



Millstone Borough
REGULAR MEETING MINUTES
August 21, 2023

In Compliance with the Open Public Meetings Act and NJ State Executive Orders, the Borough Council meeting will be held both in person and virtually. The virtual portion of the meeting will be conducted via the Zoom Meeting program and all are invited to participate. Meeting details are as follows;

Millstone Borough Council monthly regular meetings
Every Third Monday of the Month at 7: 30 PM

March 20, 2023 07:30 PM	April 17, 2023 07:30 PM	May 15, 2023 07:30 PM
June 19, 2023 07:30 PM	July 17, 2023 07:30 PM	Aug 21, 2023 07:30 PM
September 18, 2023 07:30 PM	October 16, 2023 07:30 PM	November 20, 2023 07:30 PM
December 18, 2023 07:30 PM		

Join Zoom Meeting

<https://us02web.zoom.us/j/87610301473?pwd=dnJoMwZcTcwa2h5cjZRbVpvWHk4QT09>

Meeting ID: 876 1030 1473

Passcode: 244337

One tap mobile

+19292056099,,87610301473#,,, *244337# US (New York)

+13017158592,,87610301473#,,, *244337# US (Washington DC)

Find your local number: <https://us02web.zoom.us/j/87610301473?pwd=dnJoMwZcTcwa2h5cjZRbVpvWHk4QT09>

TIME: 7:30 PM

CALL TO ORDER – OPENING STATEMENT: Mayor Heck called the meeting to order with the reading of the following statement: The Regular meeting of the Borough Council, Borough of Millstone will please come to order. Adequate notice of this meeting has been noticed to the Hillsborough Beacon and Courier News. If any member of this body believes this meeting is being held in violation of the Open Public Meetings Act, please state your views at this time, stating the reason for which you feel the notice is improper. Hearing none, we proceed to the next item on the agenda.

PLEDGE TO THE FLAG: Mayor Heck led those present on the flag salute.

<u>ROLL CALL:</u>	Councilwoman Mandy Coppola	Present
	Councilman Robert Galli	Present
	Councilwoman Nicole Grimshaw	Present
	Councilwoman Karin Kidd	Present
	Councilman Jonathan Stashek	Present
	Council President Alan Kidd	Present
	Mayor Raymond Heck	Present

Also Present: Attorney Stephen Offen and Borough Clerk Gregory J. Bonin

MINUTES:

- July 17, 2023 Regular meeting minutes



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Councilwoman Coppola offered a motion to approve the minutes. Seconded by Councilman Stashek

Roll Call: Coppola – yes, Gallie – yes, Grimshaw – yes, K. Kidd – yes, Stashek – yes, A. Kidd

REPORTS:

- Assessor – no report
- Clerk – no report
- Emergency Management (OEM/State Police/Fire) – Mayor Heck stated he is working on a new plan. He commented that the State police have reduced the time to two years for the new plan.
- Finance/Tax Collection – no report
- Historic Commission – no report
- Recreation Commission – no report

COUNCIL REPORTS:

- Buildings and Grounds – no report
- Planning Board – Mr. Gallie stated the Planning Board discussed creating a calendar at the beginning of year and doing quarterly post cards communicating with residents.
- Traffic and Roads – Council President Kidd stated materials are coming for the crack seal program and we need to find trailer. Mayor Heck asked what roads will be done first. Council President Kidd stated the oldest roads will be done first. And he is looking for volunteers to help.

MAYOR'S REPORT:

Mayor Heck met with the DEP Commissioner on July 20th on issues facing the Borough. The Mayor stated that new NJDEP mandates could be expensive for towns like Millstone.

Mayor Heck also met with the NJDOT Commissioner regarding road funding and other grants for municipal projects.

At the recent coffee with Mayor event the topics of discussion included the cannabis ordinance. He stated many residents were in favor and many were opposed. It will be the Borough Council's decision on whether to move forward on this ordinance or not.

Mayor Heck asked the Borough Council if they wished to move ahead on the recently introduced cannabis ordinance.

After a brief discussion, Council President Kidd offered a motion to withdraw ordinance 2023-003. Seconded by Councilman Stashek.

Roll Call: Coppola – yes, Gallie – yes, Grimshaw – yes, K. Kidd – yes, Stashek – yes, A. Kidd

MEETING OPEN TO THE PUBLIC:

- Motion to Open the Meeting to the Public

Council President Kidd offered a motion to open the meeting to the public. Seconded by Councilman Stashek.



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Roll Call: Coppola – yes, Gallie – yes, Grimshaw – yes, K. Kidd – yes, Stashek – yes, A. Kidd

Roger Prince, 87 Amwell Road asked for clarity on whether or not the cannabis ordinance is “dead”. Mayor Heck responded it is as the Borough Council voted to withdraw it.

Henry Wierzbowski, 1444 Main Street, commented on the speeding in town commenting on a lack of policing and suggested we use a different police force. Mayor Heck stated the Borough is continuing its speed enforcement efforts by installing new speed radar LED signs. Mr. Wierzbowski stated he would not like to have a sign near his home.

Norman Hewitt, Amwell Road, asked how much the police efforts cost and where they operate in the borough. Mayor Heck stated that we have a contract with Franklin Township and they can operate anywhere in the Borough.,

Joan Shuttner, Beardslee Terrace, commented that people are still driving fast on the north end of Main Street. Mayor Heck stated that improvements need to be made to the road by the County before the speed can change. He will work with the County make that happen.

Patty Levonaitis, 22 Beardslee Road, inquired about the parking lot across the street and asked if the people visiting the cannabis store could park there. Mayor Heck commented the ordinance allowing for cannabis retail has been withdrawn.

Kathleen Galli, asked if the cannabis ordinance has been withdrawn permanently. Mayor Heck stated it has been withdrawn, but like any ordinance the Borough Council could introduce it if they wish.

Fred Butler, 102 Amwell Road, asked if the cannabis ordinance went through the planning board review/ Mayor Heck stated it did not as it was withdrawn.

Councilman Galli stated the planning board did not vote on the cannabis store and if they did they would be voting merely on whether or not retail was an approved use on the site, not about what is being sold. Retail does meet the zoning at that site

Fred Butler asked if the planning board could reject the cannabis ordinance. Mayor Heck stated they could not if retail is in master plan for that site.

Patricia Morris asked about the cannabis ordinance status. Mayor Heck repeated that the ordinance has been withdrawn. Patricia Morris asked if it could be brought up again. Mayor Heck again stated that the Borough Council could introduce a new ordinance if they feel it is appropriate.

Dan Finer, Maple Terrace, asked if the ordinance is introduced again could the Borough be more transparent and share the information. He would like to see a better commercial use on the property.

Council President Kidd stated the Borough Council meets each month and generally no resident attend the meetings. He would very much like to see more residents participation at meetings and to help with the community.



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Rebecca Newman, Maple Terrace commented that she is upset how the Borough Council members treated Henry Wierzbowski. She stated the Borough Council is here to serve the residents.

Kathleen Galli asked if the Mayor will continue to have Friday night meetings and asked if the Borough Council members will attend. Mayor Heck stated he will hold those meetings from time to time and Borough Council members could attend so long as a quorum of the Borough Council is not created. Ms. Galli asked if we can discuss the topic of delinquent taxes on a property in town. They Mayor said that will not be publicly discussed

Wendy heck asked town people to volunteer to help fix a hole in shed.

- Motion to Close the Meeting to the Public

Councilwoman Kidd offered a motion to close the meeting to the public. Seconded by Council President Kidd.

Roll Call: Coppola – yes, Galli – yes, Grimshaw – yes, K. Kidd – yes, Stashek – yes, A. Kidd

CLAIMS FOR PAYMENT

- **RESOLUTION AUTHORIZING THE PAYMENT OF CLAIMS AGAINST THE BOROUGH OF MILLSTONE**

Councilman Stashek offered a resolution to authorize the claims for payment.

Councilman Galli offered to amend the approval to remove the bill from Mott McDonald as he is unsure if their work is completed. Seconded by Councilwoman Grimshaw.

Roll Call: Coppola – yes, Galli – yes, Grimshaw – yes, K. Kidd – yes, Stashek – yes, A. Kidd

WHEREAS, request for payment has been made in connection with the attached claims against the Borough of Millstone as shown on the attached detail; and

WHEREAS, the Chief Financial Officer has certified the availability of funds to pay for the following claims; and

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF MILLSTONE IN THE COUNTY OF SOMERSET, NEW JERSEY, that the proper Borough Officials are hereby authorized to pay the following bills, subject to and contingent upon appropriation of sufficient funds and that this authorizing Resolution be and is hereby made a part of the official records of the Borough of Millstone.

DISCUSSION:

- ~~POSSIBLE REVISIONS TO PROPOSED ORDINANCE 2023-003.~~

NEW BUSINESS:



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- **PUBLIC HEARING/ADOPTION OF ORDINANCE 2023-003 (carried over/tabled from the July 17, 2023 meeting): AN ORDINANCE BY THE BOROUGH OF MILLSTONE, IN THE COUNTY OF SOMERSET, STATE OF NEW JERSEY AMENDING AN ORDINANCE PROHIBITING THE OPERATION OF ANY CLASS OF CANNABIS BUSINESSES WITHIN ITS GEOGRAPHICAL BOUNDARIES, PROVIDING FOR THE REGULATION OF CANNABIS AND AMENDING ITS DEVELOPMENT ORDINANCE**
 - This ordinance was withdrawn by the Borough Council.

OLD BUSINESS:

- Sewers – Councilman Gallie asked if we received a response from the sewer engineer, Mott McDonald. After a brief discussion it was determined that we need to reach out to the firm for an update.
- LEPC – no report
- FEMA/Mitigation – no further report
- Status of PILOT – Attorney Offen stated he has been in contact with the special council who will be following with the Van Cleef organization and Mayor Heck.

ADJOURNMENT of Regular Meeting:

Councilwoman Kidd offered a motion to adjourn the meeting at 8:31 PM. Seconded by Council President Kidd

Roll Call: Coppola – yes, Gallie – yes, Grimshaw – yes, K. Kidd – yes, Stashek – yes, A. Kidd

Attested to:

Gregory J. Bonin, Borough Clerk



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Millstone Borough Claims list

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Page No: 1

P.O. Type: All
 Range: First to Last
 Format: Detail without Line Item Notes
 Vendors: All
 Rcvd Batch Id Range: First to Last

Open: N
Rcvd: N
Bid: Y

Paid: Y
Held: N
State: Y

Void: N
Aprv: N
Other: Y
Exempt: Y

Paid Date Range: 07/18/23 to 12/31/23
Include Non-Budgeted: Y

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type Description	PO Type	First Stat/Chk	Rcvd Enc Date	Chk/Void Date	Invoice
23-00004	01/05/23	PSEG PSEG	136.87	3-01-31-435-205	B STREET LIGHTING	B	P 5665	06/11/23	08/14/23	08/15/23 BD: 8/7/23
		9 ELEC;65-081-353-09;AMWELL&MAIN								
23-00005	01/08/23	PSEG PSEG	132.87	3-01-31-435-205	B STREET LIGHTING	B	P 5666	06/11/23	08/14/23	08/15/23 BD: 8/7/23
		9 ELEC;66-363-804-03;AMWELL ROAD								
23-00006	01/08/23	PSEG PSEG	763.47	3-01-31-435-205	B STREET LIGHTING	B	P 5667	07/02/23	08/14/23	08/15/23 BD: 7/12/23
		8 ELEC;13 014 015 01 VARIOUS	761.93	3-01-31-435-205	B STREET LIGHTING	B	P 5667	07/02/23	08/15/23	08/15/23 BD: 8/10/23
		9 ELEC;13 014 015 01 VARIOUS	1,525.40							
23-00007	01/22/23	VERIZONW VERIZON WIRELESS	215.97	3-01-31-440-210	B TELEPHONE	B	P 5658	06/11/23	08/06/23	08/06/23 BD: 7/25/23
		9 WIRELESS COMMUNICATIONS								
23-00008	01/08/23	COMCAST COMCAST	218.48	3-01-31-440-210	B TELEPHONE	B	P 5654	06/11/23	08/06/23	08/06/23 BD: 7/11/23
		8 INTERNET/VOICE SERVICE								
23-00009	01/08/23	NJAMWATE NJ AMERICAN WATER	31.94	3-01-26-300-200	B BUILDINGS&GROUNDS-OTHER EXPENSES	B	P 5661	01/08/23	08/14/23	08/15/23 BD: 7/28/23
		8 ACCT 210022093410; MAIN ST								
23-00010	01/08/23	COMPASS COMPASSNSP	25.00	3-01-20-140-200	B INFORMATION TECHNOLOGY - OTHER EXPENSES	B	P 5660	06/01/23	08/14/23	08/15/23 180597
		17 365 LICENSE - AUGUST	96.00	3-01-20-140-200	B INFORMATION TECHNOLOGY - OTHER EXPENSES	B	P 5660	06/01/23	08/14/23	08/15/23 180597
		18 MICROSOFT EMAIL-AUGUST	121.00							
23-00021	01/17/23	VESCELAU LAURA VESCE	44.67	3-01-20-130-200	B FINANCE-OTHER EXPENSES	B	P 5672	06/14/23	08/15/23	08/15/23
		6 REIMBURSMENT INK	2.94	3-01-20-130-200	B FINANCE-OTHER EXPENSES	B	P 5672	06/14/23	08/15/23	08/15/23
		7 REIMBURSMENT POSTAGE TO MAIL	47.61							
23-00022	01/17/23	REPUBLIC REPUBLIC SERVICES	3,740.00	3-01-26-305-200	B SANITATION-OTHER EXPENSE	B	P 5668	06/11/23	08/14/23	08/15/23 2414206
		8 SANITATION SERVICES; 9865002								



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PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type Description	PO Type	First Stat/Chk	Rcvd Enc Date	Chk/Void Date	Invoice
23-00024	01/17/23	RLDATA R & L DATA CENTERS			B					
		9 JULY PAYROLL	168.00	3-01-20-100-200	B A&E-OTHER EXPENSES		P 5669	06/11/23 08/14/23	08/15/23	110110
23-00025	01/30/23	NJAMMATE NJ AMERICAN WATER			B					
		8 ACCT 210022797651; HYDRANTS	1,066.72	3-01-25-265-202	B FIRE HYDRANT SERVICE		P 5662	06/11/23 08/14/23	08/15/23	BD: 7/20/23
23-00026	01/30/23	AWCONTRA A.W. CONTRACTING			B					
		6 LANDSCAPE SERVICES-JULY	383.00	3-01-26-300-200	B BUILDINGS&GROUNDS-OTHER EXPENSES		P 5659	07/13/23 08/14/23	08/15/23	JULY
23-00030	01/31/23	OFFENSTE STEPHEN OFFEN			B					
		13 LEGAL SERVICES - JULY	381.00	3-01-20-155-200	B LEGAL-OTHER EXPENSES		P 5664	01/31/23 08/14/23	08/15/23	11304212
23-00032	01/31/23	COMPASSM COMPASSMSP			B					
		3 WEBSITE NOT WORKING 5/19, 5/23	600.00	3-01-20-140-200	B INFORMATION TECHNOLOGY - OTHER EXPENSES		P 5660	02/06/23 08/14/23	08/15/23	178175
23-00034	02/16/23	VCSJOBS4 VISUAL COMPUTER SOLUTIONS			B					
		2 POLICE SERVICES-7/25; 4 HR	399.24	3-01-42-390-212	B INTERLOCAL POLICE SERVICE		P 5674	02/16/23 08/16/23	08/16/23	470002672
		3 POLICE SERVICES-7/27; 4 HR	399.24	3-01-42-390-212	B INTERLOCAL POLICE SERVICE		P 5674	02/16/23 08/16/23	08/16/23	470002679
		4 POLICE SERVICES-8/1; 4 HR	399.24	3-01-42-390-212	B INTERLOCAL POLICE SERVICE		P 5674	02/16/23 08/16/23	08/16/23	470002702
		5 POLICE SERVICES-7/29; 4 HR	399.24	3-01-42-390-212	B INTERLOCAL POLICE SERVICE		P 5674	02/16/23 08/16/23	08/16/23	470002682
		6 POLICE SERVICES-8/3; 4 HR	399.24	3-01-42-390-212	B INTERLOCAL POLICE SERVICE		P 5674	02/16/23 08/16/23	08/16/23	470002707
			1,996.20							
23-00036	02/23/23	SOMERREC SOMERSET COUNTY TREASURER			B					
		3 2023 RECYCLING - 2ND QTR	1,128.08	3-01-26-305-200	B SANITATION-OTHER EXPENSE		P 5671	02/23/23 08/14/23	08/15/23	2ND QTR
23-00041	03/13/23	SDGSECUR SDG SECURITY			B					
		5 AES FIRENET RADIO NETWORK	75.00	3-01-26-300-200	B BUILDINGS&GROUNDS-OTHER EXPENSES		P 5670	03/13/23 08/14/23	08/15/23	23104260
23-00056	05/17/23	MOTTMACD MOTT MACDONALD			B					
		3 ENGINEERING SERVICES IN	1,980.00	C-04-55-222-011	B RESERVE FOR PRELIMINARY EXPENSES		P 118	05/17/23 08/14/23	08/15/23	507490502
23-00083	07/13/23	GERALMUL LAW OFFICES OF GERALD MULLER			B					
		1 PLANNING BD SERVICES-APRIL	472.50	T-28-56-001-001	B TRUST ESCROW EXPENSES		P 1216	07/13/23 08/14/23	08/15/23	15191
23-00084	08/04/23	MILLPAYR MILLSTONE BORO PAYROLL			B					
		1 AUGUST PAYROLL	4,053.64	3-01-55-901-004	B DUE TO/FROM PAYROLL		P 1500	08/04/23 08/04/23	08/04/23	
		2 AUGUST PAYROLL -DASI	311.04	3-01-36-472-213	B SOCIAL SECURITY		P 1500	08/04/23 08/04/23	08/04/23	

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PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type Description	PO Type	First Stat/Chk	Rcvd Enc Date	Chk/Void Date	Invoice
23-00084	08/04/23	MILLPAYR MILLSTONE BORO PAYROLL			B					
		3 AUGUST PAYROLL-SUI	12.19	3-01-55-901-006	B TO/FROM SUI-PAYROLL ACCOUNT		P 1500	08/04/23 08/04/23	08/04/23	
			4,376.87							
23-00085	08/06/23	SOMERCY SOMERSET COUNTY			B					
		1 3RD QUARTER 2023 TAXES-COUNTY	50,763.36	3-01-55-907-001	B COUNTY TAXES PAYABLE		P 5655	08/06/23 08/06/23	08/06/23	3RD QTR 2023
23-00086	08/06/23	SOMERCY SOMERSET COUNTY			B					
		1 3RD QTR 2023 TAXES-OPEN SPACE	5,197.76	3-01-55-907-001	B COUNTY TAXES PAYABLE		P 5656	08/06/23 08/06/23	08/06/23	3RD QTR OPEN SP
23-00087	08/06/23	SOMERCY SOMERSET COUNTY			B					
		1 3RD QUARTER 2023 TAXES-LIBRARY	6,841.97	3-01-55-907-001	B COUNTY TAXES PAYABLE		P 5657	08/06/23 08/06/23	08/06/23	3RD QTR LIBRARY
23-00088	08/14/23	RAVENHIRE RAVE WIRELESS			B					
		1 ALERT FOR PUBLIC SAFETY	3,210.00	3-01-20-110-200	B MAYOR & COUNCIL-OTHER EXPENSES		P 5673	08/14/23 08/16/23	08/16/23	
23-00089	08/14/23	NJWORKFO STATE OF NEW JERSEY			B					
		1 CATASTROPHIC ILLNESS	9.00	3-01-20-100-200	B A&E-OTHER EXPENSES		P 5663	08/14/23 08/14/23	08/15/23	
23-00090	08/17/23	IPD INSTITUTE FOR PROFESSIONAL DEV			B					
		1 CLASSES FOR RAY HECK, MAYOR	250.00	3-01-20-100-201	B A&E-EMPLOYEE DEVELOPMENT		P 5675	08/17/23 08/17/23	08/17/23	

Total Purchase Orders: 26 Total P.O. Line Items: 35 Total List Amount: 85,069.60 Total Void Amount: 0.00



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Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	3-01	82,617.10	0.00	0.00	82,617.10
	C-04	1,980.00	0.00	0.00	1,980.00
	T-28	472.50	0.00	0.00	472.50
Total Of All Funds:		<u>85,069.60</u>	<u>0.00</u>	<u>0.00</u>	<u>85,069.60</u>