



Millstone Borough
REGULAR MEETING AGENDA
October 16, 2023

In Compliance with the Open Public Meetings Act and NJ State Executive Orders, the Borough Council meeting will be held both in person and virtually. The virtual portion of the meeting will be conducted via the Zoom Meeting program and all are invited to participate. Meeting details are as follows;

Millstone Borough Council monthly regular meetings
Every Third Monday of the Month at 7: 30 PM

March 20, 2023 07:30 PM	April 17, 2023 07:30 PM	May 15, 2023 07:30 PM
June 19, 2023 07:30 PM	July 17, 2023 07:30 PM	Aug 21, 2023 07:30 PM
September 18, 2023 07:30 PM	October 16, 2023 07:30 PM	November 20, 2023 07:30 PM
December 18, 2023 07:30 PM		

Join Zoom Meeting

<https://us02web.zoom.us/j/87610301473?pwd=dnJoMWdzcTcwa2h5cjZRbVpvWHk4QT09>

Meeting ID: 876 1030 1473

Passcode: 244337

One tap mobile

+19292056099,,87610301473#,,,,*244337# US (New York)

+13017158592,,87610301473#,,,,*244337# US (Washington DC)

Find your local number: <https://us02web.zoom.us/j/87610301473?pwd=dnJoMWdzcTcwa2h5cjZRbVpvWHk4QT09>

TIME: 7:30 PM

CALL TO ORDER – OPENING STATEMENT: The Regular meeting of the Borough Council, Borough of Millstone will please come to order. Adequate notice of this meeting has been noticed to the Hillsborough Beacon and Courier News. If any member of this body believes this meeting is being held in violation of the Open Public Meetings Act, please state your views at this time, stating the reason for which you feel the notice is improper. Hearing none, we proceed to the next item on the agenda.

PLEDGE TO THE FLAG:

ROLL CALL:

- Councilwoman Mandy Coppola
- Councilman Robert Galli
- Councilwoman Nicole Grimshaw
- Councilwoman Karin Kidd
- Councilman Jonathan Stashek
- Council President Alan Kidd
- Mayor Raymond Heck

Also Present:

MINUTES:

- August 21, 2023 regular meeting minutes
- September 18, 2023 regular meeting minutes

REPORTS:



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-
- Assessor –
 - Clerk –
 - Emergency Management (OEM/State Police/Fire) –
 - Finance/Tax Collection –
 - Historic Commission –
 - Recreation Commission –

COUNCIL REPORTS:

- Buildings and Grounds –
- Planning Board –
- Traffic and Roads –

MAYOR'S REPORT:

MEETING OPEN TO THE PUBLIC:

- Motion to Open the Meeting to the Public
- Motion to Close the Meeting to the Public

CLAIMS FOR PAYMENT

- **RESOLUTION AUTHORIZING THE PAYMENT OF CLAIMS AGAINST THE BOROUGH OF MILLSTONE**

WHEREAS, request for payment has been made in connection with the attached claims against the Borough of Millstone as shown on the attached detail; and

WHEREAS, the Chief Financial Officer has certified the availability of funds to pay for the following claims; and

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF MILLSTONE IN THE COUNTY OF SOMERSET, NEW JERSEY, that the proper Borough Officials are hereby authorized to pay the following bills, subject to and contingent upon appropriation of sufficient funds and that this authorizing Resolution be and is hereby made a part of the official records of the Borough of Millstone.

NEW BUSINESS:

- **Public Hearing/Adoption of Ordinance 2023-004: Stormwater Control Ordinance of the Borough of Millstone, County of Somerset, State of New Jersey and Repealing Prior Ordinance**
 - Motion to open the meeting to the public
 - Motion to close the meeting to the public
 - Motion to adopt Ordinance 2023-004
- **Resolution to approve an agreement with JPMonzo Municipal Consulting for an analysis of a potential PILOT program**



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WHEREAS, the Borough of Millstone wishes to conduct an analysis of a potential PILOT on a proposed development to see if the proposal is financially advantageous to the Borough; and

WHEREAS, the Borough has sought out a professional skilled in such analysis; and

WHEREAS, it has been determined that JPMonzo Municipal Consulting has the requisite skills and experience to conduct this analysis.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Millstone, County of Somerset, State of New Jersey that it awards a contract to JPMonzo Municipal Consulting in accordance with the attached proposal.

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are authorized to sign the agreement for this contract.

OLD BUSINESS:

- Sewers –
- LEPC –
- FEMA/Mitigation –
- Status of PILOT –

EXECUTIVE SESSION (if necessary):

WHEREAS, the law commonly known as the “Sunshine Law” requires that Borough Council meetings be open to the public except for the discussion of certain subjects; and

WHEREAS, the “Sunshine Law” requires that a closed session be authorized by Resolution;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Millstone that the balance of this meeting shall be closed to the public; and

BE IT FURTHER RESOLVED, that the meeting shall be adjourned at the end of the closed session; and

BE IT FURTHER RESOLVED, that the subjects to be discussed and the time of public release of the minutes of the closed session are indicated below:

<u>SUBJECT MATTER</u>	<u>TIME WHEN AND THE CIRCUMSTANCES UNDER WHICH THE SUBJECT MATTER CAN BE DISCLOSED</u>
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ADJOURNMENT of Regular Meeting:

Attested to:

Gregory J. Bonin, Borough Clerk



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Millstone Borough Claims list

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Purchase Order Listing By P.O. Number

Page No: 1

P.O. Type: All
 Range: First to Last
 Format: Detail without Line Item Notes
 Vendors: All
 Rcvd Batch Id Range: First to Last

Open: N
Rcvd: N
Bid: Y

Paid: Y
Held: N
State: Y

Void: N
Aprv: N
Other: Y
Exempt: Y

Paid Date Range: 09/19/23 to 12/31/23
Include Non-Budgeted: Y

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
23-0004	01/05/23	PSEG PSE&G				B					
11		ELEC;65-081-353-09;AMWELL&MAIN	128.22	3-01-31-435-205	B	STREET LIGHTING	P	5716 06/11/23	10/09/23	10/09/23	BD: 10/5/23
23-0005	01/08/23	PSEG PSE&G				B					
11		ELEC;66-363-804-03;AMWELL ROAD	124.39	3-01-31-435-205	B	STREET LIGHTING	P	5717 06/11/23	10/09/23	10/09/23	BD: 10/5/23
23-0007	01/22/23	VERIZONW VERIZON WIRELESS				B					
11		WIRELESS COMMUNICATIONS	216.05	3-01-31-440-210	B	TELEPHONE	P	5726 06/11/23	10/10/23	10/10/23	BD: 9/25/23
23-0008	01/08/23	COMCAST COMCAST				B					
10		INTERNET/VOICE SERVICE	236.05	3-01-31-440-210	B	TELEPHONE	P	5706 06/11/23	10/05/23	10/05/23	BD: 9/11/23
23-0009	01/08/23	NJAMWATE NJ AMERICAN WATER				B					
10		ACCT 210022093410; MAIN ST	31.94	3-01-26-300-200	B	BUILDINGS&GROUNDS-OTHER EXPENSES	P	5712 01/08/23	10/08/23	10/09/23	BD: 9/28/23
23-0021	01/17/23	VESCELAU LAURA VESCE				B					
8		REIMBURSEMENT POSTAGE TO MAIL	1.59	3-01-20-130-200	B	FINANCE-OTHER EXPENSES	P	5720 06/14/23	10/08/23	10/09/23	
9		REIMBURSEMENT CALCULATOR AND	53.19	3-01-20-130-200	B	FINANCE-OTHER EXPENSES	P	5720 06/14/23	10/08/23	10/09/23	
			54.78								
23-0022	01/17/23	REPUBLIC PUBLIC SERVICES				B					
10		SANITATION SERVICES; 9865002	3,740.00	3-01-26-305-200	B	SANITATION-OTHER EXPENSE	P	5718 06/11/23	10/08/23	10/09/23	2438658
23-0025	01/30/23	NJAMWATE NJ AMERICAN WATER				B					
10		ACCT 210022797651; HYDRANTS	1,066.72	3-01-25-265-202	B	FIRE HYDRANT SERVICE	P	5713 06/11/23	10/08/23	10/09/23	BD: 9/20/23
23-0026	01/30/23	ANCONTRA A.W. CONTRACTING				B					
8		LANDSCAPE SERVICES-SEPT	218.00	3-01-26-300-200	B	BUILDINGS&GROUNDS-OTHER EXPENSES	P	5721 08/14/23	10/10/23	10/10/23	3688
23-0027	01/30/23	CARTERVA CARTER VAN DYKE ASSOCIATES				B					
11		PLANNING BD SERVICES	339.00	3-01-21-180-200	B	PLANNING BD-OTHER EXPENSES	P	5707 05/09/23	10/09/23	10/09/23	19427



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PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type Description	PO Type	First Stat/Chk	Rcvd Enc Date	Chk/Void Date	Invoice
23-00030	01/31/23	OFFENSTE STEPHEN OFFEN				B				
		15 LEGAL SERVICES - SEPTEMBER	450.00	3-01-20-155-200	B LEGAL-OTHER EXPENSES		P 5714	01/31/23	10/08/23	10/09/23 11317371
23-00034	02/16/23	VCSJOB84 VISUAL COMPUTER SOLUTIONS				B				
		8 POLICE SERVICES-9/7, 9/11	798.48	3-01-42-390-212	B INTERLOCAL POLICE SERVICE		P 5719	02/16/23	10/09/23	10/09/23 470002831
		9 POLICE SERVICES-9/13, 15, 19	1,197.72	3-01-42-390-212	B INTERLOCAL POLICE SERVICE		P 5719	02/16/23	10/09/23	10/09/23 470002863
		10 POLICE SERVICES-9/21, 25, 27	1,197.72	3-01-42-390-212	B INTERLOCAL POLICE SERVICE		P 5719	02/16/23	10/09/23	10/09/23 470002898
		11 POLICE SERVICES-9/29, 10/3	798.48	3-01-42-390-212	B INTERLOCAL POLICE SERVICE		P 5719	02/16/23	10/09/23	10/09/23 470002912
			3,992.40							
23-00041	03/13/23	SDGSECUR SDG SECURITY				B				
		7 AES FIRENET RADIO NETWORK	75.00	3-01-26-300-200	B BUILDINGS&GROUNDS-OTHER EXPENSES		P 5722	06/14/23	10/10/23	10/10/23 23106570
23-00056	05/17/23	MOTTMACD MOTT MACDONALD				B				
		4 ENGINEERING SERVICES IN	3,960.00	C-04-55-222-011	B RESERVE FOR PRELIMINARY EXPENSES		P 120	05/17/23	10/09/23	10/09/23 507492216
23-00099	09/12/23	COMFIRE COMMISSIONERS OF FIRE DIST 1				B				
		2 2023 FIRE DISTRICT CONTRACT	10,658.28	3-01-25-255-203	B FIRE DISTRICT CONTRACT		P 5708	09/12/23	10/09/23	10/09/23
		3 2023 FIRE DISTRICT CONTRACT	10,658.28	3-01-25-255-203	B FIRE DISTRICT CONTRACT		P 5708	09/12/23	10/09/23	10/09/23
		4 2023 FIRE DISTRICT CONTRACT	10,658.29	3-01-25-255-203	B FIRE DISTRICT CONTRACT		P 5708	09/12/23	10/09/23	10/09/23
			31,974.85							
23-00101	10/03/23	MILLPAYR MILLSTONE BORO PAYROLL				B				
		1 OCTOBER PAYROLL	4,053.64	3-01-55-901-004	B DUE TO/FROM PAYROLL		P 1522	10/03/23	10/03/23	10/03/23
		2 OCTOBER PAYROLL -OASI	311.04	3-01-36-472-213	B SOCIAL SECURITY		P 1522	10/03/23	10/03/23	10/03/23
		3 OCTOBER PAYROLL-SUI	12.19	3-01-55-901-005	B DUE TO/FROM SUI		P 1522	10/03/23	10/03/23	10/03/23
			4,376.87							
23-00102	10/03/23	NJPENSIO STATE OF NEW JERSEY				B				
		1 2023 3RD QTR PENSION PAYMENT	912.27	3-01-55-901-004	B DUE TO/FROM PAYROLL		P 1600	10/03/23	10/03/23	10/03/23
23-00103	10/08/23	MAILBOX MAILBOX BUSINESS CENTER				B				
		1 PRINTING OF VARIOUS ITEMS FOR	151.00	3-01-28-371-200	B HISTORIC COM-OTHER EXPENSE		P 5711	10/08/23	10/08/23	10/09/23
23-00104	10/08/23	PORITAOR PORTIA ORTON				B				
		4 REIMB FOR ENLARGED COPY OF	46.00	3-01-27-135-200	B ENVIRONMENTAL COM-OTHER EXPENSES		P 5715	10/08/23	10/08/23	10/09/23
23-00105	10/09/23	HECKRAYM RAYMOND HECK				B				
		1 REIMB FOR RAYMOND HECK	2,000.00	3-01-20-100-201	B A&E-EMPLOYEE DEVELOPMENT		P 5710	10/09/23	10/09/23	10/09/23



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PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
23-00105	10/09/23	HECKRAYM RAYMOND HECK		Continued							
			800.00	3-01-20-110-200		B MAYOR & COUNCIL-OTHER EXPENSES					
			2,800.00								
23-00106	10/09/23	COUNTRYS COUNTRYSIDE									
1		CUT AND REMOVE 5 TREES IN BORO	5,500.00	C-04-55-222-007		B RESRVE: TREE REMOVAL & PRUNING	P	119 10/09/23	10/09/23	10/09/23	40
2		EMERGENCY STORM DAMAGE 7/26/23	1,000.00	C-04-55-222-007		B RESRVE: TREE REMOVAL & PRUNING	P	119 10/09/23	10/09/23	10/09/23	41
3			1,800.00	3-01-26-300-200		B BUILDINGS&GROUNDS-OTHER EXPENSES	P	5709 10/09/23	10/09/23	10/09/23	41
4		EMERGENCY TREE WORK 9/22/23	2,700.00	3-01-26-300-200		B BUILDINGS&GROUNDS-OTHER EXPENSES	P	5709 10/09/23	10/09/23	10/09/23	46
			11,000.00								
23-00107	10/10/23	SOMERCTY SOMERSET COUNTY									
1		4TH QUARTER 2023 TAXES-COUNTY	50,763.35	3-01-55-907-001		B COUNTY TAXES PAYABLE	P	5723 10/10/23	10/10/23	10/10/23	
23-00108	10/10/23	SOMERCTY SOMERSET COUNTY									
1		4TH QTR 2023 TAXES-OPEN SPACE	5,197.76	3-01-55-907-001		B COUNTY TAXES PAYABLE	P	5724 10/10/23	10/10/23	10/10/23	
23-00109	10/10/23	SOMERCTY SOMERSET COUNTY									
1		4TH QUARTER 2023 TAXES-LIBRARY	6,841.96	3-01-55-907-001		B COUNTY TAXES PAYABLE	P	5725 10/10/23	10/10/23	10/10/23	
Total Purchase Orders:			24	Total P.O. Line Items:	35	Total List Amount:	128,696.61	Total Void Amount:	0.00		

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Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	3-01	118,236.61	0.00	0.00	118,236.61
	C-04	10,460.00	0.00	0.00	10,460.00
Total of All Funds:		128,696.61	0.00	0.00	128,696.61