



Millstone Borough

REGULAR MEETING MINUTES

November 15, 2021

In Compliance with the recent NJ State Executive Orders, the Borough Council meeting will be held virtually. The meeting will be conducted via the Zoom Meeting program and all are invited to participate. Meeting details are as follows;

Topic: Millstone Borough Council 11.15.21
Time: Nov 15, 2021 07:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/85027961660?pwd=M2ZKMDJSSytoRTFTZkxyUEdNcGVlQT09>

Meeting ID: 850 2796 1660

Passcode: 450319

One tap mobile

+13126266799,,85027961660#,,,,*450319# US (Chicago)

+19292056099,,85027961660#,,,,*450319# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 850 2796 1660

Passcode: 450319

Find your local number: <https://us02web.zoom.us/j/85027961660>

TIME: 7:30 PM

CALL TO ORDER – OPENING STATEMENT: Mayor Heck called the meeting to order with the reading of the following statement: The Regular meeting of the Borough Council, Borough of Millstone will please come to order. Adequate notice of this meeting has been noticed to the Hillsborough Beacon and Courier News. If any member of this body believes this meeting is being held in violation of the Open Public Meetings Act, please state your views at this time, stating the reason for which you feel the notice is improper. Hearing none, we proceed to the next item on the agenda.

PLEDGE TO THE FLAG: Mayor Heck led those present on the flag salute.

ROLL CALL:

Councilman Robert Galli	Present
Councilwoman Karen Kidd	Present
Councilman Jason Klett	Present
Councilwoman Kristen Ross	Present
Councilman Jonathan Stashek	Present
Council President Alan Kidd	Present
Mayor Raymond Heck	Present

Also present: Attorney Offen, CFO Vesce and Clerk Bonin



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MINUTES:

- September 20, 2021 regular meeting minutes

A motion to approve the minutes was offered by Councilman Stashek. Seconded by Councilwoman Ross.

Councilman Galli asked about the discussion for the sewer plan. He stated there was discussion for a follow up for a lighter proposal. The Borough Council agreed that a statement to that affect should be included in the minutes.

Roll Call: Galli – yes, K. Kidd, Klett – yes, Ross – yes, Stashek – yes, A. Kidd – yes.

- October 18, 2021 executive meeting minutes

A motion to approve the minutes was offered by Councilman Stashek. Seconded by Councilwoman Ross.

Roll Call: Galli – yes, K. Kidd, Klett – yes, Ross – yes, Stashek – yes, A. Kidd – yes.

- October 18, 2021 regular meeting minutes

A motion to approve the minutes was offered by Councilman Stashek. Seconded by Councilwoman Kidd.

Roll Call: Galli – yes, K. Kidd, Klett – yes, Ross – yes, Stashek – yes, A. Kidd – yes.

REPORTS:

- Assessor – no report presented
- Clerk – Clerk Bonin reported on the winners of the recent election for Borough Council.
- Emergency Management (OEM/State Police/Fire) – Mayor Heck reported that we are working on a FEMA elevation and relocation grants. FEMA has established a strict time frame for getting this application submitted. Mayor Heck spoke with Tetra Tech who advised that the deadline has been extended through December. We are working with a professional to get applications submitted. Currently there are 5 dwellings interested but that may increase to 7. Homeowners will need to provide certain data for the application.
- Finance/Tax Collection – no report
- Historic Commission – no report
- Recreation Commission – no report

COUNCIL REPORTS:

- Buildings and Grounds – Mayor Heck reported that after the election the building heat died and is in a state of repair. He also commented that the Borough received a \$128,000 grant for heritage trail through our green acres



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- Planning Board – Councilman Galli reported that the Planning Board has questioned about returning to in person meetings in January. He also stated that Ms. Christine Fung inquired about the proposed PILOT and how it affects taxes.
- Traffic and Roads – Council President Kidd stated leaf pick up will be November 23rd and December 20th this year.

MAYOR'S REPORT:

Mayor Heck reported that he is still working in elevation and relocation grants. He did put in an RFP for culvert repairs in town as a result of Ida storm. Also Mayor Heck report that there is a bill in statehouse restriction pilots and making them accessible to schools etc.

MEETING OPEN TO THE PUBLIC:

- Motion to Open the Meeting to the Public

Councilwoman Ross offered a motion to open the meeting to the public. Seconded by Council President Kidd

Roll Call: Galli – yes, K. Kidd, Klett – yes, Ross – yes, Stashek – yes, A. Kidd – yes.

A number of residents spoke in favor of aggressive flood mitigation efforts for local homes and asked the Borough Council to help expedite their Blue Acres applications to have their homes acquired and demolished:

- Jan Kilkenny 1389 Millstone River Road
- Zak and Miriam Huber, Main Street
- Debbie and Carl Kestner 13 south River Street

Ms. Kilkenny commented that the flooding is getting worse and would like to know the feeling of the Borough Council on their project. She commented that east of Main St is being lost to nature.

All residents said they applied for blue acre funding.

Zak Huber stated his belief that a buyout program is valid option for these homes.

Debbie Kestner said all three families have received letters that state a Blue Acres buyout is an option. And all the residents who submitted want a buyout. Carl Kestner said buyout is the only option.

Mayor Heck stated the Borough Council could not respond to this now as we have no information. He believes the Borough Council should look at all information and review and discuss proposals.

Miriam Huber asked how soon the Borough Council will be discussing this matter and responding to residents. Mayor Heck stated he would like this to happen within the next few weeks,

Zak Huber commented that peoples lives are being affected and the Borough Council should do the right thing,



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- Motion to Close the Meeting to the Public

Councilwoman Ross offered a motion to close the meeting to the public. Seconded by Council President Kidd.

Roll Call: Galli – yes, K. Kidd, Klett – yes, Ross – yes, Stashek – yes, A. Kidd – yes.

CLAIMS FOR PAYMENT

- **RESOLUTION AUTHORIZING THE PAYMENT OF CLAIMS AGAINST THE BOROUGH OF MILLSTONE**

Councilman Galli offered a motion to authorize the payment of claims. Seconded by Councilman Stashek.

Roll Call: Galli – yes, K. Kidd, Klett – yes, Ross – yes, Stashek – yes, A. Kidd – yes.

WHEREAS, request for payment has been made in connection with the attached claims against the Borough of Millstone as shown on the attached detail; and

WHEREAS, the Chief Financial Officer has certified the availability of funds to pay for the following claims; and

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF MILLSTONE IN THE COUNTY OF SOMERSET, NEW JERSEY, that the proper Borough Officials are hereby authorized to pay the following bills, subject to and contingent upon appropriation of sufficient funds and that this authorizing Resolution be and is hereby made a part of the official records of the Borough of Millstone.

Mayor Heck left the meeting at this time, 8:03 PM. Council President Kidd took over the meeting.

NEW BUSINESS:

- **RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS IN THE BOROUGH OF MILLSTONE CALENDAR YEAR 2021 BUDGET AMONG CURRENT FUND APPROPRIATIONS PURSUANT TO N.J.S.A. 40A:4-59**

Councilwoman Ross offered a resolution to authorize the transfer of funds open the meeting to the public. Seconded by Councilwoman Kidd.

Roll Call: Galli – yes, K. Kidd, Klett – yes, Ross – yes, Stashek – yes, A. Kidd – yes.

WHEREAS, N.J.S.A. 40A: 4-59 authorizes the transfer of funds during the last two months of a fiscal year and during the first three months of the subsequent fiscal year; and

WHEREAS, certain calendar year 2021 appropriations as budgeted are insufficient to meet the needs for which appropriations were originally established while certain other appropriations appear to have surplus



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appropriations not currently required to pay claims against the Borough of Millstone for which they were budgeted; and

WHEREAS, the following details indicate the account to which funds need to be transferred and the account from which funds need to be transferred from to ensure adequate appropriations exist where needed to pay claims against the Borough.

FROM:

Engineering, OE

1-01-20-165-200 \$1,600.00

TO:

Municipal Court, OE

1-01-43-490-200 \$1,600.00

NOW, THEREFORE, IT IS RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF MILLSTONE IN THE COUNTY OF SOMERSET NEW JERSEY, that the proper Borough Officials are hereby authorized to transfer \$1,600.00 of funds as indicated in the foregoing details from the designated appropriation having apparent surplus balances to the designated appropriation having an apparent insufficient balance to ensure that an adequate appropriation balance exist where needed.

- **BEST PRACTICES – REVIEW AND DISCUSSION**

CFO Vesce reviewed and explained the Best Practices questionnaire. She stated Millstone scored higher this year and will not lose any state funding.

- **FLOODED PROPERTIES – REVIEW AND DISCUSSION**

There was a brief discussion of the NMJ Blue Acres programs. The Borough Council asked Clerk Bonin to get more details including the extent of the Borough's responsibility with these applications.

OLD BUSINESS:

- Sewers – Attorney Offen stated there is no new information to discuss

ADJOURNMENT of Regular Meeting:

Councilwoman Kidd offered a motion to adjourn the regular meeting at 8:14 PM. Seconded by Councilman Stashek

Roll Call: Galli – yes, K. Kidd, Klett – yes, Ross – yes, Stashek – yes, A. Kidd – yes.

Attested to:

Gregory J. Bonin, Borough Clerk



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November 15, 2021 Claims list

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Purchase Order Listing By P.O. Number

P.O. Type: All

Range: First to Last

Format: Detail without Line Item Notes

Include Non-Budgeted: Y

Open: N

Rcvd: N

Bid: Y

Paid: Y

Held: N

State: Y

Void: N

Aprv: N

Other: Y

Paid Date Range: 10/19/21 to 12/31/21

Exemp

PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type	PO Type	Stat/Ch
Item Description					Acct Type Description		
21-00002	01/10/21	OFFENSTE STEPHEN OFFEN			B		
17		LEGAL SERVICES-OCT	55.00	1-01-20-155-200	B LEGAL-OTHER EXPENSES		P 517
18		LEGAL SERVICES-OCT	450.00	1-01-20-155-200	B LEGAL-OTHER EXPENSES		P 517
			505.00				
21-00003	01/10/21	VERIZONW VERIZON WIRELESS			B		
11		WIRELESS COMMUNICATION	139.16	1-01-31-440-210	B TELEPHONE		P 516
21-00010	01/12/21	PSEG PSE&G			B		
12		ELEC;66 363 804 03; AMWELL	88.67	1-01-31-435-205	B STREET LIGHTING		P 517
21-00011	01/12/21	PSEG PSE&G			B		
12		ELEC;65 081 353 09;AMWELL&MAIN	90.90	1-01-31-435-205	B STREET LIGHTING		P 517
21-00012	01/12/21	PSEG PSE&G			B		
12		ELEC; 13-014-015-01; VARIOUS	708.18	1-01-31-435-205	B STREET LIGHTING		P 517
21-00017	02/02/21	RLDATA R & L DATA CENTERS			B		
15		PAYROLL ACT 8R-8R - OCT	156.00	1-01-20-100-200	B A&E-OTHER EXPENSES		P 517
21-00018	02/02/21	GERALMUL LAW OFFICES OF GERALD MULLER			B		
6		PLANNING BD ATTY SERVICE-APRIL	483.00	1-01-21-180-200	B PLANNING BD-OTHER EXPENSES		P 516
7		PLANNING BD ATTY SERVICE-AUG	42.00	1-01-21-180-200	B PLANNING BD-OTHER EXPENSES		P 516
			525.00				



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PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk
21-00024	02/08/21	REPUBLIC SERVICES				B	
11		SANITATION SERVICES; OCTOBER	2,774.42	1-01-26-305-200	B	SANITATION-OTHER EXPENSE	P 5176
21-00033	03/04/21	CARTER VAN DYKE ASSOCIATES				B	
11		PLANNING SERVICES-8/29-10/02	374.00	1-01-21-180-200	B	PLANNING BD-OTHER EXPENSES	P 5182
21-00034	03/04/21	FRANKLIN TOWNSHIP POLICE DEPT				B	
12		POLICE SERVICES-SEPTEMBER	2,800.00	1-01-42-390-212	B	INTERLOCAL POLICE SERVICE	P 5166
13		POLICE SERVICES-OCTOBER	2,520.00	1-01-42-390-212	B	INTERLOCAL POLICE SERVICE	P 5166
			5,320.00				
21-00045	04/05/21	COMPASSMSP				B	
12		MICROSOFT EMAIL PLAN-NOV	100.00	1-01-20-140-200	B	INFORMATION TECHNOLOGY - OTHER EXPENSES	P 5164
21-00051	04/29/21	SOMERSET COUNTY ENGINEERING				B	
6		ENGINEERING SERVICES AUG, SEPT	222.00	1-01-20-165-200	B	ENGINEERING-OTHER EXPENSES	P 5181
21-00061	04/01/21	AWCONTRA A.W. CONTRACTING				B	
14		LANDSCAPE SERVICES-OCT	350.50	1-01-26-300-200	B	BUILDINGS&GROUNDS-OTHER EXPENSES	P 5162
21-00098	09/09/21	CORBI PRINTING					
1		TRAFFIC TICKET BOOKS OF 20'S	925.00	1-01-43-490-200	B	MUNICIPAL COURT-OTHER EXPENSES	P 5163
2		SPECIAL COMPLAINT BOOKS OF	500.00	1-01-43-490-200	B	MUNICIPAL COURT-OTHER EXPENSES	P 5163
3		SHIPPING/HANDLING	123.00	1-01-43-490-200	B	MUNICIPAL COURT-OTHER EXPENSES	P 5163
4		COMPOSITION/SET UP FEE	50.00	1-01-43-490-200	B	MUNICIPAL COURT-OTHER EXPENSES	P 5163
			1,598.00				

21-00101 08/12/21 MORM MORM



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Purchase Order Listing By P.O. Number

PO #	PO Date	Vendor	Amount	Charge Account	Contract	PO Type	PO Type	Sta
Item Description					Acct Type Description			
21-00110	11/03/21	MILLPAYR MILLSTONE BORO PAYROLL		Continued				
2 NOVEMBER OASI			277.20	1-01-36-472-213	B SOCIAL SECURITY			P
			3,900.77					
21-00111	11/08/21	SOMERCTY SOMERSET COUNTY						
1 ADDED/OMITTED 2021 - COUNTY			2,755.99	1-01-55-907-001	B COUNTY TAXES PAYABLE			P
21-00112	11/08/21	SOMERCTY SOMERSET COUNTY						
1 ADDED/OMITTED 2021 - LIBRARY			402.27	1-01-55-907-001	B COUNTY TAXES PAYABLE			P
21-00113	11/08/21	SOMERCTY SOMERSET COUNTY						
1 ADDED/OMITTED 2021-OPEN SPACE			265.33	1-01-55-907-001	B COUNTY TAXES PAYABLE			P
21-00114	11/08/21	HILLSBOR HILLSBOROUGH BD OF EDUCATION						
1 2021-2022 SCHOOL YR -			181,718.25	1-01-55-906-001	B LOCAL SCHOOL TAXES PAYABLE			P
21-00115	11/08/21	RLDATA R & L DATA CENTERS						
1 MARCH 2020 PAYROLL			152.00	0-01-20-100-200	B A&E-OTHER EXPENSES			P

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Purchase Order Listing By P.O. Number

Totals by Year-Fund	Fund	Budget Total	Revenue Total	G/L Total	Total
Fund Description					
	0-01	152.00	0.00	0.00	152.00
	1-01	203,383.39	0.00	0.00	203,383.39
	T-28	63.00	0.00	0.00	63.00