



**Millstone Borough**  
**REGULAR MEETING MINUTES**  
**December 18, 2023**

In Compliance with the Open Public Meetings Act and NJ State Executive Orders, the Borough Council meeting will be held both in person and virtually. The virtual portion of the meeting will be conducted via the Zoom Meeting program and all are invited to participate. Meeting details are as follows;

Millstone Borough Council monthly regular meetings  
Every Third Monday of the Month at 7: 30 PM

March 20, 2023 07:30 PM	April 17, 2023 07:30 PM	May 15, 2023 07:30 PM
June 19, 2023 07:30 PM	July 17, 2023 07:30 PM	Aug 21, 2023 07:30 PM
September 18, 2023 07:30 PM	October 16, 2023 07:30 PM	November 20, 2023 07:30 PM
December 18, 2023 07:30 PM		

Join Zoom Meeting

<https://us02web.zoom.us/j/87610301473?pwd=dnJoMwZzcTcwa2h5cjZRbVpvWHk4QT09>

Meeting ID: 876 1030 1473

Passcode: 244337

One tap mobile

+19292056099,,87610301473#,,,,\*244337# US (New York)

+13017158592,,87610301473#,,,,\*244337# US (Washington DC)

Find your local number: <https://us02web.zoom.us/j/87610301473?pwd=dnJoMwZzcTcwa2h5cjZRbVpvWHk4QT09>

**TIME:** 7:30 PM

**CALL TO ORDER – OPENING STATEMENT:** Mayor Heck called the meeting to order with the reading of the following statement: The Regular meeting of the Borough Council, Borough of Millstone will please come to order. Adequate notice of this meeting has been noticed to the Hillsborough Beacon and Courier News. If any member of this body believes this meeting is being held in violation of the Open Public Meetings Act, please state your views at this time, stating the reason for which you feel the notice is improper. Hearing none, we proceed to the next item on the agenda.

**PLEDGE TO THE FLAG:** Mayor Heck led those present on the flag salute.

<b><u>ROLL CALL:</u></b>	Councilwoman Mandy Coppola	Present
	Councilman Robert Galli	Present
	Councilwoman Nicole Grimshaw	Present
	Councilwoman Karin Kidd	Absent
	Councilman Jonathan Stashek	Present
	Council President Alan Kidd	Absent
	Mayor Raymond Heck	Present

Also Present: Attorney Steven Offen and Borough Clerk Gregory Bonin

**MINUTES:**

- none



# Millstone Borough

## REGULAR MEETING MINUTES

### December 18, 2023

---

#### **REPORTS:**

- Assessor – no report.
- Clerk – Clerk Bonin reported that the County Board of Elections has certified the November election, and that Alan Kidd and Karin Kidd won the election with 5 write in votes each. Clerk Bonin also reminded everyone the Borough's reorganization meeting will take place on January 3, 2024 at 7:30 PM in the Borough Hall. Clerk Bonin asked the borough council if they wish to hold their regular meeting for January immediately following the reorganization meeting on January 3, 2024, or have it on their regular schedule of Monday, January 15, 2024, at 7:30 PM? The Borough Council decided that the reorganization meeting should begin at 7pm on January 3, 2024 and the regular meeting for January should start at 7:30 PM on January 3<sup>rd</sup>.
- Emergency Management (OEM/State Police/Fire) – Mayor Heck stated he is currently dealing with a flooded borough and has been since 4:00 AM this morning.
- Finance/Tax Collection – no report
- Historic Commission – no report
- Recreation Commission – no report

#### **COUNCIL REPORTS:**

- Buildings and Grounds – no report
- Planning Board – no report
- Traffic and Roads – no report

Karin Kidd joined meeting at this time (virtually).

#### **MAYOR'S REPORT:**

Mayor Heck reported that the rains are currently flooding the borough and we are being forecasted to have more storms this season. Mayor Heck asked residents to keep the storm drains clear and don't drive on flooded roads

Mayor Heck stated that earlier today he met with representatives from NJOEM and FEMA regarding our next round of flood home elections.

#### **MEETING OPEN TO THE PUBLIC:**

- Motion to Open the Meeting to the Public

Councilwoman Grimshaw offered a motion to open the meeting to the public. Seconded by Councilman Stashek.

Roll Call: Coppola – yes, Galli – yes, Grimshaw – yes, Stashek – yes.

Henry Wierzbowski, 1444 Millstone River Road, asked if the Borough is doing anything to further reduce traffic speeds on Rt 533. He asked if we could re-stripe the lines as a traffic calming device.

Mayor Heck stated the County is conducting a traffic study, but will talk to them about the lines as the road is County jurisdiction.



# Millstone Borough

## REGULAR MEETING MINUTES

### December 18, 2023

- Motion to Close the Meeting to the Public

Councilman Stashek offered a motion to open the meeting to the public. Seconded by Councilwoman Grimshaw

Roll Call: Coppola – yes, Galli – yes, Grimshaw – yes, Stashek – yes.

### CLAIMS FOR PAYMENT

- **RESOLUTION AUTHORIZING THE PAYMENT OF CLAIMS AGAINST THE BOROUGH OF MILLSTONE**

Councilman Stashek offered a resolution to authorize the claims for payment. Seconded by Councilwoman Grimshaw.

Roll Call: Coppola – yes, Galli – yes, Grimshaw – yes, Stashek – yes.

**WHEREAS**, request for payment has been made in connection with the attached claims against the Borough of Millstone as shown on the attached detail; and

**WHEREAS**, the Chief Financial Officer has certified the availability of funds to pay for the following claims; and

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF MILLSTONE IN THE COUNTY OF SOMERSET, NEW JERSEY**, that the proper Borough Officials are hereby authorized to pay the following bills, subject to and contingent upon appropriation of sufficient funds and that this authorizing Resolution be and is hereby made a part of the official records of the Borough of Millstone.

### NEW BUSINESS:

- **RESOLUTION TO APPROVE A SHARED SERVICES AGREEMENT WITH BRANCBURG TOWNSHIP FOR LEAF COLLECTION AND DISPOSAL SERVICES.**

Councilman Galli offered a resolution to authorize a shared service agreement with Branchburg Township. Seconded by Councilwoman Grimshaw.

Roll Call: Coppola – yes, Galli – yes, Grimshaw – yes, Stashek – yes.

**WHEREAS**, the Borough of Millstone and Township of Branchburg desire to enter into a shared services agreement for Leaf Collection and Disposal Services per NJSA 40A:65-1 et seq; and

**WHEREAS**, as set forth in the agreement the Township of Branchburg will provide labor and equipment for the Leaf Collection and Disposal Services in the Borough of Millstone; and

**WHEREAS** the Borough of Millstone will compensate the Township of Branchburg in the amount of \$3,000 per collection; and



# Millstone Borough

## REGULAR MEETING MINUTES

### December 18, 2023

WHEREAS the agreement shall be for a period up to ten (10) years and effective as of September 1, 2023; and

WHEREAS, either party has the option to cancel the agreement upon ninety (90) days written notice to the other party.

NOW THEREFORE BE IT RESOLVED that the Borough Council of the Borough of Millstone, County of Somerset, State OF New Jersey does hereby authorize the Mayor and Borough Clerk to sign the interlocal service agreement between the Borough of Millstone and the Township of Branchburg for Leaf Collection and Disposal Services.

- **RESOLUTION TO FILE A JOINT FEMA FLOOD MITIGATION APPLICATION WITH MIDDLETOWN TOWNSHIP.**

Councilman Stashek offered a motion to file a joint FEMA flood mitigation application with Middletown Township. Seconded by Councilwoman Grimshaw.

Roll Call: Coppola – yes, Galli – yes, Grimshaw – yes, Stashek – yes.

#### S Offen resolution

- **RESOLUTION FOR A THREE-MONTH GRANT AWARD EXTENSION WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE HERITAGE PARK TRAIL PROJECT.**

Councilwoman Grimshaw offered a resolution to request a three-month extension on the NJDOT grant for the Heritage Park Trail. Seconded by Councilman Stashek

Roll Call: Coppola – yes, Galli – yes, Grimshaw – yes, Stashek – yes.

**NOW, THEREFORE, BE IT RESOLVED** that Borough Council of the Borough of Millstone formally approves the request for a second three (3) month award extension for the above stated project.

**BE IT FURTHER RESOLVED** that Mayor and Borough Clerk, or those authorized on their behalf, are to submit a formal request for a second three (3) month award extension for the above referenced project to the New Jersey Department of Transportation.

**BE IT FURTHER RESOLVED** that the Mayor and Borough Clerk are hereby authorized to sign the second three (3) month award extension request on behalf of Millstone Borough and that their signature constitutes acceptance of the terms and conditions of the grant agreement.

Clerk Bonin interjected that the following eight (8) ordinances are being introduced tonight and will be carried for a public hearing and possible adoption at a special virtual meeting of the Borough Council on Friday, December 29, 2023 at 5:00pm.

- **Introduction of ORDINANCE NO. 2023-005: AN ORDINANCE BY BOROUGH OF MILLSTONE IN THE COUNTY OF SOMERSET, STATE OF NEW JERSEY**



# Millstone Borough

## REGULAR MEETING MINUTES

### December 18, 2023

---

#### **REGULATING PRIVATELY-OWNED SALT STORAGE and set the public hearing for December 29, 2023.**

Councilman Stashek offered a motion to introduce the ordinance and set the public hearing for December 29, 2023 at 5:00PM. Seconded by Councilwoman Grimshaw.

Roll Call: Coppola – yes, Galli – yes, Grimshaw – yes, Stashek – yes.

#### **SECTION I. PURPOSE:**

The purpose of this ordinance is to prevent stored salt and other solid de-icing materials from being exposed to stormwater.

This ordinance establishes requirements for the storage of salt and other solid de-icing materials on properties not owned or operated by the municipality (privately-owned), including residences, in the Borough of Millstone to protect the environment, public health, safety and welfare, and to prescribe penalties for failure to comply.

#### **SECTION II. Definitions:**

For the purpose of this ordinance, the following terms, phrases, words and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When consistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word “shall” is always mandatory and not merely directory.

- A. “De-icing materials” means any granular or solid material such as melting salt or any other granular solid that assists in the melting of snow.
- B. “Impervious surface” means a surface that has been covered with a layer of material so that it is highly resistant to infiltration by water.
- C. “Storm drain inlet” means the point of entry into the storm sewer system.
- D. “Permanent structure” means a permanent building or permanent structure that is anchored to a permanent foundation with an impermeable floor, and that is completely roofed and walled (new structures require a door or other means of sealing the access way from wind driven rainfall).

A fabric frame structure is a permanent structure if it meets the following specifications:

1. Concrete blocks, jersey barriers or other similar material shall be placed around the interior of the structure to protect the side walls during loading and unloading of de-icing materials;
2. The design shall prevent stormwater run-on and run through, and the fabric cannot leak;
3. The structure shall be erected on an impermeable slab;



# Millstone Borough

## REGULAR MEETING MINUTES

### December 18, 2023

---

4. The structure cannot be open sided; and
  5. The structure shall have a roll up door or other means of sealing the access way from wind driven rainfall.
- E. "Person" means any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.
- F. "Resident" means a person who resides on a residential property where de-icing material is stored.

### **SECTION III. Deicing Material Storage Requirements:**

- A. Temporary outdoor storage of de-icing materials in accordance with the requirements below is allowed between October 15<sup>th</sup> and April 15<sup>th</sup>:
1. Loose materials shall be placed on a flat, impervious surface in a manner that prevents stormwater run-through;
  2. Loose materials shall be placed at least 50 feet from surface water bodies, storm drain inlets, ditches and/or other stormwater conveyance channels;
  3. Loose materials shall be maintained in a cone-shaped storage pile. If loading or unloading activities alter the cone-shape during daily activities, tracked materials shall be swept back into the storage pile, and the storage pile shall be reshaped into a cone after use;
  4. Loose materials shall be covered as follows:
    - a. The cover shall be waterproof, impermeable, and flexible;
    - b. The cover shall extend to the base of the pile(s);
    - c. The cover shall be free from holes or tears;
    - d. The cover shall be secured and weighed down around the perimeter to prevent removal by wind; and
    - e. Weight shall be placed on the cover(s) in such a way that minimizes the potential of exposure as materials shift and runoff flows down to the base of the pile.
      - (1) Sandbags lashed together with rope or cable and placed uniformly over the flexible cover, or poly-cord nets provide a suitable method.



# Millstone Borough

## REGULAR MEETING MINUTES

### December 18, 2023

---

Items that can potentially hold water (e.g., old tires) shall not be used;

5. Containers must be sealed when not in use; and
6. The site shall be free of all de-icing materials between April 16<sup>th</sup> and October 14<sup>th</sup>.
  - B. De-icing materials should be stored in a permanent structure if a suitable storage structure is available. For storage of loose de-icing materials in a permanent structure, such storage may be permanent, and thus not restricted to October 15 - April 15.
  - C. All such temporary and/or permanent structures must also comply with all other local ordinances, including building and zoning regulations.
  - D. The property owner, or owner of the de-icing materials if different, shall designate a person(s) responsible for operations at the site where these materials are stored outdoors, and who shall document that weekly inspections are conducted to ensure that the conditions of this ordinance are met. Inspection records shall be kept on site and made available to the municipality upon request.
    1. Residents who operate businesses from their homes that utilize de-icing materials are required to perform weekly inspections.

#### **SECTION IV. Exemptions:**

Residents may store de-icing materials outside in a solid-walled, closed container that prevents precipitation from entering and exiting the container, and which prevents the de-icing materials from leaking or spilling out. Under these circumstances, weekly inspections are not necessary, but repair or replacement of damaged or inadequate containers shall occur within 2 weeks.

If containerized (in bags or buckets) de-icing materials are stored within a permanent structure, they are not subject to the storage and inspection requirements in Section III above. Piles of de-icing materials are not exempt, even if stored in a permanent structure.

This ordinance does not apply to facilities where the stormwater discharges from de-icing material storage activities are regulated under another NJPDES permit.

#### **SECTION V. Enforcement:**

This ordinance shall be enforced by the Borough Marshall of the Borough of Millstone during the course of ordinary enforcement duties.

#### **SECTION VI. Violations and Penalties:**

Any person(s) who is found to be in violation of the provisions of this ordinance shall have 72 hours to complete corrective action. Repeat violations and/or failure to complete corrective action shall result in fines as follows Five Hundred dollars (\$500.00).



**Millstone Borough**  
**REGULAR MEETING MINUTES**  
**December 18, 2023**

---

**SECTION VII. Severability:**

Each section, subsection, sentence, clause, and phrase of this Ordinance is declared to be an independent section, subsection, sentence, clause, and phrase, and finding or holding of any such portion of this Ordinance to be unconstitutional, void, or ineffective for any cause or reason shall not affect any other portion of this Ordinance.

**SECTION VIII. Effective Date:**

This Ordinance shall be in full force and effect from and after its adoption and any publication as may be required by law.

- **Introduction of ORDINANCE NO. 2023-006: AN ORDINANCE BY BOROUGH OF MILLSTONE IN THE COUNTY OF SOMERSET, STATE OF NEW JERSEY REGULATING ILLICIT CONNECTION TO THE MUNICIPAL STORM SEWER SYSTEM and set the public hearing for December 29, 2023.**

Councilman Stashek offered a motion to introduce the ordinance and set the public hearing for December 29, 2023 at 5:00PM. Seconded by Councilwoman Grimshaw.

Roll Call: Coppola – yes, Galli – yes, Grimshaw – yes, Stashek – yes.

**SECTION I. Purpose:**

An ordinance to prohibit illicit connections to the municipal separate storm sewer system(s) operated by the Borough of Millstone, so as to protect public health, safety and welfare, and to prescribe penalties for the failure to comply.

**SECTION II. Definitions:**

For the purpose of this ordinance, the following terms, phrases, words, and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word “shall” is always mandatory and not merely directory. The definitions below are the same as or based on corresponding definitions in the New Jersey Pollutant Discharge Elimination System (NJPDES) rules at N.J.A.C. 7:14A-1.2.

- a. Domestic sewage - waste and wastewater from humans or household operations.
- b. Illicit connection – any physical or non-physical connection that discharges domestic sewage, non-contact cooling water, process wastewater, or other industrial waste (other than stormwater) to the municipal separate storm sewer system operated by the Borough of Millstone, unless that discharge is authorized under a NJPDES permit other than the Tier A Municipal Stormwater General Permit (NJPDES Permit Number NJ0141852). Non-physical connections may include, but are not limited to, leaks, flows, or overflows into the municipal separate storm sewer system.
- c. Industrial waste - non-domestic waste, including, but not limited to, those pollutants





# Millstone Borough

## REGULAR MEETING MINUTES

### December 18, 2023

---

regulated under Section 307(a), (b), or (c) of the Federal Clean Water Act (33 U.S.C. §1317(a), (b), or (c)).

- d. Municipal separate storm sewer system (MS4)– a conveyance or system of conveyances (including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, manmade channels, or storm drains) that is owned or operated by the Borough of Millstone or other public body, and is designed and used for collecting and conveying stormwater.
- e. NJPDES permit – a permit issued by the New Jersey Department of Environmental Protection to implement the New Jersey Pollutant Discharge Elimination System (NJPDES) rules at N.J.A.C. 7:14A
- f. Non-contact cooling water - water used to reduce temperature for the purpose of cooling. Such waters do not come into direct contact with any raw material, intermediate product (other than heat) or finished product. Non-contact cooling water may however contain algacides, or biocides to control fouling of equipment such as heat exchangers, and/or corrosion inhibitors.
- g. Person – any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.
- h. Process wastewater - any water which, during manufacturing or processing, comes into direct contact with or results from the production or use of any raw material, intermediate product, finished product, byproduct, or waste product. Process wastewater includes, but is not limited to, leachate and cooling water other than non-contact cooling water.
- i. Stormwater – water resulting from precipitation (including rain and snow) that runs off the land’s surface, is transmitted to the subsurface, is captured by separate storm sewers or other sewerage or drainage facilities, or is conveyed by snow removal equipment.

#### **SECTION III. Prohibited Conduct:**

No person shall discharge or cause to be discharged through an illicit connection to the municipal separate storm sewer system operated by the Borough of Millstone any domestic sewage, non-contact cooling water, process wastewater, or other industrial waste (other than stormwater).

#### **SECTION IV. Enforcement:**

This ordinance shall be enforced by the Borough Marshall of Borough of Millstone.

#### **SECTION V. Penalties:**

Any person(s) who is found to be in violation of the provisions of this ordinance shall be subject to a fine not to exceed Five Hundred dollars (\$500.00).



# Millstone Borough

## REGULAR MEETING MINUTES

### December 18, 2023

---

#### **SECTION VI. Severability:**

Each section, subsection, sentence, clause and phrase of this Ordinance is declared to be an independent section, subsection, sentence, clause and phrase, and the finding or holding of any such portion of this Ordinance to be unconstitutional, void, or ineffective for any cause, or reason, shall not affect any other portion of this Ordinance.

#### **SECTION VII. Effective date:**

This Ordinance shall be in full force and effect from and after its adoption and any publication as may be required by law.

- **Introduction of ORDINANCE NO. 2023-007: AN ORDINANCE BY BOROUGH OF MILLSTONE IN THE COUNTY OF SOMERSET, STATE OF NEW JERSEY REGULATING THE IMPROPER DISPOSAL OF WASTE and set the public hearing for December 29, 2023.**

Councilman Stashek offered a motion to introduce the ordinance and set the public hearing for December 29, 2023 at 5:00PM. Seconded by Councilwoman Grimshaw.

Roll Call: Coppola – yes, Galli – yes, Grimshaw – yes, Stashek – yes.

#### **SECTION I. Purpose:**

An ordinance to prohibit the spilling, dumping, or disposal of materials other than stormwater to the municipal separate storm sewer system (MS4) operated by the Borough of Millstone, so as to protect public health, safety and welfare, and to prescribe penalties for the failure to comply.

#### **SECTION II. Definitions:**

For the purpose of this ordinance, the following terms, phrases, words, and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word “shall” is always mandatory and not merely directory.

- a. Municipal separate storm sewer system (MS4)– a conveyance or system of conveyances (including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, manmade channels, or storm drains) that is owned or operated by Borough of Millstone or other public body, and is designed and used for collecting and conveying stormwater.
- b. Person – any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.
- c. Stormwater – water resulting from precipitation (including rain and snow) that runs off the land’s surface, is transmitted to the subsurface, is captured by separate storm sewers or other sewerage or drainage facilities, or is conveyed by snow removal equipment.



# Millstone Borough

## REGULAR MEETING MINUTES

### December 18, 2023

---

#### **SECTION III. Prohibited Conduct:**

The spilling, dumping, or disposal of materials other than stormwater to the municipal separate storm sewer system operated by the Borough of Millstone is prohibited. The spilling, dumping, or disposal of materials other than stormwater in such a manner as to cause the discharge of pollutants to the municipal separate storm sewer system is also prohibited.

#### **SECTION IV. Exceptions to Prohibition:**

- a. Water line flushing and discharges from potable water sources
- b. Uncontaminated ground water (e.g., infiltration, crawl space or basement sump pumps, foundation or footing drains, rising ground waters)
- c. Air conditioning condensate (excluding contact and non-contact cooling water)
- d. Irrigation water (including landscape and lawn watering runoff)
- e. Flows from springs, riparian habitats and wetlands, water reservoir discharges and diverted stream flows
- f. Residential car washing water, and residential swimming pool discharges
- g. Sidewalk, driveway and street wash water
- h. Flows from fire fighting activities
- i. Flows from rinsing of the following equipment with clean water:
  - Beach maintenance equipment immediately following their use for their intended purposes; and
  - Equipment used in the application of salt and de-icing materials immediately following salt and de-icing material applications. Prior to rinsing with clean water, all residual salt and de-icing materials must be removed from equipment and vehicles to the maximum extent practicable using dry cleaning methods (e.g., shoveling and sweeping). Recovered materials are to be returned to storage for reuse or properly discarded.

Rinsing of equipment, as noted in the above situation is limited to exterior, undercarriage, and exposed parts and does not apply to engines or other enclosed machinery.

#### **SECTION V. Enforcement:**

This ordinance shall be enforced by the Borough Marshall. of the Borough of Millstone.

#### **SECTION VI. Penalties:**

Any person(s) who continues to be in violation of the provisions of this ordinance, after being duly notified, shall be subject to a fine not to exceed Five Hundred dollars (\$500.00).



# Millstone Borough

## REGULAR MEETING MINUTES

### December 18, 2023

---

#### **SECTION VII. Severability:**

Each section, subsection, sentence, clause and phrase of this Ordinance is declared to be an independent section, subsection, sentence, clause and phrase, and the finding or holding of any such portion of this Ordinance to be unconstitutional, void, or ineffective for any cause, or reason, shall not affect any other portion of this Ordinance.

#### **SECTION VIII. Effective date:**

This Ordinance shall be in full force and effect from and after its adoption and any publication as may be required by law.

- **Introduction of ORDINANCE NO. 2023-008: AN ORDINANCE BY BOROUGH OF MILLSTONE IN THE COUNTY OF SOMERSET, STATE OF NEW JERSEY PROVIDING FOR LITTER CONTROL and set the public hearing for December 29, 2023.**

Councilman Stashek offered a motion to introduce the ordinance and set the public hearing for December 29, 2023 at 5:00PM. Seconded by Councilwoman Grimshaw.

Roll Call: Coppola – yes, Galli – yes, Grimshaw – yes, Stashek – yes.

#### **SECTION I. Purpose:**

An ordinance to establish requirements to control littering in the Borough of Millstone, so as to protect public health, safety and welfare, and to prescribe penalties for the failure to comply.

#### **SECTION II. Definitions:**

For the purpose of this ordinance, the following terms, phrases, words and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word "shall" is always mandatory and not merely directory.

- a. Litter - any used or unconsumed substance or waste material which has been discarded, whether made of aluminum, glass, plastic, rubber, paper, or other natural or synthetic material, or any combination thereof, including, but not limited to, any bottle, jar or can, or any top, cap or detachable tab of any bottle, jar or can, any unlighted cigarette, cigar, match or any flaming or glowing material or any garbage, trash, refuse, debris, rubbish, grass clippings or other lawn or garden waste, newspapers, magazines, glass, metal, plastic or paper containers or other packaging or construction material, but does not include the waste of the primary processes of mining or other extraction processes, logging, sawmilling, farming or manufacturing.
- b. Litter Receptacle – a container suitable for the depositing of litter.
- c. Person – any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.



# Millstone Borough

## REGULAR MEETING MINUTES

### December 18, 2023

---

#### **SECTION III. Prohibited acts and regulated activities:**

1. It shall be unlawful for any person to throw, drop, discard or otherwise place any litter of any nature upon public or private property other than in a litter receptacle, or having done so, to allow such litter to remain.
2. Whenever any litter is thrown or discarded or allowed to fall from a vehicle or boat in violation of this ordinance, the operator or owner, or both, of the motor vehicle or boat shall also be deemed to have violated this ordinance.

#### **SECTION IV. Enforcement:**

This ordinance shall be enforced by the Borough Marshall of the Borough of Millstone.

#### **SECTION V. Penalties:**

Any person(s) who is found to be in violation of the provisions of this ordinance shall be subject to a fine not to exceed Five Hundred dollars (\$500.00).

#### **SECTION VI. Severability:**

Each section, subsection, sentence, clause and phrase of this Ordinance is declared to be an independent section, subsection, sentence, clause and phrase, and the finding or holding of any such portion of this Ordinance to be unconstitutional, void, or ineffective for any cause, or reason, shall not affect any other portion of this Ordinance.

#### **SECTION VII. Effective date:**

This Ordinance shall be in full force and effect from and after its adoption and any publication as may be required by law.

- **Introduction of ORDINANCE NO. 2023-009: AN ORDINANCE BY BOROUGH OF MILLSTONE IN THE COUNTY OF SOMERSET, STATE OF NEW JERSEY REGULATING PET WASTE and set the public hearing for December 29, 2023.**

Councilman Stashek offered a motion to introduce the ordinance and set the public hearing for December 29, 2023 at 5:00PM. Seconded by Councilwoman Grimshaw.

Roll Call: Coppola – yes, Galli – yes, Grimshaw – yes, Stashek – yes.

#### **SECTION I. Purpose:**



# Millstone Borough

## REGULAR MEETING MINUTES

### December 18, 2023

An ordinance to establish requirements for the proper disposal of pet solid waste in the Borough of Millstone, so as to protect public health, safety and welfare, and to prescribe penalties for failure to comply.

#### **SECTION II. Definitions:**

For the purpose of this ordinance, the following terms, phrases, words and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word "shall" is always mandatory and not merely directory.

- a. Immediate – shall mean that the pet solid waste is removed at once, without delay.
- b. Owner/Keeper – any person who shall possess, maintain, house or harbor any pet or otherwise have custody of any pet, whether or not the owner of such pet.
- c. Person – any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.
- d. Pet - a domesticated animal (other than a disability assistance animal) kept for amusement or companionship.
- e. Pet solid waste – waste matter expelled from the bowels of the pet; excrement
- f. Proper disposal – placement in a designated waste receptacle, or other suitable container, and discarded in a refuse container which is regularly emptied by the municipality or some other refuse collector; or disposal into a system designed to convey domestic sewage for proper treatment and disposal.

#### **SECTION III. Requirement for Disposal:**

All pet owners and keepers are required to immediately and properly dispose of their pet's solid waste deposited on any property, public or private, not owned or possessed by that person.

#### **SECTION IV. Exemptions:**

Any owner or keeper who requires the use of a disability assistance animal shall be exempt from the provisions of this section while such animal is being used for that purpose.

#### **SECTION V. Enforcement:**

The provisions of this Article shall be enforced by the Board of Health of the Borough of Millstone.

#### **SECTION VI. Violations and Penalty:**

Any person(s) who is found to be in violation of the provisions of this ordinance shall be subject to a fine not to exceed Five Hundred dollars (\$500.00).



# Millstone Borough

## REGULAR MEETING MINUTES

### December 18, 2023

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#### **SECTION VII. Severability:**

Each section, subsection, sentence, clause and phrase of this Ordinance is declared to be an independent section, subsection, sentence, clause and phrase, and the finding or holding of any such portion of this Ordinance to be unconstitutional, void, or ineffective for any cause, or reason, shall not affect any other portion of this Ordinance.

#### **SECTION VIII. Effective date:**

This Ordinance shall be in full force and effect from and after its adoption and any publication as may be required by law.

- **Introduction of ORDINANCE NO. 2023-010: AN ORDINANCE BY BOROUGH OF MILLSTONE IN THE COUNTY OF SOMERSET, STATE OF NEW JERSEY REGULATING PRIVATE STORM DRAIN INLET RETROFITTING and set the public hearing for December 29, 2023.**

Councilman Stashek offered a motion to introduce the ordinance and set the public hearing for December 29, 2023 at 5:00PM. Seconded by Councilwoman Grimshaw.

Roll Call: Coppola – yes, Galli – yes, Grimshaw – yes, Stashek – yes.

#### **SECTION I. Purpose:**

An ordinance requiring the retrofitting of existing storm drain inlets which are in direct contact with repaving, repairing, reconstruction, or resurfacing or alterations of facilities on private property, to prevent the discharge of solids and floatables (such as plastic bottles, cans, food wrappers and other litter) to the municipal separate storm sewer system(s) operated by the Borough of Millstone so as to protect public health, safety and welfare, and to prescribe penalties for the failure to comply.

#### **SECTION II. Definitions:**

For the purpose of this ordinance, the following terms, phrases, words, and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word “shall” is always mandatory and not merely directory.

- a. Municipal separate storm sewer system (MS4)– a conveyance or system of conveyances (including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, manmade channels, or storm drains) that is owned or operated by the Borough of Millstone or other public body, and is designed and used for collecting and conveying stormwater.
- b. Person – any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.
- c. Storm drain inlet- an opening in a storm drain used to collect stormwater runoff and includes, but is



# Millstone Borough

## REGULAR MEETING MINUTES

### December 18, 2023

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not limited to, a grate inlet, curb-opening inlet, slotted inlet, and combination inlet.

- d. Waters of the State – means the ocean and its estuaries, all springs, streams and bodies of surface or ground water, whether natural or artificial, within the boundaries of the State of New Jersey or subject to its jurisdiction.

#### **SECTION III. Prohibited Conduct:**

No person in control of private property (except a residential lot with one single family house) shall authorize the repaving, repairing (excluding the repair of individual potholes), resurfacing (including top coating or chip sealing with asphalt emulsion or a thin base of hot bitumen), reconstructing or altering any surface that is in direct contact with an existing storm drain inlet on that property unless the storm drain inlet either:

1. Already meets the design standard below to control passage of solid and floatable materials; or
2. Is retrofitted or replaced to meet the standard in Section IV below prior to the completion of the project.

#### **SECTION IV. Design Standard:**

Storm drain inlets identified in Section III above shall comply with the following standard to control passage of solid and floatable materials through storm drain inlets. For purposes of this paragraph, “solid and floatable materials” means sediment, debris, trash, and other floating, suspended, or settleable solids. For exemptions to this standard see Section V.3 below.

1. Design engineers shall use either of the following grates whenever they use a grate in pavement or another ground surface to collect stormwater from that surface into a storm drain or surface water body under that grate:
  - a. The New Jersey Department of Transportation (NJDOT) bicycle safe grate, which is described in Chapter 2.4 of the NJDOT Bicycle Compatible Roadways and Bikeways Planning and Design Guidelines (April 1996); or
  - b. A different grate, if each individual clear space in that grate has an area of no more than seven (7.0) square inches, or is no greater than 0.5 inches across the smallest dimension.

Examples of grates subject to this standard include grates in grate inlets, the grate portion (non-curb-opening portion) of combination inlets, grates on storm sewer manholes, ditch grates, trench grates, and grates of spacer bars in slotted drains. Examples of ground surfaces include surfaces of roads (including bridges), driveways, parking areas, bikeways, plazas, sidewalks, lawns, fields, open channels, and stormwater basin floors.

2. Whenever design engineers use a curb-opening inlet, the clear space in that curb opening (or each individual clear space, if the curb opening has two or more clear spaces) shall have an area of no more than seven (7.0) square inches, or be no greater than two (2.0) inches across the smallest dimension.





# Millstone Borough

## REGULAR MEETING MINUTES

### December 18, 2023

#### 3. This standard does not apply:

- a. Where the municipal engineer agrees that this standard would cause inadequate hydraulic performance that could not practicably be overcome by using additional or larger storm drain inlets that meet these standards;
- b. Where flows are conveyed through any device (e.g., end of pipe netting facility, manufactured treatment device, or a catch basin hood) that is designed, at a minimum, to prevent delivery of all solid and floatable materials that could not pass through one of the following:
  - i. A rectangular space four and five-eighths inches long and one and one-half inches wide (this option does not apply for outfall netting facilities); or
  - ii. A bar screen having a bar spacing of 0.5 inches.
- c. Where flows are conveyed through a trash rack that has parallel bars with one-inch (1") spacing between the bars; or
- d. Where the New Jersey Department of Environmental Protection determines, pursuant to the New Jersey Register of Historic Places Rules at N.J.A.C. 7:4-7.2(c), that action to meet this standard is an undertaking that constitutes an encroachment or will damage or destroy the New Jersey Register listed historic property.

#### **SECTION V. Enforcement:**

This ordinance shall be enforced by the Borough Marshall of the Borough of Millstone.

#### **SECTION VI. Penalties:**

Any person(s) who is found to be in violation of the provisions of this ordinance shall be subject to a fine not to exceed Five Hundred dollars (\$500.00) for each storm drain inlet that is not retrofitted to meet the design standard.

#### **SECTION VII. Severability:**

Each section, subsection, sentence, clause and phrase of this Ordinance is declared to be an independent section, subsection, sentence, clause and phrase, and the finding or holding of any such portion of this Ordinance to be unconstitutional, void, or ineffective for any cause, or reason, shall not affect any other portion of this Ordinance.

#### **SECTION VIII. Effective date:**

This Ordinance shall be in full force and effect from and after its adoption and any publication as may be required by law.

- **Introduction of ORDINANCE NO. 2023-011: AN ORDINANCE BY BOROUGH OF MILLSTONE IN THE COUNTY OF SOMERSET, STATE OF NEW JERSEY**



# Millstone Borough

## REGULAR MEETING MINUTES

### December 18, 2023

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#### **REGULATING WILDLIFE FEEDING and set the public hearing for December 29, 2023.**

Councilman Stashek offered a motion to introduce the ordinance and set the public hearing for December 29, 2023 at 5:00PM. Seconded by Councilwoman Grimshaw.

Roll Call: Coppola – yes, Galli – yes, Grimshaw – yes, Stashek – yes.

#### **SECTION I. Purpose:**

An ordinance to prohibit the feeding of unconfined wildlife in any public park or on any other property owned or operated by the Borough of Millstone, so as to protect public health, safety and welfare, and to prescribe penalties for failure to comply.

#### **SECTION II. Definitions:**

For the purpose of this ordinance, the following terms, phrases, words and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word "shall" is always mandatory and not merely directory.

- a. Feed – to give, place, expose, deposit, distribute or scatter any edible material with the intention of feeding, attracting or enticing wildlife. Feeding does not include baiting in the legal taking of fish and/or game.
- b. Person – any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.
- c. Wildlife – all animals that are neither human nor domesticated.

#### **SECTION III. Prohibited Conduct:**

- a. No person shall feed, in any public park or on any other property owned or operated by the Borough of Millstone, any wildlife, excluding confined wildlife (for example, wildlife confined in zoos, parks or rehabilitation centers, or unconfined wildlife at environmental education centers, or feral cats as part of an approved Trap-Neuter-Release program).

#### **SECTION IV. Enforcement:**

- a. This ordinance shall be enforced by the Borough Marshall. of the Borough of Millstone.
- b. Any person found to be in violation of this ordinance shall be ordered to cease the feeding immediately.

#### **SECTION V. Violations and Penalties:**

Any person(s) who is found to be in violation of the provisions of this ordinance shall be subject to a fine not to exceed Five Hundred dollars (\$500.00).



# Millstone Borough

## REGULAR MEETING MINUTES

### December 18, 2023

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#### **SECTION VI. Severability:**

Each section, subsection, sentence, clause and phrase of this Ordinance is declared to be an independent section, subsection, sentence, clause and phrase, and the finding or holding of any such portion of this Ordinance to be unconstitutional, void, or ineffective for any cause, or reason, shall not affect any other portion of this Ordinance.

#### **SECTION VII. Effective date:**

This Ordinance shall be in full force and effect from and after its adoption and any publication as may be required by law.

- **Introduction of ORDINANCE NO. 2023-012: AN ORDINANCE BY BOROUGH OF MILLSTONE IN THE COUNTY OF SOMERSET, STATE OF NEW JERSEY REGULATING YARD WASTE COLLECTION and set the public hearing for December 29, 2023.**

Councilman Stashek offered a motion to introduce the ordinance and set the public hearing for December 29, 2023 at 5:00PM. Seconded by Councilwoman Grimshaw.

Roll Call: Coppola – yes, Galli – yes, Grimshaw – yes, Stashek – yes.

#### **SECTION I. Purpose:**

An ordinance to establish a yard waste collection and disposal program in the Borough of Millstone, so as to protect public health, safety and welfare, and to prescribe penalties for the failure to comply.

#### **SECTION II Definitions:**

For the purpose of this ordinance, the following terms, phrases, words and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word "shall" is always mandatory and not merely directory.

- a. Containerized – means the placement of yard waste in a trash can, bucket, bag or other vessel, such as to prevent the yard waste from spilling or blowing out into the street and coming into contact with stormwater.
- b. Person – any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.
- c. Street – means any street, avenue, boulevard, road, parkway, viaduct, drive, or other way, which is an existing State, county, or municipal roadway, and includes the land between the street lines, whether improved or unimproved, and may comprise pavement, shoulders, gutters, curbs, sidewalks, parking areas, and other areas within the street lines.



# Millstone Borough

## REGULAR MEETING MINUTES

### December 18, 2023

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- d. Yard Waste – means leaves and grass clippings.

#### **SECTION III. Yard Waste Collection**

Sweeping, raking, blowing or otherwise placing yard waste that is not containerized at the curb or along the street is only allowed during the seven (7) days prior to a scheduled and announced collection, and shall not be placed closer than 10 feet from any storm drain inlet. Placement of such yard waste at the curb or along the street at any other time or in any other manner is a violation of this ordinance. If such placement of yard waste occurs, the party responsible for placement of the yard waste must remove the yard waste from the street or said party shall be deemed in violation of this ordinance.

#### **SECTION IV. Enforcement:**

The provisions of this ordinance shall be enforced by the Borough Marshall of the Borough of Millstone.

#### **SECTION V. Violations and Penalties:**

Any person(s) who is found to be in violation of the provisions of this ordinance shall be subject to a fine not to exceed Five Hundred dollars (\$500.00).

#### **SECTION VI. Severability:**

Each section, subsection, sentence, clause and phrase of this Ordinance is declared to be independent section, subsection, sentence, clause and phrase, and the finding or holding of any such portion of this Ordinance to be unconstitutional, void, or ineffective for any cause, or reason, shall not affect any other portion of this Ordinance.

#### **SECTION VII. Effective date:**

This Ordinance shall be in full force and effect from and after its adoption and any publication as may be required by law.

#### **OLD BUSINESS:**

- Sewers – no report
- LEPC – no report
- FEMA/Mitigation – no report
- Status of PILOT – no report.

#### **ADJOURNMENT of Regular Meeting:**

Councilman Galli offered a motion to adjourn the meeting at 8:02pm. Seconded by Councilwoman Grimshaw.

Roll Call: Coppola – yes, Galli – yes, Grimshaw – yes, Stashek – yes.



# Millstone Borough

## REGULAR MEETING MINUTES

### December 18, 2023

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Attested to:

Gregory J. Bonin, Borough Clerk



# Millstone Borough

## REGULAR MEETING MINUTES

### December 18, 2023

## Millstone Borough Claims list

December 13, 2023  
09:17 PM

Millstone Borough  
Purchase Order Listing By P.O. Number

Page No: 1

P.O. Type: All  
 Range: First to Last  
 Format: Detail without Line Item Notes  
 Vendors: All  
 Rcvd Batch Id Range: First to Last

Open: N Paid: Y Void: N  
 Rcvd: N Held: N Aprv: N  
 Bid: Y State: Y Other: Y Exempt: Y

Paid Date Range: 11/21/23 to 12/31/23  
 Include Non-Budgeted: Y

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type Description	PO Type	First Stat/chk	Rcvd Enc Date	Chk/Void Date	Invoice
23-00004	01/05/23	PSEG PSE&G	117.78	3-01-31-435-205	B STREET LIGHTING	B	P 5782	06/11/23	12/10/23	12/13/23 BD: 12/6/23
13	ELEC;65-081-353-09;AMMELL&MAIN									
23-00005	01/08/23	PSEG PSE&G	114.89	3-01-31-435-205	B STREET LIGHTING	B	P 5783	06/11/23	12/10/23	12/13/23 BD: 12/6/23
13	ELEC;66-363-804-03;AMMELL ROAD									
23-00006	01/08/23	PSEG PSE&G	833.34	3-01-31-435-205	B STREET LIGHTING	B	P 5784	07/02/23	12/12/23	12/13/23 BD: 12/11/23
13	ELEC;13 014 015 01 VARIOUS									
23-00007	01/22/23	VERIZONW VERIZON WIRELESS	216.18	3-01-31-440-210	B TELEPHONE	B	P 5768	06/11/23	12/12/23	12/12/23 BD: 11/25/23
13	WIRELESS COMMUNICATIONS									
23-00008	01/08/23	COMCAST COMCAST	236.40	3-01-31-440-210	B TELEPHONE	B	P 5771	06/11/23	12/04/23	12/13/23 BD: 11/11/23
12	INTERNET/VOICE SERVICE									
23-00009	01/08/23	NJAMWATE NJ AMERICAN WATER	34.03	3-01-26-300-200	B BUILDINGS&GROUNDS-OTHER EXPENSES	B	P 5779	09/10/23	12/12/23	12/13/23 BD: 11/30/23
12	ACCT 210022093410; MAIN ST									
23-00021	01/17/23	VESCELAU LAURA VESCE	38.27	3-01-20-130-200	B FINANCE-OTHER EXPENSES	B	P 5790	06/14/23	12/12/23	12/13/23
10	REIMBURSEMENT FOR INK									
23-00022	01/17/23	REPUBLIC REPUBLIC SERVICES	3,740.00	3-01-26-305-200	B SANITATION-OTHER EXPENSE	B	P 5785	06/11/23	12/10/23	12/13/23 24633139
12	SANITATION SERVICES; 9865002									
23-00024	01/17/23	RLDATA R & L DATA CENTERS	168.00	3-01-20-100-200	B A&E-OTHER EXPENSES	B	P 5786	06/11/23	12/12/23	12/13/23 111076
13	NOVEMBER PAYROLL									
23-00025	01/30/23	NJAMWATE NJ AMERICAN WATER	1,066.72	3-01-25-265-202	B FIRE HYDRANT SERVICE	B	P 5780	06/11/23	12/04/23	12/13/23 BD: 11/17/23
12	ACCT 210022797651; HYDRANTS									
23-00026	01/30/23	AMCONTRA A.W. CONTRACTING	611.00	3-01-26-300-200	B BUILDINGS&GROUNDS-OTHER EXPENSES	B	P 5769	08/14/23	12/13/23	12/13/23 70521,70606
10	LANDSCAPE SERVICES-NOV									



# Millstone Borough

## REGULAR MEETING MINUTES

### December 18, 2023

December 13, 2023  
09:17 PM

Millstone Borough  
Purchase Order Listing By P.O. Number

Page No: 2

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type Description	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
23-00027	01/30/23	CARTERVA CARTER VAN DYKE ASSOCIATES				B	P	5770 07/13/23	12/12/23	12/13/23	19475
		12 PLANNING BD SERVICES	85.00	3-01-21-180-200	B PLANNING BD-OTHER EXPENSES						
23-00029	01/31/23	GANNETT NJ GANNETT NEW YORK/NEW JERSEY				B	P	5774 01/31/23	12/04/23	12/13/23	5967363
		10 ORD 2023-004; 9/22/23	53.72	3-01-20-110-200	B MAYOR & COUNCIL-OTHER EXPENSES						
		11 ORD 2023-004; 11/2/23	43.58	3-01-20-110-200	B MAYOR & COUNCIL-OTHER EXPENSES						6034663
			97.30								
23-00030	01/31/23	OFFENSTE STEPHEN OFFEN				B	P	5781 01/31/23	12/05/23	12/13/23	11332425
		18 LEGAL SERVICES - NOVEMBER	400.00	3-01-20-155-200	B LEGAL-OTHER EXPENSES						
23-00034	02/16/23	VCSJOBS4 VISUAL COMPUTER SOLUTIONS				B	P	5789 11/16/23	12/10/23	12/13/23	470003107
		16 POLICE SERVICES-11/16,11/20,	1,596.96	3-01-42-390-212	B INTERLOCAL POLICE SERVICE						
23-00036	02/23/23	SOMERREC SOMERSET COUNTY TREASURER				B	P	5788 08/14/23	12/03/23	12/13/23	4TH QTR
		5 2023 RECYCLNG - 4TH QTR	1,128.08	3-01-26-305-200	B SANITATION-OTHER EXPENSE						
23-00067	06/04/23	FRANKLIN FRANKLIN TOWNSHIP				B	P	5773 06/04/23	12/13/23	12/13/23	4TH QTR
		4 ANIMAL CONTROL SERVICE	541.01	3-01-27-340-206	B DOG REGULATION						
23-00068	06/01/23	HILLSTWP HILLSBOROUGH TOWNSHIP				B	P	5776 06/01/23	12/03/23	12/13/23	
		3 HEALTH SERVICES CONTRACT	9,959.50	3-01-27-330-200	B BO OF HLTH-OTHER EXPENSE						
23-00099	09/12/23	COMMFIRE COMMISSIONERS OF FIRE DIST 1				B	P	5772 09/12/23	12/03/23	12/13/23	4TH QTR
		5 2023 FIRE DISTRICT CONTRACT	10,658.29	3-01-25-255-203	B FIRE DISTRICT CONTRACT						
23-00121	11/21/23	INDOORAI INDOOR AIR TECHNOLOGIES				B	P	5777 11/21/23	12/12/23	12/13/23	21295555
		1 FURNACE-REHEEM ENDEAVOR	9,824.00	3-01-26-300-200	B BUILDINGS&GROUNDS-OTHER EXPENSES						
23-00123	11/30/23	MILLPAYR MILLSTONE BORO PAYROLL				B	P	2500 11/30/23	11/30/23	11/30/23	
		1 DECEMBER PAYROLL	8,402.54	3-01-55-901-004	B DUE TO/FROM PAYROLL						
		2 DECEMBER PAYROLL -OASI	644.74	3-01-36-472-213	B SOCIAL SECURITY						
		3 DECEMBER PAYROL-SUI	25.28	3-01-55-901-005	B DUE TO/FROM SUI						
			9,072.56								
23-00124	12/03/23	CARTERVA CARTER VAN DYKE ASSOCIATES				B	P	1217 12/03/23	12/03/23	12/13/23	0019081
		1 PLANNING SERVICES ESCROW	3,768.00	T-28-56-001-001	B TRUST ESCROW EXPENSES						

December 13, 2023  
09:17 PM

Millstone Borough  
Purchase Order Listing By P.O. Number

Page No: 3

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type Description	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
23-00125	12/03/23	MGL MGL				B	P	5778 12/03/23	12/13/23	12/13/23	201676
		1 DOG LICENSE FORMS	140.00	3-01-27-340-206	B DOG REGULATION						
		2 NJ DOG LICENSE TAGS	143.00	3-01-27-340-206	B DOG REGULATION						
		3 CAT LICENSE TAGS	143.00	3-01-27-340-206	B DOG REGULATION						
		4 CAT LICENSE FORMS	140.00	3-01-27-340-206	B DOG REGULATION						
			566.00								
23-00126	12/03/23	FRANKLIN FRANKLIN TOWNSHIP				B	P	5773 12/03/23	12/03/23	12/13/23	
		1 COURT SERVICES-JULY-DEC 2023	5,944.00	3-01-43-490-200	B MUNICIPAL COURT-OTHER EXPENSES						
23-00127	12/05/23	SHI SHI				B	P	5787 12/05/23	12/05/23	12/13/23	817643092
		1 EXCHANGE ONLINE	1,087.68	3-01-20-140-200	B INFORMATION TECHNOLOGY - OTHER EXPENSES						
		2 MICROSOFT 365 FOR THE PERIOD	283.20	3-01-20-140-200	B INFORMATION TECHNOLOGY - OTHER EXPENSES						817643092
			1,370.88								
23-00128	12/12/23	HECKWEND WENDY HECK				B	P	5775 12/12/23	12/12/23	12/13/23	
		1 REIMBURSEMENT FOR ITEMS FOR	107.41	3-01-28-370-200	B PARKS-OTHER EXPENSES						
		3 REIMBURSEMENT FOR KEYS	33.95	3-01-28-370-200	B PARKS-OTHER EXPENSES						
			141.36								

Total Purchase Orders: 26 Total P.O. Line Items: 34 Total List Amount: 62,329.55 Total Void Amount: 0.00



# Millstone Borough

## REGULAR MEETING MINUTES

### December 18, 2023

December 13, 2023  
09:17 PM

Millstone Borough  
Purchase Order Listing By P.O. Number

Page No: 4

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	3-01	58,561.55	0.00	0.00	58,561.55
	T-28	3,768.00	0.00	0.00	3,768.00
Total of All Funds:		62,329.55	0.00	0.00	62,329.55