



Millstone Borough
REGULAR MEETING AGENDA
April 17, 2023

In Compliance with the Open Public Meetings Act and NJ State Executive Orders, the Borough Council meeting will be held both in person and virtually. The virtual portion of the meet will be conducted via the Zoom Meeting program and all are invited to participate. Meeting details are as follows;

Millstone Borough Council monthly regular meetings
Every Third Monday of the Month at 7: 30 PM

March 20, 2023 07:30 PM	April 17, 2023 07:30 PM	May 15, 2023 07:30 PM
June 19, 2023 07:30 PM	July 17, 2023 07:30 PM	Aug 21, 2023 07:30 PM
September 18, 2023 07:30 PM	October 16, 2023 07:30 PM	November 20, 2023 07:30 PM
December 18, 2023 07:30 PM		

Join Zoom Meeting

<https://us02web.zoom.us/j/87610301473?pwd=dnJoMwZzcTcwa2h5cjZRbVpvWHk4QT09>

Meeting ID: 876 1030 1473

Passcode: 244337

One tap mobile

+19292056099,,87610301473#,,, *244337# US (New York)

+13017158592,,87610301473#,,, *244337# US (Washington DC)

Find your local number: <https://us02web.zoom.us/j/87610301473?pwd=dnJoMwZzcTcwa2h5cjZRbVpvWHk4QT09>

TIME: 7:30 PM

CALL TO ORDER – OPENING STATEMENT: The Regular meeting of the Borough Council, Borough of Millstone will please come to order. Adequate notice of this meeting has been noticed to the Hillsborough Beacon and Courier News. If any member of this body believes this meeting is being held in violation of the Open Public Meetings Act, please state your views at this time, stating the reason for which you feel the notice is improper. Hearing none, we proceed to the next item on the agenda.

PLEDGE TO THE FLAG:

ROLL CALL:

- Councilwoman Mandy Coppola
- Councilman Robert Galli
- Councilwoman Nicole Grimshaw
- Councilwoman Karin Kidd
- Councilman Jonathan Stashek
- Council President Alan Kidd
- Mayor Raymond Heck

Also Present:

MINUTES:

- None (March and April minutes will be presented in May)



Millstone Borough

REGULAR MEETING AGENDA

April 17, 2023

REPORTS:

- Assessor –
- Clerk –
- Emergency Management (OEM/State Police/Fire) –
- Finance/Tax Collection –
- Historic Commission –
- Recreation Commission –

COUNCIL REPORTS:

- Buildings and Grounds –
- Planning Board –
- Traffic and Roads –

MAYOR'S REPORT:

MEETING OPEN TO THE PUBLIC:

- Motion to Open the Meeting to the Public
- Motion to Close the Meeting to the Public

CLAIMS FOR PAYMENT

- **RESOLUTION AUTHORIZING THE PAYMENT OF CLAIMS AGAINST THE BOROUGH OF MILLSTONE**

WHEREAS, request for payment has been made in connection with the attached claims against the Borough of Millstone as shown on the attached detail; and

WHEREAS, the Chief Financial Officer has certified the availability of funds to pay for the following claims; and

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF MILLSTONE IN THE COUNTY OF SOMERSET, NEW JERSEY, that the proper Borough Officials are hereby authorized to pay the following bills, subject to and contingent upon appropriation of sufficient funds and that this authorizing Resolution be and is hereby made a part of the official records of the Borough of Millstone.

NEW BUSINESS:

- **ORDINANCE 2023-001: AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14) and set the public hearing for May 15, 2023**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,



Millstone Borough
REGULAR MEETING AGENDA
April 17, 2023

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Borough Council of the Borough of Millstone in the County of Somerset finds it advisable and necessary to increase its CY 2022 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Borough Council hereby determines that a 3.5% increase in the budget for said year, amounting to \$15,881.28 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Borough Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Borough Council of the Borough of Millstone, in the County of Somerset, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2023 budget year, the final appropriations of the Borough of Millstone shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$15,881.28, and that the CY 2023 municipal budget for the Borough of Millstone be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

- **RESOLUTION TO INTRODUCE THE 2023 BOROUGH BUDGET AND SET THE PUBLIC HEARING FOR MAY 15, 2023.**

BE IT RESOLVED, that the following statements of revenues and appropriations shall constitute the Municipal Budget for year 2023.

BE IT FURTHER RESOLVED that said Budget be published in the Courier News in the issue of April 24, 2023.

The Governing Body of the Borough of Millstone does hereby approve the following as the Budget for the year 2023.

Notice is hereby given that the Budget and Tax Resolution was approved by the Borough Council of the Borough of Millstone, County of Somerset, on April 17, 2023; and



Millstone Borough

REGULAR MEETING AGENDA

April 17, 2023

A Hearing on the Budget and Tax Resolution will be held during the Borough Council's monthly meeting on May 15, 2023 at 7:30 PM at which time and place objections to said Budget and Tax Resolution for the year 2023 may be presented by taxpayers or other interested persons.

- Discussion – Appointment of Special Counsel for the Van Cleef PILOT
- Discussion – TND Redevelopment Plan
- Discussion – Revised Sewer Concept Plan

OLD BUSINESS:

- Sewers –
- LEPC –
- FEMA/Mitigation –
- Status of PILOT –

ADJOURNMENT of Regular Meeting:

Attested to:

Gregory J. Bonin, Borough Clerk



Millstone Borough

REGULAR MEETING AGENDA

April 17, 2023

Millstone Borough Claims list

April 11, 2023
09:31 PM

Millstone Borough
Purchase Order Listing By P.O. Number

Page No: 1

P.O. Type: All
 Range: First to Last
 Format: Detail without Line Item Notes
 Vendors: All
 Rcvd Batch Id Range: First to Last

Open: N Paid: Y Void: N
 Rcvd: N Held: N Aprv: N
 Bid: Y State: Y Other: Y Exempt: Y

Paid Date Range: 03/21/23 to 12/31/23
 Include Non-Budgeted: Y

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type Description	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
22-00089	09/12/22	SOMERROA SOMERSET COUNTY									
1		DRIVER FEEDBACK SIGN	6,000.00	C-04-55-222-013	B RADAR SIGN		P	116 09/12/22	04/04/23	04/10/23	RB2023-0072
2		AS PER GARDEN STATE ORDER	4,993.26	2-01-26-300-200	B BUILDINGS&GROUNDS-OTHER EXPENSES		P	5580 09/12/22	04/04/23	04/10/23	RB2023-0072
			10,993.26								
23-00004	01/05/23	PSEG PSE&G				B					
5		ELEC;65-081-353-09;AMWELL&MAIN	118.14	3-01-31-435-205	B STREET LIGHTING		P	5576 01/05/23	04/10/23	04/10/23	BD: 4/6/23
23-00005	01/08/23	PSEG PSE&G				B					
5		ELEC;66-363-804-03;AMWELL ROAD	115.29	3-01-31-435-205	B STREET LIGHTING		P	5577 01/08/23	04/10/23	04/10/23	BD: 4/6/23
23-00007	01/22/23	VERIZONW VERIZON WIRELESS				B					
5		WIRELESS COMMUNICATIONS	214.03	3-01-31-440-210	B TELEPHONE		P	5570 01/22/23	04/07/23	04/07/23	BD: 3/25/23
23-00008	01/08/23	COMCAST COMCAST				B					
4		INTERNET/VOICE SERVICE	205.11	3-01-31-440-210	B TELEPHONE		P	5569 01/22/23	04/07/23	04/07/23	BD: 3/11/23
23-00009	01/08/23	NJAMMATE NJ AMERICAN WATER				B					
4		ACCT 210022093410; MAIN ST	29.80	3-01-26-300-200	B BUILDINGS&GROUNDS-OTHER EXPENSES		P	5574 01/08/23	04/07/23	04/10/23	BD:3/31/23
23-00010	01/08/23	COMPASSM COMPASSMSP				B					
9		365 LICENSE - APRIL	25.00	3-01-20-140-200	B INFORMATION TECHNOLOGY - OTHER EXPENSES		P	5572 01/08/23	04/07/23	04/10/23	173799
10		MICROSOFT EMAIL-APRIL	96.00	3-01-20-140-200	B INFORMATION TECHNOLOGY - OTHER EXPENSES		P	5572 01/08/23	04/07/23	04/10/23	173799
			121.00								
23-00022	01/17/23	REPUBLIC REPUBLIC SERVICES				B					
4		SANITATION SERVICES; 9865002	3,740.00	3-01-26-305-200	B SANITATION-OTHER EXPENSE		P	5578 01/24/23	04/07/23	04/10/23	2362608
23-00023	01/17/23	SOMERROA SOMERSET COUNTY				B					
3		SNOW ICE/SALTING 2/28/23	1,367.71	3-01-26-291-200	B SNOW REMOVAL-OTHER EXPENSES		P	5580 01/24/23	04/07/23	04/10/23	RB2023-0063
4		SNOW ICE/SALTING 3/7/23	526.87	3-01-26-291-200	B SNOW REMOVAL-OTHER EXPENSES		P	5580 01/24/23	04/07/23	04/10/23	RB2023-0080
			1,894.58								



Millstone Borough

REGULAR MEETING AGENDA

April 17, 2023

April 11, 2023
09:31 PM

Millstone Borough
Purchase Order Listing By P.O. Number

Page No: 2

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	First Stat/Chk	Rcvd Enc Date	Chk/Void Date	Invoice
23-00024	01/17/23	RLDATA R & L DATA CENTERS			B					
		5 MARCH PAYROLL	168.00	3-01-20-100-200	B A&E-OTHER EXPENSES		P 5579	01/24/23	04/07/23	04/10/23 109127
23-00025	01/30/23	NJAMWATE NJ AMERICAN WATER			B					
		4 ACCT 210022797651; HYDRANTS	1,066.72	3-01-25-265-202	B FIRE HYDRANT SERVICE		P 5575	01/30/23	04/10/23	04/10/23 BD: 3/17/23
23-00027	01/30/23	CARTERVA CARTER VAN DYKE ASSOCIATES			B					
		5 PLANNING/REDEVELOPMENT PLAN	60.00	3-01-21-180-200	B PLANNING BD-OTHER EXPENSES		P 5571	01/30/23	03/28/23	04/10/23 19325
		6 PLANNING BOARD SERVICES	1,228.00	3-01-21-180-200	B PLANNING BD-OTHER EXPENSES		P 5571	01/30/23	03/28/23	04/10/23 19323
		7 PLANNING SERVICES/ENDORSEMENT	523.00	3-01-21-180-200	B PLANNING BD-OTHER EXPENSES		P 5571	01/30/23	03/28/23	04/10/23 19324
			1,811.00							
23-00029	01/31/23	GANNETT NJ GANNETT NJ NEWSPAPERS			B					
		2 LEGAL AD-PROFESSIONAL	11.70	3-01-20-110-200	B MAYOR & COUNCIL-OTHER EXPENSES		P 5573	01/31/23	04/07/23	04/10/23 5417486
23-00030	01/31/23	OFFENSTE STEPHEN OFFEN			B					
		5 LEGAL SERVICES-MARCH	225.00	3-01-20-155-200	B LEGAL-OTHER EXPENSES		P 5587	01/31/23	04/11/23	04/11/23 11276140
		6 LEGAL SERVICES-MARCH	425.00	3-01-20-155-200	B LEGAL-OTHER EXPENSES		P 5587	01/31/23	04/11/23	04/11/23 11276141
			650.00							
23-00040	03/10/23	NJPENSIO STATE OF NEW JERSEY			B					
		1 2023 PUBLIC EMPLOYEES	6,216.00	3-01-36-475-214	B PERS		P 255	03/10/23	04/11/23	04/11/23
23-00044	03/24/23	MDDCTYN MIDD CTY MUN JOINT INS FUND			B					
		1 2021 SPECIAL ASSESSMENT	3,813.79	3-01-23-220-208	B INSURANCE-OTHER INSURANCE PREMIUMS		P 5568	03/24/23	03/25/23	03/25/23 140
		2 2015-2020 SPECIAL ASSESSMENT	5,326.36	3-01-23-220-208	B INSURANCE-OTHER INSURANCE PREMIUMS		P 5568	03/24/23	03/25/23	03/25/23 139
			9,140.15							
23-00045	04/03/23	NJPENSIO STATE OF NEW JERSEY			B					
		1 2023 1ST QTR PENSION PAYMENT	894.10	3-01-55-901-004	B DUE TO/FROM PAYROLL		P 250	04/03/23	04/07/23	04/07/23
23-00046	04/07/23	SOMERROA SOMERSET COUNTY			B					
		1 TREE REMOVAL ON ANN STREET	85.83	2-01-26-290-200	B ROAD REPAIR-OTHER EXPENSES		P 5580	04/07/23	04/07/23	04/10/23 RB2023-0074
23-00047	04/11/23	SOMERCY SOMERSET COUNTY			B					
		1 2ND QUARTER 2023 TAXES-COUNTY	45,435.45	3-01-55-907-001	B COUNTY TAXES PAYABLE		P 5584	04/11/23	04/11/23	04/11/23 2ND QTR TX-CTY
23-00048	04/11/23	SOMERCY SOMERSET COUNTY			B					
		1 2ND QUARTER 2023 TAXES-LIBRARY	6,520.44	3-01-55-907-001	B COUNTY TAXES PAYABLE		P 5585	04/11/23	04/11/23	04/11/23 2ND QTR TX-LIBR

April 11, 2023
09:31 PM

Millstone Borough
Purchase Order Listing By P.O. Number

Page No: 3

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	First Stat/Chk	Rcvd Enc Date	Chk/Void Date	Invoice
23-00049	04/11/23	SOMERCY SOMERSET COUNTY			B					
		1 2ND QTR 2023 TAXES-OPEN SPACE	4,418.92	3-01-55-907-001	B COUNTY TAXES PAYABLE		P 5586	04/11/23	04/11/23	04/11/23 2ND QTR TX-OPEN
Total Purchase Orders: 21 Total P.O. Line Items: 28 Total List Amount: 93,849.52 Total Void Amount: 0.00										

April 11, 2023
09:31 PM

Millstone Borough
Purchase Order Listing By P.O. Number

Page No: 4

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	2-01	5,079.09	0.00	0.00	5,079.09
	3-01	82,770.43	0.00	0.00	82,770.43
	C-04	6,000.00	0.00	0.00	6,000.00
Total of All Funds:		93,849.52	0.00	0.00	93,849.52