



# Millstone Borough

## REGULAR MEETING MINUTES

### April 17, 2023

In Compliance with the Open Public Meetings Act and NJ State Executive Orders, the Borough Council meeting will be held both in person and virtually. The virtual portion of the meet will be conducted via the Zoom Meeting program and all are invited to participate. Meeting details are as follows;

Millstone Borough Council monthly regular meetings  
Every Third Monday of the Month at 7: 30 PM

March 20, 2023 07:30 PM	April 17, 2023 07:30 PM	May 15, 2023 07:30 PM
June 19, 2023 07:30 PM	July 17, 2023 07:30 PM	Aug 21, 2023 07:30 PM
September 18, 2023 07:30 PM	October 16, 2023 07:30 PM	November 20, 2023 07:30 PM
December 18, 2023 07:30 PM		

Join Zoom Meeting  
<https://us02web.zoom.us/j/87610301473?pwd=dnJoMWdzcTcwa2h5cjZRbVpvWHk4QT09>

Meeting ID: 876 1030 1473  
Passcode: 244337  
One tap mobile  
+19292056099,,87610301473#,,, \*244337# US (New York)  
+13017158592,,87610301473#,,, \*244337# US (Washington DC)  
Find your local number: <https://us02web.zoom.us/j/87610301473?pwd=dnJoMWdzcTcwa2h5cjZRbVpvWHk4QT09>

**TIME:** 7:30 PM

**CALL TO ORDER – OPENING STATEMENT:** Mayor Heck called the meeting to order with the reading of the following statement: The Regular meeting of the Borough Council, Borough of Millstone will please come to order. Adequate notice of this meeting has been noticed to the Hillsborough Beacon and Courier News. If any member of this body believes this meeting is being held in violation of the Open Public Meetings Act, please state your views at this time, stating the reason for which you feel the notice is improper. Hearing none, we proceed to the next item on the agenda.

**PLEDGE TO THE FLAG:** Mayor Heck led those present on the flag salute.

<b><u>ROLL CALL:</u></b>	Councilwoman Mandy Coppola	Present (virtually)
	Councilman Robert Galli	Present (virtually)
	Councilwoman Nicole Grimshaw	Present
	Councilwoman Karin Kidd	Absent
	Councilman Jonathan Stashek	Present (virtually)
	Council President Alan Kidd	Present
	Mayor Raymond Heck	Present (virtually)

Also Present: Attorney Stephen Offen, CFO Laura Vesce, and Borough Clerk Gregory J. Bonin.

### **MINUTES:**

- None (March and April minutes will be presented in May)



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#### **REPORTS:**

- Assessor – no report
- Clerk – no report
- Emergency Management (OEM/State Police/Fire) – Mayor Heck stated he is at a mandatory OEM training session. He thanked the Council members who attended the elected officials training and proudly stated that Millstone is the first municipality in county to fully comply with our OEM requirements.
- Finance/Tax Collection – no report
- Historic Commission – no report
- Recreation Commission – rh said good easter egg hunt

#### **COUNCIL REPORTS:**

- Buildings and Grounds – no report
- Planning Board – Mr Galli stated that the redevelopment plan passed by the Planning Board will now go the Borough Council to review. He also commented that St. Josephs Church has applied for a variance to install a pavilion. Attorney Offen commented that the redevelopment matter is on this agenda for discussion.
- Traffic and Roads – Council President Kidd said he ordered crack sealer to go forward with that work. He asked if we have cones and signs for traffic control. Mayor Heck stated we have many cones and can get signs from the County. Council President Kidd also stated he has called the County to make the Amwell Rd and Rt 533 intersection a 4-way arrow light.

#### **MAYOR'S REPORT:**

Mayor Heck stated he has been working with County leadership to help resolve speed limit issues on Rt 533 and the County has agreed to reduce speed limit on Rt 533 to 25mph. They are working on pedestrian crossing issues and a Main St designation.

#### **MEETING OPEN TO THE PUBLIC:**

- Motion to Open the Meeting to the Public

Council President Kidd offered a motion to open the meeting to the public. Seconded by Ms. Grimshaw.

Roll Call: Coppola – yes, Galli – yes, Grimshaw – yes, Stashek – yes, A. Kidd – yes.

Mr. Wierzbowski of 1444 Millstone River Road, stated he was glad to hear speed limit will be lower on Rt 533 and stated it is now a question of enforcement. He opined that the lower part of Amwell Rd should also be 25 MPH.

Carol Halm of 75 Amwell, came to ask again for arrows at lighted intersection, stating the arrows would help. She also commented that all roads in Somerville are now 25mph and Millstone should do the same.

President Kidd suggested that the school busses should not come up Amwell Road on their way to other destinations, they should use Amsterdam Rd.

- Motion to Close the Meeting to the Public



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A motion to close the meeting to the public was offered by Council President Kidd, seconded by Ms. Grimshaw.

Roll Call: Coppola – yes, Galli – yes, Grimshaw – yes, Stashek – yes, A. Kidd – yes.

#### **CLAIMS FOR PAYMENT**

- **RESOLUTION AUTHORIZING THE PAYMENT OF CLAIMS AGAINST THE BOROUGH OF MILLSTONE**

A resolution to authorize the payment of claims was offered by Council President Kidd, seconded by Ms. Grimshaw.

Roll Call: Coppola – yes, Galli – yes, Grimshaw – yes, Stashek – yes, A. Kidd – yes.

**WHEREAS**, request for payment has been made in connection with the attached claims against the Borough of Millstone as shown on the attached detail; and

**WHEREAS**, the Chief Financial Officer has certified the availability of funds to pay for the following claims; and

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF MILLSTONE IN THE COUNTY OF SOMERSET, NEW JERSEY**, that the proper Borough Officials are hereby authorized to pay the following bills, subject to and contingent upon appropriation of sufficient funds and that this authorizing Resolution be and is hereby made a part of the official records of the Borough of Millstone.

#### **NEW BUSINESS:**

- **ORDINANCE 2023-001: AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14) and set the public hearing for May 15, 2023**

A motion to introduce Ordinance 2023-001 and set the public hearing for May 15, 2023 was offered by Council President Kidd, seconded by Ms. Grimshaw.

Roll Call: Coppola – yes, Galli – yes, Grimshaw – yes, Stashek – yes, A. Kidd – yes.

**WHEREAS**, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

**WHEREAS**, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,



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**WHEREAS**, the Borough Council of the Borough of Millstone in the County of Somerset finds it advisable and necessary to increase its CY 2022 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Borough Council hereby determines that a 3.5% increase in the budget for said year, amounting to \$15,881.28 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

**WHEREAS**, the Borough Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, by the Borough Council of the Borough of Millstone, in the County of Somerset, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2023 budget year, the final appropriations of the Borough of Millstone shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$15,881.28, and that the CY 2023 municipal budget for the Borough of Millstone be approved and adopted in accordance with this ordinance; and,

**BE IT FURTHER ORDAINED**, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

- **RESOLUTION TO INTRODUCE THE 2023 BOROUGH BUDGET AND SET THE PUBLIC HEARING FOR MAY 15, 2023.**

A resolution to introduce the 2023 Borough budget and set the public hearing for May 15, 2023 was offered by Council President Kidd, seconded by Ms. Grimshaw.

Roll Call: Coppola – yes, Galli – yes, Grimshaw – yes, Stashek – yes, A. Kidd – yes.

**BE IT RESOLVED**, that the following statements of revenues and appropriations shall constitute the Municipal Budget for year 2023.

**BE IT FURTHER RESOLVED** that said Budget be published in the Courier News in the issue of April 24, 2023.

The Governing Body of the Borough of Millstone does hereby approve the following as the Budget for the year 2023.



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Notice is hereby given that the Budget and Tax Resolution was approved by the Borough Council of the Borough of Millstone, County of Somerset, on April 17, 2023; and

A Hearing on the Budget and Tax Resolution will be held during the Borough Council's monthly meeting on May 15, 2023 at 7:30 PM at which time and place objections to said Budget and Tax Resolution for the year 2023 may be presented by taxpayers or other interested persons.

- Discussion – Mayor Heck brought up the issue of allowing cannabis retail stores in the borough. He asked if the Borough could allow one class of distribution and restrict the others. Attorney Offen said yes, the borough could make that choice.
- Discussion – Appointment of Special Counsel for the Van Cleef PILOT

Attorney Offen suggest a special counsel to do the Van Cleef PILOT as his firm represents the Van Cleef organization and this could be a conflict. He suggested local attorney Mark Anderson could do the PILOT and negotiations with the Van Cleef association. Mayor Heck endorsed Mark Anderson for this role.

Council President Kidd offered a motion to appoint Mark Anderson as the attorney to draft and negotiate a PILOT with the Van Cleef organization. Second by Ms. Grimshaw.

Roll Call: Coppola – yes, Galli – yes, Grimshaw – yes, Stashek – yes, A. Kidd – yes.

- Discussion – TND Redevelopment Plan

Attorney Offen reported the Planning Board has approved the TND Redevelopment plan and the process now would be for the Borough Council to adopt the plan via an ordinance.

Attorney Offen stated the Van Cleef organization has some items they would wish to add to the plan. These changes would have to go back to the Planning Board for approval before the Borough Council could approve.

- Discussion – Revised Sewer Concept Plan

Mr. Galli stated he has reached out to our consultant, Mott McDonald, and has not heard from them regarding a scaled back sewer plan. He asked that this matter be carried to the next meeting.

#### **OLD BUSINESS:**

- Sewers – no further report
- LEPC – Mayor Heck reiterated he is at a mandatory OEM conference and will report on it in May.
- FEMA/Mitigation – Mayor Heck reported he is working to development another application and another concept to preserve existing properties.
- Status of PILOT – nothing further to discuss
- Council President Kidd asked the Borough Council members if they would be in favor of making the end of Van Doren Drive a proper cul-de-sac so large vehicles can turn around. Mayor Heck stated he will review the tax maps to see what property, rights-of-way and utilities might be involved.



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### **EXECUTIVE SESSION:**

none

### **ADJOURNMENT of Regular Meeting:**

A motion to adjourn the regular meeting at 8:12 PM was offered by Council President Kidd, seconded by Ms. Grimshaw.

Roll Call: Coppola – yes, Galli – yes, Grimshaw – yes, Stashek – yes, A. Kidd – yes.

Attested to:

Gregory J. Bonin, Borough Clerk



# Millstone Borough REGULAR MEETING MINUTES April 17, 2023

## Millstone Borough Claims list

April 11, 2023  
09:31 PM

Millstone Borough  
Purchase Order Listing By P.O. Number

P.O. Type: All  
Range: First to Last  
Format: Detail without Line Item Notes  
Vendors: All  
Rcvd Batch Id Range: First to Last  
Paid Date Range: 03/21/23 to 12/31/23  
Include Non-Budgeted: Y  
Open: N  
Paid: Y  
Void: N  
Rcvd: N  
Held: N  
Aprv: N  
Bid: Y  
State: Y  
Other: Y

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type Description	PO Type	St
22-00089	09/12/22	SOMERROA SOMERSET COUNTY					
		1 DRIVER FEEDBACK SIGN	6,000.00	C-04-55-222-013	B RADAR SIGN		P
		2 AS PER GARDEN STATE ORDER	4,993.26	2-01-26-300-200	B BUILDINGS&GROUNDS-OTHER EXPENSES		P
			10,993.26				
23-00004	01/05/23	PSEG PSE&G			B		
		5 ELEC;65-081-353-09;AMWELL&MAIN	118.14	3-01-31-435-205	B STREET LIGHTING		P
23-00005	01/08/23	PSEG PSE&G			B		
		5 ELEC;66-363-804-03;AMWELL ROAD	115.29	3-01-31-435-205	B STREET LIGHTING		P
23-00007	01/22/23	VERIZONW VERIZON WIRELESS			B		
		5 WIRELESS COMMUNICATIONS	214.03	3-01-31-440-210	B TELEPHONE		P
23-00008	01/08/23	COMCAST COMCAST			B		
		4 INTERNET/VOICE SERVICE	205.11	3-01-31-440-210	B TELEPHONE		P
23-00009	01/08/23	NJAMWATE NJ AMERICAN WATER			B		
		4 ACCT 210022093410; MAIN ST	29.80	3-01-26-300-200	B BUILDINGS&GROUNDS-OTHER EXPENSES		P
23-00010	01/08/23	COMPASSM COMPASSMSP			B		
		9 365 LICFENSE - APRTI	25.00	3-01-20-140-200	B INFORMATON TECHNOLOGY - OTHER EXPENSES		P



# Millstone Borough REGULAR MEETING MINUTES April 17, 2023

April 11, 2023  
09:31 PM

Millstone Borough  
Purchase Order Listing By P.O. Number

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	St
23-00024	01/17/23	RLDATA R & L DATA CENTERS				B	
		5 MARCH PAYROLL	168.00	3-01-20-100-200		B A&E-OTHER EXPENSES	P
23-00025	01/30/23	NJAMWATE NJ AMERICAN WATER				B	
		4 ACCT 210022797651; HYDRANTS	1,066.72	3-01-25-265-202		B FIRE HYDRANT SERVICE	P
23-00027	01/30/23	CARTERVA CARTER VAN DYKE ASSOCIATES				B	
		5 PLANNING/REDEVELOPMENT PLAN	60.00	3-01-21-180-200		B PLANNING BD-OTHER EXPENSES	P
		6 PLANNING BOARD SERVICES	1,228.00	3-01-21-180-200		B PLANNING BD-OTHER EXPENSES	P
		7 PLANNING SERVICES/ENDORSEMENT	523.00	3-01-21-180-200		B PLANNING BD-OTHER EXPENSES	P
			1,811.00				
23-00029	01/31/23	GANNETT NJ GANNETT NJ NEWSPAPERS				B	
		2 LEGAL AD-PROFESSIONAL	11.70	3-01-20-110-200		B MAYOR & COUNCIL-OTHER EXPENSES	P
23-00030	01/31/23	OFFENSTE STEPHEN OFFEN				B	
		5 LEGAL SERVICES-MARCH	225.00	3-01-20-155-200		B LEGAL-OTHER EXPENSES	P
		6 LEGAL SERVICES-MARCH	425.00	3-01-20-155-200		B LEGAL-OTHER EXPENSES	P
			650.00				
23-00040	03/10/23	NJPENSIO STATE OF NEW JERSEY					
		1 2023 PUBLIC EMPLOYEES	6,216.00	3-01-36-475-214		B PERS	P
23-00044	03/24/23	MDDCTYIN MIDD CTY MUN JOINT INS FUND					
		1 2021 SPECIAL ASSESSMENT	3,813.79	3-01-23-220-208		B INSURANCE-OTHER INSURANCE PREMIUMS	P
		2 2015-2020 SPECIAL ASSESSMENT	5,326.36	3-01-23-220-208		B INSURANCE-OTHER INSURANCE PREMIUMS	P
			9,140.15				
		1 2ND QUARTER 2023 TAXES-LIBRARY	6,520.44	3-01-55-907-001		B COUNTY TAXES PAYABLE	P

April 11, 2023  
09:31 PM

Millstone Borough  
Purchase Order Listing By P.O. Number

April 11, 2023  
09:31 PM

Millstone Borough  
Purchase Order Listing By P.O. Number

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	2-01	5,079.04	0.00	0.00	5,079.04