



POSITION DESCRIPTION – PARKS & RECREATION COMMISSION

POSITION TITLE: Commission Member

COMMISSION: Parks & Recreation

COMPENSATION: \$25.00 Per Meeting (Payable on an annual basis)

MEETINGS: First Thursday of the month at 5:30 p.m.

LOCATION: Montrose City Hall, 311 Buffalo Avenue South

POSITION SUMMARY

The primary duty of the Montrose Parks & Recreation Commission is to advise to the City Council on the preparation and adoption of a Comprehensive Plan for the city, related to the park classification system, for parks and recreation functions.

The general purpose of the Montrose Parks and Recreation Commission is to monitor and reflect the attitudes and concerns of the citizens of the City relative to the parks system and recreational programs and to advise the City Council of citizen attitudes and policy matters relevant to the parks and recreation functions in the city.

POSITION QUALIFICATIONS

Applicants shall be open-minded and team oriented, with the willingness to offer comments and speak on topics during a public forum. Patience and respect are key attributes of a successful Parks and Recreation Commissioner, as well as the ability to remain focused and not allow personal agendas to interfere with the good of the city. Commissioners are responsible for reporting any or all information regarding community events to administration for delivery to the citizens.

COMMISSION MEMBER REQUIREMENTS

The Parks and Recreation Commission consists of members appointed by the City Council. There are seven seats available. For all seven seats, an eligible member shall be a resident of the City of Montrose and an eligible voter in the State of Minnesota.

Persons interested in being considered for appointment to a current vacancy on the Parks and Recreation Commission should submit an application form to Montrose City Hall, 311 Buffalo Avenue South, Montrose, MN 55363.