



**AGENDA**  
**SPECIAL CITY COUNCIL MEETING**  
**Monday, April 27, 2020**  
**4:00 P.M.**

**Telephone Conference Meeting**

**\* \*In every effort to protect the residents and staff of the City of Montrose during the time of the COVID-19 Pandemic, the City Council will be conducting the Monday, April 27, 2020 *Special City Council Meeting*, by Telephone Conference. To listen to the *Meeting* in its entirety, please call the following number:**

**(844) 855-4444**

**Meeting Access Code: 346338#**

**If you have any questions and/or need more information, please contact the City at (763) 575-7422. Thank you.\* \***

The City of Montrose is committed to maintaining a safe, welcoming, family-friendly community, with affordable housing, where parents can raise their families; to ensuring our skilled, motivated employees provide high quality public services at a value; to sound stewardship and fiscal responsibility to ensure our city remains strong and prosperous, both now and into the future; to nurturing business-friendly partnerships to promote economic development and local jobs; to thoughtfully address community needs and plan for growth, innovation and sustainable development; and to ethical leadership that is responsive and accountable to our citizens.

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. BUSINESS**

**A. Accounts Payable**

1. City, April 27, 2020 – prepared by W. Manson
2. Fire Department, April 27, 2020 – prepared by W. Manson

**B. Public Works Department**

1. Seal Coating
2. Crack Filling
3. Public Work's Department Employee Performance Reviews/Wage Increases
4. City Clean-Up Day Discussion
5. Manhole Repair In Rock Brook

**C. Wright County Community Action (WCCA)**

1. Industrial Freezer Discussion

**D. Discussion Regarding Utility Billing Late Fee**

**4. OTHER**

**5. ADJOURNMENT**

# ACCOUNTS PAYABLE LIST

APRIL 27, 2020

Payroll	3/9/20 Payroll	12815.74
Payroll	3/23/20 Payroll	12764.59
Payroll	4/6/20 Payroll	12657.86
Council Payroll	1 <sup>st</sup> Qtr. Payroll	2354.92
IRS-Federal Tax Payment	3/9/20 FED/FICA Tax	4513.63
IRS-Federal Tax Payment	3/23/20 FED/FICA Tax	4498.50
IRS-Federal Tax Payment	4/6/20 FED/FICA Tax	4842.46
MN Dept. of Revenue	3/9/20 State Withholding	794.86
MN Dept. of Revenue	3/23/20 State Withholding	790.31
MN Dept. of Revenue	4/6/20 State Withholding	780.16
PERA	3/9/20 Payroll	2676.14
PERA	3/23/20 Payroll	2659.09
PERA	4/6/20 Payroll	2643.77
*Ameritas Life Ins.	Employee Optical Ins	54.52
City of Delano	Duplicate License Plate	17.00
MN Dept of Revenue	Feb. Sales Tax	1618.00
Payment Service Network	March PSN/ACH	1277.45
*AFSCME #65	March Union Dues	171.00
AmeriPride Services	Uniforms/Floor Mats	306.62
*Bolton & Menk	Engineering Services	5387.88
Campbell Knutson	Legal Services	950.60
Cardmember Service	Clerks Conf./Park Gift Card	355.95
Cardmember Service	Elected Official Hotel	271.04
*Citizens State Bank	March H.S.A. Deposit	2788.00
Comcast	WWTP Internet Service	104.85
Core & Main	Street Cold Patch	912.00
Delano Auto Parts	Public Works Equip. Mtce.	16.73
Duane Nielson Company	WWTP Meter Calibration	524.20
Health Partners	Apr. Health Ins	11715.06
Home Depot Pro	Comm. Center Supplies	125.62
*IUOE Local 49	Mar. Union Dues	245.00
Lincoln Nat'l Life Ins	Apr. Life Insurance	153.68
Marketon's Body Shop	PW Vehicle Repair	17.26
Menards	WWTP/PW Mtce. & Supplies	168.53
*Metro West Inspect.	Bldg Permits/Inspect.	8824.45
MVTL Labs	WWTP Testing	254.20
NW Assoc. Consultants	Planners Services	1195.30
NEC Cloud Comm.	Telephone Charges	183.27
Paumen Computers	Monthly IT/Backup Service	480.00
Paumen Computers	Quest Backup Renewal	2615.91
Pitney Bowes	Postage Machine Rental	180.00



April 13, 2020

Page 2

Purchase Power	Postage Refill	2020.99
Total Printing	Window Envelopes	435.00
Wex Bank	Gas Charges	456.98
Windstream	Telephone Charges	114.44
Wright Cty Auditor	March Sheriff	23866.25
Wright Cty Hwy Dept.	Road Salt	4962.68
Wright-Hennepin CO-OP	Electric Charges	254.78
Xcel Energy	Electric & Gas Charges	5889.82

ACCOUNTS PAYABLE SUBTOTAL 143707.09

Abdo, Eick & Meyers	2019 Audit	6750.00
Ameripride	Uniforms/Floor Mats	125.23
Bolton & Menk	Engineering Services	3025.25
*Colonial Life Ins	Mar. Employee Insurance	74.52
Comcast	Internet Service	536.77
CR Electric	Street Lights/CC Repairs	1058.51
Delano Auto Parts	Sweeper/Crane Truck	166.11
Delta Dental Ins	April Dental Insurance	699.60
Gopher State One-Call	Water/Sewer Locates	36.45
Hawkins, Inc.	Water Chemicals	1627.49
Hawkins, Inc.	WWTP Chemicals	4570.97
ISD #877 Comm. Ed.	2019/20 Open Gym	1225.00
Marie Jenson	Janitorial Service	320.00
MacQueen Equipment	Sweeper Mtce.	235.09
*Madison Nat'l Life Ins	April Disability Ins	332.79
Marco Tech	Printer Mtce Agreement	57.23
Tom Marszalek	Mileage Reimbursement	147.20
Menards	Pub Works/City Hall	33.41
*Metro West Inspect.	Bldg Permits/Inspect.	540.96
Midwest Machinery	Lawnmower Mtce.	1333.82
Milhausen Auto Repair	PW Pickup Repairs/Mtce.	387.29
MN Pollution Control	Remer WW License Renewal	23.00
MN Computer Systems	Copier Mtce Agreement	274.54
MVTL Labs	Water Testing	96.40
MVTL Labs	WWTP Testing	624.30
NW Assoc. Consultants	Planners Services	1305.80
NEC Cloud Comm.	Telephone Charges	183.33
Nystrom Publishing	1 <sup>st</sup> Qtr Newsletter/Postage	1590.77
Postmaster/US Postal	Annual P.O. Box Rent	64.00
Randy's Eviro Services	Mar. Refuse/Recycle	16162.92
Rice Lake Construction	Pay Request #3-Wellhouse	75287.00
USA BlueBook	Water/WW Lab Supplies	509.04
Verizon	Cell Phones	347.33
Wex Bank	Gas Charges	455.81
Windstream	Telephone Charges	114.04
Wright Cty Jrnl Press	Legal Notices/Subscription	84.76
Wright Cty Treasurer	Jan.& Feb. County Fines	2029.76

April 13, 2020

Page 3

Wright Cty Auditor	Apr Patrol Services	23866.25
Wright Cty Auditor	2020 Property Tax	2010.00
Xcel Energy	Electric & Gas Charges	791.79
TOTAL ACCOUNTS PAYABLE		292811.62

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OTTO	BOELTER	MARSZALEK
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JOHNSON	MOYNAGH	ANDREOFF
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\* Appendix

Payments received to offset checks written

Payroll Deduction	March Optical Ins.	54.52
Payroll Deduction	AFSCME-March Union Dues	171.00
Payroll Deduction	March H.S.A. Deposit	1388.00
Payroll Deduction	IUOE 49-March Union Dues	245.00
Payroll Deduction	Apr. Disability Ins.	332.79
Payroll Deduction	Mar. Employee Ins.	74.52
Developer Expenses	Bolton & Menk	260.00
Building Permits	Metro West	8824.45
Building Permits	Metro West	540.96

# FIRE DEPARTMENT ACCOUNTS PAYABLE LIST

**APRIL 27, 2020**

Delano CarQuest	Truck/Station Supplies	133.82
Midwest Fire Equipment	New Truck Chasis Downpayment	8629.00
Streichers, Inc.	FF Uniforms	219.98
Wex Bank	Gas Charges	138.15
Active 911	2020 Subscription	390.00
Comcast	Internet Service	97.85
Emerg. Apparatus Maint.	Pump Maintenance	2144.79
Garage Door Store	Garage Door Mtce.	848.00
Menards	Station Supplies	239.38
SYNCB/Amazon	G-12 repairs	31.39
Verizon	FD I-Pad	40.01
Wex Bank	Gas Charges	101.23

TOTAL ACCOUNTS PAYABLE	13013.60
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<b>OTTO</b>	<b>BOELTER</b>	<b>MARSZALEK</b>
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<b>JOHNSON</b>	<b>MOYNAGH</b>	<b>ANDREOFF</b>
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**\*APPENDIX**

Payments received to offset checks written