



CITY COUNCIL AGENDA REGULAR MEETING

**Monday, September 11, 2023
7:00 P.M.**

The City of Montrose is committed to maintaining a safe, welcoming, family-friendly community, with affordable housing, where parents can raise their families; to ensuring our skilled, motivated employees provide high quality public services at a value; to sound stewardship and fiscal responsibility to ensure our city remains strong and prosperous, both now and into the future; to nurturing business-friendly partnerships to promote economic development and local jobs; to thoughtfully address community needs and plan for growth, innovation and sustainable development; and to ethical leadership that is responsive and accountable to our citizens.

Montrose Community Center
200 Center Avenue South
Montrose, Minnesota 55363

1. CALL TO ORDER

2. ROLL CALL

3. INVOCATION

A. Pastor Cathy Jones – House of Grace

4. PLEDGE OF ALLEGIANCE

5. APPROVAL OF AGENDA

6. APPROVAL OF CONSENT AGENDA

A. Minutes

1. August 14, 2023 City Council Workshop Minutes – prepared by J. Bonniwell
2. August 14, 2023 City Council Meeting Minutes – prepared by J. Bonniwell
3. August 28, 2023 City Council Workshop Minutes – prepared by J. Bonniwell
4. September 5, 2023 City Council Budget Workshop Minutes – prepared by J. Bonniwell

B. Accounts Payable

1. City, September 11, 2023 – prepared by M. Sommerfeld
2. Fire Department, September 11, 2023 – prepared by M. Sommerfeld

C. Monthly Utility Adjustments for July & August, 2023

- D. Resolution 2023-26 – *A Resolution Accepting Donations*
- E. Resolution 2023-27 – *A Resolution Authorizing Licensee to Dispense Intoxicating Liquor Off-Premises at the Park and Recreation Fall Event on September 30, 2023, at Lions Park (260 Second Street S Montrose, MN 55363)*
- F. Approval of Application from O’Brothers for Retail Sales of Tetrahydrocannabinol (THC) Products
- G. Schedule Truth in Taxation Public Meeting Date Set for December 11, 2023 at 7:00 p.m. at the Montrose Community Center
- H. Schedule Special Park and Recreation Meeting Tuesday, September 12, 2023 at 6:00 p.m. at Montrose City Hall
- I. Schedule Special City Council Meeting Monday, October 2, 2023 at 5:00 p.m. at Montrose City Hall

7. WRIGHT COUNTY SHERIFF’S OFFICE

- A. August, 2023 Monthly Report and Hours Report

8. REPORTS AND RECOMMENDATIONS OF THE CITY DEPARTMENTS, CONSULTANTS, COMMISSIONS, AND COMMITTEES

- A. City Council
 - 1. Monthly Activity Report
- B. Montrose Fire Department
 - 1. August, 2023 Activity Report
 - 2. Appointment of Fire Chief 01/01/2024 through 12/31/2025
- C. City Engineer
 - 1. Wastewater Treatment Facility Plans and Specifications
 - 1. Resolution 2023-28 – *A Resolution Ordering Improvement and Preparation of Plans*
 - 2. 200 Crystal Lane Drainage Improvements
 - 3. Highway 12 Lighting and ADA Improvements
 - 4. Updates
- D. Park and Recreation
 - 1. August 1, 2023 Park and Recreation Meeting Minutes
 - 2. Request to Close 2nd Street South for Fall Event
- E. Public Works
 - 1. Stormwater/Street Repair Quotes

9. OLD BUSINESS

- A. Resolution 2023-29 – *A Resolution Authorizing Execution of Petition and Waiver Agreements by and Between the City of Montrose and Property Owners for Pheasant Hills Drainage Improvements*
- B. Rolling Meadows Regional Park Fence Quotes

C. Creekside Hollow Request for One-Year Extension of Preliminary Plat Approval

10. NEW BUSINESS

- A. Year 2024 Preliminary Budget and Levy
- B. Resolution 2023-30 – *A Resolution Authorizing a Decrease to Levy for G.O. Street Reconstruction Bond 2017A*
- C. Resolution 2023-31 – *A Resolution Authorizing a Decrease to Levy for G.O. Street Reconstruction Bond 2021A*
- D. City Council Vacancy
 - 1. Resolution 2023-32 – *A Resolution Declaring City Council Vacancy*
 - 2. Discussion Regarding Council Vacancy – Application Information and Timeline
- E. Resignation of Mr. Michael Sommerfeld
 - 1. Accept Resignation of Mr. Michael Sommerfeld, City Clerk/Treasurer, Effective September 28, 2023
 - 2. Authorize City Staff to Start Hiring Process for new Clerk/Treasurer
- F. Quote for Computer Purchases with ARPA Funds
- G. Appoint Commission Members for Wastewater Treatment Facility Commission – Two Council Members
- H. Delano Area Senior Center – Request for \$1,250.00 Donation
- I. Proclamation – Recognizing National Pregnancy and Infant Loss Remembrance Day

11. OPEN FORUM

12. UPCOMING MEETINGS

- A. Planning and Zoning Meeting – Wednesday, September 13, 2023 at 7:00 p.m. at the Montrose Community Center
- B. Economic Development Authority Meeting – Tuesday, September 19, 2023 at 12:00 p.m. in the Montrose City Hall Conference Room
- C. City Council Special Meeting – Monday, October 2, 2023 at 5:00 p.m. at the Montrose Community Center
- D. Park and Recreation Meeting – Tuesday, October 3, at 6:00 p.m. in the Montrose City Hall Conference Room
- E. City Council Workshop/EDA Meeting – Monday, October 30, 2023 at 5:00 p.m. at the Montrose Community Center

13. ACKNOWLEDGEMENTS

14. ADJOURNMENT

City of Montrose
 City Council Workshop
 Montrose Community Center
 200 Center Avenue South
 Monday, August 14, 2023
 5:00 P.M.

1. CALL TO ORDER

Pursuant to call and notice the Montrose City Council met for a City Council Workshop on Monday, August 14, 2023 at 5:00 p.m.

Mayor Moynagh called the Workshop to order at 5:00 p.m.

2. PRESENT AT THE MEETING

Present: Mayor Robert Moynagh, III
 Council Member Sam Solarz
 Council Member Nicole Andreoff
 Council Member David Paradeise
 Council Member Michelle Otto

Staff Present: Jessica Bonniwell, City Administrator
 Michael Sommerfeld, City Clerk/Treasurer
 Dan Remer, Public Works Director
 Jared Voge, City Engineer

3. BUSINESS

a. Abdo CIP Presentation

Ms. Victoria Holthaus and Ms. Jaime Nichols were present at the meeting from Abdo Financial Services to present the first draft of the Capital Improvement Plan (CIP) to the City Council. The CIP was prepared in collaboration with City Staff from all departments and projects capital expenses for the next ten years. The CIP is to be used as a tool by City Council to monitor the financial state of the city's funds and to assist in decision making. Some of the larger dollar items/debt proposed that will impact the city into the future are: wastewater treatment facility upgrade/regionalization with an estimated cost of \$30 million; water treatment facility with an estimated cost of \$30 million; a new/retrofitted Fire Department at an estimated cost of \$3.5 million; street projects in 2025 & 2028 with an estimated combined cost of \$4.5 million; and a new community center project with an estimated cost of \$3 million. These projects will cause the city to have a relatively high debt service amount if all projects are completed as planned.

Ms. Holthaus stated that part of the CIP includes putting all city vehicles, including Fire Department vehicles, on a rotating schedule so those are pay-as-you-go and would not include using any debt funds to replace vehicles going forward.

Ms. Holthaus stated that not only would rates increase with the water and wastewater projects, but debt would have to be issued for those as well that would need to be paid with enterprise funds. Mayor Moynagh acknowledged that the wastewater project is currently needed more than water treatment due to the city being almost at capacity with the wastewater, and that it might be a good idea to hold off on water until some of the other debt for water/sewer is paid off in order to be more affordable for the residents.

Mr. Sommerfeld stated that the point of putting this report together was to be able to see things like this and be able to prioritize projects based on fund availability, and perhaps phase something like water back a couple of years to be able to raise rates and build funds over a few years instead of doing everything all at once. Mr. Sommerfeld stated that the council needs to think about the residents and what they can afford as well since staff is currently having trouble collecting utility bills with the current state of economy, and this is without a significant rate increase which will happen because of the pending project(s). Mr. Sommerfeld stated that if the city were to do both projects, the council would essentially be pricing people out of their homes and residents would be unable to keep up with their utility bills.

Ms. Holthaus stated that what was presented today was a first draft that was put together with staff input and they will tweak the report and have a final version at the November or December meeting for approval. Mr. Sommerfeld stated that if the council has any suggested changes to let staff know by November so changes can be made for the final draft. The decision was made to have November 1st as a cutoff date to approve at the December meeting.

b. Waste Water Treatment Facility Discussion

Discussion was held regarding the Waste Water Treatment Facility update that is needed within the city. A Waste Water Facility Report was discussed at the April 10, 2023 City Council Meeting and that plan is available on the city website. The options proposed at the April 10th meeting were regionalization with the City of Buffalo or building a brand-new plant in Montrose or Waverly – the original estimates given in the April 10th meeting were \$22.3 – 30.2 million to build a plant and an estimated \$7.8 – 10.6 million to regionalize with Buffalo.

Ms. Bonniwell stated that after starting discussions with Buffalo, the cost is closer to \$30 million for each option. The consensus of staff and council that have attended meetings with the City of Waverly was that Waverly seemed to be leaning towards building a plant, especially after costs came in for what regionalization would cost with the City of Buffalo. Mr. Sommerfeld stated that in a meeting with Waverly, he asked what the “right” cost would be in order to regionalize after hearing opposition based on cost, or is the problem not wanting to leave the future of Montrose and Waverly up to another city and other people’s decisions if regionalization is decided on. The City of Waverly seems to want to have a say in the future growth and development of their city and are unsure of regionalization because of this as both cities would be at the mercy of Buffalo allowing future growth and setting future rates. Mr. Voge stated that the \$15 million buy-in, plus the \$5 million for a waste container for Buffalo is just for the capacity that both cities currently have, and future capacity would have to be purchased and additional costs would apply. This would just be the cost to administratively connect (pay for existing connections and pay for biosolids container) with Buffalo, and an additional estimated \$10 million for pipes and a new lift station to send the waste to Buffalo.

Ms. Bonniwell stated that staff and two members of council are scheduled to have a meeting with the City of Buffalo on Monday, August 21st. Ms. Bonniwell asked where council was as far as a decision about regionalization versus building a plant. Council would like to have the meeting with Buffalo and see what they have to say about rates and other items that may contribute to the total cost of regionalization and make their decision after more information is known. Ms. Bonniwell stated that Montrose would be having a joint workshop with the City of Waverly on August 28, 2023 at 5:00 p.m. at the Montrose Community Center to discuss this matter further after the meeting with Buffalo on the 21st.

4. ADJOURNMENT

Mayor Moynagh adjourned the City Council Workshop at 6:20 p.m.

Robert Moynagh III
Mayor
City of Montrose

ATTEST:

Jessica Bonniwell
City Administrator
City of Montrose

City of Montrose
 Regular City Council Meeting
 Montrose Community Center
 200 Center Avenue South
 Monday, August 14, 2023
 7:00 P.M.

1. CALL TO ORDER

Pursuant to call and notice the Montrose City Council met in Regular Session on Monday, August 14, 2023 at 7:00 p.m.

Mayor Moynagh called the meeting to order at 7:00 p.m.

2. ROLL CALL

Present: Mayor Robert W. Moynagh, III
 Council Member David Paradeise
 Council Member Nicole Andreoff
 Council Member Michelle Otto

Absent: Council Member Sam Solarz

Staff Present: Ms. Jessica Bonniwell, City Administrator
 Mr. Michael Sommerfeld, City Clerk/Treasurer
 Mr. Dan Remer, Public Works Director
 Ms. Cristy Gerard, Deputy Clerk
 Mr. Jared Voge, City Engineer
 Mr. Stephen Grittmann, City Planner

3. INVOCATION

Nobody was present to give the Invocation

4. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was taken.

5. APPROVAL OF THE AGENDA

A. Approval of the Agenda

Council Member Paradeise motioned to approve the August 14, 2023 City Council Agenda as presented. Council Member Otto seconded the motion. Motion carried 4-0.

6. APPROVAL OF THE CONSENT AGENDA

A. Minutes

1. Accepted the minutes of the July 10, 2023 City Council Workshop
2. Accepted the minutes of the July 10, 2023 Regular City Council Meeting
3. Accepted the minutes of the July 31, 2023 City Council Workshop
4. Accepted the minutes of the July 31, 2023 Special City Council Meeting

B. Accounts Payable

1. Approved the August 14, 2023 Accounts Payable for the City of Montrose
2. Approved the August 14, 2023 Accounts Payable for the Montrose Fire Department

C. Approved scheduling City Council Budget Workshop for Tuesday, September 5, 2023 at 4:00 p.m. in the City Hall Conference Room

D. Approved \$260.00 in annual budget for the Economic Development Authority to contribute to the Initiative Foundation

E. Approved the Fee Schedule Amendment

1. Ordinance 2023-07 – *An Ordinance Amending Various Development and Administrative Fees for the City of Montrose*
2. Resolution 2023-21 – *A Resolution Authorizing Summary Publication of Ordinance 2023-07: An Ordinance Amending Various Development and Administrative Fees*

F. Approved Resolution 2023-22 – *A Resolution Authorizing Licensee to Dispense Intoxicating Liquor Off Premises at the Celebrate Montrose Event on August 19, 2023, at Lions Park (260 Second Street S, Montrose, MN 55363)*

Council Member Paradeise motioned to approve the August 14, 2023 Consent Agenda as presented. Council Member Andreoff seconded the motion. Motion carried 4-0

7. WRIGHT COUNTY SHERIFF'S OFFICE

A. July, 2023 Monthly Report presented in packet.

The Wright County Deputy informed Council that their database had been updated with the new city traffic code/ordinance so they are able to assist city staff with parking issues around the city.

B. Wright County Law Enforcement Contract

Ms. Bonniwell stated that the contract was included in the packet for the meeting and was discussed at an earlier workshop. Ms. Bonniwell stated that this item was up for consideration for approval unless there were further questions.

Mayor Moynagh motioned to approve the 2024 Wright County Law Enforcement Contract for services in the City of Montrose. Council Member Paradeise seconded the motion. Motion carried 4-0.

8. REQUEST FOR COUNCIL ACTION

A. Mitch and Kay Siglowski – 335 Dakota Avenue South

Mr. Siglowski stated that he is asking for help with watering his yard after the road construction that was done for the 2021 Downtown Improvement Project. Mr. Siglowski stated that he seeded his own entire yard after construction and did not use the contractor, and as a result his lawn was also not watered by the contractor. Mr. Siglowski stated that he wants to pay for the water that was used, but is asking council to forgive the sewer and wastewater charges associated with the gallons he estimated that were used for watering. Mr. Siglowski took an average from his account using higher usage months and subtracted out the wastewater and sewer charges from the average he calculated to come up with an amount he thought

was fair with such a high bill to pay. Council Member Otto asked the resident why he seeded the lawn himself. Mr. Siglowski stated that he planted his yard with “no-mow” seed so the grass does not grow very high so he would not have to mow. Council Member Otto asked Public Works Director Remer how the city would determine the amount of water that was used for watering the lawn and how to separate that piece out of the total. Mr. Remer stated that it sounds like the way the resident took the averages and subtracted out the excess would be the only way to do this without having a 2nd water meter, but the city would not have any idea if that was accurate. Mayor Moynagh asked what has been done in the past for these types of situations. Ms. Bonniwell stated that people who water and do not have a 2nd water meter are required to pay those additional sewer and wastewater charges. Council Member Otto stated that this is similar to a situation wherein the city dug up a portion of a yard a few years ago and the resident fought the city on watering since he didn’t want to pay for the water, and ultimately ended up watering and paying for that since that is the policy of the city. Ms. Bonniwell stated that several other people around the project area have been told the same and that they also have to pay those charges if they do not have an irrigation-type meter. Council Member Otto stated that she understood their frustration, but that the city also did not assess the properties within the project area and that could have been a cost on top of the watering that is not being charged to the residents in the project area. Council Member Paradeise stated that they have to treat everyone the same and if they make an exception for him, they would have to make an exception for everyone.

Council Member Otto motioned to have residents contact City Hall to start a payment plan in order to waive late fees until account is caught up. Council Member Paradeise seconded the motion. Motion carried 4-0.

9. REPORTS AND RECOMMENDATIONS OF CITY DEPARTMENTS, CONSULTANTS, COMMISSIONS AND COMMITTEES

A. City Council

1. Monthly Activity Report

The City Council Members gave a brief overview of the meetings, activities and/or events they attended.

B. Montrose Fire Department

1. July, 2023 Activity Report

Fire Chief Triplett gave an overview of the July Activity Report stating that there were 34 calls for service during the month. Chief Triplett also stated that the Fire Department did their annual hose testing and tested 9,151 feet of hose and only had one section fail and thanks the Fire Fighters for doing this and saving the city money by testing in-house.

C. Economic Development Authority

1. July 18, 2023 Economic Development Authority Meeting Minutes

Council Member Paradeise stated that one of the biggest things that was discussed at the last meeting was starting to look into First Children’s Finance to help with the need for child care in the area. Council Member Paradeise stated that the Fall Newsletter will have information to try to get a commission of people together to start the process with First Children’s Finance to get assistance with child care development. One of the first steps is determining types of needs within the city whether that is financing or training or other needs in order to determine if the city would be eligible for any assistance from them.

D. Planning and Zoning Commission

1. July 12, 2023 Planning and Zoning Commission Meeting Minutes

Ms. Bonniwell stated that the Planning Commission discussed the proposals that were received for the Preserve Development. Ms. Bonniwell stated that at least three of the commission members were in favor of the JP Brooks plan to stick with the original plat that is approved.

E. City Engineer

1. 2023 Street Improvement Project – Bid Approval

1. Resolution 2023-23 – *A Resolution Accepting 2023 Street Improvement Project Bid and Awarding Contract*

Mr. Voge stated that bids were received as of Tuesday, August 8, 2023 with the low bid coming from GMH Asphalt out of Chaska. Mr. Voge stated that there is a resolution in the packet for consideration for approval unless there were any questions.

Mayor Moynagh motioned to approve Resolution 2023-23 – *A Resolution Accepting 2023 Street Improvement Project Bid and Awarding Contract* to GMH Asphalt in the amount of \$462,505.25. Council Member Paradeise seconded the motion. Motion carried 4-0.

2. Highway 12 Watermain Replacement Project

Mr. Voge stated this would be a watermain replacement between Garfield Ave S and Emerson Ave S. Mr. Voge reminded Council that this line has had several breaks in the past few years and seems to be getting worse each time it breaks. Mr. Voge stated that if Council is agreeable to getting that pipe replaced, they would need to make a motion in order for plans to be drawn up. Mr. Voge stated this pipe is still a six-inch cast iron pipe and is in need of replacement.

Council Member Paradeise motioned to authorize preparation of plans and specifications to replace the Highway 12 Watermain. Council Member Andreoff seconded the motion. Motion carried 4-0.

3. Highway 12 Lighting and ADA Improvements

Mr. Voge stated that there are some options for upgrading and replacing lights and completing required ADA Improvements when MnDOT completes a mill and overlay in 2024. Mr. Voge stated that the state would only participate in up to 25% of the cost of lighting improvements. Additionally, Mr. Voge stated that staff has recommended some intersection upgrades, if possible, with this project. Mr. Voge stated that there are some other ADA improvements that will be required as part of the project. Mr. Voge stated that he would like direction on 1) the lighting improvements, 2) pedestrian improvements in the project area so they could be incorporated into the plans for the state. Mayor Moynagh asked about the pedestrian crossing at Garfield Ave S and if this would be across Highway 12 or across Garfield Ave S. Ms. Bonniwell stated this would cross Highway 12. Mayor Moynagh asked if a lot of people cross there currently. Ms. Bonniwell stated it is hard to cross there because of the traffic, but staff has had many requests for a crosswalk at that intersection. Council Member Andreoff asked about the

speed limit in the area stating that she thought it was a bit fast there for a crosswalk and other council members agreed this might not be a great place for a crosswalk. Council Member Paradeise stated that Council should try to take advantage of the state paying up to 25% of the lighting improvements in the area and should get costs for those.

Mr. Voge stated that he would get cost estimates for the lighting improvements as well as an upgraded flasher system for the Center Ave/Highway 12 intersection.

4. 200 Crystal Lane Drainage Improvements

Mr. Voge stated that the engineers investigated the drainage in that area and that there is a low point that drains to the backyard of the resident with no outlet. Mr. Voge stated that two potential solutions have been identified and are included in the packet. Ms. Bonniwell asked if this drainage problem was caused by something that the city did not complete properly as she wanted to ensure the city should be getting involved and that this is a legitimate issue caused by city infrastructure. Mr. Voge stated that yes, this seems to be a problem caused by the city, and the sidewalk seems to be funneling the drainage onto the property at 200 Crystal Lane. Mr. Voge stated that costs have not been identified with this problem yet as they wanted to see if council wants to move forward to fix this issue. Mayor Moynagh asked if the neighbor would have to sign off if it was tied into another drain tile. Mr. Voge stated that the city has a drainage and utility easement in that area and would not necessarily need their permission, but would certainly inform the resident.

5. Updates

Mr. Voge stated he had no additional updates.

F. Parks and Recreation

1. July 11, 2023 Park and Recreation Meeting Minutes

Mr. Toby Nelson summarized the most recent Parks and Recreation Commission Meeting stating that the Park and Trail Plan should be completed at the September meeting and hopefully be on the October agenda for Council approval. Mr. Nelson stated that the planting at the Rolling Meadows Regional Park has been completed and will be monitored by Prairie Restoration. Mr. Nelson stated they received some quotes for Carver Field Improvements which were \$90,000 to replace the fence and \$40,000 to rehabilitate the field. Mr. Nelson stated that there are about 5-6 benches from the Lions that need to be placed in parks – the commission has decided two will go to Northridge Park, two will go to the Rolling Meadows Regional Park and two will go to the Disc Golf Park.

Mr. Nelson asked the City Council if they would be willing to pay for the portable bathrooms at the Fall Event – they would like to see how many Celebrate Montrose ends up needing and will order based on that. Mr. Nelson asked for permission to order these for the event.

Council Member Paradeise motioned to approve the same amount spent for Celebrate Montrose on portable bathrooms for the Parks and Recreation Fall Event. Council Member Andreoff seconded the motion. Motion carried 4-0.

G. Public Works

1. 2023 Manhole and Street Repair Quote

Mr. Remer stated that there is a quote for manhole and street repair included in the packet. Public Works budgeted \$100,000 to be used in 2023 for street repair, and this project has a total amount of \$59,010 for Mid-Min & Fobbe Construction, or \$74,925 for Kuechle.

Council Member Paradeise motioned to approve the quote from Mid-Min & Fobbe Construction for \$59,010.00 for manhole and street repairs. Mayor Moynagh seconded the motion. Motion carried 4-0.

2. Landscaping for City Signs

Mr. Remer stated that he has already started getting the city signs repainted and would like permission to landscape around the area where both signs are located. Mr. Remer would like to remove the vegetation and replace with landscape rocks so no maintenance is needed going forward. Council Member Otto suggested having flowers around the signs. Mr. Remer stated that if flowers are there, they need to be in pots that can be removed and not get overgrown since Public Works does not have time to maintain the vegetation at the city signs.

Council Member Otto motioned to approve an amount for landscaping around the city signs for an amount not to exceed \$10,000.00. Council Member Andreoff seconded the motion. Motion carried 4-0.

3. Watering Restrictions Discussion

Mr. Remer stated that the city has received communication from the DNR to reduce water use to 50% above January levels – similar to a notice we received last year. Mr. Remer stated that the water use needs to be reduced by 113,000 gallons per day. The plan is to contact the irrigation customers as the highest users of water during the summer to have them stop watering lawns. The only exception for watering is for food gardens and sod or seeding that has been installed in the past six months.

Mayor Moynagh motioned to approve a total grass watering ban until water use levels have reduced to amount required by the DNR. Council Member Paradeise seconded the motion. Motion carried 4-0.

10. OLD BUSINESS

A. Resolution 2023-24 – *A Resolution Selecting Developer for Preserve of Montrose Development*

Ms. Bonniwell stated that there is a resolution included in the packet for the meeting that has a blank spot to identify the chosen developer for the Preserve Development if Council is ready to make a decision based on the two proposals received from Mr. Pat Briggs and JP Brooks. Mayor Moynagh stated that he prefers one option more than the other, but the proposal lacked certain details that would have allowed council to commit to this developer for the project. Mayor Moynagh stated that the other developer has past history with the property, is knowledgeable about the property, and is using the approved plan for the property and would prefer to choose JP Brooks. Council Member Paradeise echoed these comments and said that he would also like to work with JP Brooks on this project, but would not be opposed to working with Mr. Briggs on another project within the city.

Mayor Moynagh motioned to approve Resolution 2023-24 – *A Resolution Selecting Developer for Preserve of Montrose Development* to select JP Brooks as the developer. Council Member Andreoff seconded the motion. Motion carried 4-0.

11. NEW BUSINESS

A. Administrative Subdivision Application – 520 Nelson Boulevard

Ms. Bonniwell stated that the city has been contacted by the property owners of 520 Nelson Boulevard to request an administrative subdivision to split their parcel from one lot into two lots. Mr. Gritman stated that the total lot is around 36 acres, and this split would separate the developable property from the property that currently has homes on it to make it easier for the owner to sell the property to new owners. Mr. Gritman stated that he is recommending approval of this administrative subdivision with the following conditions: The 50-foot wide opening to the west of Parcel A is included with the description of Parcel A since there is no additional access to Highway 12; and The subdivision includes a dedication of right-of-way of at least 60 feet in width at the east side of the Highway 12 frontage as part of the legal description as required by MnDOT as part of the approval.

1. Resolution 2023-25 – *A Resolution of the City Council of the City of Montrose Approving a Subdivision for Splitting a Parcel into Separate Parcels.*

Council Member Paradeise motioned to approve Resolution 2023-25 – *A Resolution of the City Council of the City of Montrose Approving a Subdivision for Splitting a Parcel into Separate Parcels.* Council Member Otto seconded the motion. Motion carried 4-0.

12. OPEN FORUM

A. Jim & April Herzog – 4671 County Road 12 South

Mr. Jim Herzog stated that he was at the meeting to discuss the city's fence that abuts their property. Mr. Herzog stated that per the agreement with the city, the fence should have been stained within a year after installation and then periodically stained and maintained throughout the life of the fence. Ms. Herzog stated this was brought to Council's attention back in 2019, but Council did not take any action to direct staff to stain or maintain the fence at that time and now it is rotting because it was never sealed. Ms. Herzog stated that the city cannot remove the fence without replacing it per the agreement, and it has to be mutually agreed upon to remove the fence completely. Mayor Moynagh asked Mr. Remer to look at the fence contract for the city's property and bring some quotes for a solution to the September 11th meeting. Mr. Remer asked what kind of solution are they looking for – a maintenance free fence or to replace with another wooden fence. Council Member Paradeise stated that he thinks the best idea would be to replace with a maintenance free fence.

B. Gerald Hunt – 140 Center Avenue North

Mr. Hunt came on behalf of himself and his neighbor, Mr. Robin Mrozek, to state that Mr. Mrozek was unhappy with several issues on his property after construction was done in 2022. Mr. Hunt stated that Mr. Mrozek claims that the contractor removed black dirt and replaced with brown clay that has rocks and weeds. Mr. Hunt also stated that Mr. Mrozek claims that the sidewalk in the area has settled and sunk down an inch or more. Mr. Hunt stated that Mr. Mrozek stated that part of the issue is with the portion of his property that the city purchased and is now city property. Mr. Hunt stated that his property has similar issues, but a smaller area of his yard was impacted. Mr. Hunt stated that he believes the city should send someone over to take a look. Council Member Otto stated that there is about 20 feet that is city property. Council Member Otto stated that Mr. Mrozek intended on attending the meeting but was out of town. Council Member Otto stated she has visited the property to look and the dirt that replaced the black dirt that was in the yard originally and stated that the new dirt is full of rocks and is clay and not soil. Council Member Otto stated that Mr. Mrozek has been trying to remedy the problem himself, but a portion is city property and he thinks the city should remedy the problem. Mr. Remer asked if this Council wants Public Works to go out and pay for a remedy, or if this should be brought back to the contractor for the project and the engineers. Council Member Otto stated that she believes this should be fixed by the contractor

and engineers since they did not restore the property completely. Mr. Remer stated that Public Works could go put down black dirt and seed the area and asked if the resident would then water even with the city being in the midst of a watering ban. Council Member Otto stated that the resident would have to water the area. Mr. Remer stated that he would like Mr. Mrozek to call or stop in at city hall to discuss the issue and make an appointment for Public Works to come out to look at their property. Mr. Remer stated that he would like spending authority to do the work that will be required out there. Council Member Otto stated that it should be within his spending authority since it is not a lot of work.

13. UPCOMING MEETINGS

- A. Economic Development Authority Meeting – Cancelled - ~~Tuesday, August 15, 2023 at 12:00 p.m. in the Montrose City Hall Conference Room~~
- B. City Council Workshop with Waverly – Monday, August 28, 2023 at 5:30 p.m. at the Montrose Community Center
- C. City Council Budget Workshop – Tuesday, September 5, 2023 at 4:00 p.m. in the Montrose City Hall Conference Room
- D. Park and Recreation Meeting – Tuesday, September 5, 2023 at 6:00 p.m. in the Montrose City Hall Conference Room
- E. Regular City Council Meeting – Monday, September 11, 2023 at 7:00 p.m. at the Montrose Community Center
- F. Planning and Zoning Meeting – Wednesday, September 13, 2023 at 7:00 p.m. at the Montrose Community

14. ACKNOWLEDGEMENTS

Council Member Otto acknowledged April Herzog for landscaping at City Hall and working on the flower garden there.

Mayor Moynagh acknowledged the Fire Department for their hard work and doing such a great job for the city. Mayor Moynagh acknowledged Lieutenant Wirkkula for coming to a workshop to discuss law enforcement in the city.

15. ADJOURNMENT

Mayor Moynagh motioned to adjourn the Regular City Council Meeting at 8:33 p.m. Council Member Otto seconded the motion. Motion carried 4-0.

ATTEST:

Kirby Moynagh
Mayor
City of Montrose

Jessica Bonniwell
City Administrator
City of Montrose

City of Montrose
 City Council Workshop
 Montrose Community Center
 200 Center Avenue South
 Monday, August 28, 2023
 5:30 P.M.

1. CALL TO ORDER

Pursuant to call and notice the Montrose City Council met for a City Council Workshop with the City of Waverly on Monday, August 28, 2023 at 5:30 p.m.

Mayor Moynagh called the Workshop to order at 5:30 p.m.

2. PRESENT AT THE MEETING

Present: Mayor Robert Moynagh, III
 Council Member Sam Solarz
 Council Member David Paradeise
 Council Member Michelle Otto

Absent: Council Member Nicole Andreoff

Staff Present: Jessica Bonniwell, City Administrator
 Jared Voge, City Engineer
 Jennifer Selchow, Bolton and Menk

Waverly Council: Mayor Connie Holmes
 Council Member Josh Reed
 Council Member Scott Jacobson
 Council Member Tom Borrell

Absent: Council Member Ben Duske

Waverly Staff: Rhonda Pagel, City Attorney
 Sheila Krohse, City Engineer
 Jason Karels, Maintenance Staff Supervisor

3. BUSINESS

a. Wastewater Treatment Discussion with Waverly City Council

Discussion was held between the City of Montrose Council and Staff and the City of Waverly City Council and Staff regarding the needed update to the current wastewater facility that is operated by the City of Montrose. The City of Montrose entered into a contract with the City of Waverly about 20 years ago for Montrose to take the wastewater for the City of Waverly. The facility is now at about 85% capacity and is in need of an upgrade. Waverly Mayor Holmes stated that she believes it makes more sense to build a facility because the buy-in amount, wastewater rates, biosolid container, lift station and pipes, and future expansion to regionalize with the City of Buffalo has become the unaffordable option. Both City Councils were given a wastewater report back in April 2023 which stated that it would be around \$10 Million to regionalize with the City of Buffalo, and around \$30 Million to build a plant. At

that time, both City Councils decided to pursue the regionalization option as the more affordable option. However, after discussions with the City of Buffalo, regionalization is no longer the cheaper option, and would likely end up being more expensive than building a plant in the long-run. Waverly Mayor Holmes stated that in building a plant, both cities will have control over the future expansion and development opportunities, and would not be at the mercy of another city to allow us to have more capacity. Waverly Mayor Holmes also mentioned that if the sewer access charge (SAC) rates for Montrose and Waverly were to be combined with the City of Buffalo's SAC rate, it would be in excess of \$12,000 for each property during the building process, which would deter developers from coming to either city. Mayor Moynagh stated that he also was not in favor of the \$30 Million price tag for the current capacity for both cities, plus another at least \$10 Million quoted by the City of Buffalo for potential future expansion. Mayor Moynagh also stated that he thought SAC fees that high would deter developers that think that is too much to charge. Mayor Moynagh stated that if the cities decided to regionalize, the City of Buffalo could put a cap on the amount of capacity they allow the cities and that there would be no recourse for this and would halt any potential development. Council Member Paradeise stated that he was unsure if the City of Buffalo wants to participate in regionalization since the buy-in amount was so high, they could be trying to price both cities out of regionalization. Mr. Voge stated it could also be a possibility to regionalize with other groups, Buffalo was suggested due to proximity. Both city councils agreed that building a plant makes the most sense at this time with the information available.

Waverly Mayor Holmes stated that Bolton and Menk has done a great job for them over the years getting grants for sewer projects, and would hope the cities could get some grant money to help offset some of the cost since a new plant will still be around the \$30 Million price tag. Mayor Holmes stated that she thinks a decision needs to be made at the meeting on which direction to go as she is worried about the timeline for plans and specifications getting complete by the funding deadline in March 2024.

Council Member Solarz asked what would be needed in order to upgrade the plant. Ms. Selchow from Bolton and Menk stated that the pond system the City of Montrose currently uses is no longer acceptable for wastewater treatment and it would need to be an activated sludge plant. Council Member Solarz asked about sludge removal and how much that would cost and how it would be disposed of. Ms. Selchow stated that the city would have to either find land to apply the treated wastewater to, or find another city to take it to for processing. Mr. Remer stated that when they had the sludge removed the last time, it was 18-20 years of sludge and was around \$400,000 in total to dispose of.

Council Member Paradeise asked how long the permit process for the plant will take, since he heard this could take up to 10 years. Ms. Selchow stated she was unsure of the timing for the permit process, but once the application is submitted, the state would grant a construction permit to allow construction to begin before the permit is issued. Ms. Selchow stated that she would hope the plant would be complete by 2027 after applying for grants and funding and having to wait for those opportunities to come around. Ms. Pagel, Waverly City Attorney, stated that in the meantime, since there is no way to increase capacity allowed at the plant, that discussions could be had regarding the capacity allowed to each city until the new plant is built.

Mr. Voge stated the next steps would be to approve plans and specifications at the next Council meeting, and to create a commission made of two Council Members from each city, plus an alternate, as well as staff members from both cities and a neutral party that is not on staff or council to serve on the commission. Mayor Holmes stated that she thinks the cities should inform Buffalo right away about their decision so they do not hear it elsewhere, or watch the video of the meeting. Mayor Moynagh stated that he would inform the City of Buffalo of the decision to not move forward with regionalization. Mayor Holmes stated that she also thinks that the cities should draft a letter coming from both cities informing the residents of this decision and the "why" behind the decision to try to help the residents understand why this decision is being made, and the potential financial impact to them down the road. Mayor Holmes agreed to draft the letter herself and send to the engineers and both councils for review and then it will be mailed to each resident in both cities.

4. ADJOURNMENT

Mayor Moynagh adjourned the City Council Workshop at 6:26 p.m.

Robert Moynagh III
Mayor
City of Montrose

ATTEST:

Jessica Bonniwell
City Administrator
City of Montrose

City of Montrose
 City Council Workshop
 Montrose City Hall
 311 Buffalo Avenue South
 Monday, September 5, 2023
 4:00 P.M.

1. CALL TO ORDER

Pursuant to call and notice the Montrose City Council met for a City Council Workshop on Monday, September 5, 2023 at 4:00 p.m.

Mayor Moynagh called the Workshop to order at 4:00 p.m.

2. PRESENT AT THE MEETING

Present: Mayor Robert Moynagh III
 Council Member Sam Solarz
 Council Member Michelle Otto
 Council Member David Paradeise

Staff Present: Jessica Bonniwell – City Administrator
 Dan Remer – Public Works Director
 Michael Sommerfeld – City Clerk/Treasurer

3. BUSINESS

a. 2024 Proposed Budget and Levy Discussion

Mr. Sommerfeld led the discussion regarding the 2024 Proposed Budget and Levy. Council Member Otto had some initial questions regarding the line-by-line worksheets received in the packet regarding the current budget for 2023. Council Member Otto asked about training and instruction and why that amount was overbudget. Mr. Sommerfeld stated that the Council has used the amount budgeted in this account already this year for conferences and training sessions and that overall things are more expensive. Mr. Sommerfeld stated that he was also working to consolidate some of the accounts so there are not line items for the same types of expenses in each department or section of the budget. Council Member Otto asked why computer equipment has gone over budget and Mr. Sommerfeld explained that we used a large portion of the budgeted expenses to replace a server that unexpectedly needed replacement. Mr. Sommerfeld stated that him and Ms. Bonniwell met earlier this year with the IT company to lay out expenditures for the next several years in order to help with budgeting and to know when things are due for replacement. Council member Otto asked about the increase in general liability and Mr. Sommerfeld stated that this expense simply increased.

Mayor Moynagh asked Mr. Sommerfeld about the new Safe and Sick Leave state law that will go into effect on January 1, 2024 and how that will impact the budget. Mr. Sommerfeld stated that for the full-time employees, it will not impact the budget at all since the city already offers more sick leave than is required by the state. Mr. Sommerfeld stated that this will only impact part-time employees and Fire Fighters. Mr. Sommerfeld stated that the impact with the part-time/seasonal employees will be minimal and under \$1,000 total for all part-time employees. Mr. Sommerfeld stated the biggest impact will likely be for the Fire Fighters, and there has not been much guidance on how to administer this since they are considered employees, but do not necessarily work any scheduled or regular hours outside of scheduled

training days. Mr. Sommerfeld stated this would likely just have to pay the Fire Fighters out for the minimum amount of safe and sick leave required, which would amount to around \$18,000 for the department per year.

Ms. Bonniwell asked Mr. Sommerfeld if he wanted to discuss the Park and Recreation events and budget. Mr. Sommerfeld stated that him and Ms. Bonniwell have had extensive discussions with the City Attorney regarding what is allowed and not allowed as far as the Parks and Recreation Commission hosting events. Mr. Sommerfeld stated that staff was informed that even if the city has donations from an outside firm, once the money is received by the city, it becomes public funds and has to comply with those restrictions. Mr. Sommerfeld stated that the Parks and Recreation Commission will no longer be able to host events unless it falls under the “recreational programming” umbrella that would include programs for children and seniors or the general public. Ms. Bonniwell stated that one example of something that would be allowed is to have a “music in the park” event or events wherein the city could pay to have a band play music in the park(s) during the summer months. The city could also help with community events by providing portable bathroom facilities for the park where the event is taking place. Ms. Sommerfeld stated that the things the city can spend money on as far as community events is extremely limited. Council Member Otto asked about the upcoming event and if that is allowed. Ms. Bonniwell stated that since it was already planned and the money to pay for the event was received from outside organizations, the city will hold this event, but will stop events going forward. Ms. Bonniwell stated that the attorneys advised that the city could get fined during the audit process if the spending for the event is questioned.

Mr. Sommerfeld stated that staff has not yet received the tax capacity from Wright County yet for the upcoming year, so he estimated an increase in 3.2% instead of the usual 6% that is used for projections because of the very large tax capacity increase in 2023 that was due to the increase in property values county-wide and because the city has only had about three new homes built in 2023. Mr. Sommerfeld stated that he would not expect a decrease, but that the increase may be smaller than usual.

Mr. Sommerfeld stated that he prepared four options for City Council to consider for the budget for 2024, which are as follows:

Option 1: Mr. Sommerfeld stated that the first option would set the levy at \$1,842,431, which is a 4.5% increase (\$79,574) over 2023. This proposal includes increases to fund the Capital Improvement Plan, vehicle and equipment turnover, and improvements to Carver Field. Mr. Sommerfeld stated that with his estimated 3.2% increase in tax capacity, this would increase the overall tax rate for the city by approximately 0.63% to a rate of 48.82%. Mr. Sommerfeld stated that the impact this would have on resident’s property taxes would increase their taxes by around \$20.00 per year with a home value of \$300,000 and less for home values that are less.

Option 2: Mr. Sommerfeld stated that the second option would set the levy at \$1,742,431, which is a 1.2% decrease (\$20,426) under 2023. Mr. Sommerfeld stated that this proposal includes increases for vehicle and equipment turnover as well as improvements to Carver Field. Mr. Sommerfeld stated that with his estimated 3.2% increase in tax capacity, this would decrease the overall tax rate for the city by approximately 2.0% to a rate of 45.89%. Mr. Sommerfeld stated that the impact this would have on resident’s property taxes would decrease their taxes by around \$60.00 per year with a home value of \$300,000 and less for home values that are less.

Option 3: Mr. Sommerfeld stated that the third option would set the levy at \$1,838,750, which is a 4.3% increase (\$75,893) over 2023. This proposal includes increases for an additional office employee, vehicle and equipment turnover and improvements to Carver Field. Mr. Sommerfeld stated that with his estimated 3.2% increase in tax capacity, this would increase the overall tax rate for the city by approximately 0.53% to a rate of 48.42%. Mr. Sommerfeld stated that impact this would have on resident’s property taxes would increase their taxes by around \$16.00 per year with a home value of \$300,000 and less for home values that are less.

Option 4: Mr. Sommerfeld stated that the fourth option would set the levy at \$1,938,750, which is a 9.98% increase (\$175,893) over 2023. This proposal includes increase to fund capital improvement plan, an additional hire, vehicle and equipment turnover, and improvements to Carver Field. Mr. Sommerfeld stated that with his estimated 3.2% increase in tax capacity, this would increase the overall tax rate for the city by approximately 3.2% to a rate of 51.06%. Mr. Sommerfeld stated that the impact this would have on resident's property taxes would increase their taxes by around \$95.00 per year with a home value of \$300,000 and less for home values that are less.

Council Member Otto stated that she likes option three with the new hire and reasonable tax increase. Mayor Moynagh stated that he would like to see no increase, but for the preliminary budget he would like to see option one or option three, with the increase of around 4.5% to give the council some wiggle room since they cannot increase the levy after it is approved, but can make adjustments to decrease. Mayor Moynagh stated that he would like to see what the tax capacity comes in at and see what impact that has on the levy amount. Council Members Paradeise and Solarz agreed that they liked option one with the 4.5% increase. Mr. Sommerfeld stated that both options one and three are similar rates, and it would be up to council how to allocate those funds – whether they are used to hire or put money towards capital improvement. Mr. Sommerfeld stated that he would update the council once he has tax capacity numbers from Wright County and, for now, plan on putting option one in the packet for preliminary budget approval at the September 11th meeting.

4. ADJOURNMENT

Mayor Moynagh adjourned the City Council Workshop at 4:58 p.m.

Robert Moynagh III
Mayor
City of Montrose

ATTEST:

Jessica Bonniwell
City Administrator
City of Montrose

ACCOUNTS PAYABLE LIST

September 11, 2023

Payroll	08/21/23 Payroll	18059.07
Payroll	09/05/23 Payroll	18446.44
IRS-Federal Tax Payment	08/21/23 FED/FICA Tax	5858.47
IRS-Federal Tax Payment	09/05/23 FED/FICA Tax	5862.00
MN Dept. of Revenue	08/21/23 State Withholding	1646.63
MN Dept. of Revenue	09/05/23 State Withholding	1633.29
PERA	08/21/23 Payroll	3183.56
PERA	09/05/23 Payroll	3164.67
*Ameritas Life Ins.	Sep. Emp. Optical Ins.	49.40
MN Dept. of Revenue	August Sales Tax	86.00
Payment Service Network	August PSN/ACH Fees	1506.04
Acme Tools Plymouth	Tools (Drill and Bits)	277.99
*AFSCME #65	August Union Dues	120.40
Aramark	Uniforms/Floor Mats	73.35
Batteries Plus Bulbs	Street Light Batteries	289.99
Boyer Trucks	Plow Truck Chassis	125505.26
Cintas	Uniforms/Floor Mats	488.22
*Citizens State Bank	August H.S.A. Deposit	750.00
Dave's Mulch Store	Parks Playground Materials	3329.00
Delta Dental	September Dental Insurance	497.17
Econo Signs	Street Signs / Materials	230.63
*Eischens, Ryan	Clothing Allowance - Safety	54.96
Elan Financial Svcs.	Funeral Svc. Flowers	91.73
Elan Financial Svcs.	Software Subscription	21.46
Elan Financial Svcs.	Parks Supp., Lights, Signs	390.35
Elan Financial Svcs.	Memorial Plaque	97.90
Farm-Rite Equipment	Bobcat Repair/Maint.	2139.49
Gopher State One Call	Water/Sewer Locates	64.80
Hawkins	W/WW Treatment Chemicals	3697.83
*Happy Faces	Festival Face Painting	630.00
Hawkins	Water Treatment Chemicals	60.00
*Henry, Roy Jr.	Clothing Allowance - Boots	199.95
ISD 877 Community Ed.	Winter Open Gym	308.00
*Kennedy & Graven	Legal Svcs.	4172.50
Klatt True Value	Parks Equip. Rental	535.00
*Klatt True Value	Festival Bounce House Rent.	513.60
Lincoln Nat'l Life Ins.	September Life Ins.	153.68
M&M Express Sales & Svc.	Chainsaw Parts	9.87
*Madison Nat'l Life	Sep. Disability Ins.	468.91
MCFOA III	Meeting/Training (Clerk&Deput	40.00

September 11, 2023

Page 2

MCFOA IV	Meeting/Training (Dep. Clerk)	20.00
Menards	Parks Paint,Landscaping	453.40
Menards	PW,Parks,W,WW Tools & Supp.	1371.82
Midwest Flo Cal	Flow Meter Calibrations	542.90
Milhausen Auto Repair	Streets Veh. Maint.	40.00
*Milhausen Auto Repair	W Vehicle Dmg. Repair	3135.99
MN Dept. of Health	Qtrly. Service Connect Fee	3088.53
MN Rural Water Assoc.	Annual Membership Dues	1207.45
MVTL Laboratories	Water & WWTP Testing	550.11
Paumen Computer Services	Monthly IT/Backup & Support	830.00
Paumen Computer Services	Training	140.00
Paumen Computer Services	Computer Equip.	1293.11
Pitney Bowes Inc.	Meter Rental	131.88
Prairie Restorations	Regional Park Planting	11050.00
*Roadhouse 6 - Band	Festival Music Performance	2200.00
St. Louis MRO	DOT Drug/Alc. Testing	40.00
Steiner Auto Parts	Shop Supplies	85.00
Tapco	Radar Speed Sign Cart	6348.50
USA BlueBook	Water/WWTP Supplies	343.50
Utility Consultants	Water Testing	145.48
Wex Bank	Vehicle Fuel	1081.26
Windstream	Telephone Service	146.86
Woodsman Axe	Festival Axe Throwing	961.00
Wright Co. Mayors Assoc.	Annual Membership Dues	300.00
Wright-Hennepin Co-op	Electrical Services	282.04
Xcel Energy	Electric/Gas Charges	2888.02
	ACCOUNTS PAYABLE SUBTOTAL	243384.46

Abdo	CIP & Accounting Services	7250.00
Adam's Pest Control	CH Pest Control	88.58
Badger Meter	August Hosting	199.74
*Bolton & Menk	Engineering Services	28553.00
Centra Sota Coop.	Bulk Diesel	1236.87
Cintas	Uniforms/Floor Mats	232.72
*Colonial Life Ins.	Sep. Employee Ins.	19.56
Comcast	Internet Service	543.40
Econo Signs	Street Signs	2924.10
Expert Asphalt	Plowing Driveway Repair	1275.00
*Generate Capital	Escrow Refund	2000.00
Gopher State One Call	Water/Sewer Locates	90.45
*Grittman Consulting	Planners Services	2862.30
IUOE Local #49 CPF	August HRA	1000.00

September 11, 2023

Page 3

IUOE Local #49 FBF	October Health,Dental	8520.00
Jenson, Marie	August CH/CC Cleaning	500.00
League of MN Cities	Annual Dues	4877.00
M&M Express Sales & Service	Vehicle Parts	7.53
Marco Tech.	Printer Contract	75.02
Menards	PW,Parks,W,WW Tools & Supp.	118.84
Metering & Tech. Solutions	Water Meter Parts	112.06
Milhausen Auto Repair	WW/Streets Vehicle Maint.	100.00
Mini Biff	Parks/PW Bathrooms	787.44
MN Computer Systems	Copier Maint. Agreement	275.79
MN Mayors Assoc.	Annual Dues	30.00
MVTL Laboratories	Water & WWTP Testing	640.86
Nuso (NEC Cloud Comm.)	Telephone Service	185.68
Pitney Bowes Inc.	Meter Scale Lease	424.26
Pitney Bowes Inc.	Postage Ink	398.37
RDO Equipment	Payloader Repair	2554.99
Quill	Office Supplies	223.26
SPS Works	Dog Reg. Tags	113.37
Steiner Auto Parts	PW Vehicle Parts	259.16
USA BlueBook	Water/WWTP Supplies	607.73
Utility Consultants	Water Testing	181.85
Verizon	Cellphone & Tablet Svc.	442.21
Wakesun	Electrical Services	12673.16
Walmart	Office Supplies/Cleaning	48.41
Wright Co. Journal Press	Legal Notices	68.87
Wex Bank	Vehicle Fuel	1130.78
	TOTAL ACCOUNTS PAYABLE	327016.82

MOYNAGH

BONNIWELL

OTTO

SOLARZ

PARADEISE

September 11, 2023

Page 4

*** Appendix**

Payments received to offset checks written

Payroll Deduction	Sep EE Ins.	19.56
Payroll Deduction	August H.S.A. Deposit	650.00
Payroll Deduction	Sep. Disability Ins.	468.91
Employee Expense	Eischens, Ryan	54.96
Employee Expense	Henry, Roy Jr.	199.95
Developer Expense	Planning Svcs.	1602.00
Developer Expense	Generate Capital	2000.00
Donation to Park & Rec.	Festival Axe Throwing	961.00
Donation to Park & Rec.	Festival Bounce House Rent.	513.60
Donation to Park & Rec.	Festival Face Painting	630.00
Donation to Park & Rec.	Festival Music Performance	2200.00
Insurance Claim	Milhausen Auto	2635.99

FIRE DEPARTMENT ACCOUNTS PAYABLE LIST

September 11, 2023

Shed and Fence Company	Generator Fence	2710.00
Wex Bank	Vehicle Fuel	247.04
Xcel Energy	Electric/Gas Charges	206.14
ACCOUNTS PAYABLE SUBTOTAL		3163.18
Comcast	Internet Service	97.85
MN Fire Svc. Cert. Board	Instructor Certification	26.50
MN State Fire Chiefs Assoc.	Conference Registration	1095.00
Verizon	FD iPad	40.01
Wex Bank	Vehicle Fuel	173.04
TOTAL ACCOUNTS PAYABLE		4595.58

MOYNAGH

BONNIWELL

OTTO

SOLARZ

PARADEISE

CITY OF MONTROSE

Monthly Adjustments

09/07/23 4:02 PM
Page 1

Account	Tran Type	Charge Name	Charge Type	Amount	Date
00-00005055-01-	Adjustment		UR	(\$53.16)	7/6/2023
01-00002587-00-	Adjustment	Sewer Collection	Service	\$53,625.02)	7/11/2023
01-00002587-00-	Adjustment	Sewer Collection	Service	(\$53.88)	7/11/2023
01-00002587-00-	Adjustment	R Water	Service	(\$73.22)	7/11/2023
00-00001076-04-	Adjustment	Water-Comm	Service	\$0.36	7/6/2023
00-00001211-00-	Adjustment		UR	(\$126.00)	7/6/2023
00-00001685-01-	Adjustment		UR	(\$61.03)	7/6/2023
00-00002535-00-	Adjustment		UR	(\$484.08)	7/6/2023
00-00002549-05-	Adjustment		UR	(\$148.86)	7/6/2023
01-00002587-00-	Adjustment	Storm Water	Service	(\$0.39)	7/11/2023
00-00002660-03-	Adjustment		UR	(\$165.09)	7/6/2023
01-00002587-00-	Adjustment	R Water	Service	\$73,404.64)	7/11/2023
00-00002545-01-	Adjustment		UR	(\$47.05)	7/6/2023
00-00002554-01-	Adjustment		UR	(\$80.44)	7/6/2023
00-00002708-00-	Adjustment		UR	(\$73.29)	7/6/2023
00-00004126-00-	Adjustment		UR	(\$187.74)	7/6/2023
01-00003060-00-	Adjustment	Shut off charge	Service	(\$100.00)	7/12/2023
01-00002553-00-	Adjustment	Shut off charge	Service	\$100.00	7/11/2023
01-00001119-00-	Adjustment	Shut off charge	Service	\$100.00	7/11/2023
01-00002587-00-	Adjustment	WWTP	Service	\$51,100.82)	7/11/2023
00-00005131-02-	Adjustment		UR	(\$6.44)	7/6/2023
01-00006034-00-	Adjustment	R Water	Service	(\$1.15)	7/31/2023
01-00005024-00-	Adjustment	WWTP	Service	(\$1.06)	7/28/2023
01-00005024-00-	Adjustment	Sewer Collection	Service	(\$1.02)	7/28/2023
01-00005024-00-	Adjustment	Combo Water	Service	(\$4.28)	7/28/2023
01-00001859-00-	Adjustment	Storm Water	Service	(\$1.08)	7/27/2023
01-00001859-00-	Adjustment	WWTP	Service	(\$3.16)	7/27/2023
01-00001859-00-	Adjustment	Sewer Collection	Service	(\$3.07)	7/27/2023
01-00001859-00-	Adjustment	R Water	Service	(\$3.59)	7/27/2023
01-00006034-00-	Adjustment	Storm Water	Service	(\$0.39)	7/31/2023
01-00002587-00-	Adjustment	WWTP	Service	(\$51.43)	7/11/2023
01-00006034-00-	Adjustment	Sewer Collection	Service	(\$0.98)	7/31/2023
01-00005024-00-	Adjustment	Storm Water	Service	(\$0.39)	7/28/2023
01-00001982-00-	Adjustment	Storm Water	Service	(\$0.27)	7/31/2023
01-00001982-00-	Adjustment	WWTP	Service	(\$0.82)	7/31/2023
01-00001982-00-	Adjustment	Sewer Collection	Service	(\$0.80)	7/31/2023
01-00001982-00-	Adjustment	R Water	Service	(\$0.93)	7/31/2023
01-00002524-00-	Adjustment	Storm Water	Service	(\$0.38)	7/31/2023
01-00002524-00-	Adjustment	WWTP	Service	(\$1.49)	7/31/2023
01-00002524-00-	Adjustment	Sewer Collection	Service	(\$1.47)	7/31/2023
01-00002524-00-	Adjustment	R Water	Service	(\$1.71)	7/31/2023
01-00006034-00-	Adjustment	WWTP	Service	(\$1.02)	7/31/2023
				<u>179,671.28)</u>	

July 2023

((Type="Adjustment")) AND ((Date Between [enter start date] And [enter stop date]))

CITY OF MONTROSE

Monthly Adjustments

09/07/23 4:03 PM
Page 1

Account	Tran Type	Charge Name	Charge Type	Amount	Date
01-00001127-00-	Adjustment	Sewer Collection	Service	(\$3.20)	8/9/2023
01-00006055-00-	Adjustment	Sewer Collection	Service	(\$5.22)	8/24/2023
01-00006055-00-	Adjustment	R Water	Service	(\$6.57)	8/24/2023
01-00005091-01-	Adjustment	NSF	Service	\$30.00	8/23/2023
01-00005091-01-	Adjustment	NSF	Service	\$30.00	8/23/2023
00-00003130-01-	Adjustment	NSF	Service	\$30.00	8/10/2023
02-00001430-00-	Adjustment	Water-Comm	Service	(\$12.48)	8/7/2023
01-00001127-00-	Adjustment	WWTP	Service	(\$3.60)	8/9/2023
01-00006055-00-	Adjustment	Storm Water	Service	(\$0.39)	8/24/2023
01-00001127-00-	Adjustment	R Water	Service	(\$3.92)	8/9/2023
01-00002553-00-	Adjustment	Shut off charge	Service	\$100.00	8/9/2023
02-00001430-00-	Adjustment	Water-Comm	Service	(\$0.92)	8/7/2023
02-00001430-00-	Adjustment	Storm Water	Service	(\$12.01)	8/7/2023
02-00001430-00-	Adjustment	WWTP-Comm	Service	(\$10.80)	8/7/2023
02-00001430-00-	Adjustment	Sewer-Comm	Service	(\$10.78)	8/7/2023
01-00001127-00-	Adjustment	Storm Water	Service	(\$2.40)	8/9/2023
01-00001955-00-	Adjustment	R Water	Service	(\$0.93)	8/24/2023
01-00005024-00-	Adjustment	Annual State Wa	Service	(\$0.28)	8/24/2023
01-00005024-00-	Adjustment	WWTP	Service	(\$1.22)	8/24/2023
01-00005024-00-	Adjustment	Sewer Collection	Service	(\$1.17)	8/24/2023
01-00005024-00-	Adjustment	Combo Water	Service	(\$0.50)	8/24/2023
01-00001955-00-	Adjustment	Storm Water	Service	(\$0.38)	8/24/2023
01-00001955-00-	Adjustment	Annual State Wa	Service	(\$0.48)	8/24/2023
01-00006055-00-	Adjustment	WWTP	Service	(\$5.07)	8/24/2023
01-00001955-00-	Adjustment	Sewer Collection	Service	(\$0.79)	8/24/2023
01-00006055-00-	Adjustment	Annual State Wa	Service	(\$0.49)	8/24/2023
01-00001822-00-	Adjustment	Storm Water	Service	(\$0.39)	8/24/2023
01-00001822-00-	Adjustment	Annual State Wa	Service	(\$0.49)	8/24/2023
01-00001822-00-	Adjustment	WWTP	Service	(\$3.72)	8/24/2023
01-00001822-00-	Adjustment	Sewer Collection	Service	(\$3.81)	8/24/2023
01-00001822-00-	Adjustment	R Water	Service	(\$4.64)	8/24/2023
01-00005024-00-	Adjustment	Storm Water	Service	(\$0.44)	8/24/2023
01-00001955-00-	Adjustment	WWTP	Service	(\$0.84)	8/24/2023
				\$92.07	

August 2023

((Type="Adjustment")) AND ((Date Between [enter start date] And [enter stop date]))

**CITY OF MONTROSE
COUNTY OF WRIGHT
STATE OF MINNESOTA**

RESOLUTION ACCEPTING DONATIONS

RESOLUTION 2023-26

WHEREAS, the City of Montrose is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens; and

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth to the city in 2023:

<u>Name of Donor</u>	<u>Amount</u>
Grace Place Collaborative	\$500.00

WHEREAS, the City Council finds it appropriate to accept the donations offered.

NOW THEREFORE, BE IT RESOLVED; that the donations listed above are accepted and shall be used for the Park and Recreation Commission to facilitate the Fall Festival event to benefit the citizens of Montrose as allowed by law.

Adopted this 11th day of September, 2023 by the City Council of the City of Montrose.

Signed: _____
Robert W. Moynagh III, Mayor

Attest: _____
Michael Sommerfeld, City Clerk-Treasurer

**CITY OF MONTROSE
COUNTY OF WRIGHT
STATE OF MINNESOTA**

RESOLUTION NO. 2023- 27

**RESOLUTION AUTHORIZING LICENSEE TO DISPENSE INTOXICATING LIQUOR
OFF PREMISES AT THE PARK AND RECREATION FALL EVENT ON SEPTEMBER
30, 2023, AT LIONS PARK (260 SECOND STREET S MONTROSE, MN 55363)**

WHEREAS, Minnesota Statutes, Chapter 340A and Montrose City Code provides for liquor licensing in cooperation with the Alcohol and Gambling Enforcement Division of the Minnesota Department of Public Safety;

WHEREAS, Minnesota Statute Section 340A.404, Subd. 4(b) provides that for a community festival, the governing body of a municipality may authorize the holder of a retail on-sale intoxicating liquor license issued by the municipality to dispense intoxicating liquor off premises at a community festival held within the municipality;

WHEREAS, the Park and Recreation Fall Event is an event to be held at Lions Park in Montrose and has the objective of promoting a spirit of pride, a sense of community, and an atmosphere of celebration for all residents and volunteers within the City of Montrose.

WHEREAS, Gregg and Susan Anderson, LLC doing business as The Ugly Bar (the "Licensee"), located at 260 Nelson Boulevard, Montrose, MN 55363, currently holds a retail on-sale intoxicating liquor license within the City of Montrose;

WHEREAS, Licensee desires to provide liquor sales for the Park and Recreation Fall Event and shall endeavor to ensure that no alcohol will be sold to minors by checking identification;

WHEREAS, the City of Montrose will specify a designated area in Lions Park in which intoxicating liquor may be dispensed by Licensee and consumed by patrons of the Park and Recreation Fall Event; and

WHEREAS, Licensee has the required liability insurance as prescribed by Minnesota Statutes, Section 340A.409 to cover the Park and Recreation Fall Event.

WHEREAS, Licensee will be required to sign an agreement in substantially the form set forth in Exhibit A to this Resolution to indemnify and hold the City harmless in order to ensure that Licensee will defend the City and pay for any claims against the City related to the sale of the alcohol at the Park and Recreation Fall Event.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Montrose that Licensee is authorized to sell intoxicating liquor off premises at the Park and Recreation Fall

Event on September 30, 2023, in the designated area at Lions Park between the hours of 1:00 p.m. to 7:00 p.m.

Adopted by the Montrose City Council this 11th day of September, 2023.

BY THE CITY COUNCIL

Kirby Moynagh, Mayor

ATTEST:

Michael Sommerfeld, City Clerk

EXHIBIT A

AGREEMENT

This AGREEMENT (“Agreement”) is made this 11th day of September, 2023, by and between the City of Montrose, a Minnesota municipal corporation (the “City”) and Gregg and Susan Anderson, LLC doing business as The Ugly Bar, a Minnesota corporation (the “Licensee”).

Recitals

WHEREAS, Licensee is the holder of an on-sale intoxicating liquor license in the City; and

WHEREAS, Licensee has requested that the City allow it to dispense intoxicating liquor off premises at the Park and Recreation Fall Event Saturday in Lions Park between the hours of 1:00 p.m. to 7:00 p.m. on September 30, 2023 (the “Event”); and

WHEREAS, Minnesota Statutes, Section 340A.404, subdivision 4(b) allows a city council to authorize a holder of a retail on-sale intoxicating liquor license issued by the city to dispense intoxicating liquor at a community festival held within the city; and

WHEREAS, pursuant to this statute, the City has agreed to authorize Licensee to sell intoxicating liquor at the Event, subject to Licensee providing insurance and assuming liability for its activities associated with the Event, and complying with the specific rules applicable to the respective public facility; and

NOW, THEREFORE, in consideration of the City’s actions described above, the parties agree as follows:

AGREEMENT

1. Licensee agrees to follow all ordinances, rules, and regulations of the City of Montrose and the State of Minnesota regarding its use of the identified City facility and its sale of intoxicating liquor at the Event.

2. Licensee shall ensure that all intoxicating liquor that it dispenses is dispensed and consumed within the designated area at the Event.

3. Prior to the Event, Licensee shall provide the City for its review and approval a certificate of insurance evidencing that it has general liability and liquor liability insurance for the Event. This insurance shall comply with the requirements of state liquor laws. The City shall be named as an additional insured with respect to these policies.

4. In addition to the required insurance coverage, Licensee shall defend, indemnify and

hold harmless the City of Montrose, its officials, employees, contractors and agents (collectively, the “City”) from and against any and all claims, damages, losses, or expenses including attorneys’ fees, which the City may suffer or for which the City may be held liable with respect to the activities authorized by the City pursuant to this Agreement, including the dispensing of intoxicating liquor.

5. The Recitals set forth above are incorporated into this Agreement as if fully set forth herein.

IN WITNESS OF THE ABOVE, the parties have caused this Agreement to be executed on the date and year written above.

CITY OF MONTROSE

By: _____

Name: Kirby Moynagh

Its: Mayor

By: _____

Name: Jessica Bonniwell

Its: City Administrator

LICENSEE

By: _____

Name: _____

Its: _____

Truth in Taxation Public Meeting Dates

City Name: Montrose

Contact Person: Michael Sommerfeld, City Clerk/Treasurer Phone: 763-575-7437

Public Meeting

Date: 12/11/2023

Time: 7:00pm

Listed below is prior year data for (1) the location of the public meeting, (2) the phone number to be published, and (4) the mailing address for written responses. (3) website is a new requirement this year. Please review and check the appropriate box for each item. Fill in any new information as needed.

	<input type="checkbox"/> Information is correct	<input checked="" type="checkbox"/> New Information
1. Location:	<u>Montrose City Offices</u>	<u>Montrose Community Center</u>
	<u>311 Buffalo Ave S</u>	<u>200 Center Ave S</u>
	<u>Montrose, MN 55363</u>	<u>Montrose, MN 55363</u>
	<u> </u>	<u> </u>

	<input checked="" type="checkbox"/> Information is correct	<input type="checkbox"/> New Information
2. Phone Number:	<u>(763) 575-7422</u>	<u> </u>

	<input type="checkbox"/> Information is correct	<input checked="" type="checkbox"/> New Information
3. Website:	<u>https://www.montrose-mn.com/</u>	<u>*New requirement</u>

	<input checked="" type="checkbox"/> Information is correct	<input type="checkbox"/> New Information
4. Mailing Address:	<u>City of Montrose</u>	<u> </u>
	<u>311 Buffalo Ave S</u>	<u> </u>
	<u>PO Box 25</u>	<u> </u>
	<u>Montrose, MN 55363</u>	<u> </u>



Wright County Sheriff's Office

Sheriff Sean Deringer

3800 Braddock Ave. NE, Buffalo, MN 55313
1-800-362-3667 Fax: 763-682-7610



Montrose Monthly Report 2023

Printed on September 1, 2023

Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
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911 Hang-up Total: 2

08/10/23 17:35	911 Hang-up	2023072059			911
08/13/23 11:04	911 Hang-up	2023072885			911

911 Hang-up; Traffic - Complaint Total: 1

08/21/23 21:16	911 Hang-up; Traffic -	2023075540	Warrant - Arrest	WP23021361	911
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911 Open Line Total: 11

08/01/23 20:07	911 Open Line	2023069094			911
08/02/23 06:12	911 Open Line	2023069146			911
08/02/23 16:12	911 Open Line	2023069329			911
08/04/23 06:19	911 Open Line	2023069887			911
08/05/23 16:04	911 Open Line	2023070465			911
08/05/23 16:04	911 Open Line	2023070466			911
08/07/23 16:04	911 Open Line	2023071059			911
08/08/23 15:29	911 Open Line	2023071388			911
08/15/23 15:04	911 Open Line	2023073443			911
08/25/23 00:07	911 Open Line	2023076621			911
08/25/23 15:08	911 Open Line	2023076785			911

911 Open Line; Fight Total: 1

08/20/23 00:06	911 Open Line; Fight	2023074965	Fight	WP23021201	911
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Agency Assist Total: 1

08/21/23 14:34	Agency Assist	2023075388			Phone
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Animal Total: 2

08/22/23 12:21	Animal	2023075691	Animal	WP23021399	Phone
08/23/23 17:25	Animal	2023076123	Animal	WP23021527	Phone

Animal - Barking Dog Total: 1

08/18/23 01:07	Animal - Barking Dog	2023074213	Animal - Barking Dog	WP23020999	Phone
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Check Welfare Total: 2

08/08/23 10:54	Check Welfare	2023071282	Check Welfare	WP23020117	Phone
08/31/23 15:50	Check Welfare	2023078923	Check Welfare	WP23022291	Phone

Citizen Aid Total: 6

08/01/23 13:08	Citizen Aid	2023068914	Citizen Aid	WP23019402	Phone
08/11/23 12:17	Citizen Aid	2023072285	Citizen Aid	WP23020425	
08/21/23 21:52	Citizen Aid	2023075548	Citizen Aid	BP23008398	911
08/24/23 08:59	Citizen Aid	2023076315	Citizen Aid	WP23021577	Phone
08/24/23 14:06	Citizen Aid	2023076410	Citizen Aid	WP23021608	Phone

Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
08/27/23 17:55	Citizen Aid	2023077498	Citizen Aid	WP23021912	911

Civil Complaint Total: 8

08/02/23 15:32	Civil Complaint	2023069316	Civil Complaint	WP23019523	Phone
08/08/23 20:59	Civil Complaint	2023071487	Civil Complaint	WP23020178	911
08/09/23 09:35	Civil Complaint	2023071574	Civil Complaint	WP23020201	Phone
08/25/23 08:23	Civil Complaint	2023076660	Civil Complaint	WP23021677	Phone
08/26/23 11:39	Civil Complaint	2023077071	Civil Complaint	WP23021789	Phone
08/28/23 21:55	Civil Complaint	2023077957	Civil Child Custody	WP23022034	Phone
08/30/23 15:07	Civil Complaint	2023078517	Civil Complaint	WP23022176	Phone
08/31/23 17:16	Civil Complaint	2023078973	Civil Complaint	WP23022301	Phone

Civil Process Total: 21

08/02/23 15:15	Civil Process	2023069308			Officer
08/04/23 14:58	Civil Process	2023070034			Officer
08/10/23 16:14	Civil Process	2023072029			Officer
08/10/23 19:15	Civil Process	2023072098			
08/17/23 13:44	Civil Process	2023073987			Officer
08/18/23 14:48	Civil Process	2023074371			Officer
08/21/23 12:36	Civil Process	2023075350			Officer
08/21/23 12:43	Civil Process	2023075354			Officer
08/22/23 15:40	Civil Process	2023075750			Officer
08/22/23 16:05	Civil Process	2023075759			Officer
08/22/23 16:13	Civil Process	2023075763			Officer
08/23/23 10:00	Civil Process	2023075985			Officer
08/28/23 12:05	Civil Process	2023077731			Officer
08/28/23 16:57	Civil Process	2023077849			Officer
08/28/23 17:04	Civil Process	2023077854			Officer
08/28/23 17:09	Civil Process	2023077855			Officer
08/29/23 09:15	Civil Process	2023078055			Officer
08/29/23 09:24	Civil Process	2023078059			Officer
08/30/23 10:23	Civil Process	2023078416			Officer
08/30/23 10:30	Civil Process	2023078419			Officer
08/30/23 17:16	Civil Process	2023078565			Officer

Commercial General Alarm Total: 2

08/12/23 07:37	Commercial General	2023072534			Phone
08/17/23 08:52	Commercial General	2023073905			Phone

Compliance Check - Liquor Total: 1

08/17/23 17:00	Compliance Check -	2023074045			
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Compliance Check - Tobacco Total: 4

08/15/23 13:11	Compliance Check -	2023073403			
08/15/23 13:14	Compliance Check -	2023073404			
08/15/23 13:17	Compliance Check -	2023073405	Compliance Check - Tobacco	WSRO23020777	
08/15/23 13:32	Compliance Check -	2023073409			

Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
Court Order Violation Total: 5					
08/07/23 20:27	Court Order Violation	2023071143	Court Order Violation	WP23020075	911
08/10/23 01:07	Court Order Violation	2023071840	Suspicious - Circumstances	WP23020274	911
08/11/23 15:13	Court Order Violation	2023072352	Court Order Violation	WP23020447	Phone
08/17/23 19:22	Court Order Violation	2023074114	Court Order Violation	WP23020972	Phone
08/30/23 15:38	Court Order Violation	2023078533	Court Order Violation	WP23022180	Phone
Court Order Violation; Extra Patrol Total: 1					
08/25/23 00:16	Court Order Violation;	2023076624	Suspicious - Circumstances	WP23021668	Phone
Criminal Damage to Property Total: 3					
08/06/23 14:26	Criminal Damage to	2023070760	Criminal Damage to Property	WP23019950	911
08/17/23 12:13	Criminal Damage to	2023073962	Civil Complaint	WP23020934	Phone
08/24/23 17:47	Criminal Damage to	2023076484	Criminal Damage to Property	WP23021633	Phone
Domestic Disturbance Total: 4					
08/10/23 22:36	Domestic Disturbance	2023072150	Domestic Disturbance	WP23020378	911
08/12/23 02:21	Domestic Disturbance	2023072515	Domestic Disturbance	WP23020493	911
08/29/23 08:03	Domestic Disturbance	2023078035	Domestic Disturbance	WP23022054	911
08/30/23 20:10	Domestic Disturbance	2023078631	Domestic Disturbance	WP23022209	Phone
Drugs Total: 1					
08/23/23 08:47	Drugs	2023075953	Drugs	WP23021474	Phone
Fight Total: 1					
08/20/23 00:40	Fight	2023074974	Fight	WP23021202	911
Fire - Electrical; Fire - Structure Total: 1					
08/11/23 15:31	Fire - Electrical; Fire -	2023072359	Fire - Electrical	WP23020449	911
Fire - Other Total: 1					
08/22/23 20:03	Fire - Other	2023075836			911
Fraud - Checks - Cards Total: 2					
08/19/23 20:08	Fraud - Checks - Cards	2023074892	Fraud - Checks - Cards	WP23021185	Phone
08/24/23 09:15	Fraud - Checks - Cards	2023076320	Counterfeit Currency	WP23021579	Phone
Fraud - Internet Total: 1					
08/23/23 08:22	Fraud - Internet	2023075951	Fraud - Internet	WP23021473	Phone
Gun Incident Total: 1					
08/05/23 21:32	Gun Incident	2023070580	Fireworks	WP23019889	Phone
Harassment Total: 4					
08/13/23 21:33	Harassment	2023073023	Harassment	WP23020642	Phone
08/22/23 08:51	Harassment	2023075624	Citizen Aid	WP23021381	911
08/24/23 07:02	Harassment	2023076297	Civil Child Custody	WP23021573	Phone
08/26/23 12:11	Harassment	2023077082	Harassment	WP23021797	Phone
Intoxicated Person Total: 1					
08/28/23 00:59	Intoxicated Person	2023077630	Intoxicated Person	WP23021946	911

Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
Juvenile - Complaint Total: 4					
08/04/23 11:38	Juvenile - Complaint	2023069965	Juvenile - Complaint	WP23019710	Phone
08/26/23 17:21	Juvenile - Complaint	2023077182	Juvenile - Complaint	WP23021828	Phone
08/27/23 10:13	Juvenile - Complaint	2023077402	Juvenile - Complaint	WP23021879	Phone
08/29/23 17:15	Juvenile - Complaint	2023078232	Juvenile - Complaint	WP23022101	911
Juvenile - Complaint; Gun Incident Total: 1					
08/24/23 16:07	Juvenile - Complaint;	2023076452	Juvenile - Complaint	WP23021623	911
Kidnapping - Unlawful Custody Total: 1					
08/17/23 21:28	Kidnapping - Unlawful	2023074161	CSC Sex Offense	WP23020988	911
Lift Assist Total: 1					
08/17/23 19:41	Lift Assist	2023074123			911
Medical - Abdominal Pain Total: 1					
08/15/23 19:36	Medical - Abdominal	2023073514			911
Medical - Bleeding - Lacerations Total: 3					
08/17/23 16:52	Medical - Bleeding -	2023074043	Agency Assist	HP23000883	Phone
08/18/23 01:25	Medical - Bleeding -	2023074215			911
08/19/23 01:54	Medical - Bleeding -	2023074629			Phone
Medical - Breathing Problems Total: 2					
08/14/23 11:12	Medical - Breathing	2023073123			911
08/21/23 17:04	Medical - Breathing	2023075436			911
Medical - Fall Under 6 Feet Total: 4					
08/01/23 21:12	Medical - Fall Under 6	2023069105			911
08/19/23 13:24	Medical - Fall Under 6	2023074768			911
08/20/23 19:59	Medical - Fall Under 6	2023075180			Phone
08/26/23 12:46	Medical - Fall Under 6	2023077095			911
Medical - Heart Problems Total: 1					
08/03/23 14:30	Medical - Heart	2023069654			911
Medical - Psychiatric - Behavioral; Unwanted Person Total: 1					
08/27/23 18:22	Medical - Psychiatric -	2023077509	Domestic Disturbance	WP23021915	911
Medical - Seizure Total: 1					
08/14/23 09:15	Medical - Seizure	2023073102			911
Medical - Sick Total: 2					
08/01/23 08:44	Medical - Sick	2023068851			911
08/05/23 16:18	Medical - Sick	2023070476			911
Medical - Stroke Total: 1					
08/28/23 16:20	Medical - Stroke	2023077832			911
Medical - Unconscious - Fainting Total: 1					
08/14/23 11:51	Medical - Unconscious -	2023073134	Medical - Unconscious -	WP23020678	Phone

Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
Motorist Aid Total: 2					
08/12/23 14:01	Motorist Aid	2023072606			Phone
08/26/23 16:36	Motorist Aid	2023077167	Motorist Aid	WP23021825	Phone
MVA - Crash Detection Auto Alert Total: 1					
08/25/23 14:12	MVA - Crash Detection	2023076770	MVA - Crash Detection Auto	WP23021714	911
MVA - Injuries Total: 3					
08/02/23 17:02	MVA - Injuries	2023069352	Agency Assist	WP23019534	911
08/05/23 16:03	MVA - Injuries	2023070464	MVA - Injuries	WP23019858	
08/15/23 11:56	MVA - Injuries	2023073385	Medical - Fall Under 6 Feet	WP23020767	911
MVA - No Injuries Total: 1					
08/26/23 16:40	MVA - No Injuries	2023077169	Drugs	WP23021822	911
Neighborhood Dispute Total: 1					
08/08/23 21:10	Neighborhood Dispute	2023071489	Neighborhood Dispute	WP23020181	911
Probation Check Total: 2					
08/02/23 19:01	Probation Check	2023069389			Officer
08/24/23 21:00	Probation Check	2023076578			Officer
Repossession Total: 2					
08/11/23 01:17	Repossession	2023072180			
08/17/23 05:41	Repossession	2023073876			
Residential Medical Alarm Total: 2					
08/04/23 22:49	Residential Medical	2023070233			Phone
08/06/23 21:40	Residential Medical	2023070873			Phone
SIA Area Watch Total: 1					
08/23/23 17:56	SIA Area Watch	2023076136			
SIA Business Walk Through Total: 5					
08/02/23 09:04	SIA Business Walk	2023069171			
08/02/23 20:38	SIA Business Walk	2023069423			
08/24/23 22:08	SIA Business Walk	2023076607			
08/30/23 11:25	SIA Business Walk	2023078442			
08/30/23 11:54	SIA Business Walk	2023078451			
SIA City Council - City Hall Total: 1					
08/14/23 18:00	SIA City Council - City	2023073220			Officer
SIA Community Engagement Total: 1					
08/19/23 19:56	SIA Community	2023074886			
SIA Other Total: 3					
08/01/23 20:59	SIA Other	2023069104			
08/20/23 20:27	SIA Other	2023075186			
08/24/23 21:40	SIA Other	2023076596			Officer

Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
SIA School Check Total: 1					
08/30/23 12:15	SIA School Check	2023078460			
Sign - Signal Repair Total: 2					
08/19/23 13:24	Sign - Signal Repair	2023074769			Phone
08/21/23 17:16	Sign - Signal Repair	2023075444			911
Surveillance Total: 2					
08/29/23 10:47	Surveillance	2023078094			
08/30/23 09:06	Surveillance	2023078392			
Suspicious - Circumstances Total: 3					
08/14/23 09:21	Suspicious -	2023073105	Suspicious - Circumstances	WP23020666	Phone
08/28/23 12:47	Suspicious -	2023077750	Suspicious - Circumstances	WP23021979	Phone
08/30/23 23:18	Suspicious -	2023078706	Suspicious - Circumstances	WP23022229	911
Suspicious - Circumstances; Commercial Fire Alarm; Residential Fire Alarm Total: 1					
08/24/23 23:35	Suspicious -	2023076620	Suspicious - Circumstances	WP23021665	911
Suspicious - Item Total: 1					
08/28/23 09:28	Suspicious - Item	2023077677	Suspicious - Item	WP23021955	Phone
Suspicious - Person - Vehicle Total: 5					
08/02/23 05:59	Suspicious - Person -	2023069145	Suspicious - Person - Vehicle	WP23019467	911
08/11/23 06:27	Suspicious - Person -	2023072208	Suspicious - Person - Vehicle	WP23020397	Phone
08/20/23 07:51	Suspicious - Person -	2023075006	Suspicious - Person - Vehicle	WP23021210	Phone
08/29/23 11:55	Suspicious - Person -	2023078119	Suspicious - Person - Vehicle	WP23022072	Phone
08/31/23 06:37	Suspicious - Person -	2023078748	Neighborhood Dispute	WP23022239	911
Theft - Shoplifting Total: 1					
08/30/23 15:03	Theft - Shoplifting	2023078515	Theft - Shoplifting	WP23022171	Phone
Threats Total: 2					
08/12/23 23:36	Threats	2023072771	Threats	WP23020575	911
08/29/23 10:53	Threats	2023078095	Threats	WP23022066	Phone
Threats; Traffic - Complaint Total: 1					
08/01/23 17:31	Threats; Traffic -	2023069015	Threats	WP23019437	Phone
Tow Total: 1					
08/03/23 01:47	Tow	2023069505	Tow	WP23019570	Phone
Traffic - Complaint Total: 7					
08/01/23 19:05	Traffic - Complaint	2023069061	Traffic - Complaint	WP23019444	911
08/11/23 12:40	Traffic - Complaint	2023072292	Traffic - Complaint	WP23020428	Phone
08/11/23 20:20	Traffic - Complaint	2023072439	Traffic - Complaint	WP23020476	Phone
08/17/23 11:54	Traffic - Complaint	2023073954	Traffic - Complaint	WP23020927	Phone
08/27/23 00:19	Traffic - Complaint	2023077339	Traffic - Complaint	WP23021866	Phone
08/27/23 19:51	Traffic - Complaint	2023077538	Traffic - Complaint	WP23021922	911

Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
08/31/23 23:12	Traffic - Complaint	2023079118	Traffic - Complaint	WP23022343	Phone
Traffic Stop Total: 53					
08/03/23 00:10	Traffic Stop	2023069488	Traffic Stop	WP23019641	Officer
08/03/23 02:51	Traffic Stop	2023069513			Officer
08/03/23 16:52	Traffic Stop	2023069710			Officer
08/03/23 17:24	Traffic Stop	2023069726			Officer
08/03/23 17:30	Traffic Stop	2023069728			Officer
08/03/23 17:36	Traffic Stop	2023069732	Traffic Stop	WP23019975	Officer
08/03/23 17:53	Traffic Stop	2023069738			Officer
08/03/23 22:18	Traffic Stop	2023069822			Officer
08/04/23 00:44	Traffic Stop	2023069864			Officer
08/04/23 18:23	Traffic Stop	2023070124			Officer
08/04/23 22:14	Traffic Stop	2023070221	Traffic Stop	WP23020307	Officer
08/05/23 00:00	Traffic Stop	2023070259			Officer
08/05/23 00:06	Traffic Stop	2023070260			Officer
08/05/23 00:14	Traffic Stop	2023070262			Officer
08/05/23 22:45	Traffic Stop	2023070607			Officer
08/06/23 19:22	Traffic Stop	2023070829	Traffic Stop	WP23020862	Officer
08/06/23 20:00	Traffic Stop	2023070838			Officer
08/06/23 23:15	Traffic Stop	2023070890			Officer
08/07/23 10:23	Traffic Stop	2023070955			Officer
08/09/23 21:42	Traffic Stop	2023071803			Officer
08/10/23 00:42	Traffic Stop	2023071836	Traffic Stop	WP23021550	Officer
08/10/23 11:54	Traffic Stop	2023071941			Officer
08/10/23 12:27	Traffic Stop	2023071958			Officer
08/10/23 19:48	Traffic Stop	2023072106			Officer
08/13/23 00:40	Traffic Stop	2023072796			Officer
08/13/23 15:54	Traffic Stop	2023072945	Traffic Stop	WP23021550	Officer
08/13/23 16:20	Traffic Stop	2023072956			Officer
08/15/23 22:21	Traffic Stop	2023073543			Officer
08/15/23 22:37	Traffic Stop	2023073545			Officer
08/15/23 22:37	Traffic Stop	2023073546			Officer
08/16/23 16:19	Traffic Stop	2023073733	Traffic Stop	WP23021550	Officer
08/16/23 16:38	Traffic Stop	2023073737			Officer
08/16/23 22:13	Traffic Stop	2023073829			Officer
08/17/23 00:49	Traffic Stop	2023073854			Officer
08/17/23 18:41	Traffic Stop	2023074094			Officer
08/17/23 18:54	Traffic Stop	2023074097	Traffic Stop	WP23021550	Officer
08/18/23 19:26	Traffic Stop	2023074489			Officer
08/19/23 22:04	Traffic Stop	2023074932			Officer
08/22/23 07:42	Traffic Stop	2023075606			Officer
08/23/23 20:02	Traffic Stop	2023076186			Officer
08/24/23 05:47	Traffic Stop	2023076291	Traffic Stop	WP23021550	Officer
08/24/23 20:39	Traffic Stop	2023076565			Officer
08/26/23 01:41	Traffic Stop	2023077002			Officer
08/27/23 10:12	Traffic Stop	2023077400			Officer

Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
08/28/23 07:14	Traffic Stop	2023077649			Officer
08/28/23 13:38	Traffic Stop	2023077767			Officer
08/28/23 21:20	Traffic Stop	2023077947	Traffic Stop	WP23022031	Officer
08/29/23 13:47	Traffic Stop	2023078148			Officer
08/30/23 17:13	Traffic Stop	2023078563			Officer
08/30/23 23:45	Traffic Stop	2023078712			Officer
08/31/23 22:47	Traffic Stop	2023079104			Officer
08/31/23 23:07	Traffic Stop	2023079115			Officer
08/31/23 23:13	Traffic Stop	2023079119	Traffic Stop	WP23022344	Officer

Unwanted Person Total: 3

08/21/23 15:04	Unwanted Person	2023075394	Neighborhood Dispute	WP23021321	911
08/22/23 10:31	Unwanted Person	2023075647	Abandoned Vehicle	WP23021388	Phone
08/28/23 06:24	Unwanted Person	2023077643	Unwanted Person	WP23021947	Phone

Warrant - Attempt Total: 5

08/06/23 20:27	Warrant - Attempt	2023070846	Warrant - Arrest	WP23019985	Officer
08/09/23 18:31	Warrant - Attempt	2023071744			
08/17/23 20:50	Warrant - Attempt	2023074149			Officer
08/18/23 20:56	Warrant - Attempt	2023074518	Warrant - Arrest	WP23021095	Officer
08/26/23 18:22	Warrant - Attempt	2023077201	Warrant - Arrest	WP23021837	

Total Records: 226

Montrose/Waverly Patrol Hour Summary

Hours Purchased Per Contract:	5,840.00	
Starting Hours (beginning of month):	2,455.25	
M-T-D (detailed below):	497.50	** Estimated Hours not verified by final monthly payroll
Balance going forward (to next month):	1,957.75	
Y-T-D:	3,882.25	

Shift Start

Date	Shift Start Time	Shift Stop Date	Shift Stop Time	Schedule	Position	Time Type	Regular Hours
1-Aug-23	16:00	2-Aug-23	2:00	Montrose/Wave	4630 Sheriff General		10
1-Aug-23	10:00	1-Aug-23	16:00	Montrose/Wave	4620 Sheriff General		6
2-Aug-23	20:00	3-Aug-23	2:00	Montrose/Wave	4630 Sheriff General		6
2-Aug-23	6:00	2-Aug-23	16:00	Montrose/Wave	4620 Sheriff General		10
3-Aug-23	16:00	4-Aug-23	2:00	Montrose/Wave	4630 Sheriff General		10
3-Aug-23	10:00	3-Aug-23	16:00	Montrose/Wave	4620 Sheriff General		6
4-Aug-23	18:00	5-Aug-23	2:00	Montrose/Wave	4630 Sheriff General		8
4-Aug-23	10:00	4-Aug-23	18:00	Montrose/Wave	4620 Sheriff General		8
5-Aug-23	18:00	6-Aug-23	2:00	Montrose/Wave	4630 Sheriff General		8
5-Aug-23	10:00	5-Aug-23	18:00	Montrose/Wave	4620 Sheriff General		8
6-Aug-23	18:00	7-Aug-23	2:00	Montrose/Wave	4630 Sheriff General		8
6-Aug-23	10:00	6-Aug-23	18:00	Montrose/Wave	4620 Sheriff General		8
7-Aug-23	18:00	8-Aug-23	2:00	Montrose/Wave	4630 Sheriff General		8
7-Aug-23	8:00	7-Aug-23	16:00	Montrose/Wave	4620 Sheriff General		8
8-Aug-23	16:00	9-Aug-23	2:00	Montrose/Wave	4630 Sheriff General		10
8-Aug-23	10:00	8-Aug-23	16:00	Montrose/Wave	4620 Sheriff General		6
9-Aug-23	18:00	10-Aug-23	2:00	Montrose/Wave	4630 Sheriff General		8
9-Aug-23	10:00	9-Aug-23	18:00	Montrose/Wave	4620 Sheriff General		8
10-Aug-23	18:00	11-Aug-23	2:00	Montrose/Wave	4630 Sheriff General		8
10-Aug-23	6:00	10-Aug-23	10:00	Montrose/Wave	4620 Sheriff General		4
10-Aug-23	14:00	10-Aug-23	18:00	Montrose/Wave	4620 Sheriff General		4
11-Aug-23	22:00	12-Aug-23	2:00	Montrose/Wave	4630 Sheriff General		4
11-Aug-23	18:00	11-Aug-23	22:00	Montrose/Wave	4630 Sheriff General		4
11-Aug-23	10:00	11-Aug-23	18:00	Montrose/Wave	4620 Sheriff General		8
12-Aug-23	20:00	13-Aug-23	2:00	Montrose/Wave	4630 Sheriff General		6
12-Aug-23	10:00	12-Aug-23	18:00	Montrose/Wave	4620 Sheriff General		8
12-Aug-23	18:00	12-Aug-23	20:00	Montrose/Wave	4630 Sheriff General		2
13-Aug-23	20:00	14-Aug-23	2:00	Montrose/Wave	4630 Sheriff General		6
13-Aug-23	10:00	13-Aug-23	18:00	Montrose/Wave	4620 Sheriff General		8
13-Aug-23	18:00	13-Aug-23	20:00	Montrose/Wave	4630 Sheriff General		2
14-Aug-23	16:00	15-Aug-23	2:00	Montrose/Wave	4630 Sheriff General		10
14-Aug-23	10:00	14-Aug-23	16:00	Montrose/Wave	4620 Sheriff General		6
15-Aug-23	16:00	16-Aug-23	2:00	Montrose/Wave	4630 Sheriff General		10

15-Aug-23	10:00	15-Aug-23	16:00 Montrose/Wave	4620 Sheriff Genera	6
16-Aug-23	16:00	17-Aug-23	2:00 Montrose/Wave	4630 Sheriff Genera	10
16-Aug-23	14:00	16-Aug-23	16:00 Montrose/Wave	4620 Sheriff Genera	2
16-Aug-23	10:00	16-Aug-23	14:00 Montrose/Wave	4620 Sheriff Genera	4
17-Aug-23	16:00	18-Aug-23	2:00 Montrose/Wave	4630 Sheriff Genera	10
17-Aug-23	6:00	17-Aug-23	12:00 Montrose/Wave	4620 Sheriff Genera	6
18-Aug-23	18:00	19-Aug-23	2:00 Montrose/Wave	4630 Sheriff Genera	8
18-Aug-23	10:00	18-Aug-23	18:00 Montrose/Wave	4620 Sheriff Genera	8
19-Aug-23	18:00	20-Aug-23	2:00 Montrose/Wave	4630 Sheriff Genera	8
19-Aug-23	10:00	19-Aug-23	18:00 Montrose/Wave	4620 Sheriff Genera	8
20-Aug-23	18:00	21-Aug-23	2:00 Montrose/Wave	4630 Sheriff Genera	8
20-Aug-23	10:00	20-Aug-23	18:00 Montrose/Wave	4620 Sheriff Genera	8
21-Aug-23	18:00	22-Aug-23	2:00 Montrose/Wave	4630 Sheriff Genera	8
21-Aug-23	10:00	21-Aug-23	18:00 Montrose/Wave	4620 Sheriff Genera	8
22-Aug-23	6:00	22-Aug-23	18:00 Montrose/Wave	4620 Sheriff Genera	12
22-Aug-23	18:00	22-Aug-23	22:00 Montrose/Wave	4630 Sheriff Genera	4
23-Aug-23	18:00	24-Aug-23	2:00 Montrose/Wave	4630 Sheriff Genera	8
23-Aug-23	10:00	23-Aug-23	18:00 Montrose/Wave	4620 Sheriff Genera	8
24-Aug-23	18:00	25-Aug-23	2:00 Montrose/Wave	4630 Sheriff Genera	8
24-Aug-23	10:00	24-Aug-23	18:00 Montrose/Wave	4620 Sheriff Genera	8
24-Aug-23	18:00	24-Aug-23	19:30 Extra Hours: Mo	4610 EOS Premium	1.5
25-Aug-23	6:00	25-Aug-23	18:00 Montrose/Wave	4620 Sheriff Genera	12
25-Aug-23	18:00	25-Aug-23	22:00 Montrose/Wave	4630 Sheriff Genera	4
26-Aug-23	6:00	26-Aug-23	18:00 Montrose/Wave	4620 Sheriff Genera	12
26-Aug-23	18:00	26-Aug-23	22:00 Montrose/Wave	4630 Sheriff Genera	4
27-Aug-23	6:00	27-Aug-23	18:00 Montrose/Wave	4620 Sheriff Genera	12
27-Aug-23	18:00	27-Aug-23	22:00 Montrose/Wave	4630 Sheriff Genera	4
28-Aug-23	20:00	29-Aug-23	2:00 Montrose/Wave	4630 Sheriff Genera	6
28-Aug-23	6:00	28-Aug-23	16:00 Montrose/Wave	4620 Sheriff Genera	10
29-Aug-23	20:00	30-Aug-23	2:00 Montrose/Wave	4630 Sheriff Genera	6
29-Aug-23	6:00	29-Aug-23	16:00 Montrose/Wave	4620 Sheriff Genera	10
30-Aug-23	16:00	31-Aug-23	2:00 Montrose/Wave	4630 Sheriff Genera	10
30-Aug-23	10:00	30-Aug-23	16:00 Montrose/Wave	4620 Sheriff Genera	6
31-Aug-23	16:00	1-Sep-23	2:00 Montrose/Wave	4630 Sheriff Genera	10
31-Aug-23	10:00	31-Aug-23	16:00 Montrose/Wave	4620 Sheriff Genera	6

TOTAL:	<u>497.50</u>
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Monthly Activity Report Montrose Fire Department

Prepared and Presented by
Kevin Triplett – Fire Chief



Period: 08/01/2023 thru 08/31/2023 (AUGUST)

CALLS

Total Calls: 25

of Calls AUGUST 2022 = 30

EMS Calls: 20

2022 vs 2023 (2023 = - 5)

Other Calls:

- 08/24 - #23229 – Fire Alarm – Montrose City
- 08/17 - #23222 – Lift Assist – Montrose City
- 08/11 - #23215 – Structure Fire (\$10,000 loss) – Montrose City
- 08/05 - #23212 – Motor Vehicle Accident – Montrose City
- 08/02 - #23209 – Motor Vehicle Accident – Montrose City

Total calls to Date 2023 – 231

2022 vs 2023 (2023 = +15)

Total calls this time in 2022 - 216

Call Districts

Montrose City: 23

Franklin Township: 0

Marysville Township: 2

Woodland Township: 0

Other: 0

TRAINING:

- 08/01/2023 – Staff Meeting / Truck Maintenance
- 08/08/2023 – PPE/SCBA & Blitz Nozzle/Pumping
- 08/15/2023 – Ariel Training w/ Delano FD

Other Activities, Special Mention, Etc.

- 08/13/2023 – Rockford Days Parade (S. Mortensen/Mondragon)
- 08/26/2023 – Motorcycle Ride (Red Knights) traffic control (DeWitte, Theis, Paradeise, Stoll)

SPECIAL INFO

Acknowledgments

- Delano Fire Department – Bringing their ariel truck out for training on 08/15/2023. It is a great resource that we have access to and knowing how it works and its uses was great training

TO: Montrose Mayor & City Council
FROM: Kevin S. Triplett
Date: 08/22/2023
RE: Fire Chief appointment

Mayor & Council

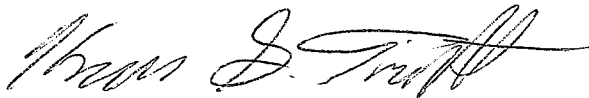
I write this today to express my desire to continue being the Fire Chief for the Montrose Fire Department. This position is up for appointment every 2 years, and it is my hope that I will be appointed to serve from 01/01/2024 thru 12/31/2025.

I have served as the Montrose Fire Chief for the last 9 years (since Jan 2015) and I have enjoyed leading our amazing team of dedicated firefighters and working with city staff and councils. I have been on the Montrose Fire Department for the past 20 years (joining May 2003). During my 20-year tenure on the Montrose Fire Department I have served as a Firefighter, EMT, Captain, Assistant Fire Chief and currently hold the position of Fire Chief. I have a passion for teaching others and working closely with others to accomplish common goals.

I have a sincere passion for public safety and service, and I continue that to this day. Anything I can ever do to help people; I am always willing to go out of my way to do so. Many people think that being a firefighter is an easy job, and I have to say, this is not the case. As you move in ranks the time commitment, knowledge and support from others grows exponentially. I have an immense amount of support from current firefighters and my family as I look for re-appointment to the Fire Chief position for the upcoming 2 years.

If anyone has any questions or would like additional information, please feel free to contact me directly.

THANK YOU FOR YOUR CONSIDERATION

A handwritten signature in black ink, appearing to read "Kevin S. Triplett". The signature is fluid and cursive, with a large, stylized "K" and "T".

Kevin S. Triplett
763-291-5664
Kstriplett173@gmail.com




Real People. Real Solutions.

2040 Highway 12 East
Willmar, MN 56201-5818

Ph: (320) 231-3956
Fax: (320) 231-9710
Bolton-Menk.com

MEMORANDUM

Date: September 7, 2023
To: Honorable Mayor Moynagh and Members of the City Council
City of Montrose, Minnesota
From:  Jared Voge, P.E.
City Engineer
Subject: WWTF Plans & Specifications
City of Montrose
Project No.: OW1.127810

The cities of Montrose & Waverly have been exploring the potential for wastewater regionalization with the City of Buffalo. At the August 28, 2023 joint City of Montrose & City of Waverly council workshop, both city councils reached a consensus to take steps to establish a joint Montrose/Waverly Wastewater Commission for the purpose of expanding the existing Wastewater Treatment Plant in Montrose.

To best position the expansion project for funding, plans and specifications must be submitted to the MPCA for certification in March 2024. At the workshop, both councils agreed that authorizing plans and specifications for submittal to the MPCA in March 2024 is the appropriate next step. Please find enclosed a resolution authorizing the preparation of plans and specifications for the Wastewater Treatment Facility Improvements.

We recommend that council adopt the enclosed resolution authorizing the preparation of plans and specifications so that the project can be best positioned for funding by submitting the plans and specifications to the MPCA in March 2024.

If you have any questions, please call.

JV/kp

**CITY OF MONTROSE
COUNTY OF WRIGHT
STATE OF MINNESOTA**

**EXTRACT OF MINUTES OF MEETING OF THE CITY COUNCIL OF THE CITY
OF MONTROSE, MINNESOTA**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Montrose, Wright County, Minnesota, was duly held in the Council Chambers of Montrose in said City on the 11th day of September, 2023, at 7:00 o'clock p.m.

The following members were present: _____ and the following were absent: _____. Member _____ introduced the following resolution and moved its adoption.

**RESOLUTION NO. 2023 - 28
RESOLUTION ORDERING IMPROVEMENT AND PREPARATION OF PLANS**

WHEREAS, a Facility Plan has been prepared for the Montrose Wastewater Treatment Facility, and

WHEREAS, published notice of a hearing for the Facility Plan was given, and the hearing was held thereon on the 10th day of April, 2023, at which time all persons desiring to be heard were given an opportunity to be heard thereon, and

WHEREAS, the Facility Plan was submitted to the MPCA and subsequently approved,

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MONTROSE, MINNESOTA:

1. Such improvement is necessary, cost-effective, and feasible as detailed in the Facility Plan.
2. Bolton & Menk, Inc. is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.
4. The city council declares its official intent to reimburse itself for the costs of the improvement from the proceeds of tax exempt bonds.

Adopted by the council this 11th day of September, 2023

Mayor

Clerk

STATE OF MINNESOTA

CITY OF MONTROSE

COUNTY OF WRIGHT

I, the undersigned, being the duly qualified and acting Clerk of the City of Montrose, Minnesota, DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true complete transcript of the minutes of a meeting of the City Council of said City, duly called and held on the date therein indicated, insofar as such minutes ordering improvement and preparation of plans on said improvement.

WITNESS my hand and the seal of said City this 11th day of September, 2023.

City Clerk

(SEAL)

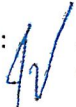


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2040 Highway 12 East
Willmar, MN 56201-5818

Ph: (320) 231-3956
Fax: (320) 231-9710
Bolton-Menk.com

MEMORANDUM

Date: September 6, 2023
To: Honorable Mayor Moynagh
Members of the City Council
City of Montrose, Minnesota
From:  Jared Voge, P.E.
City Engineer
Subject: 200 Crystal Lane Drainage Improvements
City of Montrose, Minnesota
BMI Project No.: OW1.120188

At the August 14 Council meeting, two potential drainage improvement options for 200 Crystal Lane were presented for consideration. Option 1 included the replacement of sidewalk and grading necessary to prevent the conveyance of the street stormwater to the back yard. This option also requires an easement from the property owner for sidewalk. Option 2 included a potential yard inlet and daintile line to connect the existing daintile at the southwest corner of 200 Crystal Lane to the existing storm sewer located in the back yards to the west. Easements exist for this option. Engineering staff have prepared the enclosed estimate for the potential improvements for Council consideration. The estimate has been provided to give a general idea of the estimated costs for these improvements; however, due to the small scale of the project, costs for this work need to be confirmed by obtaining quotes.

Staff recommends that should Council proceed with an improvement that the Concrete and Drainage Improvement Option be completed. This option removes street stormwater from private property. The Daintile Improvement Option could be completed by the property owner. We recommend that Council pass a motion authorizing the preparation of plans and the solicitation of quotes.

Please feel free to contact me if you have any questions.

JAV/sjj

PRELIMINARY ESTIMATE

200 CRYSTAL LANE DRAINAGE
CITY OF MONTROSE, MN
BMI PROJECT NO. W13.120188



**BOLTON
& MENK**

Real People. Real Solutions.

Date: SEPTEMBER 2023

Item No.	Item	Estimated Quantity	Unit	Unit Price	Total Amount
CONCRETE REPLACEMENT & GRADING IMPROVEMENTS					
A.1	MOBILIZATION	1	LUMP SUM	\$1,500.00	\$1,500.00
A.2	REMOVE CONCRETE WALK	240	SQ FT	\$7.00	\$1,680.00
A.3	6" CONCRETE WALK	220	SQ FT	\$30.00	\$6,600.00
A.4	TRUNCATED DOMES	10	SQ FT	\$100.00	\$1,000.00
A.5	GRADING	1	LUMP SUM	\$1,000.00	\$1,000.00
A.5	LIGHT RELOCATION	1	LUMP SUM	\$5,000.00	\$5,000.00
A.6	TOPSOIL ALLOWANCE	10	CU YD	\$55.00	\$550.00
A.7	TURF RESTORATION (SEED WITH EROSION CONTROL BLANKET)	105	SQ YD	\$5.00	\$525.00
CONCRETE REPLACEMENT & GRADING IMPROVEMENTS SUBTOTAL:					\$17,855.00
DRAINTILE IMPROVEMENTS					
B.1	MOBILIZATION	1	LUMP SUM	\$1,000.00	\$1,000.00
B.2	4-INCH DRAINTILE	320	LIN FT	\$13.00	\$4,160.00
B.3	YARD INLET	1	EACH	\$500.00	\$500.00
B.4	CONNECT TO EXISTING DRAINTILE	1	EACH	\$150.00	\$150.00
B.5	CONNECT TO EXISTING STORM SEWER STRUCTURE	1	EACH	\$500.00	\$500.00
B.6	TOPSOIL ALLOWANCE	15	CU YD	\$55.00	\$825.00
B.7	TURF RESTORATION (SEED WITH EROSION CONTROL BLANKET)	360	SQ YD	\$5.00	\$1,800.00
DRAINTILE IMPROVEMENTS SUBTOTAL:					\$8,935.00
SUBTOTAL COST:					\$26,790.00
CONTINGENCY (15%):					\$4,018.50
ESTIMATED CONSTRUCTION COST:					\$30,808.50
ENGINEERING & ADMINISTRATION:					\$7,702.13
ESTIMATED TOTAL PROJECT COST:					<u>\$38,510.63</u>

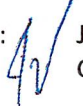


Real People. Real Solutions.

2040 Highway 12 East
Willmar, MN 56201-5818

Ph: (320) 231-3956
Fax: (320) 231-9710
Bolton-Menk.com

MEMORANDUM

Date: September 6, 2023
To: Honorable Mayor Moynagh
Members of the City Council
City of Montrose, Minnesota
From:  Jared Voge, P.E.
City Engineer
Subject: TH 12 Lighting and ADA Improvements
MnDOT Mill & Overlay Project
City of Montrose, Minnesota
BMI Project No.: 0W1.120188

At the August 14 Council meeting, potential lighting and ADA improvements were presented as an option for inclusion in the MnDOT Trunk Highway 12 Urban Area Mill & Overlay/ADA Improvement Project scheduled to be constructed in 2025. At the request of Council, estimated costs have been prepared for the potential improvements.

The lighting improvements previously presented include replacement of the existing decorative lighting and cabinets along Highway 12 and improvements to the intersection lighting at Clementa Avenue and Zephyr Avenue. There are approximately 21 lights that would be constructed with the lighting improvements. There is an estimated cost of \$9,500 per light for a total estimated construction cost of \$199,500. MnDOT would cover 25% of the lighting costs for an estimated MnDOT participation amount of \$49,875 and a City participation amount of \$149,625. If Council desires to include lighting improvements with the project, MnDOT will require a City-designed lighting improvement plan, which could be prepared for an estimated amount of \$39,900. The total estimated City cost associated with the lighting improvements is \$189,525.

The ADA improvements that Council is considering includes replacing the existing pedestrian flasher system at the intersection of Center Avenue with a Rectangular Rapid Flashing Beacon (RRFB) pedestrian crossing system. The estimated construction cost for the RRFB installation is approximately \$36,000 with an estimated engineering amount of \$9,000 for a total estimated cost of \$44,000.

If Council desires to include these lighting and/or ADA improvements in MnDOT's project, we recommend council pass a motion authorizing staff to collaborate with MnDOT on the design.

Please feel free to contact me if you have any questions.

JAV/sjj

**City of Montrose
Park & Recreation
Commission**

Meeting Minutes
August 1st, 2023

Pursuant to call and notice the Park & Recreation Commission met on August 1st, 2023 at 6:00 p.m. at Montrose City Hall.

1. CALL TO ORDER

Commissioner Nelson called the meeting to order at @ 6:00 pm.

2. ROLL CALL

Present were Commission Members Toby Nelson, Eddie Kolasa, Josh Swanson and Kim Niska. Also present were Deputy Clerk Cristy Gerard, City Council Liaison Member Nicole Andreoff and City Council Member Michelle Otto. Missing was Commission Member Kayla McCluskey.

3. APPROVAL OF MEETING AGENDA

A motion was made by Commissioner Kolasa to approve the meeting agenda. Commissioner Swanson seconded the motion. Motion carried 4-0-1.

4. APPROVAL OF JULY 11TH MEETING MINUTES

Commissioner Swanson made a motion to approve the April 13th meeting minutes. Commissioner Kolasa seconded the motion. Motion carried 4-0-1.

5. TREASURY REPORT

The Commission reviewed the newly presented treasury balance report and found it contained all the information they were looking for. Commissioner Kolasa made a motion to approve the treasury report. Commissioner Niska seconded the Motion. Motion carried 4-0-1.

6. OLD BUSINESS

a. **Park & Trail Plan:** Commissioner Swanson made a motion to put the park and trail plan on hold until Commissioner McCluskey is present. Commission Member Kolasa seconded the motion. Motion carried 4-0-1

b. **Prairie Restoration Update/Regional Park:**

Planting was completed at Rolling Meadows/Regional Park.

c. **Fall Event:**

Details of the event were discussed and plans were made to continue to reach out to vendors and volunteers. We will discuss in more detail at the next meeting.

d. Carver Field Update:

Public Works Director, Dan Remer submitted a quote for repairs to the fence and backboard. The commission reviewed the quote and a motion was made by Commissioner Kolasa to recommend to the City Council to move forward with the project. Commissioner Swanson seconded the motion. Carried 4-0-1

7. NEW BUSINESS:

a. Lions Park Bench Locations:

It was discussed that new benches donated by The Montrose Lions would be placed at:

Northridge: x 2

Disc Golf Course: x 2

Rolling Meadows/Regional: 1-2

The Commission will mark the exact locations before concrete is poured.

b. City Council Liaison Resignation

City Council Liaison Nicole Andreoff officially informed us of her upcoming recognition from The City Council.

8. NEXT MEETING

The next regular meeting will be held on September 5th, 2023 at 6:00p at City Hall.

9. ADJOURN

Commissioner Kolasa motioned to adjourn the meeting at 8:25 pm, Commissioner Swanson seconded the motion. Motion carried 4-0-1.

Dan Remer

Bid #1

From: Brandon Kuechle <brandonkuechle@yahoo.com>
Sent: Wednesday, September 6, 2023 3:38 PM
To: Public Works; Dan Remer; Waste Water Treatment Plant
Subject: Montrose Street Repairs

Kuechle Underground will excavate, repair catch basins, and replace bituminous and concrete work at the NW quadrant of Quail Drive and Pheasant Ridge Drive.

Lump sum bid of \$29,475. Interior lining of catch basins NOT included. Work will be completed by October 31st.

Please let me know if you have any questions or comments.

Thanks for the opportunity,

Brandon Kuechle Estimator/Project Manager Kuechle Underground Inc. phone: 320-398-8888 fax: 320-398-8889 cell: 320-492-3796 email: brandonk@kuechleunderground.com
https://link.edgепilot.com/s/f75b5866/F6dXoHlg6Eq__su4XgIJ5Q?u=http://www.kuechleunderground.com/ An Equal Opportunity Employer

Storm Water Fund

System repair & maint — \$12,000
 604-49350-227

PW Street Fund

Street Repair & maint — \$17,475
 101-43100-314



Dan Remer

Bid #2

From: Brandon Kuechle <brandonkuechle@yahoo.com>
Sent: Wednesday, September 6, 2023 3:43 PM
To: Public Works; Dan Remer; Waste Water Treatment Plant
Subject: Montrose CR 12 Repairs

Kuechle Underground will excavate, repair catch basins, and replace bituminous and curb at 3 separate locations on CR 12.

Lump sum bid of \$33,360. Interior lining of catch basins NOT included. This work would be completed by October 31st.

Please let me know if you have questions or comments.

Thanks for the opportunity,

Brandon Kuechle Estimator/Project Manager Kuechle Underground Inc. phone: 320-398-8888 fax: 320-398-8889 cell: 320-492-3796 email: brandonk@kuechleunderground.com
<https://link.edgepilot.com/s/e53bdbb3/hUnsGfjDaUSvnAbMoeR0xQ?u=http://www.kuechleunderground.com/> An Equal Opportunity Employer

Storm Water Fund

System Repair & Maint

604-49350-227

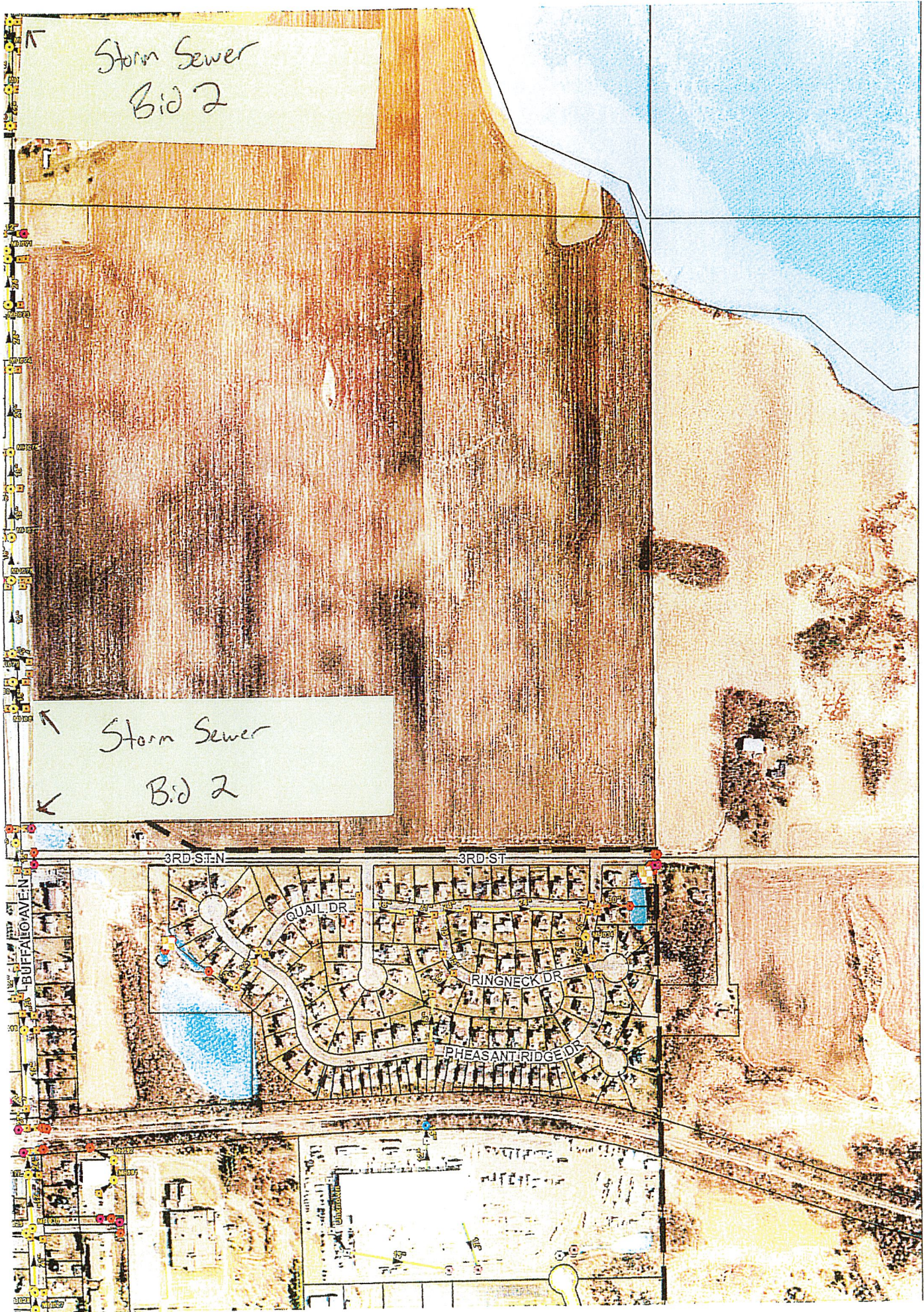
— \$12,000

PW Street Fund

Street Repair & Maint

101-43100-314

— \$21,360



**CITY OF MONTROSE
MINNESOTA**

RESOLUTION NO. 2023-29

**RESOLUTION AUTHORIZING EXECUTION OF PETITION AND WAIVER
AGREEMENTS BY AND BETWEEN THE CITY OF MONTROSE AND
PROPERTY OWNERS FOR PHEASANT HILLS DRAINAGE IMPROVEMENTS**

WHEREAS, the City of Montrose (the “City”) is a municipal corporation, organized and existing under the laws of Minnesota; and

WHEREAS, Michael M. Beck, and Jean Beck, spouses married to each other, and Marvin E. Beck, Jr., and Ruth Beck, spouses married to each other, are the property owners of 202 Pheasant Run Drive;

WHEREAS, Kevin Zupan and Barbara J. Zupan, as Trustees of the Trust Agreement of Kevin and Barbara Zupan, are the property owners of 204 Pheasant Run Drive; and

WHEREAS, Sue Saman, a single individual, is the property owner of 206 Pheasant Run Drive; and

WHEREAS, the above-mentioned property owners (the “Property Owners”) have requested that the City undertake a project involving certain drainage improvements for which their properties will benefit (the “Improvement Project”); and

WHEREAS, pursuant to Minnesota Statutes, section 429.021, subdivision 1 and Minnesota Statutes, section 429.031, subdivision 3, the City has determined to finance the Improvement Project; and

WHEREAS, the City intends to contract for and provide financing for the costs of the Improvement Project; and

WHEREAS, the City wishes to ensure that it will have a valid and collectible special assessment when levied against the property benefited by its financing of the Improvement Project, pursuant to Minnesota Statutes, Chapter 429; and

WHEREAS, the Property Owners have each executed Petition and Waiver Agreements with the City (the “Petition and Waiver Agreements”) requesting that the City levy the special assessment against their property without hearing or notice of hearing and waiving their right to appeal the special assessment under Minnesota Statutes, Chapter 429; and

WHEREAS, the City would not be willing to finance the costs of the Improvement Project without hearing or notices of hearing without the assurances and covenants regarding the special assessment included in the Petition and Waiver Agreements; and

WHEREAS, the City would not be willing to finance the costs of the Improvement Project unless each of the Property Owners executed Petition and Waiver Agreements; and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Montrose, Minnesota that the Mayor and City Administrator are authorized and directed to execute the Petition and Waiver Agreements on behalf of the City.

Adopted by the Montrose City Council this 11th day of September, 2023.

Kirby Moynagh, Mayor

ATTEST:

Jessica Bonniwell, City Administrator

MONTROSE REGIONAL PARK FENCE QUOTES
(ON 666-669 LINEAR FEET)

TOWN & COUNTRY FENCE

6FT BLACK CHAIN-LINK-----\$32,325.00 to \$34,525.00

6FT WHITE VINYL PRIVACY-----\$46,550.00 to \$48,750.00

SHED & FENCE COMPANY

6FT BLACK CHAIN-LINK-----\$29,820.00

6FT WHITE VINYL PRIVACY-----\$43,200.00

SUPERIOR FENCE & RAIL

6FT BLACK CHAIN-LINK-----\$35,433.73 to \$39,750.34

6FT WHITE VINYL PRIVACY-----\$35,401.27



ADMINISTRATIVE PERMIT FENCING

Permit Number _____
 Permit Issued/Denied _____
 Basic Fee _____

Purpose of Request PRIVACY FENCE

Owner: CITY OF MONTROSE

Address: 1003 ARAPAHOE LANE Phone Number 763-575-7422

Zoning District Inst.

Applicant: SAME
 (If other than owner)

Address: _____ Phone Number _____

The Following are items that must be submitted to acquire a fence administrative permit:

1. Site Survey/location of use
2. Start Date: 8/17 Completion Date: 8/17
3. Fence Height: 6' Fence Material: WOOD

A fence that is placed less than two feet (2') from any side or rear lot line on the property must provide that an agreement addressing construction, maintenance, and repair responsibilities, as well as trespassing rights, is established between the adjoining property owners.

No fences shall be placed on or extend into public rights-of-way or onto public property.

PROPERTY LINE FENCE INSTALLATION AND EASEMENT AGREEMENT

This Agreement made this 2nd day of AUGUST 2017 by and between

(Owner) CITY OF MONTROSE whose address is:

1003 ARAPAHOE LANE

AND Jim H (Neighbor 1)

AND _____ (Neighbor 2)

AND _____ (Neighbor 3)

MONTROSE, MN 55363

Relative to the installation and maintenance of a front yard, side yard or rear yard property line (Circle those that apply) fence located on or within 2 feet of the lot line at:
(Give PID number & Legal of lot where fence is to be placed)

Fence will be installed North of property line
North/South City/Herzog Line

A. APPLICATION

This Agreement shall apply to that portion of a property line fence located: (Describe which property lines the fence will be on or within 2 feet of)

SOUTH LINE OF PARK + HERZOG PROPERTY

B. INSTALLATION

1. The Owner(s) shall construct and install a (Give description of fence to be placed)

6' WOOD PRIVACY FENCE

2. The construction and installation cost of the property line fence shall be shared between (Name all parties sharing in cost of fence installation and the percentage each is paying)

CITY OF MONTROSE (solely)

C. MAINTENANCE

Both sides of the fence shall be maintained in a like fashion and shall be in "GOOD REPAIR".

1. Any natural disaster damage repair to the fence shall be shared equally by the (Name all parties sharing in repair cost) and done within two weeks from date of damage

City of MONTROSE (Solely)

2. Damage to the fence by either party, their family, their guests or persons in their employ shall be the responsibility of the respective owner and shall be repaired within two weeks from the time of damage.

3. Restaining or retreatment of the fence shall be done every five years and costs shall be equally shared by (Name of all parties sharing in cost)

4. City of MONTROSE (Solely)

By mutual consent, (Owners) restaining or retreatment may be delayed.

D. REMOVAL

The fence may be removed at any time by mutual consent of (name all applicable)

Parties: City of MONTROSE / Jim A

E. If the fence is located over a utility easement it will be the sole responsibility of the owners to move or to replace the fence or any part thereof, should it be necessary for the City for any reason to maintain utilities within the easement. It will not be the responsibility of the City to notify the owner if it must remove a fence to enter upon easement for repair, maintenance, or for any reason.

ASSIGNMENT

This agreement shall be binding upon the parties, their heirs, successors, or assigns, as the case may be.



August 26, 2023

Ms. Jessica Bonniwell
City of Montrose
P.O. Box 25
Montrose, MN 55363

Dear Jessica:

I am writing the City to respectfully request a one-year extension of my preliminary plat approval for Creekside Hollow.

I am requesting this extension in light of several different factors – with some of those as follows:

- Very high development/construction costs
- High interest rates affecting project borrowing costs
- High interest rates affecting interest rates in the home mortgage market
- Overall uncertainty with the near-term future of the economy

We are hopeful that the overall housing market and general economic conditions improve and that we can proceed with moving forward on the project at that time.

Thank you.

Sincerely,

CREEKSIDE HOLLOW, LLC

A handwritten signature in black ink, appearing to read "R. J. Machacek".

Robert J. Machacek
Chief Operating Officer

CITY OF MONTROSE
Expend Budget Worksheet

Account Description	2022 Amt	2023 Budget	2023YTD 6/30/2023	2024 Budget
FUND 101 GENERAL FUND				
Council				
E 101-41110-100 Wages and Salaries (GENERAL)	\$12,787.70	\$13,500.00	\$3,550.00	\$13,500.00
E 101-41110-110 Other Pay (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00
E 101-41110-122 FICA	\$967.75	\$1,030.00	\$271.58	\$1,030.00
E 101-41110-151 Worker s Comp Insurance Prem	\$77.94	\$100.00	\$79.12	\$100.00
E 101-41110-200 Office Supplies (GENERAL)	\$100.00	\$500.00	\$160.00	\$0.00
E 101-41110-207 Comp. Supplies/Repairs/Mtce	\$0.00	\$0.00	\$0.00	\$0.00
E 101-41110-208 Training and Instruction	\$30.00	\$2,000.00	\$2,250.00	\$2,500.00
E 101-41110-309 Maintenance Contracts	\$158.24	\$200.00	\$0.00	\$0.00
E 101-41110-331 Travel Expenses	\$1,332.18	\$1,500.00	\$1,298.79	\$2,000.00
E 101-41110-433 Dues and Subscriptions	\$4,764.00	\$5,000.00	\$0.00	\$5,000.00
E 101-41110-434 Volunteer Expenses	\$0.00	\$0.00	\$0.00	\$0.00
E 101-41110-499 Miscellaneous	\$31.45	\$100.00	\$0.00	\$100.00
E 101-41110-570 Office Equip and Furnishings	\$0.00	\$1,000.00	\$22.96	\$500.00
E 101-41110-575 Computer Equipment	\$0.00	\$1,000.00	\$963.69	\$1,500.00
Elections				
E 101-41410-100 Wages and Salaries (GENERAL)	\$2,046.00	\$0.00	\$0.00	\$3,000.00
E 101-41410-309 Maintenance Contracts	\$0.00	\$3,000.00	\$400.00	\$1,000.00
E 101-41410-351 Legal Notices Publishing	\$110.25	\$75.00	\$0.00	\$150.00
E 101-41410-499 Miscellaneous	\$363.07	\$0.00	\$0.00	\$300.00
E 101-41410-570 Office Equip and Furnishings	\$0.00	\$0.00	\$0.00	\$0.00
Treasurer				
E 101-41510-101 Full-Time Employees Regular	\$75,304.29	\$92,000.00	\$43,373.27	\$94,000.00
E 101-41510-121 PERA	\$5,647.94	\$6,800.00	\$3,252.75	\$7,100.00

CITY OF MONTROSE
Expend Budget Worksheet

E 101-41510-122 FICA	\$5,638.60	\$6,900.00	\$3,244.49	\$7,200.00	
E 101-41510-124 Fire Pension Contributions	\$12,000.00	\$12,000.00	\$0.00	\$0.00	
E 101-41510-131 Employer Paid Health	\$16,215.74	\$14,250.00	\$7,753.88	\$14,400.00	
E 101-41510-133 Employer Paid Dental	\$3,698.29	\$2,250.00	\$2,104.08	\$2,100.00	
E 101-41510-134 Employer Paid Life	\$532.62	\$700.00	\$277.41	\$750.00	
E 101-41510-151 Worker s Comp Insurance Prem	\$703.55	\$900.00	\$809.10	\$1,100.00	
E 101-41510-200 Office Supplies (GENERAL)	\$2,470.35	\$3,000.00	\$1,160.46	\$4,400.00	
E 101-41510-207 Comp. Supplies/Repairs/Mtce	\$1,227.95	\$5,000.00	\$0.00	\$5,600.00	
E 101-41510-208 Training and Instruction	\$2,740.00	\$3,000.00	\$2,025.00	\$3,000.00	
E 101-41510-209 Safety Training	\$20.00	\$100.00	\$100.00	\$100.00	
E 101-41510-301 Auditing and Acct g Services	\$40,506.45	\$45,000.00	\$51,439.00	\$55,000.00	
E 101-41510-308 Bank Fees	\$973.81	\$1,500.00	\$153.82	\$2,000.00	
E 101-41510-309 Maintenance Contracts	\$19,181.00	\$17,000.00	\$15,630.22	\$23,000.00	
E 101-41510-321 Telephone	\$2,237.96	\$3,000.00	\$1,507.33	\$3,000.00	
E 101-41510-322 Postage	\$2,955.12	\$2,500.00	\$1,604.09	\$6,000.00	
E 101-41510-325 Web Site Maint.	\$3,370.00	\$4,000.00	\$3,686.17	\$4,000.00	
E 101-41510-328 Recording Fees	\$0.00	\$0.00	\$0.00	\$0.00	
E 101-41510-331 Travel Expenses	\$1,786.04	\$2,500.00	\$2,327.49	\$3,000.00	
E 101-41510-340 Advertising	\$2,311.57	\$0.00	\$0.00	\$0.00	
E 101-41510-350 Print/Binding (GENERAL)	\$4,757.02	\$5,000.00	\$3,115.74	\$6,000.00	Newsletter
E 101-41510-351 Legal Notices Publishing	\$697.63	\$1,500.00	\$1,367.03	\$2,000.00	
E 101-41510-361 General Liability Ins	\$28,248.00	\$28,000.00	\$31,057.00	\$34,200.00	
E 101-41510-413 Office Equipment Rental	\$0.00	\$0.00	\$0.00	\$0.00	
E 101-41510-433 Dues and Subscriptions	\$2,268.70	\$2,000.00	\$656.84	\$2,000.00	
E 101-41510-437 Sales Tax Remitted	\$0.00	\$50.00	\$0.00	\$50.00	
E 101-41510-492 COVID-19	\$0.00	\$0.00	\$0.00	\$0.00	
E 101-41510-499 Miscellaneous	\$387.61	\$500.00	\$66.55	\$500.00	
E 101-41510-570 Office Equip and Furnishings	\$98.00	\$3,000.00	\$32.40	\$1,500.00	
E 101-41510-575 Computer Equipment	\$679.90	\$4,000.00	\$3,294.72	\$6,000.00	
E 101-41510-700 Transfers (GENERAL)	\$68,816.43	\$0.00	\$0.00	\$0.00	

CITY OF MONTROSE
Expend Budget Worksheet

Assessing				
E 101-41550-300 Assessors Fees	\$27,102.00	\$30,000.00	\$26,101.00	\$30,000.00
Legal				
E 101-41600-304 Legal Fees	\$27,289.03	\$25,000.00	\$6,190.95	\$25,000.00
E 101-41610-304 Legal Fees	\$0.00	\$4,000.00	\$0.00	\$4,000.00
Planning & Zoning				
E 101-41910-100 Wages and Salaries (GENERAL)	\$825.00	\$2,000.00	\$0.00	\$1,500.00
E 101-41910-101 Full-Time Employees Regular	\$25,998.75	\$30,000.00	\$13,176.93	\$29,000.00
E 101-41910-121 PERA	\$1,950.91	\$2,050.00	\$987.32	\$2,200.00
E 101-41910-122 FICA	\$2,014.72	\$2,100.00	\$988.67	\$2,200.00
E 101-41910-131 Employer Paid Health	\$5,590.24	\$3,750.00	\$2,325.84	\$3,600.00
E 101-41910-151 Worker s Comp Insurance Prem	\$175.88	\$500.00	\$202.27	\$275.00
E 101-41910-200 Office Supplies (GENERAL)	\$390.00	\$500.00	\$214.74	\$0.00
E 101-41910-208 Training and Instruction	\$0.00	\$500.00	\$0.00	\$500.00
E 101-41910-302 Planner s Fees	\$17,362.35	\$25,000.00	\$4,614.83	\$20,000.00
E 101-41910-303 Engineering Fees	\$16,486.50	\$10,000.00	\$332.00	\$10,000.00
E 101-41910-304 Legal Fees	\$527.00	\$2,000.00	\$0.00	\$2,000.00
E 101-41910-306 Engineer Inspection Fee	\$0.00	\$2,000.00	\$0.00	\$0.00
E 101-41910-309 Maintenance Contracts	\$433.22	\$450.00	\$0.00	\$0.00
E 101-41910-322 Postage	\$1,803.12	\$1,500.00	\$385.43	\$0.00
E 101-41910-328 Recording Fees	\$368.00	\$200.00	\$0.00	\$200.00
E 101-41910-331 Travel Expenses	\$409.70	\$250.00	\$351.02	\$0.00
E 101-41910-351 Legal Notices Publishing	\$135.01	\$500.00	\$139.37	\$500.00
E 101-41910-433 Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00
E 101-41910-440 Developers Expenses	\$0.00	\$0.00	\$0.00	\$0.00
E 101-41910-499 Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00
E 101-41910-575 Computer Equipment	\$0.00	\$0.00	\$0.00	\$0.00

CITY OF MONTROSE
Expend Budget Worksheet

City Hall Bldg/Grounds

E 101-41940-310 Cleaning Service	\$2,600.00	\$2,800.00	\$1,100.00	\$2,800.00
E 101-41940-381 Electric Utilities	\$3,129.85	\$2,500.00	\$948.54	\$3,000.00
E 101-41940-382 Water Utilities	\$206.38	\$300.00	\$55.39	\$300.00
E 101-41940-383 Gas Utilities	\$1,327.58	\$2,500.00	\$600.56	\$2,000.00
E 101-41940-385 Sewer Utilities	\$376.34	\$400.00	\$98.44	\$400.00
E 101-41940-401 Rep/Maint Buildings & Grounds	\$3,691.92	\$6,500.00	\$2,542.42	\$6,500.00
E 101-41940-499 Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00
E 101-41940-520 Buildings and Structures	\$0.00	\$0.00	\$0.00	\$0.00
E 101-41940-530 Improvements Other Than Bldgs	\$0.00	\$0.00	\$0.00	\$0.00

Police

E 101-42110-311 Police Contract	\$307,329.96	\$316,638.00	\$158,318.76	\$405,416.00
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Offset by 21,116 Pub Saf Aid

Bldg Inspection

E 101-42401-312 Building Inspector s Fees	\$15,814.00	\$30,000.00	\$0.00	\$20,000.00
E 101-42401-315 Building Permit Surcharge	\$586.03	\$5,000.00	\$10.82	\$2,000.00

Emergency Management

E 101-42500-100 Wages and Salaries (GENERAL)	\$0.00	\$5,000.00	\$1,700.00	\$5,000.00
E 101-42500-122 FICA	\$0.00	\$385.00	\$130.05	\$385.00
E 101-42500-208 Training and Instruction	\$0.00	\$0.00	\$0.00	\$0.00
E 101-42500-221 Equipment repair/mtce	\$315.00	\$5,000.00	\$1,500.00	\$5,000.00
E 101-42500-492 COVID-19	\$0.00	\$0.00	\$0.00	\$0.00
E 101-42500-499 Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00
E 101-42500-530 Improvements Other Than Bldgs	\$0.00	\$0.00	\$0.00	\$0.00
E 101-42500-580 Other Equipment	\$0.00	\$5,000.00	\$40.00	\$5,000.00

Animal Control

E 101-42700-211 Animal Boarding Supplies	\$87.93	\$0.00	\$0.00	\$0.00
E 101-42700-318 Kennel Contract	\$0.00	\$0.00	\$0.00	\$0.00

CITY OF MONTROSE
Expend Budget Worksheet

Public Works/Streets					
E 101-43100-101 Full-Time Employees Regular	\$49,598.17	\$66,000.00	\$34,145.72	\$73,000.00	
E 101-43100-121 PERA	\$3,113.48	\$4,850.00	\$2,452.38	\$5,400.00	
E 101-43100-122 FICA	\$3,713.77	\$4,950.00	\$2,581.99	\$5,500.00	
E 101-43100-131 Employer Paid Health	\$12,091.10	\$18,500.00	\$9,282.97	\$20,000.00	
E 101-43100-151 Worker s Comp Insurance Prem	\$2,479.75	\$8,000.00	\$7,732.59	\$10,250.00	
E 101-43100-200 Office Supplies (GENERAL)	\$0.00	\$200.00	\$0.00	\$0.00	
E 101-43100-207 Comp. Supplies/Repairs/Mtce	\$0.00	\$300.00	\$0.00	\$0.00	
E 101-43100-208 Training and Instruction	\$181.00	\$300.00	\$0.00	\$300.00	
E 101-43100-209 Safety Training	\$0.00	\$500.00	\$49.25	\$500.00	
E 101-43100-212 Gas & Oil	\$14,514.14	\$14,000.00	\$8,026.57	\$20,000.00	
E 101-43100-214 Uniforms	\$1,383.63	\$1,500.00	\$703.87	\$1,500.00	
E 101-43100-215 Shop Supplies	\$1,505.60	\$1,500.00	\$1,101.18	\$2,000.00	
E 101-43100-221 Equipment repair/mtce	\$5,671.09	\$10,000.00	\$1,747.74	\$10,000.00	
E 101-43100-222 Vehicle repair/mtce	\$15,114.67	\$15,000.00	\$16,703.02	\$20,000.00	
E 101-43100-224 Street Maint Materials	\$42,713.70	\$30,000.00	\$11,542.85	\$30,000.00	
E 101-43100-226 Street Signs	\$2,743.66	\$10,000.00	\$4,459.50	\$15,000.00	
E 101-43100-228 Electrical Repairs	\$1,065.42	\$3,000.00	\$456.45	\$3,000.00	
E 101-43100-240 Small Tools and Minor Equip	\$1,344.06	\$1,500.00	\$1,399.12	\$3,000.00	
E 101-43100-303 Engineering Fees	\$1,060.00	\$6,000.00	\$875.00	\$2,000.00	
E 101-43100-309 Maintenance Contracts	\$158.22	\$400.00	\$0.00	\$0.00	
E 101-43100-313 Street Sweeping/Grading	\$0.00	\$0.00	\$0.00	\$0.00	
E 101-43100-314 Street Repair/Mtce	\$8,935.15	\$100,000.00	\$0.00	\$100,000.00	
E 101-43100-321 Telephone	\$1,768.64	\$2,500.00	\$988.28	\$2,500.00	
E 101-43100-329 Compost Site	\$766.84	\$1,500.00	\$97.92	\$1,000.00	
E 101-43100-331 Travel Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
E 101-43100-381 Electric Utilities	\$45,596.48	\$45,000.00	\$17,717.18	\$45,000.00	
E 101-43100-382 Water Utilities	\$90.35	\$100.00	\$35.77	\$100.00	
E 101-43100-383 Gas Utilities	\$3,026.48	\$5,000.00	\$1,371.81	\$4,000.00	
E 101-43100-385 Sewer Utilities	\$169.40	\$150.00	\$64.34	\$150.00	
E 101-43100-390 Clean Up Day	\$6,594.47	\$8,000.00	\$2,266.92	\$8,000.00	
E 101-43100-401 Rep/Maint Buildings & Grounds	\$449.19	\$3,000.00	\$1,035.51	\$3,000.00	

CITY OF MONTROSE
Expend Budget Worksheet

E 101-43100-415 Equipment Lease & Rentals	\$139.69	\$500.00	\$50.00	\$500.00
E 101-43100-433 Dues and Subscriptions	\$286.49	\$300.00	\$162.50	\$300.00
E 101-43100-435 License/Renewals	\$134.75	\$150.00	\$0.00	\$150.00
E 101-43100-492 COVID-19	\$0.00	\$0.00	\$0.00	\$0.00
E 101-43100-499 Miscellaneous	\$140.68	\$0.00	\$0.00	\$0.00
E 101-43100-530 Improvements Other Than Bldgs	\$0.00	\$0.00	\$0.00	\$0.00
E 101-43100-540 Heavy Machinery	\$24,706.45	\$10,000.00	\$5,906.74	\$15,000.00
E 101-43100-550 Motor Vehicles	\$6,520.16	\$10,000.00	\$0.00	\$0.00
E 101-43100-570 Office Equip and Furnishings	\$0.00	\$500.00	\$0.00	\$0.00
E 101-43100-575 Computer Equipment	\$0.00	\$1,000.00	\$897.87	\$1,000.00
E 101-43100-580 Other Equipment	\$0.00	\$0.00	\$0.00	\$0.00
E 101-43100-720 Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00
FUND 101 GENERAL FUND	\$1,050,346.25	\$1,203,978.00	\$545,945.37	\$1,309,606.00

FUND 220 FIRE DEPARTMENT

E 220-42210-124 Fire Pension Contributions	\$30,000.00	\$30,000.00	\$0.00	\$82,000.00
E 220-42220-100 Wages and Salaries (GENERAL)	\$55,550.00	\$80,000.00	-\$292.50	\$100,000.00
E 220-42220-111 Administrative Fees	\$0.00	\$0.00	\$0.00	\$0.00
E 220-42220-122 FICA	\$4,762.93	\$6,200.00	\$4,227.26	\$7,750.00
E 220-42220-134 Employer Paid Life	\$236.00	\$300.00	\$210.00	\$300.00
E 220-42220-151 Worker s Comp Insurance Prem	\$10,737.79	\$19,000.00	\$11,165.11	\$15,000.00
E 220-42220-200 Office Supplies (GENERAL)	\$483.33	\$1,500.00	\$272.50	\$1,000.00
E 220-42220-208 Training and Instruction	\$10,760.01	\$12,000.00	\$6,498.49	\$10,000.00
E 220-42220-212 Gas & Oil	\$4,488.67	\$5,000.00	\$1,594.14	\$5,000.00
E 220-42220-214 Uniforms	\$1,589.56	\$2,000.00	\$1,175.90	\$2,000.00
E 220-42220-215 Shop Supplies	\$241.03	\$1,000.00	\$166.08	\$1,000.00
E 220-42220-216 Chemicals and Chem Products	\$314.55	\$1,000.00	\$253.60	\$1,000.00
E 220-42220-221 Equipment repair/mtce	\$5,443.54	\$7,000.00	\$1,038.01	\$7,500.00
E 220-42220-222 Vehicle repair/mtce	\$8,348.18	\$6,000.00	\$2,193.06	\$7,500.00
E 220-42220-240 Small Tools and Minor Equip	\$6,684.80	\$5,000.00	\$410.75	\$5,000.00

CITY OF MONTROSE
Expend Budget Worksheet

E 220-42220-303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00
E 220-42220-304	Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00
E 220-42220-305	Physicals	\$2,074.50	\$4,000.00	\$2,462.50	\$3,500.00
E 220-42220-309	Maintenance Contracts	\$302.51	\$1,000.00	\$239.94	\$1,000.00
E 220-42220-321	Telephone	\$1,953.59	\$2,500.00	\$986.78	\$2,000.00
E 220-42220-322	Postage	\$100.00	\$0.00	\$0.00	\$0.00
E 220-42220-323	Communication	\$3,150.00	\$10,000.00	\$1,965.65	\$10,000.00
E 220-42220-331	Travel Expenses	\$690.00	\$6,000.00	\$0.00	\$7,000.00
E 220-42220-333	Health & Welfare Support	\$0.00	\$0.00	\$0.00	\$0.00
E 220-42220-334	Medical Supplies	\$950.20	\$1,000.00	\$1,161.69	\$1,000.00
E 220-42220-335	Fire Prevention	\$4,000.00	\$4,000.00	\$0.00	\$4,000.00
E 220-42220-352	General Notices and Pub Info	\$0.00	\$0.00	\$0.00	\$0.00
E 220-42220-361	General Liability Ins	\$5,612.50	\$6,000.00	\$5,699.50	\$6,300.00
E 220-42220-381	Electric Utilities	\$3,953.15	\$3,000.00	\$1,346.58	\$3,500.00
E 220-42220-382	Water Utilities	\$95.85	\$250.00	\$40.14	\$0.00
E 220-42220-383	Gas Utilities	\$5,472.19	\$8,000.00	\$2,570.64	\$8,000.00
E 220-42220-385	Sewer Utilities	\$174.10	\$400.00	\$70.78	\$400.00
E 220-42220-401	Rep/Maint Buildings & Grounds	\$9,523.65	\$10,000.00	\$695.34	\$10,000.00
E 220-42220-433	Dues and Subscriptions	\$980.15	\$1,000.00	\$730.00	\$1,000.00
E 220-42220-437	Sales Tax Remitted	\$0.00	\$0.00	\$0.00	\$0.00
E 220-42220-495	Awards & Commendations	\$52.00	\$1,000.00	\$586.98	\$1,000.00
E 220-42220-499	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00
E 220-42220-550	Motor Vehicles	\$0.00	\$0.00	\$0.00	\$0.00
E 220-42220-575	Computer Equipment	\$0.00	\$1,000.00	\$823.69	\$500.00
E 220-42220-580	Other Equipment	\$298.02	\$10,000.00	\$2,932.57	\$10,000.00
E 220-42220-720	Operating Transfers	\$95,100.00	\$100,000.00	\$0.00	\$75,000.00
FUND 220 FIRE DEPARTMENT		\$274,122.80	\$345,150.00	\$51,225.18	\$389,250.00

FUND 230 PARK AND RECREATION

E 230-41510-101	Full-Time Employees Regular	\$35,648.55	\$80,000.00	\$31,043.24	\$89,500.00
E 230-41510-121	PERA	\$2,671.09	\$6,000.00	\$2,116.74	\$6,700.00

CITY OF MONTROSE
Expend Budget Worksheet

E 230-41510-122 FICA	\$2,697.91	\$6,100.00	\$2,357.40	\$6,800.00
E 230-41510-131 Employer Paid Health	\$11,163.03	\$37,000.00	\$8,421.76	\$17,500.00
E 230-45100-100 Wages and Salaries (GENERAL)	\$1,675.00	\$1,000.00	\$0.00	\$1,000.00
E 230-45100-122 FICA	\$128.15	\$75.00	\$0.00	\$75.00
E 230-45100-151 Worker s Comp Insurance Prem	\$1,463.11	\$1,300.00	\$2,704.81	\$3,675.00
E 230-45100-200 Office Supplies (GENERAL)	\$0.00	\$200.00	\$0.00	\$0.00
E 230-45100-208 Training and Instruction	\$0.00	\$300.00	\$0.00	\$300.00
E 230-45100-212 Gas & Oil	\$2,149.51	\$4,000.00	\$2,717.64	\$4,000.00
E 230-45100-215 Shop Supplies	\$82.21	\$100.00	\$18.25	\$100.00
E 230-45100-216 Chemicals and Chem Products	\$2,794.03	\$7,000.00	\$0.00	\$5,000.00
E 230-45100-220 Repair/Maint Supply (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00
E 230-45100-221 Equipment repair/mtce	\$2,797.77	\$3,500.00	\$1,413.41	\$4,500.00
E 230-45100-222 Vehicle repair/mtce	\$0.00	\$1,000.00	\$0.00	\$0.00
E 230-45100-225 Landscaping Materials	\$4,489.61	\$5,000.00	\$274.12	\$6,000.00
E 230-45100-226 Street Signs	\$144.46	\$2,000.00	\$0.00	\$2,000.00
E 230-45100-240 Small Tools and Minor Equip	\$1,098.48	\$500.00	\$153.48	\$500.00
E 230-45100-250 Park Bench Construction	\$498.01	\$0.00	\$0.00	\$1,000.00
E 230-45100-302 Planner s Fees	\$0.00	\$1,000.00	\$0.00	\$0.00
E 230-45100-303 Engineering Fees	\$0.00	\$2,000.00	\$0.00	\$0.00
E 230-45100-304 Legal Fees	\$272.00	\$500.00	\$0.00	\$0.00
E 230-45100-309 Maintenance Contracts	\$158.22	\$20,300.00	\$20,000.00	\$300.00
E 230-45100-321 Telephone	\$655.53	\$800.00	\$295.48	\$800.00
E 230-45100-322 Postage	\$200.00	\$0.00	\$0.00	\$0.00
E 230-45100-340 Advertising	\$400.00	\$800.00	\$980.22	\$800.00
E 230-45100-361 General Liability Ins	\$3,778.00	\$9,200.00	\$4,202.00	\$4,700.00
E 230-45100-381 Electric Utilities	\$3,238.66	\$4,000.00	\$1,159.69	\$4,000.00
E 230-45100-383 Gas Utilities	\$470.60	\$1,000.00	\$182.94	\$1,000.00
E 230-45100-401 Rep/Maint Buildings & Grounds	\$71,540.30	\$6,000.00	\$0.00	\$10,000.00
E 230-45100-415 Equipment Lease & Rentals	\$139.70	\$500.00	\$335.72	\$1,000.00
E 230-45100-417 Sanitation Rentals	\$2,872.32	\$3,000.00	\$551.82	\$3,000.00
E 230-45100-434 Volunteer Expenses	\$0.00	\$0.00	\$0.00	\$0.00
E 230-45100-437 Sales Tax Remitted	\$0.00	\$0.00	\$0.00	\$0.00

CITY OF MONTROSE
Expend Budget Worksheet

E 230-45100-485	Recreational Programs	\$3,170.32	\$4,000.00	\$943.67	\$4,000.00
E 230-45100-490	Donations to Civic Org s	\$1,350.00	\$100.00	\$100.00	\$100.00
E 230-45100-491	National Night Out	\$0.00	\$0.00	\$0.00	\$0.00
E 230-45100-499	Miscellaneous	\$198.32	\$200.00	\$129.00	\$200.00
E 230-45100-520	Buildings and Structures	\$0.00	\$0.00	\$0.00	\$0.00
E 230-45100-530	Improvements Other Than Bldgs	\$5,677.27	\$50,000.00	\$10,560.00	\$50,000.00
E 230-45100-540	Heavy Machinery	\$588.92	\$9,000.00	\$6,084.17	\$9,000.00
E 230-45100-550	Motor Vehicles	\$6,520.15	\$10,000.00	\$0.00	\$0.00
E 230-45100-720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00
FUND 230 PARK AND RECREATION		\$170,731.23	\$277,475.00	\$96,745.56	\$237,550.00

FUND 235 PARK AND REC DEVELOPMENT

E 235-45100-212	Gas & Oil	\$0.00	\$0.00	\$0.00	\$0.00
E 235-45100-225	Landscaping Materials	\$0.00	\$0.00	\$0.00	\$0.00
E 235-45100-226	Street Signs	\$0.00	\$0.00	\$0.00	\$0.00
E 235-45100-302	Planner s Fees	\$0.00	\$0.00	\$0.00	\$0.00
E 235-45100-303	Engineering Fees	\$1,054.00	\$0.00	\$0.00	\$0.00
E 235-45100-304	Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00
E 235-45100-499	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00
E 235-45100-520	Buildings and Structures	\$0.00	\$0.00	\$0.00	\$0.00
E 235-45100-525	Regional Park Development	\$28,216.00	\$10,000.00	\$8,138.66	\$10,000.00
E 235-45100-530	Improvements Other Than Bldgs	\$0.00	\$0.00	\$0.00	\$130,000.00
FUND 235 PARK AND REC DEVELOPMENT		\$29,270.00	\$10,000.00	\$8,138.66	\$140,000.00

FUND 275 ECONOMIC DEVELOPMENT AUTHORIT

E 275-46500-100	Wages and Salaries (GENERAL)	\$0.00	\$500.00	\$0.00	\$500.00
E 275-46500-101	Full-Time Employees Regular	\$0.00	\$0.00	\$0.00	\$0.00
E 275-46500-122	FICA	\$0.00	\$0.00	\$0.00	\$0.00
E 275-46500-200	Office Supplies (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00

CITY OF MONTROSE
Expend Budget Worksheet

E 275-46500-203 Business Partnership	\$0.00	\$1,000.00	\$0.00	\$1,000.00
E 275-46500-205 Montrose Streetscape	\$0.00	\$0.00	\$0.00	\$0.00
E 275-46500-206 Hwy 12 Banners	\$0.00	\$0.00	\$0.00	\$0.00
E 275-46500-208 Training and Instruction	\$0.00	\$0.00	\$0.00	\$0.00
E 275-46500-225 Landscaping Materials	\$0.00	\$0.00	\$0.00	\$0.00
E 275-46500-302 Planner s Fees	\$395.00	\$2,000.00	\$0.00	\$1,000.00
E 275-46500-303 Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00
E 275-46500-304 Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00
E 275-46500-322 Postage	\$0.00	\$0.00	\$0.00	\$0.00
E 275-46500-324 I F-Grant Eligible Expense	\$0.00	\$0.00	\$0.00	\$0.00
E 275-46500-325 Web Site Maint.	\$0.00	\$0.00	\$0.00	\$0.00
E 275-46500-326 Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
E 275-46500-331 Travel Expenses	\$0.00	\$1,000.00	\$0.00	\$1,000.00
E 275-46500-340 Advertising	\$0.00	\$1,000.00	\$0.00	\$1,000.00
E 275-46500-351 Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00
E 275-46500-352 General Notices and Pub Info	\$0.00	\$0.00	\$0.00	\$0.00
E 275-46500-433 Dues and Subscriptions	\$1,456.00	\$1,500.00	\$1,227.00	\$1,500.00
E 275-46500-499 Miscellaneous	\$246.20	\$500.00	\$149.00	\$500.00
E 275-46500-700 Transfers (GENERAL)	\$6,000.00	\$6,000.00	\$0.00	\$6,000.00
FUND 275 ECONOMIC DEVELOPMENT AUTHORIT	\$8,097.20	\$13,500.00	\$1,376.00	\$12,500.00

FUND 290 COMMUNITY CENTER

E 290-41510-101 Full-Time Employees Regular	\$6,140.91	\$9,500.00	\$4,177.29	\$9,000.00
E 290-41510-121 PERA	\$459.86	\$650.00	\$312.82	\$700.00
E 290-41510-122 FICA	\$453.30	\$660.00	\$308.15	\$700.00
E 290-41510-131 Employer Paid Health	\$1,323.85	\$2,250.00	\$778.24	\$2,250.00
E 290-41940-200 Office Supplies (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00
E 290-41940-210 Operating Supplies (GENERAL)	\$1,242.90	\$1,500.00	\$1,309.36	\$2,000.00
E 290-41940-221 Equipment repair/mtce	\$0.00	\$1,000.00	\$962.30	\$1,000.00
E 290-41940-310 Cleaning Service	\$3,847.25	\$3,500.00	\$1,815.00	\$4,000.00
E 290-41940-321 Telephone	\$1,597.46	\$1,800.00	\$788.71	\$1,800.00

CITY OF MONTROSE
Expend Budget Worksheet

E 290-41940-352	General Notices and Pub Info	\$0.00	\$0.00	\$0.00	\$0.00
E 290-41940-361	General Liability Ins	\$2,957.50	\$2,500.00	\$3,080.50	\$3,400.00
E 290-41940-381	Electric Utilities	\$4,172.75	\$4,000.00	\$1,332.73	\$4,500.00
E 290-41940-382	Water Utilities	\$362.63	\$400.00	\$81.51	\$500.00
E 290-41940-383	Gas Utilities	\$2,120.91	\$4,000.00	\$1,151.74	\$4,000.00
E 290-41940-385	Sewer Utilities	\$200.31	\$600.00	\$143.72	\$600.00
E 290-41940-401	Rep/Maint Buildings & Grounds	\$5,095.96	\$10,000.00	\$1,225.95	\$20,000.00
E 290-41940-403	Improvements Other Than Bldgs	\$0.00	\$0.00	\$0.00	\$0.00
E 290-41940-437	Sales Tax Remitted	\$0.00	\$0.00	\$0.00	\$0.00
E 290-41940-499	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00
E 290-41940-500	Refund Checks)	\$0.00	\$0.00	\$150.00	\$0.00
E 290-41940-520	Buildings and Structures	\$0.00	\$0.00	\$0.00	\$0.00
E 290-41940-560	Furniture and Fixtures	\$0.00	\$0.00	\$0.00	\$0.00
E 290-41940-580	Other Equipment	\$0.00	\$0.00	\$0.00	\$0.00
E 290-41940-720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00
FUND 290 COMMUNITY CENTER		\$29,975.59	\$42,360.00	\$17,618.02	\$54,450.00

FUND 303 DEBT SERV MONTROSE MEADOWS

E 303-47000-603	Short-Term Debt Principal	\$53,000.00	\$54,000.00	\$54,000.00	\$55,000.00
E 303-47000-613	Short-Term Debt Interest	\$4,812.50	\$3,475.00	\$2,075.00	\$2,113.00
E 303-47000-620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00
FUND 303 DEBT SERV MONTROSE MEADOWS		\$57,812.50	\$57,475.00	\$56,075.00	\$57,113.00

FUND 305 DEBT SERV DOWNTOWN IMP

E 305-47000-499	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00
E 305-47000-603	Short-Term Debt Principal	\$0.00	\$185,000.00	\$185,000.00	\$240,000.00
E 305-47000-613	Short-Term Debt Interest	\$111,830.61	\$127,150.00	\$125,150.00	\$120,900.00
E 305-47000-620	Fiscal Agent s Fees	\$572.50	\$500.00	\$0.00	\$500.00

CITY OF MONTROSE
Expend Budget Worksheet

E 305-47000-621 Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 305-47000-630 Bond Issuance Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 305 DEBT SERV DOWNTOWN IMP	\$112,403.11	\$312,650.00	\$310,150.00	\$361,400.00	

FUND 307 DEBT 2010-CSAH 12 REFUNDED

E 307-47000-603 Short-Term Debt Principal	\$240,000.00	\$0.00	\$0.00	\$0.00	\$0.00
E 307-47000-613 Short-Term Debt Interest	\$3,660.50	\$0.00	\$0.00	\$0.00	\$0.00
E 307-47000-620 Fiscal Agent s Fees	\$72.50	\$0.00	\$0.00	\$412.50	\$0.00
E 307-47000-621 Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 307-47000-700 Transfers (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 307 DEBT 2010-CSAH 12 REFUNDED	\$243,733.00	\$0.00	\$412.50	\$0.00	\$0.00

FUND 308 DEBT SERVICE BUFAVE

E 308-47000-603 Short-Term Debt Principal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 308-47000-613 Short-Term Debt Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 308-47000-620 Fiscal Agent s Fees	\$72.50	\$0.00	\$0.00	\$0.00	\$0.00
E 308-47000-630 Bond Issuance Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 308-47000-700 Transfers (GENERAL)	\$135,668.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 308 DEBT SERVICE BUFAVE	\$135,740.50	\$0.00	\$0.00	\$0.00	\$0.00

FUND 313 DEBT SERVICE-CLEMENTA AVE

E 313-47000-603 Short-Term Debt Principal	\$95,000.00	\$95,000.00	\$95,000.00	\$95,000.00	
E 313-47000-613 Short-Term Debt Interest	\$10,883.75	\$9,150.00	\$5,000.00	\$7,250.00	
E 313-47000-620 Fiscal Agent s Fees	\$322.50	\$500.00	\$687.50	\$0.00	
E 313-47000-630 Bond Issuance Costs	\$0.00	\$0.00	\$0.00	\$0.00	
E 313-47000-700 Transfers (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	
FUND 313 DEBT SERVICE-CLEMENTA AVE	\$106,206.25	\$104,650.00	\$100,687.50	\$102,250.00	

FUND 314 DEBT SERVICE-WATERMAIN EXT

CITY OF MONTROSE
Expend Budget Worksheet

E 314-47000-603 Short-Term Debt Principal	\$90,000.00	\$90,000.00	\$90,000.00	\$95,000.00
E 314-47000-613 Short-Term Debt Interest	\$10,642.50	\$9,000.00	\$5,000.00	\$7,150.00
E 314-47000-620 Fiscal Agent s Fees	\$322.50	\$500.00	\$687.50	\$0.00
E 314-47000-630 Bond Issuance Costs	\$0.00	\$0.00	\$0.00	\$0.00
E 314-47000-700 Transfers (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00
FUND 314 DEBT SERVICE-WATERMAIN EXT	\$100,965.00	\$99,500.00	\$95,687.50	\$102,150.00
FUND 401 GENERAL CAPITAL PROJECTS				
E 401-41940-303 Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00
E 401-41940-401 Rep/Maint Buildings & Grounds	\$0.00	\$0.00	\$0.00	\$0.00
E 401-41940-437 Sales Tax Remitted	\$0.00	\$0.00	\$0.00	\$0.00
E 401-41940-499 Miscellaneous	\$10,600.00	\$0.00	\$0.00	\$0.00
E 401-41940-520 Buildings and Structures	\$0.00	\$20,000.00	\$5,780.00	\$100,000.00
E 401-41940-550 Motor Vehicles	\$29,955.67	\$100,000.00	\$0.00	\$165,956.00
E 401-41940-575 Computer Equipment	\$0.00	\$0.00	\$0.00	\$12,000.00
E 401-41940-700 Transfers (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00
FUND 401 GENERAL CAPITAL PROJECTS	\$40,555.67	\$120,000.00	\$5,780.00	\$277,956.00

GAND TOTAL - ALL FUNDS	\$2,789,366.00	\$3,044,225.00
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REVENUE BUDGET WORKSHEET

Account Description	2022 Amt.	2023 Budget	2023 YTD Amt 6/30/2023	2024 Budget
FUND 101 GENERAL FUND				
R 101-31010 Current Ad Valorem Taxes	\$614,673.85	\$635,892.00	\$0.11	\$554,602.00
R 101-31020 Delinquent Ad Valorem Taxes	\$0.00	\$0.00	\$0.00	\$0.00
R 101-31300 General Sales and Use Tax	\$0.35	\$0.00	\$0.00	\$0.00
R 101-31810 Franchise Fees	\$144,957.43	\$140,000.00	-\$0.30	\$145,000.00
R 101-31820 Cable Franchise Fees	\$9,618.35	\$20,000.00	\$0.00	\$10,000.00
R 101-32100 Business Licenses/Permits	\$1,700.00	\$300.00	\$150.00	\$0.00
R 101-32110 Alcoholic Bev License	\$8,500.00	\$8,500.00	\$8,500.00	\$8,500.00
R 101-32180 Other Licenses/Permits	\$229.00	\$300.00	\$25.00	\$500.00
R 101-32210 Building Permits	\$31,492.14	\$30,000.00	\$1,170.51	\$30,000.00
R 101-32211 Engineer Review	\$0.00	\$1,000.00	\$0.00	\$1,000.00
R 101-32212 State surcharge fee	\$435.50	\$5,000.00	\$38.50	\$5,000.00
R 101-32213 Assessor Fee	\$0.00	\$500.00	\$0.00	\$500.00
R 101-32220 Mechanical Fee	\$0.00	\$0.00	\$0.00	\$0.00
R 101-32230 Plumbing Connection Fee	\$0.00	\$0.00	\$0.00	\$0.00
R 101-32240 Animal Control	\$0.00	\$0.00	\$0.00	\$0.00
R 101-32250 Application Fees	\$0.00	\$0.00	\$0.00	\$0.00
R 101-33100 Federal Grants and Aids	\$18,000.00	\$0.00	\$0.00	\$0.00
R 101-33160 Other Federal Grants	\$0.00	\$0.00	\$0.00	\$0.00
R 101-33400 State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00
R 101-33401 Local Government Aid	\$237,525.00	\$294,559.00	\$0.00	\$458,888.00
R 101-33402 Homestead Credit	\$390.02	\$300.00	\$0.00	\$300.00
R 101-33403 Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00
R 101-33421 County Aid - Police	\$17,446.74	\$13,000.00	\$0.00	\$16,000.00
R 101-33422 Other State Aid Grants	\$5,000.00	\$2,000.00	\$3,750.00	\$5,000.00
R 101-33600 County Grants	\$0.00	\$0.00	\$0.00	\$0.00
R 101-33610 County Grants/Aid for Hwy	-\$0.46	\$0.00	\$780.31	\$0.00
R 101-34000 Charges for Services	\$0.00	\$0.00	\$0.00	\$0.00
R 101-34102 Development Admin Fees	\$0.00	\$0.00	\$0.00	\$0.00

R 101-34103	Zoning and Subdivision Fees	\$1,300.00	\$500.00	\$0.00	\$0.00	\$1,000.00
R 101-34105	Sale of Maps and Publications	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-34107	Assessment Search Fees	\$1,660.00	\$1,000.00	\$240.00	\$1,000.00	\$1,000.00
R 101-34204	Fire Inspection Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-34950	Miscellaneous Revenues	\$1,646.65	\$2,500.00	\$0.00	\$2,000.00	\$2,000.00
R 101-34955	Montrose Lions - distribution	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-35103	Civil Fines & Penalties	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-36100	Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-36102	Interest Income	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-36200	Refunds & Reimbursements	\$13,008.15	\$1,000.00	\$29.12	\$2,000.00	\$2,000.00
R 101-36210	Interest Earnings	\$12,500.56	\$7,000.00	\$11,638.79	\$10,000.00	\$10,000.00
R 101-36225	Lease Payments	\$35,497.00	\$30,000.00	\$6,548.61	\$30,000.00	\$30,000.00
R 101-36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-36240	Developer s Escrow	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-36241	Builder s Escrow	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-36245	Erosion Control Fee	\$0.00	\$1,200.00	\$0.00	\$1,200.00	\$1,200.00
R 101-39201	Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$21,116.00	\$21,116.00
R 101-39203	Transfer from Other Fund	\$8,500.00	\$8,500.00	\$0.00	\$6,000.00	\$6,000.00
R 101-39300	Proceeds-Gen Long-term Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-39999	Prior Period Adjustment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 101 GENERAL FUND		\$1,164,080.28	\$1,203,051.00	\$32,870.65	\$1,309,606.00	

FUND 220 FIRE DEPARTMENT						
R 220-31010	Current Ad Valorem Taxes	\$0.00	\$250,800.00	\$0.00	\$288,750.00	
R 220-31030	Mobile Home Tax	\$0.00	\$0.00	\$0.00	\$0.00	
R 220-33100	Federal Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	
R 220-33330	Other Grants	\$0.00	\$3,000.00	\$0.00	\$0.00	
R 220-33420	Insurance Premium Tax-Fire	\$0.00	\$0.00	\$0.00	\$0.00	
R 220-33422	Other State Aid Grants	\$6,677.50	\$0.00	\$3,650.00	\$6,000.00	
R 220-33620	Other County Grants/Aid	\$1,500.00	\$0.00	\$0.00	\$0.00	
R 220-34202	Fire Contracts	\$91,350.00	\$91,350.00	\$0.00	\$91,500.00	

R 220-34203	Fire & Rescue Calls	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 220-34204	Fire Inspection Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 220-34950	Miscellaneous Revenues	\$76.00	\$0.00	\$0.00	\$0.00	\$0.00
R 220-36100	Special Assessments	\$228,162.76	\$0.00	\$0.00	\$15,756.30	\$0.00
R 220-36200	Refunds & Reimbursements	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00
R 220-36210	Interest Earnings	\$4,239.30	\$0.00	\$0.00	\$4,281.94	\$3,000.00
R 220-36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 220-39201	Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 220-39203	Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 220-39300	Proceeds-Gen Long-term Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 220-39999	Prior Period Adjustment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FUND 220 FIRE DEPARTMENT		\$332,505.56	\$345,150.00	\$23,688.24	\$389,250.00	

FUND 230 PARK AND RECREATION						
R 230-31010	Current Ad Valorem Taxes	\$152,475.00	\$177,475.00	\$0.00	\$0.00	\$235,550.00
R 230-31020	Delinquent Ad Valorem Taxes	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 230-31030	Mobile Home Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 230-33401	Local Government Aid	\$0.00	\$100,000.00	\$0.00	\$0.00	\$0.00
R 230-33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 230-34108	Park Rental	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00
R 230-34307	Park Dedication Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 230-34315	Lions Park Mtce\Repair	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 230-34320	Carver Field Concession	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 230-34325	Memorial Donations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 230-34950	Miscellaneous Revenues	\$280.00	\$0.00	\$0.00	\$420.00	\$0.00
R 230-36200	Refunds & Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 230-36210	Interest Earnings	\$1,793.61	\$0.00	\$0.00	\$1,919.69	\$1,000.00
R 230-36230	Contributions and Donations	\$555.00	\$0.00	\$0.00	\$1,835.00	\$0.00
R 230-39203	Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 230-39300	Proceeds-Gen Long-term Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 230-39999	Prior Period Adjustment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

FUND 230 PARK AND RECREATION		\$155,128.61	\$277,475.00	\$4,174.69	\$236,550.00
FUND 235 PARK & REC DEVELOPMENT					
R 235-33401	Local Government Aid	\$150,000.00	\$10,000.00	\$0.00	\$140,000.00
R 235-34307	Park Dedication Fees	\$0.00	\$0.00	\$0.00	\$0.00
R 235-34950	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00
R 235-36200	Refunds & Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00
R 235-36210	Interest Earnings	\$1,912.18	\$0.00	\$2,357.21	\$1,000.00
R 235-36230	Contributions and Donations	\$821.70	\$0.00	\$168.75	\$0.00
R 235-36231	Parks Utility Round-up	\$952.96	\$0.00	\$270.63	\$0.00
R 235-36232	Promotions	\$0.00	\$0.00	\$0.00	\$0.00
R 235-36233	Regional Park Contributions	\$0.00	\$0.00	\$0.00	\$0.00
R 235-39203	Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00
FUND 235 PARK & REC DEVELOPMENT		\$153,686.84	\$10,000.00	\$2,796.59	\$141,000.00

FUND 275 ECONOMIC DEVELOPMENT AUTHORITY					
R 275-31010	Current Ad Valorem Taxes	\$47,777.48	\$13,500.00	\$0.00	\$12,500.00
R 275-31020	Delinquent Ad Valorem Taxes	\$0.00	\$0.00	\$0.00	\$0.00
R 275-31030	Mobile Home Tax	\$0.00	\$0.00	\$0.00	\$0.00
R 275-33135	Minnesota Investment Fund	\$0.00	\$0.00	\$0.00	\$0.00
R 275-33300	Health Comm. Partner. Grant	\$0.00	\$0.00	\$0.00	\$0.00
R 275-33310	HCP Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00
R 275-33320	HCP Hwy 12 Grant	\$0.00	\$0.00	\$0.00	\$0.00
R 275-33325	HCP-Hwy 12 Redevelopment	\$0.00	\$0.00	\$0.00	\$0.00
R 275-33330	Other Grants	\$0.00	\$0.00	\$0.00	\$0.00
R 275-33400	State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00
R 275-33401	Local Government Aid	\$0.00	\$0.00	\$0.00	\$0.00
R 275-33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00
R 275-36200	Refunds & Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00
R 275-36210	Interest Earnings	\$1,505.04	\$0.00	\$579.24	\$0.00
R 275-39203	Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00

R 275-39999	Prior Period Adjustment	\$0.00	\$0.00	\$0.00	\$0.00
FUND 275 ECONOMIC DEVELOPMENT AUTHC		\$49,282.52	\$13,500.00	\$579.24	\$12,500.00
FUND 290 COMMUNITY CENTER					
R 290-31010	Current Ad Valorem Taxes	\$30,150.00	\$37,360.00	\$0.00	\$47,450.00
R 290-31020	Delinquent Ad Valorem Taxes	\$0.00	\$0.00	\$0.00	\$0.00
R 290-31030	Mobile Home Tax	\$0.00	\$0.00	\$0.00	\$0.00
R 290-33401	Local Government Aid	\$0.00	\$0.00	\$0.00	\$0.00
R 290-33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00
R 290-34101	Community Ctr Rent Rev	\$6,567.50	\$5,000.00	\$2,250.00	\$6,500.00
R 290-34950	Miscellaneous Revenues	\$213.00	\$0.00	\$0.00	\$0.00
R 290-36200	Refunds & Reimbursements	\$45.88	\$0.00	\$0.00	\$0.00
R 290-36210	Interest Earnings	\$542.21	\$0.00	\$591.01	\$500.00
R 290-36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00
R 290-39203	Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00
R 290-39999	Prior Period Adjustment	\$0.00	\$0.00	\$0.00	\$0.00
FUND 290 COMMUNITY CENTER		\$37,518.59	\$42,360.00	\$2,841.01	\$54,450.00
FUND 303 DEBT SERV MONTROSE MEADOW					
R 303-31010	Current Ad Valorem Taxes	\$120,000.00	\$60,000.00	\$0.00	\$57,113.00
R 303-36210	Interest Earnings	\$149.42	\$0.00	\$303.25	\$0.00
R 303-39203	Transfer from Other Fund	\$952.00	\$0.00	\$0.00	\$0.00
FUND 303 DEBT SERV MONTROSE MEADOW		\$121,101.42	\$60,000.00	\$303.25	\$57,113.00
FUND 305 DEBT DOWNTOWN IMPROV					
R 305-31010	Current Ad Valorem Taxes	\$200,000.00	\$320,000.00	\$0.00	\$361,400.00
R 305-36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00
R 305-39203	Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00
FUND 305 DEBT DOWNTOWN IMPROV		\$200,000.00	\$320,000.00	\$0.00	\$361,400.00
FUND 307 DEBT 2010-CSAH 12 REFUNDED					
R 307-31010	Current Ad Valorem Taxes	\$109,000.00	\$0.00	\$0.00	\$0.00

R 307-36100	Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00
R 307-36200	Refunds & Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00
R 307-36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00
R 307-39203	Transfer from Other Fund	\$134,716.00	\$0.00	\$0.00	\$0.00
R 307-39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00
R 307-39320	Premiums on Bonds Sold	\$0.00	\$0.00	\$0.00	\$0.00
FUND 307 DEBT 2010-CSAH 12 REFUNDED		\$243,716.00	\$0.00	\$0.00	\$0.00

FUND 308 DEBT SERVICE BUFFALO AVE					
R 308-31010	Current Ad Valorem Taxes	\$0.00	\$0.00	\$0.00	\$0.00
R 308-33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00
R 308-36100	Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00
R 308-36200	Refunds & Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00
R 308-36210	Interest Earnings	\$576.39	\$0.00	\$0.00	\$0.00
R 308-39203	Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00
R 308-39300	Proceeds-Gen Long-term Debt	\$0.00	\$0.00	\$0.00	\$0.00
R 308-39320	Premiums on Bonds Sold	\$0.00	\$0.00	\$0.00	\$0.00
R 308-39999	Prior Period Adjustment	\$0.00	\$0.00	\$0.00	\$0.00
FUND 308 DEBT SERVICE BUFFALO AVE		\$576.39	\$0.00	\$0.00	\$0.00

FUND 313 DEBT SERVICE CLEMENTA AVE.					
R 313-31010	Current Ad Valorem Taxes	\$71,244.00	\$70,755.00	\$0.00	\$102,250.00
R 313-33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00
R 313-34303	Street Improvements	\$0.00	\$0.00	\$0.00	\$0.00
R 313-36200	Refunds & Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00
R 313-36210	Interest Earnings	\$2,103.67	\$0.00	\$1,808.97	\$0.00
R 313-39203	Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$0.00
R 313-39300	Proceeds-Gen Long-term Debt	\$0.00	\$0.00	\$0.00	\$0.00
R 313-39320	Premiums on Bonds Sold	\$0.00	\$0.00	\$0.00	\$0.00
FUND 313 DEBT SERVICE CLEMENTA AVE		\$73,347.67	\$70,755.00	\$1,808.97	\$102,250.00

FUND 314 DEBT SERVICE WATERMAIN EXT

R 314-31010	Current Ad Valorem Taxes	\$40,757.00	\$39,600.00	\$0.00	\$40,860.00
R 314-36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00
R 314-39203	Transfer from Other Fund	\$60,386.00	\$59,400.00	\$0.00	\$61,290.00
R 314-39320	Premiums on Bonds Sold	\$0.00	\$0.00	\$0.00	\$0.00
FUND 314 DEBT SERVICE WATERMAIN EXT		\$101,143.00	\$99,000.00	\$0.00	\$102,150.00

FUND 401 GENERAL CAPITAL PROJECTS

R 401-31010	Current Ad Valorem Taxes	\$99,324.00	\$0.00	\$0.00	\$141,956.00
R 401-31020	Delinquent Ad Valorem Taxes	\$0.00	\$0.00	\$0.00	\$0.00
R 401-31030	Mobile Home Tax	\$0.00	\$0.00	\$0.00	\$0.00
R 401-33401	Local Government Aid	\$250,000.00	\$250,000.00	\$0.00	\$136,000.00
R 401-33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00
R 401-33422	Other State Aid Grants	\$0.00	\$0.00	\$0.00	\$0.00
R 401-36210	Interest Earnings	\$7,757.79	\$0.00	\$9,690.34	\$0.00
R 401-36220	Issuance of Capital Lease	\$0.00	\$0.00	\$0.00	\$0.00
R 401-36232	Promotions	\$0.00	\$0.00	\$0.00	\$0.00
R 401-39203	Transfer from Other Fund	\$225,362.98	\$0.00	\$0.00	\$0.00
R 401-39999	Prior Period Adjustment	\$0.00	\$0.00	\$0.00	\$0.00
FUND 401 GENERAL CAPITAL PROJECTS		\$582,444.77	\$250,000.00	\$9,690.34	\$277,956.00

GRAND TOTAL - ALL FUNDS

	\$2,691,291.00	\$3,044,225.00
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NET TAX CAPACITY

<u>Payable Year</u>	<u>Taxable Net Tax Capacity</u>
2024	\$3,797,161 (Estimated 3.2% rise)
2023	\$3,681,203
2022	\$2,885,872
2021	\$2,695,905
2020	\$2,576,199
2019	\$2,195,173
2018	\$1,987,141
2017	\$1,856,872
2016	\$1,761,784
2015	\$1,634,237
2014	\$1,479,534
2013	\$1,349,426
2012	\$1,517,241
2011	\$1,775,497
2010	\$1,985,905
2009	\$2,189,232
2008	\$2,080,680
2007	\$1,846,642
2006	\$1,450,926

STATE of MINNESOTA
COUNTY of WRIGHT
CITY of MONTROSE

Return by: September 30, 2023
City Taxes Voted

To the Finance Director of Wright County: I hereby certify that the Council for the City of Montrose, County of Wright, Minnesota, did at a meeting on September 11, 2023 levy the following amount to be raised by taxation for the City of Montrose for the payable year 2024.

[illegible]

* Do not include any Disparity Reduction Aid or Fiscal Disparity taxes.

Dated this 11th day of September, 2023.

Michael Sommerfeld, Clerk/Treasurer

**CITY OF MONTROSE
COUNTY OF WRIGHT
STATE OF MINNESOTA**

RESOLUTION 2023-30

**RESOLUTION AUTHORIZING DECREASE TO LEVY FOR G.O. STREET
RECONSTRUCTION BOND 2017A**

WHEREAS, The City of Montrose levies to pay annual bond payments for G.O. Street Reconstruction Bond 2017A, and

WHEREAS, The interest on the bond was less than anticipated, and

NOW THEREFORE, BE IT RESOLVED; that the City of Montrose 2024 Levy for the G.O. Street Reconstruction Bond 2017A will be decreased by \$4,233.00.

Approved this 11th day of September, 2023.

Signed: _____
Robert Moynagh, III, Mayor

Attest: _____
Michael Sommerfeld, City Clerk/Treasurer

**CITY OF MONTROSE
COUNTY OF WRIGHT
STATE OF MINNESOTA**

RESOLUTION 2023-31

**RESOLUTION AUTHORIZING DECREASE TO LEVY FOR G.O. STREET
RECONSTRUCTION BOND 2021A**

WHEREAS, The City of Montrose will levy annually to make bond payments for the G.O. Street Reconstruction Bond 2021A, and

WHEREAS, The interest on the bond was less than anticipated, and

NOW THEREFORE, BE IT RESOLVED; that the City of Montrose 2024 Levy for the G.O. Street Reconstruction Bond 2021A will be decreased by \$20,275.

Approved this 11th day of September, 2023.

Signed: _____
Robert Moynagh, III, Mayor

Attest: _____
Michael Sommerfeld, City Clerk/Treasurer

**CITY OF MONTROSE
COUNTY OF WRIGHT
STATE OF MINNESOTA**

RESOLUTION NO. 2023-32

RESOLUTION DECLARING CITY COUNCIL VACANCY

WHEREAS, on July 31, 2023, Nicole Andreoff submitted her written resignation from the City Council of Montrose to the City Administrator and her fellow city councilmembers, effective August 31, 2023; and

WHEREAS, pursuant to Minnesota Statutes, Section 351.01, subdivision 2, such a resignation is effective when it is received by the officer, body, or board authorized to receive it; and

WHEREAS, the City Council must determine whether a vacancy exists on the City Council and if so, formally declare said vacancy; and

WHEREAS, Minnesota Statutes, Section 412.02, subdivision 2a. provides that when less than two years remain in an unexpired term of a vacant office, there need not be a special election to fill the vacancy and the City Council may appoint a person to serve the unexpired portion of the vacant seat; and

WHEREAS, because the term of the vacant office expires on December 31, 2024, the City Council desires to fill the vacated office by appointment until the term expires.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MONTROSE, MINNESOTA, AS FOLLOWS:

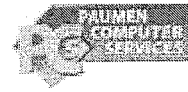
1. The City hereby accepts Councilmember Nicole Andreoff's resignation.
2. The City Council hereby declares a vacancy in the office of councilmember, effective August 31, 2023.
3. Pursuant to Minnesota Statutes, Section 412.02, subdivision 2a., the City Council shall appoint a person to fill the remaining term of the vacancy.

Adopted this 11th day of September, 2023.

BY THE CITY COUNCIL:

Kirby Moynagh, Mayor

Attest: _____
Jessica Bonniwell, City Administrator



Quote Prepared for: City of Montrose

Qty 2 - Desktop Replacement

Valid through: September 25, 2023 (based on product availability)

Windows 2019 Server Hardware / Software – Total	
Dell OptiPlex 7000 Series Desktop, i5CPU, 16GB RAM, 512GB SSD, 5-year Dell warranty	\$1160.39 each
Workstation UPS	\$92.99 each
Labor to install and set-up – estimated at 2-4 hours (assumed work completed on scheduled maintenance day)	\$280 - \$560 each
Dell KM5221W wireless Keyboard / Mouse Combo	\$53 each
Secure disposal of existing desktops	NC

Quote Accepted By:

City of Montrose _____ / /

Desktop Computers x 2	\$ 2,320.78
Workstation UPS x 2	\$ 185.98
Installation Labor (up to an estimated...)	\$ 1,120.00
Wireless Keyboard & Mouse x 2 sets	\$ 106.00
Estimated Total	\$ 3,732.76

DELANO AREA SENIOR CENTER

234 Second Street North, Box 462

Delano, MN 55328

763-972-0574

Fax: 763-972-9034

August 25, 2023

Mayor Kirby Moynagh
City of Montrose
P.O. Box 25
Montrose, MN 55363

Dear Mayor Moynagh:

The City of Delano is requesting a suggested contribution of \$1,250.00 from the City of Montrose for the continued support of the programs to seniors provided by the Delano Area Senior Center for the calendar year 2022. This letter is coming to you later in the year than it has in previous years – I apologize for the delay, and I hope you will consider including a financial contribution to the senior center in your City budget.

The Delano Senior Center has played a vital role for the area's senior communities during 2021. We assisted with administering essential services during the pandemic, including frozen meal deliveries to seniors, assisting seniors with online vaccine registration; and distributing masks and tests to seniors. By our estimates, we served approximately 104 Montrose residents in 2022. Our database and registration system provides us with detailed & accurate data about our participants. However, there are many other individuals who use the senior center about whom we do not collect data (drop-in questions, phone inquiries, public eventgoers, etc.). In addition, many of our individual participants use the Senior Center's services on a monthly, weekly, or – in many cases – even daily basis.

We also expanded our meals on wheels program in 2021 to include Montrose, and we now deliver to Montrose seniors on a daily basis. Currently, we are delivering 10-15 meals to Montrose every weekday.

The Delano Senior Center continues to be the focal point in this geographical area for senior citizens and their families. Services provided through the Senior Center include: noontime lunch, meals on wheels, education, wellness clinics, tax preparation services, legal aid, day trips, exercise and recreational events, volunteer opportunities, support groups and information and referral on many issues facing today's diverse senior population.



DELANO AREA SENIOR CENTER**234 Second Street North, Box 462****Delano, MN 55328****763-972-0574****Fax: 763-972-9034**

The senior center continues to create and develop new services that will assist seniors to live independently in their homes and remain active in their community.

We would be happy to meet you and/or with members of the City Council to discuss the senior center's role in the community, and to answer any questions. Please contact us at 763-972-0574 or the email address below. Thanks again!

Sincerely,



Nick Neaton
Community Enrichment Director
nneaton@delano.mn.us





PROCLAMATION

RECOGNIZING NATIONAL PREGNANCY AND INFANT LOSS REMEMBRANCE DAY

WHEREAS: Infants Remembered In Silence, Inc. and many other nonprofit organizations work with thousands of parents all over the state of Minnesota, and across the United States, who have experienced the death of a child during pregnancy through early childhood; and,

WHEREAS: Many of these parents live in, deliver in, have a child die in, or bury a child in our community; and,

WHEREAS: Infants Remembered In Silence, Inc a 501(c)(3) nonprofit organization was founded in 1987, 35 years ago, to offer support for parents whose child/children died from miscarriage, ectopic pregnancy, molar pregnancy, stillbirth, neo-natal death, birth defects, sudden unexplained death of a child (SUDC), sudden infant death syndrome (SIDS), illness, accidents, and all other types of infants and early childhood death; and,

WHEREAS: Bereaved parents around the world remember their children annually on October 15 with candle lighting at 7pm. Some will remember their child/children in their homes while others will remember them in small gatherings around the state, across the nation and around the world; and this would unify these parents in tribute to their children; and,

WHEREAS: In 1988, President Ronald Reagan proclaimed October as National Pregnancy and Infant Loss Awareness month; and,

WHEREAS: In honor of the thousands of children that die each year in Minnesota, Infants Remembered In Silence, Inc. respectfully requests that October 15, 2023 be recognized as Pregnancy and Infant Loss Remembrance Day.

NOW, THEREFORE, be it Resolved by the City Council of the City of Montrose, Minnesota.

Robert W. Moynagh III
Mayor

ATTEST:

Jessica Bonniwell
City Administrator