



Millstone Borough
REGULAR MEETING MINUTES
June 20, 2022

In Compliance with the recent NJ State Executive Orders, the Borough Council meeting will be held virtually. The meeting will be conducted via the Zoom Meeting program and all are invited to participate. Meeting details are as follows;

Millstone Borough Council monthly regular meetings
Every Third Monday of the Month at 7: 30 PM

January 17, 2022 07:30 PM	July 18, 2022 07:30 PM
February 21, 2022 07:30 PM	August 15, 2022 07:30 PM
March 21, 2022 07:30 PM	September 19, 2022 07:30 PM
April 18, 2022 07:30 PM	October 17, 2022 07:30 PM
May 16, 2022 07:30 PM	November 21, 2022 07:30 PM
June 20, 2022 07:30 PM	December 19, 2022 07:30 PM

Join Zoom Meeting

<https://us02web.zoom.us/j/81919230700?pwd=UXVLMmV3VUF5L2JFV3c2TDJaT1pqZz09>

Meeting ID: 819 1923 0700

Passcode: 416795

One tap mobile

+19292056099,,81919230700#,,,,*416795# US (New York)

+13017158592,,81919230700#,,,,*416795# US (Washington DC)

Dial by your location

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

TIME: 7:30 PM

CALL TO ORDER – OPENING STATEMENT: Mayor Heck called the meeting to order with the reading of the following statement: The Regular meeting of the Borough Council, Borough of Millstone will please come to order. Adequate notice of this meeting has been noticed to the Hillsborough Beacon and Courier News. If any member of this body believes this meeting is being held in violation of the Open Public Meetings Act, please state your views at this time, stating the reason for which you feel the notice is improper. Hearing none, we proceed to the next item on the agenda.

PLEDGE TO THE FLAG: Mayor Heck led those present on the flag salute.

<u>ROLL CALL:</u>	Councilwoman Mandy Coppola	Present
	Councilman Robert Galli	Present
	Councilwoman Karin Kidd	Present
	Councilwoman Kristen Ross	Absent
	Councilman Jonathan Stashek	Present
	Council President Alan Kidd	Present
	Mayor Raymond Heck	Present



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Also Present: Attorney Steven Offen, CFO Laura Vesce and Borough Clerk Gregory Bonin

MINUTES:

- May 16, 2022 Regular meeting minutes

Councilwoman Kidd offered a motion to approve the minutes. Seconded by Council President Kidd.

Roll Call: Coppola – yes, Galli – yes, K. Kidd – yes, Stashek – yes, A. Kidd - yes

REPORTS:

- Assessor – no report
- Clerk – Clerk Bonin reported the June primary election went off without an issue. Results are posted on the County Clerk website.
- Emergency Management (OEM/State Police/Fire) – Mayor Heck commented that he is working with the State and County for stormwater management grants in an effort to try and reduce impervious surface and flooding.
- Finance/Tax Collection – no report
- Historic Commission – no report
- Recreation Commission – Mayor Heck reported the annual borough wide yard sale went off with issue and was a success.

COUNCIL REPORTS:

- Buildings and Grounds – no report
- Planning Board – no report
- Traffic and Roads – Council President Kidd asked Attorney Offen to opine on any potential conflict if the borough could to pay Council President Kidd for doing road work in town on his private time. Attorney Offen said the Borough Council should solicit help from other residents and the general public on the website to see if anyone else would want to work. Mayor Heck also commented there are some sidewalks which need work on Amwell Road. He stated that later this summer we should make those repairs. After borough enacts those repairs, we should consider an ordinance that turns responsibility for sidewalks over to residents.

MAYOR'S REPORT:

Mayor Heck made clear effective immediately that all Borough officials who have been provided an official borough email address, use that address for their official business. No more using personal emails.

MEETING OPEN TO THE PUBLIC:

- Motion to Open the Meeting to the Public

Councilwoman Kidd offered a motion to open the meeting to the public. Seconded by Council President Kidd.



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Roll Call: Coppola – yes, Galli – yes, K. Kidd – yes, Stashek – yes, A. Kidd - yes

Henry Wierzbowski, 1444 Millstone River Road, asked again about speed limit signs and when they would be installed. Mayor Heck stated he should have answer from the County by end of week. He commented that in some cases too many signs could pose a danger. Mr. Wierzbowski also asked that the crosswalk be repainted, and proper ADA work be done. Mayor Heck stated the County did the ADA work, although he will ask them to review the work and paint the crosswalk.

Mr. Wierzbowski stated he has a neighbor across the street where there was some action with the Planning Board and guardrail. He started the house at 1429 Amwell Road has experienced serious erosion but was forced to stop work, we should help them out. Mayor Heck stated he has been in contact with the residents and will work to resolve their issues.

- Motion to Close the Meeting to the Public

Councilwoman Kidd offered a motion to close the meeting to the public. Seconded by Council President Kidd.

Roll Call: Coppola – yes, Galli – yes, K. Kidd – yes, Stashek – yes, A. Kidd - yes

CLAIMS FOR PAYMENT

- **RESOLUTION AUTHORIZING THE PAYMENT OF CLAIMS AGAINST THE BOROUGH OF MILLSTONE**

Councilwoman Kidd offered a resolution to approve the claims for payment. Seconded by Council President Kidd.

Roll Call: Coppola – yes, Galli – yes, K. Kidd – yes, Stashek – yes, A. Kidd - yes

WHEREAS, request for payment has been made in connection with the attached claims against the Borough of Millstone as shown on the attached detail; and

WHEREAS, the Chief Financial Officer has certified the availability of funds to pay for the following claims; and

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF MILLSTONE IN THE COUNTY OF SOMERSET, NEW JERSEY, that the proper Borough Officials are hereby authorized to pay the following bills, subject to and contingent upon appropriation of sufficient funds and that this authorizing Resolution be and is hereby made a part of the official records of the Borough of Millstone.

NEW BUSINESS:

- **RESOLUTION TO RENEW THE LIQUOR LICENSE FOR MILLSTONE WINE AND LIQUORS FOR LICENSE YEAR 2022/2023.**

This item is being tabled until the license owner obtains the proper tax clearances from the State of NJ.



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~~WHEREAS, Millstone Wine and Liquors has satisfied its requirements for renewal approval from the State of NJ and Borough of Millstone;~~

~~NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Millstone, that it hereby authorizes the renewal of the following liquor license effective July 1, 2022~~

LICENSEE/ADDRESS	TYPE	LICENSE NO.
Millstone Wine & Liquors Inc. 1377 Main Street Millstone, NJ 08844	Plenary Retail Consumption	1812-33-002-006

- **RESOLUTION AUTHORIZING SUBMISSION OF A STRATEGIC PLAN FOR THE HILLSBOROUGH-MILLSTONE MUNICIPAL ALLIANCE GRANT FOR THE FISCAL YEAR 2022-2023**

Council President Kidd offered a resolution to submit a strategic plan for the municipal alliance. Seconded by Councilwoman Kidd.

Roll Call: Coppola – yes, Galli – yes, K. Kidd – yes, Stashek – yes, A. Kidd - yes
Governor’s Council on Alcoholism and Drug Abuse

FORM 1B – DMHAS Youth Leadership Grant

WHEREAS, the Governor’s Council on Alcoholism and Drug Abuse (GCADA) established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey. In coordination with GCADA, the New Jersey Department of Human Services/Division on Mental Health and Addiction Services (DMHAS) has awarded a Youth Leadership Grant to the GCADA Municipal Alliance Program.

WHEREAS, The Borough Council of the Borough of Millstone, County of Somerset, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Borough Council has applied for DMHAS Youth Leadership funding through the Governor’s Council on Alcoholism and Drug Abuse through the County of Somerset;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Millstone, County of Somerset, State of New Jersey hereby recognizes the following:

1. The Borough Council does hereby authorize submission of an application for DMHAS Grant funding for the Hillsborough/Millstone Municipal Alliance for Year One Grant Term 7/1/22 – 3/14/23 in the amount of:
DMHAS Grant Funding \$3,702.50



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2. The Township Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

- **Introduction of ORDINANCE NO. 2022-003: AN ORDINANCE GRANTING RENEWAL OF MUNICIPAL CONSENT TO COMCAST OF CENTRAL NEW JERSEY II, LLC. TO CONSTRUCT, CONNECT, OPERATE AND MAINTAIN A CABLE TELEVISION AND COMMUNICATIONS SYSTEM IN THE MUNICIPALITY OF MILLSTONE, SOMERSET COUNTY, NEW JERSEY and set the public hearing for July 18, 2022**

Council President Kidd offered a motion to introduce Ordinance 2022-003 regarding the Comcast franchise renewal and set the public hearing for July 18, 2022. Seconded by Councilwoman Kidd.

Roll Call: Coppola – yes, Galli – yes, K. Kidd – yes, Stashek – yes, A. Kidd - yes

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF
MILLSTONE, SOMERSET COUNTY, NEW JERSEY, AS FOLLOWS:

SECTION 1. PURPOSE OF THE ORDINANCE.

The Borough hereby grants to Comcast renewal of its non-exclusive Municipal Consent to place in, upon, across, above, over and under highways, streets alleys, sidewalks, easements, public ways and public places in the Borough, poles, wires, cables, underground conduits, manholes and other television conductors, fixtures, apparatus, and equipment as may be necessary for the construction, operation and maintenance in the Borough of a cable television and communications system.

SECTION 2. DEFINITIONS.

For the purpose of this Ordinance, the following terms, phrases, words and their derivations shall have the meaning given herein. Such meaning or definition of terms in supplemental to those definitions of the Federal Communications Commission (“FCC”) rules and regulations, 47 C.F.R. Subsection 76.1 et seq., and the Cable Communications Policy Act, 47 U.S.C. Section 521 et seq., as amended, and the Cable Television Act, N.J.S.A. § 48:5A-1 et seq., and shall in no way be construed to broaden, alter or conflict with the federal and state definitions:

- a. “Borough” is the Borough of Millstone, County of Somerset, State of New Jersey.
- b. “Company” or “Comcast” is the grantee of rights under this Ordinance and is known as Comcast of Central New Jersey II LLC.
- c. “Act” or “Cable Television Act” is Chapter 186 of the General Laws of New Jersey, and subsequent amendments thereto, N.J.S.A. § 48:5A-1, et seq.
- d. “FCC” is the Federal Communications Commission.
- e. “Board” or “BPU” is the Board of Public Utilities, State of New Jersey.



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- f. "Office" or "OCTV" is the Office of Cable Television of the Board.
 - g. "Basic Cable Service" means any service tier, which includes the retransmission of local television broadcast signals as defined by the FCC.
 - h. "Application" is the Company's Application for Renewal of Municipal Consent.
 - i. "Primary Service Area" or "PSA" consists of the area of the Borough currently served with existing plant as set forth in the map annexed to the Company's Application for Municipal Consent.

SECTION 3. STATEMENT OF FINDINGS.

Public hearings conducted by the Borough, concerning the renewal of Municipal Consent herein granted to the Company were held after proper public notice pursuant to the terms and conditions of the Act and the regulations of the Board adopted pursuant thereto. Said hearings, having been fully open to the public, and the Borough, having received at said public hearings all comments regarding the qualifications of the Company to receive this renewal of Municipal Consent, the Borough hereby finds that the Company possesses the necessary legal, technical, character, financial and other qualifications and that the Company's operating and construction arrangements are adequate and feasible.

SECTION 4. DURATION OF FRANCHISE.

The non-exclusive Municipal Consent granted herein shall expire 10 years from the date of expiration of the previous Certificate of Approval issued by the Board.

In the event that the Borough shall find that the Company has not substantially complied with the material terms and conditions of this Ordinance, the Borough shall have the right to petition the OCTV, pursuant to N.J.S.A. § 48:5A-47, for appropriate action, including modification AND/OR termination of the Certificate of Approval; provided, however, that the Borough shall first have given the Company written notice of all alleged instances of non-compliance and an opportunity to cure same within ninety (90) days of that notification.

SECTION 5. FRANCHISE FEE.

Pursuant to the terms and conditions of the Act, and, except as where higher payment is otherwise required by the applicable law and regulations (including N.J.S.A. 48:5A-30), the Company shall, during each year of operation under the consent granted herein, pay to the Borough two percent (2%) of the gross revenues from all recurring charges in the nature of subscription fees paid by subscribers for cable television reception service in the Borough or any higher amount permitted by the Act or otherwise allowable by law.

SECTION 6. FRANCHISE TERRITORY.

The consent granted under this Ordinance for the renewal of the franchise shall apply to the entirety of the Borough and any property subsequently annexed hereto.

SECTION 7. EXTENSION OF SERVICE.



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The Company shall be required to proffer service to any residence along any public right-of-way in the Primary Service Area, as set forth in the Company's Application. Any extension of plant beyond the Primary Service Area shall be governed by the Company's Line Extension Policy, as set forth in the Company's Application, with a HPM ("homes-per-mile") of 25 dwellings per linear mile from the nearest active trunk or feeder line.

SECTION 8. CONSTRUCTION REQUIREMENTS.

a. Restoration: In the event that the Company or its agents shall disturb any pavement, street surfaces, sidewalks, driveways, or other surface in the natural topography, the Company shall, at its sole expense, restore and replace such places or things so disturbed in as good a condition as existed prior to the commencement of said work.

b. Relocation: If at any time during the period of this consent, the Borough shall alter or change the grade of any street, alley or other way or place the Company, upon reasonable notice by the Borough, shall remove, re-lay or relocate its equipment, at the expense of the Company prior to approval of the board.

c. Removal or Trimming of Trees: During the exercise of its rights and privileges under this franchise, the Company shall have the authority to trim trees upon and overhanging streets, alleys, sidewalks or other public places of the Borough so as to prevent the branches of such trees from coming in contact with the wires and cable of the Company. Such trimming shall be only to the extent necessary to maintain proper clearance of the Company's wire and cables.

d. Temporary removal of cables: The Company shall, upon request of the Borough, at the company's expense, temporarily raise, lower or remove its lines in order to facilitate the moving of buildings or machinery or in other like circumstances, subject to the prior approval of the board.

e. Installation of equipment: The Company shall install equipment in the same location and manner as existing public utilities whenever possible, in order to minimize the impact of same on surrounding property.

SECTION 9. CUSTOMER SERVICE.

In providing services to its customers, the Company shall comply with N.J.A.C. § 14:18-1, et seq. and all applicable state and federal statutes and regulations. The Company shall strive to meet or exceed all voluntary company and industry standards in the delivery of customer service and shall be prepared to report on it to the Borough upon written request of the Borough Administrator or Clerk.

a. The Company shall continue to comply fully with all applicable state and federal statutes and regulations regarding credit for outages, the reporting of same to regulatory agencies and notification of same to customers.

b. The Company shall continue to fully comply with all applicable state and federal statutes and regulations regarding the availability of devices for the hearing impaired and the notification of same to customers.

c. The Company shall use every reasonable effort to meet or exceed voluntary standards for



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telephone accessibility developed by the National Cable Television Association (“NCTA”).

d. Nothing herein shall impair the right of any subscriber or the Borough to express any comment with respect to telephone accessibility to the Complaint Officer or impair the right of the Complaint Officer to take any action that is permitted under law.

SECTION 10. MUNICIPAL COMPLAINT OFFICER.

The Office of Cable Television is hereby designated as the Complaint Officer for the Borough pursuant to N.J.S.A. § 48:5A-26(b). All complaints shall be received and processed in accordance with N.J.A.C. § 14:17-6.5. The Borough shall have the right to request copies of records and reports pertaining to complaints by Borough customers from the OCTV.

SECTION 11. LOCAL OFFICE.

During the term of this franchise, and any renewal thereof, the Company shall maintain a business office or agent in accordance with N.J.A.C. § 14:18-5.1 for the purpose of receiving, investigating and resolving all local complaints regarding the quality of service, equipment malfunctions, and similar matters. Such a business office shall have a publicly listed toll-free telephone number and be open during standard business hours.

SECTION 12. PERFORMANCE BOND.

During the life of the franchise the Company shall give to the Borough a bond in the amount of Twenty-Five Thousand Dollars (\$25,000). Such bond shall be to insure the faithful performance of all undertakings of the Company as represented in its application for municipal consent incorporated herein.

SECTION 13. SUBSCRIBER RATES.

The rates of the Company shall be subject to regulation as permitted by federal and state law.

SECTION 14. COMMITMENTS BY THE COMPANY.

a. The Company shall provide Expanded Basic or a similar tier of cable television service to one (1) outlet to municipal building provided the facility is located within two hundred (200) feet of active cable distribution plant or through customer owned conduit. Each additional outlet installed, if any, shall be paid for on a materials plus labor basis by the Borough.

b. The Communications Act of 1934, as amended [47 U.S.C. §543 (b)], allows the Company to itemize and/or identify: (1.) the amount on the subscriber bill assessed as a franchise fee and the identity of the governmental authority to which the fee is paid; (2.) the amount on the bill assessed to satisfy any requirements imposed on the Company by the cable franchise to support public, education, and/or governmental access channels or the use of such channels; and (3.) any grants or other fees on the bill or any tax, assessment, or charge of any kind imposed by any governmental authority on the transaction between the operator and the subscriber.

SECTION 15. EDUCATION AND GOVERNMENTAL ACCESS



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- a. The Company shall continue to make available to the Borough one governmental access channel and one educational access channel. These channels can be shared with other municipalities. The channel is currently administered by the Borough.
- b. The Company does not relinquish its ownership of or ultimate right of control over a channel by designating it for access use. An EG access user – whether an educational or government user - acquires no property or other interest by virtue of the use of a channel so designated and may not rely on the continued use of a particular channel number, no matter how long the same channel may have been designated for such use.
- c. The Company will maintain the cable, modulators, and equipment necessary for the Borough or its designee to send a signal to the Company, and to receive the return feed of the signal.
- d. The Company shall not exercise editorial control over any educational or governmental use of channel capacity, except Company may refuse to transmit any educational or governmental access program or portion of any educational or governmental access program that contains obscenity, indecency, or nudity.
- e. Government Access. “Government Access” shall mean noncommercial use by the Borough for the purpose of showing the local government at work.
- f. Company Use of Fallow Time. Because blank or underutilized E/G channels are not in the public interest, in the event the Borough or other qualified E/G access users elect not to fully program their E/G access channel, Company may program unused time on those channels subject to reclamation by the Borough upon no less than 60 days written notice.
- g. Indemnification. The Borough shall indemnify Company for any liability, loss, or damage it may suffer due to violation of the intellectual property rights of third parties on the EG channel and from claims arising out of the rules for or administration of E/G access channel and its programming.
- h. Within six months of the issuance of a Renewal Certificate of Approval by the BPU, the Company shall provide to the Borough a one-time E/G Access Capital Grant in the amount of **\$5,000** to meet the E/G Access capital needs of the community.
- i. The Communications Act of 1934, as amended [47 U.S.C. §543 (b)], allows the Company to itemize and/or identify: (1.) the amount on the subscriber bill assessed as a franchise fee and the identity of the governmental authority to which the fee is paid; (2.) the amount on the bill assessed to satisfy any requirements imposed on the Company by the cable franchise to support public, education, and/or governmental access channels or the use of such channels; and (3.) any grants or other fees on the bill or any tax, assessment, or charge of any kind imposed by any governmental authority on the transaction between the operator and the subscriber. The Company reserves its external cost, pass-through rights to the full extent permitted by law.

SECTION 16. EMERGENCY USES.

- a. The Company will comply with the Emergency Alert System (“EAS”) rules in accordance with applicable state and federal statutes and regulations.



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b. The Company shall in no way be held liable for any injury suffered by the Borough or any other person, during an emergency, if for any reason the Borough is unable to make full use of the cable television system as contemplated herein.

SECTION 17. LIABILITY INSURANCE.

The Company shall at all times maintain a comprehensive general liability insurance policy with a single limit amount of One Million Dollars (\$1,000,000) covering liability for any death, personal injury, property damages or other liability arising out of its construction and operation of the cable television system, and an excess liability (or “umbrella”) policy in the amount of Five Million Dollars (\$5,000,000).

SECTION 18. INCORPORATION OF THE APPLICATION.

All of the statements and commitments contained in the Application or annexed thereto and incorporated therein, and any amendment thereto, except as modified herein, are binding upon the Company as terms and conditions of this consent. The Application and other relevant writings submitted by the Company shall be annexed hereto and made a part hereof by reference provided same do not conflict with application State or Federal law.

SECTION 19. COMPETITIVE EQUITY.

Should the Borough grant municipal consent for a franchise to construct, operate and maintain a cable television system to any other person, corporation or entity on terms materially less burdensome or more favorable than the terms contained herein, the Company may substitute such language that is more favorable or less burdensome for the comparable provision of this Ordinance subject to the provisions of N.J.A.C. § 14:17-6.7.

SECTION 20. SEPARABILITY.

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court or federal or state agency of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and its validity or unconstitutionality shall not affect the validity of the remaining portions of the Ordinance.

SECTION 21. THIRD PARTY BENEFICIARIES.

Nothing in this Franchise or in any prior agreement is or was intended to confer third-party beneficiary status on any member of the public to enforce the terms of such agreements or Franchise.

SECTION 22. EFFECTIVE DATE.

This Ordinance shall take effect immediately upon issuance of a Renewal Certificate of Approval from the BPU.

OLD BUSINESS:

- Sewers/Status of PILOT – Attorney Offen reported that our sewer consultant, the firm Mott McDonald, has issued a draft of the sewer plan which the subcommittee is reviewing. One



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outstanding question will be where Millstone sewers connects the main system in Hillsborough. In its current proposal, we would need easements over private property. The Van Cleef group has stated they would be amenable to having the main line going down Old Amwell/Schilke Roads. We are meeting with Van Cleef this Thursday to go over their sewer concepts and our Mott McDonald plan. Additionally, Van Cleef also says they can do all our 21 affordable housing units on their development site. Attorney Offen said the next step for the PILOT would be for the Planning Board do construct the PILOT and send it to the Borough Council for review and approval. Once approved a redevelopment plan would be designed by the Planning Board.

- Mindel Property – Attorney Offen stated that the Mindel family, owner of property in the Borough has agreed to donate their property to the Borough, about 25 acres. He stated they recently sold property Hillsborough township and the title work was very complicated as there were no legal descriptions. We have retained the surveyor who did the work for Hillsborough so we can resolve those issues for the borough also. Clearing up title and survey issues could be difficult. 6-7 weeks to do work. Attorney Offen stated that despite not having a mortgage the Borough should discuss and decide whether they want to obtain title insurance.
- Mr. Wierzbowski asked where pump station might be located. Mayor Heck stated it is currently planned for the County lot but we are looking for alternatives so that it is not in the middle of the Borough.
- Councilman Galli asked when can the Borough Council could see Mott McDonald concept plan. Mayor Heck stated interested Borough Council members could have it now. Mayor Heck reminded everyone this is still a concept plan.

ADJOURNMENT of Regular Meeting:

A motion to adjourn the regular meeting at 8:26 PM was offered by Council President Kidd. Seconded by Councilwoman Kidd.

Roll Call: Coppola – yes, Galli – yes, K. Kidd – yes, Stashek – yes, A. Kidd - yes

Attested to:

Gregory J. Bonin, Borough Clerk



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Millstone Borough Claims list

June 14, 2022
11:37 PM

Millstone Borough
Purchase Order Listing By P.O. Number

Page No: 1

P.O. Type: All
 Range: First to Last
 Format: Detail with Line Item Notes
 Include Non-Budgeted: Y

Open: N Paid: Y Void: N
 Rcvd: N Held: N Aprv: N
 Bid: Y State: Y Other: Y Exempt: Y

Paid Date Range: 05/17/22 to 12/31/22

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
21-00102	09/21/21	MOTTMACD MOTT MACDONALD				B					
		6 CONCEPTUAL DESIGN FOR SANITARY SEWER SYSTEM/PUMP STATION	1,390.00	C-04-55-222-011	B	RESERVE FOR PRELIMINARY EXPENSES	P	112 09/21/21	06/13/22	06/14/22	507452374
		INV NO. 5 507452374 BILL DATED 5/26/22, 95% COMPLETE									
22-00003	01/10/22	COMPASS COMPASSMSP				B					
		13 MICROSOFT 365 LICENSE-JUNE	12.50	2-01-20-140-200	B	INFORMATION TECHNOLOGY - OTHER EXPENSES	P	5316 02/11/22	06/13/22	06/14/22	161072
		14 MICROSOFT EMAIL PLAN-JUNE	96.00	2-01-20-140-200	B	INFORMATION TECHNOLOGY - OTHER EXPENSES	P	5316 06/01/22	06/13/22	06/14/22	161072
			108.50								
22-00006	01/11/22	PSEG PSE&G				B					
		7 ELEC;66-363-804-03;AMWELL ROAD BILL DATE: JUNE 6, 2022 MAY 5 - JUNE 3	103.49	2-01-31-435-205	B	STREET LIGHTING	P	5328 05/01/22	06/13/22	06/14/22	BILL:6/6/22
22-00007	01/11/22	PSEG PSE&G				B					
		7 ELEC;65-081-353-09;AMWELL&MAIN BILL DATE: JUNE 6, 2022 MAY 5 - JUNE 3	106.05	2-01-31-435-205	B	STREET LIGHTING	P	5329 05/10/22	06/13/22	06/14/22	BILL: 6/6/22
22-00008	01/11/22	PSEG PSE&G				B					
		7 ELEC;13-014-015-01;VARIOUS BILL DATE: JUNE 10, 2022 MAY 5 - JUNE 3	706.61	2-01-31-435-205	B	STREET LIGHTING	P	5330 05/10/22	06/14/22	06/14/22	BD: 6/10/22
22-00011	01/30/22	NJAMWATE NJ AMERICAN WATER				B					
		6 ACCT 210022093410; MAIN ST BILL DATE: MAY 19, 2022 APR 20 - MAY 17	31.44	2-01-26-300-200	B	BUILDINGS&GROUNDS-OTHER EXPENSES	P	5324 03/01/22	06/14/22	06/14/22	BD: 5/19/22
22-00012	01/30/22	NJAMWATE NJ AMERICAN WATER				B					
		6 ACCT 210022797651; HYDRANTS	1,066.72	2-01-25-265-202	B	FIRE HYDRANT SERVICE	P	5325 01/30/22	06/14/22	06/14/22	BD: 5/18/22



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11:37 PM

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Purchase Order Listing By P.O. Number

Page No: 2

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
22-00012	01/30/22	NJAMMATE NJ AMERICAN WATER				Continued					
		BILL DATE: MAY 18, 2022 APR 20 - MAY 17									
22-00013	01/30/22	COMCAST				B					
6		INTERNET/VOICE SERVICE	167.58	2-01-31-440-210	B	TELEPHONE	P	5315 01/30/22	06/14/22	06/14/22	BD: 5/11/22
		BILL DATE: MAY 11, 2022 5/16-6/15									
22-00018	02/09/22	VERIZON WIRELESS				B					
6		WIRELESS COMMUNICATIONS	214.06	2-01-31-440-210	B	TELEPHONE	P	5313 02/09/22	06/13/22	06/13/22	9907364281
		BILL DATE: MAY 25 APR 26-MAY 25									
22-00019	02/11/22	REPUBLIC SERVICES				B					
6		SANITATION SERVICES; 9865002	2,774.42	2-01-26-305-200	B	SANITATION-OTHER EXPENSE	P	5331 02/11/22	06/14/22	06/14/22	0865-002231780
		FOR THE MONTH OF MAY									
22-00022	02/11/22	R & L DATA CENTERS				B					
7		MAY PAYROLL	160.00	2-01-20-100-200	B	A&E-OTHER EXPENSES	P	5332 02/11/22	06/13/22	06/14/22	106623
22-00023	02/11/22	STEPHEN OFFEN				B					
9		LEGAL SERVICES FOR MAY	775.00	2-01-20-155-200	B	LEGAL-OTHER EXPENSES	P	5326 02/11/22	06/13/22	06/14/22	11210749
22-00028	02/25/22	SUBURBAN CONSULTING ENGINEERS				B					
5		ENGINEERING SERVICES	640.00	C-04-55-222-011	B	RESERVE FOR PRELIMINARY EXPENSES	P	113 02/27/22	06/14/22	06/14/22	52939
		PROFESSIONAL SERVICES FOR THE SEWER PROJECT FOR THE PERIOD OF APRIL 30-JUNE 3, 2022									
22-00031	03/03/22	A.W. CONTRACTING				B					
9		LANDSCAPE SERVICES - MAY	259.89	2-01-26-300-200	B	BUILDINGS&GROUNDS-OTHER EXPENSES	P	5314 03/03/22	06/13/22	06/14/22	MAY
		INV. 64184, 64269, 64549									
22-00036	03/12/22	FRANKLIN TOWNSHIP POLICE DEPT				B					
6		POLICE SERVICES-MAY	2,380.00	2-01-42-390-212	B	INTERLOCAL POLICE SERVICE	P	5319 03/12/22	06/13/22	06/14/22	2058
22-00041	04/02/22	GANNETT NJ NEWSPAPERS				B					
5		LEGAL AD - 4/5-2022-001 ORD	42.41	2-01-20-110-200	B	MAYOR & COUNCIL-OTHER EXPENSES	P	5320 04/02/22	06/13/22	06/14/22	0004606003



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PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type Description	PO Type	First Stat/Chk	Rcvd Enc Date	Chk/Void Date	Invoice
22-00041	04/02/22	GANNETNJ GANNETT NJ NEWSPAPERS		Continued						
		6 LEGAL AD - 4/25 - 2022-002 ORD	48.26	2-01-20-110-200	B MAYOR & COUNCIL-OTHER EXPENSES		P 5320	04/02/22	06/13/22	06/14/22 0004606003
		INTRO								
		7 LEGAL AD - 4/25 - BUDGET	99.35	2-01-20-110-200	B MAYOR & COUNCIL-OTHER EXPENSES		P 5320	04/02/22	06/13/22	06/14/22 0004606003
			190.02							
22-00054	04/12/22	SUBURBAN SUBURBAN CONSULTING ENGINEERS			B					
		4 ESCROW - COUNTRY CLASSIC	160.00	T-28-56-001-001	B TRUST ESCROW EXPENSES		P 1209	04/12/22	06/14/22	06/14/22 52938
		PROFESSIONAL SERVICES FOR THE PERIOD OF								
		APRIL 30-JUNE 3, 2022								
		COUNTRY CLASSIC - VAN CLEEF ESCROW								
22-00059	06/09/22	HILLSBOR HILLSBOROUGH BD OF EDUCATION			B					
		1 2021-2022 SCHOOL YR - MAY/	204,217.75	2-01-55-906-001	B LOCAL SCHOOL TAXES PAYABLE		P 5312	06/09/22	06/09/22	06/09/22
		FINAL PAYMENT FOR 2021-22 SCHOOL YEAR								
22-00060	06/01/22	MAILBOX MAILBOX BUSINESS CENTER			B					
		1 TRASH PICK UP POST CARDS	135.72	2-01-26-305-200	B SANITATION-OTHER EXPENSE		P 5323	06/01/22	06/13/22	06/14/22
		166 POSTCARDS MAILED								
		\$97.94 POSTAGE								
		\$2.94 FOR STOCK								
		\$8.30 FOR COPIES								
		\$6.54 FOR LABELS								
		\$20.00 WORD PROCESSING/LABOR								
22-00061	06/01/22	SOMERREC SOMERSET COUNTY TREASURER			B					
		2 2022 RECYCLING-1ST QTR	1,128.08	2-01-26-305-200	B SANITATION-OTHER EXPENSE		P 5334	06/01/22	06/13/22	06/14/22 1ST QTR
22-00062	06/01/22	SDGSECUR SDG SECURITY			B					
		3 2ND QTR MONITORING/TESTING	147.80	2-01-26-300-200	B BUILDINGS&GROUNDS-OTHER EXPENSES		P 5333	06/13/22	06/13/22	06/14/22 22101257
		4/1/22-6/30/22								
		4 AES FIRENET RADIO NETWORK	221.67	2-01-26-300-200	B BUILDINGS&GROUNDS-OTHER EXPENSES		P 5333	06/13/22	06/13/22	06/14/22 22102510
		11/5/21-7/31/22								
		5 SERVICE FOR ALARM ISSUES	407.50	2-01-26-300-200	B BUILDINGS&GROUNDS-OTHER EXPENSES		P 5333	06/13/22	06/13/22	06/14/22 22102997
		5/24/22 SERVICE								
			776.97							



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PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type Description	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
22-00063	06/01/22	EDMUNDS EDMUNDS & ASSOCIATES									
1		HOSTING FEES FOR SOFTWARE FOR THE PERIOD OF ONE YEAR	2,000.00	2-01-20-140-200	B INFORMATION TECHNOLOGY - OTHER EXPENSES	P	5317	06/01/22	06/13/22	06/14/22	22-IN3191
2		MAINTENANCE FOR SOFTWARE	1,622.25 3,622.25	2-01-20-140-200	B INFORMATION TECHNOLOGY - OTHER EXPENSES	P	5317	06/13/22	06/13/22	06/14/22	22-IN1968
22-00064	06/01/22	SUPLEECL SUPLEE, CLOONEY & COMPANY									
1		2021 AUDIT SERVICES	14,700.00	2-01-20-130-202	B FINANCE-AUDIT	P	5335	06/01/22	06/13/22	06/14/22	
22-00065	06/13/22	PORITAOR PORTIA ORTON									
1		REIMB FOR COPIES OF MAP REVOLUTIONARY WAR	10.43	2-01-27-135-200	B ENVIRONMENTAL COM-OTHER EXPENSES	P	5327	06/13/22	06/13/22	06/14/22	
2		REIMB FOR COPIES OF MAP STATE/NATIONAL HISTORIC DISTRICT	23.01	2-01-27-135-200	B ENVIRONMENTAL COM-OTHER EXPENSES	P	5327	06/13/22	06/13/22	06/14/22	
3		REIMB FOR COPIES OF MAP - CELEBRATE MILLSTONE HISTORY	56.00 89.44	2-01-27-135-200	B ENVIRONMENTAL COM-OTHER EXPENSES	P	5327	06/13/22	06/13/22	06/14/22	
22-00066	06/01/22	HECKWEND WENDY HECK									
1		REIMBURSEMENT FOR EASTER EGG HUNT	179.45	2-01-28-370-200	B PARKS-OTHER EXPENSES	P	5321	06/01/22	06/13/22	06/14/22	
22-00067	06/01/22	HILLSTWP HILLSBOROUGH TOWNSHIP									
2		HEALTH SERVICES CONTRACT 1ST HALF PAYMENT	9,764.00	2-01-27-330-200	B BD OF HLTH-OTHER EXPENSE	P	5322	06/01/22	06/13/22	06/14/22	1ST HALF
22-00068	06/01/22	FRANKLIN FRANKLIN TOWNSHIP									
1		COURT SERVICES-JAN - JUNE 22	5,859.00	2-01-43-490-200	B MUNICIPAL COURT-OTHER EXPENSES	P	5318	06/01/22	06/13/22	06/14/22	JAN-JUNE 22
22-00069	06/01/22	FRANKLIN FRANKLIN TOWNSHIP									
2		ANIMAL CONTROL SERVICE JANUARY - JUNE 2022	1,082.02	2-01-27-340-206	B DOG REGULATION	P	5318	06/01/22	06/14/22	06/14/22	JAN-JUNE
Total Purchase Orders: 28			Total P.O. Line Items: 36	Total List Amount: 252,788.46	Total Void Amount: 0.00						

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Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	2-01	250,598.46	0.00	0.00	250,598.46
	C-04	2,030.00	0.00	0.00	2,030.00
	T-28	160.00	0.00	0.00	160.00
Total of All Funds:		252,788.46	0.00	0.00	252,788.46