



Millstone Borough

REGULAR MEETING AGENDA

February 20, 2023

TIME: 7:30 PM

CALL TO ORDER – OPENING STATEMENT: The Regular meeting of the Borough Council, Borough of Millstone will please come to order. Adequate notice of this meeting has been noticed to the Hillsborough Beacon and Courier News. If any member of this body believes this meeting is being held in violation of the Open Public Meetings Act, please state your views at this time, stating the reason for which you feel the notice is improper. Hearing none, we proceed to the next item on the agenda.

PLEDGE TO THE FLAG:

ROLL CALL:

Councilwoman Mandy Coppola
Councilman Robert Galli
Councilwoman Nicole Grimshaw
Councilwoman Karin Kidd
Councilman Jonathan Stashek
Council President Alan Kidd
Mayor Raymond Heck

Also Present:

=====

MINUTES:

- December 19, 2022 Regular meeting minutes
- January 2 2023 Reorganization meeting minutes
- January 2 2023 Regular meeting Minutes

REPORTS:

- Assessor –
- Clerk –
- Emergency Management (OEM/State Police/Fire) –
- Finance/Tax Collection –
- Historic Commission –
- Recreation Commission –

COUNCIL REPORTS:

- Buildings and Grounds –
- Planning Board –
- Traffic and Roads –

MAYOR'S REPORT:

MEETING OPEN TO THE PUBLIC:

- Motion to Open the Meeting to the Public
- Motion to Close the Meeting to the Public



Millstone Borough

REGULAR MEETING AGENDA

February 20, 2023

CLAIMS FOR PAYMENT

- **RESOLUTION AUTHORIZING THE PAYMENT OF CLAIMS AGAINST THE BOROUGH OF MILLSTONE**

WHEREAS, request for payment has been made in connection with the attached claims against the Borough of Millstone as shown on the attached detail; and

WHEREAS, the Chief Financial Officer has certified the availability of funds to pay for the following claims; and

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF MILLSTONE IN THE COUNTY OF SOMERSET, NEW JERSEY, that the proper Borough Officials are hereby authorized to pay the following bills, subject to and contingent upon appropriation of sufficient funds and that this authorizing Resolution be and is hereby made a part of the official records of the Borough of Millstone.

NEW BUSINESS:

- **RESOLUTION AUTHORIZING AN AGREEMENT WITH SOMERSET COUNTY FOR RECYCLING SERVICES**

BE IT RESOLVED, by the Borough Council of the Borough of Millstone, that it hereby authorizes the Mayor and Borough Clerk to sign an agreement for Recycling Services with the County of Somerset, under the terms described in the attached for the period January 1, 2023 through December 31, 2023.

- **BUDGET DISCUSSION**

OLD BUSINESS:

- Sewers –
- LEPC –
- FEMA/Mitigation –
- Status of PILOT –

ADJOURNMENT of Regular Meeting:

Attested to:

Gregory J. Bonin, Borough Clerk



Millstone Borough REGULAR MEETING AGENDA February 20, 2023

Millstone Borough Claims list

February 16, 2023
07:56 PM

Millstone Borough
Purchase Order Listing By P.O. Number

Page No: 1

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes Received Date Range: 01/03/23 to 12/31/23
Vendors: All Include Non-Budgeted: Y
Rcvd Batch Id Range: First to Last

Open: N Paid: Y Void: N
Rcvd: N Held: N Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	Amount	Charge Account	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
22-00014	01/30/22	SOMERROA SOMERSET COUNTY			B						
14		SNOW & ICE SALTING 12/23/22	228.04	2-01-26-291-200	B SNOW REMOVAL-OTHER EXPENSES		P	5543 01/30/22	01/22/23	02/07/23	RB2023-0013
22-00018	02/09/22	VERIZONWI VERIZON WIRELESS			B						
13		WIRELESS COMMUNICATIONS	213.95	2-01-31-440-210	B TELEPHONE		P	5516 06/01/22	01/22/23	01/22/23	9923825330
22-00019	02/11/22	REPUBLIC REPUBLIC SERVICES			B						
13		SANITATION SERVICES; 9865002	2,774.42	2-01-26-305-200	B SANITATION-OTHER EXPENSE		P	5520 05/01/22	01/22/23	01/22/23	0865-002324117
22-00022	02/11/22	RLDATA R & L DATA CENTERS			B						
14		DECEMBER PAYROLL	312.40	2-01-20-100-200	B A&E-OTHER EXPENSES		P	5541 06/01/22	01/22/23	02/07/23	108376
22-00023	02/11/22	OFFENSTE STEPHEN OFFEN			B						
20		LEGAL SERVICES FOR DECEMBER	300.00	2-01-20-155-200	B LEGAL-OTHER EXPENSES		P	5535 06/01/22	01/22/23	02/07/23	11256022
22-00031	03/03/22	AWCONTRA A.W. CONTRACTING			B						
15		LANDSCAPE SERVICES -DEC	330.00	2-01-26-300-200	B BUILDINGS&GROUNDS-OTHER EXPENSES		P	5525 06/01/22	01/22/23	02/07/23	DEC
22-00036	03/12/22	FRANKPOL FRANKLIN TOWNSHIP POLICE DEPT			B						
13		POLICE SERVICES-DECEMBER	2,377.44	2-01-42-390-212	B INTERLOCAL POLICE SERVICE		P	5528 06/01/22	01/22/23	02/07/23	2076
22-00049	04/10/22	GERALMUL LAW OFFICES OF GERALD MULLER			B						
6		PLANNING BD ATTORNEY SERVICES	1,050.00	2-01-21-180-200	B PLANNING BD-OTHER EXPENSES		P	5530 04/10/22	01/22/23	02/07/23	14966
7		PLANNING BD ATTORNEY SERVICES	756.00	2-01-21-180-200	B PLANNING BD-OTHER EXPENSES		P	5546 04/10/22	02/12/23	02/14/23	15005
			1,806.00								
22-00053	04/12/22	CARTERVA CARTER VAN DYKE ASSOCIATES			B						
24		PLANNING SERVICES-10/30-12/3	221.00	2-01-21-180-200	B PLANNING BD-OTHER EXPENSES		P	5526 12/29/22	01/22/23	02/07/23	19251
25		REDEVELOPMENT-10/30-12/3	1,156.00	2-01-21-180-200	B PLANNING BD-OTHER EXPENSES		P	5526 12/29/22	01/22/23	02/07/23	19252
26		PLANNING 12/4-12/31	682.50	2-01-21-180-200	B PLANNING BD-OTHER EXPENSES		P	5526 01/10/23	01/22/23	02/07/23	19280
27		REDEVELOPMENT 12/4-12/31	285.00	2-01-21-180-200	B PLANNING BD-OTHER EXPENSES		P	5526 01/10/23	01/22/23	02/07/23	19281



Millstone Borough

REGULAR MEETING AGENDA

February 20, 2023

February 16, 2023
07:56 PM

Millstone Borough
Purchase Order Listing By P.O. Number

Page No: 2

PO #	PO Date	Vendor	Amount	Charge Account	Contract	PO Type	First	Rcvd	Chk/Void	
Item Description					Acct Type	Description	Stat/Chk	Enc Date	Date	Invoice
22-00053	04/12/22	CARTERVA CARTER VAN DYKE ASSOCIATES		Continued						
28 PLAN ENDOR/PLANNING 12/4-12/31			19.00	2-01-21-180-200	B	PLANNING BD-OTHER EXPENSES	P	5526	01/10/23	01/22/23 02/07/23 19282
			2,363.50							
22-00115	11/25/22	REVISE REVISE, LLC								
1 NEW WEBSITE			500.00	2-01-20-140-200	B	INFORMATION TECHNOLOGY - OTHER EXPENSES	P	5540	11/25/22	01/24/23 02/07/23 114908
2 PHASE 2 - DISCOVERY & DESIGN			1,500.00	2-01-20-140-200	B	INFORMATION TECHNOLOGY - OTHER EXPENSES	P	5540	11/25/22	01/24/23 02/07/23 14908
3 PHASE 3 & 4: HTML DEVELOPMENT			2,300.00	2-01-20-140-200	B	INFORMATION TECHNOLOGY - OTHER EXPENSES	P	5540	11/25/22	01/24/23 02/07/23 14908
4 PHASE 5: QA TESTING			600.00	2-01-20-140-200	B	INFORMATION TECHNOLOGY - OTHER EXPENSES	P	5540	11/25/22	01/24/23 02/07/23 14908
5 PHASE 6: SITE MAP DEVELOPMENT			875.00	2-01-20-140-200	B	INFORMATION TECHNOLOGY - OTHER EXPENSES	P	5540	11/25/22	01/24/23 02/07/23 14908
			5,775.00							
23-00001	01/03/23	MILLPAYR MILLSTONE BORO		PAYROLL						
1 JANUARY PAYROLL			3,986.07	3-01-55-901-004	B	DUE TO/FROM PAYROLL	P	1001	01/03/23	01/04/23 01/04/23
2 JANUARY PAYROLL-OASI			304.92	3-01-36-472-213	B	SOCIAL SECURITY	P	1001	01/03/23	01/04/23 01/04/23
			4,290.99							
23-00002	01/04/23	NJPENSIO STATE OF NEW JERSEY								
1 2022 4TH QTR PENSION PAYMENT			894.03	3-01-55-901-004	B	DUE TO/FROM PAYROLL	P	10002	01/04/23	01/04/23 01/04/23
23-00003	01/08/23	NJHEALTH NEW JERSEY DEPT OF HEALTH								
1 DOG LICENSES FEES			216.00	3-01-55-901-007	B	TO/FROM STATE OF NJ - DOG	P	1027	01/08/23	01/08/23 01/08/23
23-00004	01/05/23	PSEG PSEG								
2 ELEC;65-081-353-09;AMWELL&MAIN			113.21	3-01-31-435-205	B	STREET LIGHTING	P	5536	01/05/23	01/23/23 02/07/23 BD: 1/6/23
3 ELEC;65-081-353-09;AMWELL&MAIN			113.94	3-01-31-435-205	B	STREET LIGHTING	P	5547	01/05/23	02/12/23 02/14/23 BD: 2/6/23
			227.15							
23-00005	01/08/23	PSEG PSEG								
2 ELEC;66-363-804-03;AMWELL ROAD			110.44	3-01-31-435-205	B	STREET LIGHTING	P	5537	01/08/23	01/23/23 02/07/23 BD: 1/6/23
3 ELEC;66-363-804-03;AMWELL ROAD			111.17	3-01-31-435-205	B	STREET LIGHTING	P	5548	01/08/23	02/12/23 02/14/23 BD: 2/6/23
			221.61							
23-00006	01/08/23	PSEG PSEG								
2 ELEC;13 014 015 01 VARIOUS			1,023.43	3-01-31-435-205	B	STREET LIGHTING	P	5538	01/08/23	01/23/23 02/07/23 BD: 1/11/23
3 ELEC;13 014 015 01 VARIOUS			1,055.28	3-01-31-435-205	B	STREET LIGHTING	P	5549	01/08/23	02/12/23 02/14/23 BD: 2/9/23
			2,078.71							



Millstone Borough

REGULAR MEETING AGENDA

February 20, 2023

February 16, 2023
07:56 PM

Millstone Borough
Purchase Order Listing By P.O. Number

Page No: 3

PO #	PO Date	Vendor	Amount	Charge Account	Contract	PO Type	First	Rcvd	Chk/Void	
Item Description					Acct Type	Description	Stat/Chk	Enc Date	Date	Invoice
23-00007	01/22/23	VERIZONW VERIZON WIRELESS				B				
3 WIRELESS COMMUNICATIONS			219.03	3-01-31-440-210	B	TELEPHONE	P	5552	01/22/23	02/14/23 02/14/23 BD: 1/25/23
23-00008	01/08/23	COMCAST COMCAST				B				
2 INTERNET/VOICE SERVICE			205.11	3-01-31-440-210	B	TELEPHONE	P	5517	01/22/23	01/22/23 01/22/23 BD: 1/11/23
23-00009	01/08/23	NJAMWATE NJ AMERICAN WATER				B				
2 ACCT 210022093410; MAIN ST			29.80	3-01-26-300-200	B	BUILDINGS&GROUNDS-OTHER EXPENSES	P	5531	01/08/23	01/22/23 02/07/23 BD: 1/18/23
23-00010	01/08/23	COMPASSM COMPASSMSP				B				
2 MICROSOFT EMAIL-JANUARY			96.00	3-01-20-140-200	B	INFORMATION TECHNOLOGY - OTHER EXPENSES	P	5518	01/08/23	01/22/23 01/22/23 169798
3 365 LICENSE - JANUARY			12.50	3-01-20-140-200	B	INFORMATION TECHNOLOGY - OTHER EXPENSES	P	5518	01/08/23	01/22/23 01/22/23 169798
4 365 LICENSE - FEBRUARY			12.50	3-01-20-140-200	B	INFORMATION TECHNOLOGY - OTHER EXPENSES	P	5527	01/08/23	01/30/23 02/07/23 170866
5 MICROSOFT EMAIL-FEBRUARY			96.00	3-01-20-140-200	B	INFORMATION TECHNOLOGY - OTHER EXPENSES	P	5527	01/08/23	01/30/23 02/07/23 170866
			217.00							
23-00011	01/22/23	GERALMUL LAW OFFICES OF GERALD MULLER				B				
1 PLANNING BD SERVICES-NOV 2022			315.00	T-28-56-001-001	B	TRUST ESCROW EXPENSES	P	1213	01/22/23	01/22/23 02/07/23 14967
23-00012	01/22/23	HILLSBOR HILLSBOROUGH BD OF EDUCATION				B				
1 2022-2023 SCHOOL YR-FEB PYMT			163,271.50	3-01-55-906-001	B	LOCAL SCHOOL TAXES PAYABLE	P	5519	01/22/23	01/22/23 01/22/23
23-00013	01/10/23	MDDCTYIN MIDO CTY MUN JOINT INS FUND				B				
1 2023 INSURANCE			12,479.50	3-01-23-220-208	B	INSURANCE-OTHER INSURANCE PREMIUMS	P	5521	01/23/23	01/23/23 01/23/23 JAN ASSESSMENT
23-00014	01/16/23	GENERALC GENERAL CODE				B				
1 ECODE 360 ANNUAL MAINTENANCE			1,195.00	3-01-20-120-200	B	ELECTIONS-OTHER EXPENSES	P	5529	01/16/23	01/23/23 02/07/23 GC00119740
23-00015	01/16/23	SDGSECUR SDG SECURITY				B				
2 1ST QTR TEST			147.80	3-01-26-300-200	B	BUILDINGS&GROUNDS-OTHER EXPENSES	P	5542	01/23/23	01/23/23 02/07/23 22106870
3 AES FIRENET RADIO NETWORK			75.00	3-01-26-300-200	B	BUILDINGS&GROUNDS-OTHER EXPENSES	P	5542	01/23/23	01/23/23 02/07/23 23100043
			222.80							
23-00016	01/17/23	NJLM NJLM				B				
1 2023 MEMBERSHIP DUES			235.00	3-01-20-110-200	B	MAYOR & COUNCIL-OTHER EXPENSES	P	5534	01/17/23	01/24/23 02/07/23 310MLK23
23-00017	01/17/23	NJCM NJ CONFERENCE OF MAYORS				B				
1 2023 MEMBERSHIP DUES			295.00	3-01-20-100-201	B	A&E-EMPLOYEE DEVELOPMENT	P	5533	01/17/23	01/24/23 02/07/23 2023010



Millstone Borough

REGULAR MEETING AGENDA

February 20, 2023

February 16, 2023
07:56 PM

Millstone Borough
Purchase Order Listing By P.O. Number

Page No: 4

PO #	PO Date	Vendor	Amount	Charge Account	Contract	PO Type	First	Rcvd	Chk/Void	
Item Description					Acct Type	Description	Stat/Chk	Enc Date	Date	Invoice
23-00018	01/17/23	SOMERCTY SOMERSET COUNTY								
1 1ST QUARTER 2023 TAXES-COUNTY			45,435.46	3-01-55-907-001	B	COUNTY TAXES PAYABLE	P	5522	01/17/23	01/24/23 01/24/23 1ST QTR-CTY
23-00019	01/17/23	SOMERCTY SOMERSET COUNTY								
1 1ST QUARTER 2023 TAXES-LIBRARY			6,520.44	3-01-55-907-001	B	COUNTY TAXES PAYABLE	P	5523	01/17/23	01/24/23 01/24/23 1ST QTR-LIBRARY
23-00020	01/17/23	SOMERCTY SOMERSET COUNTY								
1 1ST QTR 2023 TAXES-OPEN SPACE			4,418.92	3-01-55-907-001	B	COUNTY TAXES PAYABLE	P	5524	01/17/23	01/24/23 01/24/23 1ST QTR-OPEN SP
23-00021	01/17/23	VESCELAU LAURA VESCE								
2 REIMBURSEMENT - STAMPS, MAIL			62.04	3-01-20-130-200	B	FINANCE-OTHER EXPENSES	P	5544	01/24/23	01/24/23 02/07/23
3 REIMBURSEMENT - 1099 FORMS			31.97	3-01-20-130-200	B	FINANCE-OTHER EXPENSES	P	5544	01/24/23	01/24/23 02/07/23
			94.01							
23-00022	01/17/23	REPUBLIC REPUBLIC SERVICES								
2 SANITATION SERVICES; 9865002			3,740.00	3-01-26-305-200	B	SANITATION-OTHER EXPENSE	P	5539	01/24/23	02/05/23 02/07/23 2336394
23-00023	01/17/23	SOMERROA SOMERSET COUNTY								
2 SNOW ICE/SALTING 2/1/23			225.32	3-01-26-291-200	B	SNOW REMOVAL-OTHER EXPENSES	P	5551	01/24/23	02/14/23 02/14/23 Rb2023-0038
23-00024	01/17/23	R L DATA R & L DATA CENTERS								
2 JANUARY PAYROLL			168.00	3-01-20-100-200	B	A&E-OTHER EXPENSES	P	5550	01/24/23	02/14/23 02/14/23 108632
3 W2 PROCESSING			205.00	3-01-20-100-200	B	A&E-OTHER EXPENSES	P	5550	01/24/23	02/14/23 02/14/23 108632
			373.00							
23-00025	01/30/23	NJAMMATE NJ AMERICAN WATER								
2 ACCT 210022797651; HYDRANTS			1,066.72	3-01-25-265-202	B	FIRE HYDRANT SERVICE	P	5532	01/30/23	01/30/23 02/07/23 BD: 1/19/23
23-00027	01/30/23	CARTERVA CARTER VAN DYKE ASSOCIATES								
2 PLANNING SERVICES			228.00	3-01-21-180-200	B	PLANNING BD-OTHER EXPENSES	P	5545	01/30/23	02/12/23 02/14/23 19300
3 PLANNING SERVICES/ENDORSEMENT			292.00	3-01-21-180-200	B	PLANNING BD-OTHER EXPENSES	P	5545	01/30/23	02/12/23 02/14/23 19301
4 PLANNING/REDEVELOPMENT PLAN			170.00	3-01-21-180-200	B	PLANNING BD-OTHER EXPENSES	P	5545	01/30/23	02/12/23 02/14/23 19302
			690.00							
23-00030	01/31/23	OFFENSTE STEPHEN OFFEN								
2 LEGAL SERVICES-JANUARY			495.00	3-01-20-155-200	B	LEGAL-OTHER EXPENSES	P	5535	01/31/23	02/06/23 02/07/23 11262445
3 LEGAL SERVICES-JANUARY			300.00	3-01-20-155-200	B	LEGAL-OTHER EXPENSES	P	5535	01/31/23	02/06/23 02/07/23 11262446
			795.00							

February 16, 2023
07:56 PM

Millstone Borough
Purchase Order Listing By P.O. Number

Page No: 5

PO #	PO Date	Vendor	Amount	Charge Account	Contract	PO Type	First	Rcvd	Chk/Void	
Item Description					Acct Type	Description	Stat/Chk	Enc Date	Date	Invoice
23-00031	02/01/23	MILLPAYR MILLSTONE BORO								
1 FEBRUARY PAYROLL			3,986.07	3-01-55-901-004	B	DUE TO/FROM PAYROLL	P	155	02/01/23	02/01/23 02/01/23
2 FEBRUARY PAYROLL-OASI			304.92	3-01-36-472-213	B	SOCIAL SECURITY	P	155	02/01/23	02/01/23 02/01/23
			4,290.99							
23-00032	01/31/23	COMPASSM COMPASSMSP								
2 EXPORT VIDEO FOOTAGE			200.00	3-01-20-140-200	B	INFORMATION TECHNOLOGY - OTHER EXPENSES	P	5527	02/06/23	02/06/23 02/07/23 171584
23-00033	02/07/23	NJHEALTH NEW JERSEY DEPT OF HEALTH								
1 DOG LICENSES FEES - 2022			51.00	3-01-55-901-007	B	TO/FROM STATE OF NJ - DOG	P	1028	02/07/23	02/07/23 02/07/23

Total Purchase Orders: 40 Total P.O. Line Items: 63 Total List Amount: 270,994.84 Total Void Amount: 0.00

February 16, 2023
07:56 PM

Millstone Borough
Purchase Order Listing By P.O. Number

Page No: 6

Totals by Year-Fund	Fund	Budget Total	Revenue Total	G/L Total	Total
Fund Description					
	2-01	16,480.75	0.00	0.00	16,480.75
	3-01	254,199.09	0.00	0.00	254,199.09
	T-28	315.00	0.00	0.00	315.00
Total of All Funds:		270,994.84	0.00	0.00	270,994.84