CENTRAL MOTOR SPORTS	SUPPLIES	7.00	1
CENTRAL PLUMBING, INC.	SUPPLIES	52.60	1
CHIPOTLE	REFUNDED	9.43	1
CHOICE OFFICE PRODUCTS	SUPPLIES	551.25	1
DEWITT LUMBER	SUPPLIES	153.12	3
DHARMA TRADING, CO.	SUPPLIES	40.50	1
DICKS SPORTING GOODS	SUPPLIES	159.98	1
DISPLAYS 2 GO	SUPPLIES	39.75	1
DOLLAR DAZE MT PLEASANT	SUPPLIES	23.13	1
DOUG'S SMALL ENGINE REPAIR	SUPPLIES	7.60	2
DOUG'S SMALL ENGINE REPAIR	SUPPLIES	128.19	3
DOW JONES WALL STREET JOURNAL	SUPPLIES	842.18	1
DOWNTOWN DRUGS	SUPPLIES	50.00	1
DREAMSTIME.COM	SUPPLIES	39.00	1
DTE ENERGY	UTILITIES	3,243.90	15
EQUIPSUPPLY.COM	SUPPLIES	234.14	2
ETNA SUPPLY	SUPPLIES	358.41	5
FACEBOOK ADS	CONTRACT SVCS	16.87	1

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<u>Merchant Name</u>	<u>Description</u>	<u>Amount</u>	<u># of Invoices</u>
FASTENAL COMPANY	SUPPLIES	2.24	2
FERGUSON ENTERPRISES	SUPPLIES	14.42	1
FLEETPRIDE	SUPPLIES	19.85	1
FREDRICKSON SUPPLY, LLC	SUPPLIES	1,922.51	1
FRONTIER COMMUNICATONS	COMMUNICATIONS	492.90	2
GALLS INCORPORATED	UNIFORM	105.00	1
GILL-ROY'S HARDWARE	SUPPLIES	15.18	2
GILL-ROY'S HARDWARE	SUPPLIES	22.98	1
GILL-ROY'S HARDWARE	SUPPLIES	89.14	1
GILL-ROY'S HARDWARE	SUPPLIES	1,203.88	38
GORDON FOOD SERVICE	SUPPLIES	678.78	12
GOTOMYPC.COM	SUPPLIES	23.95	1
GRAND TRAVERSE RESORT	TRAINING	937.60	1
GREENTREE COOPERATIVE GROCERY	SUPPLIES	50.00	1
GT RUBBER SUPPLY	SUPPLIES	71.18	2
HOLIDAY INN EXPRESS & SUITES	TRAINING	284.58	3
HOME DEPOT	SUPPLIES	17.54	1
HOME DEPOT	SUPPLIES	794.74	17
HYATT PLACE	TRAINING	(6.36)	1
IMPACT SIGNS	SUPPLIES	460.00	1
INTERNATIONAL ASSN CHIEFS POL	TRAINING	375.00	1
IPMA-HR CENTRAL REGION	DUES	397.00	1
ISABELLA CO TRANSP COMM	TRAINING	120.00	2
JIMMY JOHN'S	SUPPLIES	157.65	3
JNR ENGRAVING	SUPPLIES	10.25	1
JOHNSON DOOR & CENTRAL VAC	SUPPLIES	70.00	1
KEPWARE INC	CONTRACT SVCS	1,356.00	1
KFC	SUPPLIES	86.09	1
KOPY KORNER	SUPPLIES	8.70	1
KOPY KORNER	TRAINING	439.25	1
KRAPOHL FORD LINCOLN MERC	CONTRACT SVCS	45.35	1
LEADERCAST WOMEN	TRAINING	70.00	1
LIBERTY MECHANICAL CORP E-LEARNING	TRAINING	948.00	3
LOGOS GALORE/MORDICA SALES	UNIFORM	91.00	1
LOOSE IN THE LAB	SUPPLIES	147.14	1
LYNN PEAVEY COMPANY	SUPPLIES	147.70	2
MAX & EMILY'S EATERY	SUPPLIES	50.00	1
MCGUIRK SAND & GRAVEL	SUPPLIES	1,570.50	8
MCMASTER-CARR SUPPLY CO.	SUPPLIES	121.97	1
MEDLER ELECTRIC COMPANY	SUPPLIES	744.14	4
MEIJER INC	SUPPLIES	69.18	2
MEIJER INC	SUPPLIES	330.42	9

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<u>Merchant Name</u>	<u>Description</u>	<u>Amount</u>	<u># of Invoices</u>
MENARDS - MT. PLEASANT	SUPPLIES	1,423.67	13
MICHIGAN CAT	SUPPLIES	98.30	1
MICHIGAN MUNICIPAL LEAGUE	TRAINING	1,030.00	3
MICHIGAN PIPE & VALVE	SUPPLIES	113.76	1
MICHIGAN PIPE & VALVE	SUPPLIES	75.00	2
MIDLAND CHEMICAL CO, INC	SUPPLIES	61.43	1
MILAN SUPPLY COMPANY	SUPPLIES	44.16	1
MOTORLESS MOTION	SUPPLIES	42.47	1
MOUNT PLEASANT AREA CONVENTION &	TRAINING	650.00	1
MT PLEASANT AREA CHAMBER OF COMMERCE	TRAINING	690.00	2
MT PLEASANT AUTOMOTIVE SUPPLY	SUPPLIES	64.13	2
MT PLEASANT FARMERS MARKET	SUPPLIES	20.00	2
MT PLEASANT RENTAL CENTER, INC	CONTRACT SVCS	62.64	1
MT PLEASANT RENTAL CENTER, INC	EQUIP RENTAL	(16.32)	1
MT PLEASANT TIRE SERVICE, INC	CONTRACT SVCS	2,425.60	1
NATIONAL RECREATION & PARK ASSOC	TRAINING	175.00	1
NEW PIG CORPORATION	SUPPLIES	109.21	1
NEWEGG.COM	SUPPLIES	251.47	1
NEXT DOOR OPERATIONS, LLC	SUPPLIES	9.16	1
NORTHSIDE HANSEN ARENA	CONTRACT SVCS	1,344.00	3
OFFICE DEPOT	SUPPLIES	100.09	1
OLSON TIRE SERVICE	CONTRACT SVCS	30.00	1
OLSON TIRE SERVICE	CONTRACT SVCS	17.00	1
ORIENTAL TRADING CO, INC	SUPPLIES	89.88	1
PADDLE.COM MARKET LTD	SUPPLIES	5.03	1
PAINTED TURTLE	SUPPLIES	100.00	1
PERSONALITY PROFILE SO	CONTRACT SVCS	1,989.50	3
PISANELLO'S PIZZA	SUPPLIES	75.91	1
PISANELLO'S PIZZA	SUPPLIES	100.00	1
PIZZA KING	SUPPLIES	70.50	1
PURE VITALITY SPA LLC	SUPPLIES	50.00	1
RIC'S FOOD CENTER	SUPPLIES	32.31	2
ROSEBUSH FEED AND GRAIN	SUPPLIES	58.75	1
S & S WORLDWIDE, INC.	SUPPLIES	462.07	3
SAM'S CLUB #4982	SUPPLIES	105.62	2
SAM'S CLUB #4982	SUPPLIES	43.80	1
SAM'S CLUB #4982	SUPPLIES	(17.34)	1
SAVE YOUR.TOWN	TRAINING	100.00	1
SCIENTIFIC BRAKE & EQUIPMENT CO	SUPPLIES	254.78	2
SHERWIN WILLIAMS	SUPPLIES	225.11	1
SHERWIN WILLIAMS	SUPPLIES	426.23	4
SHUTTERSTOCK, INC	CONTRACT SVCS	98.00	2

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<u>Merchant Name</u>	<u>Description</u>	<u>Amount</u>	<u># of Invoices</u>
SIMPLY ENGRAVING	SUPPLIES	7.00	1
SINGLESOURCE	SUPPLIES	77.94	1
SOCIETY OF HUMAN RESOURCES MGT	DUES	209.00	1
STANDARD ELECTRIC COMPANY	SUPPLIES	12.91	1
STANS RESTAURANT	SUPPLIES	75.00	1
STAPLES - MP	SUPPLIES	754.83	1
STAPLES BUSINESS ADVANTAGE	SUPPLIES	277.64	7
STAPLES CREDIT PLAN	SUPPLIES	65.27	1
STATE OF MICH-DEPT ENV QUALITY	TRAINING	95.00	1
STATE OF MICHIGAN ICHAT LOOK UP	CONTRACT SVCS	10.00	1
SURVEYMONKEY.COM	CONTRACT SVCS	288.00	1
SWEENEY SEED COMPANY	SUPPLIES	82.40	1
TERRY'S CYCLE & SPORTS	SUPPLIES	215.96	1
THE JUMP STATION	CONTRACT SVCS	1,870.00	3
THE MORNING SUN	SUBSCRIPTION	379.60	1
THE UPS STORE	CONTRACT SVCS	89.37	3
TLO ONLINE	CONTRACT SVCS	25.00	1
TOP DOG CAR AUDIO CENTER	SUPPLIES	167.94	1
TRACTOR SUPPLY	SUPPLIES	242.48	3
TRACTOR SUPPLY PLAN	SUPPLIES	23.97	3
TRIUMPH DESIGN STUDIO	CONTRACT SVCS	600.00	1
TROPHY DETROIT	SUPPLIES	51.58	1
TROPHY DETROIT	SUPPLIES	99.37	2
U S POSTMASTER	CONTRACT SVCS	13.90	2
U S POSTMASTER	SUPPLIES	10.15	1
VERIZON WIRELESS	COMMUNICATIONS	3,413.84	39
VERIZON WIRELESS	CONTRACT SVCS	19.47	1
VERIZON WIRELESS	SUPPLIES	114.03	1
VOLGISTICS, INC	CONTRACT SVCS	98.00	1
WALGREENS	CONTRACT SVCS	517.85	1
WALGREENS	SUPPLIES	7.99	1
WAL-MART	SUPPLIES	232.62	3
WAL-MART	SUPPLIES	683.07	15
WAL-MART COMMUNITY	SUPPLIES	67.41	1
WEATHERVANE TERRACE INN & SUITES	TRAINING	500.85	1
WIELAND TRUCK CENTER	SUPPLIES	86.82	1
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		\$52,804.83	413