



Millstone Borough
REGULAR MEETING MINUTES
July 18, 2022

In Compliance with the recent NJ State Executive Orders, the Borough Council meeting will be held virtually. The meeting will be conducted via the Zoom Meeting program, and all are invited to participate. Meeting details are as follows;

Millstone Borough Council monthly regular meetings
Every Third Monday of the Month at 7: 30 PM

January 17, 2022 07:30 PM	July 18, 2022 07:30 PM
February 21, 2022 07:30 PM	August 15, 2022 07:30 PM
March 21, 2022 07:30 PM	September 19, 2022 07:30 PM
April 18, 2022 07:30 PM	October 17, 2022 07:30 PM
May 16, 2022 07:30 PM	November 21, 2022 07:30 PM
June 20, 2022 07:30 PM	December 19, 2022 07:30 PM

Join Zoom Meeting

<https://us02web.zoom.us/j/81919230700?pwd=UXVLMmV3VUF5L2JFV3c2TDJaT1pqZz09>

Meeting ID: 819 1923 0700

Passcode: 416795

One tap mobile

+19292056099,,81919230700#,,,,*416795# US (New York)

+13017158592,,81919230700#,,,,*416795# US (Washington DC)

Dial by your location

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

TIME: 7:30 PM

CALL TO ORDER – OPENING STATEMENT: Mayor Heck opened the meeting to the public with the reading of the following statement: The Regular meeting of the Borough Council, Borough of Millstone will please come to order. Adequate notice of this meeting has been noticed to the Hillsborough Beacon and Courier News. If any member of this body believes this meeting is being held in violation of the Open Public Meetings Act, please state your views at this time, stating the reason for which you feel the notice is improper. Hearing none, we proceed to the next item on the agenda.

PLEDGE TO THE FLAG: Mayor Heck led those present on the flag salute.

<u>ROLL CALL:</u>	Councilwoman Mandy Coppola	Absent
	Councilman Robert Galli	Present
	Councilwoman Karin Kidd	Present
	Councilwoman Kristen Ross	Present
	Councilman Jonathan Stashek	Present
	Council President Alan Kidd	Present
	Mayor Raymond Heck	Present



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Also Present: Attorney Offen, CFO Vesce, Borough Clerk Bonin

MINUTES:

- June 20, 2022 Regular meeting minutes

Councilwoman Kidd offered a motion to approve the minutes. Seconded by Councilman Galli.

Roll Call: Galli - yes, K. Kidd – yes, Ross – abstain, Stashek – yes, A. Kidd – yes.

REPORTS:

- Assessor – no report
- Clerk – no report
- Emergency Management (OEM/State Police/Fire) – no report
- Finance/Tax Collection – Clerk Bonin reported the State and County were late in their administrative functions regarding the budget and tax rate. The Borough just received our tax rate this morning. Tax bills will be mailed this week.
- Historic Commission – no report
- Recreation Commission – no report

COUNCIL REPORTS:

- Buildings and Grounds – no report
- Planning Board – no report
- Traffic and Roads – no report

MAYOR'S REPORT:

Mayor Heck quickly talked about the status of the FEMA project. He will have more to report at the next meeting

MEETING OPEN TO THE PUBLIC:

- Motion to Open the Meeting to the Public

Councilman Stashek offered a motion to open the meeting to the public. Seconded by Council President Kidd

Roll Call: Galli - yes, K. Kidd – yes, Ross – yes, Stashek – yes, A. Kidd – yes.

Henry Wierzbowski of 1444 Millstone River Road stated he spoke to Pat Marotto at Somerset County about the truck traffic on Millstone River Road. He suggested Mayor Heck call Pat Marotto. Also, there is a manhole cover between culverts on the corner of Amwell Rd and Millstone River Road that seems loose and rattles. Mr. Weirzbowski stated the County Engineering department said they could come look at it. He also commented the county will be doing sealcoating in 2024 and will address the ADA curbing then.



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- Motion to Close the Meeting to the Public

Councilman Stashek offered a motion to close the meeting to the public. Seconded by Councilwoman Ross

Roll Call: Galli - yes, K. Kidd – yes, Ross – yes, Stashek – yes, A. Kidd – yes.

CLAIMS FOR PAYMENT

- **RESOLUTION AUTHORIZING THE PAYMENT OF CLAIMS AGAINST THE BOROUGH OF MILLSTONE**

Councilman Stashek offered a resolution to approve the claims for payment. Seconded by Council President Kidd

Roll Call: Galli - yes, K. Kidd – yes, Ross – yes, Stashek – yes, A. Kidd – yes.

WHEREAS, request for payment has been made in connection with the attached claims against the Borough of Millstone as shown on the attached detail; and

WHEREAS, the Chief Financial Officer has certified the availability of funds to pay for the following claims; and

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF MILLSTONE IN THE COUNTY OF SOMERSET, NEW JERSEY, that the proper Borough Officials are hereby authorized to pay the following bills, subject to and contingent upon appropriation of sufficient funds and that this authorizing Resolution be and is hereby made a part of the official records of the Borough of Millstone.

NEW BUSINESS:

- **RESOLUTION EXTENDING THE GRACE PERIOD TO RECEIVE 3RD QUARTER 2022 TAX PAYMENTS**

Council President Kidd offered a resolution to extend the grace period for 3rd quarter taxes. Seconded by Councilwoman Ross

Roll Call: Galli - yes, K. Kidd – yes, Ross – yes, Stashek – yes, A. Kidd – yes.

WHEREAS, the 2022 third quarter tax bills are payable August 1, 2022; and

WHEREAS, the certification of the tax rate has been delayed by the Somerset County Tax board; and

WHEREAS, the provisions of NJSA 54:4-64(4) requires that the third installment of the current year taxes shall not be subject to interest until the later of August 1 or the twenty-fifth calendar day after the date the tax bill was mailed; and



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WHEREAS, the delay in the receipt of the tax rate will result in the late mailing of the 2022 tax bills.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough Of Millstone, County of Somerset, State of New Jersey that the grace period for payment of the 2022 third quarter tax bills is hereby extended to August 19, 2022.

BE IT FURTHER RESOLVED that the interest shall be charged back to August 1, 2022 for all payments made after the grace period.

- **RESOLUTION TO RENEW THE LIQUOR LICENSE FOR MILLSTONE WINE AND LIQUORS FOR LICENSE YEAR 2022/2023.**

Councilwoman Ross offered a resolution to renew the liquor license. Seconded by Council President Kidd.

Roll Call: Galli - yes, K. Kidd – yes, Ross – yes, Stashek – yes, A. Kidd – yes.

WHEREAS, Millstone Wine and Liquors has satisfied its requirements for renewal approval from the State of NJ and Borough of Millstone;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Millstone, that it hereby authorizes the renewal of the following liquor license effective July 1, 2022

<u>LICENSEE/ADDRESS</u>	<u>TYPE</u>	<u>LICENSE NO.</u>
Millstone Wine & Liquors Inc. 1377 Main Street Millstone, NJ 08844	Plenary Retail Consumption	1812-33-002-006

- **RESOLUTION AUTHORIZING A BID FOR SOLID WASTE COLLECTION SERVICES**

Council President Kidd offered a resolution to authorize a bid for solid waste collection services. Seconded by Councilman Stashek.

Roll Call: Galli - yes, K. Kidd – yes, Ross – yes, Stashek – yes, A. Kidd – yes.

WHEREAS, the Borough has a need to bid for Solid Waste Collection Services ('Project').

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Millstone, County of Somerset, State of New Jersey, that authorization is granted for the Qualified Purchasing Agent to accept bids for the above Project.

- **RESOLUTION FOR APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE HERITAGE PARK TRAIL PROJECT.**

Council President Kidd offered a resolution to submit a grant for the Heritage Park trail project. Seconded by Councilman Stashek.



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Roll Call: Coppola – yes, Galli - yes, K. Kidd – yes, Ross – yes, Stashek – yes, A. Kidd – yes.

NOW THEREFORE BE IT RESOLVED that the Borough Council of the Borough of Millstone formally approves the grant application for the stated project.

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized to submit an electronic grant application identified as MA-2023 MILLSTONE BOROUGH – HERITAGE PARK TRAIL -00475 to the New Jersey Department of Transportation on behalf of the Borough of Millstone.

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Millstone and that their signatures constitute acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

- **2nd reading/Public Hearing: ORDINANCE NO. 2022-003: AN ORDINANCE GRANTING RENEWAL OF MUNICIPAL CONSENT TO COMCAST OF CENTRAL NEW JERSEY II, LLC. TO CONSTRUCT, CONNECT, OPERATE AND MAINTAIN A CABLE TELEVISION AND COMMUNICATIONS SYSTEM IN THE MUNICIPALITY OF MILLSTONE, SOMERSET COUNTY, NEW JERSEY**

- Motion to open the meeting to the public

Council President Kidd offered a motion to open the meeting to the public. Seconded by Councilman Stashek

Roll Call: Galli - yes, K. Kidd – yes, Ross – yes, Stashek – yes, A. Kidd – yes.

Mr. Weirzbowski asked why we don't have Fios. Mayor Heck explained its an issue of cost/benefit for the various providers. Comcast does not have exclusive rights to the Borough.

- Motion to Close the meeting to the public

Council President Kidd offered a motion to close the meeting to the public. Seconded by Councilman Stashek

Roll Call: Galli - yes, K. Kidd – yes, Ross – yes, Stashek – yes, A. Kidd – yes.

- Motion to adopt ordinance

Councilman Stashek offered a motion to adopt the ordinance. Seconded by Councilwoman Ross.

Roll Call: Galli - yes, K. Kidd – yes, Ross – yes, Stashek – yes, A. Kidd – yes.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF MILLSTONE, SOMERSET COUNTY, NEW JERSEY, AS FOLLOWS:

SECTION 1. PURPOSE OF THE ORDINANCE.



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The Borough hereby grants to Comcast renewal of its non-exclusive Municipal Consent to place in, upon, across, above, over and under highways, streets alleys, sidewalks, easements, public ways and public places in the Borough, poles, wires, cables, underground conduits, manholes and other television conductors, fixtures, apparatus, and equipment as may be necessary for the construction, operation and maintenance in the Borough of a cable television and communications system.

SECTION 2. DEFINITIONS.

For the purpose of this Ordinance, the following terms, phrases, words and their derivations shall have the meaning given herein. Such meaning or definition of terms in supplemental to those definitions of the Federal Communications Commission (“FCC”) rules and regulations, 47 C.F.R. Subsection 76.1 et seq., and the Cable Communications Policy Act, 47 U.S.C. Section 521 et seq., as amended, and the Cable Television Act, N.J.S.A. § 48:5A-1 et seq., and shall in no way be construed to broaden, alter or conflict with the federal and state definitions:

- a. “Borough” is the Borough of Millstone, County of Somerset, State of New Jersey.
- b. “Company” or “Comcast” is the grantee of rights under this Ordinance and is known as Comcast of Central New Jersey II LLC.
- c. “Act” or “Cable Television Act” is Chapter 186 of the General Laws of New Jersey, and subsequent amendments thereto, N.J.S.A. § 48:5A-1, et seq.
- d. “FCC” is the Federal Communications Commission.
- e. “Board” or “BPU” is the Board of Public Utilities, State of New Jersey.
- f. “Office” or “OCTV” is the Office of Cable Television of the Board.
- g. “Basic Cable Service” means any service tier, which includes the retransmission of local television broadcast signals as defined by the FCC.
- h. “Application” is the Company’s Application for Renewal of Municipal Consent.
- i. “Primary Service Area” or “PSA” consists of the area of the Borough currently served with existing plant as set forth in the map annexed to the Company’s Application for Municipal Consent.

SECTION 3. STATEMENT OF FINDINGS.

Public hearings conducted by the Borough, concerning the renewal of Municipal Consent herein granted to the Company were held after proper public notice pursuant to the terms and conditions of the Act and the regulations of the Board adopted pursuant thereto. Said hearings, having been fully open to the public, and the Borough, having received at said public hearings all comments regarding the qualifications of the Company to receive this renewal of Municipal Consent, the Borough hereby finds that the Company possesses the necessary legal, technical, character, financial and other qualifications and that the Company’s operating and construction arrangements are adequate and feasible.



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SECTION 4. DURATION OF FRANCHISE.

The non-exclusive Municipal Consent granted herein shall expire 10 years from the date of expiration of the previous Certificate of Approval issued by the Board.

In the event that the Borough shall find that the Company has not substantially complied with the material terms and conditions of this Ordinance, the Borough shall have the right to petition the OCTV, pursuant to N.J.S.A. § 48:5A-47, for appropriate action, including modification AND/OR termination of the Certificate of Approval; provided, however, that the Borough shall first have given the Company written notice of all alleged instances of non-compliance and an opportunity to cure same within ninety (90) days of that notification.

SECTION 5. FRANCHISE FEE.

Pursuant to the terms and conditions of the Act, and, except as where higher payment is otherwise required by the applicable law and regulations (including N.J.S.A. 48:5A-30), the Company shall, during each year of operation under the consent granted herein, pay to the Borough two percent (2%) of the gross revenues from all recurring charges in the nature of subscription fees paid by subscribers for cable television reception service in the Borough or any higher amount permitted by the Act or otherwise allowable by law.

SECTION 6. FRANCHISE TERRITORY.

The consent granted under this Ordinance for the renewal of the franchise shall apply to the entirety of the Borough and any property subsequently annexed hereto.

SECTION 7. EXTENSION OF SERVICE.

The Company shall be required to proffer service to any residence along any public right-of-way in the Primary Service Area, as set forth in the Company's Application. Any extension of plant beyond the Primary Service Area shall be governed by the Company's Line Extension Policy, as set forth in the Company's Application, with a HPM ("homes-per-mile") of 25 dwellings per linear mile from the nearest active trunk or feeder line.

SECTION 8. CONSTRUCTION REQUIREMENTS.

a. Restoration: In the event that the Company or its agents shall disturb any pavement, street surfaces, sidewalks, driveways, or other surface in the natural topography, the Company shall, at its sole expense, restore and replace such places or things so disturbed in as good a condition as existed prior to the commencement of said work.

b. Relocation: If at any time during the period of this consent, the Borough shall alter or change the grade of any street, alley or other way or place the Company, upon reasonable notice by the Borough, shall remove, re-lay or relocate its equipment, at the expense of the Company prior to approval of the board.

c. Removal or Trimming of Trees: During the exercise of its rights and privileges under this franchise, the Company shall have the authority to trim trees upon and overhanging streets, alleys,



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sidewalks or other public places of the Borough so as to prevent the branches of such trees from coming in contact with the wires and cable of the Company. Such trimming shall be only to the extent necessary to maintain proper clearance of the Company's wire and cables.

d. Temporary removal of cables: The Company shall, upon request of the Borough, at the company's expense, temporarily raise, lower or remove its lines in order to facilitate the moving of buildings or machinery or in other like circumstances, subject to the prior approval of the board.

e. Installation of equipment: The Company shall install equipment in the same location and manner as existing public utilities whenever possible, in order to minimize the impact of same on surrounding property.

SECTION 9. CUSTOMER SERVICE.

In providing services to its customers, the Company shall comply with N.J.A.C. § 14:18-1, et seq. and all applicable state and federal statutes and regulations. The Company shall strive to meet or exceed all voluntary company and industry standards in the delivery of customer service and shall be prepared to report on it to the Borough upon written request of the Borough Administrator or Clerk.

a. The Company shall continue to comply fully with all applicable state and federal statutes and regulations regarding credit for outages, the reporting of same to regulatory agencies and notification of same to customers.

b. The Company shall continue to fully comply with all applicable state and federal statutes and regulations regarding the availability of devices for the hearing impaired and the notification of same to customers.

c. The Company shall use every reasonable effort to meet or exceed voluntary standards for telephone accessibility developed by the National Cable Television Association ("NCTA").

d. Nothing herein shall impair the right of any subscriber or the Borough to express any comment with respect to telephone accessibility to the Complaint Officer or impair the right of the Complaint Officer to take any action that is permitted under law.

SECTION 10. MUNICIPAL COMPLAINT OFFICER.

The Office of Cable Television is hereby designated as the Complaint Officer for the Borough pursuant to N.J.S.A. § 48:5A-26(b). All complaints shall be received and processed in accordance with N.J.A.C. § 14:17-6.5. The Borough shall have the right to request copies of records and reports pertaining to complaints by Borough customers from the OCTV.

SECTION 11. LOCAL OFFICE.

During the term of this franchise, and any renewal thereof, the Company shall maintain a business office or agent in accordance with N.J.A.C. § 14:18-5.1 for the purpose of receiving, investigating and resolving all local complaints regarding the quality of service, equipment malfunctions, and similar matters. Such a business office shall have a publicly listed toll-free telephone number and be open during standard business hours.



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SECTION 12. PERFORMANCE BOND.

During the life of the franchise the Company shall give to the Borough a bond in the amount of Twenty-Five Thousand Dollars (\$25,000). Such bond shall be to insure the faithful performance of all undertakings of the Company as represented in its application for municipal consent incorporated herein.

SECTION 13. SUBSCRIBER RATES.

The rates of the Company shall be subject to regulation as permitted by federal and state law.

SECTION 14. COMMITMENTS BY THE COMPANY.

a. The Company shall provide Expanded Basic or a similar tier of cable television service to one (1) outlet to municipal building provided the facility is located within two hundred (200) feet of active cable distribution plant or through customer owned conduit. Each additional outlet installed, if any, shall be paid for on a materials plus labor basis by the Borough.

b. The Communications Act of 1934, as amended [47 U.S.C. §543 (b)], allows the Company to itemize and/or identify: (1.) the amount on the subscriber bill assessed as a franchise fee and the identity of the governmental authority to which the fee is paid; (2.) the amount on the bill assessed to satisfy any requirements imposed on the Company by the cable franchise to support public, education, and/or governmental access channels or the use of such channels; and (3.) any grants or other fees on the bill or any tax, assessment, or charge of any kind imposed by any governmental authority on the transaction between the operator and the subscriber.

SECTION 15. EDUCATION AND GOVERNMENTAL ACCESS

a. The Company shall continue to make available to the Borough one governmental access channel and one educational access channel. These channels can be shared with other municipalities. The channel is currently administered by the Borough.

b. The Company does not relinquish its ownership of or ultimate right of control over a channel by designating it for access use. An EG access user – whether an educational or government user - acquires no property or other interest by virtue of the use of a channel so designated and may not rely on the continued use of a particular channel number, no matter how long the same channel may have been designated for such use.

c. The Company will maintain the cable, modulators, and equipment necessary for the Borough or its designee to send a signal to the Company, and to receive the return feed of the signal.

d. The Company shall not exercise editorial control over any educational or governmental use of channel capacity, except Company may refuse to transmit any educational or governmental access program or portion of any educational or governmental access program that contains obscenity, indecency, or nudity.

e. Government Access. "Government Access" shall mean noncommercial use by the Borough for the purpose of showing the local government at work.



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- f. **Company Use of Fallow Time.** Because blank or underutilized E/G channels are not in the public interest, in the event the Borough or other qualified E/G access users elect not to fully program their E/G access channel, Company may program unused time on those channels subject to reclamation by the Borough upon no less than 60 days written notice.
- g. **Indemnification.** The Borough shall indemnify Company for any liability, loss, or damage it may suffer due to violation of the intellectual property rights of third parties on the EG channel and from claims arising out of the rules for or administration of E/G access channel and its programming.
- h. Within six months of the issuance of a Renewal Certificate of Approval by the BPU, the Company shall provide to the Borough a one-time E/G Access Capital Grant in the amount of **\$5,000** to meet the E/G Access capital needs of the community.
- i. The Communications Act of 1934, as amended [47 U.S.C. §543 (b)], allows the Company to itemize and/or identify: (1.) the amount on the subscriber bill assessed as a franchise fee and the identity of the governmental authority to which the fee is paid; (2.) the amount on the bill assessed to satisfy any requirements imposed on the Company by the cable franchise to support public, education, and/or governmental access channels or the use of such channels; and (3.) any grants or other fees on the bill or any tax, assessment, or charge of any kind imposed by any governmental authority on the transaction between the operator and the subscriber. The Company reserves its external cost, pass-through rights to the full extent permitted by law.

SECTION 16. EMERGENCY USES.

- a. The Company will comply with the Emergency Alert System (“EAS”) rules in accordance with applicable state and federal statutes and regulations.
- b. The Company shall in no way be held liable for any injury suffered by the Borough or any other person, during an emergency, if for any reason the Borough is unable to make full use of the cable television system as contemplated herein.

SECTION 17. LIABILITY INSURANCE.

The Company shall at all times maintain a comprehensive general liability insurance policy with a single limit amount of One Million Dollars (\$1,000,000) covering liability for any death, personal injury, property damages or other liability arising out of its construction and operation of the cable television system, and an excess liability (or “umbrella”) policy in the amount of Five Million Dollars (\$5,000,000).

SECTION 18. INCORPORATION OF THE APPLICATION.

All of the statements and commitments contained in the Application or annexed thereto and incorporated therein, and any amendment thereto, except as modified herein, are binding upon the Company as terms and conditions of this consent. The Application and other relevant writings submitted by the Company shall be annexed hereto and made a part hereof by reference provided same do not conflict with application State or Federal law.

SECTION 19. COMPETITIVE EQUITY.



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Should the Borough grant municipal consent for a franchise to construct, operate and maintain a cable television system to any other person, corporation or entity on terms materially less burdensome or more favorable than the terms contained herein, the Company may substitute such language that is more favorable or less burdensome for the comparable provision of this Ordinance subject to the provisions of N.J.A.C. § 14:17-6.7.

SECTION 20. SEPARABILITY.

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court or federal or state agency of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and its validity or unconstitutionality shall not affect the validity of the remaining portions of the Ordinance.

SECTION 21. THIRD PARTY BENEFICIARIES.

Nothing in this Franchise or in any prior agreement is or was intended to confer third-party beneficiary status on any member of the public to enforce the terms of such agreements or Franchise.

SECTION 22. EFFECTIVE DATE.

This Ordinance shall take effect immediately upon issuance of a Renewal Certificate of Approval from the BPU.

OLD BUSINESS:

- Sewers – Attorney Offen stated he has been in contact with Planning Board Attorney Jerry Muller and the Van Cleef developers. Those two parties need to discuss and resolve the affordable housing element of the master plan as it relates to the Van Cleef project. Also, the Mayor received a letter from the State informing us the area is now in the Tier A for stormwater runoff. This may require we take some form of action and we should discuss this with our engineer. Mayor Heck agreed. Councilman Galli commented that we have conceptual design from Mott McDonald and the financial numbers are significant to install a sewer system in a small town. He suggested should get quote for a scaled down design. He asked when will we discuss the Mott McDonald plan? Mayor Heck stated he would set up a meeting of the sewer subcommittee next month to start the discussions.
- LEPC – no report
- FEMA/Mitigation – no report
- Status of PILOT – Attorney Offen stated he also spoke to Jerry Muller about the PILOT. The next step is for our planner Carter Van Dyke, to create a development a plan.
- Mindel Property – Attorney Offen reported that he has good news on this matter. The survey work has been completed and a new description has been drafted, and the title is clear. We are in position to accept title to the land if the Borough Council wishes. Attorney Offen stated he can prepare deed for this transaction if the Borough Council approves. Attorney Offen stated the property is about 40 acres and has a 200-foot utility easement going through it. Very hard to develop. Councilwoman ross stated she would like to see the land remain as protected open space.

Councilwoman Ross offered a resolution to acquire the Mindel property. Seconded by Council President Kidd



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Roll Call: Galli - yes, K. Kidd – yes, Ross – yes, Stashek – yes, A. Kidd – yes.

- **RESOLUTION FOR ACQUISITION OF LOT 6 IN BLOCK 1.02 AND LOT 6 IN BLOCK 1**

Whereas, the owners of Lot 6 in Block 1.02 and Lot 6 in Block 1 in the Borough of Millstone have offered to convey to the Borough said lots at no consideration or nominal consideration, and

Whereas, the Borough has conducted due diligence with respect to said lots, and

Whereas, the Borough has determined that it is in its best interest to acquire said lots Now Therefore Be It Resolved by the Borough Council of the Borough of Millstone, County of Somerset, State of New Jersey that the Borough of Millstone be and is hereby authorized to acquire Lot 6 in Block 1.02 and Lot 6 in Block 1 in the Borough of Millstone at no consideration or nominal consideration, and

Further Resolved that the appropriate officials of the Borough of Millstone be and are hereby authorized to take the appropriate actions to effectuate the purposes of this resolution.

Councilwoman Ross commented that the weeds in the Ann Street park are very high. Mayor Heck stated he will contact our landscaper ASAP.

Mr. Weirzbowski asked about the sewer project. Mayor Heck stated the meeting is technically not open to the public but would allow Mr. Weirzbowski's question. Mr. Weirzbowski stated there are small lots that have recently installed a septic system. Mayor Heck stated that will be discussed as we create a plan for the borough.

Councilman Galli asked that his comments regarding the scaled back sewer plan and a request for the sewer meeting be reflected in the minutes. Clerk Bonin assured him they would be.

Councilman Galli also commented that the Borough has discuss road safety often but not much discussion has been about the sewers. Mayor Heck stated we only received the Mott McDonald reported in May and we will not start meetings on the subcommittee with the plan of having a full and open discussion with the public as soon as we are ready.

ADJOURNMENT of Regular Meeting:

Councilwoman Ross offered a motion to adjourn the meeting at 8:11 PM. Seconded by Council President Kidd

Roll Call: Galli - yes, K. Kidd – yes, Ross – yes, Stashek – yes, A. Kidd – yes.

Attested to:

Gregory J. Bonin, Borough Clerk



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July 15, 2022 07:21 AM		Millstone Borough Purchase Order Listing By P.O. Number		Page No: 1						
P.O. Type: All		Open: N Paid: Y Void: N								
Range: First to Last		Rcvd: N Held: N Aprv: N								
Format: Detail without Line Item Notes		Bid: Y State: Y Other: Y Exempt: Y								
Include Non-Budgeted: Y		Paid Date Range: 07/01/22 to 12/31/22								
PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type	Stat/chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
22-00003	01/10/22	COMPASSM COMPASSNSP			B					
15		MICROSOFT 365 LICENSE-JULY	12.50	2-01-20-140-200	B INFORMATION TECHNOLOGY - OTHER EXPENSES	P	5341 06/01/22	07/10/22	07/14/22	162221
16		MICROSOFT EMAIL PLAN-JULY	96.00	2-01-20-140-200	B INFORMATION TECHNOLOGY - OTHER EXPENSES	P	5341 06/01/22	07/10/22	07/14/22	162221
			108.50							
22-00006	01/11/22	PSEG PSEG			B					
8		ELEC;66-363-804-03;AMWELL ROAD	119.12	2-01-31-435-205	B STREET LIGHTING	P	5349 06/01/22	07/14/22	07/14/22	BILL: 7/7/22
22-00007	01/11/22	PSEG PSEG			B					
8		ELEC;65-081-353-09;AMWELL&MAIN	122.75	2-01-31-435-205	B STREET LIGHTING	P	5350 06/01/22	07/14/22	07/14/22	BILL: 7/7/22
22-00008	01/11/22	PSEG PSEG			B					
8		ELEC;13-014-015-01;VARIOUS	761.45	2-01-31-435-205	B STREET LIGHTING	P	5351 06/01/22	07/14/22	07/14/22	BD: 7/12/22
22-00011	01/30/22	NJAMWATE NJ AMERICAN WATER			B					
7		ACCT 210022093410; MAIN ST	31.44	2-01-26-300-200	B BUILDINGS&GROUNDS-OTHER EXPENSES	P	5346 05/17/22	07/10/22	07/14/22	BD: 6/17/22
22-00012	01/30/22	NJAMWATE NJ AMERICAN WATER			B					
7		ACCT 210022797651; HYDRANTS	1,066.72	2-01-25-265-202	B FIRE HYDRANT SERVICE	P	5347 05/17/22	07/10/22	07/14/22	BD: 6/20/22
22-00013	01/30/22	COMCAST COMCAST			B					
7		INTERNET/VOICE SERVICE	167.58	2-01-31-440-210	B TELEPHONE	P	5339 05/17/22	07/10/22	07/14/22	BD: 6/11/22
22-00018	02/09/22	VERIZONW VERIZON WIRELESS			B					
7		WIRELESS COMMUNICATIONS	214.06	2-01-31-440-210	B TELEPHONE	P	5336 06/01/22	07/14/22	07/14/22	9909677279
22-00019	02/11/22	REPUBLIC REPUBLIC SERVICES			B					
7		SANITATION SERVICES; 9865002	2,774.42	2-01-26-305-200	B SANITATION-OTHER EXPENSE	P	5352 05/01/22	07/10/22	07/14/22	0865-002246307
22-00022	02/11/22	RLDATA R & L DATA CENTERS			B					
8		JUNE PAYROLL	160.00	2-01-20-100-200	B A&E-OTHER EXPENSES	P	5353 06/01/22	07/14/22	07/14/22	106873
22-00023	02/11/22	OFFENSTE STEPHEN OFFEN			B					
10		LEGAL SERVICES FOR JUNE	350.00	2-01-20-155-200	B LEGAL-OTHER EXPENSES	P	5348 02/11/22	07/10/22	07/14/22	11217567



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PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type Acct Type Description	First Stat/Chk	Rcvd Enc Date	Chk/Void Date	Invoice
22-00023	02/11/22	OFFENSTE STEPHEN OFFEN			Continued				
11		LEGAL SERVICES FOR JUNE	600.00	2-01-20-155-200	B LEGAL-OTHER EXPENSES	P 5348	02/11/22 07/10/22	07/14/22	11217566
			950.00						
22-00031	03/03/22	AWCONTRA A.W. CONTRACTING			B				
10		LANDSCAPE SERVICES - JUNE	505.48	2-01-26-300-200	B BUILDINGS&GROUNDS-OTHER EXPENSES	P 5337	06/01/22 07/14/22	07/14/22	JUNE
22-00036	03/12/22	FRANKPOL FRANKLIN TOWNSHIP POLICE DEPT			B				
7		POLICE SERVICES-JUNE	1,820.00	2-01-42-390-212	B INTERLOCAL POLICE SERVICE	P 5343	03/12/22 07/10/22	07/14/22	2064
22-00037	03/14/22	COMPASS COMPASSMSP			B				
5		IT SERVICES-6/23, 6/24	250.00	2-01-20-140-200	B INFORMATION TECHNOLOGY - OTHER EXPENSES	P 5341	03/14/22 07/10/22	07/14/22	162841
22-00041	04/02/22	GANNETTJ GANNETT NJ NEWSPAPERS			B				
8		LEGAL AD - 5/26 - ord 2022-002	44.36	2-01-20-110-200	B MAYOR & COUNCIL-OTHER EXPENSES	P 5344	06/01/22 07/10/22	07/14/22	0004679692
9		LEGAL AD - 6/7 - AUDIT	166.04	2-01-20-110-200	B MAYOR & COUNCIL-OTHER EXPENSES	P 5344	06/01/22 07/14/22	07/14/22	0004754382
			210.40						
22-00053	04/12/22	CARTERVA CARTER VAN DYKE ASSOCIATES			B				
8		PLANNING SERVICES-	2,311.50	2-01-21-180-200	B PLANNING BD-OTHER EXPENSES	P 5338	04/12/22 07/10/22	07/14/22	19132
22-00061	06/01/22	SOMERREC SOMERSET COUNTY TREASURER			B				
3		2022 RECYCLING-2ND QTR	1,128.08	2-01-26-305-200	B SANITATION-OTHER EXPENSE	P 5356	06/01/22 07/12/22	07/14/22	2ND QTR
22-00062	06/01/22	SDGSECUR SDG SECURITY			B				
6		3RD QTR MONITORING/TESTING	147.80	2-01-26-300-200	B BUILDINGS&GROUNDS-OTHER EXPENSES	P 5354	06/13/22 07/10/22	07/14/22	22103442
7		AES FIRENET RADIO NETWORK	75.00	2-01-26-300-200	B BUILDINGS&GROUNDS-OTHER EXPENSES	P 5354	06/13/22 07/12/22	07/14/22	22103859
			222.80						
22-00071	07/01/22	MILLPAYR MILLSTONE BORO PAYROLL			B				
1		JULY PAYROLL	3,986.07	2-01-55-901-004	B DUE TO/FROM PAYROLL	P 167	07/01/22 07/07/22	07/15/22	
2		JULY PAYROLL-OASIS	304.92	2-01-36-472-213	B SOCIAL SECURITY	P 167	07/01/22 07/07/22	07/15/22	
			4,290.99						
22-00072	07/09/22	NPENSIO STATE OF NEW JERSEY			B				
1		2022 2ND QTR PENSION PAYMENT	894.24	2-01-55-901-004	B DUE TO/FROM PAYROLL	P 22	07/09/22 07/14/22	07/14/22	
22-00073	07/01/22	SOMERASE SOMERSET CTY ASSESSORS ASSOC.			B				
1		2022 AMANJ MEMBERSHIP DUES	75.00	2-01-20-150-200	B TAX ASSESSOR-OTHER EXPENSES	P 5355	07/01/22 07/10/22	07/14/22	AMANJ DUES

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PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type Acct Type Description	First Stat/Chk	Rcvd Enc Date	Chk/Void Date	Invoice	
22-00073	07/01/22	SOMERASE SOMERSET CTY ASSESSORS ASSOC.			Continued					
2		2022 SCAA MEMBERSHIP	45.00	2-01-20-150-200	B TAX ASSESSOR-OTHER EXPENSES	P 5355	07/01/22 07/10/22	07/14/22	SCAA DUES	
			120.00							
22-00074	07/01/22	MDDCTYIN MIDO CTY MUN JOINT INS FUND			B					
1		2022 - AUG ASSESSMENT-50% DUE	10,089.06	2-01-23-220-208	B INSURANCE-OTHER INSURANCE PREMIUMS	P 5345	07/01/22 07/12/22	07/14/22		
22-00075	07/14/22	COMPASSM COMPASSMSP			B					
1		WEBSITE HOSTING	375.00	2-01-20-140-200	B INFORMATION TECHNOLOGY - OTHER EXPENSES	P 5341	07/14/22 07/14/22	07/14/22		
22-00076	07/14/22	WESTFIEL WESTFIELD ARCHITECTS			B					
2		SITE VISIT TO REVIEW BLDG	807.50	2-01-28-371-200	B HISTORIC CON-OTHER EXPENSE	P 5357	07/14/22 07/14/22	07/14/22	2022-044	
22-00077	07/14/22	DENISEPI DENISE PISZKOWSKI			B					
1		REIMBURSEMENT FOR OUT OF	500.07	2-01-31-440-210	B TELEPHONE	P 5342	07/14/22 07/14/22	07/14/22		
22-00078	07/01/22	COMFIRE COMMISSIONERS OF FIRE DIST I			B					
2		2022 FIRE DISTRICT TAX-1ST QTR	10,305.28	2-01-25-255-203	B FIRE DISTRICT CONTRACT	P 5340	07/01/22 07/14/22	07/14/22	1ST QTR	
3		2022 FIRE DISTRICT TAX-2ND QTR	10,305.28	2-01-25-255-203	B FIRE DISTRICT CONTRACT	P 5340	07/01/22 07/14/22	07/14/22	2ND QTR	
			20,610.56							
Total Purchase Orders:		26	Total P.O. Line Items:		33	Total List Amount:		50,611.72	Total Void Amount:	0.00



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Totals by Year-Fund
Fund Description

Fund	Budget Total	Revenue Total	G/L Total	Total
2-01	50,611.72	0.00	0.00	50,611.72
Total of All Funds:	50,611.72	0.00	0.00	50,611.72