



## **DEVELOPMENT PERMIT APPLICATION**

### **MILAM COUNTY, TEXAS**

*UPDATED: 12 MAY, 2025*

**Permitting Official:** Ricky McCall  
102 S Fannin  
Cameron, Texas 76520  
(254) 627-1760

---

#### **Section 1: GENERAL PROVISIONS (APPLICANT to read and sign)**

Since areas of special flood hazard have not been identified, water surface elevations have not been provided, nor has sufficient data identifying the floodway or coastal high hazard area been provided by the Federal Emergency Management Agency (FEMA), the county shall obtain, review, and reasonably utilize data available from other federal, state, local or other sources.

The flood hazard boundary maps and other flood data used by the County Floodplain Administrator in evaluating flood hazards to proposed developments are considered reasonable for regulatory purposes and are based on scientific and engineering considerations. On rare occasions, greater floods can and will occur and flood heights may be increased by man-made or natural causes. Issuance of a development permit or an exemption certificate does not imply that developments outside the identified areas of Special Flood Hazard will be free from flooding and flood damage. Issuance of a development permit or exemption certificate shall not create liability on the part of Milam County, the Floodplain Administrator, or any officer or employee of Milam County in the event of flooding or flood damage does occur.

1. No work of any kind may start until a Development Permit (PERMIT) is issued.
2. The PERMIT may be revoked if any false statements are made herein.
3. If revoked, the work must cease until PERMIT is re-issued.
4. APPLICANT is hereby informed that other PERMITS may be required to fulfill local, state, and federal regulatory requirements.
5. APPLICANT hereby gives consent to the Local Administrator or his/her representative to make reasonable inspections required to verify compliance.

**THE APPLICANT CERTIFIES THAT ALL STATEMENTS HEREIN AND IN THE ATTACHED DOCUMENTS TO THIS APPLICATION ARE, TO THE BEST OF MY KNOWLEDGE, TRUE AND ACCURATE.**

Application #: \_\_\_\_\_

APPLICANT’S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**Section 2: PROPOSED DEVELOPMENT (To be completed by the APPLICANT) NOTE:**  
**PLEASE PRINT LEGIBLY TO ENSURE YOUR APPLICATION CAN BE PROCESSED.**

Applicant Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Applicant Address: \_\_\_\_\_  
\_\_\_\_\_

Builder Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Builder Address: \_\_\_\_\_  
\_\_\_\_\_

Engineer Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Engineer Address: \_\_\_\_\_  
\_\_\_\_\_

**PROJECT LOCATION**

To avoid delay in processing the application, please provide below enough information to clearly identify the project location. Provide the street address, Milam County Appraisal District ID Number, Lot Number, Legal Description (attach), and the distance and direction to the nearest intersecting roadway for properties in unincorporated areas. (NOTE: A sketch attached to this application showing the project location would be helpful)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Application #: \_\_\_\_\_

---

---

**DESCRIPTION OF WORK (Check all applicable boxes):**

**A. Structural Development**

**ACTIVITY**

**STRUCTURE TYPE**

☐ New Structure

☐ Resident (1-4 families)

☐ Addition

☐ Residence (more than 4 families)

☐ Alteration

☐ Non-Residence (Flood Proofing? ☐ Yes, ☐ No)

☐ Replacement

☐ Combined Use (Residential & Commercial)

☐ Relocation

☐ Manufactured (Mobile) Home

- In Mobile Home Park ☐ Yes, ☐ no

**ESTIMATED COST OF PROJECT \$\_\_\_\_\_**

**B. Other Development Activities**

☐ Clearing      ☐ Fill      ☐ Mining      ☐ Drilling      ☐ Grading

☐ Burial (Pipeline, Cable, etc.)

☐ Excavation (Except for structural development checked above)

☐ Watercourse Alteration (including dredging and channel modification)

☐ Drainage Improvements (including culvert work)

☐ Subdivision (new or expansion)

☐ Individual water or sewer system

Application #: \_\_\_\_\_

☐ Other (please specify) \_\_\_\_\_

### **Section 3: Floodplain Determination (To be completed by the ADMINISTRATOR)**

The Proposed Development Property:

☐ is NOT located in a Special Flood Hazard Area (SFHA).

☐ is partially located in the SFHA, but building/development is NOT.

☐ is located in a SFHA.

“100-Year” Flood Elevation at the site is \_\_\_\_\_ FT. NGVD (MSL) – ☐ Unavailable

☐ is located in the Floodway.

☐ See Section 4 for additional instructions.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

### **Section 4: Additional Information Required (To be completed by the ADMINISTRATOR)**

The APPLICANT must submit the documents checked below before the application can be processed:

☒ A site plan showing the location of all existing structures, water boundaries, adjacent roads, lot dimensions, and proposed development.

☐ Development plans, drawn to scale, and specifications, including where applicable: details for anchoring structures, proposed elevation of lowest floor (including basement), types of water-resistant materials used below the first floor, details of flood-proofing of utilities located below the first floor, and details of enclosure below the first floor.

Also, \_\_\_\_\_

☐ Subdivisions or other development plans (if the subdivision or other development exceeds 50 lots or five (5) acres, whichever is the lesser, the APPLICANT must provide the “100-year” flood elevations if they are not otherwise available).

Application #: \_\_\_\_\_

☐ Plans showing the extent of watercourse relocation and/or landform alterations.

☐ Change in water elevation (in feet): \_\_\_\_\_ ft NGVD (MSL)

☐ Top of new fill elevation (in feet): \_\_\_\_\_ ft NGVD (MSL)

☐ Flood proofing protection level (non-residential): \_\_\_\_\_ ft NGVD (MSL)

- for flood proofed structures, APPLICANT must attach certification from a registered engineer or registered architect.

☐ Certification from a registered engineer that the proposed activity in a regulatory floodway will not result in any increase in height of the "100-Year" flood plain. A copy of all data and hydraulic/hydrologic calculations supporting this finding must also be submitted.

☐ Other: \_\_\_\_\_

### **Section 5: Permit Determination (To be completed by the ADMINISTRATOR)**

I have determined that the proposed activity

A. ☐ is B. ☐ is not in conformance with provisions of Milam County Order # \_\_\_\_\_ . The permit is issued subject to the conditions attached to and made part of this permit.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**IF BOX A IS CHECKED**, the Administrator may issue a Developmental Permit upon payment of designated fee(s).

☐ APPLICATION AND PLAT FEES:

- Residential Application: \$100.00
- Commercial Application: \$500.00
- Preliminary Plat, outside the flood plain: \$500.00, plus \$15.00 per lot
- Preliminary Plat, within the flood plain: \$750.00, plus \$15.00 per lot
- Final Plat: \$250.00, plus \$15.00 per lot
- Variance Request: \$35.00

Application #: \_\_\_\_\_

- RV Park Plat: \$500.00, plus \$10.00 per RV Slot
- Penalties for not securing a Permit:
  - o Outside the Flood Plain: \$2,500.00
  - o Within the flood plain: \$10,000.00

**IF BOX B IS CHECKED**, the Local Administrator will provide a written summary of deficiencies. APPLICANT may revise and resubmit an application to the Local Administrator or may request a hearing from the Board of Appeals.

**APPEALS:**

Appealed to Board? [ ] Yes [ ] No

Hearing Date: \_\_\_\_\_

Appeal Board decision approved? [ ] Yes [ ] No

Board of Appeals Notes/Conditions: \_\_\_\_\_

---

---

---

---

---

---

---

---

---

---

**Section 6: As-Built Elevations (To be submitted by the APPLICANT before certification of compliance is issued)**

The following information **MUST** be provided for structures that are part of this application. This section **MUST** be completed by a registered professional engineer or a licensed land surveyor. Complete item 1 and 2 below. (or attach a certification to this application)

1. Actual (as-built) elevation of the top of the lowest floor, including basement (in Coastal High Hazard areas, bottom of the lowest horizontal structural member of the lowest floor, excluding piling(s) and columns) is: \_\_\_\_\_ ft NGVD (MSL).
2. Actual (as-built) elevation of flood proofing protection is \_\_\_\_\_ ft NGVD (MSL)..

|                  |             |                 |
|------------------|-------------|-----------------|
|                  |             |                 |
| Certifier's Name | License No. | Expiration Date |

|              |               |         |
|--------------|---------------|---------|
|              |               |         |
| Company Name | Telephone No. | Fax No. |

|           |      |      |
|-----------|------|------|
|           |      |      |
| Signature | Date | Seal |

**Section 7: Compliance Action (To be completed by the ADMINISTRATOR)**

The Local Administrator will complete this section as applicable based on inspection of the project to ensure compliance with the County's Order for Flood Damage Prevention.

DATE: \_\_\_\_\_ By \_\_\_\_\_ Deficiencies? [ ☐ ]Yes, [ ☐ ]No

Application #: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DATE: By \_\_\_\_\_

Deficiencies? [ ] Yes, [ ] No

DATE: By \_\_\_\_\_

Deficiencies? [ ] Yes, [ ] No

**Section 8: Certificate of Compliance (To be completed by the ADMINISTRATOR)**

Certificate of Compliance Issued:      DATE: \_\_\_\_\_

BY: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Position: \_\_\_\_\_