



CITY COUNCIL AGENDA REGULAR MEETING

**Monday, July 10, 2023
7:00 P.M.**

The City of Montrose is committed to maintaining a safe, welcoming, family-friendly community, with affordable housing, where parents can raise their families; to ensuring our skilled, motivated employees provide high quality public services at a value; to sound stewardship and fiscal responsibility to ensure our city remains strong and prosperous, both now and into the future; to nurturing business-friendly partnerships to promote economic development and local jobs; to thoughtfully address community needs and plan for growth, innovation and sustainable development; and to ethical leadership that is responsive and accountable to our citizens.

Montrose Community Center
200 Center Avenue South
Montrose, Minnesota 55363

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA

5. APPROVAL OF CONSENT AGENDA

A. Minutes

1. June 12, 2023 Regular City Council Meeting – prepared by J. Bonniwell

B. Accounts Payable

1. City, July 10, 2023 – prepared by M. Sommerfeld
2. Fire Department, July 10, 2023 – prepared by M. Sommerfeld

C. Monthly Utility Adjustments, June 2023 – prepared by C. Gerard

D. Resolution 2023-13 – *A Resolution Accepting Donations*

E. Annual Fire Contracts for July 2023 – June 2024

6. WRIGHT COUNTY SHERIFF'S OFFICE

A. June, 2023 Monthly Report and Hours Report

7. PUBLIC HEARING

A. Public Hearing for Wellhead Protection Plan for Drinking Water Supply Wells

1. Wellhead Protection Plan – Part II

2. Resolution 2023-14 – *A Resolution for the Wellhead Protection Policy and Approval of Plan*

8. REPORTS AND RECOMMENDATIONS OF THE CITY DEPARTMENTS, CONSULTANTS, COMMISSIONS, AND COMMITTEES

A. City Council

1. Monthly Activity Report

B. Montrose Fire Department

1. June, 2023 Activity Report

C. City Engineer

1. 2023 Street Improvement Project – Approve Plans and Authorize Bidding

1. Resolution 2023-15 - *A Resolution Approving Plans and Specifications and Ordering Advertisement for Bids*

2. Updates

D. Park and Recreation

1. June 6, 2023 Park and Recreation Meeting Minutes

2. Celebrate Montrose Coin Game Sponsorship

E. Public Works

1. Waste Water Treatment Plant Clarifier

2. Water Shut-Off Policy

9. OLD BUSINESS

A. Radar Signs for Traffic Control

B. Agreement to Terminate Girl Scout Contract for City Shed

C. Traffic Code Enforcement

1. Ordinance 2023-04 – *An Ordinance Amending Multiple Sections of the Montrose City Code Relating to Traffic Code Enforcement*

2. Resolution 2023-16 – *A Resolution Authorizing Summary Publication of Ordinance 2023-04: An Ordinance Amending Multiple Sections of the Montrose City Code Relating to Traffic Code Enforcement*

10. NEW BUSINESS

A. Xcel Mobile Substation Lease Contract

11. OPEN FORUM

12. UPCOMING MEETINGS

- A. Park and Recreation Meeting – Tuesday, July 11, 2023 at 6:00 p.m. in the Montrose City Hall Conference Room
- B. Planning and Zoning Meeting – Wednesday, July 12, 2023 at 7:00 p.m. at the Montrose Community Center
- C. Economic Development Authority Meeting – Tuesday, July 18, 2023 at 12:00 p.m. in the Montrose City Hall Conference Room
- D. City Council Workshop – Monday, July 31, 2023 at 4:00 p.m. in the Montrose City Hall Conference Room
- E. Regular City Council Meeting – Monday, August 14, 2023 at 7:00 p.m. at the Montrose Community Center

13. ACKNOWLEDGEMENTS**14. ADJOURNMENT**

City of Montrose
 Regular City Council Meeting
 Montrose Community Center
 200 Center Avenue South
 Monday, June 12, 2023
 7:00 P.M.

1. CALL TO ORDER

Pursuant to call and notice the Montrose City Council met in Regular Session on Monday, June 12, 2023 at 7:00 p.m.

Mayor Moynagh called the meeting to order at 7:00 p.m.

2. ROLL CALL

Present: Mayor Robert W. Moynagh, III
 Council Member Sam Solarz
 Council Member David Paradeise
 Council Member Nicole Andreoff
 Council Member Michelle Otto

Staff Present: Ms. Jessica Bonniwell, City Administrator
 Mr. Michael Sommerfeld, City Clerk/Treasurer
 Mr. Dan Remer, Public Works Director
 Ms. Cristy Gerard, Deputy Clerk
 Mr. Justin Kannas, City Engineer

3. INVOCATION

A. Pastor Mark Schlasner from Montrose United Methodist Church gave the Invocation.

4. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was taken.

5. APPROVAL OF THE AGENDA

A. Approval of the Agenda

Council Member Otto motioned to approve the June 12, 2023 City Council Agenda with the addition of Item A: Restroom Facilities for Celebrate Montrose Event under New Business. Council Member Solarz seconded the motion. Motion carried 5-0.

6. APPROVAL OF THE CONSENT AGENDA

A. Minutes

1. Accepted the minutes of the May 22, 2023 Regular City Council Meeting

B. Accounts Payable

1. Approved the June 12, 2023 Accounts Payable for the City of Montrose

2. Approved the June 12, 2023 Accounts Payable for the Montrose Fire Department

- C. Approved the Monthly Utility Adjustments for May 2023
- D. Approved the Memorandum of Understanding for the International Union of Operating Engineers, Local 49 to add Juneteenth to Paid Holidays
- E. Approved the Memorandum of Understanding for the AFSCME Union to add Juneteenth to Paid Holidays
- F. Approved the Amendment to Personnel Policy to Add Juneteenth to Paid Holidays

Council Member Andreoff motioned to approve the June 12, 2023 Consent Agenda as presented. Council Member Paradeise seconded the motion. Motion carried 5-0

7. WRIGHT COUNTY SHERIFF'S OFFICE

- A. May, 2023 Monthly Report presented in packet.

The Wright County Deputy that was present at the meeting informed City Council that extra summer enforcement is now in effect throughout the County. Council Member Otto asked the Deputy to make sure they are patrolling around the park areas and particularly Lent Park off Garfield Ave N.

8. REQUEST FOR COUNCIL ACTION

- A. 200 Crystal Lane – Mr. Charles Smallwood

Mr. Smallwood stated that he purchased his home around 2000-2001 and a road project was completed shortly after he moved in to add sidewalk to the area. Mr. Smallwood stated that since this project was completed, the sidewalk has continued to shift and lean toward his property, causing storm and other water drainage to funnel from the sidewalk and collect on his lawn. Mr. Kannas stated that settling and moving will happen overtime, but that the sidewalk should not be funneling water onto properties, in fact, it should do the opposite and run water into the street to be collected by the storm sewer system. Mr. Remer stated that he believes a new sidewalk would need to be poured in order to solve this problem. Mr. Smallwood asked City Council to have staff investigate this drainage issue and see if anything can be done to resolve the problem.

Council Member Otto motioned to have Bolton and Menk go to Mr. Smallwood's property and draft a memo to advise Council on the situation and possible solutions. Council Member Solarz seconded the motion. Motion carried 5-0.

9. REPORTS AND RECOMMENDATIONS OF CITY DEPARTMENTS, CONSULTANTS, COMMISSIONS AND COMMITTEES

A. City Council

- 1. Monthly Activity Report

The City Council Members gave a brief overview of the meetings, activities and/or events they attended.

B. Montrose Fire Department

1. May, 2023 Activity Report

Ms. Bonniwell stated that Fire Chief Triplett was unable to attend the meeting and submitted his May Activity Report with nothing of note. Ms. Bonniwell stated that if anyone had questions on the activity report to follow up with Chief Triplett. Ms. Bonniwell stated that the other items on the agenda for the Fire Department this evening were accepting some resignations and new firefighters.

2. Accept Resignation of Firefighter Justin Philips, effective 01/01/2023 – Justin served with the Montrose Fire Department for 11 years, 7 months and 1 day

Council Member Andreoff motioned to accept the resignation of Firefighter Justin Philips effective 01/01/2023. Council Member Paradeise seconded the motion. Motion carried 5-0.

3. Accept Dustin Falk as new Firefighter with the Montrose Fire Department, effective 04/18/2023

Council Member Paradeise motioned to accept Dustin Falk as a new Firefighter with the Montrose Fire Department, effective 04/18/2023. Mayor Moynagh seconded the motion. Motion carried 5-0.

4. Accept Evan Kako as a new Firefighter with the Montrose Fire Department, effective 05/08/2023

Mayor Moynagh Motioned to accept Evan Kako as a new Firefighter with the Montrose Fire Department, effective 05/08/2023. Council Member Paradeise seconded the motion. Motion carried 5-0.

5. Accept Resignation of Firefighter Dustin Falk, effective 06/06/2023 – Dustin served for 1 month, 2 weeks and 5 days.

Mayor Moynagh motioned to accept the resignation of Firefighter Dustin Falk, effective 06/06/2023. Council Member Paradeise seconded the motion. Motion carried 5-0.

C. Planning and Zoning

1. May 24, 2023 Planning and Zoning Meeting Minutes

Commission Chair Smallwood summarized the Public Hearing that was held on May 24, 2023 to review a request from City Council to discuss parking storage of Mobile Food Units. Mr. Smallwood stated that Planning and Zoning recommended approval of the new proposed ordinance to allow add restrictions to the parking storage of Mobile Food Units in residential zoned areas. Mr. Smallwood stated this was a majority vote, but not unanimous.

2. Memo – Mobile Food Units

Mayor Moynagh asked Mr. Smallwood about some of the discussion points that were brought up during the public hearing. Mr. Smallwood stated that there was a lot of discussion about the definition of a commercial vehicle, but Mr. Gritman explained having a mobile food unit is no different than another contractor driving their work vehicle home and parking it in their driveway. Mr. Smallwood explained that a true commercial vehicle is defined by size and not necessarily the type of vehicle. Mr. Smallwood stated that the Planning Commission has recommended adopting the ordinance. Council Member Otto asked if this would just allow parking of the mobile food unit and Mr. Smallwood stated that yes, this ordinance would only allow the parking of the vehicle and not preparation or selling food from their property.

1. Ordinance 2023-03 – *An Ordinance Amending Multiple Sections of the Montrose City Zoning Code Relating to Storage of Mobile Food Units*

Mayor Moynagh motioned to approve Ordinance 2023-03 – *An Ordinance Amending Multiple Sections of the Montrose City Zoning Code Relating to Storage of Mobile Food Units*. Council Member Solarz seconded the motion. Motion carried 5-0.

2. Resolution 2023-11 – *A Resolution Authorizing Summary Publication of Ordinance 2023-03 – An Ordinance Amending Multiple Sections of the Montrose City Zoning Code Relating to Storage of Mobile Food Units.*

Mayor Moynagh motioned to approve Resolution 2023-11 – *A Resolution Authorizing Summary Publication of Ordinance 2023-03 – An Ordinance Amending Multiple Sections of the Montrose City Zoning Code Relating to Storage of Mobile Food Units*. Council Member Paradeise seconded the motion. Motion carried 5-0.

D. City Engineer

1. 2021 Downtown Improvement Project Phase I – Pay Application No. 10

Mr. Kannas stated that the Phase I Project is substantially complete and the contractors are just working on some punch-list items as well as seeding and grass issues.

Council Member Paradeise motioned to approve the 2021 Downtown Improvement Project Phase I – Pay Application No. 10 for \$221,197.23. Council Member Andreoff seconded the motion. Motion carried 5-0.

2. 2021 Downtown Improvement Project Phase II – Pay Application No. 8

Mr. Kannas stated that the Phase II Project is also substantially complete and the contractors are working on punch-list items and seeding.

Mayor Moynagh motioned to approve the 2021 Downtown Improvement Project Phase II – Pay Application No. 8 for \$327,714.92. Council Member Solarz seconded the motion. Motion carried 5-0.

3. AUAR Update Approval Memo

1. Resolution 2023-12 – *A Resolution Adopting the Final Alternative Urban Areawide Update (Final AUAR Update)*

Mr. Kannas stated that that AUAR update is complete and ready for final adoption by City Council. Mr. Kannas stated that a copy of the update is available multiple places online for review, as well as at City Hall if someone wants to see a physical copy. Mr. Kannas stated that the AUAR was put out for comments by other agencies and all comments received were not considered significant comments but were comments that are common on items such as this with reminders about future plans and development. Mr. Kannas stated that staff's recommendation is for the approval and adoption of the AUAR update.

Council Member Otto motioned to approve Resolution 2023-12 – *A Resolution Adopting the Final Alternative Urban Areawide Update*. Mayor Moynagh seconded the motion. Motion carried 5-0.

4. Updates

Mr. Kannas did not have any other updates. Council Member Paradeise asked about any updates regarding the Pheasant Hills drainage issue and quotes to provide to residents for a potential solution. Mr. Kannas stated that they have received a quote and are currently preparing a memo for staff and Council regarding the drainage project that would include assessments to impacted property owners.

E. Park and Recreation

1. May 16, 2023 Park and Recreation Meeting Minutes

Park and Recreation Commission Chair, Mr. Toby Nelson, summarized the May 16, 2023 Meeting Minutes. Mr. Nelson stated that Park and Recreation is recommending that the city get new signage for the Disc Golf Course and update the name to match the name that comes up on Google, and the Regional Park which is known as the Rolling Meadows Park by law enforcement and on Google. Mr. Nelson stated the Park and Recreation Commission would also like to see a sign directing people to the Forest Creek Park since it is off on one of the side streets in that development. Mayor Moynagh asked about a name change for the Regional Park as he recalled it needing to have the “regional” part in the name in order to secure certain types of funding and grants. Council Member Otto suggested reaching out to Wright County to see if this is a requirement still and if there are any projects the city could team up with the County to complete a trail connection project.

Mr. Nelson stated that the Park and Recreation Commission has decided to cancel the Summer Splash event due to several circumstances that may prevent a successful event. Mr. Nelson stated that the commission is working on planning a fall event instead.

Mr. Nelson stated that the commission had a request from Celebrate Montrose to donate \$200.00 for a coin game, and the motion passed unanimously. Mr. Sommerfeld stated that this issue has been brought up before and our City Attorney advised the city that they have no legal authority to donate to any person or community organization and that any taxpayer funds spent must be used for public purpose. Mr. Sommerfeld stated that the city could contract a service that is already a public purpose from a community organization – such as collecting trash around town and the city could pay the organization for that service. Council Member Paradeise asked if Park and Recreation could run the event and spend money from their recreation budget that way and not necessarily a direct donation. Mr. Sommerfeld stated the he would look a bit more into this to see if Park and Recreation could sponsor and run a game at the Celebrate Montrose event.

Mr. Nelson stated that the Park and Recreation Commission would like to be able to send flowers to the memorial service for Duane Isle and asked Council for spending authority to make that purchase for the service, the motion for this passed unanimously within the commission.

Mayor Moynagh motioned to approve spending up to \$125.00 for flowers to be sent to the memorial service for Mr. Duane Isle. Council Member Solarz seconded the motion. Motion carried 5-0.

2. New Commission Member Application – Kimberly Niska

Mr. Nelson stated that Ms. Kimberly Niska attended the previous meeting for Park and Recreation and submitted an application and that Park and Recreation recommend approval of her application to City Council.

Council Member Solarz motioned to approve the Park and Recreation Commission

Application for Ms. Kimberly Niska. Council Member Andreoff seconded the motion. Motion carried 5-0.

3. Certificates of Recognition for Park and Recreation Members

Mayor Moynagh presented Certificates of Recognition for the Park and Recreation Members for their past year of service on the commission.

10. OLD BUSINESS

A. Signage for Breckenridge Lane and White Tail Lane Discussion

Ms. Bonniwell stated that staff has started to look into getting speed display signs or a mobile speed-reading unit for the city to own and be able to move around, depending on speeding behaviors around town. Ms. Bonniwell stated that Fire Chief Triplett is looking into the larger mobile speed-reading unit and Mr. Remer is looking at regular signs to see what would be the best option for a long-term solution.

B. The Preserve Proposal Update

Ms. Bonniwell stated that the city received two proposals for development at the Preserve and that staff and council will be reviewing throughout June. Ms. Bonniwell stated that the developers will be brought in during a meeting or workshop in July in order for the developer to present and answer any questions Council may have for them.

11. NEW BUSINESS

A. Restroom Facilities for Celebrate Montrose Event

Ms. Bonniwell stated that Council Member Otto has received a request from the Celebrate Montrose event group to have the city pay for portable restroom facilities for the event in August. Ms. Bonniwell stated that the attorney told them this was something the city could pay for and provide for the event since the city provides utilities and would not want the park to be damaged by not having facilities. Mr. Sommerfeld asked Ms. Otto if the bill could come directly to the city for the expense for the portable restrooms – Ms. Otto stated that yes, the group is planning to use the same company the city uses for their parks.

Mayor Moynagh motioned to approve up to \$1,700 for portable restrooms (eight standard and one accessible) to be provided for the Celebrate Montrose Event on August 19, 2023. Council Member Paradise seconded the motion. Motion carried 4-0-1 with Council Member Otto abstaining due to her conflict of serving on the Celebrate Montrose board.

12. OPEN FORUM

A. No Open Forum Requests

13. UPCOMING MEETINGS

A. Planning and Zoning Meeting – CANCELLED for Wednesday, June 14, 2023 at 7:00 p.m. at the Montrose Community Center

B. Economic Development Authority Meeting – Tuesday, June 20, 2023 at 12:00 p.m. in the Montrose City Hall Conference Room

- C. Regular City Council Meeting – Monday, July 10, 2023 at 7:00 p.m. at the Montrose Community Center
- D. Park and Recreation Meeting – Thursday, July 11, 2023 at 6:00 p.m. in the Montrose City Hall Conference Room Regular City Council Meeting – Monday, July 10, 2023 at 7:00 p.m. at the Montrose Community Center
- E. City Council Workshop – Monday, July 31, 2023 at 4:00 p.m. in the Montrose City Hall Conference Room

14. ACKNOWLEDGEMENTS

Council Member Paradeise acknowledged Justin Philips for his 11 years of service on the Montrose Fire Department.

Council Member Otto acknowledged Carpentry Contractors for the bench they donated for the Rolling Meadows Regional Park. Council Member Otto also acknowledged Public Works for their work to remove a downed tree on 1st St N.

Mayor Moynagh acknowledged Public Works for spraying for mosquitos and reminded people to make sure they lock their cars and remove garage door openers due to recent item thefts from cars.

15. ADJOURNMENT

Mayor Moynagh motioned to adjourn the Regular City Council Meeting at 8:08 p.m. Council Member Solarz seconded the motion. Motion carried 5-0.

Kirby Moynagh
Mayor
City of Montrose

ATTEST:

Jessica Bonniwell
City Administrator
City of Montrose

ACCOUNTS PAYABLE LIST

July 10, 2023

Payroll	06/13/23 Payroll	16475.68
Payroll	06/28/23 Payroll	18840.95
IRS-Federal Tax Payment	06/13/23 FED/FICA Tax	5344.63
IRS-Federal Tax Payment	06/28/23 FED/FICA Tax	5966.41
MN Dept. of Revenue	06/13/23 State Withholding	1037.16
MN Dept. of Revenue	06/28/23 State Withholding	1157.94
PERA	06/13/23 Payroll	3199.86
PERA	06/28/23 Payroll	3200.34
*Ameritas Life Ins.	July Emp. Optical Ins.	49.40
MN Dept. of Revenue	June Sales Tax	81.00
Payment Service Network	June PSN/ACH Fees	1413.10
Adam's Pest Control	CH Pest Control	88.58
*AFSCME #65	June Union Dues	120.40
Aramark	Uniforms/Floor Mats	296.96
*Casey's Retail Company	Escrow Refund	1500.00
*Citizens State Bank	Jun. H.S.A. Deposit	750.00
Core & Main	Well 4 Maint. Mats.	2851.33
Delano CarQuest	Veh. Maint. Mats.	36.69
Delano Rental	Playground Install Equip.	202.74
Delta Dental	July Dental Insurance	497.17
Econo Signs	Street Signs / Materials	2559.50
French Lake Curb Co.	Playground Concrete	10080.00
Hawkins	Water Treatment Chemicals	3657.36
Hawkins	WW Treatment Chemicals	10530.95
Health Partners	July Health Ins.	6311.75
*IUOE Local #49	June Union Dues	175.00
JLR Garage Door	WWTP Shop Opener	1028.06
Kuechle Underground	Dtn. Proj. Phase 1, App. 10	221197.23
Lincoln Nat'l Life Ins.	July Life Ins.	153.68
*Metro West Insp. Svcs.	May Final Permits	655.86
*Mortenson Construction	Escrow Refund	2000.00
MVTL Laboratories	Water & WWTP Testing	485.65
Northdale Construction Co.	Dtn. Proj. Phase 2, App. 8	327714.92
Paumen Computer Services	Monthly IT/Backup & Support	1551.50
Paumen Computer Services	SonicWall PW,FD	1961.26
Paumen Computer Services	Training	210.00
Wakesun	Electrical Services	10057.12
Windstream	Telephone Service	130.29
Wright-Hennepin Co-op	Electrical Services	295.50
Xcel Energy	Electric/Gas Charges	5198.02

July 10, 2023

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	ACCOUNTS PAYABLE SUBTOTAL	669063.99
Aramark	Uniforms/Floor Mats	296.96
Badger Meter	June Hosting	183.39
Centra Sota Coop.	Bulk Diesel	783.50
Cintas	Uniforms/Floor Mats	105.70
*Colonial Life Ins.	July Employee Ins.	29.34
Comcast	Internet Service	433.55
Grainger	WWTP Blower Repair	303.04
Grittmann Consulting	Planners Services	937.10
IUOE Local #49 CPF	June HRA	1000.00
Jenson, Marie	June CH/CC Cleaning	575.00
*Kennedy & Graven	Legal Fees	3746.50
*Madison Nat'l Life	July Disability Ins.	468.91
Marco Tech.	Printer Contract	70.84
Menards	Parks Building Mats.	840.84
Menards	PW,WW Tools & Supplies	516.97
Menards	CH Maint. Mats.	89.95
Mill Pond	Parks Landscaping Mats.	1040.00
Mini Biff	Parks Sanitation Rentals	787.44
MN Public Facilities Auth.	MN PFA Loan Payment	92120.68
Munson Lakes Nutrition	CH Maint. Mats.	21.99
MVTL Laboratories	Water & WWTP Testing	725.34
Nuso (NEC Cloud Comm.)	Telephone Service	185.66
Pitney Bowes Purch. Power	Postage Meter Refill	2030.00
Prairie Restorations	Regional Park Landscaping	3307.50
Quill	Office Supplies	53.89
Russell Security Resource	Security Upgrades/Prep.	11122.00
*Solarz, Sam	Travel Expense Trg.	224.01
St. Louis MRO	DOT Alc./Drug Testing	20.00
Team Lab	Sludge Sonar Testing	1400.00
USA BlueBook	Water/WWTP Supplies	1036.53
Utility Consultants	Water Testing	145.48
Verizon	Cellphone & Tablet Svc.	473.86
Wright Co. Finance Dept.	2022 Elections Equip.	248.99
Wright Co. Highway Dept.	March Road Salt	1939.40
Wright Co. Journal Press	Legal Notices	61.62
*Bigelow, Chelsea	Utility Overpayment	6.44
*Brophy, Mike	Utility Overpayment	47.05
*Cavalier, Jessica	Utility Overpayment	61.03
*Ebert, Samantha	Utility Overpayment	53.16

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*Hardin, Colleen	Utility Overpayment	484.08
*Lakes Area Realty	Utility Overpayment	165.09
*Moe, David	Utility Overpayment	148.86
*Olson, Robert	Utility Overpayment	73.29
*Reuter, Curt & Terri	Utility Overpayment	126.00
*Therres, Renee	Utility Overpayment	80.44
TOTAL ACCOUNTS PAYABLE		797635.41

MOYNAGH

BONNIWELL

OTTO

ANDREOFF

SOLARZ

PARADEISE

July 10, 2023

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* Appendix

Payments received to offset checks written

Payroll Deduction	IUOE #49 Union Dues	175.00
Payroll Deduction	July EE Ins.	29.34
Payroll Deduction	June H.S.A. Deposit	650.00
Payroll Deduction	July Optical Ins.	49.40
Payroll Deduction	AFSCME #65 Union Dues	120.40
Payroll Deduction	July Disability Ins.	468.91
Developer Expense	Legal Services	1262.50
Developer Expense	Casey's Retail Company	1500.00
Developer Expense	Metro West Insp. Svcs.	655.86
Developer Expense	Mortenson Construction	2000.00
Travel Expense	Solarz, Sam	224.01
Utility Overpayment	Bigelow, Chelsea	6.44
Utility Overpayment	Brophy, Mike	47.05
Utility Overpayment	Cavalier, Jessica	61.03
Utility Overpayment	Ebert, Samantha	53.16
Utility Overpayment	Hardin, Colleen	484.08
Utility Overpayment	Lakes Area Realty	165.09
Utility Overpayment	Moe, David	148.86
Utility Overpayment	Olson, Robert	73.29
Utility Overpayment	Reuter, Curt & Terri	126.00
Utility Overpayment	Therres, Renee	80.44

FIRE DEPARTMENT ACCOUNTS PAYABLE LIST

July 10, 2023

Fire Department Payroll	06/27/23 Supplement Payroll	64.64
IRS-Federal Tax Payment	06/27/23 Supp. FED/FICA Tax	5.36
Amazon Capital Services	Trailer Maint. Mats.	94.99
Bound Tree Medical	Medical Supplies (Grant)	1001.71
Customized Fire Rescue Trg.	Instructor Training	1320.00
MN Fire Svc. Cert. Board	FAO Testing	634.00
Performance Plus	New Hire Physicals	198.00
Von Thoma, Brooke	Grass-13 Decals	225.00
ACCOUNTS PAYABLE SUBTOTAL		3543.70
Comcast	Internet Service	97.85
Customized Fire Rescue Trg.	FAO, HazMat, FF1, FF2 Training	8283.55
Verizon	FD iPad	40.01
TOTAL ACCOUNTS PAYABLE		11965.11

MOYNAGH

BONNIWELL

OTTO

ANDREOFF

SOLARZ

PARADEISE

CITY OF MONTROSE

Monthly Adjustments

07/07/23 7:36 AM

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Account	Tran Type	Charge Name	Charge Type	Amount	Date
01-00004064-00-	Adjustment	Combo Water	Service	(\$1.78)	6/29/2023
01-00001557-00-	Adjustment	R Water	Service	(\$1.85)	6/29/2023
01-00003010-00-	Adjustment	Sewer Collection	Service	(\$1.23)	6/29/2023
01-00003010-00-	Adjustment	R Water	Service	(\$1.44)	6/29/2023
01-00001707-00-	Adjustment	Storm Water	Service	(\$0.39)	6/29/2023
01-00001707-00-	Adjustment	Storm Water	Service	(\$0.39)	6/29/2023
01-00001707-00-	Adjustment	WWTP	Service	(\$1.26)	6/29/2023
01-00001707-00-	Adjustment	Sewer Collection	Service	(\$1.23)	6/29/2023
01-00001707-00-	Adjustment	Combo Water	Service	(\$1.45)	6/29/2023
01-00004064-00-	Adjustment	Storm Water	Service	(\$0.39)	6/29/2023
01-00003010-00-	Adjustment	WWTP	Service	(\$1.26)	6/29/2023
01-00004064-00-	Adjustment	Sewer Collection	Service	(\$1.52)	6/29/2023
01-00004014-00-	Adjustment	R Water	Service	(\$0.97)	6/29/2023
01-00001522-00-	Adjustment	Storm Water	Service	(\$0.39)	6/29/2023
01-00001522-00-	Adjustment	WWTP	Service	(\$1.11)	6/29/2023
01-00001522-00-	Adjustment	Sewer Collection	Service	(\$1.08)	6/29/2023
01-00001522-00-	Adjustment	R Water	Service	(\$1.26)	6/29/2023
01-00002036-00-	Adjustment	Storm Water	Service	(\$0.39)	6/29/2023
01-00002036-00-	Adjustment	WWTP	Service	(\$1.50)	6/29/2023
01-00002036-00-	Adjustment	Sewer Collection	Service	(\$1.49)	6/29/2023
01-00002036-00-	Adjustment	R Water	Service	(\$1.73)	6/29/2023
01-00002583-00-	Adjustment	Storm Water	Service	(\$0.39)	6/29/2023
01-00002583-00-	Adjustment	WWTP	Service	(\$1.08)	6/29/2023
01-00004064-00-	Adjustment	WWTP	Service	(\$1.54)	6/29/2023
01-00002690-00-	Adjustment	Storm Water	Service	(\$0.39)	6/29/2023
01-00006059-00-	Adjustment	Shut off charge	Service	\$100.00	6/6/2023
01-00005139-00-	Adjustment	WWTP	Service	(\$1.41)	6/29/2023
01-00005139-00-	Adjustment	Sewer Collection	Service	(\$1.38)	6/29/2023
01-00005139-00-	Adjustment	R Water	Service	(\$1.61)	6/29/2023
01-00001984-00-	Adjustment	WWTP	Service	(\$0.63)	6/29/2023
01-00001984-00-	Adjustment	Storm Water	Service	(\$0.39)	6/29/2023
01-00001984-00-	Adjustment	Sewer Collection	Service	(\$0.57)	6/29/2023
01-00001984-00-	Adjustment	Combo Water	Service	(\$0.69)	6/29/2023
01-00001239-00-	Adjustment	WWTP	Service	(\$1.67)	6/29/2023
01-00003010-00-	Adjustment	Storm Water	Service	(\$0.39)	6/29/2023
01-00001239-00-	Adjustment	R Water	Service	(\$1.92)	6/29/2023
00-00001163-00-	Adjustment	Storm Water	Service	(\$0.39)	6/29/2023
01-00002690-00-	Adjustment	WWTP	Service	(\$0.87)	6/29/2023
01-00002690-00-	Adjustment	Sewer Collection	Service	(\$0.82)	6/29/2023
01-00002690-00-	Adjustment	R Water	Service	(\$0.97)	6/29/2023
01-00001115-00-	Adjustment	Sewer Collection	Service	(\$0.45)	6/29/2023
01-00001115-00-	Adjustment	Storm Water	Service	(\$0.39)	6/29/2023
01-00001115-00-	Adjustment	WWTP	Service	(\$0.52)	6/29/2023
01-00001115-00-	Adjustment	R Water	Service	(\$0.55)	6/29/2023
01-00004014-00-	Adjustment	Storm Water	Service	(\$0.39)	6/29/2023
01-00004014-00-	Adjustment	WWTP	Service	(\$0.87)	6/29/2023
01-00004014-00-	Adjustment	Sewer Collection	Service	(\$0.82)	6/29/2023
01-00001239-00-	Adjustment	Sewer Collection	Service	(\$1.66)	6/29/2023
01-00001129-00-	Adjustment	Storm Water	Service	(\$0.39)	6/28/2023
01-00001947-00-	Adjustment	WWTP	Service	(\$0.76)	6/29/2023
01-00001947-00-	Adjustment	Sewer Collection	Service	(\$0.71)	6/29/2023
01-00001947-00-	Adjustment	R Water	Service	(\$0.85)	6/29/2023
01-00001953-00-	Adjustment	Storm Water	Service	(\$0.39)	6/29/2023
01-00001953-00-	Adjustment	WWTP	Service	(\$1.17)	6/29/2023

Account	Tran Type	Charge Name	Charge Type	Amount	Date
01-00001953-00-	Adjustment	Sewer Collection	Service	(\$1.14)	6/29/2023
01-00001953-00-	Adjustment	R Water	Service	(\$1.33)	6/29/2023
01-00001834-00-	Adjustment	Storm Water	Service	(\$0.54)	6/29/2023
01-00001834-00-	Adjustment	WWTP	Service	(\$0.50)	6/29/2023
01-00002583-00-	Adjustment	Sewer Collection	Service	(\$1.04)	6/29/2023
01-00001834-00-	Adjustment	Combo Water	Service	(\$0.51)	6/29/2023
01-00003110-02-	Adjustment	Sewer Collection	Service	(\$1.33)	6/29/2023
01-00001129-00-	Adjustment	WWTP	Service	(\$1.21)	6/28/2023
01-00001129-00-	Adjustment	Sewer Collection	Service	(\$1.17)	6/28/2023
01-00001129-00-	Adjustment	R Water	Service	(\$1.37)	6/28/2023
01-00001146-00-	Adjustment	Shut off charge	Service	(\$100.00)	6/12/2023
01-00001146-00-	Adjustment	Shut off charge	Service	\$100.00	6/8/2023
01-00001173-00-	Adjustment	Storm Water	Service	(\$0.28)	6/7/2023
01-00001173-00-	Adjustment	WWTP	Service	(\$1.05)	6/7/2023
01-00001173-00-	Adjustment	Sewer Collection	Service	(\$1.03)	6/7/2023
01-00001173-00-	Adjustment	R Water	Service	(\$1.18)	6/7/2023
01-00005125-01-	Adjustment	Shut off charge	Service	\$100.00	6/6/2023
01-00001834-00-	Adjustment	Sewer Collection	Service	(\$0.39)	6/29/2023
01-00001659-00-	Adjustment	Storm Water	Service	(\$0.38)	6/29/2023
01-00001557-00-	Adjustment	Sewer Collection	Service	(\$1.60)	6/29/2023
00-00001163-00-	Adjustment	WWTP	Service	(\$0.83)	6/29/2023
00-00001163-00-	Adjustment	Sewer Collection	Service	(\$0.78)	6/29/2023
00-00001163-00-	Adjustment	R Water	Service	(\$0.39)	6/29/2023
01-00001009-00-	Adjustment	Storm Water	Service	(\$0.39)	6/29/2023
01-00001009-00-	Adjustment	WWTP	Service	(\$0.49)	6/29/2023
01-00001009-00-	Adjustment	Sewer Collection	Service	(\$0.42)	6/29/2023
01-00001009-00-	Adjustment	R Water	Service	(\$0.52)	6/29/2023
01-00001544-01-	Adjustment	Storm Water	Service	(\$0.39)	6/29/2023
01-00001544-01-	Adjustment	WWTP	Service	(\$0.76)	6/29/2023
01-00001947-00-	Adjustment	Storm Water	Service	(\$0.39)	6/29/2023
01-00001544-01-	Adjustment	R Water	Service	(\$0.84)	6/29/2023
01-00003110-02-	Adjustment	R Water	Service	(\$1.54)	6/29/2023
01-00001659-00-	Adjustment	WWTP	Service	(\$0.59)	6/29/2023
01-00001659-00-	Adjustment	Sewer Collection	Service	(\$0.53)	6/29/2023
01-00001659-00-	Adjustment	R Water	Service	(\$0.64)	6/29/2023
01-00001702-00-	Adjustment	WWTP	Service	(\$0.79)	6/29/2023
01-00001702-00-	Adjustment	Storm Water	Service	(\$0.39)	6/29/2023
01-00001702-00-	Adjustment	Sewer Collection	Service	(\$0.74)	6/29/2023
01-00001702-00-	Adjustment	R Water	Service	(\$0.88)	6/29/2023
01-00003110-02-	Adjustment	Storm Water	Service	(\$0.37)	6/29/2023
01-00003110-02-	Adjustment	WWTP	Service	(\$1.35)	6/29/2023
01-00002583-00-	Adjustment	Combo Water	Service	(\$1.22)	6/29/2023
01-00001544-01-	Adjustment	Sewer Collection	Service	(\$0.70)	6/29/2023
01-00001093-01-	Adjustment	Storm Water	Service	(\$0.39)	6/29/2023
01-00005139-00-	Adjustment	Storm Water	Service	(\$0.39)	6/29/2023
01-00001614-00-	Adjustment	Sewer Collection	Service	(\$0.96)	6/29/2023
01-00001614-00-	Adjustment	Combo Water	Service	(\$1.14)	6/29/2023
01-00002684-00-	Adjustment	WWTP	Service	(\$1.38)	6/29/2023
01-00002684-00-	Adjustment	Storm Water	Service	(\$0.39)	6/29/2023
01-00002684-00-	Adjustment	Sewer Collection	Service	(\$1.35)	6/29/2023
01-00002684-00-	Adjustment	Combo Water	Service	(\$1.64)	6/29/2023
00-00006020-02-	Adjustment	Sewer Collection	Service	(\$1.23)	6/29/2023
00-00006020-02-	Adjustment	Storm Water	Service	(\$0.39)	6/29/2023
01-00001614-00-	Adjustment	WWTP	Service	(\$1.01)	6/29/2023
00-00006020-02-	Adjustment	R Water	Service	(\$1.44)	6/29/2023

Account	Tran Type	Charge Name	Charge Type	Amount	Date
01-00006023-00-	Adjustment	R Water	Service	(\$2.21)	6/29/2023
01-00001093-01-	Adjustment	WWTP	Service	(\$0.98)	6/29/2023
01-00001093-01-	Adjustment	Sewer Collection	Service	(\$0.93)	6/29/2023
01-00001093-01-	Adjustment	R Water	Service	(\$1.10)	6/29/2023
01-00002545-01-	Adjustment	Storm Water	Service	(\$0.63)	6/30/2023
01-00002545-01-	Adjustment	WWTP	Service	(\$1.92)	6/30/2023
01-00002545-01-	Adjustment	Sewer Collection	Service	(\$1.88)	6/30/2023
01-00002545-01-	Adjustment	R Water	Service	(\$2.20)	6/30/2023
01-00002707-00-	Adjustment	R Water	Service	(\$1.40)	6/30/2023
01-00005863-00-	Adjustment	Storm Water	Service	(\$0.39)	6/29/2023
01-00005863-00-	Adjustment	WWTP	Service	(\$0.06)	6/29/2023
00-00006020-02-	Adjustment	WWTP	Service	(\$1.26)	6/29/2023
01-00003070-00-	Adjustment	Sewer Collection	Service	(\$0.54)	6/29/2023
01-00001558-00-	Adjustment	WWTP	Service	(\$1.38)	6/29/2023
01-00001558-00-	Adjustment	Sewer Collection	Service	(\$1.35)	6/29/2023
01-00001558-00-	Adjustment	Storm Water	Service	(\$0.39)	6/29/2023
01-00002518-00-	Adjustment	Storm Water	Service	(\$0.39)	6/29/2023
01-00002518-00-	Adjustment	WWTP	Service	(\$0.81)	6/29/2023
01-00002518-00-	Adjustment	Sewer Collection	Service	(\$0.76)	6/29/2023
01-00002518-00-	Adjustment	R Water	Service	(\$0.91)	6/29/2023
01-00004176-00-	Adjustment	Storm Water	Service	(\$0.39)	6/29/2023
01-00004176-00-	Adjustment	Sewer Collection	Service	(\$0.58)	6/29/2023
01-00001614-00-	Adjustment	Storm Water	Service	(\$0.39)	6/29/2023
01-00004176-00-	Adjustment	R Water	Service	(\$0.71)	6/29/2023
01-00005863-00-	Adjustment	R Water	Service	(\$0.84)	6/29/2023
01-00003070-00-	Adjustment	WWTP	Service	(\$0.60)	6/29/2023
01-00003070-00-	Adjustment	Storm Water	Service	(\$0.39)	6/29/2023
01-00003070-00-	Adjustment	R Water	Service	(\$0.66)	6/29/2023
01-00006044-00-	Adjustment	Storm Water	Service	(\$0.39)	6/29/2023
01-00006044-00-	Adjustment	WWTP	Service	(\$0.51)	6/29/2023
01-00006044-00-	Adjustment	Sewer Collection	Service	(\$0.44)	6/29/2023
01-00006044-00-	Adjustment	Combo Water	Service	(\$1.17)	6/29/2023
01-00006023-00-	Adjustment	WWTP	Service	(\$1.90)	6/29/2023
01-00006023-00-	Adjustment	Sewer Collection	Service	(\$1.90)	6/29/2023
01-00006023-00-	Adjustment	Storm Water	Service	(\$0.39)	6/29/2023
01-00004176-00-	Adjustment	WWTP	Service	(\$0.64)	6/29/2023
01-00002701-00-	Adjustment	Combo Water	Service	(\$1.45)	6/29/2023
01-00002612-00-	Adjustment	Storm Water	Service	(\$0.39)	6/29/2023
01-00002612-00-	Adjustment	WWTP	Service	(\$1.64)	6/29/2023
01-00002612-00-	Adjustment	Sewer Collection	Service	(\$1.63)	6/29/2023
01-00002612-00-	Adjustment	R Water	Service	(\$1.89)	6/29/2023
01-00001889-00-	Adjustment	Storm Water	Service	(\$0.39)	6/29/2023
01-00001889-00-	Adjustment	WWTP	Service	(\$0.89)	6/29/2023
01-00001889-00-	Adjustment	Sewer Collection	Service	(\$0.85)	6/29/2023
01-00001889-00-	Adjustment	R Water	Service	(\$1.00)	6/29/2023
01-00002701-00-	Adjustment	WWTP	Service	(\$1.18)	6/29/2023
01-00005863-00-	Adjustment	Sewer Collection	Service	(\$0.71)	6/29/2023
01-00002701-00-	Adjustment	Storm Water	Service	(\$0.39)	6/29/2023
01-00002540-00-	Adjustment	Storm Water	Service	(\$0.39)	6/29/2023
01-00005867-00-	Adjustment	Storm Water	Service	(\$0.39)	6/29/2023
01-00005867-00-	Adjustment	WWTP	Service	(\$0.62)	6/29/2023
01-00005867-00-	Adjustment	Sewer Collection	Service	(\$0.56)	6/29/2023
01-00005867-00-	Adjustment	R Water	Service	(\$0.68)	6/29/2023
02-00001110-00-	Adjustment	Storm Water	Service	(\$1.16)	6/29/2023
02-00001110-00-	Adjustment	WWTP-Comm	Service	(\$0.75)	6/29/2023

Account	Tran Type	Charge Name	Charge Type	Amount	Date
02-00001110-00-	Adjustment	Sewer-Comm	Service	(\$0.70)	6/29/2023
02-00001110-00-	Adjustment	Water-Comm	Service	(\$0.83)	6/29/2023
01-00001557-00-	Adjustment	WWTP	Service	(\$1.61)	6/29/2023
01-00001557-00-	Adjustment	Storm Water	Service	(\$0.39)	6/29/2023
01-00002701-00-	Adjustment	Sewer Collection	Service	(\$1.14)	6/29/2023
01-00001809-00-	Adjustment	R Water	Service	(\$2.19)	6/29/2023
01-00001558-00-	Adjustment	Combo Water	Service	(\$1.58)	6/29/2023
01-00005039-00-	Adjustment	WWTP	Service	(\$1.01)	6/29/2023
01-00005039-00-	Adjustment	Storm Water	Service	(\$0.39)	6/29/2023
01-00005039-00-	Adjustment	Sewer Collection	Service	(\$0.96)	6/29/2023
01-00005039-00-	Adjustment	Combo Water	Service	(\$1.16)	6/29/2023
00-00001846-01-	Adjustment	WWTP	Service	(\$1.53)	6/29/2023
00-00001846-01-	Adjustment	Storm Water	Service	(\$0.39)	6/29/2023
00-00001846-01-	Adjustment	Sewer Collection	Service	(\$1.51)	6/29/2023
00-00001846-01-	Adjustment	R Water	Service	(\$1.76)	6/29/2023
01-00001809-00-	Adjustment	WWTP	Service	(\$1.86)	6/29/2023
01-00002540-00-	Adjustment	R Water	Service	(\$2.03)	6/29/2023
01-00001809-00-	Adjustment	Sewer Collection	Service	(\$1.87)	6/29/2023
01-00002540-00-	Adjustment	WWTP	Service	(\$1.76)	6/29/2023
01-00005810-00-	Adjustment	Sewer Collection	Service	(\$1.27)	6/29/2023
01-00005810-00-	Adjustment	WWTP	Service	(\$1.29)	6/29/2023
01-00005810-00-	Adjustment	Storm Water	Service	(\$0.39)	6/29/2023
01-00005810-00-	Adjustment	R Water	Service	(\$1.48)	6/29/2023
01-00001749-00-	Adjustment	WWTP	Service	(\$3.33)	6/29/2023
01-00001749-00-	Adjustment	Storm Water	Service	(\$0.39)	6/29/2023
01-00001749-00-	Adjustment	Sewer Collection	Service	(\$3.40)	6/29/2023
01-00001749-00-	Adjustment	R Water	Service	(\$4.08)	6/29/2023
01-00002540-00-	Adjustment	Sewer Collection	Service	(\$1.76)	6/29/2023
01-00005863-00-	Adjustment	Sewer Collection	Service	(\$0.71)	6/29/2023
01-00001809-00-	Adjustment	Storm Water	Service	(\$0.34)	6/29/2023
				<u>\$11.70</u>	

((Type="Adjustment")) AND ((Date Between [enter start date] And [enter stop date]))

**CITY OF MONTROSE
COUNTY OF WRIGHT
STATE OF MINNESOTA**

RESOLUTION ACCEPTING DONATIONS

RESOLUTION 2023-13

WHEREAS, the City of Montrose is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens; and

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth to the city in 2023:

<u>Name of Donor</u>	<u>Amount</u>
Grace Place Collaborative	\$1,500.00

WHEREAS, the City Council finds it appropriate to accept the donations offered.

NOW THEREFORE, BE IT RESOLVED; that the donations listed above are accepted and shall be used for the City of Montrose to install playground equipment to benefit the citizens of Montrose as allowed by law.

Adopted this 10th day of July, 2023 by the City Council of the City of Montrose.

Signed: _____
Robert W. Moynagh III, Mayor

Attest: _____
Michael Sommerfeld, City Clerk-Treasurer

Fire Protection Agreement

This Agreement, made and entered into this 1st day of July, 2023 by and between the City of Montrose, a Municipal Corporation in Wright County, Minnesota, party of the first part, hereinafter referred to as "The City," and the Township of Franklin, Wright County, Minnesota, party of the second part, hereinafter referred to as "Town".

Article I. The City agrees to furnish fire service and protection to all the property within the Town in the sections 30-31-32 West ½ of 33 5-6 West ½ of 7 18 in Township of range for compensation and on the conditions hereinafter set forth. The City further agrees that a responsible effort will be made by its Fire Department to attend all fires whenever it is notified of such fires, within such sections as above stated in said Town, subject to the following conditions:

A. Two or more fire calls received from the Town officers or from property owners within the said Town area shall be answered in the order of their receipt, unless the Fire Chief or other Officer in Charge of the Fire Department at the time otherwise directs.

B. Road and weather conditions must be such that the fire run can be made with reasonable safety to the firemen and the equipment of the said City. The decision of the Fire Chief or other Officer in Charge of the Fire Department at the time of the fire that the fire run can not be made with the reasonable safety to the firemen and equipment shall be final.

C. In responding to fire calls within the Town area the Fire Chief or other Officer in Charge of the Fire Department at the time shall dispatch only such personnel and equipment as in his opinion can be safely spared from the City. In case an emergency arises within the City while equipment and personnel of the Fire Department are engaged in fighting a fire within the Town are, the Fire Chief or other Officer in Charge of the Fire Department may, in his discretion, recall to the City such equipment and personnel as may be necessary, in his opinion, to meet the emergency. The Town must also recognize that said City is entering into similar contracts with other Towns, or portions thereof.

Article II. The City further agrees:

A. To keep and maintain in good order, at its own expense, the necessary fire equipment and fire apparatus for fire service and fire protection within the Town area.

B. To furnish not less than five (5) firemen on each fire call.

C. To make no claim against the Town for damage to the property of the City or for personal injuries to its firemen while enroute to, or serving at, or returning from fire(s) within the Town area.

D. To carry the appropriate Workman's Compensation and Liability Insurance.

Article III. The Town agrees:

A. To pay the City as compensation for all fire service furnished pursuant to this agreement the sum of \$150.00 PER DWELLING PER ANNUM. The City agrees to accept this sum in full payment for the use of its personnel and equipment, compensation of firemen, and premiums of insurance purchased by the City to indemnify itself for loss of or damage to any fire fighting equipment while furnishing fire protection within the Town area.

B. To make a Town protection tax levy or otherwise provide funds each year in an amount sufficient to pay the City the compensation above agreed upon without delay.

C. The Town will do the best of its ability to provide the serving City the names and addresses, telephone numbers of the residents in the Town and any other information deemed necessary by the City to aid in the fulfillment of the terms of this contract.

This contract shall be and remain in force on a year-to-year basis unless either party shall notify the other in writing at least 30 days prior to the expiration of the contract year as to their desire to cancel said agreement. The compensation to the City for said services shall be negotiated annually if necessary.

IN WITNESS WHEREOF, the parties now duly sign and acknowledge this Agreement the day and year first written above.

CITY OF MONTROSE

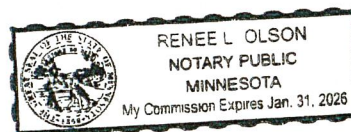
By _____
Mayor

By _____
City Clerk/Treasurer

TOWNSHIP OF FRANKLIN

By 
Chairperson

By 
Township Clerk



Fire Protection Agreement

This Agreement, made and entered into this 1st day of July, 2023 by and between the City of Montrose, a Municipal Corporation in Wright County, Minnesota, party of the first part, hereinafter referred to as "The City," and the Township of Marysville, Wright County, Minnesota, party of the second part, hereinafter referred to as "Town".

Article I. The City agrees to furnish fire service and protection to all the property within the Town in the sections 13-14 22-23-24-25-26-27 34-35-36 in Township of range for compensation and on the conditions hereinafter set forth. The City further agrees that a responsible effort will be made by its Fire Department to attend all fires whenever it is notified of such fires, within such sections as above stated in said Town, subject to the following conditions:

A. Two or more fire calls received from the Town officers or from property owners within the said Town area shall be answered in the order of their receipt, unless the Fire Chief or other Officer in Charge of the Fire Department at the time otherwise directs.

B. Road and weather conditions must be such that the fire run can be made with reasonable safety to the firemen and the equipment of the said City. The decision of the Fire Chief or other Officer in Charge of the Fire Department at the time of the fire that the fire run can not be made with the reasonable safety to the firemen and equipment shall be final.

C. In responding to fire calls within the Town area the Fire Chief or other Officer in Charge of the Fire Department at the time shall dispatch only such personnel and equipment as in his opinion can be safely spared from the City. In case an emergency arises within the City while equipment and personnel of the Fire Department are engaged in fighting a fire within the Town area, the Fire Chief or other Officer in Charge of the Fire Department may, in his discretion, recall to the City such equipment and personnel as may be necessary, in his opinion, to meet the emergency. The Town must also recognize that said City is entering into similar contracts with other Towns, or portions thereof.

Article II. The City further agrees:

A. To keep and maintain in good order, at its own expense, the necessary fire equipment and fire apparatus for fire service and fire protection within the Town area.

B. To furnish not less than five (5) firemen on each fire call.

C. To make no claim against the Town for damage to the property of the City or for personal injuries to its firemen while enroute to, or serving at, or returning from fire(s) within the Town area.

D. To carry the appropriate Workman's Compensation and Liability Insurance.

Article III. The Town agrees:

A. To pay the City as compensation for all fire service furnished pursuant to this agreement the sum of \$150.00 PER DWELLING PER ANNUM. The City agrees to accept this sum in full payment for the use of its personnel and equipment, compensation of firemen, and premiums of insurance purchased by the City to indemnify itself for loss of or damage to any fire fighting equipment while furnishing fire protection within the Town area.

B. To make a Town protection tax levy or otherwise provide funds each year in an amount sufficient to pay the City the compensation above agreed upon without delay.

C. The Town will do the best of its ability to provide the serving City the names and addresses, telephone numbers of the residents in the Town and any other information deemed necessary by the City to aid in the fulfillment of the terms of this contract.

This contract shall be and remain in force on a year-to-year basis unless either party shall notify the other in writing at least 30 days prior to the expiration of the contract year as to their desire to cancel said agreement. The compensation to the City for said services shall be negotiated annually if necessary.

IN WITNESS WHEREOF, the parties now duly sign and acknowledge this Agreement the day and year first written above.

CITY OF MONTROSE

By _____
Mayor

By _____
City Clerk/Treasurer

TOWNSHIP OF MARYSVILLE

By _____
Chairperson

By _____
Township Clerk

Fire Protection Agreement

This Agreement, made and entered into this 1st day of July, 2023 by and between the City of Montrose, a Municipal Corporation in Wright County, Minnesota, party of the first part, hereinafter referred to as "The City," and the Township of Woodland, Wright County, Minnesota, party of the second part, hereinafter referred to as "Town".

Article I. The City agrees to furnish fire service and protection to all the property within the Town in the sections 1-36 in Township of range for compensation and on the conditions hereinafter set forth. The City further agrees that a responsible effort will be made by its Fire Department to attend all fires whenever it is notified of such fires, within such sections as above stated in said Town, subject to the following conditions:

A. Two or more fire calls received from the Town officers or from property owners within the said Town area shall be answered in the order of their receipt, unless the Fire Chief or other Officer in Charge of the Fire Department at the time otherwise directs.

B. Road and weather conditions must be such that the fire run can be made with reasonable safety to the firemen and the equipment of the said City. The decision of the Fire Chief or other Officer in Charge of the Fire Department at the time of the fire that the fire run can not be made with the reasonable safety to the firemen and equipment shall be final.

C. In responding to fire calls within the Town area the Fire Chief or other Officer in Charge of the Fire Department at the time shall dispatch only such personnel and equipment as in his opinion can be safely spared from the City. In case an emergency arises within the City while equipment and personnel of the Fire Department are engaged in fighting a fire within the Town area, the Fire Chief or other Officer in Charge of the Fire Department may, in his discretion, recall to the City such equipment and personnel as may be necessary, in his opinion, to meet the emergency. The Town must also recognize that said City is entering into similar contracts with other Towns, or portions thereof.

Article II. The City further agrees:

A. To keep and maintain in good order, at its own expense, the necessary fire equipment and fire apparatus for fire service and fire protection within the Town area.

B. To furnish not less than five (5) firemen on each fire call.

C. To make no claim against the Town for damage to the property of the City or for personal injuries to its firemen while enroute to, or serving at, or returning from fire(s) within the Town area.

D. To carry the appropriate Workman's Compensation and Liability Insurance.

Article III. The Town agrees:

A. To pay the City as compensation for all fire service furnished pursuant to this agreement the sum of \$150.00 PER DWELLING PER ANNUM. The City agrees to accept this sum in full payment for the use of its personnel and equipment, compensation of firemen, and premiums of insurance purchased by the City to indemnify itself for loss of or damage to any fire fighting equipment while furnishing fire protection within the Town area.

B. To make a Town protection tax levy or otherwise provide funds each year in an amount sufficient to pay the City the compensation above agreed upon without delay.

C. The Town will do the best of its ability to provide the serving City the names and addresses, telephone numbers of the residents in the Town and any other information deemed necessary by the City to aid in the fulfillment of the terms of this contract.

This contract shall be and remain in force on a year-to-year basis unless either party shall notify the other in writing at least 30 days prior to the expiration of the contract year as to their desire to cancel said agreement. The compensation to the City for said services shall be negotiated annually if necessary.

IN WITNESS WHEREOF, the parties now duly sign and acknowledge this Agreement the day and year first written above.

CITY OF MONTROSE

By _____
Mayor

By _____
City Clerk/Treasurer

TOWNSHIP OF WOODLAND

By Mene Janikula
Chairperson

By Gloria Janikula
Township Clerk



Wright County Sheriff's Office

Sheriff Sean Deringer

3800 Braddock Ave. NE, Buffalo, MN 55313
1-800-362-3667 Fax: 763-682-7610



Montrose Monthly Report 2023

Printed on July 3, 2023

Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
911 Abandoned Total: 1					
06/14/23 04:40	911 Abandoned	2023052271			911
911 Hang-up Total: 2					
06/11/23 18:46	911 Hang-up	2023051424			911
06/21/23 10:05	911 Hang-up	2023054751			911
911 Open Line Total: 35					
06/01/23 15:11	911 Open Line	2023047453			911
06/02/23 08:03	911 Open Line	2023047714			911
06/03/23 19:42	911 Open Line	2023048402			911
06/04/23 07:44	911 Open Line	2023048524			911
06/04/23 15:26	911 Open Line	2023048705			911
06/05/23 12:08	911 Open Line	2023049002			911
06/06/23 12:07	911 Open Line	2023049392			911
06/06/23 14:46	911 Open Line	2023049448			911
06/06/23 17:08	911 Open Line	2023049505			911
06/07/23 07:05	911 Open Line	2023049628			911
06/08/23 20:18	911 Open Line	2023050251			911
06/08/23 21:05	911 Open Line	2023050266			911
06/09/23 15:52	911 Open Line	2023050545			911
06/10/23 10:13	911 Open Line	2023050842			911
06/10/23 10:21	911 Open Line	2023050845			911
06/10/23 11:28	911 Open Line	2023050876			911
06/10/23 17:18	911 Open Line	2023051038			911
06/12/23 05:47	911 Open Line	2023051562			911
06/15/23 07:18	911 Open Line	2023052658			911
06/15/23 09:06	911 Open Line	2023052672			911
06/15/23 09:58	911 Open Line	2023052686			911
06/15/23 17:45	911 Open Line	2023052815			911
06/16/23 17:54	911 Open Line	2023053140			911
06/17/23 14:04	911 Open Line	2023053448			911
06/17/23 20:46	911 Open Line	2023053623			911
06/18/23 16:10	911 Open Line	2023053881			911
06/20/23 15:39	911 Open Line	2023054559			911
06/21/23 11:34	911 Open Line	2023054789			911
06/22/23 14:29	911 Open Line	2023055258			911
06/22/23 15:01	911 Open Line	2023055269			911
06/22/23 17:06	911 Open Line	2023055328			911
06/23/23 20:15	911 Open Line	2023055825			911

Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
06/26/23 23:00	911 Open Line	2023056919			911
06/27/23 06:46	911 Open Line	2023056952			911
06/28/23 22:07	911 Open Line	2023057668			911

Animal Total: 8

06/07/23 12:52	Animal	2023049722	Animal	WP23014006	
06/08/23 11:02	Animal	2023050035	Animal	WP23014122	Phone
06/08/23 23:27	Animal	2023050301	Animal	WP23014192	911
06/10/23 10:31	Animal	2023050848	Animal	WP23014352	Phone
06/11/23 18:50	Animal	2023051425	Animal	WP23014490	Phone
06/12/23 16:26	Animal	2023051744	Animal	WP23014578	Phone
06/12/23 19:16	Animal	2023051812	Animal	WP23014595	911
06/30/23 22:48	Animal	2023058413			Phone

Animal - Barking Dog Total: 2

06/04/23 09:17	Animal - Barking Dog	2023048545	Animal - Barking Dog	WP23013663	Phone
06/06/23 07:21	Animal - Barking Dog	2023049306	Animal - Barking Dog	WP23013874	Phone

Animal - Bites - Attacks Total: 1

06/07/23 18:09	Animal - Bites - Attacks	2023049842	Animal - Bites - Attacks	WP23014054	Phone
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Assault Total: 1

06/20/23 17:53	Assault	2023054601	Assault	WP23015326	911
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Burglary Total: 1

06/09/23 13:10	Burglary	2023050459	Burglary	WP23014240	Phone
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Check Welfare Total: 6

06/01/23 00:43	Check Welfare	2023047254			Phone
06/09/23 11:39	Check Welfare	2023050427	Check Welfare	WP23014229	Phone
06/09/23 21:33	Check Welfare	2023050692	Check Welfare	WP23014307	911
06/09/23 22:31	Check Welfare	2023050713	Check Welfare	WP23014314	Phone
06/18/23 09:24	Check Welfare	2023053781	Check Welfare	WP23015102	Phone
06/27/23 13:29	Check Welfare	2023057111	Check Welfare	WP23015988	911

Citizen Aid Total: 3

06/01/23 09:55	Citizen Aid	2023047337	Citizen Aid	WP23013400	Phone
06/23/23 21:32	Citizen Aid	2023055861	Citizen Aid	WP23015647	Phone
06/28/23 19:19	Citizen Aid	2023057619	Citizen Aid	WP23016125	Phone

Civil Complaint Total: 9

06/03/23 14:21	Civil Complaint	2023048257	Civil Complaint	WP23013604	Phone
06/07/23 21:49	Civil Complaint	2023049906	Civil Complaint	WP23014080	Phone
06/08/23 11:53	Civil Complaint	2023050062	Civil Complaint	WP23014129	911
06/09/23 13:56	Civil Complaint	2023050486	Civil Complaint	WP23014248	Phone
06/20/23 16:31	Civil Complaint	2023054576	Civil Complaint	WP23015314	Phone
06/21/23 07:13	Civil Complaint	2023054719	Civil Complaint	WP23015355	Phone
06/28/23 10:57	Civil Complaint	2023057403	Civil Complaint	WP23016071	Phone
06/28/23 14:59	Civil Complaint	2023057494	Civil Complaint	WP23016095	Phone
06/28/23 21:10	Civil Complaint	2023057658	Civil Complaint	WP23016137	Phone

Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
Civil Process Total: 11					
06/08/23 11:03	Civil Process	2023050037			Officer
06/09/23 13:55	Civil Process	2023050484			Officer
06/17/23 10:23	Civil Process	2023053375			Officer
06/20/23 15:20	Civil Process	2023054553			Officer
06/21/23 12:21	Civil Process	2023054806			Officer
06/21/23 17:00	Civil Process	2023054926			Officer
06/27/23 15:54	Civil Process	2023057176			Officer
06/29/23 09:48	Civil Process	2023057763			Officer
06/29/23 10:24	Civil Process	2023057781			Officer
06/29/23 11:55	Civil Process	2023057811			Officer
06/30/23 13:09	Civil Process	2023058195			Officer
Civil Process; Court Order Violation Total: 1					
06/24/23 06:17	Civil Process; Court	2023055950	Civil Process	WP23015676	Officer
Court Order Violation Total: 3					
06/07/23 11:54	Court Order Violation	2023049709	Court Order Violation	WP23013999	
06/21/23 15:15	Court Order Violation	2023054871	Court Order Violation	WP23015393	Phone
06/21/23 18:27	Court Order Violation	2023054965	Court Order Violation	WP23015410	911
Criminal Damage to Property Total: 2					
06/15/23 08:35	Criminal Damage to	2023052666	Criminal Damage to Property	WP23014802	Phone
06/28/23 14:45	Criminal Damage to	2023057487	Criminal Damage to Property	WP23016090	Phone
Disabled Vehicle Total: 1					
06/25/23 18:57	Disabled Vehicle	2023056531	Disabled Vehicle	WP23015826	911
Disorderly Total: 1					
06/15/23 09:19	Disorderly	2023052678	Disorderly	WP23014806	Phone
Domestic Disturbance Total: 4					
06/07/23 20:11	Domestic Disturbance	2023049887	Domestic Disturbance	WP23014073	911
06/08/23 23:29	Domestic Disturbance	2023050302	Domestic Disturbance	WP23014190	911
06/17/23 11:23	Domestic Disturbance	2023053399	Domestic Disturbance	WP23015025	911
06/17/23 18:57	Domestic Disturbance	2023053572	Domestic Disturbance	WP23015053	Phone
Drug Court Home Visit Total: 2					
06/03/23 11:50	Drug Court Home Visit	2023048197			
06/24/23 12:45	Drug Court Home Visit	2023056059			
Fight Total: 1					
06/20/23 19:02	Fight	2023054621	Warrant - Arrest	WP23015331	911
Fire - Other Total: 2					
06/05/23 02:50	Fire - Other	2023048884	Fire - Other	WP23013742	911
06/22/23 20:21	Fire - Other	2023055397	Fire - Other	WP23015535	911
Fireworks Total: 2					
06/18/23 22:11	Fireworks	2023053990	Fireworks	WP23015156	911

Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
06/30/23 20:56	Fireworks	2023058375	Fireworks	WP23016321	
Fraud - Checks - Cards Total: 1					
06/22/23 13:27	Fraud - Checks - Cards	2023055237	Fraud - Checks - Cards	WP23015497	Phone
Funeral Escort Total: 1					
06/10/23 11:43	Funeral Escort	2023050883			Phone
Harassment Total: 3					
06/01/23 18:33	Harassment	2023047554	Harassment	WP23013449	Phone
06/12/23 17:13	Harassment	2023051761	Harassment	WP23014582	Phone
06/21/23 19:34	Harassment	2023054992	Harassment	WP23015421	Phone
Juvenile - Complaint Total: 1					
06/30/23 02:54	Juvenile - Complaint	2023058089	Juvenile - Complaint	WP23016241	Phone
Juvenile - Complaint; Dispatch - CAD - Addressing Problems Total: 1					
06/06/23 23:23	Juvenile - Complaint;	2023049606	Juvenile - Complaint	WP23013969	911
Lift Assist Total: 1					
06/26/23 19:04	Lift Assist	2023056863			Phone
Lock Out - Lock In Total: 2					
06/05/23 18:55	Lock Out - Lock In	2023049190	Lock Out - Lock In	WP23013838	Phone
06/08/23 11:11	Lock Out - Lock In	2023050044	Lock Out - Lock In	WP23014124	911
Medical - Abdominal Pain Total: 1					
06/25/23 18:37	Medical - Abdominal	2023056521			911
Medical - Breathing Problems Total: 1					
06/10/23 22:20	Medical - Breathing	2023051155			911
Medical - Chest Pain Total: 1					
06/20/23 16:35	Medical - Chest Pain	2023054577			911
Medical - Eye Total: 1					
06/15/23 23:57	Medical - Eye	2023052928			911
Medical - Fall Under 6 Feet Total: 4					
06/01/23 08:09	Medical - Fall Under 6	2023047301			Phone
06/03/23 09:22	Medical - Fall Under 6	2023048138			911
06/10/23 21:35	Medical - Fall Under 6	2023051138			911
06/20/23 00:16	Medical - Fall Under 6	2023054336			911
Medical - Heart Problems Total: 2					
06/05/23 18:03	Medical - Heart	2023049163			911
06/12/23 21:54	Medical - Heart	2023051850			911
Medical - Non Emergency Transport Total: 1					
06/07/23 14:34	Medical - Non	2023049756			911
Medical - Overdose - Poisoning Total: 1					

Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
06/10/23 23:09	Medical - Overdose -	2023051165	Medical - Sick	WP23014424	911
Medical - Psychiatric - Behavioral Total: 3					
06/15/23 23:11	Medical - Psychiatric -	2023052917	Medical - Psychiatric -	WP23014891	911
06/18/23 14:03	Medical - Psychiatric -	2023053844	Domestic Disturbance	WP23015118	911
06/30/23 02:03	Medical - Psychiatric -	2023058082	Medical - Sick	WP23016239	911
Medical - Seizure Total: 1					
06/12/23 17:47	Medical - Seizure	2023051780			911
Medical - Sick Total: 5					
06/01/23 13:35	Medical - Sick	2023047412			911
06/08/23 22:07	Medical - Sick	2023050283			911
06/14/23 15:52	Medical - Sick	2023052469			911
06/23/23 11:29	Medical - Sick	2023055578			911
06/24/23 17:28	Medical - Sick	2023056163			911
Medical - Stroke Total: 1					
06/29/23 17:14	Medical - Stroke	2023057938			911
Medical - Trauma Total: 1					
06/16/23 11:55	Medical - Trauma	2023053019			911
Medical - Unconscious - Fainting; Citizen Aid Total: 1					
06/07/23 23:51	Medical - Unconscious -	2023049932	Citizen Aid	WP23014091	911
Missing Person Total: 1					
06/18/23 00:45	Missing Person	2023053716	Missing Person	WP23015085	Phone
Motorist Aid Total: 2					
06/09/23 14:03	Motorist Aid	2023050488			Phone
06/27/23 16:28	Motorist Aid	2023057190			
MVA - Hit & Run Total: 1					
06/01/23 08:11	MVA - Hit & Run	2023047302	MVA - Hit & Run	WP23013393	
MVA - Injuries Total: 2					
06/13/23 20:39	MVA - Injuries	2023052216			911
06/13/23 20:39	MVA - Injuries	2023052217	DUI - MVA	WP23014687	911
Noise Total: 1					
06/17/23 01:38	Noise	2023053301	Noise	WP23014992	911
Off-Road Vehicle Complaint Total: 1					
06/22/23 20:33	Off-Road Vehicle	2023055404	Off-Road Vehicle Complaint	WP23015539	Phone
Parking Total: 2					
06/13/23 19:52	Parking	2023052197	Parking	WP23014682	
06/21/23 22:13	Parking	2023055041	Parking	WP23015442	
POR Check Total: 3					
06/28/23 11:49	POR Check	2023057426			Officer

Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
06/28/23 12:02	POR Check	2023057428			Officer
06/29/23 09:59	POR Check	2023057766			Officer
Probation Check Total: 5					
06/02/23 21:40	Probation Check	2023048019			Officer
06/02/23 22:12	Probation Check	2023048033			Officer
06/13/23 12:47	Probation Check	2023052037			Officer
06/23/23 21:20	Probation Check	2023055853			
06/28/23 20:11	Probation Check	2023057633			Officer
Public Works - Utilities Total: 1					
06/10/23 10:14	Public Works - Utilities	2023050843	Public Works - Utilities	WP23014369	Phone
Residential General Alarm Total: 2					
06/19/23 00:34	Residential General	2023054018			Phone
06/26/23 17:50	Residential General	2023056840			Phone
Residential Medical Alarm Total: 1					
06/12/23 19:52	Residential Medical	2023051824			Phone
SIA Area Watch Total: 4					
06/15/23 17:38	SIA Area Watch	2023052812			
06/28/23 16:37	SIA Area Watch	2023057537			
06/28/23 18:09	SIA Area Watch	2023057581			
06/28/23 22:18	SIA Area Watch	2023057673			
SIA Business Walk Through Total: 4					
06/07/23 11:12	SIA Business Walk	2023049694			
06/11/23 21:15	SIA Business Walk	2023051478			
06/21/23 10:07	SIA Business Walk	2023054752			
06/23/23 11:48	SIA Business Walk	2023055591			
SIA City Council - City Hall Total: 1					
06/12/23 18:00	SIA City Council - City	2023051783			Officer
SIA Other Total: 1					
06/29/23 23:18	SIA Other	2023058061			Officer
Stolen - Property Total: 1					
06/23/23 14:35	Stolen - Property	2023055657	Lost - Found Property	WP23015598	Phone
Surveillance Total: 1					
06/07/23 10:55	Surveillance	2023049687			
Suspicious - Item Total: 1					
06/14/23 11:42	Suspicious - Item	2023052373	Counterfeit Currency	WP23014724	Phone
Suspicious - Person - Vehicle Total: 4					
06/10/23 03:35	Suspicious - Person -	2023050788	Suspicious - Person - Vehicle	WP23014339	911
06/12/23 13:56	Suspicious - Person -	2023051687	Suspicious - Person - Vehicle	WP23014566	911
06/14/23 19:02	Suspicious - Person -	2023052528	Suspicious - Person - Vehicle	WP23014763	Phone

Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
06/15/23 19:14	Suspicious - Person -	2023052848	Suspicious - Person - Vehicle	WP23014869	Phone

Theft Total: 5

06/03/23 19:09	Theft	2023048388	Theft	WP23013628	Phone
06/09/23 18:59	Theft	2023050628	Theft	WP23014288	Phone
06/20/23 19:21	Theft	2023054624	Theft	WP23015336	911
06/26/23 09:16	Theft	2023056659	Theft	WCID23015861	Phone
06/30/23 01:51	Theft	2023058079	Theft	WP23016238	911

Theft - Shoplifting Total: 2

06/28/23 05:06	Theft - Shoplifting	2023057338	Theft - Shoplifting	WP23016048	Phone
06/29/23 17:15	Theft - Shoplifting	2023057939	Theft - Shoplifting	WP23016201	Phone

Threats Total: 1

06/03/23 10:28	Threats	2023048158	Neighborhood Dispute	WP23013587	Phone
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Traffic - Complaint Total: 7

06/02/23 21:45	Traffic - Complaint	2023048024	Traffic - Complaint	WP23013552	911
06/04/23 17:30	Traffic - Complaint	2023048774	Traffic - Complaint	WP23013708	Phone
06/04/23 20:21	Traffic - Complaint	2023048834	Traffic - Complaint	WP23013726	Phone
06/09/23 14:20	Traffic - Complaint	2023050502			911
06/16/23 19:52	Traffic - Complaint	2023053179	Traffic - Complaint	WP23014970	911
06/16/23 20:23	Traffic - Complaint	2023053194	Traffic - Complaint	WP23014973	911
06/23/23 22:51	Traffic - Complaint	2023055890	Traffic - Complaint	WP23015652	Phone

Traffic Stop Total: 38

06/01/23 16:53	Traffic Stop	2023047506	Traffic Stop	WCVL23013439	Officer
06/01/23 17:35	Traffic Stop	2023047528			Officer
06/03/23 08:56	Traffic Stop	2023048132			Officer
06/03/23 20:31	Traffic Stop	2023048421			Officer
06/04/23 08:35	Traffic Stop	2023048531			Officer
06/04/23 11:44	Traffic Stop	2023048598			Officer
06/04/23 18:27	Traffic Stop	2023048800			Officer
06/05/23 14:21	Traffic Stop	2023049057			Officer
06/06/23 09:50	Traffic Stop	2023049350	Traffic Stop	WP23013896	Officer
06/09/23 14:07	Traffic Stop	2023050490			Officer
06/09/23 14:45	Traffic Stop	2023050515			Officer
06/10/23 17:25	Traffic Stop	2023051042	Traffic Stop	WP23014390	Officer
06/10/23 20:25	Traffic Stop	2023051116			Officer
06/11/23 20:04	Traffic Stop	2023051452			Officer
06/12/23 12:35	Traffic Stop	2023051655	Traffic Stop	WP23014557	Officer
06/12/23 16:30	Traffic Stop	2023051745			Officer
06/13/23 00:53	Traffic Stop	2023051883			Officer
06/13/23 17:27	Traffic Stop	2023052154			Officer
06/14/23 11:15	Traffic Stop	2023052353			Officer
06/14/23 20:21	Traffic Stop	2023052552			Officer
06/14/23 22:22	Traffic Stop	2023052596			Officer
06/16/23 21:57	Traffic Stop	2023053234			Officer
06/17/23 01:34	Traffic Stop	2023053299			Officer

Incident Start Date/Time	Initial Call	CFS #	Final Incident	Case Number	How Reported
06/17/23 15:25	Traffic Stop	2023053483			Officer
06/17/23 22:03	Traffic Stop	2023053656			Officer
06/18/23 20:03	Traffic Stop	2023053956			Officer
06/19/23 09:14	Traffic Stop	2023054079	Traffic Stop	WP23015177	Officer
06/19/23 11:39	Traffic Stop	2023054123	Traffic Stop	WP23015186	Officer
06/19/23 19:07	Traffic Stop	2023054262	Traffic Stop	WP23015233	Officer
06/22/23 21:34	Traffic Stop	2023055421	Traffic Stop	WP23015540	Officer
06/23/23 18:43	Traffic Stop	2023055782			Officer
06/25/23 17:32	Traffic Stop	2023056503	Traffic Stop	WP23015814	Officer
06/26/23 23:28	Traffic Stop	2023056923			Officer
06/28/23 20:34	Traffic Stop	2023057642			Officer
06/29/23 19:54	Traffic Stop	2023058007			Officer
06/30/23 13:54	Traffic Stop	2023058213	Traffic Stop	WP23016277	Officer
06/30/23 14:23	Traffic Stop	2023058225			Officer
06/30/23 21:43	Traffic Stop	2023058394			Officer

Trespass Total: 1

06/26/23 14:36	Trespass	2023056763	Trespass	WP23015889	911
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Warrant - Attempt Total: 4

06/02/23 08:08	Warrant - Attempt	2023047715			
06/02/23 16:57	Warrant - Attempt	2023047895			
06/02/23 19:08	Warrant - Attempt	2023047959			
06/27/23 19:55	Warrant - Attempt	2023057262	Warrant - Arrest	WP23016027	

Total Records: 230



Real People. Real Solutions.

2040 Highway 12 East
Willmar, MN 56201-5818

Ph: (320) 231-3956
Fax: (320) 231-9710
Bolton-Menk.com

MEMORANDUM

Date: July 7, 2023
To: Honorable Mayor Moynagh and Members of the City Council
City of Montrose, Minnesota
From: Jared Voge, P.E.
City Engineer
Subject: Wellhead Protection Plan
City of Montrose
Project No.: W13.112631

The City of Montrose is required to complete a Wellhead Protection Plan by the Minnesota Department of Health (MDH). The fundamental goal of the plan is to prevent contaminants from entering public wells.

A few of the major components of the completed Part 2 of the plan include:

- An inventory of all potential contaminant sources (PCSI)
- Assessment the potential contaminant sources
- Identified issues, problems, and opportunities
- Developed wellhead protection goals
- Developed objectives and a plan of action

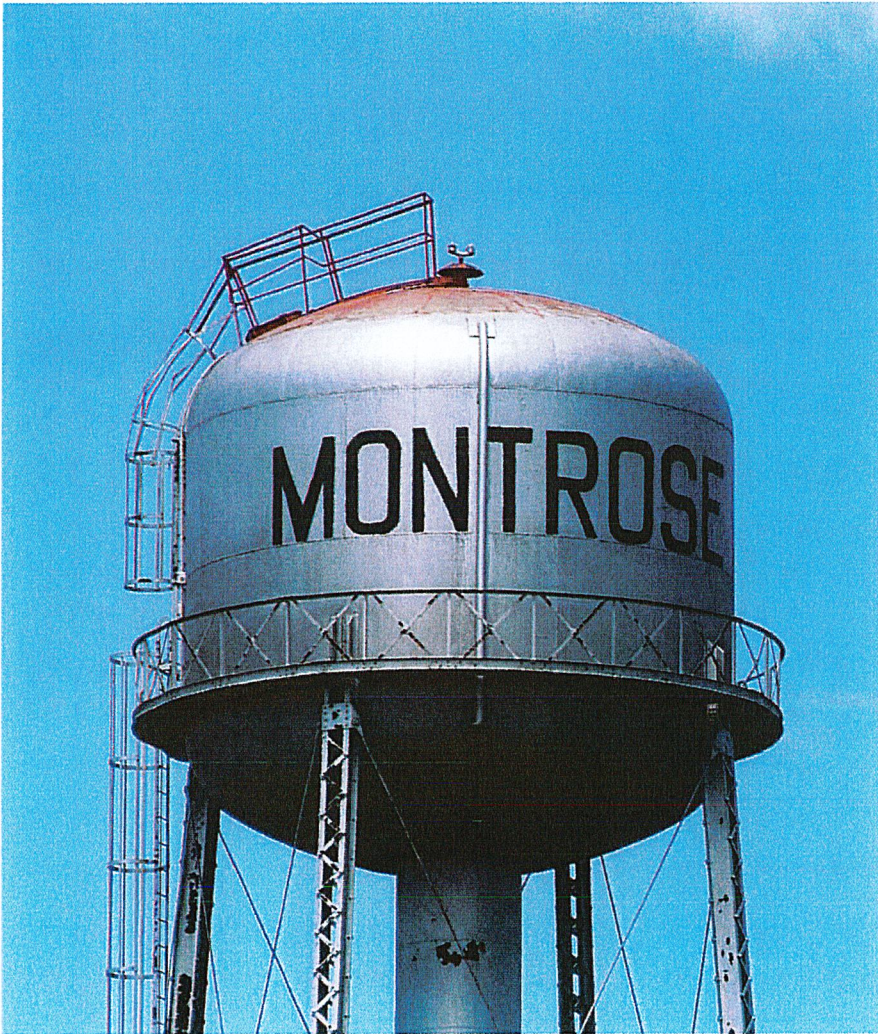
City staff, consultants, and agency partners have completed the required plan. Please see the attached document. As required by the Minnesota Wellhead Protection Rule, a public hearing is required to provide an opportunity for interested parties to comment on the plan.

After all public testimony regarding the city's Wellhead Protection Plan, Part 2 has been received and the Public Hearing has been closed, we recommend that the City Council adopt the enclosed resolution approving the plan.

If you have any questions, please call.



CITY OF MONTROSE WELLHEAD PROTECTION PLAN PART II



Potential Contaminant Source Management Strategy

February 2024 through
February 2034



Forward

This document presents the wellhead protection plan (WHPP) for the city of Montrose that will help provide an adequate and safe drinking water supply for community residents. It contains the following components:

- Assessment of the data elements used to prepare the plan.
- Delineation of the wellhead protection areas.
- Delineation of the drinking water supply management areas.
- Assessments of well and drinking water supply management area vulnerability.
- Impact of land and water use changes on the public water supply wells.
- Issues, problems, and opportunities affecting the wells, well water, and the drinking water supply management area.
- Potential Contaminant Source Inventory and risk assessment
- Wellhead protection goals for this plan.
- Objectives and plan of action for achieving the wellhead protection goals.
- Evaluation program for assessing the effectiveness of this plan.
- Contingency strategy to address an interruption of the water supply.

Water Supply Wells Included in This Plan

Unique Number	Well Name or Number	Use/Status ¹
700302	City Well #4	P
700301	City Well #5	P
843402	City Well #6	P

¹P = Primary Water Supply Well, E = Emergency Backup Well, S = Seasonal Well

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Appendix IX	Implementation Schedule

Figure 1: City of Montrose Drinking Water Supply Management Area

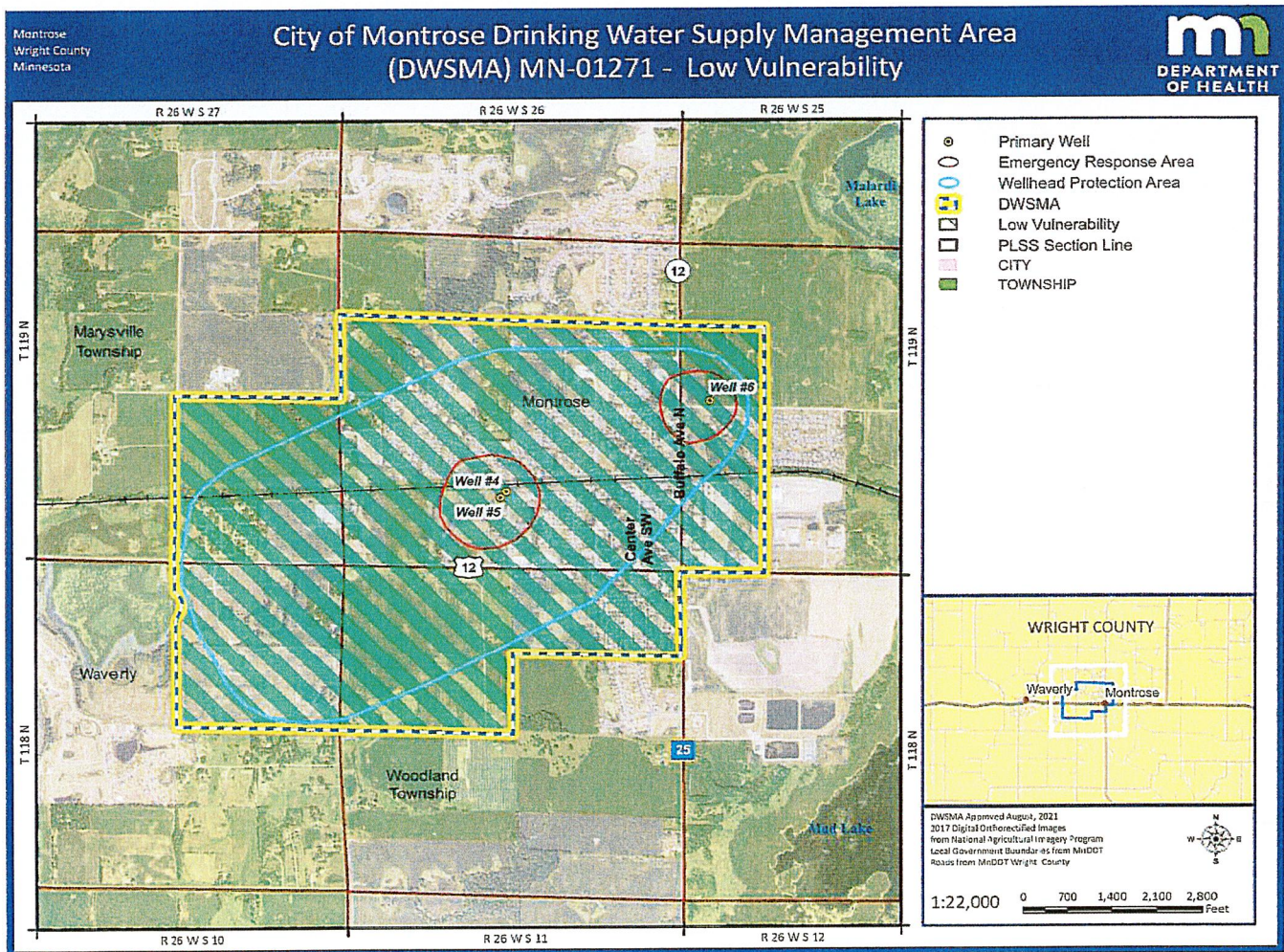
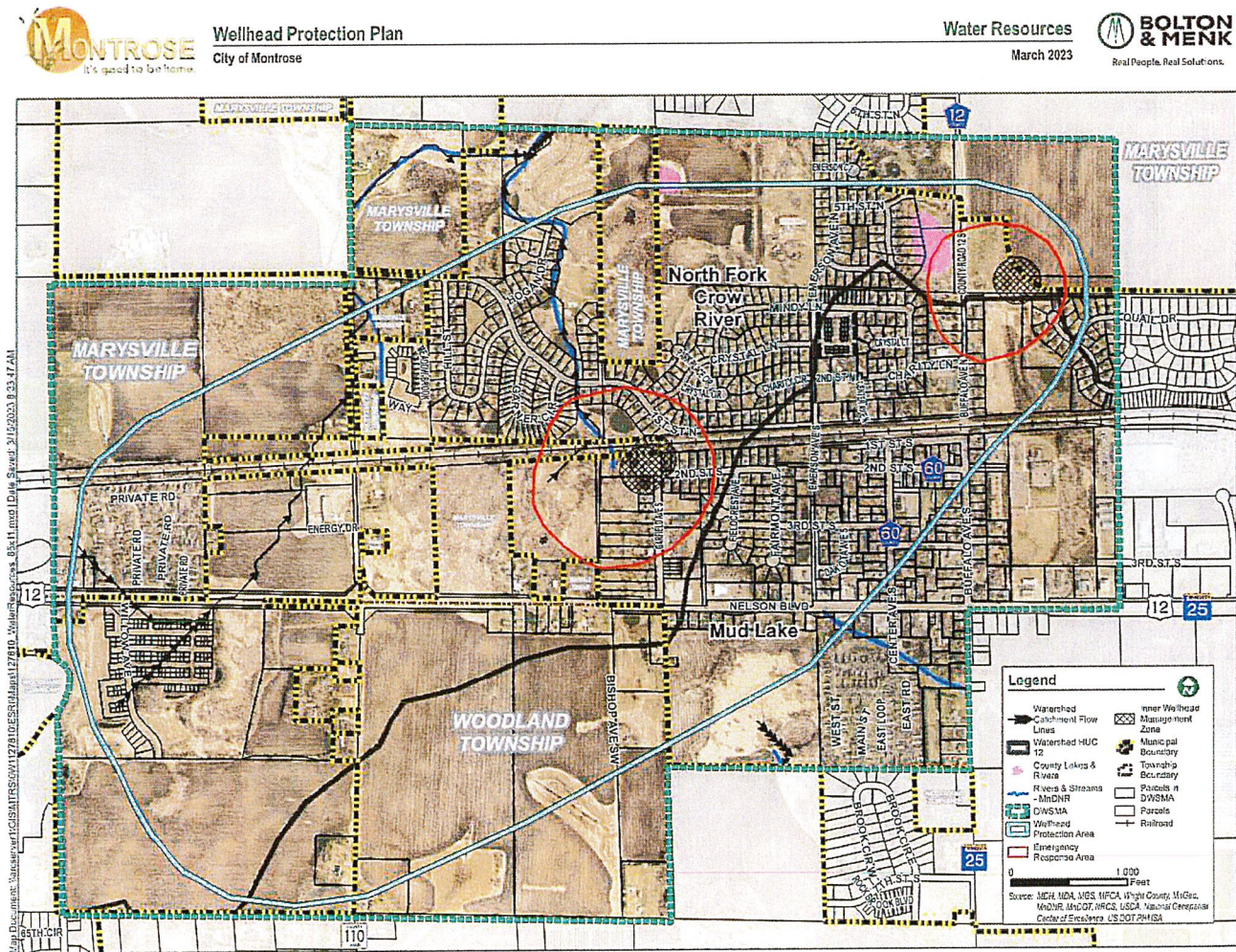


Figure 2: Water Resources within the DWSMA



Chapter 1 - Introduction

1.1 Background

The Wellhead Protection Plan (WHPP) for the city of Montrose was prepared in cooperation with the Minnesota Department of Health (MDH) and Minnesota Rural Water Association (MRWA). It contains specific actions that the city will take to fulfill wellhead protection (WHP) requirements that are specified under Minnesota Rules, part 4720.5510 to 4720.5590. The support that Minnesota state agencies, federal agencies, Wright County, and others will provide is presented to identify their roles in protecting the city's drinking water supply. The plan is effective for 10 years after the approval date specified by MDH and the city is responsible for implementing its WHP plan of action, as described in **Table 13, "WHP Plan of Action."** Furthermore, the city will evaluate the status of plan implementation at least every two-and-one-half years to identify whether its WHPP is being implemented on schedule.

In the Part One of the city's WHPP, the delineation of the Wellhead Protection Area (WHPA), the Drinking Water Supply Management Area (DWSMA), vulnerability of the wells, and vulnerability status of the aquifer in which the City's wells are located were completed and approved by the MDH. Montrose's DWSMA was identified as *Low Vulnerability* in the Part One plan. This information can be found in **Appendix I**.

The city of Montrose is located in Wright County. The DWSMA is mainly comprised of residential within city limits and agricultural within Wright County. The DWSMA is shown in **Figure 1, "City of Montrose Drinking Water Supply Management Area."**

1.2 Plan Appendices

This document contains several references to appendices and attachments that support the technical information summarized in the main body of this plan. These include:

- **Appendix I** contains the first part of the plan, consisting of the delineation of the wellhead protection area (WHPA), the drinking water supply management area (DWSMA), and the vulnerability assessments for the public water supply wells and the DWSMA. This part of the plan is summarized in **Chapter 3**.
- **Appendix II** contains Part One and Part Two WHPP Scoping Documents.
- **Appendix III** contains the inventory of potential contamination sources. This inventory is discussed in **Chapter 4** in terms of assigning risk to the city's water supply and is also discussed in **Chapter 6**, relating to issues, problems or opportunities. It also contains a listing of parcels located within the DWSMA.
- **Appendix IV** contains the Inner Wellhead Management Zone (IWMZ) Potential Contaminant Sources. This information is discussed in **Chapter 4**.
- **Appendix V** contains the Future Land Use from the Montrose Comprehensive Plan.
- **Appendix VI** contains the Old Municipal Well report.
- **Appendix VII** contains the DNR Water Supply Plan approval letter. The entire plan is available at Montrose City Hall. This information is discussed in **Chapter 11**.
- **Appendix VIII** contains the Glossary of Terms.
- **Appendix IX** contains the Implementation Schedule.

Chapter 2 - Identification and Assessment of the Data Elements Used to Prepare the Plan

The data elements that are included in this plan were used to 1) delineate the WHPA and the DWSMA and to assess the DWSMA and well vulnerability and 2) document the need for the WHP measures that will be implemented to help protect the city's water supply from potential sources of contamination. The city met with representatives from MDH on two occasions to discuss data elements specified in Minnesota Rules, part 4720.5400, for preparing a WHP plan.

The first scoping meeting, held on April 8, 2021, addressed the data elements that were needed to support the delineation of the WHPA, the DWSMA, and the wells and DWSMA vulnerability assessments. The second scoping meeting, held on September 2, 2021, discussed the data elements required to 1) identify potential risks to the public water supply and 2) develop effective management strategies to protect the public water supply in relation to well and DWSMA vulnerability. The results of each meeting were communicated to the city by MDH through a formal scoping decision notice and are presented in **Appendix II**. Not all the data elements listed in the WHP rule had to be addressed in the WHP Part One because of the low vulnerability of the city's drinking water source.

The following data elements were reviewed by the WHP team and ranked for prioritization of plan implementation.

Water: The land area of the DWSMA is located within two HUC12 watershed areas: North Fork Crow River (HUC12: 070102040609) and Mud Lake (HUC12: 070102040607). As shown on **Figure 2, "Water Resources,"** the North Fork Crow River watershed area comprises over half of the land area within the DWSMA. The northern and western portions of the DWSMA are located within the North Fork Crow River watershed, and the southern and eastern portions of the DWSMA are located within the Mud Lake watershed area. Ultimately, both of these HUC12 watersheds drain to the North Fork Crow River and part of the Upper Mississippi River Basin.

A One Watershed, One Plan (1W1P) for the North Fork Crow River watershed was completed in 2018. The North Fork Crow River Water Planning Partnership (NFCRWPP) is an organization of six counties, six soil and water conservation districts, two watershed districts, and a joint powers board within southcentral Minnesota. Information about the NFCRWPP can be found at: <https://www.nfcrwd.org/>.

Land Use and Zoning are noted in **Figure 3, "2021 USDA Land Cover,"** **Figure 4, "Zoning Map,"** and **Figure 5, "Future Land Use."**

Table 1, "Land Use in the Montrose DWSMA," depicts the land use within the DWSMA utilizing the USDA land cover data for 2021 and incorporating local knowledge of the area. Land use within the DWSMA is primarily comprised of a mix of crop land and developed land within the city limits. The DWSMA also contains grassland/pasture, wetlands, and tree cover. The majority of the DWSMA is located within the Montrose city limits, as well as portions of Marysville Township and Woodland Township in Wright County, Minnesota.

Table 1 – Land Use in the Montrose DWSMA

Land Class Category (USDA, 2021)	DWSMA Acres	DWSMA Percent
Developed	448.8	38.0%
Crops	357.7	30.3%
Grassland/Pasture	218.9	18.5%
Wetlands	105.3	8.9%
Tree Cover	48.1	4.1%
Open Water	1.3	0.1%
Barren	1.1	0.1%
Total	1181.2	100.0%

Table 2, “Zoning in the Montrose DWSMA,” depicts zoning within the Montrose DWSMA, which consists of both the city of Montrose zoning districts and Wright County zoning districts. The DWSMA is primarily comprised of residential zoning districts, commercial and industrial districts, and agricultural lands. The portions of the DWSMA that are located outside the city limits are primarily zoned agricultural, unless otherwise indicated. Overlays within the DWSMA include: Shoreland District (156.0 acres), Highway District (30.2 acres) and Downtown District (36.1 acres) as identified on Figure 4, “Zoning Map.”

Table 2 – Zoning in the Montrose DWSMA

Zoning Districts	DWSMA Acres	DWSMA Percent
Single Family Residential District (City of Montrose)	320.6	27.1%
Urban Reserve District (City of Montrose)	114.9	9.7%
Medium Density Residential District (City of Montrose)	95.2	8.1%
Residential Business (City of Montrose)	47.0	4.0%
Highway Business District (City of Montrose)	36.2	3.1%
Institutional District (City of Montrose)	35.3	3.0%
Single Family Manufactured Home Park District (City of Montrose)	21.4	1.8%
Light Industrial District (City of Montrose)	21.1	1.8%
Central Business District (City of Montrose)	8.0	0.7%
High Density Residential District (City of Montrose)	7.8	0.7%
Heavy Industrial District (City of Montrose)	3.0	0.3%
Agriculture (Wright County)	427.3	36.2%
Suburban Residential (Wright County)	9.7	0.8%
Commercial Recreation Shorelands (Wright County)	1.6	0.1%
Urban/Rural Transition (Wright County)	1.5	0.1%
Public rights of way (City and County)	30.6	2.6%
Total	1181.2	100.0%

Figure 5, “Future Land Use,” depicts planned future land use changes within the DWSMA. Presently identified *Agriculture* areas are anticipated to transition, through citizen-driven-petition annexation, to areas zoned *Residential* and *Commercial*. This will enable opportunities for the city to attract new businesses and industries. The portion of Montrose’s 2040 Comprehensive Plan that discusses future land use within the DWSMA is included in **Appendix V**. The plan was completed in 2017 and is available online at: <https://www.montrose-mn.com/index.asp?SEC=E3DEB9A1-39EC-4095-81A4-8A8D45EE52B3>.

Table 3 – Future Land Use in the Montrose DWSMA

Land Class Category (USDA, 2021)	DWSMA Acres	DWSMA Percent
Low Density Residential	511.3	43.3%
Moderate Density Residential	334.3	28.3%
Commercial	110.4	9.3%
Mixed Use	80.1	6.8%
High Density Residential	54.6	4.6%
Public / Semi-Public	53.2	4.5%
Industrial	25.5	2.2%
Mixed Use High Density Residential	11.8	1.0%
Total	1181.2	100.0%

In 2011, Wright County completed a county-wide comprehensive land use plan that incorporated future land-use planning goals to guide future development within the county and along the US Highway 12 corridor. The plan is available online at: <https://www.co.wright.mn.us/184/Wright-County-Land-Use-Plan>.

As indicated in the Highway 12 Corridor plan, county policies that promote growth and development within cities while supporting agricultural and rural preservation, as well as the protection of the natural environment, continue to enjoy widespread support.

There are no significant annexation plans currently anticipated within the DWSMA.

Geology: A geologic atlas of Wright County was updated in 2018. This study can be found at: https://files.dnr.state.mn.us/waters/groundwater_section/mapping/cga/c30_wright/wright_report.pdf.

Geologic data elements pertinent to the WHPA delineation and vulnerability status are included in Part One of this WHPP and were utilized in the delineation. Part One can be found in **Appendix I** and is on file with the MDH and the city of Montrose.

The city wells draw water from the Quaternary Buried Artesian Aquifer. This aquifer is comprised of sand and gravel buried beneath a layer of clay-rich sediment. These wells are between 161 feet deep and 175 feet deep. The clay-rich sediments that overlie the city's aquifer prevent water and contaminants from moving quickly from the land surface into the city's aquifer and implies a time of travel of decades or longer. The principal threats to this aquifer are unused-unsealed wells that penetrate through this clay layer. The aquifer is not vulnerable to activities on the surface due to a confining layer between the aquifer and the surface.

Groundwater Quantity: The city believes the current drinking water volume is adequate for the next ten years.

While the designed water supply capacity of the city's three public water supply wells is about 1,560,000 gallons per day, the average historical pumping rate is about 198,000 gallons per day with a historical peak pumping rate of approximately 455,000 gallons per day. Should demand increase over the next 10 years, the city may evaluate the potential for adding an additional public water supply well to the system. Historical annual pumping amounts for each of the wells located within the DWSMA are shown in **Table 4, "Annual Well Pumping Amounts (gallons per year)"** Well #2 was sealed in 2020 as Well #6 was brought into the system. While there was an overlap in these two wells during 2020, the total pumping amounts were comparable to other years.

Table 4 – Annual Well Pumping Amounts (gallons per year)

Year	Well 4	Well 5	Well 6 (installed in 2019)	TOTAL (By Year)
2018	21,379,000	27,255,000	N/A	72,287,000*
2019	19,935,000	23,856,000	N/A	68,356,000*
2020	34,698,000	33,495,000	5,950,130	79,570,130*
2021	18,044,000	33,515,000	28,699,325	80,258,325
2022	24,455,000	34,486,000	27,521,681	86,462,681
Average	23,702,200	30,521,400	20,723,712	77,386,827

*Annual total includes water pumped from Well #2, now sealed.

In addition to the wells used by the public water supplier, three other high-capacity wells were included in the Part I delineation to account for their pumping impacts on the capture areas for the public water supply wells. These wells are listed in **Table 5, "Other Permitted High-Capacity Wells."** The *12 Hi Mobile Home Park (MHP)* well is permitted for 12.9 million gallons per year, and the Waverly 1 and Waverly 2 wells are located outside of the DWSMA.

There are no significant impacts or interference with the city's public water supply from these high-capacity wells. Adding transducers to measure static water levels will assist the city in determining any adverse effects on the aquifer from the city's use. Aquifer testing was conducted on well #6 in 2019 to determine hydraulic conductivity of the aquifer near the wells. The MDH is reviewing these results and will utilize the data for the next amendment.

Any newly proposed high-capacity wells will be evaluated by the Minnesota Department of Natural Resources (MNDNR), the city and MDH to determine impact to the public water supply. If a new well is needed by the city, staff will work with the MDH to determine placement, pumping capacity, and mitigate for any potential impacts.

Table 5 – Other Permitted High-Capacity Wells

Unique #	Well Name	DNR Permit #	Aquifer	Use	Annual Volume of Water Pumped (millions of gallons)	Daily Volume (cubic meters)
218012	Waverly 1	1975-3023	QBAA	Municipal / Public Water Supply	10.414	108
182086	Waverly 2	1975-3023	QBAA	Municipal / Public Water Supply	9.932	103
258207	12 Hi MHP	1992-3191	QBAA	Public Water Supply	7.886	82

There are no known environmental boreholes in the DWSMA. There is one city-owned observation well (City Well #3) located within the DWSMA, which is used by MNDNR to record static water levels. Water level information for the city-owned observation well can be found at: <https://www.dnr.state.mn.us/waters/cgm/site.html?id=218013>.

Groundwater Quality: As indicated in Part One, water samples were collected from Well 4, Well 5, and Well 6, and analyzed for tritium, nitrate, chloride, and bromide. No tritium or nitrate was detected, and the groundwater age classification based on the tritium result is mostly premodern. This confirms the non-vulnerable nature of the wells. In addition, the chloride and bromide results confirm that the wells have not been impacted by land use activities.

Based on the city of Montrose Water System Study, the raw water quality meets all Environmental Protection Agency (EPA) primary water standards but exceeds the MDH health-based value for concentration of manganese (0.10 mg/L). Manganese is the main water quality contaminant of concern, as the manganese concentrations present as of February 2021 in Well 4 (1.070 mg/L), Well 5 (0.810 mg/L), and Well 6 (0.423 mg/L) are high. The EPA has a secondary maximum contaminant level (SMCL) guideline for manganese of 0.050 mg/L. The average concentration of manganese in all the city supply wells exceeds the EPA SMCL guideline. Manganese occurs naturally in rocks and soil across Minnesota and is often found in Minnesota

ground and surface water. According to MDH, while this naturally occurring element is needed to stay healthy, too much can be harmful.

For more information related to groundwater quality, please refer to Part One of this plan.

Chapter 3 - Delineation of the Wellhead Protection Area, Drinking Water Supply Management Area and Vulnerability Assessments

A detailed description of the process used for 1) delineating the WHPA and the DWSMA, and 2) preparing the vulnerability assessments of the city water supply wells and DWSMA is presented in **Appendix I**. This work was completed by John Woodside, Hydrologist, MDH Source Water Protection Unit.

3.1 WHPA and DWSMA Delineation

Figure 1, “City of Montrose Drinking Water Supply Management Area,” shows the boundary of the WHPA and the DWSMA. The WHPA was delineated using computer simulations of groundwater movement to generate the underground capture zones for city Well 4 (Unique No. 700302), Well 5 (Unique No. 700301) and Well 6 (Unique No. 843402). The WHPA delineates the ten-year time-of-travel for groundwater toward the city wells.

The DWSMA is 1,181.2 acres total with 740.9 acres (62.7%) located within Montrose city limits and the remaining 440.3 acres (37.3%) located in Marysville and Woodland Townships, Wright County. The DWSMA boundary was designated using the following criteria:

- Center-lines of highways, streets, roads, or railroad rights-of-way
- Public Land Survey coordinates
- Properties or fence lines

3.2 Well Vulnerability Assessment

The construction and water quality obtained from each primary well used by the city of Montrose is included in the assessment of well vulnerability. The city has three primary wells screened in a sand and gravel aquifer that is buried beneath a layer of clay-rich sediment. These wells are considered non-vulnerable due to their clay-rich covering, and because none of the contaminants for which the Safe Drinking Water Act has established health-based standards has been found above maximum allowable levels in the city's water supply, nor are any present at one-half of those levels.

3.3 DWSMA Vulnerability Assessment

The low-vulnerability assessment assigned to the DWSMA was determined using geologic, soils, and groundwater chemistry information. This suggests that the clay-rich sediments that overlie the city's aquifer prevent water and contaminants from moving quickly from the land surface into the city's aquifer and implies a time of travel of decades or longer. The principal threats to this aquifer are unused-unsealed wells that penetrate through this clay layer, which are wells at 145 feet or greater in depth in the Montrose area.

Chapter 4 - Establishing Priorities and Assigning Risk to Potential Contamination Sources

The types of potential contamination sources that may exist within the DWSMA were derived from the information collected to satisfy the data element requirements (Chapter 2). The impact assigned to each data element as part of the assessment process was used to assess the types of potential contamination sources that may present a risk to the city's drinking water supply. The low vulnerability assessment for the DWSMA indicates that only unknown wells and wells greater than 145 feet in depth need to be considered. Other types of boreholes, excavations that may reach the aquifer, and certain types of EPA Class V Wells also require consideration.

4.1 Contaminants of Concern

None of the human-caused contaminants regulated under the federal Safe Drinking Water Act have been detected at levels indicating that any well itself serves to draw contaminants into the aquifer as a result of pumping.

4.2 Inventory Results and Risk Assessment

A description of the locations of potential contamination sources is presented in **Appendix III**. The MDH "County Well Index" (CWI), along with city employee knowledge, was utilized to locate wells. The city employees have a good working knowledge of the properties and their uses within the DWSMA. MDH provided a Class V Well Inventory for the DWSMA areas. Base maps, Land Use, Land Cover, and Zoning were derived from MDH, MNDNR, the MN Geologic Survey, Wright County, and the city of Montrose.

A summary of the results for the IWMZ is listed in **Table 6, "Potential Contamination Sources and Assigned Risk for the IWMZ."** **Table 7, "Potential Contamination Sources and Assigned Risk for the Rest of the DWSMA"** and **Figure 6, "PCSI Map,"** present these results for the remainder of the DWSMA. In addition to the public water supply wells, there is one high-capacity well and one back-up well at the 12-Hi MHP, nine known residential wells greater than or equal to 145-feet deep, a monitoring and test well, thirteen wells of unknown depth and well number that either exist or need further verification of sealing. There are fourteen wells that are less than 145-feet deep that were assessed and are not included in this inventory.

Class V injection wells are typically shallow disposal systems that are used to place a variety of fluids below the land surface. Examples of Class V injection wells include motor vehicle waste disposal wells, large capacity cesspools, storm water drainage wells, aquifer remediation wells and large capacity septic systems. Class V wells are a concern because, in some situations, they may pose a risk to underground sources of drinking water. There are no known Class V wells located within the DWSMA. Management of Class V injection wells will be addressed in the strategies of this plan.

The Potential Contaminant Source Inventory, along with parcels located within the DWSMA can be found in **Appendix III**. Unused, unsealed municipal or other wells identified in the Old Municipal Well Report will need to be addressed in implementation of this plan (**Appendix VI**).

Wells will be investigated and an attempt will be made by the city to mitigate the unknown wells, with assistance from MDH and Wright County.

The priority assigned to each type of potential contamination source addresses 1) the number inventoried, 2) its proximity to a city well, 3) the capability of local geologic conditions to absorb a contaminant, 4) the effectiveness of existing regulatory controls, 5) the time required for the city of Montrose to obtain cooperation from governmental agencies that regulate it, and 6) the administrative, legal, technical, and financial resources needed. A high (H) risk potential implies that the potential source type has the greatest likelihood to negatively impact the city's water supply and should receive highest priority for management. A low (L) risk potential implies that a lower priority for implementing management measures is assigned.

Table 6 - Potential Contamination Sources and Assigned Risk for the IWMZ

Potential Source Type	Total Well #4	Total Well #5	Total Well #6	Level of Risk
SS2-Sewage sump capacity 100 gal or more	1	1		M
SB1-Sewer, buried, approved materials, tested, serving 1-bldg, or 2 or less SF residences.	3	2	1	L
SB2-Sewer, buried, collector, municipal, serving a facility handling infectious pr pathological wastes, open jointed or unapproved materials.	2	2		L
SD1-Storm water drainpipe, 8' or > in diameter.	2	2		L
SM1-Storm water pond >5000 gal.	4	4		L
WEL-Operating well	2	2		L
GP1-Gravel pocket or French drain for clear water drainage only.	1	1	1	L
PT4-Petroleum tank or container, not buried, between 56 and 1100 gal.	4	4	1	L
PC1-Pollutant or contaminant that may drain into the soil.	1		1	M

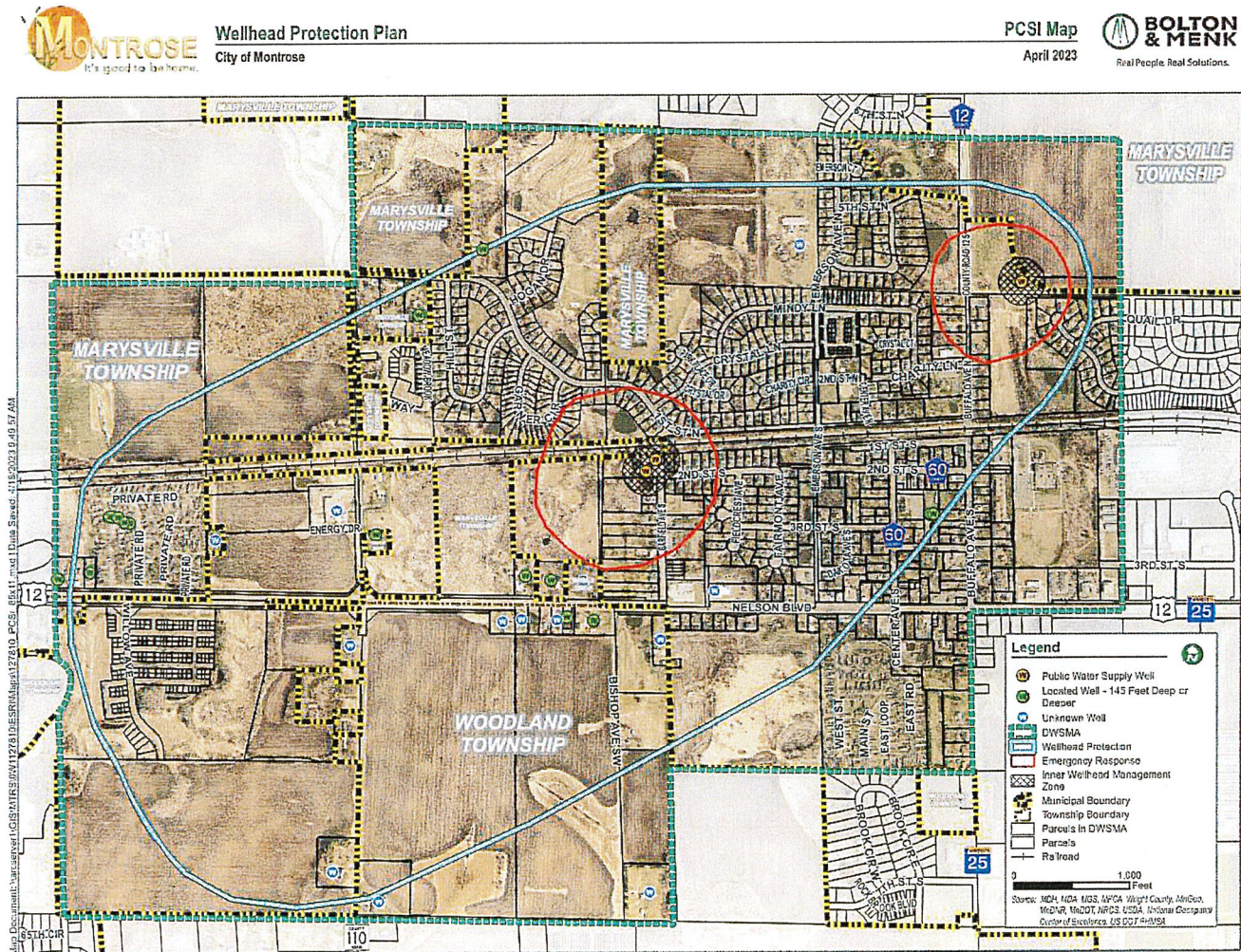
Strategies to address IWMZ issues will be included in the implementation section of this plan. This will also include a spill response plan for Wells 4 and 5, as their IWMZ overlaps with the railroad corridor.

Table 7 - Potential Contamination Sources and Assigned Risk for the Rest of the DWSMA

Potential Source Type	Total Number	Level of Risk
Public Water Supply Wells	3	L
Monitoring and Test Wells	2	L
Wells Greater Than 145-Feet Deep	14	H
Unlocated or Unverified Wells	13	H
Class V Wells	0	N/A

All wells will be addressed in the management strategies with emphasis on identification of and sealing unused and unsealed wells.

Figure 6: Potential Contaminant Source Inventory (PCSI) Map



Chapter 5 - Impact of Land and Water Use Changes on the Public Water Supply Wells

Anticipated changes to the physical environment, land use, surface water, and groundwater that may occur within the city of Montrose throughout the ten-year period that the WHP plan is in effect are outlined in **Table 8, “Expected Land and Water Use Changes.”** The purpose of this exercise is to determine whether new potential sources of contamination may be introduced in the future, as well as to begin identifying future actions for mitigating these potential contamination sources.

Land and water use changes may introduce new contamination sources or result in changes to groundwater use and quality. The anticipated changes may occur within the jurisdictional authority of the city. These anticipated changes are described in relationship to a) the influence that existing governmental land and water programs and regulations may have on the anticipated change; and b) administrative, technical, and financial considerations of the city of Montrose and property owners within the DWSMA.

Table 8 - Expected Land and Water Use Changes

Expected Change	Impact of the Expected Change on the Source Water Aquifer	Influence of Existing Government Programs and Regulations on the Expected Change	Administrative, Technical, and Financial Considerations Due to the Expected Change
Physical Environment	No anticipated changes.	N/A	N/A
Land Use	Change from Agriculture to Residential and Commercial.	N/A	Land use and zoning changes driven by citizen petition and would require increased administrative review and oversight.
Surface Water	No anticipated changes.	N/A	N/A
Groundwater	With increased residential and commercial areas, anticipate increased usage of current public water and possible need for new well.	May need updated water appropriations permit (MNDNR) and possible water quality monitoring if a new well is installed.	Increase in administrative and financial obligations to monitor existing operations and possibly increase water supply infrastructure.

N/A = Not Applicable

Chapter 6 - Issues, Problems, and Opportunities

6.1 Identification of Issues, Problems and Opportunities

The city of Montrose has identified water and land use issues and problems and opportunities related to 1) the aquifer used by the city water supply wells, 2) the quality of the well water, or 3) land or water use within the DWSMA. The city assessed 1) input from public meetings and written comments it received, 2) the data elements identified by MDH during the scoping meetings, and 3) the status and adequacy of the city's official controls and plans on land and water uses, in addition to those of local, state, and federal government programs. The results of this effort are presented in the following table, which defines the nature and magnitude of contaminant source management issues in the city's DWSMA. Identifying issues, problems and opportunities, including resource needs, enables the city to 1) to make effective use of existing resources, 2) set meaningful priorities for source management and 3) solicit support for implementing specific source management strategies.

6.2 Comments Received

There have been several occasions for local governments, state agencies, and the general public to identify issues and comment on the city's WHPP. At the beginning of the planning process, local units of government were notified that the city was going to develop its WHPP and were given the opportunity to identify issues and comment. A public information meeting was held to review the results of the delineation of the wellhead protection area, DWSMA, and the vulnerability assessments. The meetings of the city's wellhead protection team were open to the public. The public information meeting and public hearing were held on July 10, 2023 - before the completed WHPP was sent to MDH for state agency review and approval.

While there were no issues identified at the local government, state agency and/or the public informational meeting, the wellhead protection team has identified the following issues:

Table 9- Issues, Problems, and Opportunities

Issue Identified	Impacted Feature	Problem Associated with the Identified Issue	Opportunity Associated with the Identified Issue	Adequacy of Existing Controls to Address the Issue
There are unknown, unused or unsealed wells located within the DWSMA.	<ul style="list-style-type: none"> • Aquifer • Well water quality • DWSMA 	The city needs to assess if these wells present a threat to the aquifer based upon depth, construction, and state of repair.	The city will pursue 100% funding to seal unused and unsealed wells located within the DWSMA if they meet the priority criteria outlined in the PCSI or are unknown depth.	The city has the authority to limit well usage within city limits. The MDH has authority to require well sealing.

Issue Identified	Impacted Feature	Problem Associated with the Identified Issue	Opportunity Associated with the Identified Issue	Adequacy of Existing Controls to Address the Issue
Issues identified during IWMZ survey.	<ul style="list-style-type: none"> • Aquifer • Well water quality • DWSMA 	The city needs to address any issues along the railroad corridor within the IWMZ areas of Well # 4 and 5.	The city will pursue funding to address potential concerns within the IWMZ.	The city owns or has access to the property within the IWMZ.
Location and reporting of new wells within two miles of city or one mile of DWSMA.	<ul style="list-style-type: none"> • Aquifer • Well water quality • DWSMA 	MDH has limited information regarding wells in the public water supply aquifer.	The city can apply for grant funding to purchase handheld GPS units and coordinate with MDH to verify new well locations.	The city does not have authority over wells drilled within the area.
Water quality monitoring per MDH	<ul style="list-style-type: none"> • Aquifer • Well water quality • DWSMA 	MDH requests monitoring of wells for next plan amendment.	The city will work with the MDH to establish and implement a monitoring plan in five years.	The city can complete the collection of samples for testing. Testing completed by MDH.
Old Municipal Wells	<ul style="list-style-type: none"> • Aquifer • Well water quality • DWSMA 	There may be old municipal wells without location and/or sealing records.	The city will address wells identified in the survey and work with MDH to properly abandon.	The city does not have regulatory authority over wells. MDH regulates wells.
Lack of Educational materials	<ul style="list-style-type: none"> • Well water quality 	The city does not have adequate education materials on their website.	The city can apply for MDH SWP grant funding to develop an area on their website to address wellhead protection.	The city currently has a website.
Assess security needs in and around public water supply wells (PWSW).	<ul style="list-style-type: none"> • Aquifer • Well water quality • DWSMA 	The city may have inadequate security around PWSW.	The city can apply for MDH grant funding to assess and provide security measures	The city owns or has access to the property immediately adjacent to PWSW.
The city may have inadequate protection ordinances.	<ul style="list-style-type: none"> • Well water quality 	The city needs to protect the drinking water aquifer.	The city can apply for MDH grant funding to assess and update ordinances if needed.	The city has regulatory authority over the utilities.

Issue Identified	Impacted Feature	Problem Associated with the Identified Issue	Opportunity Associated with the Identified Issue	Adequacy of Existing Controls to Address the Issue
There may be unknown Class V Wells located in the DWSMA.	<ul style="list-style-type: none"> • Aquifer • Well water quality • DWSMA 	The city needs to report a suspected Class V Well to MDH.	The city will be aware of Class V Wells within the DWSMA.	The EPA has authority over Class V Wells in Minnesota.
The city may need assistance identifying need and location for a new public water supply well.	<ul style="list-style-type: none"> • Aquifer • DWSMA 	The city needs to determine the trigger for new well drilling to augment current water supply capacity.	The city can request assistance from MDH and/or consultant to identify well site location and test well drilling.	MDH regulates wells and MNDNR regulates appropriations permitting.

It is difficult to foresee or plan for the future. The city of Montrose will use its planning and management capabilities within this plan to respond to any new/unknown source water protection issues that may impact the quality or quantity of its drinking water in the future.

Chapter 7 - Existing Authority and Support Provided by Local, State, and Federal Governments

In addition to its own controls, the city of Montrose will rely upon partnerships formed with local units of government, state agencies, and federal agencies with regulatory controls or resource management programs in place to help implement its WHPP. The level of support that a local, state, and federal agency can provide depends on its legal authority, as well as the resources available to local governments.

7.1 Existing Controls and Programs of the City of Montrose

The DWSMA is mostly located within the city limits of Montrose (62.7%) with 37.3% of the DWSMA acreage situated within Marysville and Woodland Townships, Wright County. **Table 10, “Controls and Programs of the City of Montrose,”** shows the legal controls and/or programs that the city has identified to support the management of potential contamination sources within the DWSMA.

Table 10 - Controls and Programs of the City of Montrose

Type of Control	Program Description
City Ordinances: <ul style="list-style-type: none"> • Zoning • Utility Regulations • Ordinance 32.10 – Well Management Authority 	Zoning Permits City Water / Sewer hook-up Ordinance Well Sealing and prohibits cross-connections

7.2 Local Government Controls and Programs

Table 11 - Local Agency Controls and Programs

Government Unit	Name of Control/Program	Program Description
Marysville Township	None	N/A
Woodland Township	None	N/A
Wright County Planning & Zoning	Zoning Comprehensive Land Use Planning	Land use and zoning outside Montrose city limits
Wright County SWCD	Local Water Plan Wetland Conservation Act Cost-share Programs	Education Programs Wetlands Regulations Well sealing cost-share
North Fork Crow River Watershed District	Drainage One Watershed One Plan Cost-share Programs	Permits for projects that include movement of soil within the watershed. Septic system cost-share

7.3 State Agency and Federal Agency Support

MDH will serve as the contact for enlisting the support of other state agencies on a case-by-case basis regarding technical or regulatory support that may be applied to the management of potential contamination sources. Participation by other state agencies and the federal government is based on legal authority granted to them and resource availability. Furthermore, MDH 1) administers state regulations that affect specific potential sources of contamination and 2) can provide technical assistance to property owners to comply with these regulations.

Table 12 identifies the specific regulatory programs or technical assistance that state and federal agencies may provide to the city to support implementation of the WHPP. It is likely that other opportunities for assistance may be available over the 10-year period that the plan is in effect due to changes in legal authority or increases in funding granted to state and federal agencies. Therefore, the table references opportunities available when the city's WHPP was first approved by MDH in October 2023.

Table 12 - State and Federal Agency Controls and Programs

Government Unit	Type of Program	Program Description
MDH	State Well Code for Municipal Wells (Minnesota Rules, Chapter 4725)	MDH has authority over the construction of new municipal wells and the sealing of wells. MDH staff in the Well Management Program offer technical assistance for enforcing well construction codes, maintaining setback distances for certain contamination sources, and well sealing.
MDH	WHP	MDH has staff that will help the city identify technical or financial support that other governmental agencies can provide to assist with managing potential contamination sources.
DNR	Water appropriation permitting (Minnesota Rules, Chapter 6115)	DNR can require that anyone requesting an increase in existing permitted appropriations, or to pump groundwater, must address concerns regarding the impacts to drinking water if these concerns are included in a WHPP.
EPA	Class V Wells	The EPA has authority over Class V wells. Owners are required to notify the EPA.

7.4 Support Provided by Nonprofit Organizations

The Minnesota Rural Water Association (MRWA) may assist the city of Montrose with implementing its WHPP by providing 1) referenced education and outreach materials for landowners, 2) technical assistance for implementing the individual WHP action items listed in the plan, and 3) support to the city for assessing the results of plan implementation.

The North Fork Crow River Water Planning Partnership (NFCRWPP) is an organization of six counties, six soil and water conservation districts, two watershed districts, and a joint powers board within south-central Minnesota. The NFCRWPP joined together in 2016 to develop a comprehensive One Watershed, One Plan (1W1P), aimed at creating prioritized and targeted implementation strategies that result in measurable resource improvements. The NFCRWPP may assist the city with surface water quality and quantity monitoring, as well as implementation projects to improve storage capacity and mitigate land use activities.

Chapter 8 - Goals

Goals define the overall purpose for the WHPP, as well as the end points for implementing objectives and their corresponding actions. The WHP team identified the following goals after considering the impacts that 1) changing land and water uses have presented to drinking water quality over time and 2) future changes that need to be addressed to protect the community's drinking water:

- Maintain a safe and adequate drinking water supply for community residents; and
- Create public awareness and general knowledge about the importance of WHP for maintaining an adequate and safe drinking water supply.
- Collect data to support future WHP area delineations to improve DWSMA and PCSI accuracy.

Chapter 9 - Objectives and Plan of Action

Objectives provide the focus for ensuring that the goals of the WHPP are met and that priority is given to specific actions that support multiple outcomes of plan implementation.

Both the objectives and the wellhead protection measures (actions) that support them are based on assessing

- 1) the data elements (Chapter 2),
- 2) the potential contaminant source inventory (Chapter 4),
- 3) the impacts that changes in land and water use present (Chapter 5) and
- 4) issues, problems, and opportunities referenced to administrative, financial, and technical considerations (Chapter 6).

9.1 Objectives

The following objectives have been identified to support the goals of the WHPP for the city of Montrose:

1. Create public awareness and general knowledge about the importance of WHP for maintaining an adequate and safe drinking water supply;
2. Increase the knowledge base regarding quantity of water available – maintain adequate drinking water supply.
3. Gather updated information on potential contaminants.
4. Manage potential contaminants.
5. Ensure emergency preparedness.
6. Create awareness among LGUs about the importance of protection of the drinking water supply aquifer.
7. Maintain communications with the MDH and other agencies able to assist with implementation of this plan.
8. Collect additional data to substantiate information contained within this Plan, and to provide more detail for future Plan amendments.
9. Conduct regular evaluations of Plan implementation and effectiveness.

9.2 WHP Measures and Action Plan

Based upon the factors, the WHP team has identified WHP measures that will be implemented by the city over the 10-year period that its WHPP is in effect. The objective that each measure supports is noted as well as 1) the lead party and any cooperators, 2) the anticipated cost for implementing the measure and 3) the year or years in which it will be implemented.

The following categories are used to further clarify the focus that each WHP measure provides, in addition to helping organize the measures listed in the action plan:

- Data Collection
- IWMZ Management
- Land Use Management
- Potential Contamination Source Management
- Public Education and Outreach

- Reporting and Evaluation
- Water Use and Contingency Strategy

9.3 Establishing Priorities

WHP measures reflect the administrative, financial, and technical requirements needed to address the risk to water quality or quantity presented by each type of potential contamination source. Not all of these measures can be implemented at the same time, so the WHP team assigned a priority to each. Several factors must be considered when WHP action items are selected and prioritized (part 4720.5250, subpart 3):

- Contamination of the public water supply wells by substances that exceed federal drinking water standards.
- Quantifiable levels of contamination resulting from human activity.
- The location of potential contaminant sources relative to the wells.
- The number of each potential contaminant source identified and the nature of the potential contaminant associated with each source.
- The capability of geologic material to absorb a contaminant.
- The effectiveness of existing controls.
- The time needed to acquire cooperation from other agencies and cooperators.
- The resources needed, i.e., staff, money, time, legal, and technical resources.

The city of Montrose defines a priority for implementing a WHP measure as maintaining the quantity and high-quality drinking water they have come to expect. **Table 13, “WHP Plan of Action,”** lists each measure that will be implemented over the 10-year period that the city’s WHPP is in effect, including the priority assigned to each measure.

Table 13 - WHP Plan of Action


MONITORING, DATA COLLECTION, AND ASSESSMENT:

Description	Objective	Priority	Cost	Responsible Party & Cooperators	Implementation Time Frame									
					2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
<i>Groundwater Quality & Quantity Monitoring</i> <i>WHP Measure #1:</i> The city will contact the MDH Hydrologist to conduct water quality monitoring - during year 5. MDH to incur costs – the city will collect and ship samples.	8	L	Staff Time	Montrose MDH					X					
<i>Aquifer Testing</i> <i>WHP Measure #2:</i> If the city determines a new well is necessary and/or feasible, pending available funding and resources, they will work with MDH Hydro to determine a suitable site.	2/8	L	Staff Time	Montrose Consultant MDH Hydrologist	← If Needed →									
<i>WHP Measure #3:</i> Purchase and install transducers and software to monitor static water levels.	2	M	TBD	Montrose	← When Feasible →									
<i>Well Inventory and Prioritization</i> <i>WHP Measure #4:</i> Update the PCSI as data collected. Review the status of existing wells and add new wells identified in the DWSMA.	3/8	H	TBD	Montrose MDH	← On-Going →									
<i>WHP Measure #5:</i> Request verified list of newly constructed wells from MDH.	2/8	L	Staff Time	Montrose MDH						X	X			
<i>Municipal Well Security Issues</i> <i>WHP Measure #6:</i> Assess security needs and apply for funding as needed for physical security measures.	5	H	Staff Time	Montrose MDH	X	X								


WELL AND CONTAMINANT SOURCE MANAGEMENT:

Description	Objective	Priority	Cost	Responsible Party & Cooperators	Implementation Time Frame									
					2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
IWMZ WHP Measure #7: Apply for MDH Source Water Protection (SWP) grants to implement recommendations within sanitary survey and IWMZ.	4	H	TBD	Montrose MDH Consultant	← On-Going →									
WHP Measure #8: Call MDH to update the IWMZ inventory for all system wells during year 6.	3/8	H	Staff Time	Montrose MDH						X				
WHP Measure #9: Send letter to BNSF railroad to coordinate spill response plan for IWMZ within corridor.	4/7	M	Staff Time	Montrose	X									
WHP Measure #10: Monitor setbacks for new potential contaminant sources within the IWMZ.	4	H	Staff Time	Montrose MDH	← On-Going →									
Old Municipal Wells WHP Measure #11: Work with MDH or MRWA to identify wells located within the OMW report.	4/7	H	Staff Time	Montrose MDH MRWA		X	X							
WHP Measure #12: Apply for MDH Grant or Well Management funds to seal Old Municipal Wells.	4	H	TBD	Montrose MDH	← As Needed →									
Class V Wells WHP Measure #13: Notify MDH if Class V Well identified.	3/7	L	Staff Time	Montrose EPA MDH	← As Needed →									
Private Well Management WHP Measure #14: If a well is discovered within the DWSMA, apply for MDH funds to seal if well is either of unknown depth or ≥145-feet deep.	4	H	TBD	Montrose MDH Wright County	← As Needed →									
WHP Measure #15: Locate and verify unlocated or unknown wells within the DWSMA. If sealed, attempt to get sealing records from property owner.	4	H	Staff Time	Montrose MDH		X	X							

EDUCATION AND OUTREACH:

Description	Objective	Priority	Cost	Responsible Party & Cooperators	Implementation Time Frame									
					2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
<i>WHP and Drinking Water Protection Education</i> <i>WHP Measure #16:</i> Develop WHP web page on the city website, utilize social media. Include well management /unused wells, water conservation practices and sealing information. Obtain information from MRWA and/or MDH websites.	1/4	M	TBD	Montrose MDH MRWA SWCD NFCRWD	X	X								
<i>WHP Measure #17:</i> Provide well management and well sealing information at city hall. Request MDH/MRWA brochures and updated information.	1/4	H	Staff Time	Montrose MDH MRWA										

LAND USE AND PLANNING:

Description	Objective	Priority	Cost	Responsible Party & Cooperators	Implementation Time Frame									
					2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
<i>WHP Measure #18:</i> Apply for MDH funding to update comprehensive plan and/or local ordinances with well management language for the protection of the drinking water supply aquifer if deemed necessary and/or feasible by the City.	1/4	H	TBD	Montrose MDH Consultant										

WHP COORDINATION, REPORTING, AND EVALUATION:

Description	Objective	Priority	Cost	Responsible Party & Cooperators	Implementation Time Frame									
					2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
<i>WHP Coordination</i> WHP Measure # 19: Hold meeting with the WHP Team and local resource partners involved in plan implementation every 2.5-years to discuss WHP issues, past year's accomplishments and activities planned for the upcoming year.	8/9	M	Staff Time	Montrose		X		X			X		X	
<i>Implementation Tracking and Reporting Activities</i> WHP Measure # 20: Maintain a "WHP folder" that contains documentation of WHP activities you have completed and a date that it was done.	8/9	H	Staff Time	Montrose MDH	X	X	X	X	X	X	X	X	X	X
WHP Measure #21: Develop a spreadsheet that coincides with measures found in your plan to track and monitor plan implementation activities and completion dates.	6/9	H	Staff Time	Montrose	X									
<i>WHP Program Evaluation Plan Reporting</i> WHP Measure #22: Complete an evaluation report on completed WHP activities every 2.5 years.	9	H	Staff Time	Montrose MDH MRWA		X		X			X		X	
WHP Measure # 23: Summarize WHPP implementation efforts in a report to MDH in the 8 th year.	9	M	Staff Time	Montrose								X		

9.4 Commitments from Cooperators

The agencies listed in Table 14, “Cooperating Agencies List,” have indicated they will support the city of Montrose with implementing the WHP measures in which they are identified.

Table 14 - Cooperating Agencies List

Agency	Measure
MDH	1-2, 4-8, 10-18, 20, 22
WRIGHT COUNTY	14
WRIGHT COUNTY SWCD	16
MRWA	11, 16-17, 22
NFCRWD /	16
EPA	13

Chapter 10 - Evaluation Program

Evaluation is used to support plan implementation and is required under Minnesota Rules, part 4720.5270, prior to amending the city's WHPP. Plan evaluation is specified under Objective 9 and provides the mechanism for determining whether WHP action items are achieving the intended result or whether they need to be modified to address changing administrative, technical, or financial resource conditions within the DWSMA. The city has identified the following procedures that it will use to evaluate the success with implementing its WHPP:

1. The WHP team will meet every two and one-half years to assess the status of the plan implementation and to identify issues that impact the implementation of action steps throughout the DWSMA;
2. The city will assess the results of each action item at the time of its regularly scheduled evaluations to determine whether the action items have accomplished its purpose or whether modification is needed.
3. The city will prepare a written report that documents how it has assessed plan implementation and the action items that were carried out. The report will be presented to MDH at the first scoping meeting held with the city to begin amending the WHPP.

Chapter 11 - Contingency Strategy

The DNR Water Emergency and Conservation Plan approval letter can be found in **Appendix VII** of this Plan. The purpose of this plan is to establish, provide and keep updated, certain emergency response procedures and information for the city of Montrose which may become vital in the event of a partial or total loss of public water supply services as a result of natural disaster, chemical contamination, or civil disorder or human-caused disruptions.

**City of Montrose
County of Wright
State of Minnesota**

**WELLHEAD PROTECTION POLICY
AND
APPROVAL OF PLAN (PART 2)**

Resolution No. 2023-14

PREAMBLE:

Statement of Purpose

The purpose of this resolution is to approve the Wellhead Protection Plan for the City's wells which has been presented to the City of Montrose.

Background

Groundwater is an essential source of fresh water for the public water supply system of City of Montrose.

Virtually any activity on the surface of the ground which involves hazardous substances may contaminate the groundwater. Once polluted, groundwater is difficult, and sometimes impossible, to clean. The natural microorganisms which help break down some pollutants on the surface of the ground and in the top soil layers are not present (or not present in sufficient quantities) in groundwater. The slow rates of groundwater flow, ranging from one foot per day to one foot in fifty years, limit dilution or dispersal of contaminants. Groundwater contaminated by today's land uses and activities may remain contaminated for hundreds of years.

The State Of Minnesota (Department of Health) Wellhead Protection Program is requiring all public water suppliers to develop local wellhead protection programs. A complete program submission includes the following key elements:

1. Identification of roles and responsibilities
2. Assessment of data elements
3. Delineation of Wellhead Protection Area(s)
4. Vulnerability assessment
5. Identification of potential sources of contamination
6. Establishment of management strategies for the Wellhead Protection Area
7. Evaluation program
8. Water supply contingency strategy
9. Review and comment by the public
10. Implementation of the Wellhead Protection Plan

11. Resolution of disputes
12. Enforcement

As defined by the Federal Safe Drinking Water Act, the wellhead protection area is “the surface and subsurface area surrounding a water well or wellfield, supplying a public water system, through which contaminants are reasonably likely to move toward and reach such water well or well field”. In order to develop a wellhead protection plan, each of the twelve (12) above-mentioned elements must be addressed. The City has addressed all twelve elements.

RESOLUTION:

- WHEREAS,** the City of Montrose recognizes the importance of its groundwater supply as a natural resource used for drinking; and
- WHEREAS,** it is within the responsibility of the City of Montrose, as a public water supplier, to consider the health, safety and welfare of its customers; and
- WHEREAS,** the protection of current and potential future sources of groundwater used for drinking water is worthwhile from the standpoint of resource protection; and
- WHEREAS,** the City has been presented and has reviewed a plan from the City of Montrose wellhead protection team which details the locations of the potential contaminant sources within the wellhead protection area, identifies goals, opportunities, and action measures to address potential risks to groundwater quality, a plan to evaluate WHP plan implementation efforts by the City of Montrose, and an Emergency/Contingency Plan in the event of a water system disruption.

NOW THEREFORE BE IT RESOLVED that the City of Montrose does hereby agree to take action to: protect their well(s) or well field (s) recharge area(s) which have/has been determined in compliance with the State of Minnesota Wellhead Protection Program; and

BE IT ALSO RESOLVED that the City of Montrose does hereby agree that the Wellhead Protection Plan developed for the aforementioned Wellhead Protection

Area, Drinking Water Supply Management Area for the City of Montrose wells and water supply aquifer is correct and accurate according to the best available information and will be submitted to the governing authority Minnesota Department of Health for review and approval; and

BE IT FURTHER RESOLVED that the City of Montrose does hereby agree to continue the wellhead protection planning process by implementing the plan which focuses resources on reaching the goals, objectives, and management for the contaminants of concern in addition to maintaining an effective Plan Evaluation Program and Emergency/Contingency Plan.

Adopted this 10th day of July, 2023.

Signed: _____
Robert W. Moynagh, III, Mayor

Date

Attest: _____
Jessica Bonniwell, City Administrator

Date



Monthly Activity Report Montrose Fire Department

Prepared and Presented by
Kevin Triplett – Fire Chief



Period: 06/01/2023 thru 06/30/2023 (JUNE)

CALLS

Total Calls: 34

of Calls JUNE 2022 = 32

EMS Calls: 28

2022 vs 2023 (2023 = +2)

Other Calls:

- 06/17 - #23162 – Smoke Investigation (Hay Bales) – Franklin Twsp
- 06/13 - #23158 – MVA – Montrose
- 06/10 - #23151 – Weather Standby – Montrose
- 06/05 - #23145 – Fire (Power Pole on fire) – Montrose
- 06/02 - #23142 – MVA – Mutual Aid to Waverly FD – Woodland Twsp
- 06/01 - #23140 – Grass Fire – Woodland Twsp

Total calls to Date 2023 – 172

2022 vs 2023 (2023 = +8)

Total calls this time in 2022 - 164

Call Districts

Montrose City: 26

Franklin Township: 3

Marysville Township: 1

Woodland Township: 4

Other: 0

TRAINING:

- 06/06/2023 – Staff Meeting / Truck Maintenance
- 06/13/2023 – Truck Driving & Tender Operations (In House)
- 06/20/2023 – Auto Extrication (CFRT)

Other Activities, Special Mention, Etc.

- 06/17/2023 – Buffalo Days Parade (DeWitte & Paradeise)
- 06/24/2023 – Howard Lake Days Parade (Stoll)
- 06/2023 – Russell's Security begins security project for city wide buildings (EMERGENCY MANAGEMENT). Door replaced at City Hall & at uptown public works shop
- 06/30/2023 – Fence beginning to be installed behind Community Center to protect generator & A/C units (EMERGENCY MANAGEMENT)

SPECIAL INFO

- 06/06/2023 – Dustin Falk Resigns from the Fire Department. Dustin Served for 1 month, 2 weeks & 5 days

Acknowledgments

- Dustin Falk for his brief time on our Department
- David Paradeise & Jennifer Brenny for completing Firefighter 1, Firefighter 2 & Hazardous Materials Operations training & state certification testing. These courses are over 120 hours and require many hours of training, studying and participating in hands on training

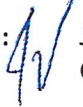


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Willmar, MN 56201-5818

Ph: (320) 231-3956
Fax: (320) 231-9710
Bolton-Menk.com

MEMORANDUM

Date: July 3, 2023
To: Honorable Mayor Moynagh
Members of the City Council
From:  Jared Voge, P.E.
City Engineer
Subject: Approve Plans & Authorize Bidding
2023 Street Improvement Project
Montrose, Minnesota
Project No.: OW1.130655

At the April 2023 Council meeting, Council approved the preparation of plans and specifications for the above referenced project. The design is complete. If Council desires to move forward with the project, we recommend Council adopt the enclosed resolution to approve plans and specifications and authorize advertisement bidding. A proposed implementation schedule for the project is shown below:

Item	Date
Approve Plans and Specs and Authorize Advertisement for Bids	July 10, 2023
Online Bid Opening	August 8, 2023 @ 12:15 PM
Accept Bids and Award Contract	August 14, 2023
Construction Begins	Late August/Early Sept. 2023
Construction Complete	November 2023

If you have any questions, please call.

JAV/sjj
Enclosures

**CITY OF MONTROSE
COUNTY OF WRIGHT
STATE OF MINNESOTA**

**EXTRACT OF MINUTES OF MEETING OF THE CITY COUNCIL OF THE CITY
OF MONTROSE, MINNESOTA**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Montrose, Wright County, Minnesota, was duly held in the Council Chambers of Montrose in said City on the 10th day of July, 2023, at 7:00 o'clock p.m.

The following members were present: _____ and the following were absent: _____. Member _____ introduced the following resolution and moved its adoption.

**RESOLUTION NO. 2023 - 15
RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND ORDERING
ADVERTISEMENT FOR BIDS**

WHEREAS, pursuant to a motion passed by the council on April 10, 2023, the City Engineer has prepared plans and specifications for the 2023 Street Improvement Project, the improvement of Garner Circle from 1st Street N to 1st Street N, Hill Street N from 1st Street N to 1st Street N, Hogan Drive from 1st Street N to the north end of street, Hogan Circle from Hogan Drive to Cul-de-Sac, Garfield Avenue N from 1st Street N to Cul-de-Sac by the construction of bituminous mill and overlay, and concrete spot repair and has presented such plans and specifications to the council for approval;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MONTROSE, MINNESOTA:

1. Such plans and specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.
2. The city clerk shall prepare and cause to be inserted in the official paper and in QuestCDN an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published for 21 days, shall specify the work to be done, shall state that bids will be received online until 12:15 p.m. on August 8, 2023, at which time they will be publicly opened in the council chambers of the city hall by the city clerk and engineer, will then be tabulated, and will be considered by the council at 7:00 p.m. on August 14, 2023, in the council chambers of the city hall. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the council on the issue of responsibility. No bids will be considered unless sealed and filed with the clerk and accompanied by a cash deposit, cashier's check, bid bond or certified check payable to the clerk for 5 percent of the amount of such bid.

Adopted by the council this 10th day of July, 2023

Robert W. Moynagh, III, Mayor

Michael Sommerfeld, City Clerk

STATE OF MINNESOTA
CITY OF MONTROSE
COUNTY OF WRIGHT

I, the undersigned, being the duly qualified and acting Clerk of the City of Montrose, Minnesota, DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true complete transcript of the minutes of a meeting of the City Council of said City, duly called and held on the date therein indicated, insofar as such minutes approving plans and specifications and ordering advertisement for bids on said improvement.

WITNESS my hand and the seal of said City this 10th day of July, 2023.

Michael Sommerfeld, City Clerk

(SEAL)

**City of Montrose
Park & Recreation Commission**

Minutes
June 6th, 2023

Pursuant to call and notice the Park & Recreation Commission met on June 6th, 2023 at 6:00 p.m. at Montrose City Hall.

1. CALL TO ORDER

The meeting was called to order at by Commissioner Nelson @ 6:00 pm.

2. ROLL CALL

Present were Commission Members Toby Nelson, Eddie Kolasa, Josh Swanson and Kayla McCluskey. Also present were Deputy Clerk Cristy Gerard, City Council Member Michelle Otto and City Council Liaison Nicole Andreoff.

3. APPROVAL OF MEETING AGENDA

A motion was made by Commissioner Swanson to approve the meeting agenda. The motion was seconded by Commissioner Kolasa. Motion carried 4-0.

4. APPROVAL OF MAY 16th MEETING MINUTES

Commissioner Kolasa made a motion to approve the May 16th meeting minutes. The motion was seconded by Commissioner McCluskey and carried 4-0.

5. TREASURY REPORT

6. OLD BUSINESS

a. Park & Trail Plan

The Commission reviewed changes to the details about each individual city park and recommended edits. Commissioner McCluskey will prepare these edits and email to the other commission members. It was advised that the commission review the rest of the trail plan and that changes will be addressed in the next few meetings. The city engineer has also been asked to address changes to some of the information. The Commission's goal is to have the Park & Trail Plan revision completed by the end of the Summer.

It was also discussed at this meeting that the name of the disc golf course/park be officially changed to "Montrose Disc Golf Course". Commissioner Kolasa made a motion for the name change. The motion was seconded by Commissioner Swanson and carried 4-0.

The official name of Regional Park was also addressed and it was decided to change the name to "Rolling Meadows Park". The motion was brought by Commissioner McCluskey and seconded by Commissioner Swanson. Motion carried 4-0.

These specific actions were requested by the Commission:

- A park sign be placed at the intersection of White Tail Lane and Sunset Ave directing visitors to the disc golf course parking lot.
- A park sign be placed at the Northeastern end of the park trail (on Breckenridge Lane) into Forest Creek Park.
- The horseshoe pits at Lions Park be dug out and left until an alternative for them is decided upon.

b. Summer Splash vs. Fall Event

Due to some Commissioners being unable to attend and the fire department not being able to assist with the event it was decided by the Commission that the Summer Splash event that was scheduled for July be cancelled and that a fall event start being planned instead. A motion to the effect was made by Commissioner McCluskey and seconded by Commissioner Swanson. Motion carried 4-0.

The Celebrate Montrose committee members who attended the meeting asked for a donation or sponsorship for their event being held August 19th from 9:00 am to 7:00 pm. It was proposed that the Commission dedicate funds for a coin search game for children as well as donate our time to run a game booth during the event. Commissioner McCluskey brought a motion that the Commission donate \$200 for the coin game and work out that Commission members will work on a schedule to man the game booth the day of the event. The motion was seconded by Commissioner Swanson and carried 4.0.

c. Swing Set Installation

City Clerk Gerard updated the Commission that the concrete curbing had been installed in Lions and Lent Park earlier this day. Once cured the sets will be installed.

7. NEW BUSINESS

a. Picnic Table Plaque

Deputy Clerk Gerard presented a sample of the proposed plaque honoring former Commissioner Duane Isle. The Commission approved the plaque unanimously.

b. Northridge Park Grant

Commissioner Nelson presented information and ideas about a park grant that the Commission plans to apply for. Commissioner Nelson proposed that the grant could be used for updates and additions to Northridge Park including paving the parking lot and possibly installing a regulation basketball court in the park. The Commissioners reviewed the map of park and discussed other future improvement to the park including trails, signage and possibly an ice rink warming house. These improvements will be added to the Park & Trail Plan. The Commission will receive the grant app soon and will review with plans to apply.

c. **Commission Member Recruitment**

Deputy Clerk Gerard asked for agreement that a small ad be placed in the city newsletter to inform residents that the Park & Rec Commission is looking for new members.

Montrose resident Kim Niska also joined for the part of our meeting to get a glimpse of what we do and has said that she would like to join and will be completing an application.

8. **NEXT MEETING**

The next regular meeting will be held July 11th, 2023 at 6:00 pm at City Hall.

9. **ADJOURN**

Commissioner Swanson motioned to adjourn the meeting at 8:03 pm, Commissioner Kolasa seconded the motion. Motion carried 4-0.

Water Shut-Off Policy

- **Fee for Disconnection shall be set by Council each year in the Fee Schedule**
- **Accounts must be a minimum of \$250.00 past due from April 1st through October 31st and a minimum of \$500.00 past due November 1st through March 31st in order to be considered for water disconnection.**
- **If staff attempts to disconnect a property and the shut off valve is obstructed by the property owner, the disconnection fee will still be applied to the property account without the action of physically shutting the water off.**
- **Water will ONLY be turned on during business hours, once entire delinquent balance including all fees are paid, and once resident has notified staff to confirm receipt of payment.**
- **If payment is made during non-business hours or on a weekend, water will be turned on during the next business day (between 8am – 4pm), and after notifying and confirming payment with staff.**
- **Water reconnection is NOT considered an emergency with on-call staff and will be handled during business hours ONLY.**
- **It is the responsibility of the tenant or property owner to provide and keep contact information up to date so that staff is able to contact and inform residents of any pending shut offs or delinquent accounts.**



QUOTATION

Q 23 -46599

Quoted to Dan Remer
 P 763-238-2389 F
 Email dremer@montrose-mn.com
 Company City of Montrose
 311 Buffalo Ave S
 Montrose MN 55363

Cust
Code

Date 07/06/2023
 Quoted by KyleHessler
 Lead Time 2-3 weeks
 Terms None Yet

Part # / Size	Description	Qty	UM	Unit Price	Total Price
1	sr12 12" SOLAR POWERED RADAR SIGN 12" FOR UNDER 45 MPH. BLUETOOTH AND DATA INCLUDED. (2" SQUARE POST ONLY HARDWARE INCLUDED)	1	EA	3765.76	3765.76
2	FREIGHT ** FREIGHT ESTIMATES ARE ESTIMATES ONLY ** CHARGES MAY INCREASE IF RECEIVING ADDRESS REQUIRES LIFT GATE LIMITED ACCESS FOR ENTRY OR CALL AHEAD TO CUSTOMER				

Subtotal \$3,765.76
 Freight Estimate \$165.00
 Total Quote \$3,930.76

SHIP TO ADDRESS

Company: Same as above
 Attention: _____
 Address only: _____
 Inst. Ste, etc: _____
 Ship To Phone: _____
 Ship To City: _____
 Ship to State: _____ Zip _____

Ship to for Freight Estimate

Shipping Via Best way
 Shipping Terms PREPAY & ADD
 Transit Time

Freight estimates are only valid for 14 days.
 A quote not accepted within thirty (30) days is subject to review.
 Custom products are NOT returnable, refundable or cancelable.



QUOTATION

Q 23 -46598

Date 07/06/2023
 Quoted by KyleHessler
 Lead Time 4-6 weeks
 Terms None Yet

Quoted to Dan Remer
 P 763-238-2389 F
 Email dremer@montrose-mn.com
 Company City of Montrose
 311 Buffalo Ave S
 Montrose MN 55363

Part # / Size	Description	Qty	UM	Unit Price	Total Price
1	sr18-Trailer 18"	1	EA	7949.00	7949.00
2	FREIGHT				
	** FREIGHT ESTIMATES ARE ESTIMATES ONLY ** CHARGES MAY INCREASE IF RECEIVING ADDRESS REQUIRES LIFT GATE LIMITED ACCESS FOR ENTRY OR CALL AHEAD TO CUSTOMER				

Subtotal \$7,949.00
 Freight Estimate \$1,678.00
 Total Quote \$9,627.00

SHIP TO ADDRESS

Company: Same as above
 Attention: _____
 Address only: _____
 Inst. Ste, etc: _____
 Ship To Phone: _____
 Ship To City: _____
 Ship to State: _____ Zip _____

Ship to for Freight Estimate

Shipping Via Freight
 Shipping Terms PREPAY & ADD
 Transit Time

Freight estimates are only valid for 14 days.
 A quote not accepted within thirty (30) days is subject to review.
 Custom products are NOT returnable, refundable or cancelable.

AGREEMENT

This Agreement (hereinafter the “Agreement”), dated July 10, 2023, is made between the City of Montrose, a municipal corporation under the laws of Minnesota (hereinafter the “City”) and the Montrose Chapter of the Girl Scouts, a chapter of Girl Scouts of Minnesota and Wisconsin River Valleys, Inc., a Minnesota nonprofit corporation (hereinafter the “MGCS”).

RECITALS

1. The City owns and operates Lions Park (the “Park”) and within the Park is a concession building (the “Concession Building”).
2. According to a document titled Concession Building Agreement, a photograph of which is attached to this Agreement as Exhibit A (the “CBA”), in 1999 MGCS either constructed or assisted in constructing the Concession Building and agreed to donate the Concession Building to the City in exchange for the City’s commitment to allow MGCS to use the Concessions Building to sell concessions during Montrose Days and for storage of MGCS items the remainder of the year.
3. The Parties agree that the Concessions Building can be better utilized by the community as a whole if the CBA is terminated and the Concession Building is available to a wider range of community groups, particularly due to the location of the Concession Building within Lions Park.
4. The City and MGCS desire to terminate the CBA effective immediately in the interest of both parties.

NOW THEREFORE, in consideration of the mutual covenants and promises contained in this Agreement, the City and Contractor agree as follows:

AGREEMENT

1. **Incorporation of Recitals.** The Recitals set forth above in the preamble to this Agreement are incorporated into this Agreement as if fully set forth herein.
2. **Termination of CBA.** Except as provided herein, the CBA will terminate effective immediately. The City and MGCS hereby also agree that any previous agreements or understandings regarding the Concessions Building, whether verbal or written, are terminated with the execution of this Agreement.
3. **Authority.** Each of the undersigned parties warrants it has the full authority to execute this Agreement.
4. **Choice of Law and Venue.** This Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota. Any disputes, controversies, or claims arising out of this Agreement shall be heard in the state or federal courts of Minnesota, and

all parties to this Agreement waive any objection to the jurisdiction of these courts, whether based upon convenience or otherwise.

5. **Entire Understanding.** This Agreement constitutes the entire understanding and agreement between the City and MCGS concerning the termination of the CBA and supersedes any other written or oral agreements concerning the termination of the CBA.

IN WITNESS WHEREOF, the undersigned Parties have executed this Agreement as of the date and year first written above.

CITY OF MONTROSE

By: _____
Kirby Moynagh
Its: Mayor

By: _____
Michael Sommerfeld
Its: City Clerk

Montrose Chapter of the Girl Scouts

By: _____
Its: _____

Exhibit A – Concession Building Agreement

CONCESSION BUILDING AGREEMENT

This Agreement made and entered into by and between the Montrose Chapter of the Girl Scouts. (Girl Scouts) and the City of Montrose (City), a municipal subdivision of the County of Wright, State of Minnesota.

WHEREAS, in 1999 the Montrose Girl Scouts agreed to assist in the building of a concession building located in Lions Park.

WHEREAS, the Girls Scouts then donated the building to the City.

WHEREAS, in return for the building the City agreed to allow the Girl Scouts to use it for storage and to sell concessions during Montrose Days.

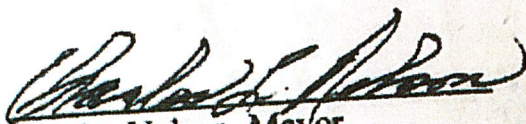
WHEREAS, the agreement between the City and the Girl Scouts was never memorialized in writing.

WHEREAS, to ensure the agreement between the Girl Scouts and the City remains as was initially agreed, it is the intent of the parties to put the agreement in writing.

Now therefore it is mutually agreed:

1. The Girl Scouts will continue to use the concession building indefinitely to store items related to its functions.
2. Should the City deem it is necessary to tear down the building or sell the property, the City agrees to use it best efforts to find another similar space on City property to allow the Girl Scouts to use for storage. The Girl Scouts, however, are not guaranteed such space.

City of Montrose


Charles Nelson, Mayor

CITY OF MONTROSE
WRIGHT COUNTY, MINNESOTA

ORDINANCE NO. 2023-04

AN ORDINANCE AMENDING MULTIPLE SECTIONS OF THE MONTROSE CITY CODE
RELATING TO TRAFFIC CODE ENFORCEMENT

THE CITY COUNCIL OF THE CITY OF MONTROSE ORDAINS:

Section 1. Chapter 40 of the Montrose City Code is hereby amended by adding a new Section 40.03 as follows:

40.03. ADOPTION OF STATE TRAFFIC LAWS.

The State of Minnesota highway traffic regulations as set forth in Minnesota Statutes, Chapter 169, as it may be amended from time to time, are hereby adopted and incorporated herein by reference and made a part of this chapter as if fully set forth herein. Additional prohibitions and limitations may be added in other sections or chapters of this Title IV.

Section 2. Chapter 40 of the Montrose City Code is hereby amended by adding a new Section 40.04 as follows:

40.04. Penalty

A) Any person violating any provision of this Title IV: Traffic Code for which no specific penalty is prescribed shall be subject to Section 10.20.

B) Any violation of the statutes adopted by reference in Section 40.03 is a violation of the ordinance when it occurs within the City. Any person thus violating any provision of Section 40.03 shall be guilty of a misdemeanor and upon conviction shall be punished not more than the maximum penalty for a misdemeanor as prescribed by state law. If a minimum fine or imprisonment is prescribed by the state's Highway Traffic Act, being Minnesota Statutes, Chapter 169, as it may be amended from time to time, for the offense or if the offense be classified as a petty misdemeanor, the penalty and/or classification shall apply to a person convicted of the same offense under Section 40.03.

C) Any person violating any provision of Sections 41.03 or 41.04 is guilty of a misdemeanor and upon conviction shall be punished not more than the maximum penalty for a misdemeanor as prescribed by state law.

D) Any person violating any provision of Section 41.06 is guilty of a petty misdemeanor and upon conviction shall be punished not more than the maximum penalty as prescribed by state

E) The owner and operator of any motor vehicle operated in violation of Section 41.07, and any person violating Section 41.08 hereof, shall be guilty of a misdemeanor and upon conviction shall be punished not more than the maximum penalty for a misdemeanor as prescribed by state law. If a minimum fine or imprisonment is prescribed by state law for an offense or if the offense be classified as petty misdemeanor, the penalty and/or classification shall apply to the person convicted of the offense under Sections 41.07 or 41.08.

Section 3. Section 41.06 of the Montrose City Code is hereby amended by adding the double-underlined language and deleting the ~~struck-through~~ language below:

42.05. IMPOUNDMENT.

A) ~~Any police officer may remove a vehicle from a street to a garage or other place of safety when the vehicle is left unattended and constitutes an obstruction to traffic or hinders snow removal or street improvement or maintenance operations. Whenever any police officer finds a vehicle or trailer has been parked or stopped in violation of any provision of Title IV, the officer is hereby authorized to move the vehicle or trailer, provide for the removal of the vehicle or trailer and the impounding of the same, or require the driver or other person in charge of the vehicle or trailer to move the same.~~

B) The vehicle or trailer shall not be released until the fees for towing and storage are paid in addition to any fine imposed for violation of this chapter.

Section 4. Section 41.06 of the Montrose City Code is hereby amended by adding the double-underlined language and deleting the ~~struck-through~~ language below:

41.06. UNREASONABLE ACCELERATION, ERRATIC DRIVING, AND EXHIBITION DRIVING

~~EXHIBITION DRIVING. A) No person shall turn, accelerate, decelerate or otherwise operate a motor vehicle within the City in a manner which causes unnecessary engine noise or backfire, squealing tires, skidding, sliding, swaying, throwing of sand or gravel or in a manner simulating a race. Squealing or screeching sounds emitted by tires or the throwing of sand or gravel by the tires is prima facie evidence of a violation of this section.~~

A) Unreasonable acceleration. Unreasonable acceleration by any motor vehicle upon any public highway, street, parking lot, alley, or other public property within the limits of the City, except when an emergency creates the necessity for such operation, is prohibited. Unreasonable acceleration of a motor vehicle includes acceleration which unnecessarily breaks traction between a tire or tires and the driving surface, thereby causing a squealing or screeching sound by the tire or tires or the unnecessary throwing of sand or gravel by the tire or tires or both.

B) Erratic driving. No person shall drive a vehicle on a public highway, street, parking lot, alley, or other public property at erratic or irregular and changing speeds so as to create a

hazard to himself or herself or other persons or property or so interfere with other traffic in the area.

C) Exhibition driving. No person shall drive or operate a motor vehicle upon any public highway, street, parking lot, alley, or other public property within the limits of the City which causes unnecessary engine noise or backfire, nor shall anyone between the hours of 7:00 p.m. and 7:00 a.m. parade a motor vehicle upon any public highway, street, parking lot, alley, or other public property within the limits of the City.

1) Parade a motor vehicle is hereby defined as driving or operating a motor vehicle up, down, or up and down, the same highway, street, parking lot, alley, or other public property more than three times within a 30-minute period.

Section 5. Chapter 41 of the Montrose City Code is hereby amended by adding new Sections 41.07 and 41.08 as follows:

41.07 MOTOR VEHICLES; APPLICATION.

A) Every motor vehicle used or operated on any highway within the city shall be registered in compliance with the provisions of Minnesota Statutes, Chapter 168, as it may be amended from time to time.

41.08 DRIVER'S LICENSES; APPLICATION.

A) Every person who is required by Minnesota Statutes, Chapter 171, as it may be amended from time to time, to be licensed in order to operate a vehicle or a motor vehicle upon a highway within the state shall at all times while operating a vehicle or motor vehicle on any highway within the City have in his or her immediate possession, a license issued in compliance with the provisions of Minnesota Statutes, Chapter 171, as it may be amended from time to time.

Section 6. Chapter 42 of the Montrose City Code is hereby amended by adding a new Section 42.09 as follows:

42.09 PARKING AND STOPPING

A) Except for the City or Wright County on its own rights-of-way, no person shall utilize any portion of any local public right-of-way, including the traveled street, boulevard, or public parking lot for the storage or parking of any object or material which is not a licensed, operable motor vehicle, passenger vehicle, or motorcycle as defined by Minnesota Statutes, section 169.011, subdivisions 42, 44, and 52, as they may be amended from time to time, except as may be explicitly permitted on a temporary period of time by the City Council or its designated representative, or as allowed in this City Code.

B) Properly licensed, operable motor vehicles, passenger vehicles, and motorcycles may be parked in the public street where permitted but not on the boulevard portion of the public right-of-way subject to the further requirements of local parking regulations and applicable state statutes. A trailer of any type, properly licensed or not, is not considered a motor vehicle or part thereof when disconnected from its tow vehicle. The following are places where parking or standing of a motor vehicle, passenger vehicle, or motorcycle is prohibited:

- 1) As provided in Minnesota Statutes, section 169.34, as it may be amended from time to time;
- 2) At any place where official signs prohibit stopping, standing, or parking;
- 3) In any manner on any street or highway so as to interfere with or interrupt the passage of other vehicles;
- 4) As prohibited in Section 42.04 – Winter Parking Regulations;
- 5) On any city street for more than 72 consecutive hours; and/or
- 6) On any city street for more than the posted time limit as established by the City Council.

C)

Section 7. This Ordinance shall be effective immediately upon its passage and publication.

ADOPTED this 10th day of July, 2023 by the City Council of the City of Montrose.

CITY OF MONTROSE

By: _____
Kirby Moynagh, Mayor

ATTEST:

By: _____
Michael Sommerfield, City Clerk/Treasurer

**CITY OF MONTROSE
COUNTY OF WRIGHT
STATE OF MINNESOTA**

RESOLUTION NO. 2023-16

**A RESOLUTION AUTHORIZING SUMMARY PUBLICATION OF ORDINANCE 2023-04 AN
ORDINANCE AMENDING MULTIPLE SECTIONS OF THE MONTROSE CITY CODE
RELATING TO TRAFFIC CODE ENFORCEMENT**

WHEREAS, The City Council of the City of Montrose has determined the publication of the title and a summary of "Ordinance 2023-04 AN ORDINANCE AMENDING MULTIPLE SECTIONS OF THE MONTROSE CITY CODE RELATING TO TRAFFIC CODE ENFORCEMENT", finding a summary publication would clearly inform the public of the intent and effect of the Ordinance; and

WHEREAS, Pursuant to Minnesota Statutes 412.191, Subdivision 4 and M.S. 331A.01, Subd. 10, the City Council may, by a four-fifths vote of its members, direct that only the title of the Ordinance and a summary be published with notice that a printed copy of the Ordinance is available for inspection by any person during regular office hours at the City Offices; and,

WHEREAS, Prior to the publication of the title and summary, the City Council has read and approved the text of the summary and determined that it clearly informs the public of the intent and effect of the Ordinance.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Montrose, Minnesota that the title and summary of "Ordinance 2023-04 AN ORDINANCE AMENDING MULTIPLE SECTIONS OF THE MONTROSE CITY CODE RELATING TO TRAFFIC CODE ENFORCEMENT" be published with notice that a printed copy of Ordinance 2023-04 is available in its entirety for inspection by any person during regular office hours at the City Offices.

BE IT FURTHER RESOLVED: the publication shall read as follows:

"On July 10, 2023 the Montrose City Council approved the reading of Ordinance 2023-04 "AN ORDINANCE AMENDING MULTIPLE SECTIONS OF THE MONTROSE CITY CODE RELATING TO TRAFFIC CODE ENFORCEMENT".

The Ordinance, in its entirety is available for review and/or photocopying during regular office hours at the City of Montrose Offices, 311 Buffalo Avenue South, Montrose Minnesota.

Ordinance 2023-04 shall be in full force and effect from and after the date of its passage (July 10, 2023) and this summary publication according to law."

The motion for the adoption of the foregoing Resolution was duly made by _____ and upon vote being taken thereon, the following voted in favor: _____

And the following voted against the same: _____

Whereupon said Resolution was declared duly passed and adopted this 10th day of July, 2023.

Robert W. Moynagh, III
Mayor
City of Montrose

ATTEST:

Jessica Bonniwell
City Administrator
City of Montrose

MOBILE SUBSTATION SITE LEASE

THIS AGREEMENT (the “Lease”) made this 10th day of July, 2023 between, the City of Montrose, Minnesota, hereinafter called "City of Montrose", and Northern States Power Company d/b/a Xcel Energy, a Minnesota Corporation, hereinafter called "NSP".

WITNESSETH:

That the City of Montrose, for the consideration of \$2,500.00 (Two Thousand Five Hundred Dollars), to be paid by NSP within 45 days of execution of this Agreement, does hereby lease unto NSP, its employees, assigns and contractors, and NSP does hereby accept from the City of Montrose that certain real estate within the County of Wright, State of Minnesota, described as follows:

The West 150 feet of PID 112500013100 and the West 150 feet of the South 100 feet of PID 112500012302, Section 1, Township 118, Range 26 (the “Lease Area”)

This Lease also includes the right of NSP to have reasonable access to said Lease Area.

The term of this Agreement shall begin December 1, 2023 and end January 31, 2024 (the “Term”). NSP shall accept the Lease Area in an “as is” condition. The City may terminate this Agreement before the expiration of the Term upon breach by NSP and written notice of same from City to NSP.

NSP agrees to restore all damages to landscaping, roads and driveways, fences, livestock, crops, fields and other personal property within the Lease Area caused by NSP’s exercise of the lease rights granted herein. Claims on account of such damages may be referred to NSP’s Siting and Land Rights Department. NSP also agrees to be responsible for any remediation or restoration costs related to environmental damage caused by its use of the Lease Area.

NSP, at NSP’s expense, shall obtain and keep in full force during the term of this Lease a policy of combined single limit bodily injury and property damage insurance written on an occurrence basis insuring NSP (with the City of Montrose as an additional insured) against any liability arising out of NSP’s use and occupancy of the Lease Area. The insurance shall be in an amount not less than Two Million Dollars (\$2,000,000) per occurrence. The policy shall provide blanket contractual liability coverage. The insurance to be maintained by NSP shall be primary and not contributory to any other insurance maintained by the City of Montrose. NSP shall deliver to the City of Montrose a certificate of insurance prior to commencement of the term of this Lease and a renewal certificate of insurance shall be delivered to the City of Montrose not less than ten (10) days prior to the expiration of the then current policy.

NSP assumes all risk of, and agrees to defend and indemnify the City from, any claim, liability, loss, cost or expense (including reasonable attorneys’ fees) for loss of or damage to

property, including environmental damage or contamination, and injury to or death of persons resulting from or arising out of NSP's use of the Lease Area. Nothing in this Agreement is intended to waive or prevent the assertion of immunities or defenses available to the City under Minnesota Statutes Chapter 466 or common law. The indemnification obligation of NSP shall survive the termination of this Agreement, provided that the City's right to bring a claim for indemnity shall be governed by applicable Minnesota law and this Agreement does not extend any applicable statutes of limitation periods governing indemnity claims.

NSP shall not assign this Agreement without the prior written consent of the City.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be duly executed as of the day and year first above written.

**SIGNATURE PAGE TO
MOBILE SUBSTATION SITE LEASE**

CITY OF MONTROSE

By _____
Kirby Moynagh
Mayor
City of Montrose

By _____
Jessica Bonniwell
City Administrator
City of Montrose

NORTHERN STATES POWER COMPANY

By _____
Timothy G. Rogers
Manager, Siting & Land Rights North
as Authorized Agent for Northern States
Power Company, a Minnesota corporation,
d/b/a Xcel Energy

