

Minutes of the regular meeting of the City Commission held Monday, September 8, 2014 at 7:02 p.m. in the City Commission Room.

Mayor Tilmann called the meeting to order and the Pledge of Allegiance was recited.

Commissioners Present: Mayor Tilmann and Vice Mayor Holton; Commissioners Kulick, Ling, Rautanen and Sous

Commissioners Absent: Commissioner Joslin

Others Present: City Manager Ridley and City Clerk Howard

Proclamations and Presentations

Mayor Tilmann read a proclamation in support of "Constitution Week - September 17 thru 23, 2014".

Additions to Agenda

Item #5, "Consider resolution in support of final approval of Temporary Traffic Control Order (T13-2014-Stripe pedestrian crosswalk and install pedestrian crossing sign between City Hall and Pine Street)." was removed from the agenda.

Public Input on Agenda Items

Greg Benford, on behalf of Pat Olson, spoke in favor of vacating a portion of the right-of-way at 1101 N. Franklin Street.

Receipt of Petitions and Communications

Received the following petitions and communications:

1. Zoning Board of Appeals Minutes (July)

Item #9 "Receive recommended Master Plan for the Planning Commission" was removed from the Consent Calendar.

Moved by Commissioner Kulick and supported by Commissioner Rautanen to approve the following items on the Consent Calendar:

1. Minutes of the regular meeting of the City Commission held August 25, 2014.
2. Bid of Block Electric of Weidman, Michigan in an amount not-to-exceed \$26,500 for the Island Park Remote Lighting Project as well as a second contract in an amount not-to-exceed \$7,407 for the pavilions' electrical change.
3. Receive fall 2014 Saginaw Chippewa Indian Tribal 2% funding requests from various City departments.
4. Received proposed 2015 Annual Operating Budget.
5. Appoint Tracy Burton to the Mid-Michigan Area Cable and Telecommunications Consortium Board.
6. Approve request made by the Economic Development Corporation (EDC) to retain the balance of Economic Development Funds.
7. Approve resolution to Authorize a Change in the Standard Lighting Contract with Consumers Energy. (CC Exhibit 8-2014)
8. Payrolls dated August 29 and September 3, 2014 and warrants dated August 27 and September 2 and 4, 2014 all totaling \$1,560,365.66.

Motion unanimously adopted.

Moved by Vice Mayor Holton and supported by Commissioner Kulick to approve the following Resolution to Amend 2014 Operating Budget:

WHEREAS, Article VII, Section 10 authorizes the City Commission to amend the annual operating budget by resolution, and

WHEREAS, the 2014 operating budget was originally adopted by resolution on December 9, 2013 and

WHEREAS, the activities of the City since the budget was adopted have been such as to necessitate an amendment at this time,

NOW THEREFORE, BE IT RESOLVED, that the following revenue and expenditure appropriations be approved and the 2014 operating budget be amended, effective immediately.

	Fund Balance <u>January 1</u>	2014 <u>Revenue</u>	2014 <u>Expenditures</u>	Fund Balance <u>December 31</u>
<u>GOVERNMENTAL FUNDS</u>				
GENERAL FUND				
Unassigned	\$976,066	\$11,816,690		
Legislative Division			588,710	
Finance Division			1,667,480	
Public Safety Division			6,562,990	
Community Services Division			2,341,940	
Public Works Division			1,009,690	
Amount from Fund Balance			(515,630)	
Total Unassigned	\$976,066	\$11,816,690	\$11,655,180	\$1,137,576
Assigned for Next Year's Budget	515,630	0	515,630	0
Assigned for Economic Development	932,203	0	0	932,203
Assigned for "Rainy Day"	1,700,000	0	0	1,700,000
Assigned for Projects/Programs	1,417,944	157,810	107,920	1,467,834
Restricted	330,418	109,900	176,200	264,118
Non-spendable	376,960	0	0	376,960
Total General Fund	\$6,249,221	\$12,084,400	\$12,454,930	\$5,878,691
SPECIAL REVENUE FUNDS				
MAJOR STREET FUND				
Restricted	\$860,047	\$1,656,910	\$1,677,800	\$839,157
Restricted for Donation	27,899	0	12,500	15,399
Assigned for Projects	79,600	0	79,600	0
Total Major Street Fund	967,546	1,656,910	1,769,900	854,556
LOCAL STREET FUND				
Restricted	832,524	1,321,930	1,789,900	364,554
Restricted for Donation	0	0	0	0
Total Local Street Fund	832,524	1,321,930	1,789,900	364,554
SPECIAL ASSESSMENT COMMITTED	368,622	50,570	58,830	360,362
DOWNTOWN IMPROVEMENT & PARKING FUND				
Restricted for Donation	0	0	0	0
Restricted from Special Assessment	34,800	188,200	211,160	11,840
Assigned	10,131	0	9,000	1,131
Total Downtown Fund	44,931	188,200	220,160	12,971
PARKS & RECREATION FUND				
Non-spendable	0	0	0	0
Restricted for PEAK	0	249,000	249,000	0
Restricted for Parks	85,371	0	0	85,371
Assigned for PEAK	642,000	320,000	344,150	617,850
Assigned for Projects	48,637	5,000	0	53,637
Assigned for Recreation	180,207	477,000	554,440	102,767
Total Parks & Recreation Fund	956,215	1,051,000	1,147,590	859,625

BLOCK GRANT FUND

Assigned for Owner Occupied - Hsg.	60,170	0	0	60,170
Assigned	424,406	20,070	0	444,476
Total Block Grant Fund	484,576	20,070	0	504,646
Economic Development Rev Loan Fund				
Restricted	444,435	16,190	460,625	0
Building Authority Fund Restricted	6,083	312,280	312,550	5,813
Cemetery Fund Committed	165,148	6,300	0	171,448

Total Governmental Funds

Appropriated Budget	\$10,519,301	\$16,707,850	\$18,214,485	\$9,012,666
----------------------------	---------------------	---------------------	---------------------	--------------------

FURTHER, BE IT RESOLVED, that the following informational summaries be approved for the Capital Project, Debt Service, Component Units, and Proprietary Funds for the year beginning January 1, 2014 and ending December 31, 2014

	Fund Balance <u>January 1</u>	2014 <u>Revenue</u>	2014 <u>Expenditures</u>	Fund Balance <u>December 31</u>
CAPITAL PROJECT FUNDS				
Borden Building Redevelopment Assigned	\$127,210	\$600	\$127,810	\$0
CAPITAL IMPROVEMENT FUND				
Committed for Projects	520,000	89,000	256,000	353,000
Committed	267,460	732,270	844,640	155,090
Total Capital Improvement Fund	787,460	821,270	1,100,640	508,090
DEBT SERVICE FUNDS				
Borden Building Debt Restricted	62,790	363,580	347,950	78,420
Capital Project and Debt Service Funds Informational Summaries				
	\$977,460	\$1,185,450	\$1,576,400	\$586,510

	Working Capital <u>January 1</u>	Sources of Working Capital <u>Capital</u>	Uses of Working Capital <u>Capital</u>	Working Capital <u>December 31</u>
--	--	--	---	--

Component Units

MISSION STREET DDA FUND				
Assigned	\$608,430	\$147,000	\$490,430	\$265,000
Unassigned	58,008	267,600	261,870	63,738
Total Mission Street DDA Fund	666,438	414,600	752,300	328,738
TAX INCREMENT FIN AUTH FUND				
Central Business District Restricted	42,437	0	0	42,437
Central Business District Assigned	205,000	105,600	65,600	245,000
Central Business District Unassigned	96,654	100,000	138,210	58,444
Ind Park North Assigned	120,000	0	0	120,000
Ind Park North Unassigned	13,163	640	9,630	4,173
Univ Park Assigned	130,000	0	0	130,000
Univ Park Unassigned	76,752	109,960	148,700	38,012
Total TIFA	684,006	316,200	362,140	638,066
LOCAL DEVELOPMENT FIN AUTHORITY				
Assigned	50,000	0	0	50,000
Unassigned	18,744	301,050	235,760	84,034
Total LDFA	68,744	301,050	235,760	134,034

BROWNFIELD REDEVELOPMENT
FUND

Assigned for Remediation	47,934	24,130	0	72,064
Assigned for Incentives	56,163	500	0	56,663
Assigned for Developers	3,772	142,600	141,960	4,412
Total Brownfield	107,869	167,230	141,960	133,139

ECONOMIC DEVELOPMENT CORPORATION

Assigned Parking Lot	7,500	1,500	0	9,000
Assigned Downtown Loans	31,325	6,140	0	37,465
Assigned for IDC Building	56,500		56,500	0
Assigned Economic Development	78,746	0	78,746	0
Unassigned	17,110	3,900	6,704	14,306
Total EDC	191,181	11,540	141,950	60,771

Total Component Unit Funds

Informational Summaries	\$1,718,238	\$1,210,620	\$1,634,110	\$1,294,748
--------------------------------	--------------------	--------------------	--------------------	--------------------

Working Capital <u>January 1</u>	Sources of Working Capital <u>Capital</u>	Uses of Working Capital <u>Capital</u>	Working Capital <u>December 31</u>
--	--	---	--

PROPRIETARY FUNDS

Enterprise Funds

Land Development

Restricted	\$170			\$170
Unassigned	638,653	360,910	933,520	66,043

Airport Fund

Restricted	31,446	124,540	45,210	110,776
Assigned	82,519		0	82,519
Unassigned	62,905	704,880	762,440	5,345

Sewer Fund

Committed	84,845	239,400	283,790	40,455
Assigned	1,380,460	90,000	757,000	713,460
Unassigned	1,072,944	2,356,960	2,505,300	924,604

Water Fund

Restricted	596,700	0	0	596,700
Assigned	1,439,812	337,000	634,700	1,142,112
Unassigned	890,308	2,340,800	2,374,740	856,368

Solid Waste Fund

Restricted	297,346	0	0	297,346
Assigned	38,000	0	0	38,000
Unassigned	787,028	498,080	498,940	786,168

Internal Service Funds

Central Stores Fund	154,289	53,850	67,300	140,839
---------------------	---------	--------	--------	---------

Motor Pool Fund

Restricted	70,000	0	70,000	
Assigned	280,560	0	280,560	0
Unassigned	710,548	685,110	842,710	552,948

Self Insurance Fund

	2,850,387	2,201,300	2,323,600	2,728,087
Total Proprietary Funds	\$11,468,750	\$9,992,830	\$12,379,810	\$9,081,770

Motion unanimously adopted.

Moved by Vice Mayor Holton and supported by Commissioner Rautanen to receive the Master Plan for the Planning Commission and set public hearing on same for September 22, 2014 at 7:00 p.m. in the City Commission Chambers.
Motion unanimously adopted.

Moved by Commissioner Kulick and supported by Commissioner Ling to approve the following Resolution in support of the nomination to the National Register of Historic Places for downtown.

WHEREAS, the historical, cultural and aesthetic heritage of the City of Mt. Pleasant is among its most valued and important assets and that the preservation of this heritage is essential to the promotion of the health, prosperity and general welfare of the people; and

WHEREAS, the City desires to stimulate revitalization of the Central Business District and historic preservation is an effective tool for managing growth, providing access to Federal tax credits for contributing properties, revitalizing neighborhoods, fostering local pride and maintaining community character while enhancing livability; and

WHEREAS, The National Register of Historic Places is an official listing of buildings, sites, structures, objects, and districts worthy of preservation; and

WHEREAS, authorized by the National Historic Preservation Act of 1966, the National Park Service's National Register of Historic Places is part of a national program to coordinate and support public and private efforts to identify, evaluate, and protect America's historic and archeological resources.

WHEREAS, it is important to celebrate the role of history in our lives and the contributions made by dedicated individuals in helping to preserve the tangible aspects of the heritage that has shaped us as a people;

NOW THEREFORE BE IT RESOLVED BY THE City Commission of Mt. Pleasant, Michigan as follows:

That the Commission hereby supports the nomination for designation of the Mt. Pleasant Downtown Historic District to the National Register of Historic Places through the National Park Service.

Motion unanimously adopted.

Moved by Vice Mayor Holton and supported by Commissioner Sous to approve the following Resolution to vacate a portion of Parcel 7 in the Franklin Street right-of-way located at 1101 N. Franklin, measuring approximately 12.55' x 69.6'.

WHEREAS, August 25 was the time set in a resolution passed by the City Commission on July 14, 2014, for hearing objections to the proposed vacation of a portion of Franklin Street right-of-way adjacent to 1101 N. Franklin Street, described as: part of the Southwest 1/4 of the Southeast 1/4 of Section 10, Town 14 North, Range 4 West. City of Mt. Pleasant, Isabella County, Michigan, described as beginning at a point on the West Right of Way line of Franklin Street, which is East 330.0 feet along the North Right of Way line of Pickard Avenue and North 00°45'30" West, 728.2 feet along the West Right of Way line of Franklin Street from the intersection of the North line of Pickard Avenue and the West line of University Avenue extended; thence North 00°45'30" West, 69.6 feet along the said West Right of Way line of Franklin Street; thence East 12.55 feet; thence South 00°45'30" East, 69.6 feet; thence West 12.55 feet to the point of beginning.

WHEREAS, one comment was received and later investigated; and

WHEREAS, due consideration has been given to the vacation,

NOW, THEREFORE, BE IT RESOLVED, that the Mt. Pleasant City Commission hereby confirms the vacation of the hereinbefore described.

Motion unanimously adopted.

Announcements on City-Related Issues and Concerns

Commissioner Kulick asked if today is the deadline for applications to be received for the Director of Finance position.

Commissioner Sous voiced his concerns with zoning language that allows for non-conforming developments and would like to look at options in a work-session and ask the Planning Commission to review the language.

Commissioner Ling indicated that the commission did receive a legal opinion on the zoning language for non-conforming developments at one time. She announced that the Historic District Commission meeting will be held at City Hall on September 9 at 5:00 p.m. and will be doing a walking tour of downtown and she invited all the Commissioners to participate.

Mayor Tilmann stated that she would like the Commission to come up with a clear direction for the Planning Commission. She advised the public that she has received concerns/complaints on parties on the south end of Mt. Pleasant and that the City and CMU are meeting to address the issues and activities.

The Mayor adjourned the meeting without objection at 7:38 p.m.

Sharon Tilmann, Mayor

Jeremy Howard, City Clerk