



Millstone Borough
REGULAR MEETING AGENDA
June 19, 2023

In Compliance with the Open Public Meetings Act and NJ State Executive Orders, the Borough Council meeting will be held both in person and virtually. The virtual portion of the meet will be conducted via the Zoom Meeting program and all are invited to participate. Meeting details are as follows;

Millstone Borough Council monthly regular meetings
Every Third Monday of the Month at 7: 30 PM

March 20, 2023 07:30 PM	April 17, 2023 07:30 PM	May 15, 2023 07:30 PM
June 19, 2023 07:30 PM	July 17, 2023 07:30 PM	Aug 21, 2023 07:30 PM
September 18, 2023 07:30 PM	October 16, 2023 07:30 PM	November 20, 2023 07:30 PM
December 18, 2023 07:30 PM		

Join Zoom Meeting

<https://us02web.zoom.us/j/87610301473?pwd=dnJoMwZzcTcwa2h5cjZRbVpvWHk4QT09>

Meeting ID: 876 1030 1473

Passcode: 244337

One tap mobile

+19292056099,,87610301473#,,, *244337# US (New York)

+13017158592,,87610301473#,,, *244337# US (Washington DC)

Find your local number: <https://us02web.zoom.us/j/87610301473?pwd=dnJoMwZzcTcwa2h5cjZRbVpvWHk4QT09>

TIME: 7:30 PM

CALL TO ORDER – OPENING STATEMENT: The Regular meeting of the Borough Council, Borough of Millstone will please come to order. Adequate notice of this meeting has been noticed to the Hillsborough Beacon and Courier News. If any member of this body believes this meeting is being held in violation of the Open Public Meetings Act, please state your views at this time, stating the reason for which you feel the notice is improper. Hearing none, we proceed to the next item on the agenda.

PLEDGE TO THE FLAG:

ROLL CALL:

- Councilwoman Mandy Coppola
- Councilman Robert Galli
- Councilwoman Nicole Grimshaw
- Councilwoman Karin Kidd
- Councilman Jonathan Stashek
- Council President Alan Kidd
- Mayor Raymond Heck

Also Present:

MINUTES:

- May 15, 2023 Regular meeting minutes



Millstone Borough

REGULAR MEETING AGENDA

June 19, 2023

REPORTS:

- Assessor –
- Clerk –
- Emergency Management (OEM/State Police/Fire) –
- Finance/Tax Collection –
- Historic Commission –
- Recreation Commission –

COUNCIL REPORTS:

- Buildings and Grounds –
- Planning Board –
- Traffic and Roads –

MAYOR'S REPORT:

MEETING OPEN TO THE PUBLIC:

- Motion to Open the Meeting to the Public
- Motion to Close the Meeting to the Public

CLAIMS FOR PAYMENT

- **RESOLUTION AUTHORIZING THE PAYMENT OF CLAIMS AGAINST THE BOROUGH OF MILLSTONE**

WHEREAS, request for payment has been made in connection with the attached claims against the Borough of Millstone as shown on the attached detail; and

WHEREAS, the Chief Financial Officer has certified the availability of funds to pay for the following claims; and

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF MILLSTONE IN THE COUNTY OF SOMERSET, NEW JERSEY, that the proper Borough Officials are hereby authorized to pay the following bills, subject to and contingent upon appropriation of sufficient funds and that this authorizing Resolution be and is hereby made a part of the official records of the Borough of Millstone.

NEW BUSINESS:

- **Public Hearing/Adoption of ORDINANCE 2023-002: AN ORDINANCE BY THE BOROUGH COUNCIL OF THE BOROUGH OF MILLSTONE, COUNTY OF SOMERSET, STATE OF NEW JERSEY AMENDING THE BOROUGH OF MILLSTONE CODE OF ORDINANCES TO REPEAL ORDINANCE NO. 2007-006 TO ADOPT A NEW ORDINANCE (NO. 2023-002) FOR THE PREVENTION OF FLOOD DAMAGE AND TO AMEND THE DEVELOPMENT ORDINANCE; TO ADOPT FLOOD HAZARD MAPS; TO DESIGNATE A FLOODPLAIN ADMINISTRATOR; AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE**



Millstone Borough
REGULAR MEETING AGENDA
June 19, 2023

-
- Motion to open the meeting to the public
 - Motion to close the meeting to the public
 - Motion to adopt Ordinance 2023-002

- **Public Hearing and Adoption of Ordinance 2023-003: AN ORDINANCE BY THE BOROUGH OF MILLSTONE, IN THE COUNTY OF SOMERSET, STATE OF NEW JERSEY AMENDING AN ORDINANCE PROHIBITING THE OPERATION OF ANY CLASS OF CANNABIS BUSINESSES WITHIN ITS GEOGRAPHICAL BOUNDARIES, PROVIDING FOR THE REGULATION OF CANNABIS AND AMENDING ITS DEVELOPMENT ORDINANCE**

- Motion to open the meeting to the public
- Motion to close the meeting to the public
- Motion to adopt Ordinance 2023-003

OLD BUSINESS:

- Sewers –
- LEPC –
- FEMA/Mitigation –
- Status of PILOT –

EXECUTIVE SESSION (if necessary):

WHEREAS, the law commonly known as the “Sunshine Law” requires that Borough Council meetings be open to the public except for the discussion of certain subjects; and

WHEREAS, the “Sunshine Law” requires that a closed session be authorized by Resolution;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Millstone that the balance of this meeting shall be closed to the public; and

BE IT FURTHER RESOLVED, that the meeting shall be adjourned at the end of the closed session; and

BE IT FURTHER RESOLVED, that the subjects to be discussed and the time of public release of the minutes of the closed session are indicated below:

<u>SUBJECT MATTER</u>	<u>TIME WHEN AND THE CIRCUMSTANCES UNDER WHICH THE SUBJECT MATTER CAN BE DISCLOSED</u>
-----------------------	--

ADJOURNMENT of Regular Meeting:

Attested to:

Gregory J. Bonin, Borough Clerk



Millstone Borough

REGULAR MEETING AGENDA

June 19, 2023

Millstone Borough Claims list

June 14, 2023
10:13 PM

Millstone Borough
Purchase Order Listing By P.O. Number

Page No: 1

P.O. Type: All
 Range: First to Last
 Format: Detail without Line Item Notes
 Vendors: All
 Rcvd Batch Id Range: First to Last

Open: N
Rcvd: N
Bid: Y

Paid: Y
Held: N
State: Y

Void: N
Aprv: N
Other: Y
Exempt: Y

Paid Date Range: 05/16/23 to 12/31/23
 Include Non-Budgeted: Y

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
23-00004	01/05/23	PSEG PSE&G				B					
		7 ELEC;65-081-353-09;AMWELL&MAIN	120.44	3-01-31-435-205		B STREET LIGHTING	P	5623 05/09/23	06/11/23	06/11/23	BD: 6/7/23
23-00005	01/08/23	PSEG PSE&G				B					
		7 ELEC;66-363-804-03;AMWELL ROAD	117.55	3-01-31-435-205		B STREET LIGHTING	P	5624 01/08/23	06/11/23	06/11/23	BD: 6/7/23
23-00006	01/08/23	PSEG PSE&G				B					
		6 ELEC;13 014 015 01 VARIOUS	784.81	3-01-31-435-205		B STREET LIGHTING	P	5625 01/08/23	06/04/23	06/11/23	BD: 5/11/23
23-00007	01/22/23	VERIZONW VERIZON WIRELESS				B					
		7 WIRELESS COMMUNICATIONS	215.93	3-01-31-440-210		B TELEPHONE	P	5608 01/22/23	06/11/23	06/11/23	BD: 5/25/23
23-00008	01/08/23	COMCAST COMCAST				B					
		6 INTERNET/VOICE SERVICE	205.06	3-01-31-440-210		B TELEPHONE	P	5607 01/22/23	06/11/23	06/11/23	BD: 5/11/23
23-00009	01/08/23	NJAMWATE NJ AMERICAN WATER				B					
		6 ACCT 210022093410; MAIN ST	31.94	3-01-26-300-200		B BUILDINGS&GROUNDS-OTHER EXPENSES	P	5618 01/08/23	06/11/23	06/11/23	BD:5/30/23
23-00010	01/08/23	COMPASSM COMPASSMSP				B					
		13 365 LICENSE - JUNE	25.00	3-01-20-140-200		B INFORMATION TECHNOLOGY - OTHER EXPENSES	P	5610 04/01/23	06/04/23	06/11/23	177246
		14 MICROSOFT EMAIL-JUNE	96.00	3-01-20-140-200		B INFORMATION TECHNOLOGY - OTHER EXPENSES	P	5610 06/01/23	06/04/23	06/11/23	177246
			121.00								
23-00021	01/17/23	VESCELAU LAURA VESCE				B					
		4 REIMBURSEMENT POSTAGE STAMPS	63.00	3-01-20-130-200		B FINANCE-OTHER EXPENSES	P	5631 01/24/23	06/14/23	06/14/23	
		5 REIMBURSEMENT INK	82.94	3-01-20-130-200		B FINANCE-OTHER EXPENSES	P	5631 01/24/23	06/14/23	06/14/23	
			145.94								
23-00022	01/17/23	REPUBLIC REPUBLIC SERVICES				B					
		6 SANITATION SERVICES; 9865002	3,740.00	3-01-26-305-200		B SANITATION-OTHER EXPENSE	P	5626 01/24/23	06/11/23	06/11/23	2386365
23-00024	01/17/23	RLDATA R & L DATA CENTERS				B					
		7 MAY PAYROLL	168.00	3-01-20-100-200		B A&E-OTHER EXPENSES	P	5627 01/24/23	06/11/23	06/11/23	109625



Millstone Borough

REGULAR MEETING AGENDA

June 19, 2023

June 14, 2023
10:13 PM

Millstone Borough
Purchase Order Listing By P.O. Number

Page No: 2

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
23-00025	01/30/23	NJAMWATE NJ AMERICAN WATER				B					
		6 ACCT 210022797651; HYDRANTS	1,066.72	3-01-25-265-202		B FIRE HYDRANT SERVICE	P	5619 01/30/23	06/11/23	06/11/23	BD: 5/18/23
23-00026	01/30/23	AWCONTRA A.W. CONTRACTING				B					
		3 LANDSCAPE SERVICES-MAY	579.00	3-01-26-300-200		B BUILDINGS&GROUNDS-OTHER EXPENSES	P	5609 01/30/23	06/11/23	06/11/23	MAY
23-00029	01/31/23	GANNETT NJ NEWSPAPERS				B					
		3 LEGAL AD-ORD 2023-01 INTRO	48.26	3-01-20-110-200		B MAYOR & COUNCIL-OTHER EXPENSES	P	5613 01/31/23	06/04/23	06/11/23	5588767
		4 LEGAL AD-BUDGET 4/24/23	<u>100.52</u>	3-01-20-110-200		B MAYOR & COUNCIL-OTHER EXPENSES	P	5613 01/31/23	06/04/23	06/11/23	5588767
			148.78								
23-00030	01/31/23	OFFENSTE STEPHEN OFFEN				B					
		9 LEGAL SERVICES-MAY	200.00	3-01-20-155-200		B LEGAL-OTHER EXPENSES	P	5622 01/31/23	06/11/23	06/11/23	11291275
		10 LEGAL SERVICES-MAY	<u>970.00</u>	3-01-20-155-200		B LEGAL-OTHER EXPENSES	P	5622 01/31/23	06/11/23	06/11/23	11291276
			1,170.00								
23-00041	03/13/23	SDGSECUR SDG SECURITY				B					
		4 3RD QTR TEST; 7/1/-9/30/23	147.80	3-01-26-300-200		B BUILDINGS&GROUNDS-OTHER EXPENSES	P	5630 03/13/23	06/14/23	06/14/23	23103140
23-00058	05/20/23	MAILBOX MAILBOX BUSINESS CENTER				B					
		1 BORO OF MILLSTONE HISTORICAL	679.20	3-01-28-371-200		B HISTORIC COM-OTHER EXPENSE	P	5617 05/20/23	06/04/23	06/11/23	
23-00059	05/22/23	IPD INSTITUTE FOR PROFESSIONAL DEV				B					
		1 MAYOR RAYMOND HECK TO ATTEND	50.00	3-01-20-100-201		B A&E-EMPLOYEE DEVELOPMENT	P	5616 05/22/23	06/11/23	06/11/23	
23-00061	06/04/23	MILLPAYR MILLSTONE BORO PAYROLL				B					
		1 JUNE PAYROLL	8,262.57	3-01-55-901-004		B DUE TO/FROM PAYROLL	P	1502 06/04/23	06/04/23	06/04/23	
		2 JUNE PAYROLL-OASI	<u>632.07</u>	3-01-36-472-213		B SOCIAL SECURITY	P	1502 06/04/23	06/04/23	06/04/23	
			8,894.64								
23-00062	06/04/23	EDMUNDS EDMUNDS & ASSOCIATES				B					
		1 HOSTING FEES FOR SOFTWARE	2,080.00	3-01-20-140-200		B INFORMATION TECHNOLOGY - OTHER EXPENSES	P	5611 06/04/23	06/04/23	06/11/23	23-IN3460
		2 MAINTENANCE FOR SOFTWARE	<u>1,703.36</u>	3-01-20-140-200		B INFORMATION TECHNOLOGY - OTHER EXPENSES	P	5611 06/04/23	06/04/23	06/11/23	23-IN2427
			3,783.36								
23-00063	06/04/23	HECKRAYM RAYMOND HECK				B					
		1 REIMBURSEMENT FOR OFFICE	218.55	3-01-20-110-200		B MAYOR & COUNCIL-OTHER EXPENSES	P	5614 06/04/23	06/04/23	06/11/23	
		2 REIMBURSEMENT FOR MANDATORY	500.00	3-01-25-252-200		B EMERGENCY MNGMT-OTHER EXPENSE	P	5614 06/04/23	06/04/23	06/11/23	



Millstone Borough

REGULAR MEETING AGENDA

June 19, 2023

June 14, 2023
10:13 PM

Millstone Borough
Purchase Order Listing By P.O. Number

Page No: 3

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
23-00063	06/04/23	HECKRAYM RAYMOND HECK		Continued							
		3 YEARLY SUBSCRIPTION FOR	468.00	3-01-21-180-200	B	PLANNING BD-OTHER EXPENSES	P	5614	06/04/23	06/04/23	06/11/23
			1,186.55								
23-00064	06/04/23	NJDOT NEW JERSEY DEPT TRANSPORTATION									
		1 REIMBURSEMENT FOR COLONIAL	1,338.40	3-01-55-700-002	B	NJDOT SOUTH RIVER & COLONIAL (2019)	P	5621	06/04/23	06/04/23	06/11/23 A202300387
23-00065	05/31/23	HILLSBOR HILLSBOROUGH BD OF EDUCATION									
		1 2022-2023 SCHOOL YR-JUNE PYMT	163,271.50	3-01-55-906-001	B	LOCAL SCHOOL TAXES PAYABLE	P	5606	05/31/23	05/31/23	05/31/23
23-00066	06/04/23	FRANKLIN FRANKLIN TOWNSHIP									
		1 COURT SERVICES-JAN-JUNE 2023	5,901.00	3-01-43-490-200	B	MUNICIPAL COURT-OTHER EXPENSES	P	5612	06/04/23	06/04/23	06/11/23
23-00067	06/04/23	FRANKLIN FRANKLIN TOWNSHIP									
		2 ANIMAL CONTROL SERVICE	1,082.01	3-01-27-340-206	B	DOG REGULATION	P	5612	06/04/23	06/04/23	06/11/23 1ST, 2ND QTRS
23-00068	06/01/23	HILLSTWP HILLSBOROUGH TOWNSHIP									
		2 HEALTH SERVICES CONTRACT	9,959.50	3-01-27-330-200	B	BD OF HLTH-OTHER EXPENSE	P	5615	06/01/23	06/04/23	06/11/23
23-00070	06/11/23	MAILBOX MAILBOX BUSINESS CENTER									
		1 TRASH PICK UP POST CARDS	167.68	3-01-26-305-200	B	SANITATION-OTHER EXPENSE	P	5617	06/11/23	06/11/23	06/11/23
23-00071	06/11/23	NJCM NJ CONFERENCE OF MAYORS									
		1 2023 WINTER SUMMIT	110.00	3-01-20-100-201	B	A&E-EMPLOYEE DEVELOPMENT	P	5620	06/11/23	06/11/23	06/11/23 87100
23-00072	06/11/23	CAPITALA MILLSTONE BOROUGH									
		1 CHARGING 2022 FOR CAPITAL	10,000.00	3-01-44-901-215	B	CAPITAL IMPROVEMENT FUND	P	5629	06/11/23	06/11/23	06/11/23
		2 CHARGING 2022 FOR CAPITAL	6,000.00	3-01-44-903-218	B	CAPITAL IMPROVEMENT-TREE REMOVAL/PRUNING	P	5629	06/11/23	06/11/23	06/11/23
		3 CHARGING 2022 FOR CAPITAL	6,000.00	3-01-44-903-220	B	CAPITAL IMPROVEMENTS - SIDEWALK/CURBS	P	5629	06/11/23	06/11/23	06/11/23
			22,000.00								

Total Purchase Orders: 28 Total P.O. Line Items: 38 Total List Amount: 227,186.81 Total Void Amount: 0.00

June 14, 2023
10:13 PM

Millstone Borough
Purchase Order Listing By P.O. Number

Page No: 4

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	3-01	227,186.81	0.00	0.00	227,186.81
Total Of All Funds:		227,186.81	0.00	0.00	227,186.81