

**MILLSTONE BOROUGH  
PLANNING BOARD  
REGULAR MEETING MINUTES  
February 1, 2022  
7:30 p.m. (EDT)**

**CALL TO ORDER**

Chairman Matthew Denne opened the zoom meeting at 7:00 PM and then called the meeting to order at 7:30 PM following a salute to the flag and reading of the open public meetings act statement below.

**SALUTE TO THE FLAG**

**NOTICE OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT**

This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting was included in a list of meetings transmitted to the Courier News on January 15, 2022. Notice remains continuously posted as to required notices under the State Statute. A copy of this notice is available to the public and is on file in the Office of the Borough Clerk. If any member of this body believes this meeting is being held in violation of the Open Public Meetings Act, please state your views at this time, stating the reason for which you feel the notice is improper. Hearing none, we proceed to the next item on the agenda."

**ROLL CALL**

Planning Board Secretary Rebecca Newman called the roll

<u>Board Member</u>	<u>Present</u>	<u>Absent</u>
Clint Bowers		x
Dan Devoti		x
Matthew Denne	x	
Dan Dixon		x
Jan Feger	x	
Christine Fung	x	
Robert Galli	x	
Lawrence Tarantino	x	
<u>Also Present:</u>	<u>Present</u>	<u>Absent</u>
Rebecca Newman, Board Secretary	x	
Mayor Ray Heck	x	
Jerry Muller, Board Attorney		N/A
Carter Van Dyke, Board Planner	x	

**OPEN TO THE PUBLIC**

Chairman Matt Denne opened the meeting to the public. With no members of the public present, session immediately closed.

**APPROVAL OF THE MINUTES**

Christine Fung made a motion to approve the reorganization/regular meeting minutes of 1/11/22. Motion was seconded by Jan Feger. Motion carried.

Roll Call:	Ayes:	Denne, Feger, Fung, Galli, Mayor Heck
	Nays:	
	Abstain:	Tarantino

**APPROVAL OF INVOICES**

There were no invoices to be approved.

**NEW BUSINESS**

Motion was made by Christine Fung to adopt Resolution 2022-03: A Resolution Approving a Variance for Weisenburger Located at 2 Van Doren Drive. Motion was seconded by Chairman Matt Denne. Motion carried.

Roll Call:	Ayes:	Denne, Feger, Fung, Galli,
	Nays:	
	Abstain:	Tarantino, Mayor Heck

**DISCUSSION ITEMS**

- **Review Public Participation Results for Complete Streets**

Chairman Matt Denne stated many people responded to the complete streets questionnaire through survey monkey. Although there were 57 replies the last time it was checked, he can only view the first ten submissions for free. Mayor Heck will be paying for a subscription to unlock the remaining responses. Planner Carter VanDyke was very impressed with the response for such a small Borough.

- **Review Draft Grant Application**

Planner Carter VanDyke introduced Lucinda Bartley and stated she would be assisting with the grant submission. Member Lawrence Tarantino opined the questionnaire was structured in a way that people would vote on their own streets. Lucinda Bartley inquired as to how the survey went out. Chairman Denne responded, Facebook, local TV channel, website, the town Rave system, email and text messages. Lucinda Bartley summarized the grant questions and the responses. A discussion ensued regarding front yard setbacks and what items should be included on the map to strengthen how important walkability is for Millstone. Items added are the blacksmith shop, the gas station and store and the Heritage trail. Member Christine Fung questioned the border on the map and stated it needed to be shifted slightly as it was too far into Hillsborough. Discussions continued about things like speed limits being added, the dangers of the bus stops in town, asking the local boards, businesses and churches for letters of support. Also mentioning the connection to the D & R canal, which now connects to Colonial Park. Board Member Lawrence Tarantino stated it is extremely dangerous where he lives as there is a slight bend in the road and people are in danger doing simple things like getting their mail. Member Lawrence Tarantino agreed he would submit pictures from his mailbox illustrating these hazards to be included in the grant.

Motion was made by Chairman Matt Denne to authorize Lucinda Bartley and Carter VanDyke to submit the Complete Streets Grant application on behalf of Millstone. Motion was seconded by Member Christine Fung. Motion carried.

Roll Call:	Ayes:	Denne, Feger, Fung, Galli, Tarantino, Mayor Heck
	Nays:	
	Abstain:	

- **Terms and Oaths of Office**

A brief discussion was had regarding Oaths of office.

- **NJPO Mandatory Training Class**

The Planning Board recently became members of the NJ Planning Officials. This allows members to take classes and is an excellent resource for the Borough. Jan Feger and Christine Fung need to take the mandatory training course from the NJPO.

- **Zoning Violations**

A discussion ensued regarding all of the businesses being run out of homes on river road and who is the enforcement agent regarding this. It was determined it is Dan Devoti in conjunction with property maintenance.

- **Coded Systems Memo**

A discussion ensued regarding the above referenced memo. Board Member Lawrence Tarantino stated he worked on this memo in the past and had conclusions to many of the issues. Secretary Newman and Member Tarantino agreed to speak off line about this.

#### **OPEN TO THE PUBLIC**

Chairman Matt Denne opened the meeting to the public. With no members of the public present, session immediately closed.

#### **REPORTS/OPEN TO BOARD MEMBERS AND PROFESSIONALS**

- Board Chair
- Dan Devoti, Zoning Officer
- Council Liaison
- Board Members

There were no Board Member or Professional reports given.

#### **OPEN TO THE PUBLIC**

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#### **MEETING ADJOURNED**

Motion was made by Board Member Christine Fung, Seconded by Member Lawrence Tarantino to adjourn the meeting at 9:22 PM. Motion carried on voice vote, all ayes.

Respectfully Submitted,

*Rebecca Newman*

Board Secretary