

City of Meadville



2020

Adopted Budget

Bill No. 7 of 2019

Ordinance No. 3781 of 2019

CITY OF MEADVILLE

CRAWFORD COUNTY, PENNSYLVANIA

AN ORDINANCE OF THE CITY OF MEADVILLE, CRAWFORD COUNTY, PENNSYLVANIA, ADOPTING AND ESTABLISHING A BUDGET FOR ALL FUNDS OF THE CITY OF MEADVILLE FOR THE YEAR 2020 INCLUDING THE GENERAL FUND, CAPITAL IMPROVEMENT PROGRAM FUND, LIQUID FUELS PROGRAM FUND, STORMWATER MANAGEMENT PROGRAM FUND, SPECIAL REVENUE FUNDS, APPROPRIATING SPECIFIC SUMS ESTIMATED TO BE REQUIRED FOR THE SPECIFIC PURPOSES OF THE VARIOUS PROGRAMS AND FUNDS OF THE CITY OF MEADVILLE FOR 2020; AND ESTABLISHING AUTHORIZED MAXIMUM PERSONNEL COMPLEMENTS FOR CERTAIN DEPARTMENTS OF THE CITY OF MEADVILLE FOR 2020.

BE IT ORDAINED AND ENACTED by the City Council of the City of Meadville with the Authority thereof as follows:

Section 1. ***2020 Budget Adoption.*** The budget for the General Fund, Capital Improvement Fund, Liquid Fuels Fund and the Special Revenue Funds of the City of Meadville for the year 2020, which are all the funds of the City of Meadville, as attached to this Ordinance and incorporated herein by reference, are hereby adopted and established as the budgets for all funds, programs and departments of the City of Meadville for the year 2020.

Section 2. ***2020 Appropriations.*** The amounts set forth in the budgets, adopted by this Ordinance as expenditures, are hereby appropriated for the purposes enumerated and set forth therein for the maintenance and operation of the various programs and departments described therein.

Section 3. ***2020 Maximum Personnel Complement.*** The Schedule of Authorized Personnel Complement for the City of Meadville for the year 2020 as attached hereto and incorporated herein by reference is hereby adopted and established as the maximum personnel complement of and for the City of Meadville and its various departments as set forth therein for the year 2020. The City Manager is hereby authorized and directed to reorganize or reduce the number of employees in any or all departments when and if, in his sole discretion, such action is necessary to the proper fiscal and administrative management of the City of Meadville.

Section 4. ***Solid Waste Collection and Disposal Fee.*** An annual solid waste collection and disposal fee for each residential dwelling unit shall be collected from the owner of each parcel

of real estate within the City upon which one or more residential dwelling units are located. The Director of Public Works shall determine the number of residential dwelling units existing upon each such parcel. Said fees shall be paid in equal monthly installments. Said fees shall be paid to and collected by the Meadville Area Water Authority. Accounts shall be considered delinquent if not paid on or before the due date shown on each billing. Premises serviced by accounts with bills which are delinquent sixty (60) days or more are subject to termination of services (Shut-Off). Unless the entire balance due and owing together with a service charge of four dollars (\$4.00) per unit for each month or part of month by which such payment is late is paid within seven (7) days of the date of mailing of notice from the Billing Agent, service may be terminated. Service shall be resumed after any termination only upon repayment of the bill and all accumulated service charges plus an additional service resumption fee of fifteen dollars (\$15.00). Said fees shall be assessed as follows:

- (1) The following annual rates per residential dwelling unit for customers with fewer than 50 billable units billed on one bill; and
 - a. No cart service - \$252.00
 - b. 35 gallon cart service - \$282.00
 - c. 64 gallon cart service - \$288.00
 - d. 95 gallon cart service - \$294.00
- (2) An annual rate of \$264.00 per residential dwelling unit for customers with 50 or more billable units all billed on one bill.
- (3) Addition rates per residential dwelling unit for tag items.
 - a. Tag per large item bag - \$1.25
 - b. Tag per bulk item - \$20.00
 - c. Tag per white goods item - \$25.00

Section 5. ***Severability.*** Should any section, part of any section, part or provision of this Ordinance be declared by appropriate authority to be unlawful or unconstitutional, all other terms, conditions, provisions and parts hereof, shall continue in full force and effect as if the matter declared to be unlawful or unconstitutional had been omitted as of the date of final enactment hereof.

Section 6. ***Effective Date.*** This Ordinance shall take effect upon final passage.

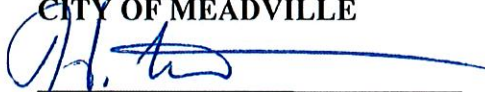
Section 7. **Repealer.** All ordinance and parts of ordinances inconsistent herewith are hereby repealed.

Introduced This 4th day of December, A.D., 2019

Second Reading This 4th day of December, A.D., 2019

Finally Passed and Enacted This 18th day of December A.D., 2019

CITY OF MEADVILLE


H. LeRoy Stearns, Mayor

ATTEST:


Andrew J. Walker, City Clerk

I hereby certify that the above ordinance was duly enacted and approved as set forth at the Regular meeting of the City Council on December 18th, 2019.


Andrew J. Walker, City Clerk

By Council Member Mangilo-Bittner

COUNCIL CHAMBER

Meadville, PA December 18 20 19

RESOLVED, by the Council of the City of Meadville,

That:

WHEREAS, the Council of the City of Meadville passed on third and final reading Ordinance No. 3781 of 2019, Adopting the 2020 Budget for the City of Meadville, on December 18, 2019; and

WHEREAS, that a tax be and the same is hereby levied upon all real and personal property within the City of Meadville subject to taxation for City purposes for the calendar year of 2020 as follows:

- A. **General Revenue.** A tax for General revenue purposes in the sum of 7.72 mills on each dollar of real estate assessed valuation (the sum of 77.20 cents on each one hundred dollars (\$100.00) of real estate assessed valuation).
- B. **Debt Retirement.** A tax for Debt retirement purposes in the sum of 9.32 mills on each dollar of real estate assessed valuation (the sum of 93.20 cents on each one hundred dollars (\$100.00) of real estate assessed valuation).
- C. **Capital Improvements.** A tax for Capital Improvements in the sum of 0 mills on each dollar of real estate assessed valuation (the sum of 0 cents on each one hundred dollars (\$100.00) of real estate assessed valuation).
- D. **Recreation and Parks.** A tax to maintain, operate and finance Recreation and Parks in the sum of 4.78 mills on each dollar of real estate assessed valuation (the sum of 47.80 cents on each one hundred dollars (\$100.00) of real estate assessed valuation).
- E. **Shade Trees.** A tax to prune, feed, maintain, plant and remove shade trees throughout the City of Meadville in the sum of .10 mills on each dollar of real estate assessed valuation (the sum of 1.00 cents on each one hundred dollars (\$100.00) of real estate assessed valuation); and

WHEREAS, the total for all purposes being 21.92 mills on each dollar of real estate assessed valuation (or the sum of two dollars and nineteen and two tenths cents on each one hundred dollars (\$100.00) of real estate assessed valuation). If, and to the extent that, any tax separately stated above exceeds the authority of the City to levy or to separately state any such item, any such separately stated tax or any excess of any such separately stated tax shall be, shall be deemed to be, and hereby is levied as a tax for general revenue purposes, and shall be added to and included in the tax hereinabove stated as the tax levied for General Revenue purposes; and

WHEREAS, that a residence tax for General Revenue purposes of the City of Meadville be and the same is hereby levied on all inhabitants of the City of the age of eighteen (18) years and over in the sum of Five Dollars (\$5.00); and

WHEREAS, all taxpayers subject to the payment of taxes, assessed pursuant to the terms of this resolution, shall be entitled to a discount of two per centum (2%) from the amount of such tax upon making payment of the whole amount thereof within two (2) months after the date of the tax notice issued pursuant to law. All taxpayers who shall fail to make payment of any such taxes charged against them for four (4) months after the date of said tax notice, shall be charged a penalty of ten per centum (10%) which penalty shall be added to the taxes by the tax collector and shall be collected by him; and

WHEREAS, should any section, part of any section, levy, part or provision of this Resolution be declared by appropriate authority to be unlawful or unconstitutional, all other terms, conditions, levies, provisions and parts hereof, shall continue in full force and effect as if the matter declared to be unlawful or unconstitutional had been omitted as of the date of final enactment hereof.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Meadville, that these tax rates shall take effect on January 1, 2020; and

BE IT FURTHER RESOLVED that all prior ordinance and parts of ordinances, or any resolution or part of resolution inconsistent herewith are hereby repealed.

2020 Budget Adoption Schedule

November 6, 2019 Wednesday	Regularly Scheduled Council Meeting City Manager Presentation of Draft 2020 Budget	4:15 P.M.
November 13, 2019 Wednesday	First Public Hearing Special Council Study Session on the 2020 Budget Recreation Authority Police Fire Parking Fund	5:45 P. M. 6:00 P.M.
November 20, 2019 Wednesday	Second Public Hearing Regularly Scheduled Council Meeting Special Council Study Session on the 2020 Budget Public Works Treasurer, City Clerk, City Manager Council, Solicitor, Finance General Government/Revenues Special Funds	5:45 P. M. 6:00 P. M. 6:45 P. M.
November 26, 2019 Tuesday	Special Council Study Session on the 2020 Budget	6:00 P. M.
December 4, 2019 Wednesday	Regularly Scheduled Council Meeting First & Second Reading of Ordinance Levying Taxes for 2020 First & Second Reading of Ordinance Adopting 2020 Budget	4:15 P. M.
December 18, 2020 Wednesday	Regularly Scheduled Council Meeting Third & Final Reading of Ordinance Levying Taxes for 2020 Third & Final Reading of Ordinance Adopting 2020 Budget	6:00 P. M.

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General Fund Expenditures

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**City of Meadville
Budget Adjustments
Adopted Budget - 2020**

Description	Savings
Expense Adjustments:	
Reduced Complement	68,113
Wages Adjustment	18,181
Worker's Comp Savings	15,187
Healthcare Savings	156,710
Bond Refinance/Debt Service Reduction	300,000
Revenue Adjustments:	
Transfer From Rate Stabilization Fund	97,857
Total of all Adjustments	656,048
Original Adopted Budget Balance	(656,048)
As Adjusted	0



City of Meadville Pennsylvania

November 6, 2019

Dear Mayor Stearns and Council:

The Third Class City Code charges the City Manager, working through the Finance Director, with preparing an annual operating budget for City Council's review and approval. The task is daunting and made more difficult each year as we battle the structural imbalance in which the City perpetually finds itself. Finance Director Debbie Oldakowski and I have worked hard to construct a budget document that is both transparent and sound, based on past history, projections and reasonable assumptions.

By definition and best practice, a balanced budget is one with reoccurring revenues that meet reoccurring expenses. The budget document presented today does not meet this definition.

The 2020 preliminary budget is out of balance by \$656,048.

The City derives approximately 37% of its General Fund revenue from the real estate tax, the primary source of revenue, other than certain fees, over which Council has direct local control. Other sources of revenue—Earned Income (wage) Tax and Local Services Tax, for example—are set or capped by state law. As the City serves as the seat of Crawford County government and the hub of our rural region, we are home to government and school facilities, churches, an award-winning medical center, a prestigious college, as well as many social service agencies. Though providing valuable services, the real estate owned by these tax-exempt entities comprises nearly 45% of the overall assessed value of the City. The remaining real estate taxpayers are left to shoulder the burden of paying for municipal services.

On top of this tax-exempt challenge, the total taxable assessed value of real estate in the City, upon which the real estate tax millage rate is applied, has remained virtually stagnant for nearly 35 years. And, in fact, the real estate tax revenue budgeted in 2020 is based on a taxable assessed valuation that has declined by \$860,000 from the prior year.

Underlying all of this is what is arguably an unfair assessed valuation of real estate in the City and across Crawford County. In many instances, a high tax millage rate is applied to an artificially inflated assessed value that has many taxpayers carrying an unfair share of the overall burden of local, county and school district taxes. A county-wide revaluation is necessary to more fairly and accurately distribute the overall burden to our citizens. This might result in real estate sales in the City being more competitive and ultimately making the City a more desirable choice in which to live, work, play and pray. I recommend that the City takes steps in 2020 to attempt to remedy this unfair burden.

www.cityofmeadville.org

Nearly 70% of the General Fund expenses are invested in our greatest asset, our employees. Over the long term, the City has and continues to struggle to control personnel costs, yet provide adequate staffing levels to deliver quality municipal services. Council has made difficult decisions over many years to consolidate or eliminate positions and shrink staffing by attrition. The City's three collective bargaining units have also participated in cost-saving measures. Council is annually confronted with the difficult task of balancing the need for revenue while maintaining the safety and quality of life our citizens have come to enjoy.

Council has stewarded the City's resources wisely and has been mindful of our citizens' and business' ability to shoulder the tax burden necessary to deliver these quality services. In the past 10 years, real estate tax rates have risen only 1 mil. The last tax increase was in 2015, following two years of reduced taxes after the implementation of the Stormwater Program User Fee. Council has largely maintained the service levels that citizens expect while continuing to reinvest in the City's infrastructure. There is reason to be proud. But there is also reason for caution. Both the 2018 and 2019 budgets were balanced by using one-time monies taken from the City's Rate Stabilization Fund, a "rainy day" savings account, of sorts, that now has a balance less than \$200,000. Infrastructure, vehicle and equipment reinvestments were made during this same period using borrowed capital funds totaling over \$5,000,000 for which revenue has not been increased to cover the increased debt service.

The difficult task of balancing the 2020 lies ahead. City staff stands ready to work with Council to close this gap through the forthcoming budget deliberations. New with this year's budget document are augmented notes that accompany nearly every primary departmental expenditure and source of revenue. It is our intent and hope that this effort makes the document more user-friendly and accessible to both members of Council and the citizens of Meadville.

Lastly, preparing this budget document is no small feat. I wish to thank Finance Director Debbie Oldakowski for the many long hours she's committed to understanding and improving the budget document and process. Executive Assistant Debbie Corll was instrumental in preparing the budget presentation and Deputy City Clerk Katie Wickert's technical and organizational skills have been invaluable. It takes a team...and we have a good one.

Sincerely,

Andrew J. Walker

Andrew J. Walker
City Manager

City of Meadville
Budget - 2020

Major Changes Compared to the 2019 Budget:

Total Revenue Increase (Decrease) --

Transfer in from Rate Stabilization	(275,887)
Repairing Paved Streets	(10,000)
Fiscal Magmt Fees	(19,680)
Municipal Contribution	(10,000)
SRO-Xguard Program	11,358
Misc Fire Fees	8,500
State Aid for Pensions	78,580
Storm Water Fund Admin	15,000
Wage Tax	25,000
Payment in Lieu of Taxes	6,900
Various	34,321

Total Revenue Increase (Decrease)	<hr/> (135,908)
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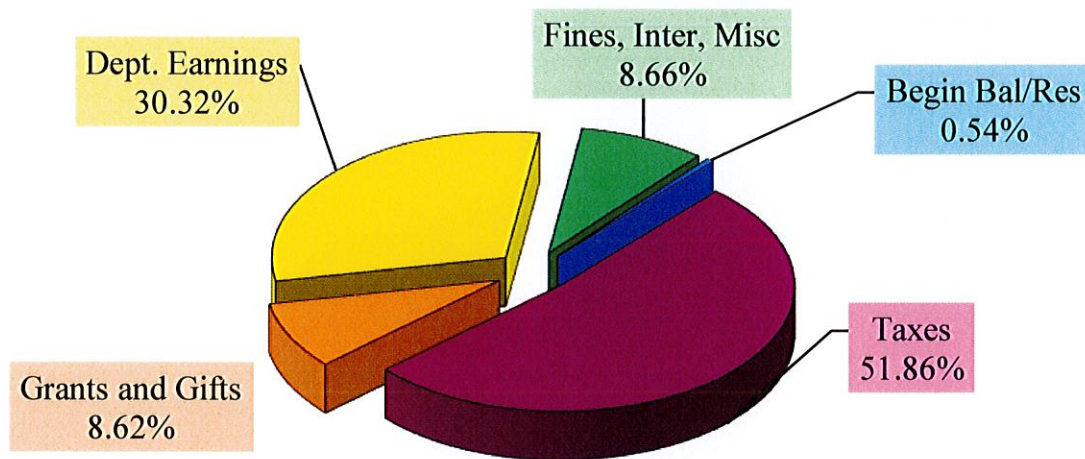
Total Expenditure Increase (Decrease) --

Wage Adjustments	106,542
Fringe Benefits - Medical and Pension	424,382
Transfers Authorities/Boards	(36,500)
Abatement	35,000
Insurance Claims	20,000
Gas & Oil	(10,000)
Maint of Equip	(28,475)
Debt Service	(13,599)
Contracted Services	27,335
Various	(4,545)

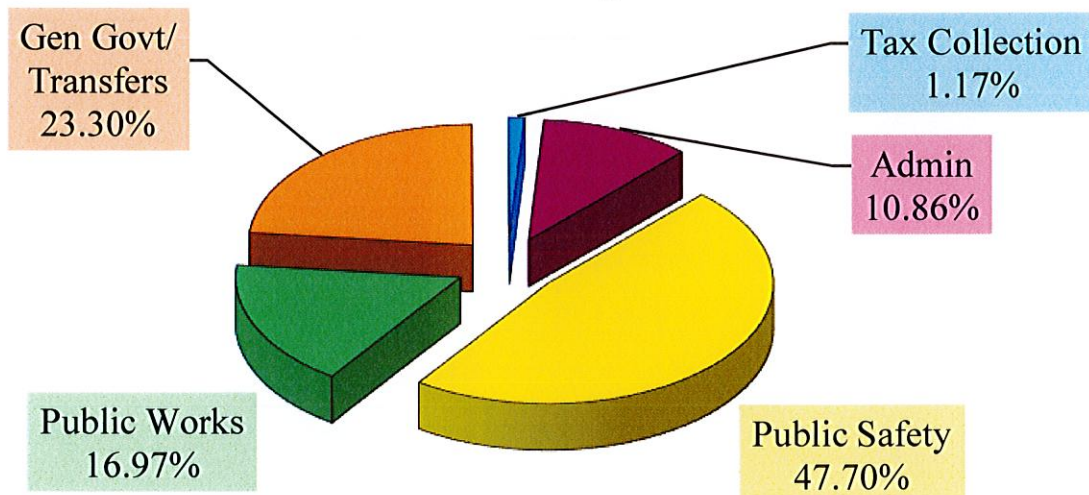
Total Expenditure Increase (Decrease)	<hr/> 520,140
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Budget Shortfall	(656,048)
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City of Meadville General Fund Revenues

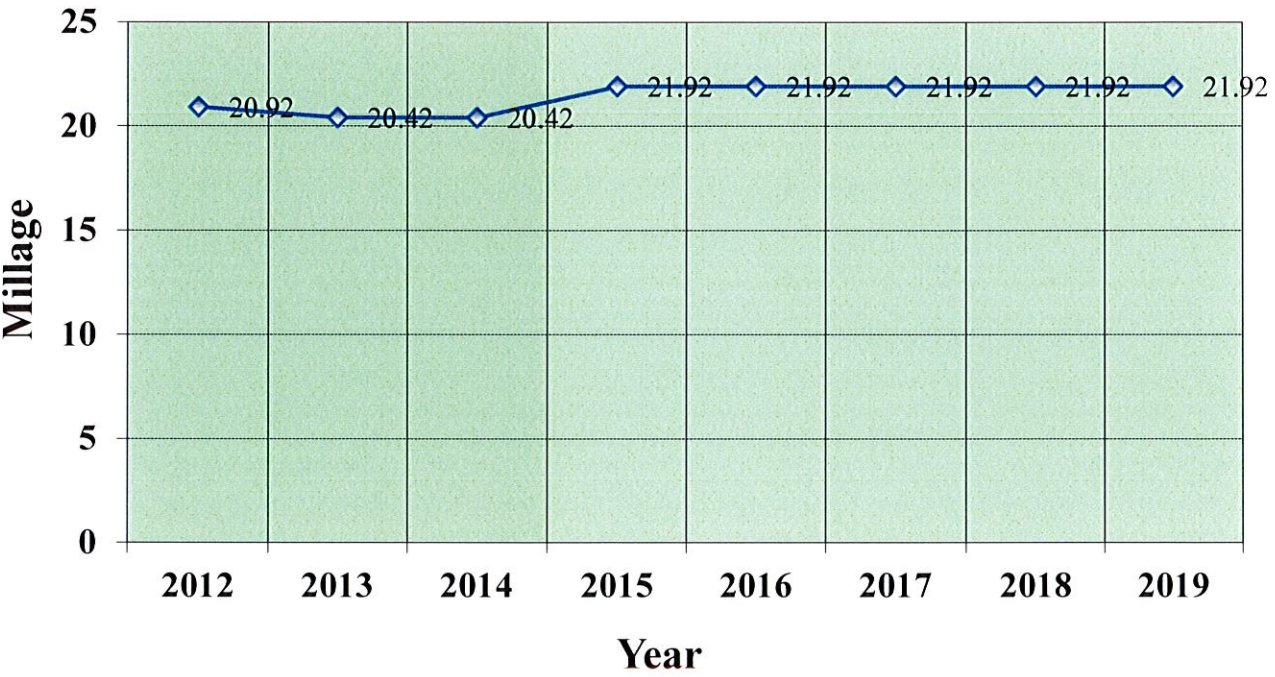


City of Meadville General Fund Expenditures

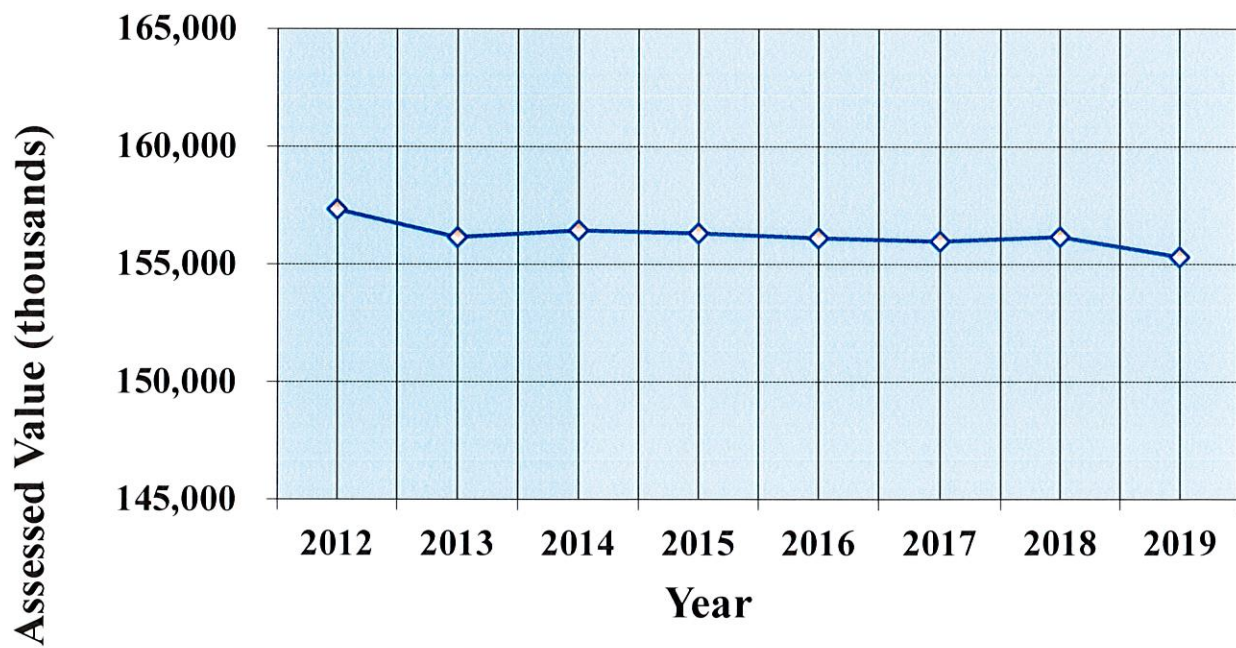


City of Meadville

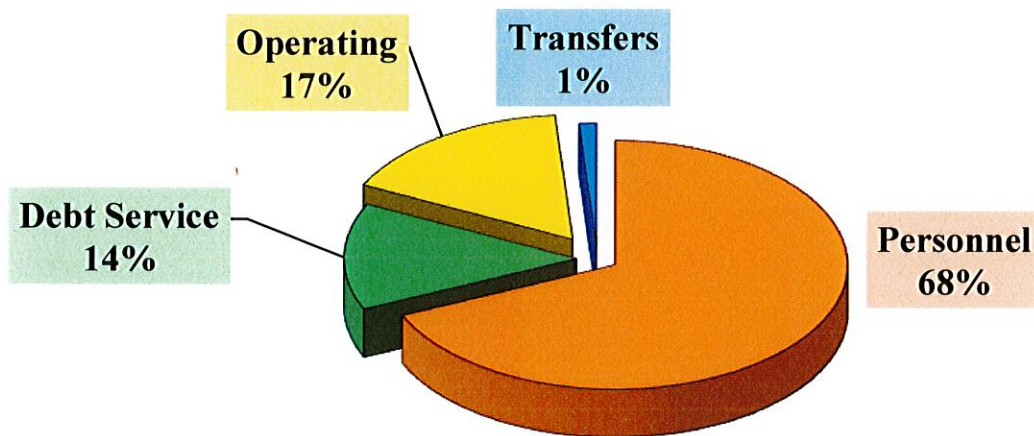
Tax Rate



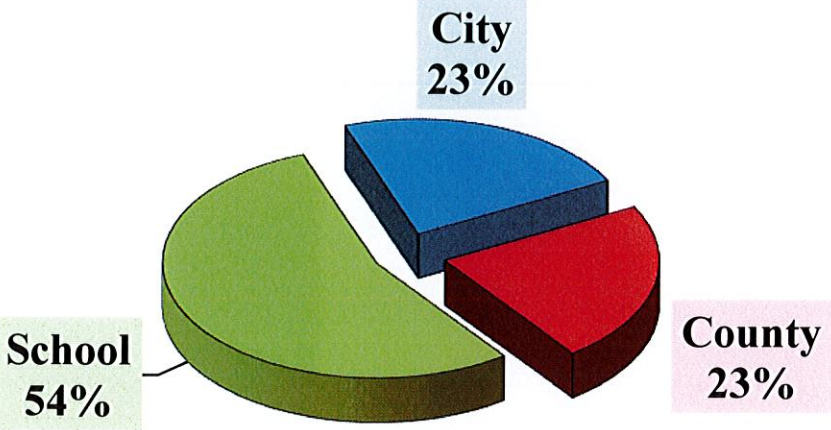
City of Meadville Assessed Values



City of Meadville Total General Fund Cost

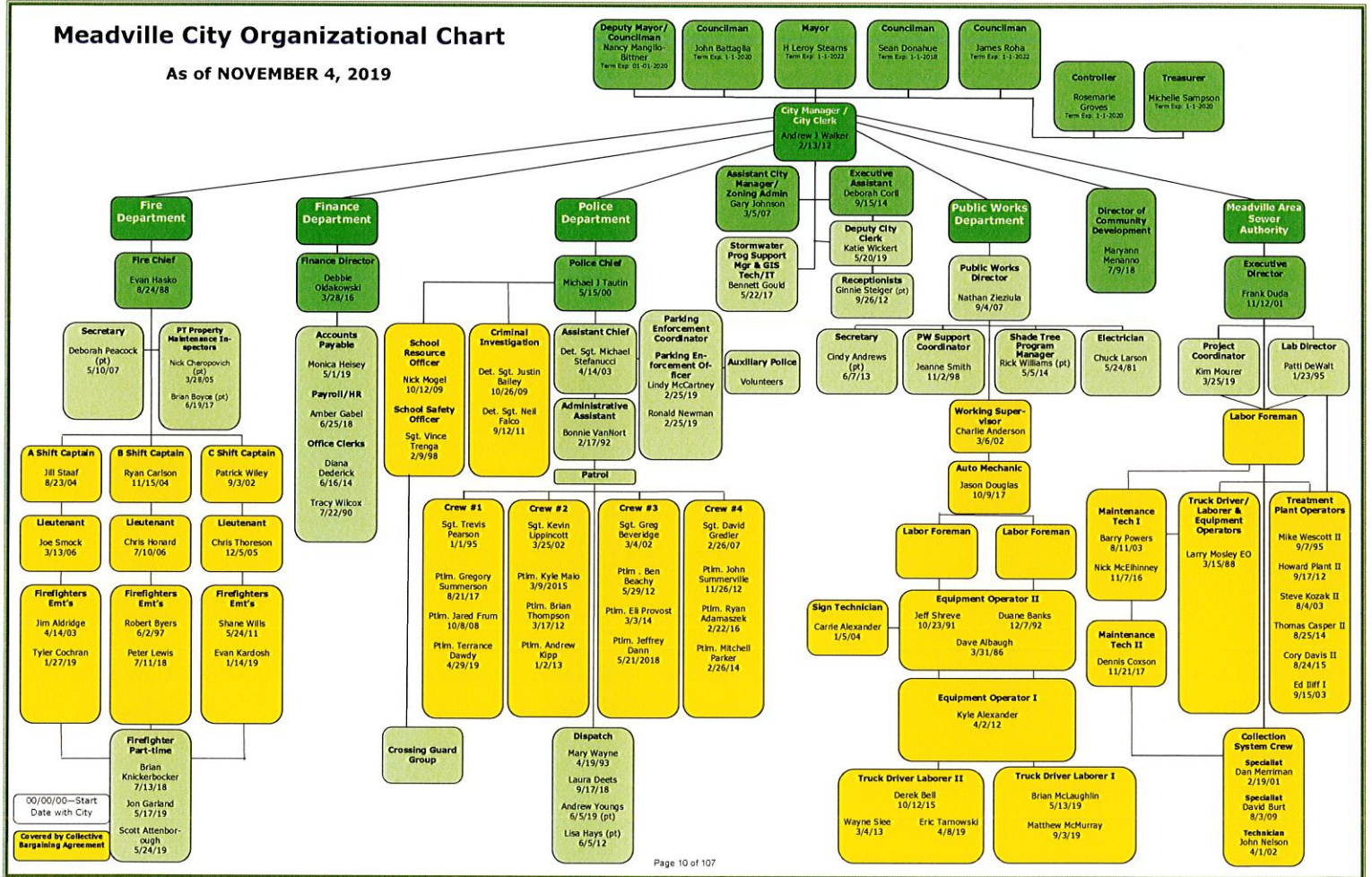


**Real Estate Tax
Allocation**



Meadville City Organizational Chart

As of NOVEMBER 4, 2019



2020 AUTHORIZED PERSONNEL COMPLEMENT - FULL TIME

DEPARTMENT			TOTAL
DIVISION	PARTIAL FUND	PARTIAL FUND	Adopted
TITLE	COMPLEMENT	COMPLEMENT	COMPLEMENT
<u>GENERAL GOVERNMENT</u>			
CITY MANAGEMENT			
City Manager-City Clerk	0.75	0.25	1
Assistant Manager-Zoning Admin	0.50	0.50	1
Administrative Assistant			1
			<hr/>
TOTAL			3
FINANCE DEPARTMENT			
Finance Divison			
Finance Director			1
Accounts Payable			1
Payroll/Human Resources			1
			<hr/>
TOTAL			3
Treasurer's Division			
Clerk III & Parking Fund	0.65	0.35	1
Clerk II & Parking Fund	0.65	0.35	1
			<hr/>
TOTAL			2
<u>PUBLIC SAFETY</u>			
POLICE DEPARTMENT			
Police Chief			1
Assistant Chief			1
Sergeant Investigator			2
Sergeant			4
Safety Officer			1
School Resource Officer			1
Patrolman			12
C. D. Operator			3
Administrative Secretary			1
Meter Mechanic/Parking Enforcement	0.50	0.50	1
			<hr/>
TOTAL			27

2020 AUTHORIZED PERSONNEL COMPLEMENT - FULL TIME

DEPARTMENT			TOTAL
DIVISION	PARTIAL FUND	PARTIAL FUND	Adopted
TITLE	COMPLEMENT	COMPLEMENT	COMPLEMENT
FIRE DEPARTMENT			
Fire Chief			1
Captain			3
Lieutenant			3
Firefighter			6
	TOTAL		13
 <u>PUBLIC WORKS</u>			
ADMINISTRATION			
Public Works Director			1
Engineer Technician			1
City Electrician			1
Stormwater Program Support			1
LABORERS			
Working Supervisor			1
Automotive Mechanic II			1
Equipment Operator			5
Laborer Foreman			2
Sign Tech II			1
Truck Driver/Laborer II			3
	TOTAL		17
 PARKING FUND			
Meter Mechanic/Parking Enforcement	0.50	0.50	1
	TOTAL		1

2020 AUTHORIZED PERSONNEL COMPLEMENT - FULL TIME

DEPARTMENT									TOTAL
DIVISION	Manager	Finance	Treasurer	Clerk	Police	Fire	Public Works	Parking	Adopted
TITLE									COMPLEMENT
<hr/>									
<u>GENERAL GOVERNMENT</u>									
CITY MANAGEMENT									
City Manager-City Clerk	0.75			0.25					1
Assistant Manager-Zoning Admin	1.00								1
Administrative Asst	1.00								1
Deputy City Clerk	1.00								1
				</					

2020 AUTHORIZED PERSONNEL COMPLEMENT - FULL TIME

DEPARTMENT										TOTAL
DIVISION	Manager	Finance	Treasurer	Clerk	Police	Fire	Public Works	Parking	Adopted	
TITLE										COMPLEMENT

PUBLIC SAFETY

POLICE DEPARTMENT

Police Chief	1.00								1
Assistant Chief	1.00								1
Sergeant Investigator	2.00								2
Sergeant	4.00								4
Safety Officer	1.00								1
School Resource Officer	1.00								1
Patrolman	12.00								12
C. D. Operator	3.00								3
Administrative Secretary	1.00								1
Meter Mechanic/Parking Enforcement	0.50							0.50	1

TOTAL	27
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FIRE DEPARTMENT

Fire Chief	1.00								1
Captain	3.00								3
Lieutenant	3.00								3
Firefighter	6.00								6

TOTAL	13
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2020 AUTHORIZED PERSONNEL COMPLEMENT - FULL TIME

DEPARTMENT									TOTAL
DIVISION	Manager	Finance	Treasurer	Clerk	Police	Fire	Public Works	Parking	Adopted
TITLE									COMPLEMENT
<hr/>									
<u>PUBLIC WORKS</u>									
ADMINISTRATION									
Public Works Director							1.00		1
Engineer Technician							1.00		1
City Electrician							1.00		1
Stormwater Program Support							1.00		1
LABORERS									
Working Supervisor							1.00		1
Automotive Mechanic II/Foreman							1.00		1
Equipment Operator							3.00		3
Laborer Foreman							2.00		2
Sign Tech II							1.00		1
Truck Driver/Laborer II							5.00		5
TOTAL									<hr/> 17

2020 AUTHORIZED PERSONNEL COMPLEMENT - PART TIME

DEPARTMENT DIVISION TITLE	PARTIAL FUND COMPLEMENT	PARTIAL FUND COMPLEMENT	TOTAL Adopted COMPLEMENT
<u>GENERAL GOVERNMENT</u>			
CITY SOLICITOR'S OFFICE			
City Solicitor			1
TOTAL			<u>1</u>
CODE ENFORCEMENT			
Building Inspector			2
			<u>2</u>
CITY CLERK			
Telephone Operator/Receptionist			1
TOTAL			<u>1</u>
<u>PUBLIC SAFETY</u>			
POLICE DEPARTMENT			
C. D. Operator			3
Parking Enforcement Officer			2
Crossing Guards			23
TOTAL			<u>28</u>
FIRE DEPARTMENT			
Administrative Secretary			1
Firefighter			3
TOTAL			<u>4</u>
<u>PUBLIC WORKS</u>			
ADMINISTRATION			
Development			1
Administrative Secretary			1
City Electrician Assistant			1
TOTAL			<u>3</u>
"Seasonal" Hours			3,250

City of Meadville
City Debt
Adopted Budget - 2020

<i>Year</i>	<i>Amount Borrowed</i>	<i>@12-31-2019 Outstanding Principal</i>	<i>2020 Principal Payment</i>	<i>Interest Rate</i>	<i>Comments</i>	<i>End Date</i>
2006 RHS Notes:						
Parking Fund	820,000	682,821	13,822	4.50%	40 yr issue. Used for the construction of the Market Sq parking garage.	2046
2010 Series Bonds:						
General Fund Pension	5,500,000	3,070,000	385,000	4.59%	Taxable issue to fund pension unfunded liability	2030
2014 Series A Bonds:						
General Fund	5,315,000	3,750,000	385,000	1.0% - 2.5%	Refunded 2009 & 2009A Bonds - GF Capital Projects	2028
2014 Series B Bonds:						
General Fund	1,105,000	1,105,000	0	1.0% - 2.5%	Refunded 2009 B Bonds - GF Capital Projects	2031
2015 Series B Bonds:						
General Fund	2,150,000	2,046,000	100,500	1.0% - 3.0%	3 yr capital fund projects	2030
Parking Fund	1,050,000	999,000	49,500			
2017 Series B Bonds:						
General Fund	9,502,950	9,295,650	4,550	1.6% - 3.375%	Refunded 2012 and 2012 A	2039
Parking Fund	922,050	919,350	450			
2018 Series Bonds:						
General Fund	6,840,000	6,830,000	5,000	2.0% - 2.75%	Refunded 2013 A Bonds - 3 yr GF Capital Projects	2041
<hr/>						
Grand Total	33,205,000	28,697,821	943,822			

**City of Meadville
City Authority Debt
Adopted Budget - 2020**

<i>Year</i>	<i>Amount Borrowed</i>	<i>@12-31-2019 Outstanding Principal</i>	<i>2020 Principal Payment</i>	<i>Interest Rate</i>	<i>Comments</i>	<i>End Date</i>
2012 Series B Bonds:						
MASA Note	3,110,000	2,910,000	170,000	1.0% - 3.05%	New monies 3 yr construction projects	2027
2013 Series B Bonds:						
MASA Note	1,585,000	1,520,000	25,000	1.0% - 2.60%	New monies for capital projects	2028
2013 Series C Bonds:						
MAWA Note	7,465,000	2,525,000	815,000	.61% - 3.25%	Refunded 2004 Bonds	2022
2014 Series C Bonds:						
MASA Note	1,930,000	1,400,000	115,000	2.0% - 4.0%	Refunded 2009 C which were new projects	2037
2015 Series A Bonds:						
MASA Note	9,410,000	3,610,000	530,000	1.0% - 3.0%	Refunded 1995 A Note - MASA for sewer plant and extensions.	2030
2017 B Series Bonds:						
MASA Note	2,000,000	1,275,000	145,000	1.6% - 3.375%	Refunded 2012 and 2012 A	2025
2019 Series Bonds:						
MAWA Note	8,420,000	8,415,000	10,000	2.0% - 4.0%	New monies for capital projects - Refunded 2013 D Bonds	2027
Grand Total	<u>33,920,000</u>	<u>21,655,000</u>	<u>1,810,000</u>			

**City of Meadville Debt
Service Summary
Adopted Budget - 2020**

<i>Year</i>	<i>Amount Borrowed</i>	<i>@12-31-2019 Outstanding Principal</i>	<i>2020 Principal Payment</i>	<i>Interest Rate</i>	<i>Comments</i>	<i>End Date</i>
2006 RHS Notes:						
Parking Fund	820,000	696,041	12,646	4.50%	40 yr issue. Used for the construction of the Market Sq parking garage.	2046
2010 Series Bonds:						
General Fund Pension	5,500,000	3,445,000	675,000	4.59%	Taxable issue to fund pension unfunded liability	2030
2014 Series A Bonds:						
General Fund	5,315,000	4,120,000	370,000	1.0% - 2.5%	Refunded 2009 & 2009A Bonds - GF Capital Projects	2028
2014 Series B Bonds:						
General Fund	1,105,000	1,105,000	0	1.0% - 2.5%	Refunded 2009 B Bonds - GF Capital Projects	2031
2015 Series B Bonds:						
General Fund	2,150,000	2,139,800	93,800	1.0% - 3.0%	3 yr capital fund projects	2030
Parking Fund	1,050,000	1,045,200	46,200			
2017 Series B Bonds:						
General Fund	9,502,950	9,318,400	22,750	1.6% - 3.375%	Refunded 2012 and 2012 A	2039
Parking Fund	922,050	921,600	2,250			
2018 Series Bonds:						
General Fund	6,840,000	6,835,000	5,000	2.0% - 2.75%	Refunded 2013 A Bonds - 3 yr GF Capital Projects	2041
2012 Series B Bonds:						
MASA Note	3,110,000	3,080,000	170,000	1.0% - 3.05%	New monies 3 yr construction projects	2027
2013 Series B Bonds:						
MASA Note	1,585,000	1,540,000	20,000	1.0% - 2.60%	New monies for capital projects	2028
2013 Series C Bonds:						
MAWA Note	7,465,000	3,315,000	790,000	.61% - 3.25%	Refunded 2004 Bonds	2022
2019 Series Bonds:						
MAWA Note	8,420,000	8,415,000	10,000	2.0% - 4.0%	New monies for capital projects - Refunded 2013 D Bonds	2027
2014 Series C Bonds:						
MASA Note	1,930,000	1,510,000	110,000	2.0% - 4.0%	Refunded 2009 C which were new projects	2030
2015 Series A Bonds:						
MASA Note	9,410,000	4,115,000	505,000	1.0% - 3.0%	Refunded 1995 A Note - MASA for sewer plant and extensions.	2025
2017 B Series Bonds:						
MASA Note	1,660,000	1,380,000	135,000	1.6% - 3.375%	Refunded Series 2007 A&B Bonds	2027
Grand Total	<u>66,785,000</u>	<u>52,981,041</u>	<u>2,967,646</u>			

General Fund
Revenue Budget Summary
Adopted Budget - 2020

Revenues:

<i>Description</i>	<i>2017 Actual Revenues</i>	<i>2018 Actual Revenue</i>	<i>2019 Adopted Budget</i>	<i>2019 Projected Revenues</i>	<i>2020 Adopted Budget</i>	<i>Change From 2019 Budget</i>
Begin Balance - Carry Over	1,323,854	1,324,272	0	1,377,261	0	0
Begin Balance - Restricted	56,141	56,469	56,533	56,889	56,533	0
Total Begin Balance	1,379,995	1,380,741	56,533	1,434,150	56,533	0
Taxes	4,967,827	5,255,688	5,075,639	5,014,396	5,119,139	43,500
Licenses & Permits	41,844	129,666	58,725	61,481	68,725	10,000
Fines & Forfeits	149,578	187,976	165,000	146,142	168,872	3,872
Interest & Rents	241,929	245,912	238,200	236,825	240,700	2,500
Grants & Gifts	732,426	754,235	762,204	786,870	851,553	89,349
Departmental Earnings	2,807,254	2,768,064	2,979,601	2,935,183	2,984,786	5,185
Other	369,502	368,825	359,380	353,874	382,650	23,270
Transfers In	60,000	0	275,887	275,887	97,857	(178,030)
Total Operating Revenues	9,370,359	9,710,366	9,914,636	9,810,658	9,914,282	(354)
Total Cash Available	10,750,354	11,091,107	9,971,169	11,244,808	9,970,815	(354)

General Fund
Expense Budget Summary
Adopted Budget - 2020

Expenditures:

<i>Description</i>	<i>2017 Actual Expend</i>	<i>2018 Actual Expend</i>	<i>2019 Adopted Budget</i>	<i>2019 Projected Expend</i>	<i>2020 Adopted Budget</i>	<i>Change From 2019 Budget</i>
Police	2,920,610	2,958,765	3,097,848	3,028,937	3,348,312	250,464
Fire	1,554,540	1,403,592	1,481,545	1,483,766	1,553,148	71,603
Management & Development	328,492	356,606	426,109	418,373	490,411	64,302
Finance	446,258	469,635	316,029	298,662	307,761	(8,268)
Treasurer	132,712	143,178	118,281	123,248	118,335	54
City Clerk	86,684	105,345	129,603	130,252	134,261	4,659
City Council	92,802	88,761	101,666	98,070	97,378	(4,287)
City Solicitor	108,849	77,104	95,300	74,794	85,300	(10,000)
Public Works	1,488,735	1,563,252	1,734,870	1,723,231	1,675,095	(59,775)
General Govt	2,209,931	2,490,718	2,413,386	2,394,732	2,104,281	(309,105)
<hr/>						
Total Expenditures	9,369,613	9,656,957	9,914,636	9,774,065	9,914,283	520,141
Operating Revenues Less Exp	746	53,409	0	36,593	(0)	
Fund Balance	1,380,741	1,434,150	1,439,739	1,470,742	1,470,742	(625,045)

**General Fund
Revenues
Adopted Budget - 2020**

<i>Description</i>	<i>2017 Actual Revenues</i>	<i>2018 Actual Revenues</i>	<i>2019 Adopted Budget</i>	<i>2019 Projected Revenues</i>	<i>2020 Adopted Budget</i>	<i>Change From 2019 Budget</i>
Prior Year Balance	1,323,854	1,324,272	0	1,377,261	0	0
Begin Balance Restricted	56,141	56,469	56,533	56,889	56,533	0
<i>Taxes (000's)</i>						
Property-Assessed Value	155,985	156,175	157,000	155,315	157,000	0
	155,985	156,175	157,000	155,315	157,000	0
Millage	21.92	21.92	21.92	21.92	21.92	0.00
Percentage Collected	90.86%	91.09%	93.00%	91.64%	93.00%	
Real Estate Tax	3,106,730	3,118,220	3,200,539	3,120,054	3,200,539	0
Real Estate Tax - Del	258,995	317,785	261,000	282,778	261,000	0
Per Capita	44,010	43,197	45,000	44,825	45,000	0
Per Capita - Del	9,443	10,944	9,000	9,750	9,500	500
Mechanical	0	75	100	1,855	100	0
Real Estate Transfer	75,415	97,416	85,000	88,300	88,000	3,000
Wage Tax (earned income)	997,323	1,203,726	995,000	1,005,546	1,035,000	40,000
LST (EMST) (OPT)	475,911	464,325	480,000	461,287	480,000	0
Total	4,967,827	5,255,688	5,075,639	5,014,396	5,119,139	43,500
<i>Licenses & Permits</i>						
Construction Permits	34,822	121,940	51,750	56,357	61,750	10,000
Various Licenses	1,222	1,927	1,175	524	1,175	0
Liquor Licenses	5,800	5,800	5,800	4,600	5,800	0
Total	41,844	129,666	58,725	61,481	68,725	10,000

**General Fund
Revenues
Adopted Budget - 2020**

<i>Description</i>	<i>2017 Actual Revenues</i>	<i>2018 Actual Revenues</i>	<i>2019 Adopted Budget</i>	<i>2019 Projected Revenues</i>	<i>2020 Adopted Budget</i>	<i>Change From 2019 Budget</i>
<i>Fines & Forfeits</i>						
Magistrate	54,221	64,271	65,000	50,737	65,000	0
Motor Code Violations	95,357	123,704	100,000	95,405	103,872	3,872
Total	149,578	187,976	165,000	146,142	168,872	3,872
<i>Interest & Rents</i>						
Interest - Operating	11,106	13,893	10,500	13,414	13,000	2,500
Interest - GF Reserves	544	620	750	513	750	0
Interest - Assessments/Liens	530	0	250	0	250	0
Interest - Special Reserves	20,000	20,000	20,000	20,000	20,000	0
Rentals	209,423	211,399	206,700	202,898	206,700	0
Total	241,929	245,912	238,200	236,825	240,700	2,500
<i>Grants & Gifts</i>						
State Aid - Pension	466,414	480,658	488,000	524,691	566,580	78,580
Arterial Lighting	3,414	1,993	2,500	0	0	(2,500)
Utility Tax	5,115	5,079	5,100	5,079	5,100	0
State Contracts/Grants	60,635	61,297	60,913	47,693	55,700	(5,213)
School/X-Guards/SRO	196,849	205,209	205,691	209,408	224,173	18,482
Total	732,426	754,235	762,204	786,870	851,553	89,349
<i>Other</i>						
Housing Authority Pilot	15,354	14,951	15,000	15,206	15,000	0
Sale Equip/Property	520	7,411	11,000	4,712	12,000	1,000
Impact Fees	60,791	62,402	62,000	69,762	69,000	7,000
Other/Capital Reimb	292,837	284,061	271,380	264,194	286,650	15,270
Total	369,502	368,825	359,380	353,874	382,650	23,270

**General Fund
Revenues
Adopted Budget - 2020**

<i>Description</i>	<i>2017 Actual Revenues</i>	<i>2018 Actual Revenues</i>	<i>2019 Adopted Budget</i>	<i>2019 Projected Revenues</i>	<i>2020 Adopted Budget</i>	<i>Change From 2019 Budget</i>
<i>Departmental Earnings</i>						
Payments in Lieu of Tax	169,004	170,604	170,846	173,769	177,746	6,900
Municipal Contributions	170,000	150,000	160,000	150,000	160,000	0
Cable Fees	170,423	169,151	172,000	166,640	172,000	0
Refuse Collection Fees	1,329,879	1,318,848	1,352,142	1,321,175	1,352,142	0
Fiscal Management Fees	345,238	345,559	425,817	405,817	406,137	(19,680)
Inspection Services	112,519	114,087	114,915	114,915	115,754	840
Storm Water Program	160,000	190,000	190,000	205,000	205,000	15,000
Storm Water - Public Works	135,000	135,000	185,000	185,000	185,000	0
Equipment Rental	2,117	3,658	1,600	3,529	3,000	1,400
Maintenance Fees	50,272	50,780	51,282	51,280	51,795	513
Treasurer Office	75,254	75,248	75,000	78,704	75,000	0
Electrician Services	11,939	3,990	5,000	4,815	5,000	0
Misc Fire Fees	7,069	19,833	7,500	16,545	16,000	8,500
Repair of Street Openings	59,342	11,550	60,000	47,781	50,712	(9,288)
Garage Services	9,199	9,756	8,500	10,213	9,500	1,000
Total	2,807,254	2,768,064	2,979,601	2,935,183	2,984,786	5,185
Total Operating Revenues	9,310,359	9,710,366	9,638,749	9,534,771	9,816,425	177,676
<i>Transfers In</i>						
Transfers In	60,000	0	275,887	275,887	97,857	(178,030)
Total Revenues Available	10,750,354	11,091,107	9,971,169	11,244,808	9,970,815	(354)

Description	2020 Adopted Budget	2019 Adopted Budget	Notes
<i>Taxes</i>			
Real Estate Tax	\$3,200,539	\$3,200,539	Proposed budget same as 2019 at a collection rate of 93%. Based on taxable assessed value of \$155,316,000.
Real Estate Tax – Del	\$260,000	\$261,000	Delinquent real estate taxes collected by City and County Treasurer.
Per Capita	\$45,000	\$45,000	Per capita tax (9.90/person) collection (Berkheimer).
Per Capita – Del	\$9,500	\$9,000	Delinquent per capita tax collection (Berkheimer).
Mechanical	\$100	\$100	Mechanical device fee.
Real Estate Transfer	\$88,000	\$85,000	Tax (1%) collected by County and transmitted to City on sale of property within the City.
Wage Tax (earned income)	\$1,035,000	\$995,000	Wage tax collection (0.5% of earned income).
LST	\$480,000	\$480,000	Local Services Tax (\$52/person).
Total:	\$5,119,139	\$5,075,639	
<i>Licenses & Permits</i>			
Construction Permits	\$59,500	\$51,750	Construction permit and plumber licensing fees.
Various Licenses	\$1,175	\$1,175	Bed & Breakfast, Solicitor permits, etc.
Liquor Licenses	\$5,800	\$5,800	Annual revenue received from Commonwealth of PA.
Total:	\$68,725	\$58,725	
<i>Fines & Forfeits</i>			
Magistrate	\$65,000	\$65,000	Fines collected from citations issued by the Police Department and Property Maintenance staff that have been adjudicated by the District Judge.
Motor Code Violations	\$103,872	\$100,000	Fines issued by the Police Department. Revenue projection for 2019 increased due to enforcement.
Total:	\$168,872	\$165,000	
<i>Interest & Rents</i>			
Interest – Operating	\$13,000	\$10,500	Interest earned on cash accounts.
Interest – GF Reserves	\$750	\$750	Interest earned on cash accounts.
Interest – Assessments/Liens	\$250	\$250	
Interest – Special Reserves	\$20,000	\$20,000	Interest earned on Rate Stabilization Fund.
Rentals	\$206,700	\$206,700	Ainsworth/Smucker (\$176,200), Firing Range (\$2,500), District Judge (\$28,000).
Total:	\$240,700	\$248,200	

Description	2020 Adopted Budget	2019 Adopted Budget	Notes
Grants & Gifts			
State Aid – Pension	\$566,580	\$488,000	Formulary funding received from Commonwealth of PA for pension relief. These are monies from a surcharge on foreign and fire casualty insurance and is used to help pay for pension costs.
Arterial Lighting	\$0	\$2,500	Funds reimbursed by PennDOT for operation of street lights on French Creek Parkway. City is now 100% responsible for operating costs.
Utility Tax	\$5,100	\$5,100	Formulary funding received from Commonwealth of PA for property tax relief re: tax-exempt utilities.
State Contracts/Grants	\$55,000	\$60,218	PennDOT Winter Services Agreement for plowing state routes.
School/X-Guards/SRO	\$224,173	\$205,691	Reimbursement from Crawford Central School District for Crossing Guards and portions of School Resource Officer and School Safety Officer. Increase due to natural escalation of wages.
Total:	\$851,553	\$762,204	
Other			
Housing Authority PILOT	\$15,000	\$15,000	Formulary funding (Payment in Lieu of Taxes) for Housing Authority units.
Sale Equip/Property	\$12,000	\$11,000	Estimated revenue from annual auction.
Impact Fees	\$69,000	\$62,000	Fees received from occupants of the Crawford Business Park (former Avtex property). Fees are based on the difference in real estate tax rate between the City and Vernon Township. Fee agreement ends in 2024.
Other/Capital Reimb	\$286,650	\$271,380	Loan/Guarantee fees from MASA & MAWA (\$225,000), restitution, license fees, and other miscellaneous revenue.
Total:	\$382,650	\$359,380	

Description	2020 Adopted Budget	2019 Adopted Budget	Notes
<i>Departmental Earnings</i>			
Payments in Lieu of Tax	\$177,746	\$170,846	Parking Fund (\$48,747), MASA (\$128,484) and CATA (\$750)
Municipal Contributions	\$150,000	\$160,000	Allegheny College (\$75,000) and Meadville Medical Center (\$75,000). Allegheny raised annual contribution from \$65,000 to \$75,000 for 2020. 2019 budget included contributions from both Allegheny and MMC for RDA Community Development Coordinator position.
Cable Fees	\$172,000	\$172,000	Cable Franchise Fee under agreement with Armstrong Cable. Revenue slowly declining over time.
Refuse Collection Fees	\$1,352,142	\$1,352,142	Refuse collection revenue from user fees.
Fiscal Management Fees	\$406,137	\$425,817	Revenue earned from fiscal management fees from MASA, RDA, Market Authority, Recreation Authority, Parking Fund and CDBG Program.
Inspection Services	\$115,765	\$114,915	CDBG Code Enforcement (\$40,000), fire inspection fees, capital project inspections (\$75,000 transferred to General Fund from Capital Fund).
Storm Water Program Mgmt	\$205,000	\$190,000	Funds transferred from Stormwater Fund for program management, compliance, mapping, and engineering. See Stormwater Fund Expenditure Budget for detail.
Storm Water – Public Works	\$185,000	\$185,000	Revenue from Stormwater Fund to cover Public Works personnel expenses.
Equipment Rental	\$3,000	\$1,600	Funds transferred from Parking Fund to General Fund for vehicle rental, rental of equipment/services to outside municipalities
Maintenance Fees	\$51,795	\$51,282	Funds transferred from Parking Fund to General Fund for maintenance of parking lots, parking garage, meter maintenance, and maintenance of equipment.
Treasurer Office	\$75,000	\$75,000	Funds reimbursed by County and School District for tax collection.
Electrician Services	\$5,000	\$5,000	Revenue earned from services billed to outside entities.
Miscellaneous Fire Fees	\$16,000	\$7,500	Revenue received from miscellaneous Fire Department fees.
Repair of Street Openings	\$60,701	\$60,000	Revenue earned from utilities to repair street openings. Revenue way down in 2018. Anticipating catch up and better performance in 2019.
Garage Services	\$9,500	\$8,500	Revenue earned from vehicle maintenance charged to other departments/funds.
Total:	\$2,984,786	\$2,979,601	
Total Operating Revenues:	\$9,816,425	\$9,658,749	
<i>Transfers In</i>			
Transfers In	\$97,857	\$275,887	Transfer in from Rate Stabilization Fund.
Total Revenues Available:	\$9,914,282	\$9,971,169	

General Fund Summary
Adopted Budget - 2020

Expenditures:	<i>2017</i>	<i>2018</i>	<i>2019</i>	<i>2019</i>	<i>2020</i>
<i>Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>
	<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>
Personnel	6,320,913	6,291,666	6,563,233	6,495,971	7,088,486
Operating	1,651,625	1,740,196	1,734,192	1,690,883	1,772,678
Transfer to Auth/Boards	155,500	225,500	155,500	125,500	125,500
Debt Service	1,241,575	1,399,595	1,461,712	1,461,712	1,448,113
Total Operating Expenses	9,369,613	9,656,957	9,914,637	9,774,065	10,434,777

City of Meadville
General Fund Summary
Expenditures
Adopted Budget - 2020

<i>Obj</i>	<i>2017</i>	<i>2018</i>	<i>2019</i>	<i>2019</i>	<i>2020</i>	<i>Change</i>	
<i>No. Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>	<i>From</i>	<i>Percentage</i>
	<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>	<i>2019 Budget</i>	<i>Change</i>
710 Personnel	3,510,294	3,528,055	3,772,724	3,723,381	3,839,114	66,390	1.76%
710 Overtime/Other pay	198,371	252,652	170,500	126,140	150,100	(20,400)	-11.96%
720 Employee Benefits	2,663,246	2,566,210	2,650,066	2,680,755	2,941,507	291,440	11.00%
720 Uniforms	19,749	24,912	43,600	29,628	47,650	4,050	9.29%
810 Contracted Services	144,775	182,856	170,907	164,842	198,242	27,335	15.99%
810 Engineering Services	8,853	17,033	10,000	16,761	15,000	5,000	50.00%
810 MANP Services	0	0	1,000	2,536	1,000	0	0.00%
810 Legal	108,249	77,104	95,000	74,794	85,000	(10,000)	-10.53%
810 Shade Trees	36,808	48,401	30,000	39,503	40,000	10,000	33.33%
820 Materials & Supplies	126,598	104,271	127,150	133,212	114,750	(12,400)	-9.75%
831 Travel	5,359	3,056	7,200	3,926	7,900	700	9.72%
831 Training	7,325	14,832	24,750	11,126	25,250	500	2.02%
832 Postage	9,361	12,318	12,175	7,629	11,075	(1,100)	-9.03%
832 Radio Equipment	10,162	13,624	16,560	15,400	14,125	(2,435)	-14.70%
833 Gas & Oil	49,459	57,818	59,750	56,434	49,750	(10,000)	-16.74%
834 Advertising	14,641	14,121	15,000	16,907	15,000	0	0.00%
834 Printing	1,265	2,056	3,000	1,119	3,000	0	0.00%
835 Insurances	103,655	108,596	113,775	104,063	107,185	(6,590)	-5.79%
835 Insurance Claims	0	26,979	5,000	13,329	25,000	20,000	400.00%
836 Utilities	329,871	322,364	324,243	311,139	326,468	2,225	0.69%
836 Refuse Collection	872,930	881,950	880,158	881,630	880,158	0	0.00%
836 Trash Cart Reimb	11,192	7,830	5,000	11,711	10,000	5,000	100.00%
837 Maint of Equipment	173,715	180,875	189,775	194,223	161,300	(28,475)	-15.00%
842 Membership Dues	3,393	2,711	3,735	3,331	3,910	175	4.69%
842 Periodicals	332	639	760	176	1,195	435	57.24%
842 Code Updates	2,377	2,377	2,010	2,129	1,855	(155)	-7.71%
885 General Expense	94,241	112,948	97,915	95,358	132,965	35,050	35.80%
895 Transfers to Auth/Boards	166,895	135,850	166,250	136,250	129,750	(36,500)	-21.95%
895 Transfers to Capital/RSF	0	100,000	0	0	0	0	
xxx Pension Amort Savings	(545,078)	(545,078)	(545,078)	(545,078)	(545,078)	0	0.00%
896 Debt Service	1,241,575	1,399,595	1,461,712	1,461,712	1,121,113	(340,599)	-23.30%
885 Contingency	0	0	0	0	0	0	
Grand Total	9,369,613	9,656,957	9,914,637	9,774,065	9,914,283	(354)	0.00%



POLICE DEPARTMENT

Department Objective

To establish and maintain an ongoing partnership with the citizens of the community that promotes, preserves, and delivers a presence of security, safety, and quality services and to fulfill partnership with courtesy, integrity, and respect.

- The City of Meadville employs 22 fulltime police officers, a K-9 Unit, 3 dispatchers, 2 parking enforcement personnel, 24 crossing guards and currently has 15-20 auxiliary police volunteers.
- The fulltime officer's roster consists of Police Chief, Assistant Police Chief, 2 Sergeant Investigators, 4 Sergeants, a Safety Resource Officer, a School Safety Officer, 12 Patrolmen, and 1 K-9.
- The police department currently has a fleet of 10 police vehicles, K-9-unit vehicle, parking enforcement van.

List of vehicles:

Year	Vehicle No.	Description	Use	Mileage
2009	#11	Ford Escape	School Safety Officer	58,000
2009	#15	Ford Escape	School Resource Officer	36,000
2011	#17	Crown Victoria – Police Interceptor	K9	80,853
2014	#19	Ford Taurus Interceptor - Unmarked	Detective	49,156
2014	#13	Ford Taurus Interceptor	Patrol	136,107
2014		Dodge Ram Van	Parking Enforcement	80,925
2016	#16	Ford Explorer Police Interceptor	Patrol	121,380
2017	#20	Ford Taurus Interceptor	Patrol	67,706
2017	#14	Ford Explorer Police Interceptor	Patrol	42,160
2019	#18	Ford F-150 Police Responder	Patrol	3,000

Police Department
Adopted Budget - 2020

Revenues:	<i>2017</i>	<i>2018</i>	<i>2019</i>	<i>2019</i>	<i>2020</i>
<i>Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>
	<i>Revenues</i>	<i>Revenues</i>	<i>Budget</i>	<i>Revenues</i>	<i>Budget</i>
Magistrate	54,221	64,271	65,000	50,737	65,000
Motor Vehicle Violations	95,357	123,704	100,000	95,405	103,872
Rental - John Holt Range	0	0	2,500	0	2,500
Crossing Guards	117,094	121,468	118,000	124,518	127,000
Safety Resource Officer	79,755	83,741	87,691	84,890	97,173
Police Services	8,890	6,365	5,000	8,725	8,000
Restitution & Costs	1,467	2,449	5,000	5,645	5,000
Sub-Total	356,798	401,999	383,191	369,920	408,545
General Fund	2,563,812	2,556,766	2,714,657	2,659,017	2,939,766
Total Operating Revenues	2,920,610	2,958,765	3,097,848	3,028,937	3,348,312

Expenditures:	<i>2017</i>	<i>2018</i>	<i>2019</i>	<i>2019</i>	<i>2020</i>
<i>Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>
	<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>
Personnel	2,804,356	2,833,647	2,937,810	2,899,136	3,179,543
Operating	116,254	125,119	160,038	129,801	168,768
Total Operating Expenses	2,920,610	2,958,765	3,097,848	3,028,937	3,348,312

Police Department
Expenditures
Adopted Budget - 2020

<i>Obj</i>	<i>2017</i>	<i>2018</i>	<i>2019</i>	<i>2019</i>	<i>2020</i>	<i>Change</i>
<i>No. Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>	<i>From</i>
<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>	<i>2019 Budget</i>	
710 Personnel	1,589,834	1,623,537	1,701,713	1,653,863	1,759,724	58,011
710 Court Pay	14,510	12,085	16,000	15,988	16,000	0
710 Overtime/Holiday	51,262	62,007	54,500	46,725	54,100	(400)
720 Employee Benefits	1,148,750	1,136,018	1,165,597	1,182,560	1,349,720	184,123
720 Uniforms	11,180	11,466	20,700	15,953	27,115	6,415
810 Contracted Services	16,461	20,506	17,707	17,978	26,632	8,925
820 Materials & Supplies	11,550	12,509	19,150	12,961	19,150	0
831 Travel	510	872	500	0	500	0
831 Training	2,060	7,405	16,900	7,027	16,900	0
832 Postage	719	400	1,500	345	1,500	0
832 Radio Equipment	3,963	5,379	7,560	5,365	7,625	65
833 Gas & Oil	28,194	31,480	30,000	29,145	30,000	0
834 Printing	1,265	2,056	3,000	1,119	3,000	0
835 Insurance	14,128	14,300	14,586	13,972	14,391	(195)
837 Maint of Equipment	15,281	8,656	17,000	15,419	17,000	0
839 Contributions	10,145	9,100	9,500	9,500	3,000	(6,500)
842 Membership Dues	315	80	275	220	275	0
842 Periodicals	80	131	160	176	180	20
885 General Expense	404	779	1,500	621	1,500	0
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Total	2,920,610	2,958,765	3,097,848	3,028,937	3,348,312	250,464

Obj. No.	Description	Adopted Budget 2020	Adopted Budget 2019	Notes
710	PERSONNEL	1,759,724	\$1,713,560	<p>Admin 207,860 Police Chief (Tautin), Assistant Chief (Stefanucci), Records Admin/Secretary (Vannort)</p> <p>Parking Enforcement 31,200 Part-time Parking Enforcement Officers (2) (McCartney, Newman)</p> <p>Dispatch 136,992 Full-time Dispatchers (2) (Wayne, Deets), Part-time Dispatchers (2)</p> <p>Crossing Guards 70,541 Part-time Crossing Guards (20).</p> <p>Officers* 1,313,131 Full-time Officers (20)</p> <p>Note: Crawford Central School District reimburses \$221,000 for Crossing Guards, portion of School Safety Officer (Trenga) and portion of School Resource Officer (Mogel)</p> <p>*Collective Bargaining Agreement wage increase for 2020 = 2.5%</p>
710	COURT PAY	\$16,000	\$16,000	Overtime generated by state regulations which require that court hearings be scheduled within a certain timeframe. While Judge Pendolino's staff attempts to coordinate with the charging officer's schedule, it cannot always be accommodated.
710	OVERTIME/HOLIDAY	\$54,100	\$54,500	<p>Normal \$31,500 Overtime generated by sickness, vacation, personal time, bereavement leave, etc. to maintain safe staffing levels.</p> <p>Holiday-related \$15,000 Overtime generated by the scheduling of holidays. The increase is due to higher officer salaries per the collective bargaining agreement.</p> <p>TASER Training \$1,650 Overtime generated by mandatory TASER training and recertification (2 hours/officer).</p> <p>Firearms Training & Qualification \$4,950 Overtime generated by mandatory firearms training and annual qualification (6 hours/officer)</p> <p>K9 Officer \$1,000 Overtime generated by training and call-out of K9 officer.</p>
720	EMPLOYEE BENEFITS	\$1,349,720	\$1,163,855	Workers Comp, Medical, Life, Dental, Health Reimbursement Account (HRA), Pension (Defined Benefit and Defined Contribution), Post-Retirement Health Care Increase over 2019 includes \$192,000 increase in pension and reflects 11% increase in healthcare
720	UNIFORMS	\$27,115	\$20,700	<p>Clothing Allowance \$8,800 Annual allowance to replace uniforms per the Collective Bargaining Agreement.</p> <p>Boot Allowance \$3,300 Annual allowance to replace footwear per the Collective Bargaining Agreement.</p> <p>Dispatcher Uniforms \$500 Dispatchers do not receive an annual allowance. Amount reflects what we have been spending annually, on average, to replace worn out uniforms.</p> <p>Bullet Proof Vests \$3,235 Replacement of four vests due to the five year replacement schedule. This cost matches an annual grant. Note: This annual cost has not been included in prior budgets.</p> <p>Miscellaneous \$1,000 Replacement of worn out duty gear as required by the Collective Bargaining Agreement.</p> <p>New Officer Uniform & \$9,680 New uniforms for four new officers due to anticipated staff turnover.</p>

	Equipment			
	Crossing Guard Uniforms	\$600		Safety gear and uniforms for crossing guards.
Obj. No.	Description	Adopted Budget 2020	Adopted Budget 2019	Notes
810	CONTRACTED SERVICES	\$26,632	\$17,707	
	In-Synch	\$4,432		Annual maintenance fee for Mobil-Sync, the department's reporting & record keeping system.
	NCIC Scope	\$5,100		Annual maintenance fee for the NCIC Scope, our direct-connect computer to access state and federal databases for license plate checks, driver's license checks, wanted persons, etc.
	Live Scan Fee	\$1,000		City's annual share of fee to Crawford County for participation in central booking station.
	Central Booking Fee	\$1,000		
	YIS/Cowden	\$1,100		YIS/Cowden is the company that certifies our V-Spec speed timing devices for speed enforcement in our patrol cars. The yearly fee for calibrations is \$765. I need to have V-Spec installed in the new cruiser at a fee of \$500.
	Animal Control	\$15,500		Annual fee paid to the Crawford County Humane Society for animal control services, kennel services (strays), pet ordinance enforcement, temporary pet housing during emergencies, K9 veterinary care
820	MATERIALS AND SUPPLIES	\$19,150	\$19,150	
	TASER X26P CEW	\$2,792		Replacement of two TASERS
	TASER Duty Cartridges (7)	\$231		
	TASER Training Cartridges (26)	\$702		Each officer is required to fire two TASER cartridges per year to maintain certification.
	TASER Batteries (2)	\$130		
	Handgun Ammunition	\$1,376		Required by Collective Bargaining Agreement
	A.R. 15 Ammunition	\$594		
	Qualification Ammo – Duty Fire arm 9mm	\$559		
	General Police Administration	\$150		
	K9 Program	\$1000		Uniform and required equipment for K9 officer. Dogfood and routine veterinary care is donated.
	Miscellaneous	\$11,616		Video cards, CD's and DVD's, minor electronic equipment, batteries, first aid supplies, fingerprint supplies, evidence supplies, crime scene supplies, posting stakes, staples, printer and scanner ink cartridges, etc., as needed.
831	TRAVEL	\$500	\$500	Mileage related to warrant service or prisoner transport.

Obj. No.	Description	Adopted Budget 2020	Adopted Budget 2019	Notes
831	TRAINING Street Survival Computer Voice Stress Analyzer (C.V.S.A.) Powerphone Dispatch Training & Certification Travel/Other Training	\$16,900 \$1,500 \$2,100 \$3,247 \$12,153	\$16,900	Standard entry level training for officer safety, applicable to new and seasoned officers. Training for four (4) officers. Training and certification for second detective to use CVSA in both criminal investigations and background investigations of new hires. Training, certification and recertification for dispatchers. K-9 training, non-local training, travel and accommodations.
832	POSTAGE	\$1,500	\$1,500	General mailing and shipping expenses, including postage to mail evidence to the Crime Lab in Northeast via certified mail or blood kits to Greensburg lab.
832	RADIO EQUIPMENT Radio Tower Rent Radio Contracted Services Radio Maintenance Radio Equipment Portable Radio Batteries (7 x 100) Portable Radio Holders (5 x 50)	\$7,625 \$3,121 \$1,600 \$1,000 \$950 \$700 \$250	\$7,500	
833	GAS AND OIL	\$30,000	\$30,000	Fuel for cruisers.
834	PRINTING	\$3,000	\$3,000	Parking ticket paper , envelopes, citations, meter bags and various "No Parking" signs.
835	INSURANCE	\$14,391	\$14,586	Allocation of relevant portion of general property and liability insurance, auto and professional liability insurance.
837	MAINTENANCE OF EQUIPMENT	\$17,000	\$17,000	Vehicle and bicycle maintenance.

Obj. No.	Description	Adopted Budget 2020	Adopted Budget 2019	Notes
839	CONTRIBUTIONS Meadville Auxiliary Police	\$3,000 \$3,000	\$9,500	Training and equipment funds made available to the Auxiliary Police. A.P's are a valuable asset and perform functions that free up officers and save numerous hours of overtime in traffic control and criminal investigations. If this department did not have them as an asset, I would be paying out numerous hours of overtime.
842	MEMBERSHIP DUES NASRO x 2 Chiefs of Police Association K9 Memberships	\$275 \$80 \$150 \$45	\$275 \$45	National Association of School Resource Officers. PA Chiefs of Police Association American Police Dog Association.
842	PERIODICALS	\$180	\$160	Updated vehicle/crimes code (2) x \$80 (paperback versions and digital license version accessible to officers in the patrol cars.
885	GENERAL EXPENSES	\$1500	\$1500	Background checks for Crossing Guards, prisoner lunches, etc.



FIRE DEPARTMENT

Department Objective

To provide a high level of fire prevention, protection, and EMS service to the citizens of Meadville. These benchmarks shall be achieved through continued training and education, utilizing the most cost effective means possible.

- The City of Meadville employs 12 full-time firefighters and 3 part-time firefighters.
- The fulltime firefighters roster consists of the Fire Chief, 3 Shift Captains, 3 Lieutenants, and 6 Firefighter EMT's.
- The police department currently has a fleet of 7 vehicles.

List of vehicles:

Year	Description	Use	Mileage
1991	Grumman Pump SC/H	Emergency Response	43,669
1993	100' Telescoping Aerial-Sutphen	Emergency Response	24,943
2004	Smeal Rescue Pumper – HME	Emergency Response	57,912
2004	Ford F-150	Emergency Response Utility Vehicle	65,958
2008	Chevy Suburban	Emergency Response	51,117
2016	Ford Explorer	Emergency Response Chief Vehicle	26,098

Fire Department
Adopted Budget - 2020

Revenues:	2017	2018	2019	2019	2020
<i>Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>
	<i>Revenues</i>	<i>Revenues</i>	<i>Budget</i>	<i>Revenues</i>	<i>Budget</i>
Misc Fire Fees	7,069	19,833	7,500	16,545	16,000
Code Inspections	37,519	39,087	39,915	39,915	40,754
Bed & Breakfast Licenses	1,100	1,700	900	400	900
Plumbing Permits&Licenses	2,650	4,200	1,750	375	1,750
Sub-Total	48,338	64,820	50,065	57,235	59,404
General Fund	1,506,203	1,338,772	1,431,480	1,426,531	1,493,744
Total Operating Revenues	1,554,540	1,403,592	1,481,545	1,483,766	1,553,148

Expenditures:	2017	2018	2019	2019	2020
<i>Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>
	<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>
Personnel	1,467,398	1,307,287	1,358,577	1,383,910	1,432,534
Operating	87,143	96,305	122,968	99,856	120,614
Total Operating Expenses	1,554,540	1,403,592	1,481,545	1,483,766	1,553,148

Fire Department
Expenditures
Adopted Budget - 2020

<i>Obj</i>	<i>2017</i>	<i>2018</i>	<i>2019</i>	<i>2019</i>	<i>2020</i>	<i>Change</i>
<i>No. Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>	<i>From</i>
	<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>	<i>2019 Budget</i>
710 Personnel	790,906	676,159	799,981	831,671	858,172	58,191
710 Overtime	117,878	161,674	75,000	47,155	55,000	(20,000)
720 Employee Benefits	558,614	469,453	483,596	505,085	519,361	35,765
720 Uniforms	3,924	8,045	18,400	8,313	16,535	(1,865)
810 Contracted Services	0	0	4,090	0	4,240	150
820 Materials & Supplies	3,847	4,792	7,800	4,385	8,450	650
820 Medical Supplies	2,397	2,596	2,600	2,655	2,600	0
831 Travel	2,366	572	2,000	1,849	3,500	1,500
831 Training	2,178	4,930	4,000	856	2,500	(1,500)
832 Postage	599	671	1,000	405	750	(250)
832 Radio Equipment	1,782	2,881	4,000	2,515	3,500	(500)
833 Gas & Oil	6,484	7,680	8,000	7,141	8,000	0
835 Insurance	9,317	9,900	10,098	8,849	9,114	(984)
837 Maint Equipment	36,792	35,368	40,325	44,802	40,325	0
837 Maint Facilities	13,985	14,960	17,300	14,963	17,900	600
842 Memberships	345	783	595	245	595	0
842 Code Updates	2,377	2,377	2,010	2,129	1,855	(155)
839 Scuba Team	750	750	750	750	750	0
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Total	1,554,540	1,403,592	1,481,545	1,483,766	1,553,148	71,603

Obj. No.	Description	Adopted Budget 2020	Adopted Budget 2019	Notes
710	PERSONNEL	\$858,172	\$800,708	
	Admin	\$90,451		Fire Chief (Hasko), Part-time Secretary (Peacock)
	Firefighters	\$767,721		Full-Time Firefighters, Part-time Firefighters (1,040 hours)
710	OVERTIME	\$55,000	\$75,000	<p>Overtime is reduced with full complement of 12 full-time officers. It is hopeful that part-time firefighters will supplement staffing and fill known vacancies in the schedule. The Collective Bargaining Agreement, however, does not allow part-time firefighters to drive vehicles, thereby potentially limiting the use of part-time firefighters to fill all shift vacancies.</p> <p>Annual mandatory training also contributes to overtime costs. When possible, personnel receive their training while on duty, but overtime is sometimes required due to instructor schedules and class length.</p>
720	EMPLOYEE BENEFITS	\$519,361	\$482,670	Workers Comp, Medical, Life, Dental, Vision, Health Reimbursement Account (HRA), Pension (Defined Benefit and Defined Contribution), Post-retirement healthcare. Includes \$66,000 increase in pension and reflects 11% increase in healthcare
720	UNIFORMS	\$16,535	\$18,400	Each firefighter is issued two sets of turnout gear and three sets of station wear per the Collective Bargaining Agreement.
	Gear Replacement	\$7,135		Replacement of gloves, boots, helmets, etc.
	Clothing Allowance	\$2,600		Per Collective Bargaining Agreement.
	Duty Uniforms, Shoes, Accessories	\$6,800		Replacement as necessary, per Collective Bargaining Agreement
810	CONTRACTED SERVICES	\$4,240	\$4,090	
	Firehouse Software Program Renewal	\$3,450		Software for tracking and reporting all fire responses and code violations.
	Penn-Care Public Safety EMS Software Renewal	\$790		Annual fee for EMS data reporting software required by PA Department of Health

Obj. No.	Description	Adopted Budget 2020	Adopted Budget 2019	Notes
820	MATERIALS AND SUPPLIES	\$8,450	\$7,800	
	Fire Prevention Materials	\$2,000		Fire Prevention Week classroom supplies, printed materials, etc. (expense moved from Training below)
	Miscellaneous/Office Janitorial Supplies	\$5,800		
	Flag Maintenance	\$650		Replacement of U.S., State and City Flags at all flagpole locations
820	MEDICAL SUPPLIES	\$2,600	\$2,600	Replacement gloves, oxygen tubes, gauze and other EMS supplies.
831	TRAVEL	\$3,500	\$2,000	Travel and accommodation expenses, as needed, for continuing education, certifications and additional training. Most training opportunities are local, but others require travel and overnight stay.
831	TRAINING	\$2,500	\$4,000	Continuing education, certifications and additional training for firefighters, officers, etc.
832	POSTAGE	\$750	\$1,000	Postage for general departmental mailings and notices of violations
832	RADIO EQUIPMENT	\$3,500	\$4,000	
	Radio Maintenance Contract	\$2,000		Annual contract fee for radio system maintenance.
	Parts/Repair	\$1,500		Parts/repairs not covered by annual maintenance contract.
833	GAS & OIL	\$8,000	\$8,000	Fuel for all department vehicles, field generators, station emergency generator and equipment (rescue saws/tools, ventilation fans, portable pumps, etc.)
835	INSURANCE	\$9,114	\$10,098	Property and liability insurance premium allocated for Fire Department station, vehicles and equipment.
837	MAINTENANCE OF EQUIPMENT	\$40,325	\$40,325	
	Annual Aerial Service Contract	\$1,500		Annual service contract and inspection fee.
	Breathing Air Compressor Maintenance Contract	\$1,500		Annual service contract.
	Self-Contained Breathing Apparatus	\$1,200		Annual certification testing and necessary upgrades.
	ISO Testing & Annual Pump Services	\$1,700		
	Aerial Ladder & Ground Ladder Load Recertification	\$1,800		
	General Maintenance for Apparatus and Equipment	\$32,625		Fleet is aging: 28-year-old pumper, a 15 year-old pumper and a 26-year old aerial. Apparatus require continuous maintenance and parts are becoming difficult to find.

Obj. No.	Description	Adopted Budget 2020	Adopted Budget 2019	Notes
837	MAINTENANCE OF FACILITIES	\$17,900	\$17,300	
	Fire Alarm System	\$1,000		Annual testing and maintenance.
	Sprinkler System	\$2,100		Annual sprinkler and stand pipe testing for Central Fire Station
	Emergency Generator System	\$800		Annual Central Fire Station generator service contract.
	Elevators	\$3,500		Elevator preventative maintenance and inspection contract.
	EVAC System (Truck Exhaust System) System	\$4,000		System maintenance and testing to maintain Central Fire Station air quality.
	General Maintenance/Repair	\$6,500		Roof, HVAC, etc., as needed.
842	MEMBERSHIPS	\$595	\$595	
	International Association of Fire Chiefs	\$225		
	National Fire Protection Agency	\$200		
	PA Career Fire Chiefs Association	\$125		
	Crawford County Fire Association	\$25		
	PA Firemen's Association	\$20		
842	CODE UPDATES	\$1,855	\$2,010	
	NFPA Regulation Updates	\$1,600		
	Trade Publications	\$255		
839	SCUBA TEAM	\$750	\$750	Donation to Crawford County SCUBA Team



CITY MANAGER

Department Objective:

To provide for the effective, professional management of the City of Meadville. Activities of Management & Development include:

- Developing programs and providing the City Council with advice;
- Implementing Council policies through effective programs;
- Administering Property Maintenance and Code Enforcement;
- Providing personnel services for the City, including recruitment, promotion, training opportunities, labor relations, collective bargaining, discipline, grievance handling, and personnel selection.

The City Manager represents the interest of the City on a number of committees, boards, and organizations. The City Manager serves as a communication link, establishing communications and public relations between the City and the general public, the news media, and all appointed authorities, boards, commissions, and committees. The City Manager is primarily responsible for the City's program budget, its preparation and implementation.

City Manager
Adopted Budget - 2020

Revenues:	<i>2017</i>	<i>2018</i>	<i>2019</i>	<i>2019</i>	<i>2020</i>
<i>Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>
	<i>Revenues</i>	<i>Revenues</i>	<i>Budget</i>	<i>Revenues</i>	<i>Budget</i>
Fiscal Management Fees	78,797	78,877	78,954	78,954	79,034
Sub-Total	78,797	78,877	78,954	78,954	79,034
General Fund	249,695	277,729	347,155	339,419	411,377
Total Operating Revenues	328,492	356,606	426,109	418,373	490,411

Expenditures:	<i>2017</i>	<i>2018</i>	<i>2019</i>	<i>2019</i>	<i>2020</i>
<i>Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>
	<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>
Personnel	271,143	280,163	372,059	347,510	420,742
Operating	57,350	76,443	54,050	70,863	69,665
Total Operating Expenses	328,492	356,606	426,109	418,373	490,411

City Manager
Expenditures
Adopted Budget - 2020

<i>Obj</i>	<i>2017</i>	<i>2018</i>	<i>2019</i>	<i>2019</i>	<i>2020</i>	<i>Change</i>
<i>No. Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>	<i>From</i>
<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>	<i>2019 Budget</i>	
710 Personnel	142,833	146,174	197,654	178,668	200,501	2,847
710 Personnel - Code Enforce	54,635	57,544	60,994	61,724	62,586	1,592
710 Personnel-Temp	0	0	2,500	750	0	(2,500)
720 Employee Benefits	73,675	76,446	110,911	106,369	157,660	46,749
810 Engineering Services	8,853	17,033	10,000	16,761	15,000	5,000
810 Consulting Services	0	0	1,000	2,536	1,000	0
810 Shade Tree Mant/Remova	36,808	48,401	30,000	39,503	40,000	10,000
810 Zoning Hearings	1,510	1,171	1,400	1,961	1,400	0
820 Material & Supplies	427	330	1,150	314	500	(650)
820 Safety Committee	1,690	1,489	1,500	1,461	1,500	0
831 Travel	2,012	1,323	2,000	1,663	2,000	0
831 Training	1,996	2,150	2,000	2,076	2,000	0
832 Postage	342	320	500	267	500	0
842 Membership Dues	966	1,070	1,000	1,529	1,250	250
842 Periodicals	0	256	250	0	765	515
885 Civil Service Testing	1,445	758	2,000	750	2,000	0
885 Medical Exams	395	1,600	1,000	1,425	1,250	250
885 General Expense	905	542	250	617	500	250
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Total	328,492	356,606	426,109	418,373	490,411	64,302

Obj. No.	Description	Adopted Budget 2020	Adopted Budget 2019	Notes
710	PERSONNEL	\$200,501	\$149,101	Wages: 75% City Manager (Walker), 50% Assistant City Manager (Johnson), Executive Assistant (Corll), Director of Community Development (Menanno)
710	PERSONNEL – CODE ENFORCEMENT	\$62,586	\$61,307	Part-time Code Enforcement Officers (2) (Cheropovich, Boyce) Zoning Administrator/Building Code Official-50% (Johnson)
720	EMPLOYEE BENEFITS	\$157,660	\$92,974	Workers Comp, Medical, Life, Dental, Health Reimbursement Account (HRA), Retirement (Defined Benefit and Defined Contribution)
810	ENGINEERING SERVICES	\$15,000	\$10,000	Fees to third-party City Engineer (PCE), other engineering consultants and bridge inspection firm.
810	CONSULTING SERVICES	\$1,000	\$1,000	Consulting services related to personnel and employee benefits
810	SHADE TREE MANAGEMENT	\$40,000	\$30,000	Tree removal and trimming budget. Annual need for tree removal far outstrips the resources available. Tree removal costs for the past two years have exceeded \$35K.
810	ZONING HEARINGS	\$1,400	\$1,400	Court reporter expenses for zoning hearings
820	MATERIALS AND SUPPLIES	\$500	\$1, 150	General materials and supplies, as needed.
820	SAFETY COMMITTEE	\$1,500	\$1,500	Budget for Safety Committee projects and employee incentives.
831	TRAVEL	\$2,000	\$2,000	Travel and lodging fees associate with conferences, trainings, meetings, etc.
831	TRAINING	\$2,000	\$2,000	Conference and training registration fees.
832	POSTAGE	\$500	\$500	General postage.
842	MEMBERSHIP DUES	\$1,250	\$1,000	Association of PA Municipal Managers PA Association of Boroughs PELRAS, ASCAP
842	PERIODICALS	\$765	\$250	Governing Magazine, Code Enforcement updates.
885	CIVIL SERVICE TESTING	\$2,000	\$2,000	Consulting fee for civil service testing.
885	MEDICAL EXAMS	\$1,250	\$1,000	Psychological testing fees for new police and fireman and independent medical exams for personnel matters.
885	GENERAL EXPENSE	\$500	\$250	General expense.



FINANCE DEPARTMENT

Department Objective

To provide an equitable basis for the levy of taxes needed to finance City programs and activities, to provide for the collection of revenues, and to provide for the keeping of necessary information and accounts of both revenues and disbursements of the City.

Finance Department
Adopted Budget - 2020

Revenues:	2017	2018	2019	2019	2020
<i>Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>
	<i>Revenues</i>	<i>Revenues</i>	<i>Budget</i>	<i>Revenues</i>	<i>Budget</i>
Interest Earned - GF Operating	11,106	13,893	10,500	13,414	13,000
Interest Earned - GF Reserves	544	620	750	513	750
Fiscal Management Fees	250,682	250,906	331,072	311,072	311,296
Sub-Total	262,332	265,420	342,322	324,998	325,046
General Fund	183,926	204,215	(26,293)	(26,336)	(17,285)
Total Operating Revenues	446,258	469,635	316,029	298,662	307,761

Expenditures:	2017	2018	2019	2019	2020
<i>Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>
	<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>
Personnel	370,411	376,653	211,314	194,582	212,946
Operating	75,847	92,982	104,715	104,080	94,815
Total Operating Expenses	446,258	469,635	316,029	298,662	307,761

Finance Department
Expenditures
Adopted Budget - 2020

<i>Obj</i>	<i>2017</i>	<i>2018</i>	<i>2019</i>	<i>2019</i>	<i>2020</i>	<i>Change</i>
<i>No. Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>	<i>From</i>
<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>	<i>2019 Budget</i>	
710 Personnel	221,935	241,072	159,500	142,881	156,734	(2,766)
720 Employee Benefits	148,475	135,581	51,814	51,701	56,212	4,398
810 Audit	18,500	18,500	19,000	23,400	23,500	4,500
810 Mangt Services/Contractor	1,750	4,368	7,500	3,868	3,000	(4,500)
820 Materials & Supplies	630	512	400	282	400	0
831 Travel	122	230	500	404	500	0
831 Training	630	348	750	493	750	0
832 Postage	1,192	1,181	1,350	803	1,000	(350)
837 Maint of Equip/Software	47,958	62,053	68,950	69,070	59,875	(9,075)
842 Membership Dues	265	190	265	160	190	(75)
842 Periodicals	0	0	100	0	0	(100)
885 Bank Bond Fees	4,800	5,600	5,900	5,600	5,600	(300)
<hr/>						
Total	446,258	469,635	316,029	298,662	307,761	(8,268)

Obj. No.	Description	Adopted Budget 2020	Adopted Budget 2019	Notes
710	PERSONNEL	\$156,734	\$159,500	Wages: Finance Director (Oldakowski), Payroll/HR Admin (Gabel), Accounts Payable (Heisey), Part-time assistance as needed.
720	EMPLOYEE BENEFITS	\$56,212	\$51,814	Workers Comp, Medical, Life, Dental, Health Reimbursement Account (HRA), Retirement (Defined Contribution).
810	AUDIT	\$23,500	\$19,000	Annual fiscal audit. Increase anticipated for audit related consulting services.
810	MANAGEMENT SERVICES/CONTRACTS	\$3,000	\$7,500	Risk management services (Bailey, Robb & Associates) GASB 45 & 68 reports (Cowden & Associates) Database consulting services
820	MATERIALS AND SUPPLIES	\$400	\$400	Materials and supplies, as needed.
831	TRAVEL	\$500	\$500	
831	TRAINING	\$750	\$750	
832	POSTAGE	\$1,000	\$1,350	Postage to mail accounts payable checks, invoices, etc.
837	MAINTENANCE OF EQUIPMENT/SOFTWARE	\$59,875	\$68,950	Fund accounting software (Pentamation) maintenance (38,825) Photocopier leases (\$1,750) Server and IT Maintenance Contract (\$18,000) Postage Meter Miscellaneous
842	MEMBERSHIP DUES	\$190	\$265	Government Finance Officers Association
842	PERIODICALS	\$0	\$100	
885	BANK BOND FEES	\$5,600	\$5,900	Annual bank service fees for bonds. Annual Digital Assurance Certification (DAC) bond compliance fees.



CITY TREASURER

Department Objective

The City Treasurer is elected for a four-year term and is responsible for the collection, receiving, safekeeping, and payment of public monies including City, County, and School District taxes. The Treasurer is responsible for the following functions:

- Real Estate Tax Collection
- Per Capita Tax Collection
- Refuse Receipt Collection
- Collection of Permits, License, and Official Document Receipts
- The filing and calculation of municipal liens, receiving payment, and billing of said liens

City Treasurer

Michelle Sampson

Term

2020-2024

City Treasurer
Adopted Budget - 2020

Revenues:	<i>2017</i>	<i>2018</i>	<i>2019</i>	<i>2019</i>	<i>2020</i>
<i>Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>
	<i>Revenues</i>	<i>Revenues</i>	<i>Budget</i>	<i>Revenues</i>	<i>Budget</i>
Interest Earned - Assessments/Li	530	0	250	0	250
Treasurer Office	75,254	75,248	75,000	78,704	75,000
Sub-Total	75,784	75,248	75,250	78,704	75,250
General Fund	56,927	67,930	43,031	44,544	43,085
Total Operating Revenues	132,712	143,178	118,281	123,248	118,335

Expenditures:	<i>2017</i>	<i>2018</i>	<i>2019</i>	<i>2019</i>	<i>2020</i>
<i>Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>
	<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>
Personnel	122,930	135,090	106,516	114,711	107,970
Operating	9,781	8,088	11,765	8,537	10,365
Total Operating Expenses	132,712	143,178	118,281	123,248	118,335

City Treasurer
Expenditures
Adopted Budget - 2020

<i>Obj</i>	<i>2017</i>	<i>2018</i>	<i>2019</i>	<i>2019</i>	<i>2020</i>	<i>Change</i>
<i>No. Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>	<i>From</i>
	<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>	<i>2019 Budget</i>
710 Personnel	74,696	83,159	52,428	62,913	53,689	1,260
720 Employee Benefits	48,234	51,931	54,088	51,798	54,282	194
820 Materials & Supplies	2,242	2,473	3,400	2,312	2,500	(900)
831 Training	256	0	100	0	100	0
832 Postage	7,249	5,575	7,500	6,195	7,000	(500)
837 Maint of Equipment	0	0	200	0	200	0
842 Filing Fees	0	0	500	0	500	0
885 General Expense	35	40	65	30	65	0
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Total	132,712	143,178	118,281	123,248	118,335	54

Obj. No.	Description	Adopted Budget 2020	Adopted Budget 2019	Notes
710	PERSONNEL	\$53,689	\$52,428	City Treasurer (Sampson), Finance Clerk (2) 65 % (Wilcox, Brocklehurst) Note: 67% of the Treasurer's office wages are offset by funds received from billing Crawford County and Crawford Central School District to cover the cost of the Real Estate and Per Capita Tax billing, collection and reconciliation of taxes each year.
720	EMPLOYEE BENEFITS	\$54,282	\$54,088	Workers Comp, Medical, Life, Dental, Health Reimbursement Account (HRA), Pension (Defined Benefit and Defined Contribution)
820	MATERIALS AND SUPPLIES	\$2,500	\$3,400	67% of our supplies for tax forms and envelopes are covered by Crawford County and Crawford Central School District to cover the Real Estate and Per Capita Tax bills, delinquent bills and bill reprints
831	TRAINING	\$100	\$100	Required training for City Treasurer.
832	POSTAGE	\$7,000	\$7,500	Mailing of tax bills. Note: 50% of our postage cost is reimbursed by Crawford County and Crawford Central School District to cover the Real Estate and Per Capita Tax bills.
837	MAINTENANCE OF EQUIPMENT	\$200	\$200	
842	FILING FEES	\$500	\$500	Filing fees for insufficient funds, liens, etc.
885	GENERAL EXPENSE	\$65	\$65	Membership fee for City Treasurer.



CITY CLERK

Department Objective

To maintain the official records of the business of the City in a safe and retrievable manner.

City Clerk
Adopted Budget - 2020

Revenues:	2017	2018	2019	2019	2020
<i>Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>
	<i>Revenues</i>	<i>Revenues</i>	<i>Budget</i>	<i>Revenues</i>	<i>Budget</i>
Business Licenses	0	0	75	0	75
Solicitor Licenses	122	227	200	124	200
Fiscal Management Fees	15,759	15,775	15,791	15,791	15,807
Sub-Total	15,881	16,002	16,066	15,915	16,082
General Fund	70,803	89,343	113,537	114,337	118,180
Total Operating Revenues	86,684	105,345	129,603	130,252	134,261

Expenditures:	2017	2018	2019	2019	2020
<i>Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>
	<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>
Personnel	69,043	88,013	110,403	110,578	113,561
Operating	17,641	17,332	19,200	19,674	20,700
Total Operating Expenses	86,684	105,345	129,603	130,252	134,261

City Clerk
Expenditures
Adopted Budget - 2020

<i>Obj</i>	<i>2017</i>	<i>2018</i>	<i>2019</i>	<i>2019</i>	<i>2020</i>	<i>Change</i>
<i>No. Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>	<i>From</i>
<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>	<i>2019 Budget</i>	
710 Personnel	52,298	60,673	75,215	77,635	78,260	3,045
720 Employee Benefits	16,745	27,339	35,188	32,943	36,301	113
810 Contracted/Prof Service	2,562	2,668	2,700	1,480	2,700	0
820 Materials & Supplies	15	42	400	327	400	0
831 Travel	0	0	50	0	250	200
831 Training	0	0	300	602	1,500	1,200
832 Postage	111	61	150	89	150	0
834 Advertising	14,641	14,121	15,000	16,907	15,000	0
842 Membership Dues	0	0	150	0	150	0
842 Periodicals	252	252	250	0	250	0
885 General Expense	60	189	200	269	300	100
<hr/>						
Total	86,684	105,345	129,603	130,252	134,261	4,659

Obj. No.	Description	Adopted Budget 2020	Adopted Budget 2019	Notes
710	PERSONNEL	\$78,260	\$75,215	City Clerk (25% Walker), Deputy City Clerk (Wickert), Part-time Receptionist
720	EMPLOYEE BENEFITS	\$35,301	\$35,188	Workers Comp, Medical, Life, Dental, Health Reimbursement Account (HRA), Retirement (Defined Benefit and Defined Contribution)
810	CONTRACTED/ PROFESSIONAL SERVICE	\$2,700	\$2,700	Fee to Code Publishing for annual codification of ordinances.
820	MATERIALS AND SUPPLIES	\$400	\$400	Various materials and supplies (ordinance books, specialty paper, etc.) related to City Clerk duties.
831	TRAVEL	\$250	\$50	Travel budget related to training.
831	TRAINING	\$1500	\$300	Training budget for new Deputy City Clerk
832	POSTAGE	\$150	\$150	General postage.
834	ADVERTISING	\$15,000	\$15,000	Advertising and publication costs for public meetings, hearings, ordinances, zoning hearing board meetings, etc.
842	MEMBERSHIP DUES	\$150	\$150	Pennsylvania Association of Notary Officials (PANO)
842	PERIODICALS	\$250	\$250	Meadville Tribune subscription
885	GENERAL EXPENSE	\$300	\$200	General expense



CITY COUNCIL

Department Objective

To initiate, promulgate, and define policies, programs, and general activities which provide for the general welfare of all residents of the City of Meadville. The City Council consists of a Mayor and four Councilpersons, all of whom are elected at large for four years in overlapping terms. Included with this element are provisions for the City Controller, who is also elected for a four-year term.

Council:

Mayor LeRoy Stearns

Deputy Mayor Nancy Mangilo-Bittner

Councilmember John Battaglia

Councilmember Sean Donahue

Councilmember James Roha

Term:

2018 – 2022

2016 – 2020

2016 – 2020

2018 – 2022

2018 – 2022

City Controller

Rosemarie Martinez Groves

2020 – 2024

City Council
Adopted Budget - 2020

Revenues:	<i>2017</i>	<i>2018</i>	<i>2019</i>	<i>2019</i>	<i>2020</i>
<i>Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>
	<i>Revenues</i>	<i>Revenues</i>	<i>Budget</i>	<i>Revenues</i>	<i>Budget</i>
General Fund	92,802	88,761	101,666	98,070	97,378
Total Operating Revenues	92,802	88,761	101,666	98,070	97,378

Expenditures:	<i>2017</i>	<i>2018</i>	<i>2019</i>	<i>2019</i>	<i>2020</i>
<i>Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>
	<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>
Personnel	87,924	83,415	93,216	93,279	89,928
Operating	4,878	5,346	8,450	4,791	7,450
Total Operating Expenses	92,802	88,761	101,666	98,070	97,378

City Council
Expenditures
Adopted Budget - 2020

<i>Obj</i>	<i>2017</i>	<i>2018</i>	<i>2019</i>	<i>2019</i>	<i>2020</i>	<i>Change</i>
<i>No. Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>	<i>From</i>
<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>	<i>2019 Budget</i>	
710 Personnel	8,100	8,100	8,100	8,101	8,100	0
720 Employee Benefits	79,824	75,316	85,116	85,178	81,828	(3,287)
831 Travel	0	0	2,000	11	1,000	(1,000)
831 Training	72	0	500	72	500	0
842 Membership Dues	700	250	950	950	950	0
885 Mayor's Account	0	0	0	165	0	0
885 General Expense	3,850	2,073	2,500	745	2,500	0
885 Special Projects	257	3,023	2,500	2,848	2,500	0
<hr/>						
Total	92,802	88,761	101,666	98,070	97,378	(4,287)

Obj. No.	Description	Adopted Budget 2020	Adopted Budget 2019	Notes
710	PERSONNEL	\$8,100	\$8,100	Council and Controller wages per City ordinance and Third Class City Code. Mayor (\$1,800), Councilmember (\$1,200), Controller (\$1,500).
720	EMPLOYEE BENEFITS	\$81,828	\$85,116	Workers Comp, Medical, Life, Dental, Health Reimbursement Account (HRA), Travel Allowance
831	TRAVEL	\$1,000	\$2,000	Travel related to training, workshops, etc.
831	TRAINING	\$500	\$500	Conference or training registration fees.
842	MEMBERSHIP DUES	\$950	\$950	Chamber of Commerce, PA Boroughs Association
885	GENERAL EXPENSE	\$2,500	\$2,500	General expenses; special recognitions, ceremonies, etc.
885	SPECIAL PROJECTS	\$2,500	\$2,500	Special projects as designated by Mayor Council.



CITY SOLICITOR

Department Objective

To provide legal counsel to the City Council, City Manager, and all officers and departments of the City in matters relating to their official duties, and to prosecute and defend all suits for and in behalf of the City.

Areas of Focus:

- Civil claims against the City
- Criminal – prosecute misdemeanors and violations
- Real estate

Includes:

- City Solicitor: Gary Alizzeo
- Labor Relations: Campbell, Durant & Beatty
- Special Legal (e.g. draft responses, EEOC claims)

City Solicitor
Adopted Budget - 2020

Revenues:	<i>2017</i>	<i>2018</i>	<i>2019</i>	<i>2019</i>	<i>2020</i>
<i>Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>
	<i>Revenues</i>	<i>Revenues</i>	<i>Budget</i>	<i>Revenues</i>	<i>Budget</i>
General Fund	108,849	77,104	95,300	74,794	85,300
Total Operating Revenues	108,849	77,104	95,300	74,794	85,300

Expenditures:	<i>2017</i>	<i>2018</i>	<i>2019</i>	<i>2019</i>	<i>2020</i>
<i>Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>
	<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>
Operating	108,849	77,104	95,300	74,794	85,300
Total Operating Expenses	108,849	77,104	95,300	74,794	85,300

City Solicitor
Expenditures
Adopted Budget - 2020

<i>Obj</i>	<i>2017</i>	<i>2018</i>	<i>2019</i>	<i>2019</i>	<i>2020</i>	<i>Change</i>
<i>No. Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>	<i>From</i>
<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>	<i>2019 Budget</i>	
810 Legal - Solicitor	66,842	71,652	70,000	67,584	70,000	0
810 Legal - Labor/Other	41,406	5,452	25,000	7,210	15,000	(10,000)
842 Membership/Travel	600	0	300	0	300	0
<hr/>						
Total	108,849	77,104	95,300	74,794	85,300	(10,000)

Obj. No.	Description	Adopted Budget 2020	Adopted Budget 2019	Notes
810	LEGAL-SOLICITOR	\$70,000	\$70,000	Monthly retainer and miscellaneous legal fees related to non-standard litigation or coordination with outside counsel.
810	LEGAL-LABOR/OTHER	\$15,000	\$25,000	Legal fees for outside labor counsel related to personnel matters or specialty legal counsel
842	MEMBERSHIP/TRAVEL	\$300	\$300	Labor law training conference.



PUBLIC WORKS DEPARTMENT

Department Objective

To maintain City roads, buildings, signs, and parks. This includes mowing, tree trimming, building maintenance, street sweeping, fall leaf collection, snow removal, and regular maintenance of the stormwater system.

- The City of Meadville Public Works Department employs a Public Works Superintendent, a part-time secretary, a Support Coordinator, a part-time Shade Tree Program Manager, an electrician, a Working Supervisor, an auto mechanic, 2 labor foreman, 4 equipment operators, 5 truck drivers, and a sign technician.
- The full-time Public Works roster consists of a Public Works Superintendent, a Support Coordinator, an Electrician, a Working Supervisor, an Auto Mechanic, 2 Labor Foreman, 4 Equipment Operators, 4 Truck Drivers, and a Sign Technician.
- Public Works has a fleet of 37 vehicles.

List of vehicles:

Year	Vehicle #	Description	Use	Mileage
?	44	Homestead Trailer		N/A
1991	47	Tarco Leaf Loader		N/A
1995	22	Case High Lift (Wheel Loader)		N/A
1995	25 B	Tarco Leaf Loader (Old)	Floater	N/A
1996	18	International 4900 Flatbed/Tiltbed Truck		46,330
1997	9	International 4900 Dump Truck		74,765
1997	2	Ford F-350 Dump Truck	Parks	42,012
2000	31	Ford F-350 Utility/Sign Truck	Streets	64,918
2001	33	Ingersal Rand Air Compressor		N/A
2001	36	Ford 4x4 F-350 Pickup Truck		23,408

2002	38	Ford F-250 Pickup Truck		74,309
2003	4	Ford F-250 Pickup Truck		47,974
2003	42	Ford F-450 Stake Bed Truck		29,480
2004	6	International 4400 Dump Truck	Salt	47,278
2004	54	Komatsu Hydraulic Excavator/Trac Hoe	Floater	N/A
2006	5	International 4400 Dump Truck	Salt	N/A
2006	56	Case 435 Skid Steer Loader	Floater	N/A
2007	43	Winston Trailer	Floater	N/A
2009	13	Chevy Colorado Pickup Truck		41,335
2009		Ford Ranger Pickup	Engineering	63,942
2012	10	JCB 426ZX High Lift	Floater	N/A
2012	16	JCB 205 Skid Steer Loader		N/A
2012	17	Nissan El Whirlwind Street Sweeper		55,504
2013	19	International 7400 2x2 Dump Truck		20,038
2013	20	International 4700 Dump Truck		20,376
2013	21	International 4900 Dump Truck		18,649
2013	25 A	X-treme Vac Leaf Loader (New)	Floater	N/A
2014	2	Ford F-250 Pickup Truck w/ 9ft Plow		21,815
2014		International Bucket Truck	Engineering	21,006
2015	12	Kubota Broom/Plow		N/A
2016	8	International 4900 Dump Truck		13,259
2016	11	Ford Vactor 210 PLU Truck		4,900
2016	3	Dodge Ram 2500 4x4 Pickup Truck w/ Plow		34,284
2018	1	Dodge Ram 2500S 4x4 Pickup Truck w/ Plow		5,662
2019	7	International MV607 SBA Dump Truck		3,398
2019	26	Case Excavator		N/A
2020	15	International 4900 Dump Truck		785

**Public Works Department
Adopted Budget - 2020**

Revenues:	2017	2018	2019	2019	2020
<i>Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>
	<i>Revenues</i>	<i>Revenues</i>	<i>Budget</i>	<i>Revenues</i>	<i>Budget</i>
State Grants - Snowplowing	60,635	61,297	60,213	47,693	55,000
Maint Fees - Parking Fund	50,272	50,780	51,282	51,280	51,795
Capital Proj - Inspector	75,000	75,000	75,000	75,000	75,000
Electrician Services	11,939	3,990	5,000	4,815	5,000
Repairing Paved Streets	59,342	11,550	60,000	47,781	50,712
Garage Services	9,199	9,756	8,500	10,213	9,500
Sub-Total	266,386	212,373	259,995	236,782	247,007
General Fund	1,222,350	1,350,879	1,474,876	1,486,449	1,428,089
Total Operating Revenues	1,488,735	1,563,252	1,734,870	1,723,231	1,675,095

Expenditures:	2017	2018	2019	2019	2020
<i>Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>
	<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>
Personnel	1,127,709	1,187,399	1,373,339	1,352,264	1,340,471
Operating	361,026	375,854	361,531	370,967	334,624
Total Operating Expenses	1,488,735	1,563,252	1,734,870	1,723,231	1,675,095

Public Works Department
Expenditures
Adopted Budget - 2020

<i>Obj</i>	<i>2017</i>	<i>2018</i>	<i>2019</i>	<i>2019</i>	<i>2020</i>	<i>Change</i>
<i>No. Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>	<i>From</i>
<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>	<i>2019 Budget</i>	
710 Personnel	450,692	436,150	469,237	437,598	427,505	(41,732)
710 Personnel - Admin	124,365	195,488	245,402	267,578	233,844	(11,559)
710 Overtime	14,720	16,886	25,000	16,272	25,000	0
720 Employee Benefits	533,286	533,474	629,200	625,455	650,123	20,923
720 Uniforms	4,646	5,401	4,500	5,362	4,000	(500)
810 Contracted Services	102,152	133,285	115,510	113,980	133,520	18,010
820 Materials & Supplies	64,482	37,010	53,750	65,273	44,250	(9,500)
820 M&S - Electrician	18,689	21,553	14,000	19,116	12,000	(2,000)
820 Refuse & Recycling	0	0	3,500	0	3,500	0
820 Tools	3,146	4,432	3,500	3,422	3,500	0
831 Travel	349	58	150	0	150	0
831 Training	134	0	200	0	1,000	800
832 Postage	17	23	175	25	175	0
832 Radio Equipment	4,418	5,365	5,000	7,520	3,000	(2,000)
833 Gas	13,072	16,962	20,000	18,339	10,000	(10,000)
833 Gas - Electrician	1,710	1,696	1,750	1,809	1,750	0
835 Insurance	18,634	19,800	20,196	17,698	18,229	(1,967)
836 Gas Heat	14,380	16,456	15,100	17,075	16,850	1,750
836 Power & Light	58,909	58,413	61,000	55,374	59,000	(2,000)
837 Maint of Equip/Facilities	59,279	59,603	44,000	49,550	25,000	(19,000)
837 Maint - Electrician	420	235	2,000	419	1,000	(1,000)
842 Membership/Dues	202	338	200	227	200	0
885 Meals - OT	1,034	625	1,500	1,140	1,500	0
<hr/>						
Total	1,488,735	1,563,252	1,734,870	1,723,231	1,675,095	(59,775)

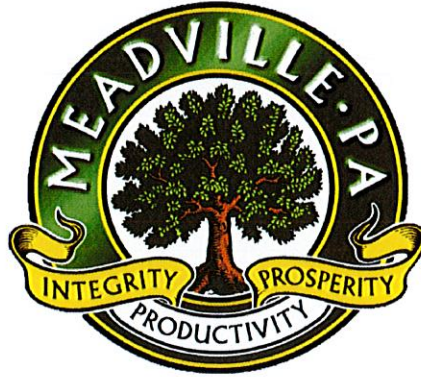
City of Meadville**Public Works Summary - General Fund, Liquid Fuels, Storm Water****Expenditures****Adopted Budget - 2020**

<i>Obj</i>	<i>General</i>	<i>Liquid</i>	<i>Storm Water</i>	
<i>No. Description</i>	<i>Fund</i>	<i>Fuels Fund</i>	<i>Fund</i>	<i>Total</i>
710 Personnel	427,505	165,000	185,000	777,505
710 Personnel - Admin	233,844			233,844
710 Overtime	25,000	30,000		55,000
720 Employee Benefits	650,123			650,123
720 Uniforms	4,000			4,000
810 Contracted Services	133,520			133,520
810 Program			110,000	110,000
810 Regulatory Compliance			50,000	50,000
810 Mapping-GIS			45,000	45,000
810 Education & Outreach			10,000	10,000
810 Existing Conditions Assessment			55,000	55,000
820 Materials & Supplies	44,250	369,767		414,017
820 M&S - Electrician	12,000			12,000
820 Refuse & Recycling	3,500			3,500
820 Tools	3,500		5,000	8,500
831 Travel	150			150
831 Training	1,000			1,000
832 Postage	175			175
832 Radio Equipment	3,000			3,000
833 Gas	10,000		30,000	40,000
833 Gas - Electrician	1,750			1,750
835 Insurance	18,229			18,229
836 Gas Heat	16,850			16,850
836 Power & Light	59,000			59,000
837 Maint of Equip/Facilities	25,000	30,000	17,000	72,000
837 Maint of System			125,000	125,000
837 Maint - Electrician	1,000			1,000
842 Membership/Dues	200			200
885 Meals - OT	1,500			1,500
999 Capital Items - SWF/LF	0	0	670,000	670,000
Grand Total	1,675,095	594,767	1,302,000	3,571,863

Obj. No.	Description	General Fund		Liquid Fuels Fund		Storm Water Fund		Notes
		Adopted 2020	Adopted 2019	Adopted 2020	Adopted 2019	Adopted 2020	Adopted 2019	
710	PERSONNEL	\$427,505	\$472,061	\$165,000	\$155,000	\$185,000	\$185,000	Unionized Public Works Department Staff (13)
710	PERSONNEL - ADMINISTRATIVE	\$233,844	\$246,518					Public Works Director (Zieziula), Public Works Support Coordinator (Smith), Part-time Secretary (Andrews), City Electrician (Larson), Stormwater Program Support Manager (Gould), Part-time Shade Tree Program Manager (Williams)
710	OVERTIME	\$25,000	\$25,000	\$30,000	\$30,000			Overtime, as needed.
720	EMPLOYEE BENEFITS	\$650,123	\$607,327					Workers Comp, Medical, Life, Dental, Vision, Health Reimbursement Account (HRA), Retirement (Defined Benefit and Defined Contribution)
720	UNIFORMS	\$4,000	\$4,500					Boot and clothing allowance per Collective Bargaining Agreement (\$240/person) and gloves, safety vests, etc.
810	CONTRACTED SERVICES	\$133,520	\$115,510					<p>Consulting fees for electric and natural gas procurement.</p> <p>Parkway mowing, weed control spraying, fire extinguisher maintenance, etc.</p> <p>Janitorial services, elevator preventative maintenance/inspections, Police Department painting, floor mats, window cleaning</p> <p>City-wide mowing—parks, small parcel mowing, tree removal in parks</p> <p>Snow removal-parking lots and sidewalks</p>
	Energy Procurement Consulting	\$4,000						
	General Maintenance	\$7,750						
	City Hall Maintenance	\$23,520						
	Parks Maintenance	\$58,000						
	Snow Removal	\$40,000						
	Miscellaneous	\$250						
810	PROGRAM					\$110,000	\$110,000	Funds advanced to the General Fund for Stormwater Program administration, project management and project-based engineering
810	REGULATORY COMPLIANCE					\$50,000	\$50,000	Funds advanced to the General Fund for annual MS4 permit compliance, including all Minimum Control Measures and relevant plans, BMP inventory and inspection, outfall inventory and inspection and illicit discharge investigation.
810	MAPPING-GIS					\$45,000	\$30,000	Funds advanced to the General Fund to cover GIS mapping costs: annual software licensing fees, field equipment, personnel, student interns.

Obj. No.	Description	General Fund		Liquid Fuels Fund		Storm Water Fund		Notes
		Adopted 2020	Adopted 2019	Adopted 2020	Adopted 2019	Adopted 2020	Adopted 2019	
810	EDUCATION & OUTREACH					\$10,000	\$10,000	Educational materials for MS4 permit compliance, annual report design and printing
810	EXISTING CONDITIONS ASSESSMENT					\$55,000	\$55,000	Funds budgeted for large-scale engineering-based planning and evaluation studies, video, etc.
820	MATERIALS AND SUPPLIES Street Patching Inlets & Grates Stormwater Pipe Sand & Gravel General Supplies Street Openings Driveway/Ditch Gen Maint Supplies Signs & Signals City Hall Maint Leaf Pickup Playground Mulch Barricades Salt/Anti-Skid	\$44,250 \$3,500 \$20,000 \$3,250 \$7,500 \$10,000 \$1,500 \$173,267	\$53,750	\$369,767 \$75,000 \$35,000 \$75,000 \$1,500 \$173,267	\$378,290		\$125,000	See details to the left.
820	MATERIALS & SUPPLIES-ELECTRICIAN	\$12,000	\$14,000					General materials and supplies for city-wide electrical maintenance at buildings, parks and grounds.
820	REFUSE & RECYCLING	\$3,500	\$3,500					Design, printing and postage of refuse and recycling program materials.
820	TOOLS	\$3,500	\$3,500			\$5,000	\$5,000	Mechanic tool repair, replacement, purchase as needed. Tools and equipment expenses related to stormwater system repair and maintenance
831	TRAVEL	\$150	\$150					
831	TRAINING	\$1,000	\$200					Training
832	POSTAGE	\$175	\$175					General mailing expense.
832	RADIO EQUIPMENT	\$3,000	\$5,000					Radio maintenance service contract fee and replacement.
833	GAS	\$10,000	\$20,000		\$0	\$30,000	\$30,000	Fuel for all Public Works activities
833	GAS - ELECTRICIAN	\$1,750	\$1,750					Fuel for City Electrician activities
835	INSURANCE	\$18,229	\$20,196					Property and liability insurance premium allocated for Public Works building, parks, vehicles and equipment.
836	GAS HEAT	\$16,850	\$15,100					Natural gas for City Building, Public Works buildings, Fire Station

Obj. No.	Description	General Fund		Liquid Fuels Fund		Storm Water Fund		Notes
		Adopted 2020	Adopted 2019	Adopted 2020	Adopted 2019	Adopted 2020	Adopted 2019	
836	POWER & LIGHT	\$59,000	\$61,000					Electricity for City Building, Public Works buildings, Fire Station, Parks (shelters, lighting)
837	MAINTENANCE OF EQUIPMENT & FACILITIES	\$25,000	\$44,000	\$30,000	\$7,500	\$17,000	\$21,000	
	Various Tools	\$5,000		\$5,000		\$5,000		Purchase of various tools and equipment.
	Vehicle Maintenance	\$15,000		\$22,000		\$5,000		Public Works vehicle parts and maintenance.
	General Equipment Repair	\$5,000		\$3,000		\$7,000		Equipment parts and repair, as needed.
837	MAINTENANCE OF SYSTEM					\$125,000	\$125,000	Material and supplies directly related to stormwater system maintenance.
837	MAINTENANCE – ELECTRICIAN	\$1,000	\$2,000					City Electrician bucket truck maintenance and inspection.
842	MEMBERSHIP DUES	\$200	\$200					PA Public Works Association
885	MEALS – OT	\$1,500	\$1,500					Meals provided during overtime winter snow maintenance per Collective Bargaining Agreement.
	CAPITAL- STORWATER FUND					\$670,000	\$722,500	
	Asset Management Software					\$70,000		Funds reserved for asset management software. Product research underway.
	Curb replacement					\$250,000		Concrete curb replacement associated with brick or asphalt street paving.
	Various Major Projects					\$350,000		Various stormwater line and catch basin replacement projects.



GENERAL GOVERNMENT

Department Objective

To provide for administration of programs that are not a direct program of any other General Fund Department, including street lights, abatement, refuse collection, and stormwater fees.

General Govt
Adopted Budget - 2020

Expenditures:	<i>2017</i>	<i>2018</i>	<i>2019</i>	<i>2019</i>	<i>2020</i>
<i>Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>
	<i>Revenues</i>	<i>Revenues</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>
Operating	812,856	865,623	796,175	807,520	857,668
Transfer to Auth/Boards	155,500	225,500	155,500	125,500	125,500
Debt Service	1,241,575	1,399,595	1,461,712	1,461,712	1,121,113
Total Operating Expenses	2,209,931	2,490,718	2,413,387	2,394,732	2,104,281

General Govt
Adopted Budget - 2020

Revenues:	2017	2018	2019	2019	2020
<i>Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>
	<i>Revenues</i>	<i>Revenues</i>	<i>Budget</i>	<i>Revenues</i>	<i>Budget</i>
Real Estate	3,106,730	3,118,220	3,200,539	3,120,054	3,200,539
Real Estate Del - County	258,920	293,853	260,000	211,826	260,000
Real Estate Del - Treasurer	75	23,932	1,000	70,952	1,000
Per Capita	44,010	43,197	45,000	44,825	45,000
Per Capita - Del	9,443	10,944	9,000	9,750	9,500
Mechanical	0	75	100	1,855	100
Real Estate Transfer	75,415	97,416	85,000	88,300	88,000
Wage Tax	997,323	1,203,726	995,000	1,005,546	1,035,000
OPT/EMST/LST	475,911	464,325	480,000	461,287	480,000
Liquor Licenses	5,800	5,800	5,800	4,600	5,800
Rental - City Hall	168,186	175,323	176,200	176,200	176,200
Rental - Magistrate Offices	31,237	26,076	28,000	26,698	28,000
Arterial Lighting	3,414	1,993	2,500	0	0
Act 13	0	0	700	0	700
State Aid - Pension	466,414	480,658	488,000	524,691	566,580
Utility Tax	5,115	5,079	5,100	5,079	5,100
Housing Authority	15,354	14,951	15,000	15,206	15,000
Building Permits&Surcharge Fee	32,172	117,740	50,000	55,982	60,000
Sale of Property/Equip	0	3,512	10,000	2,605	10,000
Sale of Materials	520	3,899	1,000	2,106	2,000
Impact Fees	60,791	62,402	62,000	69,762	69,000
Interest Earned - Trf In Rate Stat	20,000	20,000	20,000	20,000	20,000
Loan Fees	253,929	231,410	217,790	217,790	225,000
Other Income	28,537	43,836	43,590	32,034	48,650
Storm Water Program Mgmt	295,000	325,000	375,000	390,000	390,000
Payments in Lieu of Tax	169,004	170,604	170,846	173,769	177,746
Municipal Contributions	170,000	150,000	160,000	150,000	160,000
Cable Fees	170,423	169,151	172,000	166,640	172,000
Refuse Collection Fees	1,329,879	1,318,848	1,352,142	1,321,175	1,352,142
Vehicle Rental	2,117	3,658	1,600	3,529	3,000
Transfer In/Out	60,000	0	275,887	275,887	97,857
Sub-Total	8,265,719	8,595,627	8,708,794	8,648,150	8,703,914
General Fund	(6,055,788)	(6,104,908)	(6,295,407)	(6,253,418)	(6,599,633)
Total Operating Revenues	2,209,931	2,490,718	2,413,387	2,394,732	2,104,281

**General Govt
Expenditures
Adopted Budget - 2020**

<i>Obj</i>	<i>2017</i>	<i>2018</i>	<i>2019</i>	<i>2019</i>	<i>2020</i>	<i>Change</i>
<i>No. Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>	<i>From</i>
<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>	<i>2019 Budget</i>	
720 UC/Other	46,719	56,278	31,557	39,667	37,020	5,463
720 Life Style/Fees	8,925	4,375	3,000	0	0	(3,000)
820 Materials & Supplies	17,483	16,534	16,000	20,704	16,000	0
832 Telephone	47,383	44,974	48,425	49,711	50,900	2,475
835 Insurance	52,971	55,597	59,716	53,323	54,923	(4,793)
835 Insurance Claims	0	26,979	5,000	13,329	25,000	20,000
835 Public Officials Liability	8,605	8,999	9,179	10,221	10,528	1,349
836 Street Lighting	168,174	163,920	160,000	150,923	160,000	0
836 Parkway Lighting	5,918	4,314	5,000	4,315	5,000	0
836 Refuse Collection	872,930	881,950	880,158	881,630	880,158	0
836 Other Refuse Services	11,192	7,830	5,000	11,711	10,000	5,000
836 Traffic Signals Power	14,671	13,570	14,000	13,024	14,000	0
836 Stormwater Fee	20,436	20,717	20,718	20,718	20,718	0
839 Historical Society	500	500	500	500	500	0
842 Abatement	4,950	21,777	5,000	5,946	40,000	35,000
885 Taxes / Special Projects	77,944	73,391	78,000	77,377	78,000	0
895 RDA General	30,000	0	30,000	0	0	(30,000)
895 Recreation Authority	125,000	125,000	125,000	125,000	125,000	0
895 Halloween Parade	500	500	500	500	500	0
xxx Pension Amort Savings	(545,078)	(545,078)	(545,078)	(545,078)	(545,078)	0
896 Debt	1,241,575	1,399,595	1,461,712	1,461,712	1,121,113	(340,599)
<hr/>						
Total	2,209,931	2,490,718	2,413,386	2,394,732	2,104,281	(309,106)

Obj. No.	Description	Adopted Budget 2020	Adopted Budget 2019	Notes
720	UC/OTHER	\$37,020	\$31,557	
	Unemployment Comp	\$10,000		Estimated cost for annual self-funding of unemployment claim
	Transition/Consulting	\$29,729		Transition/consulting fee agreements
720	LIFE STYLE/FEES	\$0	\$3,000	Employee incentive program to promote healthy lifestyles via Highmark Wellness initiative
820	MATERIALS & SUPPLIES	\$16,000	\$16,000	General materials and supplies, including office supplies, printer toner, proprietary software consulting/programming, etc.
832	TELEPHONE	\$50,900	\$48,425	City-wide telephone, internet and cell phone service.
835	INSURANCE	\$54,923	\$59,716	Portion of umbrella property and liability and automobile insurance not allocated to specific departments or funds.
835	INSURANCE CLAIMS	\$25,000	\$5,000	Funds budgeted to liability insurance deductible. The deductible for these types of claims is per incident/claim
835	PUBLIC OFFICIALS LIABILITY	\$10,528	\$9,179	Public Officials liability insurance coverage.
836	STREET LIGHTING	\$160,000	\$160,000	Annual cost to operate Penelec-owned streets and for City-owned decorative lighting.
836	PARKWAY LIGHTING	\$5,000	\$5,000	City has an Operations and Maintenance Agreement with PennDOT to light the French Creek Parkway. Cost is estimated, as new LED lighting system will only go fully operational in January 2019.
836	REFUSE COLLECTION	\$880,158	\$880,158	Fee to TriCounty Industries for refuse/recycling Collection. Reimbursed by user fees. Revenue found in Departmental Earnings within General Fund Revenue.
836	OTHER REFUSE SERVICES	\$10,000	\$5,000	Tagged item pick up service per contract with TriCounty, dumpsters for special projects, clean-up day, etc.
836	TRAFFIC SIGNALS POWER	\$14,000	\$14,000	Electricity costs to operate traffic signals city-wide
836	STORMWATER FEE	\$20,718	\$20,718	Stormwater fee for City-owned properties.
839	HISTORICAL SOCIETY	\$500	\$500	Annual donation to the Crawford County Historical Society for acceptance and maintenance of old municipal records.
842	ABATEMENT	\$40,000	\$5,000	Cost to abate sidewalk and property maintenance code violations when not corrected by property owner. Attempt to recover expenses via billing and filing liens.

Obj. No.	Description	Adopted Budget 2020	Adopted Budget 2019	Notes
885	TAXES/SPECIAL PROJECTS	\$78,000	\$78,000	
	Real Estate Taxes	41,000		Real estate taxes on former City Building (mucker's HQ)
	Wage Tax Collection	\$29,000		Fee paid to Berkheimer for wage tax collection.
	Other	\$8,000		Document shredding, unanticipated professional fees, CATA transportation for Smock Bridge pedestrians
895	RDA GENERAL	\$0	\$30,000	Funds advanced in 2019 to Redevelopment Authority for Community Development Coordinator position. Program no longer funded.
895	RECREATION AUTHORITY	\$125,000	\$125,000	Annual operating support to the Meadville Area Recreation Complex.
895	HALLOWEEN PARADE	\$500	\$500	Annual contribution to Crawford Area Young Chamber of Commerce for expenses related to annual Halloween parade.
XXX	PENSION AMORTIZATION SAVINGS	(\$545,078)	(\$545,078)	The City issued debt in 2010 to fund the various pension plans. The debt expense related to the bond issue is included in the Debt figure below. However this expense is allocated to the various pension funds. As such, it is reflected here as a credit against the debt service figure below.
896	DEBT	\$1,121,113	\$1,461,712	Annual debt service payment to cover prior bond issues. This expense is equivalent to nearly 10 mils of real estate tax revenue.



STORMWATER MANAGEMENT FUND

Department Objective

The Stormwater Management Fund was created under the auspices of Ordinance No. 3707 of 2012, when the City created the Stormwater Management Program and User Fee. This program provides a dedicated funding mechanism for a comprehensive menu of stormwater services devised to maintain and reinvest in critical stormwater infrastructure. This infrastructure is fundamental to the public health, safety, welfare, and the protection of the residents of the City of Meadville, their property, resources, and the environment in order to control flooding, erosion, and pollution.

StormWater Fund
Adopted Budget - 2020

Expenditures:	<i>2017</i>	<i>2018</i>	<i>2019</i>	<i>2019</i>	<i>2020</i>
<i>Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>
	<i>Revenues</i>	<i>Revenues</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>
Personnel	135,000	185,000	185,000	185,000	185,000
Operating	273,371	436,000	436,000	277,883	447,000
Capital	27,849	722,500	722,500	259,753	670,000
Other	0	0	0	0	0
Total Operating Expenses	436,219	1,343,500	1,343,500	722,636	1,302,000

**StormWater Fund
Revenue/Expenditures
Adopted Budget - 2020**

Revenues:

<i>Description</i>	<i>2017 Actual Revenues</i>	<i>2018 Actual Revenues</i>	<i>2019 Adopted Budget</i>	<i>2019 Projected Revenues</i>	<i>2020 Adopted Budget</i>	<i>Change From 2019 Budget</i>
Stormwater Fees	766,893	775,838	770,000	778,503	770,000	0
Interest Earned	3,615	7,802	5,000	8,510	7,500	2,500
Total Revenues	770,508	783,640	775,000	787,013	777,500	2,500
Add: Advance						
Add: Begin Cash	191,057	525,346	577,509	495,948	560,325	
Total Cash Available	961,565	1,308,986	1,352,509	1,282,961	1,337,825	
Less: Expenses	436,219	813,038	1,343,500	722,636	1,302,000	
Ending Cash Balance	525,346	495,948	9,009	560,325	35,825	2,500

**StormWater Fund
Revenue/Expenditures
Adopted Budget - 2020**

Expenditures:

<i>Description</i>	<i>2017 Actual Expend</i>	<i>2018 Actual Expend</i>	<i>2019 Adopted Budget</i>	<i>2019 Projected Expend</i>	<i>2020 Adopted Budget</i>	<i>Change From 2019 Budget</i>
710 Personnel - Public Works	135,000	135,000	185,000	185,000	185,000	0
810 Program	100,000	110,000	110,000	110,000	110,000	0
810 Regulatory Compliance	40,000	50,000	50,000	50,000	50,000	0
810 Mapping-GIS	20,000	30,000	30,000	30,000	45,000	15,000
810 Education & Outreach	9,285	7,434	10,000	10,500	10,000	0
810 Existing Conditions Assessm	3,435	1,910	55,000	3,381	55,000	0
820 Tools	0	0	5,000	0	5,000	0
833 Gas & Oil	19,173	23,840	30,000	23,109	30,000	0
837 Maint of Equipment	1,092	1,776	21,000	13,734	17,000	(4,000)
837 Maint of System	80,386	54,518	125,000	37,159	125,000	0
Total Operating Expenditure	408,371	414,478	621,000	462,883	632,000	11,000
CAPITAL:						
Asset Mangt - Initial Setup			70,000	0	70,000	
Curbs	25,261	1,350	250,000	50,000	250,000	
Various Major Projects	2,587	56,254	225,000	37,931	350,000	
Dump Truck - w/plow		68,355	72,500	68,356		
Truck				17,840		
HYD Compactor		6,905				
Brick Street Curbs		265,696				
Lift				17,046		
Track Hoe			105,000	68,580		
Vactor						
Total Capital Expenditures	27,849	398,560	722,500	259,753	670,000	
675 Startup Costs			0	0	0	
675 Advance Repayment			0	0	0	
Total Other	0	0	0	0	0	
Grand Total Expenditures	436,219	813,038	1,343,500	722,636	1,302,000	



LIQUID FUELS FUND

Department Objective:

In 1956, Act 655 was enacted by the General Assembly. This legislation provided municipal governments with a portion of the state's Liquid Fuels Tax. Liquid Fuel Tax Payments are allocated to municipalities for highway construction and maintenance programs.

Liquid Fuels
Adopted Budget - 2020

Expenditures:	<i>2017</i>	<i>2018</i>	<i>2019</i>	<i>2019</i>	<i>2020</i>
<i>Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>
	<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>
Personnel	178,323	185,000	185,000	184,532	195,000
Operating	177,153	378,290	378,290	197,207	369,767
Operating Capital	0	7,500	7,500	6,739	30,000
Total Operating Expenses	355,476	570,790	570,790	388,478	594,767

**Liquid Fuels
Revenue/Expenditures
Adopted Budget - 2020**

Revenues:

<i>Description</i>	<i>2017 Actual Revenues</i>	<i>2018 Actual Revenues</i>	<i>2019 Adopted Budget</i>	<i>2019 Projected Revenues</i>	<i>2020 Adopted Budget</i>	<i>Change From 2019 Budget</i>
State Allocation	410,352	430,254	428,000	440,435	440,000	12,000
State Turnback	3,160	3,160	3,160	3,160	3,160	0
Interest	1,662	2,094	1,800	2,890	2,000	200
Total Revenues	415,174	435,508	432,960	446,485	445,160	12,200
Begin Cash	148,392	208,090	137,830	193,649	149,607	11,777
Total Cash Available	563,566	643,598	570,790	640,134	594,767	23,977

Expenditures:

<i>Description</i>	<i>2017 Actual Expend</i>	<i>2018 Actual Expend</i>	<i>2019 Adopted Budget</i>	<i>2019 Projected Expend</i>	<i>2020 Proposed Budget</i>	<i>Change From 2019 Budget</i>
710 Personnel	160,773	169,197	155,000	144,532	165,000	10,000
710 Overtime	17,550	35,501	30,000	40,000	30,000	0
820 Materials & Supplies	177,153	245,251	378,290	197,207	369,767	(8,523)
885 Maint of Equipment	0	0	7,500	6,739	30,000	22,500
999 Capital Purchases				102,049	0	
Total Expenditures	355,476	449,949	570,790	490,527	594,767	23,977
Ending Cash Balance	208,090	193,649	0	149,607	0	0



PARKING FUND

Department Objective

To acquire, hold, construct, improve, maintain, operate, and lease, either in the capacity of lessor or lessee, parking spaces for the use of the public generally to park automobiles in return for a charge or fee that may be fixed in each instance, from time to time.

Parking Fund
Adopted Budget - 2020

Expenditures:	<i>2017</i>	<i>2018</i>	<i>2019</i>	<i>2019</i>	<i>2020</i>
<i>Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>
	<i>Revenues</i>	<i>Revenues</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>
Personnel	58,176	71,323	71,323	69,577	71,451
Operating	184,848	198,402	198,402	196,073	209,203
Operating Capital / Transfers	0	0	0	0	0
Debt Service	109,515	173,440	173,440	173,440	173,047
Total Operating Expenses	352,540	443,166	443,166	439,090	453,701

Parking Fund
Revenues
Adopted Budget - 2020

<i>Description</i>	<i>2017 Actual Revenues</i>	<i>2018 Actual Revenues</i>	<i>2019 Adopted Budget</i>	<i>2019 Projected Revenues</i>	<i>2020 Adopted Budget</i>	<i>Change From 2019 Budget</i>
Meters - In Lots	14,777	15,982	17,000	15,559	17,000	0
Meters - On Street	115,311	106,166	115,000	103,699	115,000	0
Meters - Market Sq Ramp	10,147	11,098	9,500	10,598	10,000	500
Rentals - Lots	55,782	54,874	58,000	53,566	55,000	(3,000)
Rentals - Market Sq Ramp	61,193	55,828	58,000	54,663	56,000	(2,000)
Rentals - DEP Garage/Lots	125,424	132,678	132,660	132,660	132,660	0
Special Rentals	3,560	2,625	5,200	3,975	4,000	(1,200)
Parking Bag Permits	1,442	350	500	1,830	500	0
Other	4,588	4,684	4,750	5,121	5,260	510
Interest - Operating	1,493	2,053	1,000	2,390	2,000	1,000
<hr/>						
Total Operating Revenue	429,717	386,337	401,610	384,060	397,420	(4,190)
Less: Operating Expenses	243,025	268,440	269,726	265,650	280,654	10,928
Less: Debt Service	109,515	128,220	173,440	173,440	173,047	(393)
<hr/>						
Net Income	77,177	(10,323)	(41,556)	(55,029)	(56,281)	(14,725)
Add: Begin Cash Balance	138,896	216,073	224,897	205,750	150,721	
<hr/>						
Ending Balance	216,073	205,750	183,341	150,721	94,439	

Parking Fund
Expenditures
Adopted Budget - 2020

<i>Obj</i>	<i>2017</i>	<i>2018</i>	<i>2019</i>	<i>2019</i>	<i>2020</i>	<i>Change</i>
<i>No. Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>	<i>From</i>
<i>No. Description</i>	<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>	<i>2019 Budget</i>
<i>General Administration</i>						
710 Personnel	36,568	41,344	43,530	44,791	44,582	1,161
720 Employee Benefits	21,608	22,674	27,794	24,786	26,869	540
810 Contracted Services	5,028	5,040	6,128	5,628	6,179	51
820 Gen M&S / Postage	385	2,587	750	350	750	0
885 General Expense	300	0	250	0	250	0
842 Pay/Lieu of Taxes	47,312	47,784	48,264	48,264	48,747	483
842 Management Fees	31,360	31,680	31,992	31,992	32,312	320
Total	142,561	151,109	158,707	155,811	159,689	2,556
<i>General Maintenance</i>						
838 Vehicle Rental	1,600	1,600	1,600	1,600	1,600	0
837 Maint - Equipment	73	4,095	4,080	4,269	4,100	20
837 Maint - General	508	0	2,000	540	2,000	0
837 Maint - Meters	0	0	2,500	0	2,500	0
Total	2,181	6,415	10,180	6,409	10,200	20
<i>Lot Maintenance</i>						
810 Contracted Services	15,080	15,480	15,385	15,385	15,538	154
622 Lot Lighting	4,451	4,453	4,500	4,588	4,700	200
837 Maintenance	790	2,099	5,000	883	5,000	0
885 General Expense	0	0	200	200	200	0
Total	20,321	22,032	25,085	21,056	25,438	354

Parking Fund
Expenditures
Adopted Budget - 2020

<i>Obj</i>	<i>2017</i>	<i>2018</i>	<i>2019</i>	<i>2019</i>	<i>2020</i>	<i>Change</i>
<i>No. Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>	<i>From</i>
<i>No. Description</i>	<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>	<i>2019 Budget</i>
<i>Mill Run Lot</i>						
810 Contracted Services	14,248	14,450	12,820	12,821	12,949	129
837 Maintenance	0	32	0	2,767	3,000	3,000
885 General Exp/Temp Rentals	700	10,500	0	150	200	200
Total	14,948	24,982	12,820	15,738	16,149	3,329
<i>Market Square Garage</i>						
810 Contracted Services	17,596	17,640	17,949	17,949	18,128	179
836 Power & Light	9,883	10,883	11,000	11,992	12,100	1,100
837 Maintenance	13,195	11,865	10,000	8,590	10,000	0
Total	40,674	40,388	38,949	38,530	40,228	1,279
<i>Insurance</i>						
835 Umbrella	1,755	1,800	1,836	1,808	1,862	26
835 Multi-Peril Insurance	20,584	21,715	22,149	26,298	27,087	4,938
Total	22,339	23,515	23,985	28,106	28,949	4,964
Total Operating Expenses	243,025	268,440	269,726	265,650	280,654	12,502
<i>Debt Service/Transfers to Capital Fund</i>						
896 Debt	89,515	108,220	153,440	153,440	153,047	(393)
896 Reimb to LTC Fund (Lights)	20,000	20,000	20,000	20,000	20,000	0
Total	109,515	128,220	173,440	173,440	173,047	(393)
Grand Total Expenses	352,540	396,660	443,166	439,090	453,701	12,109

City of Meadville
Special Revenue Funds
Adopted Budget - 2020

Summary

Available Cash:

<i>Description</i>	<i>2017 Actual Revenues</i>	<i>2018 Actual Revenue</i>	<i>2019 Adopted Budget</i>	<i>2019 Projected Revenues</i>	<i>2020 Adopted Budget</i>	<i>Change From 2019 Budget</i>
Balizet Estate	10,442	10,520	10,557	10,616	10,701	144
Barco Fund	76,098	76,292	76,508	76,506	69,906	(6,602)
Kenneth A. Beers Bicentennial Park	4,074	3,190	3,360	2,594	3,204	(156)
Bulen Band Shell	130,876	134,613	136,272	136,871	127,971	(8,301)
Mary DeArment Park	8,840	8,905	8,937	7,493	7,665	(1,272)
Beautification Committee Fund	80,511	82,694	78,040	80,994	81,744	3,704
Shippen Fountain Fund	13,234	13,787	14,182	14,464	15,049	867
Sub-Total	324,075	330,001	327,856	329,538	316,240	(11,616)
Memorial Day Committee	5,897	4,078	3,840	4,135	4,450	610
Memorial Tree Fund	1,162	4,573	6,102	6,910	9,247	3,145
Kepler Rental Fund	153,133	100,710	100,229	113,663	127,171	0
Sub-Total	160,192	109,361	110,171	124,708	140,868	3,755
Total Revenues	484,266	439,362	438,027	454,246	457,108	(7,861)

City of Meadville
Special Revenue Funds
Adopted Budget - 2020

Summary

Expenditures:

<i>Description</i>	<i>2017 Actual Expend</i>	<i>2018 Actual Expend</i>	<i>2019 Adopted Budget</i>	<i>2019 Projected Expend</i>	<i>2020 Adopted Budget</i>	<i>Change From 2019 Budget</i>
Balizet Estate	0	0	0	0	0	0
Barco Fund	0	0	1,200	6,800	1,200	0
Kenneth A. BeersBicentennial Park	3,744	1,426	500	0	500	0
Bulen Band Shell	237	1,817	10,000	12,750	10,000	0
Mary DeArment Park	0	1,479	0	95	0	0
Beautification Committee Fund	6,897	5,008	16,000	2,500	16,000	0
Shippen Fountain Fund	46	39	5,000	0	5,000	0
Sub-Total	10,924	9,769	32,700	22,145	32,700	0
Memorial Day Committee	3,573	2,144	2,850	1,500	2,850	0
Memorial Tree Fund	0	0	2,400	0	2,400	0
Kepler Rental Fund	151,953	84,455	94,036	86,557	88,380	(5,656)
Sub-Total	155,526	86,599	99,286	88,057	93,630	(5,656)
Total Expenditures	166,450	96,368	131,986	110,202	126,330	(5,656)
Ending Cash Balance	317,817	342,994	306,041	344,044	330,778	(2,205)

City of Meadville
Special Revenue Funds
Adopted Budget - 2020

Balizet Estate

Revenues:

<i>Description</i>	<i>2017 Actual Revenues</i>	<i>2018 Actual Revenue</i>	<i>2019 Adopted Budget</i>	<i>2019 Projected Revenues</i>	<i>2020 Adopted Budget</i>	<i>Change From 2019 Budget</i>
Beginning Cash	10,381	10,442	10,502	10,520	10,616	114
Interest Earned	61	78	55	96	85	30
Total Revenues	10,442	10,520	10,557	10,616	10,701	144

Expenditures:

<i>Description</i>	<i>2017 Actual Expend</i>	<i>2018 Actual Expend</i>	<i>2019 Adopted Budget</i>	<i>2019 Projected Expend</i>	<i>2020 Proposed Budget</i>	<i>Change From 2019 Budget</i>
General Expenses	0	0	0	0	0	0
Total Expenditures	0	0	0	0	0	0
Ending Cash Balance	10,442	10,520	10,557	10,616	10,701	144

Note: Fund Balance must be kept at \$10,000 dollars minimum.
Interest from this amount is to be used by the Shade Tree Commission as they see fit to beautify the City.

**City of Meadville
Special Revenue Funds
Adopted Budget - 2020**

Barco Fund

Revenues:

<i>Description</i>	<i>2017 Actual Revenues</i>	<i>2018 Actual Revenue</i>	<i>2019 Adopted Budget</i>	<i>2019 Projected Revenues</i>	<i>2020 Adopted Budget</i>	<i>Change From 2019 Budget</i>
Beginning Cash	75,874	76,098	76,308	76,292	69,706	(6,602)
Interest Earned	224	194	200	214	200	0
Total Revenues	76,098	76,292	76,508	76,506	69,906	(6,602)

Expenditures:

<i>Description</i>	<i>2017 Actual Expend</i>	<i>2018 Actual Expend</i>	<i>2019 Adopted Budget</i>	<i>2019 Projected Expend</i>	<i>2020 Proposed Budget</i>	<i>Change From 2019 Budget</i>
Beautification Projects	0	0	1,200	6,800	1,200	0
Total Expenditures	0	0	1,200	6,800	1,200	0
Ending Cash Balance	76,098	76,292	75,308	69,706	68,706	(6,602)

Note: Funds are used for City planting of grass, shrubs and trees and general beautification in the right of way or public areas. Original principal was \$200,000 from the estate of George J. Barco to establish the Emmaline D Barco Beautification Fund

City of Meadville
Special Revenue Funds
Adopted Budget - 2020

Kenneth A. Beers
Bicentennial Park

Revenues:

<i>Description</i>	<i>2017 Actual Revenues</i>	<i>2018 Actual Revenue</i>	<i>2019 Adopted Budget</i>	<i>2019 Projected Revenues</i>	<i>2020 Adopted Budget</i>	<i>Change From 2019 Budget</i>
Beginning Cash	3,545	330	2,855	1,764	2,594	(261)
Interest Earned	8	10	5	20	10	5
Donations	521	2,850	500	810	600	100
Total Revenues	4,074	3,190	3,360	2,594	3,204	(156)

Expenditures:

<i>Description</i>	<i>2017 Actual Expend</i>	<i>2018 Actual Expend</i>	<i>2019 Adopted Budget</i>	<i>2019 Projected Expend</i>	<i>2020 Proposed Budget</i>	<i>Change From 2019 Budget</i>
Beautification/Maint	0	800	500	0	500	0
Cabin Repair	3,744	626	0	0	0	
Total Expenditures	3,744	1,426	500	0	500	0
Ending Cash Balance	330	1,764	2,860	2,594	2,704	(156)

Note: The fund was established after the David Mead log cabin was built in 1988. A 2014 fund drive raised over \$10,000 in which to repair the cabin.

**City of Meadville
Special Revenue Funds
Adopted Budget - 2020**

Bulen Band Shell

Revenues:

<i>Description</i>	<i>2017 Actual Revenues</i>	<i>2018 Actual Revenue</i>	<i>2019 Adopted Budget</i>	<i>2019 Projected Revenues</i>	<i>2020 Adopted Budget</i>	<i>Change From 2019 Budget</i>
Beginning Cash	127,124	130,639	132,547	132,796	124,121	(8,426)
Interest Earned	752	974	725	1,075	850	125
Trust Transfers	3,000	3,000	3,000	3,000	3,000	0
Total Revenues	130,876	134,613	136,272	136,871	127,971	(8,301)

Expenditures:

<i>Description</i>	<i>2017 Actual Expend</i>	<i>2018 Actual Expend</i>	<i>2019 Adopted Budget</i>	<i>2019 Projected Expend</i>	<i>2020 Proposed Budget</i>	<i>Change From 2019 Budget</i>
General Maint/Improvements	237	1,817	10,000	12,750	10,000	0
Total Expenditures	237	1,817	10,000	12,750	10,000	0
Ending Cash Balance	130,639	132,796	126,272	124,121	117,971	(8,301)

Note: The City receives \$3,000 annually from the Dexter A. Bulen Trust Estate.
For the care and maintenance of the band stand (Gazebo)

**City of Meadville
Special Revenue Funds
Adopted Budget - 2020**

Mary DeArment Park

Revenues:

<i>Description</i>	<i>2017 Actual Revenues</i>	<i>2018 Actual Revenue</i>	<i>2019 Adopted Budget</i>	<i>2019 Projected Revenues</i>	<i>2020 Adopted Budget</i>	<i>Change From 2019 Budget</i>
Beginning Cash	8,789	8,840	8,887	7,426	7,600	(1,287)
Interest Earned	51	65	50	67	65	15
Total Revenues	8,840	8,905	8,937	7,493	7,665	(1,272)

Expenditures:

<i>Description</i>	<i>2017 Actual Expend</i>	<i>2018 Actual Expend</i>	<i>2019 Adopted Budget</i>	<i>2019 Projected Expend</i>	<i>2020 Proposed Budget</i>	<i>Change From 2019 Budget</i>
General Maintenance	0	1,479	0	95	0	0
Total Expenditures	0	1,479	0	95	0	0
Ending Cash Balance	8,840	7,426	8,937	7,398	7,665	(1,272)

Note: Fund Balance must be kept at \$9,000 dollars minimum.
Funds are to be used for upkeep and replanting at the park.

City of Meadville
Special Revenue Funds
Adopted Budget - 2020

Judith P. Eells Fund
Beautification Committee Fund

Revenues:

<i>Description</i>	<i>2017 Actual Revenues</i>	<i>2018 Actual Revenue</i>	<i>2019 Adopted Budget</i>	<i>2019 Projected Revenues</i>	<i>2020 Adopted Budget</i>	<i>Change From 2019 Budget</i>
Beginning Cash	70,437	73,614	75,440	77,686	78,494	3,054
Interest Earned	410	573	350	604	500	150
Donations	0	0	0	500	500	500
Trust Transfers	9,664	8,507	2,250	2,204	2,250	0
Total Revenues	80,511	82,694	78,040	80,994	81,744	3,704

Expenditures:

<i>Description</i>	<i>2017 Actual Expend</i>	<i>2018 Actual Expend</i>	<i>2019 Adopted Budget</i>	<i>2019 Projected Expend</i>	<i>2020 Proposed Budget</i>	<i>Change From 2019 Budget</i>
General Maintenance	6,897	5,008	15,000	2,500	15,000	0
General Expense	0	0	1,000	0	1,000	0
Total Expenditures	6,897	5,008	16,000	2,500	16,000	0
Ending Cash Balance	73,614	77,686	62,040	78,494	65,744	3,704

Note: Fund was established in 2001 from the estate of Judith P. Eells. The City receives annual proceeds from this bequest. Monies are to be used for trees and shrubs in the public right of way.

**City of Meadville
Special Revenue Funds
Adopted Budget - 2020**

Shippen Fountain Fund

Revenues:

<i>Description</i>	<i>2017 Actual Revenues</i>	<i>2018 Actual Revenue</i>	<i>2019 Adopted Budget</i>	<i>2019 Projected Revenues</i>	<i>2020 Adopted Budget</i>	<i>Change From 2019 Budget</i>
Beginning Cash	12,049	13,188	13,632	13,748	14,464	832
Interest Earned	74	99	50	96	85	35
Donations	1,111	500	500	620	500	0
Total Revenues	13,234	13,787	14,182	14,464	15,049	867

Expenditures:

<i>Description</i>	<i>2017 Actual Expend</i>	<i>2018 Actual Expend</i>	<i>2019 Adopted Budget</i>	<i>2019 Projected Expend</i>	<i>2020 Proposed Budget</i>	<i>Change From 2019 Budget</i>
General Maint/Restoration	46	39	5,000	0	5,000	0
Total Expenditures	46	39	5,000	0	5,000	0
Ending Cash Balance	13,188	13,748	9,182	14,464	10,049	867

Note: Fund was established in 2010. Oversight committee members are Lori A Soff, City Mayor and the City Finance Director. The purpose of the fund is to generate private donations in order to maintain the Shippen Fountain & the fencing to its original state. A brick sidewalk around the fountain has been installed and donations from the sale of engraved bricks will be used for on-going maintenance of the fountain.

City of Meadville
Special Revenue Funds
Adopted Budget - 2020

Memorial Tree Fund

Revenues:

<i>Description</i>	<i>2017 Actual Revenues</i>	<i>2018 Actual Revenue</i>	<i>2019 Adopted Budget</i>	<i>2019 Projected Revenues</i>	<i>2020 Adopted Budget</i>	<i>Change From 2019 Budget</i>
Beginning Cash	(1,498)	1,162	4,265	4,573	6,910	2,645
Interest Earned	1	21	12	35	12	0
Donations	600	486	325	150	325	0
Trust Transfers	2,059	2,904	1,500	2,152	2,000	500
Total Revenues	1,162	4,573	6,102	6,910	9,247	3,145

Expenditures:

<i>Description</i>	<i>2017 Actual Expend</i>	<i>2018 Actual Expend</i>	<i>2019 Adopted Budget</i>	<i>2019 Projected Expend</i>	<i>2020 Proposed Budget</i>	<i>Change From 2019 Budget</i>
Planting/General	0	0	2,400	0	2,400	0
Total Expenditures	0	0	2,400	0	2,400	0
Ending Cash Balance	1,162	4,573	3,702	6,910	6,847	3,145

Note: Fund was established by Louise E Sturdevant Estate in 1985.
Funds are used for general tree planting throughout the City.

**City of Meadville
Special Revenue Funds
Adopted Budget - 2020**

Memorial Day Committee

Revenues:

<i>Description</i>	<i>2017 Actual Revenues</i>	<i>2018 Actual Revenue</i>	<i>2019 Adopted Budget</i>	<i>2019 Projected Revenues</i>	<i>2020 Adopted Budget</i>	<i>Change From 2019 Budget</i>
Beginning Cash	3,445	2,324	2,025	1,934	2,635	610
Interest Earned	16	19	15	16	15	0
Donations	2,435	1,735	1,800	2,185	1,800	0
Total Revenues	5,897	4,078	3,840	4,135	4,450	610

Expenditures:

<i>Description</i>	<i>2017 Actual Expend</i>	<i>2018 Actual Expend</i>	<i>2019 Adopted Budget</i>	<i>2019 Projected Expend</i>	<i>2020 Proposed Budget</i>	<i>Change From 2019 Budget</i>
General Expense Donations Made	3,573	2,144	2,850	1,500	2,850	0
Total Expenditures	3,573	2,144	2,850	1,500	2,850	0
Ending Cash Balance	2,324	1,934	990	2,635	1,600	610

Note: This committee was formed to organize and run the Memorial Day Parade and other related festivities.

City of Meadville
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Kepler Rental Fund

Revenues:

<i>Description</i>	<i>2017 Actual Revenues</i>	<i>2018 Actual Revenue</i>	<i>2019 Adopted Budget</i>	<i>2019 Projected Revenues</i>	<i>2020 Adopted Budget</i>	<i>Change From 2019 Budget</i>
Interest Earned	95	62	95	64	65	(30)
Rent - Tenants	87,895	99,468	100,332	97,345	100,000	(332)
Total Operating Revenues	87,990	99,530	100,427	97,409	100,065	
Add: Prior Yr Balance	15,143	1,180	(198)	16,255	27,106	
Total Cash Available	153,133	100,710	100,229	113,663	127,171	

Expenditures:

<i>Description</i>	<i>2017 Actual Expend</i>	<i>2018 Actual Expend</i>	<i>2019 Adopted Budget</i>	<i>2019 Projected Expend</i>	<i>2020 Proposed Budget</i>	<i>Change From 2019 Budget</i>
Management Services	10,000	0	10,000	0	0	(10,000)
Condo Fees	81,489	49,295	49,080	51,396	52,000	2,920
Parking Rental	3,780	3,780	3,780	3,780	3,780	0
Legal	2,154	0	750	180	750	0
Materials & Supplies	868	2,758	1,200	3,000	3,200	2,000
Insurance	2,938	3,083	3,000	3,609	3,700	700
Utilities	5,860	5,079	6,640	3,200	3,200	(3,440)
Maint - Facilities/Bld Out	2,951	2,445	2,500	3,500	3,500	1,000
Current Taxes	41,695	17,092	16,586	17,092	17,500	914
General Expenses	218	923	500	800	750	250
Total Expenditures	151,953	84,455	94,036	86,557	88,380	(5,656)
Net Operating Income (Loss)	(63,963)	15,075	6,391	10,852	11,685	5,656
Less: Advance Repayment	0	0	0	0	0	
Ending Cash Balance	1,180	16,255	6,193	27,106	38,791	

Note: This fund was established in 2013 when the City foreclosed on the Kepler Commercial Condo space in order to secure a prior \$500,000 loan to the project developer. The City staff oversees the rental and maintenance of commercial spaces.

**City of Meadville
Special Revenue Funds
Debt & Capital Funds
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Debt Retirement Reserve

Revenues:

<i>Description</i>	<i>2017 Actual Revenues</i>	<i>2018 Actual Revenues</i>	<i>2019 Adopted Budget</i>	<i>2019 Projected Revenues</i>	<i>2020 Adopted Budget</i>	<i>Change From 2019 Budget</i>
Beginning Cash	785,160	355,502	543,924	544,089	475,112	(68,812)
Interest Earned	3,813	3,507	3,286	6,023	4,751	1,465
Transfers In/Due From	200,000	200,080	200,000	200,000	200,000	0
Total Revenues	988,972	559,089	747,210	750,112	679,863	(67,347)

Expenditures:

<i>Description</i>	<i>2017 Actual Expend</i>	<i>2018 Actual Expend</i>	<i>2019 Adopted Budget</i>	<i>2019 Projected Expend</i>	<i>2020 Proposed Budget</i>	<i>Change From 2019 Budget</i>
Debt Service	633,470	15,000	275,000	275,000	275,000	0
Total Expenditures	633,470	15,000	275,000	275,000	275,000	0
Ending Cash Balance	355,502	544,089	472,210	475,112	404,863	(67,347)

Note: Fund was established in 1992 with the proceeds of the sale of the water system to MAWA in the amount of \$5,011,001. In 1993, \$2,910,707 in debt service was paid. In 1997 \$2,000,000 was put in this fund from the proceeds of the sale of the sewer system. This fund was established to help offset the yearly cost of the City's debt service.

**City of Meadville
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Long Term Capital Reserve

Revenues:

<i>Description</i>	<i>2017 Actual Revenues</i>	<i>2018 Actual Revenues</i>	<i>2019 Adopted Budget</i>	<i>2019 Projected Revenues</i>	<i>2020 Adopted Budget</i>	<i>Change From 2019 Budget</i>
Beginning Cash	2,127,367	2,119,917	2,105,856	2,104,931	2,082,212	(23,645)
Interest Earned	15,689	23,732	27,930	28,061	33,765	5,835
Transfer In Parking Fund (Deck	18,541	18,911	20,000	19,290	20,000	0
Rec Auth Loan (Pool Liner 10 y	4,743	4,812	5,405	5,403	5,405	0
Total Revenues	2,166,339	2,167,373	2,159,191	2,157,685	2,141,382	(17,809)

Expenditures:

<i>Description</i>	<i>2017 Actual Expend</i>	<i>2018 Actual Expend</i>	<i>2019 Adopted Budget</i>	<i>2019 Projected Expend</i>	<i>2020 Proposed Budget</i>	<i>Change From 2019 Budget</i>
Trf to General Fund Capital	10,000	10,000	10,000	10,000	10,000	0
City/RDA Redevelopment Fund	36,422	52,442	161,135	65,473	95,663	
Total Expenditures	46,422	62,442	171,135	75,473	105,663	0
Ending Cash Balance	2,119,917	2,104,931	1,988,056	2,082,212	2,035,719	(17,809)

Note: Fund was established in 1992 with the proceeds of the sale of the water system to MAWA in the amount of \$3,018,000.
The interest earned is used for capital projects.

**City of Meadville
Special Revenue Funds
Debt & Capital Funds
Adopted Budget - 2020**

Rate Stabilization Fund

Revenues:

<i>Description</i>	<i>2017 Actual Revenues</i>	<i>2018 Actual Revenues</i>	<i>2019 Adopted Budget</i>	<i>2019 Projected Revenues</i>	<i>2020 Adopted Budget</i>	<i>Change From 2019 Budget</i>
Beginning Cash	781,984	704,862	478,293	518,340	192,768	(285,525)
Interest Earned	2,878	3,478	1,356	3,315	(972)	(2,328)
Other Revenues		100,000		72,000	0	
Total Revenues	784,862	808,340	479,649	593,655	191,796	(287,853)

Expenditures:

<i>Description</i>	<i>2017 Actual Expend</i>	<i>2018 Actual Expend</i>	<i>2019 Adopted Budget</i>	<i>2019 Projected Expend</i>	<i>2020 Adopted Budget</i>	<i>Change From 2019 Budget</i>
Trf to GF - Interest Earned	20,000	20,000	20,000	20,000	20,000	0
Transfer to GF - Principal	60,000		275,887	275,887	97,857	(178,030)
Claims Expense	0	0	0	105,000	0	105,000
Total Expenditures	80,000	20,000	295,887	400,887	117,857	(73,030)
Ending Cash Balance	704,862	788,340	183,762	192,768	73,939	(214,823)
Payroll Fund Advance	(350,000)	(350,000)	(350,000)	(350,000)	(350,000)	
GF Advance						
Debt Service Fd Advance						
RDA Loan - Land	(200,000)	(200,000)	(200,000)	(200,000)	(200,000)	
RDA Loan - Kepler						
Parking Fund Loan	0	0	0	0	0	
Parking Capital Fund Loan	0	0	0	0	0	
Total	(550,000)	(550,000)	(550,000)	(550,000)	(550,000)	
Adjusted Cash Balance	1,254,862	1,338,340	733,762	742,768	623,939	

Note: Fund was established in 1997 with monies from the sale of the sewer system in the amount of \$1,940,125. Principal and interest from this fund can be transferred to the General Fund for budget short falls at the direction of City Council. The City loaned \$500,000 in 2008 to RDA, which in turn loaned to Yoder for completion of the Kepler Commercial space project. In 2013 the City took the deed to the property in lieu of foreclosure. \$350,000 has been advanced to the Payroll Fund to cover payroll and health cost payments until paid by other funds. In 2008 the city loaned RDA \$200,000 for Kepler project expenses. The loan is secured by a mortgage on land parcel.