

Minutes of the regular meeting of the City Commission held Monday, October 26, 2015, at 7:00 p.m., in the City Commission Room.

Mayor Holton called the meeting to order and the Pledge of Allegiance was recited.

Commissioners Present: Mayor Holton and Vice Mayor Rautanen; Commissioners Kulick, Ling, Sous and Verleger

Commissioners Absent: Commissioner Joslin

Others Present: City Manager Ridley, City Clerk Howard and City Attorney Smith

#### Additions/Deletions to Agenda

Item 14a "Appointments to Boards and Commissions" was added to the agenda.

#### Receipt of Petitions and Communications

Received the following petitions and communications:

1. City Manager report on pending items.
2. Third Quarter Investment Report.
3. Airport Advisory Board Minutes (September).
4. Notice of Temporary Traffic Control Order 1-2016.

Moved by Commissioner Kulick and supported by Vice Mayor Rautanen to approve the following items on the Consent Calendar:

1. Minutes of the regular meeting of the City Commission held October 12, 2015.
2. Bid of Layne Christensen Co. of Lansing, Michigan in the amount of \$23,050 and a not-to-exceed amount of \$41,000 for the 2015 Well #19 Rehabilitation Project.
3. Bid of Cannon Engineering and Equipment Company, LLC, of Shelby Township, Michigan in the amount of \$68,369 for the purchase and installation of a dump body, V-box salt spreader and related equipment.
4. Authorize the Mayor and City Clerk to sign a contract extension with Revitalization, Inc. for third party administration of the Rental Rehabilitation Program for the Central Business District through December 31, 2016.
5. Payrolls dated October 9, 2015 and warrants dated October 7, 13 and 15, 2015 all totaling \$887,433.23.

Motion unanimously adopted.

Public Hearing on the necessity of public improvements; Consider Resolution #3 to proceed with improvements; Consider Resolution #4 to accept the Special Assessment Roll and set a public hearing for November 9, 2015 regarding said roll for Special Assessment #1-16.

E-mail correspondence was received from Sarah Christensen, General Manager, Green Tree Cooperative Grocery, 214 N. Franklin St. and Kathy Hill, Executive Director, Art Reach of Mid Michigan, 111 E. Broadway St. both supporting the Special Assessment increase.

Alison Quast-Lents, 502 S. University, spoke in favor of the Special Assessment #1-16. She presented the City Commission with a letter in favor of the Special Assessment signed by Charlene Young, 112 E. Broadway; Timothy Brockman, 125 E. Broadway; Amy Fox, 222 E. Broadway; Frank Ross, 127 S. University; Jim Goodrich, 114 E. Broadway; Judy Smith, 108 S. University and Al Godley, 201 E. Broadway. She also presented the City Commission with a letter signed by Tammy Germain that was not in favor of the Special Assessment.

Richard Swindlehurst, 700 N. Isabella; Petro Tolas, 306 E. Broadway and Cynthia Kilmer, representing Friends of the Broadway, had several questions/concerns on the Special Assessment #1-16. Cynthia Kilmer thanked the Downtown Board for their service.

Glen Erwin, 123 Broadway; Steve Bissell, 212 W. Michigan; Damian Fisher, 215 W. Broadway and Curtis Ritchey, 122 S. Washington all spoke in opposition to the Special Assessment #1-16. Steven Bissell provided pictures.

There being no additional public comments or communications the Mayor closed the public hearing.

Moved by Commissioner Kulick and supported by Vice Mayor Rautanen to approve the adoption of the following Resolution Nos. 3 and 4 to commence the proceedings for Principal Shopping District Special Assessment District 1-16 and set a public hearing on same for Monday, November 9, 2015 at 7:00 p.m.:

Resolution No. 3  
Principal Shopping District 1-16

WHEREAS, the City Commission, after due and legal notice, has met and heard all interested persons to be affected by the proposed funding for the operations of the Principal Shopping District hereinafter described;

AND, WHEREAS, the City Commission deems it advisable and necessary to proceed with Special Assessment No. 1-16.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The City Commission hereby determines to provide funding for the Principal Shopping District, in the City, Special Assessment District No. 1-16.
2. The plans, profiles and specifications previously prepared by the City Manager are hereby approved.
3. The Commission hereby approves the detailed estimates of the special assessment district's cost to be up to \$226,680 per year. \$115,500 shall be spread over the special assessment district per year as hereinafter described as a result of benefits to be received by the affected properties in the special assessment district. Up to \$111,180 will be paid per year by the City-at-large.
4. The City Assessor is directed to prepare a special assessment roll in accordance with the Commission's determination.
5. When the Assessor has completed the assessment roll he shall file the roll with the City Clerk for presentation to the Commission.
6. All resolutions and parts of resolutions conflicting with the provisions of this resolution are and the same hereby are rescinded.

Resolution No. 4  
Principal Shopping District 1-16

WHEREAS, the Assessor has prepared a special assessment roll for Special Assessment District No. 1-16 to special assess to provide funding for the operations of the Principal Shopping District, and the same has been presented to the City Commission by the City Clerk.

WHEREAS, the district is described as all the lots and parcels of land as follows: all lots in the Principal Shopping District, as established by the City Commission at the February 24, 2003 meeting, and amended at the November 14, 2005 meeting.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said special assessment roll is accepted and will be on file in the office of the City Clerk for public examination.
2. The City Commission shall meet at City Hall, 320 W. Broadway Street, Mt. Pleasant, Michigan, at 7:00 p.m., Eastern Standard Time, on November 9, 2015 to hear all persons interested in reviewing the special assessment roll, and shall be afforded an opportunity to be heard, and the City Clerk is directed to publish and mail, in accordance with applicable statutory and ordinance provisions, the notice of hearing.
3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

Motion unanimously adopted.

Moved by Commissioner Kulick and supported by Commissioner Sous to approve the update to Professional, Administrative, Confidential and Technical (PACT) Employee Benefits and Personnel Policies. Motion unanimously adopted.

Moved by Commissioner Kulick and supported by Commissioner Sous to authorize the Mayor to sign the appropriate Michigan Employee's Retirement System (MERS) plan adoption agreement for PACT employees. Motion unanimously adopted.

Moved by Commissioner Ling and supported by Commissioner Sous to approve the following Resolution setting PEAK fees and charges as presented.

WHEREAS, Chapter 97.04 of the City Code authorizes the City Commission to establish by resolution fees and charges for recreation and parks services and facilities, and

WHEREAS, the Parks and Recreation Commission passed a resolution on September 22, 2015 to recommend a fees and charges schedule for PEAK effective January 1, 2016, and

WHEREAS, progress has been made to move the PEAK program to a long-term sustainable program with decreasing dependence on external funding, and

WHEREAS, it is recommended to change the recommended summer rates to minimize the one-year affect.

NOW, THEREFORE, BE IT RESOLVED, that the Mt. Pleasant City Commission hereby approves the following fees and charges become effective beginning January 1, 2016

	Approved 2015			Proposed 2016		
	MPPS	Non-MPPS	Early Disc.	MPPS	Non-MPPS	Early Disc.
<b>PEAK Summer Program K-6</b>						
6-week session	Participant \$460.00	\$560.00	\$20.00	Participant \$480.00	\$580.00	\$20.00
Scholarship Rate	Participant \$180.00	\$230.00	\$20.00	Participant \$200.00	\$250.00	\$20.00
<b>PEAK Summer Program 7-8 (West)</b>						
6-week session	Participant \$250.00	\$330.00	\$20.00	Participant \$270.00	\$350.00	\$20.00
Scholarship Rate	Participant \$120.00	\$145.00	\$20.00	Participant \$140.00	\$165.00	\$20.00
<b>PEAK After School</b>						
Grades K-6 Weekly Rate	Participant \$35.00	n/a	n/a	Participant \$45.00	n/a	n/a
Grades K-6 Daily Rate	Participant \$9.00	n/a	n/a	Participant \$11.00	n/a	n/a
Scholarship Rate K-6 Weekly	Participant \$20.00	n/a	n/a	Participant \$30.00	n/a	n/a
Scholarship Rate K-6 Daily	Participant \$5.00	n/a	n/a	Participant \$7.00	n/a	n/a
West PEAK Weekly Rate	Participant \$10.00	n/a	n/a	Participant \$15.00	n/a	n/a

Motion unanimously adopted.

Moved by Commissioner Sous and supported by Commissioner Verleger to approve the purchase of two GameTime® playground structures from Sinclair Recreation Inc. of Holland, Michigan in the amount of \$71,105.09 and authorize a budget amendment for the same dollar amount from the Capitol Improvement Fund for 2015. Motion unanimously adopted.

Moved by Commissioner Kulick and supported by Vice Mayor Rautanen to enter into closed session pursuant to Section 8(h) of the Open Meetings Act for material exempt from discussion or disclosure by state or federal statute.

AYES: Commissioners Holton, Kulick, Ling, Rautanen, Sous and Verleger

NAYS: None

ABSENT: Commissioner Joslin

Motion unanimously adopted.

Moved by Vice Mayor Rautanen and supported by Commissioner Kulick to approve the following appointments to Boards and Commissions:

**Airport Advisory Board**

Catherine Tilmann

**Term Expires:**

December 31, 2018

**Building, Fire and Sanitary Sewer Board of Appeals**

Dan Staples

December 31, 2018

**CART/LDFA**

Rick Barz December 31, 2019

**Chippewa River District Library**

**Board of Trustees**

Thomas Delia December 31, 2019

**Historic District Commission**

Aimee Goudreau December 31, 2018

Elizabeth VanDorin December 31, 2018

**Isabella County Transportation Commission**

Patrick LaChance December 31, 2018

**Local Officers Compensation Commission**

Todd Olivieri December 31, 2022

**Parks and Recreation Commission**

Donald Nagler December 31, 2018

Wynne Winslow December 31, 2018

**Planning Commission**

Bill Dailey December 31, 2018

Lesley Hoenig December 31, 2018

**Principal Shopping District Board (DDB)**

Rachel Blizzard December 31, 2016

**TIFA/DDA**

Jeff Smith December 31, 2019

**Zoning Board of Appeals**

Lara Raisanen December 31, 2018

Motion unanimously adopted.

**Announcements on City-Related Issues and Concerns**

Commissioner Kulick announced that trick-or-treating will be observed on Saturday, October 31 from 6 - 8 p.m. He reminded residents that leaf pick-up is taking place and asked that they please try to keep parked cars off the streets. Finally, he reminded voters that the election is November 3 and that absentee ballots are available at the City Clerk's office until 4 p.m. Monday, November 2.

Commissioner Ling would like staff to track PEAK attendance next year to see if raising tuition decreases participation. She announced that the International Relations Council will hold their annual banquet at 7:00 p.m. on November 6 at the University Center - tickets are still available.

Manager Ridley announced that the press release for the 1<sup>st</sup> Annual Citizen's Academy went out today. More information is available online.

**Public Comment on Agenda and Non-Agenda Items**

Richard Swindlehurst, 700 N. Isabella, thanked all the inspectors for helping him get his latest project open. He thanked Olivieri Builders for replacing older rental houses on the south end of the City.

Janet Leslie, Community Manager, American Cancer Society, thanked staff for help with putting on Relay for Life event in Nelson Park.

The Commission recessed at 7:59 p.m. and returned to open session at 8:06 p.m.

**WORK SESSION: 2016 Proposed Operating Budget Presentation**

City Manager Ridley led a discussion on the proposed 2016 Operating Budget. Based on the general agreement, staff will follow-up on:

- Fire 3<sup>rd</sup> party review process with focus on timing and possible approval of changes during construction.
- Potter Playground funding for future years.
- Playscape plan will include community involvement through 2016.
- Bellows/Washington Roundabout design status.
- Accident data on Mission near new streets.

The Commission went into a closed session at 8:42 p.m. A separate set of minutes was taken for the closed session. The Commission went back into open session at 9:04 p.m.

Moved by Vice Mayor Rautanen and supported by Commissioner Kulick to adjourn the meeting at 9:05 p.m. Motion unanimously adopted.

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Jim Holton, Mayor

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Jeremy Howard, City Clerk