

2023



# ADOPTED BUDGET

City  
of



# 2023 Budget Adoption Schedule

**November 9, 2022** **12:00-1:00 P.M.**  
**Council Study Session**

**November 15, 2022** **6:00-8:00 P.M.**  
**Public Session**

**\*\*November 16, 2022\*\*** **6:00-8:00 P.M.**  
**Tentative Public Budget Session**

**November 17, 2022** **1:00-3:00 P.M.**  
**Public Budget Session**

**November 19, 2022** **11:00 A.M. - 1:00 P.M.**  
**Public Budget Session**

**December 7, 2022** **6:00-8:00 P.M.**  
**First & Second Reading**

**December 21, 2022** **6:00-8:00 P.M.**  
**Third & Final Reading**

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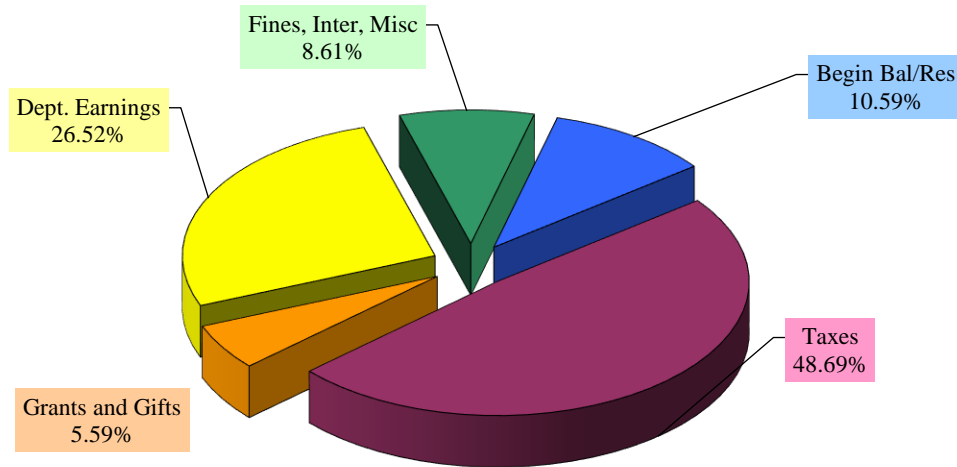
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**City of Meadville**  
**Budget Adjustments**  
**Adopted Budget - 2023**

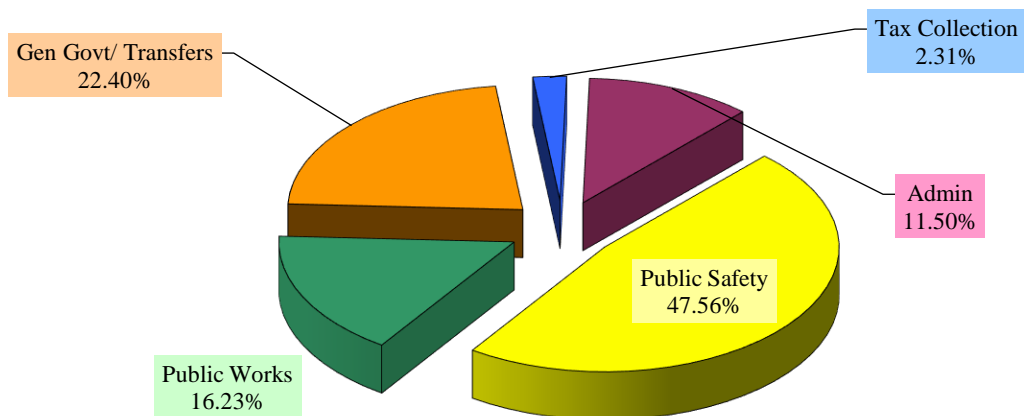
<i><b>Description</b></i>	<i><b>Savings</b></i>
<b>Expense Adjustments:</b>	
Medical Change Savings	179,576
Marc Trf added in	(125,000)
WC Savings	12,367
<b>Revenue Adjustments:</b>	
Reduce Transfer from RSF	(66,943)
(Original Budget was at \$100,000)	
	<hr/>
Total of all Adjustments	<u><u>0</u></u>
Original Adopted Budget Balance	0
As Adjusted	<hr/> <b>0</b>



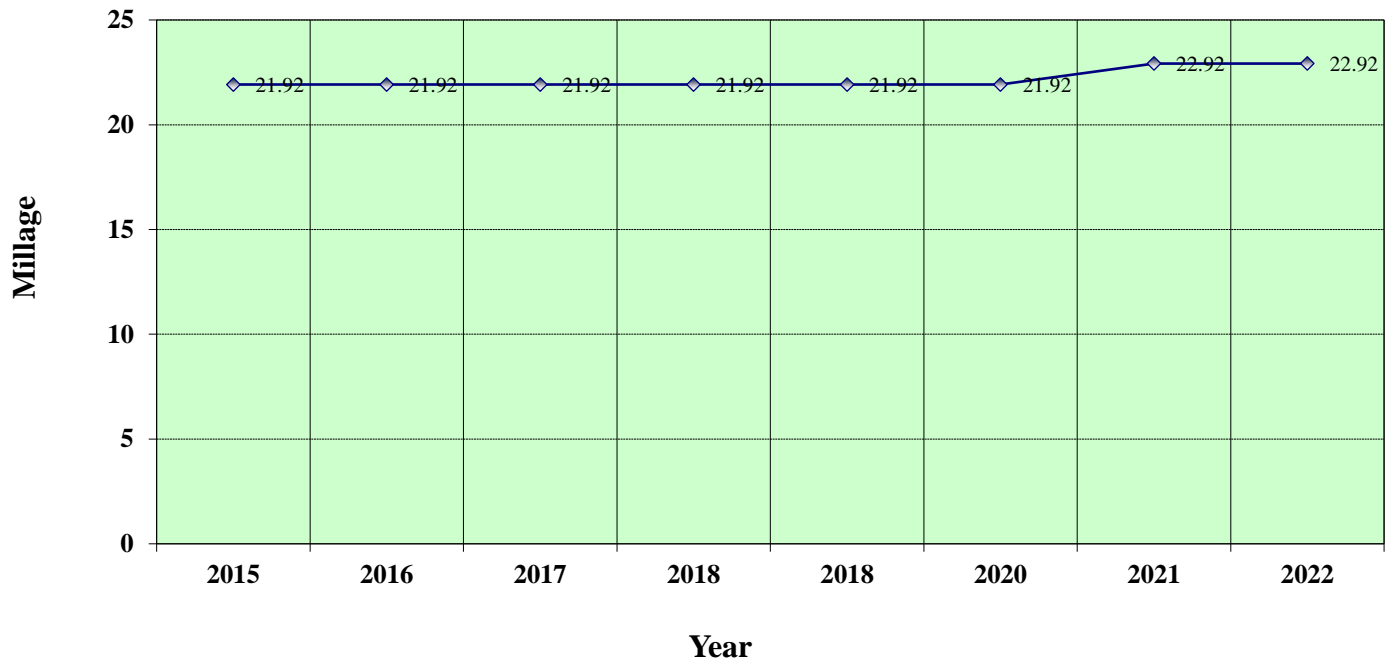
## City of Meadville General Fund Revenues



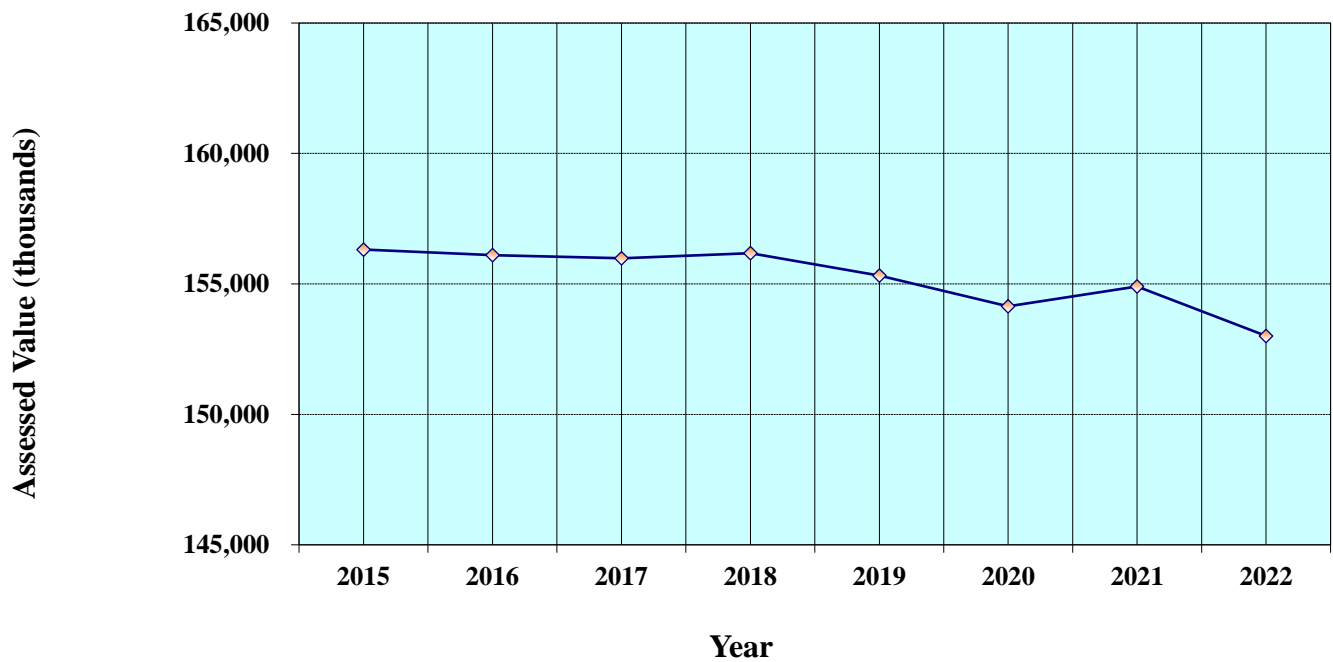
## City of Meadville General Fund Expenditures



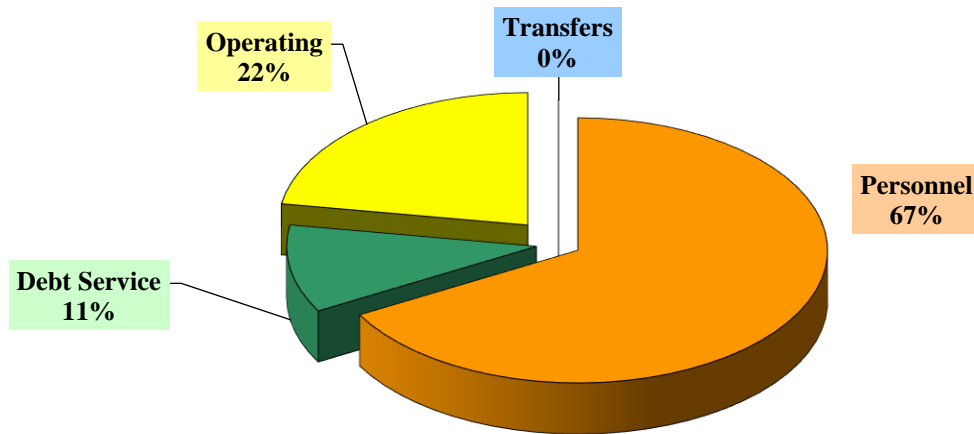
## City of Meadville Tax Rate



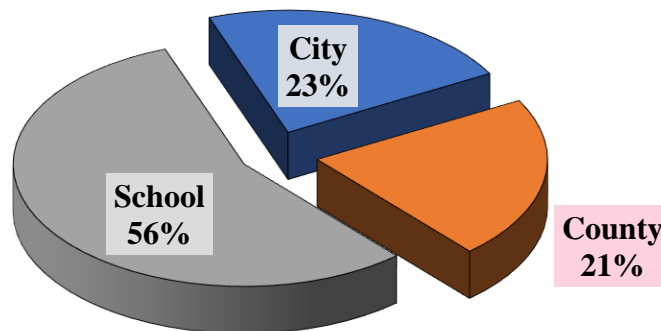
## City of Meadville Assessed Values



## City of Meadville Total General Fund Cost

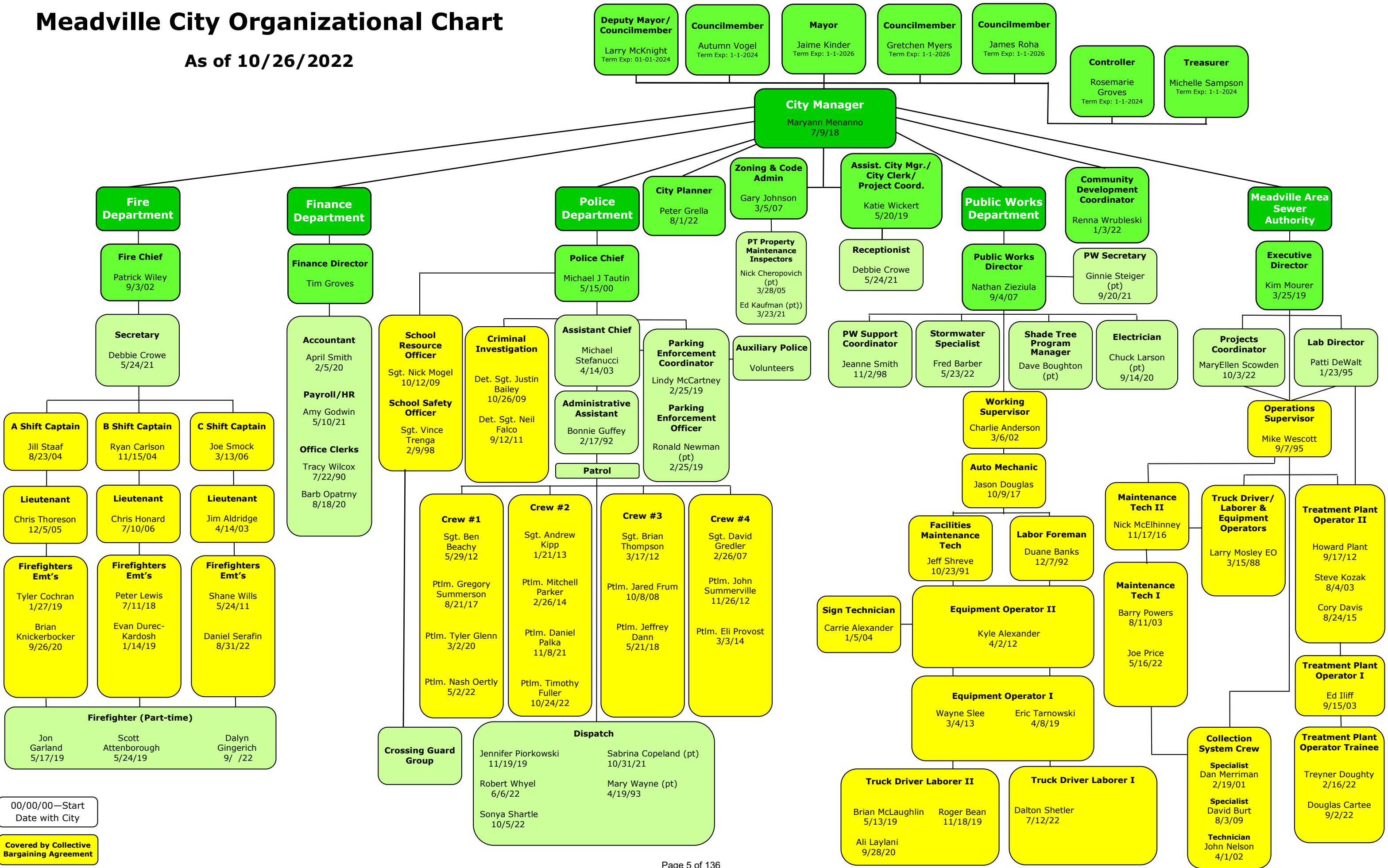


## Real Estate Tax Allocation



# Meadville City Organizational Chart

As of 10/26/2022



00/00/00—Start  
Date with City

Covered by Collective  
Bargaining Agreement

## 2023 AUTHORIZED PERSONNEL COMPLEMENT - FULL TIME

DEPARTMENT									TOTAL
DIVISION	Manager	Finance	Treasurer	Clerk	Police	Fire	Public Works	Parking	Adopted
TITLE									COMPLEMENT
<hr/>									
<b><u>GENERAL GOVERNMENT</u></b>									
<b>CITY MANAGEMENT</b>									
City Manager-Comm Dev Dir	1.00								1
Assistant Manager-City Clerk	0.25			0.75					1
Administrative Asst	0.60					0.40			1
Comm Devel Coordinator/Asst Clerk	0.75			0.25					1
<b>TOTAL</b>								<hr/>	<b>4</b>
<b>FINANCE DEPARTMENT</b>									
<b>Finance Divison</b>									
Finance Director		1.00							1
Accountant		1.00							1
Payroll/Human Resources		1.00							1
<b>TOTAL</b>								<hr/>	<b>3</b>
<b>Treasurer's Division</b>									
Clerk III & Parking Fund			0.65					0.35	1
Clerk III & Parking Fund			0.65					0.35	1
<b>TOTAL</b>								<hr/>	<b>2</b>

## 2023 AUTHORIZED PERSONNEL COMPLEMENT - FULL TIME

DEPARTMENT									TOTAL
DIVISION	Manager	Finance	Treasurer	Clerk	Police	Fire	Public Works	Parking	Adopted
TITLE									COMPLEMENT
<u>PUBLIC SAFETY</u>									
POLICE DEPARTMENT									
Police Chief					1.00				1
Assistant Chief					1.00				1
Sergeant Investigator					2.00				2
Sergeant					4.00				4
Safety Officer					1.00				1
School Resource Officer					1.00				1
Patrolman					12.00				12
C. D. Operator					3.00				3
Administrative Secretary					1.00				1
Meter Mechanic/Parking Enforcement					0.75			0.25	1
TOTAL									27
FIRE DEPARTMENT									
Fire Chief					1.00				1
Captain					3.00				3
Lieutenant					3.00				3
Firefighter					6.00				6
Administrative Asst	0.60				0.40				1
TOTAL									14

## 2023 AUTHORIZED PERSONNEL COMPLEMENT - FULL TIME

DEPARTMENT									TOTAL
DIVISION	Manager	Finance	Treasurer	Clerk	Police	Fire	Public Works	Parking	Adopted
TITLE									COMPLEMENT
<u>PUBLIC WORKS</u>									
ADMINISTRATION									
Public Works Director							1.00		1
Engineer Technician							1.00		1
Stormwater Program Support							1.00		1
LABORERS									
Working Supervisor							1.00		1
Automotive Mechanic II/Foreman							1.00		1
Equipment Operator							3.00		3
Laborer Foreman							2.00		2
Sign Tech II							1.00		1
Truck Driver/Laborer II							4.00		4
TOTAL									15
PARKING FUND									
Meter Mechanic/Parking Enforcement					0.75			0.25	1
TOTAL									28

## 2023 AUTHORIZED PERSONNEL COMPLEMENT - FULL TIME

DEPARTMENT	TOTAL
DIVISION	Adopted
TITLE	COMPLEMENT

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### MEADVILLE AREA SEWER AUTHORITY

Superintendent	1
Project Coordinator	1
Plant Operator II/Maint Tech II	5
Plant Operator I	1
Equipment Operator II/Maint Tech I	3
Operator Trainee	2
Lab Technician	1
Collection System Technician	1
Collection System Specialist	2

<b>TOTAL</b>	<b>17</b>
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"Seasonal" Hours	2,500
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## 2023 AUTHORIZED PERSONNEL COMPLEMENT - PART TIME

DEPARTMENT			TOTAL
DIVISION	PARTIAL FUND	PARTIAL FUND	Adopted
TITLE	COMPLEMENT	COMPLEMENT	COMPLEMENT
<b><u>GENERAL GOVERNMENT</u></b>			
<b>CITY SOLICITOR'S OFFICE</b>			
City Solicitor - Contracted			1
	<b>TOTAL</b>		<b>1</b>
<b>CITY MANAGEMENT</b>			
Grants Administrator - Contracted			1
	<b>TOTAL</b>		<b>1</b>
<b>City Council</b>			
Administrative Asst - Contracted			1
	<b>TOTAL</b>		<b>1</b>
<b>CODE ENFORCEMENT</b>			
Building Inspector			2
	<b>TOTAL</b>		<b>2</b>
<b><u>PUBLIC SAFETY</u></b>			
<b>POLICE DEPARTMENT</b>			
C. D. Operator			3
Parking Enforcement Officer			1
Crossing Guards			21
	<b>TOTAL</b>		<b>25</b>
<b>FIRE DEPARTMENT</b>			
Firefighter			3
	<b>TOTAL</b>		<b>3</b>
<b><u>PUBLIC WORKS</u></b>			
<b>ADMINISTRATION</b>			
Shade Tree			1
Administrative Secretary			1
City Electrician			1
	<b>TOTAL</b>		<b>3</b>
"Seasonal" Hours			3,250

**General Fund  
Revenue Budget Summary  
Adopted Budget - 2023**

***Revenues:***

<i>Description</i>	<i>2020 Actual Revenue</i>	<i>2021 Actual Revenue</i>	<i>2022 Adopted Budget</i>	<i>2022 Projected Revenues</i>	<i>2023 Adopted Budget</i>	<i>Change From 2022 Budget</i>
Begin Balance - Carry Over	1,564,927	1,678,328	662,000	2,422,525	664,000	2,000
Begin Balance - Restricted	57,409	57,856	57,856	58,150	58,150	
Total Begin Balance	1,622,336	1,736,184	719,856	2,480,675	722,150	2,000
Taxes	5,047,662	5,276,202	5,259,434	5,310,000	5,618,542	359,108
Licenses & Permits	57,316	(16,437)	57,800	65,500	56,200	(1,600)
Fines & Forfeits	108,973	153,061	252,000	176,450	237,000	(15,000)
Interest & Rents	267,420	241,747	213,250	217,250	69,950	(143,300)
Grants & Gifts	1,158,578	1,262,668	1,239,130	1,275,931	645,929	(593,201)
Departmental Earnings	2,988,871	2,930,478	2,978,004	3,001,716	3,060,203	82,199
Other	583,963	659,168	564,214	625,889	618,560	54,346
Transfers In/Out	(85,000)	200,000	530,757	530,757	433,057	(97,700)
Total Operating Revenues	10,127,784	10,706,888	11,094,589	11,203,493	10,739,441	(355,148)
Total Cash Available	11,750,120	12,443,072	11,814,445	13,684,168	11,461,591	(353,148)

**General Fund  
Expense Budget Summary  
Adopted Budget - 2023**

***Expenditures:***

<i>Description</i>	<i>2020 Actual Expend</i>	<i>2021 Actual Expend</i>	<i>2022 Adopted Budget</i>	<i>2022 Projected Expend</i>	<i>2023 Adopted Budget</i>	<i>Change From 2022 Budget</i>
Police	3,235,231	3,310,930	3,518,814	3,542,115	3,629,491	110,677
Fire	1,568,588	1,609,504	1,695,915	1,630,795	1,737,480	41,565
Management & Development	465,835	426,638	450,636	503,509	528,632	77,995
Finance	357,633	414,638	515,872	489,838	514,200	(1,672)
Treasurer	130,167	137,722	155,151	131,843	145,913	(9,237)
City Clerk	116,216	118,748	113,020	137,160	145,366	32,346
City Council	82,146	81,152	100,534	72,193	82,146	(18,388)
City Solicitor	73,243	83,374	105,300	99,919	125,300	20,000
Public Works	1,627,958	1,649,909	1,778,498	1,718,856	1,806,901	28,403
General Govt	2,356,918	2,129,781	3,322,848	2,605,231	2,688,011	(634,836)
<hr/>						
Total Expenditures	10,013,936	9,962,396	11,756,589	10,931,459	11,403,441	(353,148)
Operating Revenues Less Exp	113,848	744,491	0	272,034	(0)	
Fund Balance	1,736,184	2,480,675	1,583,952	2,752,709	2,088,709	504,757

**General Fund  
Revenues  
Adopted Budget - 2023**

<i>Description</i>	<i>2020 Actual Revenues</i>	<i>2021 Actual Revenues</i>	<i>2022 Adopted Budget</i>	<i>2022 Projected Revenues</i>	<i>2023 Adopted Budget</i>	<i>Change From 2022 Budget</i>
Prior Year Balance	1,564,927	1,678,328	662,000	2,422,525	664,000	2,000
Begin Balance Restricted	57,409	57,856	57,856	58,150	58,150	294
<b><i>Taxes (000's)</i></b>						
Property-Assessed Value	154,528	156,947	156,000	153,007	155,000	
	154,528	156,947	156,000	153,007	155,000	
Millage	21.92	22.92	22.92	22.92	24.92	
Percentage Collected	92.42%	89.41%	93.00%	91.82%	92.00%	
Real Estate Tax	3,130,554	3,216,445	3,325,234	3,220,000	3,553,592	228,358
Real Estate Tax - Del	287,155	349,969	271,000	268,050	275,000	4,000
Per Capita	42,347	40,721	45,000	40,500	41,000	(4,000)
Per Capita - Del	9,289	13,580	12,000	9,500	10,000	(2,000)
Mechanical	1,736	1,200	1,200	950	1,200	0
Real Estate Transfer	141,754	202,509	125,000	210,000	150,000	25,000
Earned Income Tax	994,551	1,015,936	1,030,000	1,110,000	1,137,750	107,750
LST (EMST) (OPT)	440,276	435,842	450,000	451,000	450,000	0
Total	5,047,662	5,276,202	5,259,434	5,310,000	5,618,542	359,108
<b><i>Licenses &amp; Permits</i></b>						
Construction Permits	51,241	(18,857)	52,000	62,150	52,000	0
Various Licenses	2,075	320	1,200	850	1,200	0
Liquor Licenses	4,000	2,100	4,600	2,500	3,000	(1,600)
Total	57,316	(16,437)	57,800	65,500	56,200	(1,600)

**General Fund  
Revenues  
Adopted Budget - 2023**

<i>Description</i>	<i>2020 Actual Revenues</i>	<i>2021 Actual Revenues</i>	<i>2022 Adopted Budget</i>	<i>2022 Projected Revenues</i>	<i>2023 Adopted Budget</i>	<i>Change From 2022 Budget</i>
<b><i>Fines &amp; Forfeits</i></b>						
Magistrate	49,462	60,897	150,000	85,000	135,000	(15,000)
Motor Code Violations	59,105	91,667	100,500	90,000	100,500	0
Abatement Recovery	406	498	1,500	1,450	1,500	0
Total	108,973	153,061	252,000	176,450	237,000	(15,000)
<b><i>Interest &amp; Rents</i></b>						
Interest - Operating	17,471	10,319	12,000	13,500	15,000	3,000
Interest - GF Reserves	828	436	750	1,000	1,200	450
Interest - Assessments/Liens	0	0	0	0	0	0
Interest - Special Reserves	20,000	20,000	20,000	20,000	20,000	0
Rentals	229,121	210,992	180,500	182,750	33,750	(146,750)
Total	267,420	241,747	213,250	217,250	69,950	(143,300)
<b><i>Grants &amp; Gifts</i></b>						
State Aid - Pension	514,479	499,593	498,600	517,400	555,100	56,500
Utility Tax	4,920	5,037	5,036	5,129	5,129	93
State Contracts/Grants	59,152	47,306	48,200	48,305	48,200	0
Federal Grant - Cares	531,190	662,294	662,294	664,388	0	(662,294)
Police Stop Grant	48,837	48,438	25,000	40,709	37,500	12,500
Total	1,158,578	1,262,668	1,239,130	1,275,931	645,929	(593,201)
<b><i>Other</i></b>						
Housing Authority Pilot	16,747	73,804	18,000	70,000	70,000	52,000
School/X-Guards/SRO	216,771	228,309	218,000	230,000	233,000	15,000
Sale Equip/Property	3,034	502	3,700	1,250	3,700	0
Impact Fees	69,763	73,265	73,000	62,969	62,000	(11,000)
Other/Capital Reimb	277,648	283,289	251,514	261,670	249,860	(1,654)
Total	583,963	659,168	564,214	625,889	618,560	54,346

**General Fund**  
**Revenues**  
**Adopted Budget - 2023**

<i>Description</i>	<i>2020 Actual Revenues</i>	<i>2021 Actual Revenues</i>	<i>2022 Adopted Budget</i>	<i>2022 Projected Revenues</i>	<i>2023 Adopted Budget</i>	<i>Change From 2022 Budget</i>
<b><i>Departmental Earnings</i></b>						
Payments in Lieu of Tax	176,873	180,959	187,966	190,187	200,464	12,498
Municipal Contributions	150,000	150,000	150,000	150,000	150,000	0
Cable Fees	149,905	146,148	150,000	145,000	145,000	(5,000)
Refuse Collection Fees	1,325,040	1,335,563	1,341,510	1,332,500	1,341,510	0
Fiscal Management Fees	427,683	393,599	444,137	464,137	461,075	16,938
Inspection Services	138,039	96,351	117,058	116,000	120,794	3,736
Storm Water Program	205,000	205,000	205,000	205,000	200,000	(5,000)
Storm Water - Public Works	185,000	185,000	185,000	185,000	235,000	50,000
Equipment Rental	3,643	3,243	3,500	3,500	3,500	0
Maintenance Fees	51,792	52,312	52,833	52,833	53,360	527
Treasurer Office	98,438	79,540	75,000	74,000	75,000	0
Electrician Services	4,898	195	0	0	0	0
Misc Fire Fees	16,395	21,155	16,000	25,000	25,000	9,000
Repair of Street Openings	42,417	61,345	35,000	51,059	42,000	7,000
Garage Services	13,748	20,069	15,000	7,500	7,500	(7,500)
<hr/>						
Total	2,988,871	2,930,478	2,978,004	3,001,716	3,060,203	82,199
<hr/>						
Total Operating Revenues	10,212,784	10,506,888	10,563,832	10,672,736	10,306,384	(257,448)
<b><i>Transfers In</i></b>						
Transfers In/Out - RSF	(360,000)	0	130,757	130,757	33,057	(97,700)
Transfers In - Debt Reserve	275,000	200,000	400,000	400,000	400,000	0
<hr/>						
Total Revenues Available	11,750,120	12,443,072	11,814,445	13,684,168	11,461,591	(352,854)

<b>Description</b>	<b>Revenue Description</b>
<b><i>Taxes</i></b>	
Real Estate Tax	Slight projected increase in real estate tax revenue/assessed value. Assumes a collection rate of 92%. Based on taxable assessed value of \$155,000,000.
Real Estate Tax – Del	Delinquent real estate taxes collected by City and County Treasurer.
Per Capita	Per capita tax collection. Billed by city for city/county/school. City portion is \$10.
Per Capita – Del	Delinquent per capita tax collection (Collected by Sharp Collections).
Mechanical	Mechanical device fee and state tavern tax.
Real Estate Transfer	Tax (1%) collected by County and transmitted to City on sale of property within the City.
Earned Income Tax (EIT)	Wage tax collection (1/2% of earned income). (Collected by Berkheimer).
LST	Local Services Tax (\$1/per week worked - total \$52/person if worked all year).
<b><i>Licenses &amp; Permits</i></b>	
Construction Permits	Construction permit and plumber licensing fees.
Various Licenses	Bed & Breakfast, Solicitor permits, etc.
Liquor Licenses	Annual revenue received from Commonwealth of PA.
<b><i>Fines &amp; Forfeits</i></b>	
Magistrate	Fines collected from parking, non-traffic and city ordinance citations issued by the Police Department and Property Maintenance staff that has been adjudicated by the District Magisterial Judge. Slight decrease for 2023 as revenue estimates have fallen short based on recently passed ordinance
Motor Code Violations	Parking meter fines and traffic code citations issued by the Police Department.
<b><i>Interest &amp; Rents</i></b>	
Interest – Operating	Interest earned on cash accounts.
Interest – GF Reserves	Interest earned on cash accounts.
Interest – Special Reserves	Funds from interest earned on reserves
Rentals	No rent as old city hall building was sold. Proceeds in a Real Estate Improvement Fund District Magistrate (\$31,000)

<b>Description</b>	<b>Revenue Description</b>
<b><i>Grants &amp; Gifts</i></b>	
State Aid – Pension	Formulary funding received from Commonwealth of PA for pension relief. These are monies from a surcharge on foreign and fire casualty insurance and is used to help pay for pension costs.
Utility Tax	Formulary funding received from Commonwealth of PA for property tax relief re: tax-exempt utilities.
State Contracts/Grants	PennDOT Winter Services Agreement for plowing state routes.
Police STOP Grant	STOP grant for prevention of domestic violence
American Rescue Act	Received \$664,000 in July 2022 – Use monies from 2022 to balance 2023 budget
School/X-Guards/SRO	Reimbursement from Crawford Central School District for Crossing Guards and portions of School Resource Officer and School Safety Officer. Increase due to natural escalation of wages.
<b><i>Other</i></b>	
Housing Authority PILOT	Formulary funding (Payment in Lieu of Taxes) for Housing Authority units.
Sale Equip/Property	Estimated revenue from annual auction
Impact Fees	Fees received from occupants of the Crawford Business Park (former Avtex property). Fees are based on the difference in real estate tax rate between the City and Vernon Township. Fee agreement ends in 2024.
Other/Capital Reimb	Loan fees from MASA & MAWA (\$167,400), restitution, license fees, and other miscellaneous revenue.
<b><i>Departmental Earnings</i></b>	
Payments in Lieu of Tax	Allegheny College (\$75,000) and Meadville Medical Center (\$75,000).
Municipal Contributions	Parking Fund (\$50,225), MASA (\$149,489) and CATA (\$750).
Cable Fees	Cable Franchise Fee under agreement with Armstrong Cable. Revenue slowly declining over time. Prior budget figure has been overstated.
Refuse Collection Fees	Refuse collection revenue from user fees, Prior budget figure has been overstated.
Fiscal Management Fees	Revenue earned from fiscal management fees from MASA (\$257,000), RDA (\$115,000), Market Authority (\$2,500), Recreation Authority (\$24,075), Parking Fund (\$32,500) and CDBG Program (\$30,000). Management fee revenue is allocated as follows: Finance (70%), Management/Development (25%) and City Clerk (5%).
Inspection Services	



Storm Water Program Management	CDBG reimbursement for property maintenance code inspections (\$44,950). \$75,000 transferred from the Capital Fund to the General Fund to pay for Public Works Support Coordinator wage for capital project inspections.
Storm Water – Public Works	Funds transferred from Stormwater Fund for program management, compliance, mapping, and engineering. See Stormwater Fund Expenditure Budget for detail.
Equipment Rental	Revenue from Stormwater Fund to cover Public Works personnel expenses.
Maintenance Fees	Funds transferred from Parking Fund to General Fund for vehicle rental, rental of equipment/services to outside municipalities
Treasurer Office	Funds transferred from Parking Fund to General Fund for maintenance of parking lots, parking garage, meter maintenance, and maintenance of equipment.
Electrician Services	Funds reimbursed by County and School District for tax collection.
Miscellaneous Fire Fees	Revenue earned from services billed to outside municipalities. No longer providing this service with recent retirement of City Electrician.
Repair of Street Openings	Revenue received from miscellaneous Fire Department fees.
Garage Services	Revenue earned from utilities to repair street openings. Revenue down in 2020 due to COVID. Annual revenue is inconsistent.
	Revenue earned from vehicle maintenance charged to other departments/funds.
<b><i>Transfers In</i></b>	
Transfers In	Transfer in from Rate Stabilization Fund to help offset the tax increase (\$100,000)
	Transfer In From Debt Fund – (\$400,000)

**General Fund Summary**  
**Adopted Budget - 2023**

<b>Expenditures:</b>	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>2022</i>	<i>2023</i>
<i>Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>
	<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>
Personnel	6,742,901	6,848,409	7,311,485	7,156,680	7,671,276
Operating	2,285,958	2,299,879	3,096,169	2,506,121	2,567,781
Transfer to Auth/Boards	125,000	125,500	125,500	125,500	500
Debt Service	860,077	688,609	1,223,435	1,140,358	1,223,928
<b>Total Operating Expenses</b>	<b>10,013,936</b>	<b>9,962,396</b>	<b>11,756,589</b>	<b>10,928,659</b>	<b>11,463,485</b>

**City of Meadville**  
**General Fund Summary**  
**Expenditures**  
**Adopted Budget - 2023**

<i>Obj</i>	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>2022</i>	<i>2023</i>	<i>Change</i>	
<i>No. Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>	<i>From</i>	<i>Percentage</i>
	<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>	<i>2022 Budget</i>	<i>Change</i>
710 Personnel	3,722,099	3,710,334	3,904,128	3,842,532	4,103,831	199,703	5.12%
710 Overtime/Other pay	111,869	169,768	135,600	144,500	135,600	0	0.00%
720 Employee Benefits	2,977,185	2,985,185	3,299,745	3,191,096	3,279,095	(20,650)	-0.63%
720 Uniforms	43,794	36,232	53,770	38,300	48,000	(5,770)	-10.73%
810 Contracted Services	195,267	253,183	253,099	341,560	318,590	65,491	25.88%
810 Engineering Services	3,157	2,352	7,500	2,700	7,500	0	0.00%
810 Comm Support/Grant Writ	0	7,339	5,500	38,200	36,700	31,200	567.27%
810 Legal	73,458	83,374	105,000	99,409	125,000	20,000	19.05%
810 Shade Trees	40,963	47,919	40,000	40,000	40,000	0	0.00%
820 Materials & Supplies	94,852	91,047	118,275	105,365	124,225	5,950	5.03%
831 Travel	1,407	757	5,650	5,285	6,450	800	14.16%
831 Training	6,133	10,179	22,100	13,230	19,600	(2,500)	-11.31%
832 Postage	11,123	10,424	11,300	11,090	12,600	1,300	11.50%
832 Radio Equipment	13,210	10,356	16,148	10,450	11,098	(5,050)	-31.27%
833 Gas & Oil	40,503	54,931	50,000	73,447	57,250	7,250	14.50%
834 Advertising	11,483	12,791	14,000	20,400	17,500	3,500	25.00%
834 Printing	734	2,405	850	2,200	850	0	0.00%
835 Insurances	112,775	129,751	138,595	139,565	146,543	7,948	5.73%
835 Insurance Claims	6,044	16,490	15,000	5,000	7,500	(7,500)	-50.00%
836 Utilities	295,799	291,184	334,198	296,182	332,590	(1,609)	-0.48%
836 Refuse Collection	889,473	880,037	874,614	884,316	874,614	0	0.00%
836 Trash Cart Reimb	9,985	32,544	15,000	18,089	15,000	0	0.00%
837 Maint of Equipment	261,508	262,560	284,299	274,930	265,158	(19,141)	-6.73%
842 Membership Dues	3,370	2,908	3,545	3,020	3,550	5	0.14%
842 Periodicals	489	553	750	480	750	0	0.00%
842 Code Updates	0	305	255	255	255	0	0.00%
885 General Expense	94,924	38,493	694,533	52,250	52,415	(642,118)	-92.45%
895 Transfers to Auth/Boards	129,366	128,262	129,700	137,250	137,250	7,550	5.82%
xxx Pension Amort Savings	(545,078)	(545,078)	(545,078)	(1,695,233)	(1,695,233)	(1,150,155)	211.01%
896 Debt Service	1,405,155	1,233,687	1,768,513	2,835,591	2,919,161	1,150,648	65.06%
885 Contingency	0	0	0	0	0	0	
Grand Total	10,013,936	9,962,396	11,756,589	10,931,459	11,403,441	(353,148)	-3.00%



# CITY COUNCIL

## **Department Objective**

To initiate, promulgate, and define policies, programs, and general activities which provide for the general welfare of all residents of the City of Meadville. The City Council consists of a Mayor and four Councilpersons, all of whom are elected at large for four years in overlapping terms. Included with this element are provisions for the City Controller, who is also elected for a four-year term.

## **Council:**

Mayor Jaime Kinder  
Deputy Mayor Larry McKnight  
Councilmember Autumn Vogel  
Councilmember Gretchen Myers  
Councilmember James Roha

## **Term:**

2022 – 2026  
2020 – 2024  
2020 – 2024  
2022 – 2026  
2018 – 2022

## **City Controller**

Rosemarie Martinez Groves 2020 – 2024

**City Council**  
**Adopted Budget - 2023**

<b>Revenues:</b>	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>2022</i>	<i>2023</i>
<i>Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>
	<i>Revenues</i>	<i>Revenues</i>	<i>Budget</i>	<i>Revenues</i>	<i>Budget</i>
General Fund	82,146	81,152	100,534	72,193	82,146
<b>Total Operating Revenues</b>	<b>82,146</b>	<b>81,152</b>	<b>100,534</b>	<b>72,193</b>	<b>82,146</b>

<b>Expenditures:</b>	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>2022</i>	<i>2023</i>
<i>Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>
	<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>
Personnel	79,827	78,136	94,534	64,218	75,096
Operating	2,319	3,016	6,000	7,975	7,050
<b>Total Operating Expenses</b>	<b>82,146</b>	<b>81,152</b>	<b>100,534</b>	<b>72,193</b>	<b>82,146</b>

**City Council  
Expenditures  
Adopted Budget - 2023**

<i>Obj</i>	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>2022</i>	<i>2023</i>	<i>Change</i>
<i>No. Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>	<i>From</i>
<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>	<i>2022 Budget</i>	
710 Personnel	7,826	8,100	8,100	8,100	8,100	0
720 Employee Benefits	72,002	70,037	86,434	56,117	66,996	(19,438)
831 Travel	0	0	500	850	850	350
831 Training	84	0	500	375	500	0
842 Membership Dues	700	475	500	700	700	200
885 General Expense	1,246	2,266	2,500	3,550	2,500	0
885 Special Projects	290	275	2,000	2,500	2,500	500
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Total	82,146	81,152	100,534	72,193	82,146	(18,388)

<b>Obj. No.</b>	<b>Description</b>	<b>Expense Description</b>
<b>710</b>	<b>PERSONNEL</b>	Council and Controller wages per City ordinance and Third Class City Code. Mayor (\$1,800), Councilmember (\$1,200), Controller (\$1,500).
<b>720</b>	<b>EMPLOYEE BENEFITS</b>	FICA, Workers Comp, Medical, Life, Dental, Health Reimbursement Account (HRA), Travel Allowance
<b>810</b>	<b>CONTRACTED SERVICES</b>	strategic photographs and videos of City Council, local businesses, nature and events occurring within the City, producing and creating visual media and other content for the City's social media and website platforms, producing marketing content to highlight the City's initiatives and action plans, managing and making posts on the City's social media platforms, monitoring the City's social media platforms for inappropriate content, consulting with the City Clerk to update, design and develop the City's website, web production, audio engineering, scheduling, staging, producing, and directing podcasts for the City, and other similar duties requested by the City
<b>831</b>	<b>TRAVEL</b>	Travel related to training, workshops, etc.
<b>831</b>	<b>TRAINING</b>	Conference or training registration fees.
<b>842</b>	<b>MEMBERSHIP DUES</b>	Chamber of Commerce, PA Boroughs Association
<b>885</b>	<b>GENERAL EXPENSE</b>	General expenses; special recognitions, ceremonies, miscellaneous supplies, annual Chamber dinner, etc.
<b>885</b>	<b>SPECIAL PROJECTS</b>	Special projects as designated by Mayor Council.



# CITY SOLICITOR

## **Department Objective**

To provide legal counsel to the City Council, City Manager, and all officers and departments of the City in matters relating to their official duties, and to prosecute and defend all suits for and in behalf of the City.

## **Areas of Focus:**

- Civil claims against the City
- Criminal – prosecute misdemeanors and violations
- Real estate

## **Includes:**

- City Solicitor: Knox Law Firm
- Labor Relations: Knox Law Firm
- Special Legal (e.g. draft responses, EEOC claims)



**City Solicitor**  
**Adopted Budget - 2023**

<b>Revenues:</b>	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>2022</i>	<i>2023</i>
<i>Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>
	<i>Revenues</i>	<i>Revenues</i>	<i>Budget</i>	<i>Revenues</i>	<i>Budget</i>
General Fund	73,243	83,374	105,300	99,919	125,300
<b>Total Operating Revenues</b>	<b>73,243</b>	<b>83,374</b>	<b>105,300</b>	<b>99,919</b>	<b>125,300</b>

<b>Expenditures:</b>	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>2022</i>	<i>2023</i>
<i>Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>
	<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>
Operating	73,243	83,374	105,300	99,919	125,300
<b>Total Operating Expenses</b>	<b>73,243</b>	<b>83,374</b>	<b>105,300</b>	<b>99,919</b>	<b>125,300</b>

**City Solicitor  
Expenditures  
Adopted Budget - 2023**

<i>Obj</i>		<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>2022</i>	<i>2023</i>	<i>Change</i>
<i>No.</i>	<i>Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>	<i>From</i>
		<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>	<i>2022 Budget</i>
810	Legal - Solicitor	66,137	65,573	80,000	83,092	105,000	25,000
810	Legal - Labor/Other	7,321	17,801	25,000	16,317	20,000	(5,000)
842	Membership/Travel	(215)	0	300	510	300	0
Total		73,243	83,374	105,300	99,919	125,300	20,000

<b>Obj. No.</b>	<b>Description</b>	<b>Notes</b>
<b>810</b>	<b>LEGAL-SOLICITOR</b>	Legal fees related to normal city business and coordination with outside counsel if required
<b>810</b>	<b>LEGAL-LABOR/OTHER</b>	Legal fees for personnel matters and union contract negotiations
<b>842</b>	<b>MEMBERSHIP/TRAVEL</b>	Labor law training conference.



# CITY MANAGER

## **Department Objective:**

To provide for the effective, professional management of the City of Meadville. Activities of Management & Development include:

- Developing programs and providing the City Council with advice;
- Implementing Council policies through effective programs;
- Administering Property Maintenance and Code Enforcement;
- Providing personnel services for the City, including recruitment, promotion, training opportunities, labor relations, collective bargaining, discipline, grievance handling, and personnel selection.

The City Manager represents the interest of the City on a number of committees, boards, and organizations. The City Manager serves as a communication link, establishing communications and public relations between the City and the general public, the news media, and all appointed authorities, boards, commissions, and committees. The City Manager is primarily responsible for the City's program budget, its preparation and implementation.

## **City Manager**

Maryann Menanno

## **Zoning & Code Administrator**

Gary Johnson

## **City Planner**

Peter Grella

## **Part-time Property Maintenance Inspectors**

Nick Cheropovich & Ed Kaufman

## **Assistant City Manager**

Katie Wickert (25%)

## **Community Support Coordinator**

Renna Wrubleski (75%)

**City Manager**  
**Adopted Budget - 2023**

<b>Revenues:</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2022</b>	<b>2023</b>
<i>Description</i>	<i>Actual</i> <i>Revenues</i>	<i>Actual</i> <i>Revenues</i>	<i>Adopted</i> <i>Budget</i>	<i>Projected</i> <i>Revenues</i>	<i>Adopted</i> <i>Budget</i>
Fiscal Management Fees	84,421	87,150	87,284	87,284	86,519
Code Inspections	63,039	20,548	42,058	40,000	44,794
Planning	0	803	0	1,000	1,000
State Grants - Snowplowing	1,475	0	700	700	700
State Grants - Sanitation	3,850	397	2,000	2,150	2,000
Sub-Total	152,785	108,897	132,042	131,134	135,012
General Fund	313,051	317,741	318,594	372,375	393,619
<b>Total Operating Revenues</b>	<b>465,835</b>	<b>426,638</b>	<b>450,636</b>	<b>503,509</b>	<b>528,632</b>

<b>Expenditures:</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2022</b>	<b>2023</b>
<i>Description</i>	<i>Actual</i> <i>Expend</i>	<i>Actual</i> <i>Expend</i>	<i>Adopted</i> <i>Budget</i>	<i>Projected</i> <i>Expend</i>	<i>Adopted</i> <i>Budget</i>
Personnel	407,169	359,111	385,586	427,437	446,782
Operating	58,666	67,527	65,050	76,072	81,850
<b>Total Operating Expenses</b>	<b>465,835</b>	<b>426,638</b>	<b>450,636</b>	<b>503,509</b>	<b>528,632</b>

**City Manager**  
**Expenditures**  
**Adopted Budget - 2023**

<i>Obj</i>	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>2022</i>	<i>2023</i>	<i>Change</i>
<i>No. Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>	<i>From</i>
<i>No. Description</i>	<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>	<i>2022 Budget</i>
710 Personnel	204,755	175,383	181,042	185,399	147,579	(33,463)
710 Personnel - Code Enforce	54,497	60,278	64,794	104,770	155,813	91,019
720 Employee Benefits	147,917	123,450	139,751	137,269	143,390	3,639
810 Inspection Services	2,891	2,123	0	0	0	0
810 Engineering Services	3,157	2,352	7,500	2,700	7,500	0
810 Consulting Services	0	7,339	5,500	24,700	21,700	16,200
810 Shade Tree Maint/Remov	40,963	47,919	40,000	40,000	40,000	0
810 Zoning Hearings	1,040	770	1,400	750	1,000	(400)
820 Material & Supplies	1,361	1,289	750	700	750	0
820 Safety Committee	1,301	1,492	1,500	1,250	1,500	0
831 Travel	244	185	1,500	750	1,500	0
831 Training	2,086	290	1,750	1,500	1,750	0
832 Postage	351	216	400	325	400	0
833 Gas & Oil	679	576	0	747	750	750
837 Maint of Equip	1,569	293	0	250	250	250
842 Membership Dues	1,475	1,514	1,250	900	1,250	0
842 Periodicals	0	0	250	0	250	0
885 Civil Service Testing	550	(155)	1,500	0	1,500	0
885 Medical Exams	600	1,100	1,250	1,000	1,250	0
885 General Expense	399	225	500	500	500	0
<hr/>						
Total	465,835	426,638	450,636	503,509	528,632	77,995

<b>Obj. No.</b>	<b>Description</b>	<b>Expense Description</b>
<b>710</b>	<b>PERSONNEL</b>	Wages: City Manager/Community Development, Assistant City Manager (25%), Comm Dev Project Coor (75%)
<b>710</b>	<b>PERSONNEL – CODE ENFORCEMENT</b>	Part-time Code Enforcement Officers (2)  Zoning Administrator
<b>720</b>	<b>EMPLOYEE BENEFITS</b>	FICA, Workers Comp, Medical, Life, Dental, Health Reimbursement Account (HRA), Retirement (Defined Benefit and Defined Contribution)
<b>810</b>	<b>ENGINEERING SERVICES</b>	Fees to third-party City Engineer (PCE), other engineering consultants and bridge inspection firm.
<b>810</b>	<b>CONSULTING SERVICES</b>	Consulting services related to personnel and employee benefits. Community Outreach, Grant Writer
<b>810</b>	<b>SHADE TREE MANAGEMENT</b>	Tree removal and trimming budget. Annual need for tree removal far outstrips the resources available. Tree removal costs for the past two years have exceeded \$40K.
<b>810</b>	<b>ZONING HEARINGS</b>	Court reporter expenses for zoning hearings
<b>820</b>	<b>MATERIALS AND SUPPLIES</b>	General materials and supplies, as needed.
<b>820</b>	<b>SAFETY COMMITTEE</b>	Budget for Safety Committee projects and employee incentives.
<b>831</b>	<b>TRAVEL</b>	Travel and lodging fees associate with conferences, trainings, meetings, etc.
<b>831</b>	<b>TRAINING</b>	Conference and training registration fees.
<b>832</b>	<b>POSTAGE</b>	General postage.
<b>842</b>	<b>MEMBERSHIP DUES</b>	Association of PA Municipal Managers, PA Association of Boroughs, PA Downtown Center, PELRAS, ASCAP
<b>842</b>	<b>PERIODICALS</b>	Code Enforcement updates
<b>885</b>	<b>CIVIL SERVICE TESTING</b>	Consulting fee for civil service testing.
<b>885</b>	<b>MEDICAL EXAMS</b>	Psychological testing fees for new police and firemen and independent medical exams for personnel matters.
<b>885</b>	<b>GENERAL EXPENSE</b>	General expense.



# CITY CLERK

## **Department Objective**

To maintain the official records of the business of the City in a safe and retrievable manner. The City Clerk is appointed by Council and maintains the records of Council, as well as giving notice of Council meetings and recording Council proceedings. The City Clerk's Office also maintains the records of the Authorities, Boards, Commissions, and Committees; ensures appropriate signatures on resolutions, ordinances, and contracts; oversees the proper filling of all City documents; oversees permit applications and the issuing of permits for events, races, parades, and sales within the City of Meadville. The City Clerk's office also serves as the Open Records Officer for the City, as well as administers the City's Civil Service Rules & Regulations.

## **City Clerk**

Katie Wickert (75%)

## **Receptionist**

Debbe Crowe (60%)

## **Assistant Clerk**

Renna Wrubleski (75%)



**City Clerk**  
**Adopted Budget - 2023**

<b>Revenues:</b>	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>2022</i>	<i>2023</i>
<i>Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>
	<i>Revenues</i>	<i>Revenues</i>	<i>Budget</i>	<i>Revenues</i>	<i>Budget</i>
Business Licenses	0	0	0	0	0
Solicitor Licenses	600	320	500	150	500
Fiscal Management Fees	16,884	17,430	17,457	17,457	17,304
Sub-Total	17,484	17,750	17,957	17,607	17,804
General Fund	98,732	100,998	95,063	119,553	127,562
<b>Total Operating Revenues</b>	<b>116,216</b>	<b>118,748</b>	<b>113,020</b>	<b>137,160</b>	<b>145,366</b>

<b>Expenditures:</b>	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>2022</i>	<i>2023</i>
<i>Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>
	<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>
Personnel	103,168	99,064	92,495	112,271	121,091
Operating	13,048	19,684	20,525	24,889	24,275
<b>Total Operating Expenses</b>	<b>116,216</b>	<b>118,748</b>	<b>113,020</b>	<b>137,160</b>	<b>145,366</b>

**City Clerk**  
**Expenditures**  
**Adopted Budget - 2023**

<i>Obj</i>	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>2022</i>	<i>2023</i>	<i>Change</i>
<i>No. Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>	<i>From</i>
<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>	<i>2022 Budget</i>	
710 Personnel	72,330	65,803	68,780	79,963	85,800	17,020
720 Employee Benefits	30,838	33,261	23,715	32,309	35,291	11,576
810 Contracted/Prof Service	480	5,223	4,500	2,000	4,500	0
820 Materials & Supplies	310	256	375	669	375	0
831 Travel	0	0	250	750	500	250
831 Training	0	565	500	375	500	0
832 Postage	122	128	150	145	150	0
834 Advertising	11,483	12,791	14,000	20,400	17,500	3,500
842 Membership Dues	0	0	150	0	150	0
842 Periodicals	305	342	300	300	300	0
885 General Expense	349	380	300	250	300	0
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Total	116,216	118,748	113,020	137,160	145,366	32,346

**CITY CLERK EXPENDITURES**  
**Adopted Budget - 2022**

<b>Obj. No.</b>	<b>Description</b>	<b>Expense Description</b>
<b>710</b>	<b>PERSONNEL</b>	City Clerk (75%), Receptionist (60%), Asst Clerk (25%)
<b>720</b>	<b>EMPLOYEE BENEFITS</b>	FICA, Workers Comp, Medical, Life, Dental, Health Reimbursement Account (HRA), Retirement (Defined Benefit and Defined Contribution)
<b>810</b>	<b>CONTRACTED/ PROFESSIONAL SERVICE</b>	Fees to Code Publishing for annual codification of ordinances, ArchiveSocial for Social Media Archiving, WebEx subscription for remote meetings
<b>820</b>	<b>MATERIALS AND SUPPLIES</b>	Various materials and supplies (ordinance books, specialty paper, etc.) related to City Clerk duties.
<b>831</b>	<b>TRAVEL</b>	Travel budget related to training.
<b>831</b>	<b>TRAINING</b>	Training budget for City Clerk
<b>832</b>	<b>POSTAGE</b>	General postage.
<b>834</b>	<b>ADVERTISING</b>	Advertising and publication costs for public meetings, hearings, ordinances, zoning hearing board meetings, etc.
<b>842</b>	<b>MEMBERSHIP DUES</b>	Pennsylvania Association of Notary Officials (PANO)
<b>842</b>	<b>PERIODICALS</b>	Meadville Tribune subscription
<b>885</b>	<b>GENERAL EXPENSE</b>	General expense



# CITY TREASURER

## **Department Objective**

The City Treasurer is elected for a four-year term and is responsible for the collection, receiving, safekeeping, and payment of public monies including City, County, and School District taxes. The Treasurer is responsible for the following functions:

- Real Estate Tax Collection
- Per Capita Tax Collection
- Refuse Receipt Collection
- Collection of Permits, License, and Official Document Receipts
- The filing and calculation of municipal liens, receiving payment, and billing of said liens

## **City Treasurer**

Michelle Sampson

## **Term**

2020-2024

## **Treasurer Clerks**

Tracy Wilcox

Barb Opatrny

**City Treasurer**  
**Adopted Budget - 2023**

<b>Revenues:</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2022</b>	<b>2023</b>
<i>Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>
	<i>Revenues</i>	<i>Revenues</i>	<i>Budget</i>	<i>Revenues</i>	<i>Budget</i>
Interest Earned - Assessments/Li	0	0	0	0	0
Treasurer Office	98,438	79,540	75,000	74,000	75,000
Sub-Total	98,438	79,540	75,000	74,000	75,000
General Fund	31,729	58,182	80,151	57,843	70,913
<b>Total Operating Revenues</b>	<b>130,167</b>	<b>137,722</b>	<b>155,151</b>	<b>131,843</b>	<b>145,913</b>

<b>Expenditures:</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2022</b>	<b>2023</b>
<i>Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>
	<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>
Personnel	118,272	130,850	144,976	121,733	135,788
Operating	11,895	6,872	10,175	10,110	10,125
<b>Total Operating Expenses</b>	<b>130,167</b>	<b>137,722</b>	<b>155,151</b>	<b>131,843</b>	<b>145,913</b>

**City Treasurer**  
**Expenditures**  
**Adopted Budget - 2023**

<i>Obj</i>	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>2022</i>	<i>2023</i>	<i>Change</i>
<i>No. Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>	<i>From</i>
<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>	<i>2022 Budget</i>	
710 Personnel	64,792	63,144	65,113	60,293	61,554	(3,559)
720 Employee Benefits	53,480	67,706	79,863	61,440	74,235	(5,629)
820 Materials & Supplies	5,196	640	2,500	3,200	2,700	200
831 Training	0	0	100	0	100	0
832 Postage	6,649	6,222	7,000	6,850	7,000	0
842 Membership Dues	50	10	10	10	10	0
842 Filing Fees	0	0	500	0	250	(250)
885 General Expense	0	0	65	50	65	0
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Total	130,167	137,722	155,151	131,843	145,913	(9,237)

<b>Obj. No.</b>	<b>Description</b>	<b>Notes</b>
<b>710</b>	<b>PERSONNEL</b>	City Treasurer, Finance Clerk (65%), Finance Clerk (65%)  Note: 67% of the Treasurer's office wages are offset by funds received from billing Crawford County and Crawford Central School District to cover the cost of the Real Estate and Per Capita Tax billing, collection and reconciliation of taxes each year.
<b>720</b>	<b>EMPLOYEE BENEFITS</b>	FICA, Workers Comp, Medical, Life, Dental, Health Reimbursement Account (HRA), Pension (Defined Benefit and Defined Contribution)
<b>820</b>	<b>MATERIALS AND SUPPLIES</b>	67% of our supplies for tax forms and envelopes are covered by Crawford County and Crawford Central School District to cover the Real Estate and Per Capita Tax bills, delinquent bills and bill reprints
<b>831</b>	<b>TRAINING</b>	Required training for City Treasurer.
<b>832</b>	<b>POSTAGE</b>	Mailing of tax bills. Note: 50% of our postage cost is reimbursed by Crawford County and Crawford Central School District to cover the Real Estate and Per Capita Tax bills.
<b>837</b>	<b>MAINTENANCE OF EQUIPMENT</b>	
<b>842</b>	<b>FILING FEES</b>	Filing fees for insufficient funds, liens, etc.
<b>885</b>	<b>GENERAL EXPENSE</b>	Membership fee for City Treasurer.



# FINANCE DEPARTMENT

## **Department Objective**

To provide an equitable basis for the levy of taxes needed to finance City programs and activities, to provide for the collection of revenues, and to provide for the keeping of necessary information and accounts of both revenues and disbursements of the City.

## **Finance Director**

Tim Groves

## **Accountant**

April Smith

## **Payroll & Human Resources Administrator**

Amy Godwin



**Finance Department  
Adopted Budget - 2023**

<b>Revenues:</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2022</b>	<b>2023</b>
<i>Description</i>	<i>Actual Revenues</i>	<i>Actual Revenues</i>	<i>Adopted Budget</i>	<i>Projected Revenues</i>	<i>Adopted Budget</i>
Interest Earned - GF Operating	17,471	10,319	12,000	13,500	15,000
Interest Earned - GF Reserves	828	436	750	1,000	1,200
Fiscal Management Fees	326,378	289,019	339,396	359,396	357,253
Sub-Total	344,677	299,774	352,146	373,896	373,453
General Fund	12,955	114,864	163,726	115,942	140,748
<b>Total Operating Revenues</b>	<b>357,633</b>	<b>414,638</b>	<b>515,872</b>	<b>489,838</b>	<b>514,200</b>

<b>Expenditures:</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2022</b>	<b>2023</b>
<i>Description</i>	<i>Actual Expend</i>	<i>Actual Expend</i>	<i>Adopted Budget</i>	<i>Projected Expend</i>	<i>Adopted Budget</i>
Personnel	204,983	211,105	303,383	190,069	265,602
Operating	152,650	203,533	212,489	299,769	248,598
<b>Total Operating Expenses</b>	<b>357,633</b>	<b>414,638</b>	<b>515,872</b>	<b>489,838</b>	<b>514,200</b>

**Finance Department**  
**Expenditures**  
**Adopted Budget - 2023**

<i>Obj</i>	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>2022</i>	<i>2023</i>	<i>Change</i>
<i>No. Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>	<i>From</i>
<i>No. Description</i>	<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>	<i>2022 Budget</i>
710 Personnel	150,667	150,552	203,550	123,137	167,150	(36,400)
720 Employee Benefits	54,316	60,554	99,833	66,931	98,452	(1,381)
810 Audit	24,150	24,000	25,000	23,000	23,000	(2,000)
810 Mangt Services/Contractor	1,650	63,920	12,000	107,500	64,000	52,000
820 Materials & Supplies	324	552	400	450	400	0
831 Travel	0	0	250	125	450	200
831 Training	60	0	750	500	750	0
832 Postage	930	1,219	1,000	1,150	1,100	100
837 Maint of Equip/Software	122,346	109,832	167,799	161,944	154,408	(13,391)
842 Membership Dues	190	344	190	0	190	0
842 Periodicals	0	0	0	0	0	0
885 Bank Bond Fees	3,000	3,665	5,100	5,100	4,300	(800)
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Total	357,633	414,638	515,872	489,838	514,200	(1,672)

<b>Obj. No.</b>	<b>Description</b>	<b>Notes</b>
<b>710</b>	<b>PERSONNEL</b>	Wages: Finance Director, Payroll/HR Admin, Accountant, Temps
<b>720</b>	<b>EMPLOYEE BENEFITS</b>	FICA, Workers Comp, Medical, Life, Dental, Health Reimbursement Account (HRA), Retirement (Defined Contribution).
<b>810</b>	<b>AUDIT</b>	Annual fiscal audit.
<b>810</b>	<b>MANAGEMENT SERVICES/CONTRACTS</b>	GASB 45 & 68 reports (Cowden & Associates) Database consulting services Contracted Finance Director
<b>820</b>	<b>MATERIALS AND SUPPLIES</b>	Materials and supplies, as needed.
<b>831</b>	<b>TRAVEL</b>	If needed
<b>831</b>	<b>TRAINING</b>	If needed
<b>832</b>	<b>POSTAGE</b>	Postage to mail accounts payable checks, invoices, etc.
<b>837</b>	<b>MAINTENANCE OF EQUIPMENT/SOFTWARE</b>	Fund accounting software maintenance (\$35,000) Photocopier Maint(\$1,750) LS Tax software (\$1,950) Postage Meter (\$1,000) Door security system (\$1,500) Managed Workstations (\$44,880) Virus/Security Monitoring (\$13,908) IT Equipment Lease – previous provider (\$11,520) Office365 Software Subscription (\$20,364) Backup Subscription (\$8,376) Server Mangt (\$6,660) General Items (\$7,500)
<b>842</b>	<b>MEMBERSHIP DUES</b>	Government Finance Officers Association/HR Memberships
<b>885</b>	<b>BANK BOND FEES</b>	Bank service fees for bonds. Digital Assurance Certification (DAC) bond compliance fees.



# POLICE DEPARTMENT

## Department Objective

To establish and maintain an ongoing partnership with the citizens of the community that promotes, preserves, and delivers a presence of security, safety, and quality services and to fulfill partnership with courtesy, integrity, and respect.

- The City of Meadville employs 22 fulltime police officers, a K-9 Unit, 3 dispatchers, 2 parking enforcement personnel, 24 crossing guards and currently has 15-20 auxiliary police volunteers.
- The fulltime officer's roster consists of Police Chief Michael Tautin, Assistant Police Chief Michael Stefanucci, 2 Sergeant Investigators, 4 Sergeants, a Safety Resource Officer, a School Safety Sergeant, 12 Patrolmen, and 1 K-9. Currently, the police have two patrolman vacancies.
- The police department currently has a fleet of 10 police vehicles, K-9-unit vehicle, parking enforcement van.

## List of vehicles:

Year	Vehicle No.	Description	Use	Mileage
2014	#11	School Safety Vehicle	School Safety Officer	146,452
2017	#14	Ford SUV	Patrol	96,829
2020	#16	Ford SUV	Patrol	76,467
2020	#17	Ford SUV	K-9 Unit	4,294
2019	#18	Ford F-150	Patrol	93,286
2013	#19	Ford Taurus Interceptor	Detective	65,987
2017	#20	Ford Taurus Interceptor	Patrol	100,434
2021	#21	Ford SUV	Patrol	459
2014		Caravan	Parking Enforcement	84,229
2021		Chevy Silverado	New – Not in Use Yet	225

**Police Department  
Adopted Budget - 2023**

<b>Revenues:</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2022</b>	<b>2023</b>
<i>Description</i>	<i>Actual Revenues</i>	<i>Actual Revenues</i>	<i>Adopted Budget</i>	<i>Projected Revenues</i>	<i>Adopted Budget</i>
Magistrate	49,462	60,897	150,000	85,000	135,000
Motor Vehicle Violations	59,105	91,667	100,500	90,000	100,500
Rental - John Holt Range	4,500	4,750	2,500	2,750	2,750
Police Stop Grant	48,837	48,438	25,000	40,709	37,500
Crossing Guards	118,237	127,143	128,000	128,000	128,000
Safety Resource Officer	98,534	101,166	90,000	102,000	105,000
Police Services	6,909	6,604	8,894	6,700	8,894
Restitution & Costs	2,870	7,284	5,000	2,500	5,000
Sub-Total	388,454	450,962	509,894	459,159	522,644
General Fund	2,846,777	2,859,968	3,008,920	3,082,956	3,106,847
<b>Total Operating Revenues</b>	<b>3,235,231</b>	<b>3,310,930</b>	<b>3,518,814</b>	<b>3,542,115</b>	<b>3,629,491</b>

<b>Expenditures:</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2022</b>	<b>2023</b>
<i>Description</i>	<i>Actual Expend</i>	<i>Actual Expend</i>	<i>Adopted Budget</i>	<i>Projected Expend</i>	<i>Adopted Budget</i>
Personnel	3,102,184	3,162,312	3,338,332	3,363,226	3,447,693
Operating	133,047	148,618	180,482	178,889	181,798
<b>Total Operating Expenses</b>	<b>3,235,231</b>	<b>3,310,930</b>	<b>3,518,814</b>	<b>3,542,115</b>	<b>3,629,491</b>

**Police Department**  
**Expenditures**  
**Adopted Budget - 2023**

<i>Obj</i>	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>2022</i>	<i>2023</i>	<i>Change</i>
<i>No. Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>	<i>From</i>
<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>	<i>2022 Budget</i>	
710 Personnel	1,656,828	1,708,096	1,787,740	1,794,162	1,879,263	91,523
710 Court Pay	13,903	22,362	16,000	22,000	16,000	0
710 Overtime/Holiday	47,576	82,837	54,100	75,000	54,100	0
720 Employee Benefits	1,383,877	1,349,017	1,480,492	1,472,064	1,498,330	17,838
720 Uniforms	24,313	14,638	29,735	24,000	25,000	(4,735)
810 Contracted Services	30,879	25,650	31,159	25,000	28,000	(3,159)
820 Materials & Supplies	12,961	11,950	19,150	17,500	19,150	0
831 Travel	0	0	500	650	500	0
831 Training	2,863	7,442	15,000	7,500	12,500	(2,500)
832 Postage	666	860	1,500	800	1,500	0
832 Radio Equipment	5,384	7,022	7,848	7,200	7,848	0
833 Gas & Oil	22,772	29,180	30,000	37,000	35,000	5,000
834 Printing	734	2,405	850	2,200	850	0
835 Insurance	18,129	19,300	20,265	19,500	20,475	210
837 Maint of Equipment	9,707	27,635	20,000	25,734	19,000	(1,000)
839 Auxillary Police Support	3,116	1,512	3,000	10,500	10,500	7,500
842 Membership Dues	255	215	275	275	275	0
842 Periodicals	184	211	200	180	200	0
885 General Expense	1,085	597	1,000	850	1,000	0
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Total	3,235,231	3,310,930	3,518,814	3,542,115	3,629,491	110,677

Obj. No.	Description	Expense Description
710	PERSONNEL	
	Admin	Police Chief, Assistant Chief, Records Admin/Secretary
	Parking Enforcement	Full-Time and Part-time Parking Enforcement Officers
	Dispatch	Full-time Dispatchers (3)
	Crossing Guards	Part-time Crossing Guards (21).
	Officers*	Full-time Officers (20)
		Note: Crawford Central School District reimburses \$216,000 for Crossing Guards, portion of School Safety Officer (Trenga) and portion of School Resource Officer (Mogel)
		*Collective Bargaining Agreement wage increase for 2023 = 5.5%
710	COURT PAY	Overtime generated by state regulations which require that court hearings be scheduled within a certain timeframe. While Judge Pendolino's staff attempts to coordinate with the charging officer's schedule, it cannot always be accommodated.
710	OVERTIME/HOLIDAY	
	Normal	Overtime generated by sickness, vacation, personal time, bereavement leave, etc. to maintain safe staffing levels.
	Holiday-related	Overtime generated by the scheduling of holidays. The increase is due to higher officer salaries per the collective bargaining agreement.
	TASER Training	Overtime generated by mandatory TASER training and recertification (2 hours/officer).
	Firearms Training & Qualification	Overtime generated by mandatory firearms training and annual qualification (6 hours/officer)
	First Aid/CPR	All officers due for recertification in November 2023.
	K9 Officer	Overtime generated by training and call-out of K9 officer.
720	EMPLOYEE BENEFITS	Workers Comp, Medical, Life, Dental, Health Reimbursement Account (HRA), Pension (Defined Benefit and Defined Contribution), Post-Retirement Health Care
720	UNIFORMS	
	Clothing Allowance	Annual allowance to replace uniforms per the Collective Bargaining Agreement.
	Boot Allowance	Annual allowance to replace footwear per the Collective Bargaining Agreement.
	Dispatcher Uniforms	Dispatchers do not receive an annual allowance. Amount reflects what we have been spending annually, on average, to replace worn out uniforms.
	Bullet Proof Vests	Replacement of four vests due to the five year replacement schedule. This cost matches an annual grant. Note: This annual cost has not been included in prior budgets.
	Miscellaneous	Replacement of worn out duty gear as required by the Collective Bargaining Agreement.
	New Officer Uniform & Equipment	New uniforms for four new officers due to anticipated staff turnover.
	Crossing Guard Uniforms	Safety gear and uniforms for crossing guards.

<b>Obj. No.</b>	<b>Description</b>	<b>Expense Description</b>
<b>810</b>	<b>CONTRACTED SERVICES</b>	
	In-Synch	Annual maintenance fee for Mobil-Sync, the department's reporting & record keeping system.
	NCIC Scope	Annual maintenance fee for the NCIC Scope, our direct-connect computer to access state and federal databases for license plate checks, driver's license checks, wanted persons, etc.
	Live Scan Fee Central Booking Fee	City's annual share of fee to Crawford County for participation in central booking station.
	YIS/Cowden	YIS/Cowden is the company that certifies our V-Spec speed timing devices for speed enforcement in our patrol cars.
	Animal Control	Annual fee paid to the Crawford County Humane Society for animal control services, kennel services (strays), pet ordinance enforcement, temporary pet housing during emergencies, K9 veterinary care
<b>820</b>	<b>MATERIALS AND SUPPLIES</b>	
	TASER X26P CEW	
	TASER Duty Cartridges (5)	
	TASER Training Cartridges (54)	Each officer is required to fire two TASER cartridges per year to maintain certification.
	TASER Batteries (7)	
	Handgun Ammunition	Required by Collective Bargaining Agreement
	A.R. 15 Ammunition	
	Qualification Ammo – Duty Fire arm 9mm	
	General Police Administration	
	K9 Program	Uniform, required equipment and dog food for K9 officer. Routine veterinary care is donated.
	Miscellaneous	Video cards, CD's and DVD's, minor electronic equipment, batteries, first aid supplies, fingerprint supplies, evidence supplies, crime scene supplies, posting stakes, staples, printer and scanner ink cartridges, etc., as needed.
<b>831</b>	<b>TRAVEL</b>	Mileage related to warrant service or prisoner transport.
<b>831</b>	<b>TRAINING</b>	
	Street Survival	Standard entry level training for officer safety, applicable to new and seasoned officers. Training for four (4) officers.
	Computer Voice Stress Analyzer (C.V.S.A.)	Training and certification for second detective to use CVSA in both criminal investigations and background investigations of new hires.
	Powerphone Dispatch Training & Certification	Training, certification and recertification for dispatchers.
	Travel/Other Training	K-9 training, non-local training, travel and accommodations.



<b>Obj. No.</b>	<b>Description</b>	<b>Expense Description</b>
<b>832</b>	<b>POSTAGE</b>	General mailing and shipping expenses, including postage to mail evidence to the Crime Lab in Northeast via certified mail or blood kits to Greensburg lab.
<b>832</b>	<b>RADIO EQUIPMENT</b>	Radio Tower Rent  Radio Contracted Services  Radio Maintenance  Radio Equipment  Portable Radio Batteries  Portable Radio Holders
<b>833</b>	<b>GAS AND OIL</b>	Fuel for cruisers.
<b>834</b>	<b>PRINTING</b>	Parking ticket paper, envelopes, citations, meter bags and various "No Parking" signs.
<b>835</b>	<b>INSURANCE</b>	Allocation of relevant portion of general property and liability insurance, auto and professional liability insurance.
<b>837</b>	<b>MAINTENANCE OF EQUIPMENT</b>	Vehicle and bicycle maintenance.
<b>839</b>	<b>AUXILIARY POLICE SUPPORT</b>  Meadville Auxiliary Police	Training, equipment, supplies and recognition for Auxiliary Police volunteers. A.P's are a valuable asset and perform functions that free up officers and save numerous hours of overtime in traffic control and criminal investigations. If this department did not have them as an asset, I would be paying out numerous hours of overtime.
<b>842</b>	<b>MEMBERSHIP DUES</b>  NASRO  PA Chiefs of Police Association  K9 Membership	National Association of School Resource Officers (NASRO)  PA Chiefs of Police Association  American Police Dog Association.
<b>842</b>	<b>PERIODICALS</b>	Updated vehicle/crimes code (paperback versions and digital license version accessible to officers in the patrol cars.
<b>885</b>	<b>GENERAL EXPENSES</b>	Background checks for Crossing Guards, prisoner lunches, etc.



## FIRE DEPARTMENT

### Department Objective

To provide a high level of fire prevention, protection, and EMS service to the citizens of Meadville. These benchmarks shall be achieved through continued training and education, utilizing the most cost effective means possible.

- The City of Meadville employs 12 full-time firefighters and 3 part-time firefighters.
- The fulltime firefighters roster consists of the Fire Chief Pat Wiley, 3 Shift Captains: Jill Staaf, Ryan Carlson, & Joe Smock, 3 Lieutenants: Chris Honard, Chris Thoreson, & Jim Aldridge, and 6 Firefighter EMT's: Peter Lewis, Shane Wills, Tyler Cochran, Evan Kardosh, Brian Knickerbocker, & Daniel Serafin.
- The 3 Part-time Firefighter roster consists of: Dalyn Gingerich, Jon Garland, & Scott Attenborough.
- The fire department currently has a fleet of 6 vehicles.

### List of vehicles:

Year	Description	Use	Mileage
1991	Grumman Pump SC/H	Emergency Response	46,916
1993	100' Telescoping Aerial-Sutphen	Emergency Response	26,878
2004	Smeal Rescue Pumper – HME	Emergency Response	69,358
2004	Ford F-150	Emergency Response Utility Vehicle	66,284
2016	Ford Explorer	Emergency Response Chief Vehicle	38,942
2022	Chevy 2500	Emergency Response Utility Vehicle	N/A

**Fire Department**  
**Adopted Budget - 2023**

<b>Revenues:</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2022</b>	<b>2023</b>
<i>Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>
	<i>Revenues</i>	<i>Revenues</i>	<i>Budget</i>	<i>Revenues</i>	<i>Budget</i>
Misc Fire Fees	16,395	21,155	16,000	25,000	25,000
Sub-Total	16,395	21,155	16,000	25,000	25,000
General Fund	1,552,193	1,588,349	1,679,915	1,605,795	1,712,480
<b>Total Operating Revenues</b>	<b>1,568,588</b>	<b>1,609,504</b>	<b>1,695,915</b>	<b>1,630,795</b>	<b>1,737,480</b>

<b>Expenditures:</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2022</b>	<b>2023</b>
<i>Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>
	<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>
Personnel	1,467,438	1,502,249	1,560,745	1,526,162	1,596,460
Operating	101,151	107,255	135,170	104,633	141,020
<b>Total Operating Expenses</b>	<b>1,568,588</b>	<b>1,609,504</b>	<b>1,695,915</b>	<b>1,630,795</b>	<b>1,737,480</b>

**Fire Department  
Expenditures  
Adopted Budget - 2023**

<i>Obj</i>	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>2022</i>	<i>2023</i>	<i>Change</i>
<i>No. Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>	<i>From</i>
<i>No. Description</i>	<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>	<i>2022 Budget</i>
710 Personnel	884,260	853,068	909,412	891,432	937,125	27,712
710 Overtime	38,058	53,201	55,000	30,000	55,000	0
720 Employee Benefits	545,120	595,980	596,333	604,730	604,336	8,003
720 Uniforms	15,160	18,354	20,035	11,000	19,000	(1,035)
810 Contracted/Software Servi	4,664	4,695	4,490	4,310	14,490	10,000
820 Materials & Supplies	4,774	3,205	7,800	5,346	7,800	0
820 Medical Supplies	2,560	1,278	3,000	1,600	1,750	(1,250)
831 Travel	1,009	572	2,500	1,750	2,500	0
831 Training	150	1,783	2,500	2,000	2,500	0
832 Postage	199	227	750	270	500	(250)
832 Radio Equipment	3,442	2,570	4,000	2,500	2,500	(1,500)
833 Gas & Oil	4,525	6,787	7,500	9,000	9,000	1,500
835 Insurance	12,180	12,900	13,545	11,500	12,075	(1,470)
837 Maint Equipment	36,230	41,664	51,000	40,902	51,000	0
837 Maint Facilities	14,868	11,814	16,500	13,100	16,500	0
842 Memberships	640	350	595	350	400	(195)
842 Code Updates	0	305	255	255	255	0
839 Scuba Team	750	750	700	750	750	50
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Total	1,568,588	1,609,504	1,695,915	1,630,795	1,737,480	41,565

<b>Obj. No.</b>	<b>Description</b>	<b>Notes</b>
<b>710</b>	<b>PERSONNEL</b>  Admin  Firefighters	Fire Chief , Part-time Secretary  Full-Time Firefighters (12), Part-time Firefighters (3,120 hours)
<b>710</b>	<b>OVERTIME</b>	It is hopeful that part-time firefighters will supplement staffing and fill known vacancies in the schedule. The Collective Bargaining Agreement, however, does not allow part-time firefighters to drive vehicles, thereby limiting the use of part-time firefighters to fill all shift vacancies.  Annual mandatory training also contributes to overtime costs. When possible, personnel receive their training while on duty, but overtime is sometimes required due to instructor schedules and class length.
<b>720</b>	<b>EMPLOYEE BENEFITS</b>	Workers Comp, Medical, Life, Dental, Vision, Health Reimbursement Account (HRA), Pension (Defined Benefit and Defined Contribution), Post-retirement healthcare.
<b>720</b>	<b>UNIFORMS</b>	Each firefighter is issued two sets of turnout gear and three sets of station wear per the Collective Bargaining Agreement.  Replacement of gloves, boots, helmets, etc.  Per Collective Bargaining Agreement.  Replacement as necessary, per Collective Bargaining Agreement.
<b>810</b>	<b>CONTRACTED SERVICES</b>  Firehouse Software Program Subscription  Penn-Care Public Safety EMS Software Renewal	Software for tracking and reporting all fire responses and code violations.  Annual fee for EMS data reporting software required by PA Department of Health
<b>820</b>	<b>MATERIALS AND SUPPLIES</b>  Fire Prevention Materials  Miscellaneous/Office Janitorial Supplies  Flag Maintenance	Fire Prevention Week classroom supplies, printed materials, etc. (expense moved from Training below)  Replacement of U.S., State and City Flags at all flagpole locations
<b>820</b>	<b>MEDICAL SUPPLIES</b>	Replacement gloves, oxygen tubes, gauze and other EMS supplies.

<b>Obj. No.</b>	<b>Description</b>	<b>Notes</b>
<b>831</b>	<b>TRAVEL</b>	Travel and accommodation expenses, as needed, for continuing education, certifications and additional training. Most training opportunities are local, but others require travel and overnight stay.
<b>831</b>	<b>TRAINING</b>	Continuing education, certifications and additional training for firefighters, officers, etc.
<b>832</b>	<b>POSTAGE</b>	Postage for general departmental mailings and notices of violations
<b>832</b>	<b>RADIO EQUIPMENT</b>  Radio Maintenance Contract  Parts/Repair	Annual contract fee for radio system maintenance.  Parts/repairs not covered by annual maintenance contract.
<b>833</b>	<b>GAS &amp; OIL</b>	Fuel for all department vehicles, field generators, station emergency generator and equipment (rescue saws/tools, ventilation fans, portable pumps, etc.)
<b>835</b>	<b>INSURANCE</b>	Property and liability insurance premium allocated for Fire Department station, vehicles and equipment.
<b>837</b>	<b>MAINTENANCE OF EQUIPMENT</b>  Annual Aerial Service Contract  Breathing Air Compressor Maintenance Contract  Self-Contained Breathing Apparatus  ISO Testing & Annual Pump Services  Aerial Ladder & Ground Ladder Load Recertification  General Maintenance for Apparatus and Equipment	Annual service contract and inspection fee.  Annual service contract.  Annual certification testing and necessary upgrades.      .

<b>Obj. No.</b>	<b>Description</b>	<b>Notes</b>
<b>837</b>	<b>MAINTENANCE OF FACILITIES</b>	
	Fire Alarm System	Annual testing and maintenance.
	Sprinkler System	Annual sprinkler and stand pipe testing for Central Fire Station
	Emergency Generator System	Annual Central Fire Station generator service contract.
	Elevators	Elevator preventative maintenance and inspection contract.
	EVAC System (Truck Exhaust System) System	System maintenance and testing to maintain Central Fire Station air quality.
	General Maintenance/Repair	Roof, HVAC, etc., as needed.
<b>842</b>	<b>MEMBERSHIPS</b>	International Association of Fire Chiefs  National Fire Protection Agency  PA Career Fire Chiefs Association  Crawford County Fire Association  PA Firemen's Association
<b>842</b>	<b>CODE UPDATES</b>	
	NFPA Regulation Updates	No planned update for 2022.
	Trade Publications	
<b>839</b>	<b>SCUBA TEAM</b>	Donation to Crawford County SCUBA Team



## PUBLIC WORKS DEPARTMENT

### Department Objective

To maintain City roads, buildings, signs, and parks. This includes mowing, tree trimming, building maintenance, street sweeping, fall leaf collection, snow removal, and regular maintenance of the stormwater system.

- The City of Meadville Public Works Department employs Public Works Director Nathan Zieziula, part-time Secretary Ginnie Steiger, Support Coordinator Jeanne Smith, Stormwater Program Manager Fred Barber, part-time Shade Tree Program Manager David Boughton, Working Supervisor Charlie Anderson, an auto mechanic, a labor foreman, a facilities maintenance technician, 3 equipment operators, 4 truck drivers, and a sign technician.
- Public Works has a fleet of 29 vehicles.

### List of vehicles:

Vehicle #	Year	Description	Mileage
1	2018	Dodge Ram 2500S Pick-up w/ Plow	25,523
2	2022	Chevy Colorado – PW Director	259
3	2022	Chevy Colorado – PW Support	149
4	2022	Chevy Colorado – Stormwater	65
7	2019	International MV607 Dump Truck	10,0808
8	2016	International 4900 Dump Truck	18,988
9	2021	Chevy Silverado Dump Truck	281
10	2012	JCB High Lift	2821 HRS
11	2016	Freightliner Vactor Truck	8,293
12	2019	Kubota RTV	493 HRS
13	2016	Dodge Ram 2500 Pickup Truck w/ Plow	43,170
14	2014	Ford F-250 Pickup Truck w/ Plow	27,683



15	2020	International 4900 Dump Truck	6,174
16	2020	Case Skid Steer	286
17	2010	Nissan El Whirl Wind Street Sweeper	63,509
18	1996	International 4900 Flatbed Truck	47,979
19	2012	International 7400 Dump Truck	224,370
20	2013	International 4700 Dump Truck	26,249
21	2013	International 4900 Dump Truck	24,286
22	2022	Case Front End Loader & Bucket	N/A
23	2020	International Leaf Vac Truck	3,767
24	2021	Leaf Vac Truck	2,129
25	2013	Xtreme Vac Leaf Loader	1,081 HRS
26	2019	Case Excavator	435 HRS
27	2021	Case Excavator	130 HRS
28	2003	Ford F-250 Picup Truck	522,316
29	2003	Ford F-450 Stake Bed Truck	Broken
30		Lee Boy Roller	
31	2014	International Bucket Truck	24,120
32	2022	Chevy Silverado	21
33	2022	Chevy Silverado Dump Truck	N/A
40	2007	Winston Trailer	N/A
42	2014	Homesteader Trailer	N/A
43	1991	Tarco Leaf Loader	6,488 HRS
44	2001	Ingersoll-Rand Air Compressor	N/A

**Public Works Department  
Adopted Budget - 2023**

<b>Revenues:</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2022</b>	<b>2023</b>
<i>Description</i>	<i>Actual Revenues</i>	<i>Actual Revenues</i>	<i>Adopted Budget</i>	<i>Projected Revenues</i>	<i>Adopted Budget</i>
State Grants - Snowplowing	45,717	47,221	47,500	48,165	47,500
Maint Fees - Parking Fund	51,792	52,312	52,833	52,833	53,360
Capital Proj - Inspector	75,000	75,000	75,000	75,000	75,000
Electrician Services	4,898	195	0	0	0
Repairing Paved Streets	42,417	61,345	35,000	51,059	42,000
Garage Services	13,748	20,069	15,000	7,500	7,500
Sub-Total	233,572	256,143	225,333	234,557	225,360
General Fund	1,394,386	1,393,766	1,553,165	1,484,299	1,581,541
<b>Total Operating Revenues</b>	<b>1,627,958</b>	<b>1,649,909</b>	<b>1,778,498</b>	<b>1,718,856</b>	<b>1,806,901</b>

<b>Expenditures:</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2022</b>	<b>2023</b>
<i>Description</i>	<i>Actual Expend</i>	<i>Actual Expend</i>	<i>Adopted Budget</i>	<i>Projected Expend</i>	<i>Adopted Budget</i>
Personnel	1,259,860	1,305,582	1,391,433	1,351,564	1,407,560
Operating	368,098	344,328	387,065	367,292	399,341
<b>Total Operating Expenses</b>	<b>1,627,958</b>	<b>1,649,909</b>	<b>1,778,498</b>	<b>1,718,856</b>	<b>1,806,901</b>

**Public Works Department**  
**Expenditures**  
**Adopted Budget - 2023**

<i>Obj</i>	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>2022</i>	<i>2023</i>	<i>Change</i>
<i>No. Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>	<i>From</i>
<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>	<i>2022 Budget</i>	
710 Personnel	410,632	462,746	437,804	402,332	453,251	15,447
710 Personnel - Admin	215,513	163,165	177,793	192,944	208,196	30,403
710 Overtime	12,332	11,368	10,500	17,500	10,500	0
720 Employee Benefits	617,062	665,064	761,336	735,488	731,614	(29,722)
720 Uniforms	4,321	3,239	4,000	3,300	4,000	0
810 Contracted Services	131,255	127,981	171,800	178,000	180,850	9,050
820 Materials & Supplies	42,742	33,074	52,000	42,500	52,000	0
820 M&S - Electrician	0	5,546	2,500	2,450	2,500	0
820 Refuse & Recycling	0	0	6,500	1,000	6,500	0
820 Tools	6,321	3,734	1,800	1,700	1,800	0
831 Travel	155	0	150	410	150	0
831 Training	890	99	1,000	980	1,000	0
832 Postage	390	26	500	50	500	0
832 Radio Equipment	4,383	764	4,300	750	750	(3,550)
833 Gas	11,495	17,607	12,000	26,000	12,000	0
833 Gas - Electrician	1,033	782	500	700	500	0
835 Insurance	24,360	25,800	27,090	21,581	22,660	(4,430)
836 Gas Heat	16,072	14,208	19,450	14,207	19,850	400
836 Power & Light	50,700	42,740	56,700	42,739	72,506	15,806
837 Maint of Equip/Facilities	75,041	70,913	27,500	28,000	22,500	(5,000)
837 Maint - Electrician	1,746	408	1,500	5,000	1,500	0
842 Membership/Dues	275	0	275	275	275	0
885 Meals - OT	1,239	647	1,500	950	1,500	0
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Total	1,627,958	1,649,909	1,778,498	1,718,856	1,806,901	28,403

**City of Meadville**  
**Public Works Summary - General Fund, Liquid Fuels, Storm Water**  
**Expenditures**  
**Adopted Budget - 2023**

<i>Obj</i>		<i>General</i>	<i>Liquid</i>	<i>Storm Water</i>	
<i>No.</i>	<i>Description</i>	<i>Fund</i>	<i>Fuels Fund</i>	<i>Fund</i>	<i>Total</i>
710	Personnel	453,251	185,000	235,000	873,251
710	Personnel - Admin	208,196			208,196
710	Overtime	10,500	25,000		35,500
720	Employee Benefits	731,614			731,614
720	Uniforms	4,000			4,000
810	Contracted Services	180,850			180,850
810	Program			120,000	120,000
810	Regulatory Compliance			50,000	50,000
810	Mapping-GIS			30,000	30,000
810	Education & Outreach			15,000	15,000
810	Existing Conditions Assessment			20,000	20,000
820	Materials & Supplies	52,000	308,686	80,000	440,686
820	M&S - Electrician	2,500			2,500
820	Refuse & Recycling	6,500			6,500
820	Tools	1,800		10,000	11,800
831	Travel	150			150
831	Training	1,000			1,000
832	Postage	500			500
832	Radio Equipment	750			750
833	Gas	12,000		28,000	40,000
833	Gas - Electrician	500			500
835	Insurance	22,660			22,660
836	Gas Heat	19,850			19,850
836	Power & Light	72,506			72,506
837	Maint of Equip/Facilities	22,500	50,000	22,000	94,500
837	Maint - Electrician	1,500			1,500
842	Membership/Dues	275			275
885	Meals - OT	1,500			1,500
999	Capital Items - SWF/LF		0	425,000	425,000
Grand Total		1,806,901	568,686	1,035,000	3,410,587

<b>Obj. No.</b>	<b>Description</b>	<b>Expense Description</b>
<b>710</b>	<b>PERSONNEL</b>	Unionized Public Works Department Staff (12) , Seasonal/Part-time hours
<b>710</b>	<b>PERSONNEL - ADMINISTRATIVE</b>	Public Works Director, Public Works Support Coordinator, Part-time Secretary Stormwater Program Support Manager, Part-time Shade Tree Program Manager
<b>710</b>	<b>OVERTIME</b>	Overtime, as needed.
<b>720</b>	<b>EMPLOYEE BENEFITS</b>	FICA, Workers Comp, Medical, Life, Dental, Vision, Health Reimbursement Account (HRA), Retirement (Defined Benefit and Defined Contribution)
<b>720</b>	<b>UNIFORMS</b>	Boot and clothing allowance per Collective Bargaining Agreement (\$240/person) and gloves, safety vests, etc.
<b>810</b>	<b>CONTRACTED SERVICES</b>	
	General Admin	Consulting fees for electric and natural gas procurement and photocopier lease
	General Maintenance	Parkway mowing, fire extinguisher maintenance, floor mats
	City Hall Maintenance	Janitorial services, elevator preventative maintenance/inspections, floor mats, window cleaning, pest control, turf maintenance
	Parks Maintenance	Mowing—parks, small parcel mowing, weed control spraying, portable toilets, landscape maintenance, tree removal
	Snow Removal	Snow removal-parking lots and sidewalks
	General Maintenance Market House	Miscellaneous maintenance at Market House.
<b>810</b>	<b>PROGRAM</b>	Funds advanced to the General Fund for Stormwater Program administration, project management and project-based engineering
<b>810</b>	<b>REGULATORY COMPLIANCE</b>	Funds advanced to the General Fund for annual MS4 permit compliance, including all Minimum Control Measures and relevant plans, BMP inventory and inspection, outfall inventory and inspection and illicit discharge investigation.
<b>810</b>	<b>MAPPING-GIS</b>	Funds advanced to the General Fund to cover GIS mapping costs: annual software licensing fees, field equipment, personnel, student interns.

<b>Obj. No.</b>	<b>Description</b>	<b>Expense Description</b>
<b>810</b>	<b>EDUCATION &amp; OUTREACH</b>	Educational materials for MS4 permit compliance, annual report design and printing
<b>810</b>	<b>EXISTING CONDITIONS ASSESSMENT</b>	Funds budgeted for large-scale engineering-based planning and evaluation studies, video, etc.
<b>820</b>	<b>MATERIALS AND SUPPLIES</b>	Street Patching Inlets & Grates Stormwater Pipe Sand & Gravel General Supplies Street Openings Driveway/Ditch General Maint. Signs & Signals City Hall Maint. Leaf Pickup Parks Maint. Barricades Salt/Anti-Skid
<b>820</b>	<b>MATERIALS &amp; SUPPLIES- ELECTRICIAN</b>	General materials and supplies for city-wide electrical maintenance at buildings, parks and grounds.
<b>820</b>	<b>REFUSE &amp; RECYCLING</b>	Design, printing and postage of refuse and recycling program materials.
<b>820</b>	<b>TOOLS</b>	Mechanic tool repair, replacement, purchase as needed. Tools and equipment expenses related to stormwater system repair and maintenance
<b>831</b>	<b>TRAVEL</b>	
<b>831</b>	<b>TRAINING</b>	Training
<b>832</b>	<b>POSTAGE</b>	General mailing expense.
<b>832</b>	<b>RADIO EQUIPMENT</b>	Radio maintenance service contract fee and replacement.
<b>833</b>	<b>GAS</b>	Fuel for all Public Works activities
<b>833</b>	<b>GAS - ELECTRICIAN</b>	Fuel for City Electrician activities
<b>835</b>	<b>INSURANCE</b>	Property and liability insurance premium allocated for Public Works building, parks, vehicles and equipment.
<b>836</b>	<b>GAS HEAT</b>	Natural gas for City Building, Public Works buildings, Fire Station

<b>Obj. No.</b>	<b>Description</b>	<b>Expense Description</b>
<b>836</b>	<b>POWER &amp; LIGHT</b>	Electricity for City Building, Public Works buildings, Fire Station, Parks (shelters, lighting)
<b>837</b>	<b>MAINTENANCE OF EQUIPMENT</b>	
	Various Tools	Purchase of various tools and equipment.
	Vehicle Maintenance	Public Works vehicle parts and maintenance.
	General Equipment Repair	Equipment parts and repair, as needed.
<b>837</b>	<b>MAINTENANCE – ELECTRICIAN</b>	Bucket truck maintenance and inspection.
<b>842</b>	<b>MEMBERSHIP DUES</b>	PA Public Works Association
<b>885</b>	<b>MEALS – OT</b>	Meals provided during overtime winter snow maintenance per Collective Bargaining Agreement.
	<b>CAPITAL</b>	
	Asset Management Software	Funds reserved for asset management software. Product research underway.
	Curb replacement	Concrete curb replacement associated with brick or asphalt street paving.
	Various Major Projects	Various stormwater line and catch basin replacement projects.
	Future Equipment Purchase	



# STORMWATER MANAGEMENT FUND

## **Department Objective**

The Stormwater Management Fund was created under the auspices of Ordinance No. 3707 of 2012, when the City created the Stormwater Management Program and User Fee. This program provides a dedicated funding mechanism for a comprehensive menu of stormwater services devised to maintain and reinvest in critical stormwater infrastructure. This infrastructure is fundamental to the public health, safety, welfare, and the protection of the residents of the City of Meadville, their property, resources, and the environment in order to control flooding, erosion, and pollution.



**StormWater Fund**  
**Adopted Budget - 2023**

<b>Expenditures:</b>	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>2022</i>	<i>2023</i>
<i>Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>
	<i>Revenues</i>	<i>Revenues</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>
Personnel	185,000	185,000	185,000	185,000	235,000
Operating	270,867	312,175	430,000	304,500	382,500
Capital	285,815	468,180	615,000	556,484	425,000
Other	0	0	0	0	0
<b>Total Operating Expenses</b>	<b>741,682</b>	<b>965,354</b>	<b>1,230,000</b>	<b>1,045,984</b>	<b>1,042,500</b>

**StormWater Fund  
Revenue/Expenditures  
Adopted Budget - 2023**

**Revenues:**

<i>Description</i>	<i>2020 Actual Revenues</i>	<i>2021 Actual Revenues</i>	<i>2022 Adopted Budget</i>	<i>2022 Projected Revenues</i>	<i>2023 Adopted Budget</i>	<i>Change From 2022 Budget</i>
Stormwater Fees	821,462	844,765	815,000	810,000	815,000	0
SWF - Liens	3,269	4,621	3,000	1,853	3,000	0
Interest Earned	6,751	5,200	6,000	4,541	6,500	500
Grant				184,378		
Total Revenues	831,482	854,586	824,000	1,000,772	824,500	500
Add: Advance						
Add: Begin Cash	414,076	503,875	653,261	393,107	347,895	
Total Cash Available	1,245,557	1,358,461	1,477,261	1,393,879	1,172,395	
Less: Expenses	741,682	965,354	1,230,000	1,045,984	1,042,500	
Ending Cash Balance	503,875	393,107	247,261	347,895	129,895	500

**StormWater Fund  
Revenue/Expenditures  
Adopted Budget - 2023**

**Expenditures:**

<i>Description</i>	<i>2020 Actual Expend</i>	<i>2021 Actual Expend</i>	<i>2022 Adopted Budget</i>	<i>2022 Projected Expend</i>	<i>2023 Adopted Budget</i>	<i>Change From 2022 Budget</i>
710 Personnel - Public Works	185,000	185,000	185,000	185,000	235,000	50,000
810 Program	110,000	110,000	110,000	110,000	120,000	10,000
810 Regulatory Compliance	50,000	50,000	50,000	50,000	50,000	0
810 Mapping-GIS	45,000	47,054	45,000	45,000	30,000	(15,000)
810 Education & Outreach	15,828	13,263	10,000	11,500	15,000	5,000
810 Existing Conditions Assessn	(11,250)	0	35,000	12,500	20,000	(15,000)
810 Audit				0	7,500	7,500
820 Tools	405	9,254	10,000	1,500	10,000	0
833 Gas & Oil	17,381	24,135	28,000	38,000	28,000	0
837 Maint of Equipment	14,125	15,172	17,000	14,000	22,000	5,000
837 Maint/Materials & Supplies	29,378	43,296	125,000	22,000	80,000	(45,000)
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Total Operating Expenditure	455,867	497,175	615,000	489,500	617,500	2,500
 <b>CAPITAL:</b>						
Asset Mangt Software	0	0	70,000	0	25,000	
Curbs	47,187	99,250	150,000	208,210	150,000	
Spot Curbs			60,000	17,000	50,000	
Various Major Projects	54,911	114,342	250,000	0	200,000	
Dump Truck - w/plow	0	0	35,000	35,750	0	
Pickup Truck	0	0	0	25,255	0	
Leaf Truck	183,718	201,000	0		0	
Equipment/Computers		53,588	0		0	
Wheel Loader			50,000	69,500	0	
Street Sweeper			0	200,769	0	
<hr/>						
Total Capital Expenditures	285,815	468,180	615,000	556,484	425,000	
Grand Total Expenditures	741,682	965,354	1,230,000	1,045,984	1,042,500	



## LIQUID FUELS FUND

**Department Objective:**

In 1956, Act 655 was enacted by the General Assembly. This legislation provided municipal governments with a portion of the state's Liquid Fuels Tax. Liquid Fuel Tax Payments are allocated to municipalities for highway construction and maintenance programs.

**Liquid Fuels**  
**Adopted Budget - 2023**

<b>Expenditures:</b>	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>2022</i>	<i>2023</i>
<i>Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>
	<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>
Personnel	176,287	161,256	207,000	211,894	210,000
Operating	168,901	146,727	201,291	175,000	308,686
Operating Capital	59,037	51,860	65,000	21,000	50,000
<b>Total Operating Expenses</b>	<b>404,225</b>	<b>359,843</b>	<b>473,291</b>	<b>407,894</b>	<b>568,686</b>

**Liquid Fuels  
Revenue/Expenditures  
Adopted Budget - 2023**

**Revenues:**

<i>Description</i>	<i>2020 Actual Revenues</i>	<i>2021 Actual Revenues</i>	<i>2022 Adopted Budget</i>	<i>2022 Projected Revenues</i>	<i>2023 Adopted Budget</i>	<i>Change From 2022 Budget</i>
State Allocation	428,285	397,616	391,635	388,834	391,635	0
State Turnback	3,160	3,160	3,160	3,160	3,160	0
Interest	1,747	1,247	1,400	1,418	1,400	0
Total Revenues	433,192	402,022	396,195	393,412	396,195	0
Begin Cash	115,828	144,795	77,096	186,974	172,491	95,395
Total Cash Available	549,020	546,817	473,291	580,386	568,686	95,395

**Expenditures:**

<i>Description</i>	<i>2020 Actual Expend</i>	<i>2021 Actual Expend</i>	<i>2022 Adopted Budget</i>	<i>2022 Projected Expend</i>	<i>2023 Adopted Budget</i>	<i>Change From 2022 Budget</i>
710 Personnel	152,445	148,195	175,000	189,894	185,000	10,000
710 Overtime	23,842	13,061	32,000	22,000	25,000	(7,000)
820 Materials & Supplies	168,901	146,727	201,291	175,000	308,686	107,395
885 Maint of Equipment	59,037	51,860	65,000	21,000	50,000	(15,000)
999 Capital Purchases	0		0	0	0	
Total Expenditures	404,225	359,843	473,291	407,894	568,686	95,395
Ending Cash Balance	144,795	186,974	0	172,491	0	(0)

**2022**  
**Projected**  
**Balance**

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(2,801)

0

18

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(2,784)

109,878

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107,095

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**2022**  
**Projected**  
**Balance**

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(14,894)

10,000

26,291

44,000

0

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65,397

41,698

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# GENERAL GOVERNMENT

## Department Objective

To provide for administration of programs that are not a direct program of any other General Fund Department, including street lights, abatement, refuse collection, and stormwater fees.



**General Govt**  
**Adopted Budget - 2023**

<b>Expenditures:</b>	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>2022</i>	<i>2023</i>
<i>Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>
	<i>Revenues</i>	<i>Revenues</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>
Operating	1,371,841	1,315,672	1,973,913	1,339,373	1,338,584
Transfer to Auth/Boards	125,000	125,500	125,500	125,500	125,500
Debt Service	860,077	688,609	1,223,435	1,140,358	1,223,928
<b>Total Operating Expenses</b>	<b>2,356,918</b>	<b>2,129,781</b>	<b>3,322,848</b>	<b>2,605,231</b>	<b>2,688,011</b>

**General Govt  
Adopted Budget - 2023**

<b>Revenues:</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2022</b>	<b>2023</b>
<i>Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>
	<i>Revenues</i>	<i>Revenues</i>	<i>Budget</i>	<i>Revenues</i>	<i>Budget</i>
Real Estate	3,130,554	3,216,445	3,325,234	3,220,000	3,553,592
Real Estate Del - County	287,155	333,632	270,000	255,000	270,000
Real Estate Del - Treasurer	0	16,337	1,000	13,050	5,000
Per Capita	42,347	40,721	45,000	40,500	41,000
Per Capita - Del	9,289	13,580	12,000	9,500	10,000
Mechanical	1,736	1,200	1,200	950	1,200
Real Estate Transfer	141,754	202,509	125,000	210,000	150,000
Wage Tax	994,551	1,015,936	1,030,000	1,110,000	1,137,750
Local Services Tax	440,276	435,842	450,000	451,000	450,000
Liquor Licenses	4,000	2,100	4,600	2,500	3,000
Rental - City Hall	196,200	176,200	149,000	149,000	0
Rental - Magistrate Offices	28,421	30,042	29,000	31,000	31,000
Act 13	13,435	85	700	140	700
State Aid - Pension	514,479	499,593	498,600	517,400	555,100
Utility Tax	4,920	5,037	5,036	5,129	5,129
Housing Authority	16,747	73,804	18,000	70,000	70,000
Building Permits&Surcharge Fee	47,391	(19,254)	50,000	60,000	50,000
Sale of Property/Equip	3,000	500	2,500	750	2,500
Sale of Materials	34	2	1,200	500	1,200
Abatement Recovery	406	498	1,500	1,450	1,500
Impact Fees	69,763	73,265	73,000	62,969	62,000
Interest Earned - Trf In Rate Stab	20,000	20,000	20,000	20,000	20,000
Loan Fees	210,942	198,885	183,470	183,470	167,400
Federal Grant - Cares/ARPA	531,190	662,294	662,294	664,388	0
Other Income	56,927	67,502	54,150	67,500	68,566
Storm Water Program Mgmt	390,000	390,000	390,000	390,000	435,000
Payments in Lieu of Tax	176,873	180,959	187,966	190,187	200,464
Municipal Contributions	150,000	150,000	150,000	150,000	150,000
Cable Fees	149,905	146,148	150,000	145,000	145,000
Refuse Collection Fees	1,325,040	1,335,563	1,341,510	1,332,500	1,341,510
Vehicle Rental	3,643	3,243	3,500	3,500	3,500
Transfer In From Debt Reserve	275,000	200,000	400,000	400,000	400,000
Transfer In/Out - RSF	(360,000)	0	130,757	130,757	33,057
Sub-Total	8,875,979	9,472,667	9,766,217	9,888,140	9,365,168
General Fund	(6,519,060)	(7,342,885)	(6,443,369)	(7,282,909)	(6,677,157)
<b>Total Operating Revenues</b>	<b>2,356,918</b>	<b>2,129,781</b>	<b>3,322,848</b>	<b>2,605,231</b>	<b>2,688,011</b>

**General Govt  
Expenditures  
Adopted Budget - 2023**

<i>Obj</i>	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>2022</i>	<i>2023</i>	<i>Change</i>
<i>No. Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>	<i>From</i>
<i>No. Description</i>	<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>	<i>2022 Budget</i>
720 UC/Other/Medical/Dental	72,573	20,118	31,988	24,748	26,452	(5,536)
820 Materials & Supplies	17,002	28,031	20,000	27,000	27,000	7,000
820 Comm Outreach/Events	0	0	0	13,500	15,000	15,000
832 Telephone	49,882	52,655	55,800	57,654	58,725	2,925
832 Postage	1,816	1,526	0	1,500	1,450	1,450
835 Insurance	47,320	60,251	65,620	75,984	79,783	14,163
835 Insurance Claims	6,044	16,490	15,000	5,000	7,500	(7,500)
835 Public Officials Liability	10,786	11,500	12,075	11,000	11,550	(525)
836 Street Lighting	138,286	142,879	160,530	142,879	144,000	(16,530)
836 Parkway Lighting	5,915	6,079	6,000	6,079	5,500	(500)
836 Traffic Signals Power	14,226	12,506	15,000	12,506	13,770	(1,230)
836 Refuse Collection	889,473	880,037	874,614	884,316	874,614	0
836 Other Refuse Costs/Service	9,985	32,544	15,000	18,089	15,000	0
836 Stormwater Fee	20,718	20,118	20,718	20,118	18,239	(2,479)
839 Historical Society	500	500	500	500	500	0
842 Abatement	8,517	5,003	10,000	6,500	7,500	(2,500)
885 Taxes/Fees/Earn Inc Fees	81,484	22,303	31,000	32,000	32,000	1,000
885 General Exp/Transfers	(2,686)	3,133	640,068	0	0	(640,068)
895 Recreation Authority	125,000	125,000	125,000	125,000	125,000	0
895 Halloween Parade	0	500	500	500	500	0
xxx Pension Amort Savings	(545,078)	(545,078)	(545,078)	(1,695,233)	(1,695,233)	(1,150,155)
896 Debt	1,405,155	1,233,687	1,768,513	2,835,591	2,919,161	1,150,648
<hr/>						
Total	2,356,918	2,129,781	3,322,848	2,605,231	2,688,011	(634,836)

<b>Obj. No.</b>	<b>Description</b>	<b>Expense Description</b>
<b>720</b>	<b>UC/OTHER</b>  Unemployment Comp  Transition/Consulting	Estimated cost for annual self-funding of unemployment claim  Transition/consulting fee agreements
<b>820</b>	<b>MATERIALS &amp; SUPPLIES</b>	General materials and supplies, including office supplies, printer toner cartridges, document shredding, etc.
<b>832</b>	<b>TELEPHONE</b>	City-wide telephone, internet and cell phone service.
<b>835</b>	<b>INSURANCE</b>	Portion of umbrella property and liability and automobile insurance not allocated to specific departments or funds. New cyber security insurance (est.)
<b>835</b>	<b>INSURANCE CLAIMS</b>	Funds budgeted to liability insurance deductible. The deductible for these types of claims is per incident/claim
<b>835</b>	<b>PUBLIC OFFICIALS LIABILITY</b>	Public Officials liability insurance coverage.
<b>836</b>	<b>STREET LIGHTING</b>	Annual cost to operate Penelec-owned streets and for City-owned decorative lighting.
<b>836</b>	<b>PARKWAY LIGHTING</b>	City has an Operations and Maintenance Agreement with PennDOT to light the French Creek Parkway.
<b>836</b>	<b>REFUSE COLLECTION</b>	Fee to TriCounty Industries for refuse/recycling Collection. Reimbursed by user fees. Revenue found in Departmental Earnings within General Fund Revenue.
<b>836</b>	<b>OTHER REFUSE SERVICES</b>	Tagged item pick up service per contract with TriCounty, dumpsters for special projects, clean-up day, etc.
<b>836</b>	<b>TRAFFIC SIGNALS POWER</b>	Electricity costs to operate traffic signals city-wide
<b>836</b>	<b>STORMWATER FEE</b>	Stormwater fee for City-owned properties.
<b>839</b>	<b>HISTORICAL SOCIETY</b>	Annual donation to the Crawford County Historical Society for acceptance and maintenance of old municipal records.
<b>842</b>	<b>ABATEMENT</b>	Cost to abate sidewalk and property maintenance code violations when not corrected by property owner. Attempt to recover expenses via billing and filing liens.
<b>885</b>	<b>EARNED INCOME FEES</b>  Earned Income Collection	Fee paid to Berkheimer for earned income tax collection.
<b>895</b>	<b>RECREATION AUTHORITY</b>	This budget does not include a transfer of \$125,000 towards the annual operating support to the Meadville Area Recreation Complex. The City is looking to other revenue sources for this contribution.

<b>895</b>	<b>HALLOWEEN PARADE</b>	Annual contribution to Crawford Area Young Chamber of Commerce for expenses related to annual Halloween parade.
<b>XXX</b>	<b>PENSION AMORTIZATION SAVINGS</b>	The City issued debt in 2010 refunded 2020 and also a 2022 bond issue to fund the unfunded liability of the 3 pension plans. The debt expense related to the bond issue is included in the Debt figure below in line 896. However this expense is allocated to the pension expense per dept/auth. As such, it is reflected here as a credit against the debt service figure below.
<b>896</b>	<b>DEBT</b>	Annual debt service payment to cover prior bond issues.



## PARKING FUND

### **Department Objective**

To acquire, hold, construct, improve, maintain, operate, and lease, either in the capacity of lessor or lessee, parking spaces for the use of the public generally to park automobiles in return for a charge or fee that may be fixed in each instance, from time to time.

**Parking Fund**  
**Adopted Budget - 2023**

<b>Expenditures:</b>	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>2022</i>	<i>2023</i>
<i>Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>
	<i>Revenues</i>	<i>Revenues</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>
Personnel	47,890	57,570	77,001	73,438	75,260
Operating	197,016	193,550	203,678	188,897	201,255
Operating Capital / Transfers	0	0	0	0	0
Debt Service	169,599	94,699	127,508	127,508	164,987
<b>Total Operating Expenses</b>	<b>414,505</b>	<b>345,819</b>	<b>408,187</b>	<b>389,843</b>	<b>441,501</b>

**Parking Fund**  
**Revenues**  
**Adopted Budget - 2023**

<i>Description</i>	<i>2020 Actual Revenues</i>	<i>2021 Actual Revenues</i>	<i>2022 Adopted Budget</i>	<i>2022 Projected Revenues</i>	<i>2023 Adopted Budget</i>	<i>Change From 2022 Budget</i>
Meters - In Lots	9,281	13,451	16,000	14,000	16,000	0
Meters - On Street	60,865	76,578	100,000	78,000	83,000	(17,000)
Meters - Market Sq Ramp	6,386	9,138	10,000	9,500	10,000	0
Rentals - Lots	55,969	69,894	70,000	70,000	70,000	0
Rentals - Market Sq Ramp	50,768	59,077	60,000	63,000	60,000	0
Rentals - DEP Garage/Lots	132,660	132,660	144,720	144,720	156,780	12,060
Special Rentals	3,625	3,200	3,900	3,200	3,200	(700)
Parking Bag Permits	180	2,310	500	1,200	750	250
Other	4,918	5,355	4,900	6,980	5,400	500
Interest - Operating	1,615	835	2,000	911	1,000	(1,000)
<hr/>						
Total Operating Revenue	326,267	372,497	412,020	391,511	406,130	(5,890)
Less: Operating Expenses	244,906	251,121	280,679	262,335	276,515	(4,164)
Less: Debt Service	169,599	94,699	127,508	127,508	164,987	37,479
<hr/>						
Net Income	(88,238)	26,678	3,834	1,667	(35,371)	(39,205)
Add: Begin Cash Balance	170,049	81,811	99,262	108,489	110,157	
<hr/>						
Ending Balance	81,811	108,489	103,096	110,157	74,785	



**Parking Fund**  
**Expenditures**  
**Adopted Budget - 2023**

<i>Obj</i>	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>2022</i>	<i>2023</i>	<i>Change</i>
<i>No. Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>	<i>From</i>
<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>	<i>2022 Budget</i>	
<b><i>General Administration</i></b>						
710 Personnel	29,055	31,972	41,417	39,415	39,366	(2,051)
720 Employee Benefits	18,835	25,598	35,584	34,023	35,894	310
810 Contracted Services	5,204	5,264	6,283	5,783	6,336	53
820 Gen M&S / Postage	3,213	1,464	2,500	1,000	1,500	(1,000)
885 General Expense	0	0	250	250	250	0
842 Pay/Lieu of Taxes	48,748	49,236	49,727	49,727	50,225	498
842 Management Fees	32,312	32,312	32,312	32,312	32,500	188
<hr/>						
Total	137,367	145,846	168,073	162,510	166,071	(2,002)
<b><i>General Maintenance</i></b>						
838 Vehicle Rental	1,600	1,600	1,600	1,600	1,600	0
837 Maint - Equipment	5,178	4,670	5,000	5,850	5,000	0
837 Maint - General	8,904	0	1,500	1,650	1,500	0
837 Maint - Meters	0	0	1,500	0	1,500	0
<hr/>						
Total	15,682	6,270	9,600	9,100	9,600	0
<b><i>Lot Maintenance</i></b>						
810 Contracted Services	15,500	15,620	15,850	18,492	18,676	2,826
622 Lot Lighting	3,725	3,910	4,000	3,910	4,000	0
837 Maintenance	0	849	3,000	1,000	3,000	0
885 General Expense	0	0	200	200	200	0
<hr/>						
Total	19,225	20,379	23,050	23,602	25,876	2,826

**Parking Fund**  
**Expenditures**  
**Adopted Budget - 2023**

<i>Obj</i>	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>2022</i>	<i>2023</i>	<i>Change</i>
<i>No. Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>	<i>From</i>
<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>	<i>2022 Budget</i>	
<b><i>Mill Run Lot</i></b>						
810 Contracted Services	13,000	13,080	13,208	10,567	10,672	(2,536)
837 Maintenance	1,862	2,042	3,000	1,000	1,000	(2,000)
885 General Exp/Temp Rentals	0	0	200	0	200	0
Total	14,862	15,122	16,408	11,567	11,872	(4,536)
<b><i>Market Square Garage</i></b>						
810 Contracted Services	18,088	21,635	18,492	18,492	18,676	184
836 Power & Light	8,066	6,469	7,200	6,469	10,044	2,844
837 Maintenance	2,680	6,491	7,500	5,000	7,500	0
Total	28,834	34,594	33,192	29,961	36,220	3,028
<b><i>Insurance</i></b>						
835 Umbrella	2,207	26,660	2,363	3,446	3,618	1,255
835 Multi-Peril Insurance	26,730	2,250	27,993	22,150	23,258	(4,736)
Total	28,937	28,910	30,356	25,596	26,876	(3,480)
Total Operating Expenses	244,906	251,121	280,679	262,335	276,515	(4,165)
<b><i>Debt Service/Transfers to Capital Fund</i></b>						
896 Debt	153,047	94,699	127,508	127,508	164,987	37,479
896 Reimb to LTC Fund (Lights)	16,552	0	0	0	0	0
Total	169,599	94,699	127,508	127,508	164,987	37,479
Grand Total Expenses	414,505	345,819	408,187	389,843	441,501	33,314

**City of Meadville**  
**Old City Hall - 894 Water Street**  
**Real Estate Improvement Fund**  
**Adopted Budget - 2023**

**Revenues:**

	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>2022</i>	<i>2023</i>
	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>
<i>Description</i>	<i>Revenues</i>	<i>Revenues</i>	<i>Budget</i>	<i>Revenues</i>	<i>Budget</i>
Beginning Cash	382,767	358,675	882,253	869,921	723,921
Interest Earned	1,760	1,843	350	3,000	5,067
Rent	9,087	14,357	0	0	0
Sale of Property		732,879	0	0	0
Total Revenues	393,613	1,107,754	882,603	872,921	728,988

**Expenditures:**

	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>2022</i>	<i>2023</i>
	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>
<i>Description</i>	<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>
City Rent	0	176,200	149,000	149,000	
Contracted Services	1,666	5,225			
Management Fee	7,569	9,375			
General M & S	861	985			
Gas Heat	7,853	3,262			
Power & Light	7,574	11,735			
Maint - Equipment	4,320	1,418			
Maint - Facilities	5,096	6,245			
Taxes		16,400			
Other		6,988			
Total Expenditures	34,938	237,833	149,000	149,000	0
Ending Cash Balance	358,675	869,921	733,603	723,921	728,988

**City of Meadville  
DEP Budget**

**DEP Office Building**

**Revenues:**

<i>Description</i>	<i>2020 Actual Revenue</i>	<i>2021 Actual Revenue</i>	<i>2022 Adopted Budget</i>	<i>2022 Projection Revenue</i>	<i>2023 Adopted Budget</i>	<i>Change From 2021 Budget</i>
Rent - Base	1,029,791	1,036,435	1,258,712	1,240,335	1,258,712	0
Parking	0	0	60,000	40,000	60,000	0
Interest Earned - Operating	3,405	2,652	3,600	2,699	3,600	0
Interest Earned - Reserves	19,810	6,963		4,892	5,000	
Borrowing Proceeds	2,514,869	0	0	0	0	
Trf From Structural Reserve	0	0	50,000	0	364,860	314,860
<hr/>						
Total Income	3,567,875	1,046,050	1,372,312	1,287,925	1,692,172	319,860
Less: Operating Expenditures	656,347	467,470	510,251	458,205	491,301	(18,949)
Less: Debt Service - City	200,000	200,000	400,000	400,000	400,000	0
Less: Debt Service - 2020 Borr	57,095	76,209	76,028	76,028	76,028	0
Less: Capital Items - Structural Re	0	0	50,000	0	364,860	314,860
Less: Trf to Structural Reserve	112,500	75,000	75,000	75,000	75,000	0
Less: Debt Reserve Fund	0	130,000	125,000	125,000	125,000	0
Less: Capital Upgrades	1,540,204	793,827	0	95,698	85,140	0
<hr/>						
Total Expenses & Trf	2,566,146	1,742,506	1,236,279	1,229,931	1,617,329	295,911

**City of Meadville  
DEP Budget**

**DEP Office Building**

**Expenditures:**

<i>Description</i>	<b>2020 Actual Expend</b>	<b>2021 Actual Expend</b>	<b>2022 Adopted Budget</b>	<b>2022 Projection Revenue</b>	<b>2023 Adopted Budget</b>	<b>Change From 2021 Budget</b>
Management Services	30,150	30,150	31,055	30,150	31,055	0
Onsite Personnel	11,782	8,115	5,585	8,500	8,755	3,170
Contracted Services	12,982	77,436	82,620	27,000	27,540	(55,080)
Telephone	2,970	3,871	4,284	4,350	4,437	153
Postage/M&S	15	481	758	250	253	(505)
Insurances	13,078	13,030	14,850	14,000	15,400	550
Utilities	64,842	54,712	66,577	75,546	89,026	22,449
Maintenance - General	20,527	22,464	23,175	26,000	26,780	3,605
Maintenance - Janitorial	75,817	74,092	84,150	76,000	77,520	(6,630)
Rental - Parking	132,660	132,660	144,720	144,720	156,780	12,060
Taxes	288,549	50,459	52,477	51,689	53,757	1,279
DEP Upgrade	2,975	0	0	0	0	0
<b>Total Operating Expenses</b>	<b>656,347</b>	<b>467,470</b>	<b>510,251</b>	<b>458,205</b>	<b>491,301</b>	<b>(18,949)</b>
Debt Service	200,000	200,000	400,000	400,000	400,000	0
Debt Service - 2020 Borrowing	57,095	76,209	76,028	76,028	76,028	0
Capital Items - Structural Reserve	0	0	50,000	0	364,860	314,860
Transfer to Structural Reserve	112,500	75,000	75,000	75,000	75,000	0
Debt Reserve Fund	0	130,000	125,000	125,000	125,000	0
Capital Projects	1,540,204	793,827		95,698	85,140	
<b>Grand Total Expenses</b>	<b>2,566,146</b>	<b>1,742,506</b>	<b>1,236,279</b>	<b>1,229,931</b>	<b>1,617,329</b>	<b>381,051</b>

**City of Meadville  
Special Revenue Funds  
Adopted Budget - 2023**

<b>Balizet Estate</b>	<b>49110</b>
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## Revenues:

	2020	2021	2022	2022
	Actual	Actual	Adopted	Projected
Description	Revenue	Revenue	Budget	Revenues
Beginning Cash	10,616	10,699	10,756	10,753
Interest Earned	83	54	60	48
Total Revenues	10,699	10,753	10,816	10,801

**Expenditures:**

	2020	2021	2022	2022
	Actual	Actual	Adopted	Projected
Description	Expend	Expend	Budget	Expend
General Expenses	0	0	0	0
Total Expenditures	0	0	0	0
Ending Cash Balance	10,699	10,753	10,816	10,801

Note: Fund Balance must be kept at \$10,000 dollars minimum.  
Interest from this amount is to be used by the Shade Tree Commission as they see fit to

**City of Meadville**  
**Special Revenue Funds**  
**Adopted Budget - 2023**

**Barco Fund** **49120**

**Revenues:**

	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>2022</i>
	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>
<i>Description</i>	<i>Revenue</i>	<i>Revenue</i>	<i>Budget</i>	<i>Revenues</i>
Beginning Cash	19,704	19,857	19,962	19,958
Interest Earned	154	101	110	155
Total Revenues	19,857	19,958	20,072	20,113

**Expenditures:**

	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>2022</i>
	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>
<i>Description</i>	<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>
Beautification Projects	0	0	0	0
Advance to Other Funds	0	0	(75,000)	(75,000)
Total Expenditures	0	0	(75,000)	(75,000)
Ending Cash Balance	19,857	19,958	95,072	95,113

Note: Funds are used for City planting of grass, shrubs and trees and general beautification in  
Original principal was \$200,000 from the estate of George J. Barco to establish the En

**City of Meadville**  
**Special Revenue Funds**  
**Adopted Budget - 2023**

**Kenneth A. Beers Bicentennial 49130**

**Revenues:**

<i>Description</i>	<i>2020 Actual Revenue</i>	<i>2021 Actual Revenue</i>	<i>2022 Adopted Budget</i>	<i>2022 Projected Revenues</i>
Beginning Cash	185	186	187	187
Interest Earned	2	1	1	1
Donations	0	0	200	200
<hr/>				
Total Revenues	186	187	388	388

**Expenditures:**

<i>Description</i>	<i>2020 Actual Expend</i>	<i>2021 Actual Expend</i>	<i>2022 Adopted Budget</i>	<i>2022 Projected Expend</i>
Beautification/Maint	0	0	300	0
Cabin Repair	0	0	0	0
<hr/>				
Total Expenditures	0	0	300	0
<hr/>				
Ending Cash Balance	186	187	88	388



Note: The fund was established after the David Mead log cabin was built in 1988. A 2014 fund was established for \$10,000 in which to repair the cabin.

**City of Meadville**  
**Special Revenue Funds**  
**Adopted Budget - 2023**

**Bulen Band Shell 49140**

**Revenues:**

	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>2022</i>
	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>
<i>Description</i>	<i>Revenue</i>	<i>Revenue</i>	<i>Budget</i>	<i>Revenues</i>
Beginning Cash	121,464	122,393	125,672	126,173
Interest Earned	949	631	750	572
Trust Transfers	3,000	3,869	3,000	3,000
<hr/>				
Total Revenues	125,413	126,893	129,422	129,744

**Expenditures:**

	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>2022</i>
	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>
<i>Description</i>	<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>
General Maint/Improvements	3,021	720	4,500	330
<hr/>				
Total Expenditures	3,021	720	4,500	330
Ending Cash Balance	122,393	126,173	124,922	129,414

Note: The City receives \$3,000 annually from the Dexter A. Bulen Trust Estate.  
For the care and maintenance of the band stand (Gazebo)

**City of Meadville**  
**Special Revenue Funds**  
**Adopted Budget - 2023**

**Mary DeArment Park**                      **49150**

**Revenues:**

	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>2022</i>
	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>
<i>Description</i>	<i>Revenue</i>	<i>Revenue</i>	<i>Budget</i>	<i>Revenues</i>
Beginning Cash	7,398	7,455	8,994	8,995
Interest Earned	58	40	40	41
Transfer In (City)		1,500	0	
<hr/>				
Total Revenues	7,455	8,995	9,034	9,035

**Expenditures:**

	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>2022</i>
	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>
<i>Description</i>	<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>
General Maintenance	0	0	0	0
<hr/>				
Total Expenditures	0	0	0	0
Ending Cash Balance	7,455	8,995	9,034	9,035

Note: Fund Balance must be kept at \$9,000 dollars minimum.  
Funds are to be used for upkeep and replanting at the park.

**City of Meadville**  
**Special Revenue Funds**  
**Adopted Budget - 2023**

**Judith P. Eells Fund**  
**Beautification Committee F      49160**

**Revenues:**

	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>2022</i>
	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>
<i>Description</i>	<i>Revenue</i>	<i>Revenue</i>	<i>Budget</i>	<i>Revenues</i>
Beginning Cash	83,837	82,250	90,743	101,407
Interest Earned	660	460	500	461
Donations	1,150	1,415	500	481
Trust Transfers	1,955	17,281	2,250	2,120
<hr/>				
Total Revenues	87,602	101,407	93,993	104,469

**Expenditures:**

	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>2022</i>
	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>
<i>Description</i>	<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>
General Maintenance	3,900	0	5,000	2,500
General Expense	1,451	0	500	0
Discretionary Expenses			0	0
<hr/>				
Total Expenditures	5,351	0	5,500	2,500

Ending Cash Balance	82,250	101,407	88,493	101,969
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Note: Fund was established in 2001 from the estate of Judith P. Eells. The City receives annu proceeds from this bequest. Monies are to be used for trees and shrubs in the public rig

**City of Meadville  
Special Revenue Funds  
Adopted Budget - 2023**

**Shippen Fountain Fund                      49170**

**Revenues:**

	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>2022</i>
	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>
<i>Description</i>	<i>Revenue</i>	<i>Revenue</i>	<i>Budget</i>	<i>Revenues</i>
Beginning Cash	14,441	15,096	15,778	15,897
Interest Earned	115	79	85	72
Donations	600	800	500	400
<hr/>				
Total Revenues	15,156	15,975	16,363	16,369

**Expenditures:**

	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>2022</i>
	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>
<i>Description</i>	<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>
General Maint/Restoration	60	77	5,000	203
<hr/>				
Total Expenditures	60	77	5,000	203
Ending Cash Balance	15,096	15,897	11,363	16,166

Note: Fund was established in 2010. Oversight committee members are Lori A Soff, City Mayor  
The purpose of the fund is to generate private donations in order to maintain the Shippe  
A brick sidewalk around the fountain has been installed and donations from the sale of  
used for on-going maintenance of the fountain.



**City of Meadville**  
**Special Revenue Funds**  
**Adopted Budget - 2023**

**Memorial Tree Fund                      49610**

**Revenues:**

	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>2022</i>
	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>
<i>Description</i>	<i>Revenue</i>	<i>Revenue</i>	<i>Budget</i>	<i>Revenues</i>
Beginning Cash	718	2,662	2,865	2,865
Interest Earned	15	15	15	15
Donations	730	0	150	350
Trust Transfers	1,199	189	1,200	190,302
<hr/>				
Total Revenues	2,662	2,865	4,230	193,532

**Expenditures:**

	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>2022</i>
	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>
<i>Description</i>	<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>
Planting/General	0	0	1,500	0
<hr/>				
Total Expenditures	0	0	1,500	0
Ending Cash Balance	2,662	2,865	2,730	193,532

Note: Fund was established by Louise E Sturdevant Estate in 1985.  
Funds are used for general tree planting throughout the City.

**City of Meadville**  
**Special Revenue Funds**  
**Adopted Budget - 2023**

**Memorial Day Committee      49710**

**Revenues:**

	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>2022</i>
<i>Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>
	<i>Revenue</i>	<i>Revenue</i>	<i>Budget</i>	<i>Revenues</i>
Beginning Cash	2,500	3,675	3,385	3,284
Interest Earned	28	18	20	18
City of Meadville	50	0	0	0
Donations	2,110	200	2,000	1,650
<hr/>				
Total Revenues	4,688	3,893	5,405	4,952

**Expenditures:**

	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>2022</i>
<i>Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>
	<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>
General Expense	1,012	610	1,500	768
<hr/>				
Total Expenditures	1,012	610	1,500	768
Ending Cash Balance	3,675	3,284	3,905	4,184

Note: This committee was formed to organize and run the Memorial Day Parade and other rel

**City of Meadville**  
**Special Revenue Funds**  
**Adopted Budget - 2023**

**Kepler Rental Fund**                      **49810**

**Revenues:**

	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>2022</i>
	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>
<i>Description</i>	<i>Revenue</i>	<i>Revenue</i>	<i>Budget</i>	<i>Revenues</i>
Interest Earned	250	272	225	297
Rent - Tenants	101,123	99,376	105,000	92,923
Total Operating Revenues	101,373	99,648	105,225	93,220
Add: Prior Yr Balance	29,538	47,523	80,699	79,343
Total Cash Available	130,911	147,171	185,924	172,563

**Expenditures:**

	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>2022</i>
	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>
<i>Description</i>	<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>
Contracted Services	1,427	0	0	0
Condo Fees	51,396	51,396	52,000	51,373
Parking Rental	3,780	3,780	3,780	3,780
Legal	0	0	750	1,000
Materials & Supplies	0	0	2,000	500
Insurance	3,791	3,798	3,700	6,803
Utilities	5,123	5,363	5,400	5,503
Maint - Facilities/Bld Out	1,189	653	3,000	1,000
Current Taxes	16,517	2,838	6,300	6,461
General Expenses	166	0	750	250
Total Expenditures	83,389	67,828	77,680	76,670
Net Operating Income (Loss)	17,985	31,820	27,545	16,550
Less: Advance Repayment	0	0	75,000	75,000
Less: Back Taxes-'09 thru '12			0	0

Ending Cash Balance	47,523	79,343	33,244	20,893
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Note: This fund was established in 2013 when the City foreclosed on the Kepler Commercial \$500,000 loan to the project developer. The City staff oversees the rental and maintenance

**City of Meadville**  
**Special Revenue Funds**  
**Adopted Budget - 2023**

**Summary**

**Available Cash:**

<i>Description</i>	<i>2020 Actual Revenue</i>	<i>2021 Actual Revenue</i>	<i>2022 Adopted Budget</i>	<i>2022 Projected Revenues</i>
Balizet Estate	10,699	10,753	10,816	10,801
Barco Fund	19,857	19,958	20,072	20,113
Kenneth A. Beers Bicentennial F	186	187	388	388
Bulen Band Shell	125,413	126,893	129,422	129,744
Mary DeArment Park	7,455	8,995	9,034	9,035
Beautification Committee Fund	87,602	101,407	93,993	104,469
Shippen Fountain Fund	15,156	15,975	16,363	16,369
Sub-Total	266,369	284,169	280,089	290,921
Memorial Day Committee	4,688	3,893	5,405	4,952
Memorial Tree Fund	2,662	2,865	4,230	193,532
Kepler Rental Fund	130,911	147,171	185,924	172,563
Sub-Total	138,261	153,929	195,559	371,047
Total Revenues	404,630	438,098	475,648	661,967

**City of Meadville**  
**Special Revenue Funds**  
**Adopted Budget - 2023**

**Summary**

**Expenditures:**

<i>Description</i>	<i>2020 Actual Expend</i>	<i>2021 Actual Expend</i>	<i>2022 Adopted Budget</i>	<i>2022 Projected Expend</i>
Balizet Estate	0	0	0	0
Barco Fund	0	0	(75,000)	(75,000)
Kenneth A. Beers Bicentennial F	0	0	300	0
Bulen Band Shell	3,021	720	4,500	330
Mary DeArment Park	0	0	0	0
Beautification Committee Fund	5,351	0	5,500	2,500
Shippen Fountain Fund	60	77	5,000	203
Sub-Total	8,432	797	(59,700)	(71,967)
Memorial Day Committee	1,012	610	1,500	768
Memorial Tree Fund	0	0	1,500	0
Kepler Rental Fund	83,389	67,828	77,680	76,670
Sub-Total	84,401	68,438	80,680	77,438
Total Expenditures	92,833	69,235	20,980	5,471
Ending Cash Balance	311,797	368,863	454,668	656,497



**City of Meadville**  
**Special Revenue Funds**  
**Adopted Budget - 2023**

**Balizet Estate**

**Revenues:**

<i>Description</i>	<i>2023 Adopted Budget</i>	<i>Change From 2022 Budget</i>
Beginning Cash	10,801	45
Interest Earned	50	(10)
Total Revenues	10,851	35

**Expenditures:**

<i>Description</i>	<i>2023 Adopted Budget</i>	<i>Change From 2022 Budget</i>
General Expenses	0	0
Total Expenditures	0	0
Ending Cash Balance	10,851	35

Note: Fund Balance must be k  
Interest from this amowbeautify the City.

**City of Meadville**  
**Special Revenue Funds**  
**Adopted Budget - 2023**

**Barco Fund**

**Revenues:**

<i>Description</i>	<i>2023 Adopted Budget</i>	<i>Change From 2022 Budget</i>
Beginning Cash	95,113	75,150
Interest Earned	150	40
Total Revenues	95,263	75,190

**Expenditures:**

<i>Description</i>	<i>2023 Adopted Budget</i>	<i>Change From 2022 Budget</i>
Beautification Projects	0	0
Advance to Other Funds	(100,000)	(25,000)
Total Expenditures	(100,000)	(25,000)
Ending Cash Balance	195,263	100,190

Note: Funds are used for City the right of way or public area.  
Original principal was minimal D. Barco Beautification

**City of Meadville**  
**Special Revenue Funds**  
**Adopted Budget - 2023**

**Kenneth A. Beers Bicentennial**

**Revenues:**

<i>Description</i>	<i>2023 Adopted Budget</i>	<i>Change From 2022 Budget</i>
Beginning Cash	388	201
Interest Earned	1	0
Donations	200	0
<hr/>		
Total Revenues	589	201

**Expenditures:**

<i>Description</i>	<i>2023 Adopted Budget</i>	<i>Change From 2022 Budget</i>
Beautification/Maint	300	0
Cabin Repair	0	
<hr/>		
Total Expenditures	300	0
Ending Cash Balance	289	201

Note: The fund was established drive raised over  
\$10,000 in which to rep

**City of Meadville**  
**Special Revenue Funds**  
**Adopted Budget - 2023**

**Bulen Band Shell**

**Revenues:**

<i>Description</i>	<i>2023 Adopted Budget</i>	<i>Change From 2022 Budget</i>
Beginning Cash	129,414	3,743
Interest Earned	650	(100)
Trust Transfers	3,000	0
<hr/>		
Total Revenues	133,064	3,643

**Expenditures:**

<i>Description</i>	<i>2023 Adopted Budget</i>	<i>Change From 2022 Budget</i>
General Maint/Improvements	4,500	0
<hr/>		
Total Expenditures	4,500	0
<hr/>		
Ending Cash Balance	128,564	3,643

Note: The City receives \$3,00  
For the care and mainta

**City of Meadville**  
**Special Revenue Funds**  
**Adopted Budget - 2023**

**Mary DeArment Park**

**Revenues:**

<i>Description</i>	<i>2023 Adopted Budget</i>	<i>Change From 2022 Budget</i>
Beginning Cash	9,035	41
Interest Earned	40	0
Transfer In (City)	0	0
<hr/>		
Total Revenues	9,075	41

**Expenditures:**

<i>Description</i>	<i>2023 Adopted Budget</i>	<i>Change From 2022 Budget</i>
General Maintenance	0	0
<hr/>		
Total Expenditures	0	0
Ending Cash Balance	9,075	41

Note: Fund Balance must be  
Funds are to be used for

**City of Meadville**  
**Special Revenue Funds**  
**Adopted Budget - 2023**

**Judith P. Eells Fund**  
**Beautification Committee F**

**Revenues:**

<i>Description</i>	<i>2023 Adopted Budget</i>	<i>Change From 2022 Budget</i>
Beginning Cash	101,969	11,226
Interest Earned	500	0
Donations	500	0
Trust Transfers	2,250	0
<hr/>		
Total Revenues	105,219	11,226

**Expenditures:**

<i>Description</i>	<i>2023 Adopted Budget</i>	<i>Change From 2022 Budget</i>
General Maintenance	5,000	0
General Expense	500	0
Discretionary Expenses	3,000	3,000
<hr/>		
Total Expenditures	8,500	3,000



Ending Cash Balance	96,719	8,226
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Note: Fund was established in  
proceeds from this beqht of way.

**City of Meadville**  
**Special Revenue Funds**  
**Adopted Budget - 2023**

**Shippen Fountain Fund**

**Revenues:**

<i>Description</i>	<i>2023 Adopted Budget</i>	<i>Change From 2022 Budget</i>
Beginning Cash	16,166	388
Interest Earned	85	0
Donations	500	0
<hr/>		
Total Revenues	16,751	388

**Expenditures:**

<i>Description</i>	<i>2023 Adopted Budget</i>	<i>Change From 2022 Budget</i>
General Maint/Restoration	5,000	0
<hr/>		
Total Expenditures	5,000	0
Ending Cash Balance	<u>11,751</u>	<u>388</u>

Note: Fund was established in 1971 and the City Finance Director  
The purpose of the fund is to maintain the Fountain & the fencing to its  
A brick sidewalk around the fountain will be  
used for on-going maintenance.

**City of Meadville**  
**Special Revenue Funds**  
**Adopted Budget - 2023**

**Memorial Tree Fund**

**Revenues:**

<i>Description</i>	<i>2023 Adopted Budget</i>	<i>Change From 2022 Budget</i>
Beginning Cash	193,532	190,667
Interest Earned	2,850	2,835
Donations	150	0
Trust Transfers	0	(1,200)
<hr/>		
Total Revenues	196,532	192,302

**Expenditures:**

<i>Description</i>	<i>2023 Adopted Budget</i>	<i>Change From 2022 Budget</i>
Planting/General	1,500	0
<hr/>		
Total Expenditures	1,500	0
<hr/>		
Ending Cash Balance	195,032	192,302

Note: Fund was established by  
Funds are used for gene

**City of Meadville**  
**Special Revenue Funds**  
**Adopted Budget - 2023**

**Memorial Day Committee**

**Revenues:**

<i>Description</i>	<i>2023 Adopted Budget</i>	<i>Change From 2022 Budget</i>
Beginning Cash	4,184	799
Interest Earned	20	0
City of Meadville	0	0
Donations	2,000	0
<hr/>		
Total Revenues	6,204	799

**Expenditures:**

<i>Description</i>	<i>2023 Adopted Budget</i>	<i>Change From 2022 Budget</i>
General Expense	1,500	0
<hr/>		
Total Expenditures	1,500	0
Ending Cash Balance	4,704	799

Note: This committee was forated festivities.

**City of Meadville**  
**Special Revenue Funds**  
**Adopted Budget - 2023**

**Kepler Rental Fund**

**Revenues:**

<i>Description</i>	<i>2023 Adopted Budget</i>	<i>Change From 2022 Budget</i>
Interest Earned	225	0
Rent - Tenants	92,916	(12,084)
Total Operating Revenues	93,141	
Add: Prior Yr Balance	20,893	
Total Cash Available	114,034	

**Expenditures:**

<i>Description</i>	<i>2023 Adopted Budget</i>	<i>Change From 2022 Budget</i>
Contracted Services	0	0
Condo Fees	51,396	(604)
Parking Rental	3,780	0
Legal	750	0
Materials & Supplies	1,500	(500)
Insurance	6,803	3,103
Utilities	5,400	0
Maint - Facilities/Bld Out	3,000	0
Current Taxes	6,784	484
General Expenses	750	0
Total Expenditures	80,163	2,483
Net Operating Income (Loss)	12,978	(2,483)
Less: Advance Repayment	25,000	
Less: Back Taxes-'09 thru '12	0	



Ending Cash Balance	8,871
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Note: This fund was establishCondo space in order to secure :  
\$500,000 loan to the prnce of commerical spaces.

**City of Meadville**  
**Special Revenue Funds**  
**Adopted Budget - 2023**

**Summary**

**Available Cash:**

<i>Description</i>	<i>2023 Adopted Budget</i>	<i>Change From 2022 Budget</i>
Balizes Estate	10,851	35
Barco Fund	95,263	75,190
Kenneth A. Beers Bicentennial F	589	201
Bulen Band Shell	133,064	3,643
Mary DeArment Park	9,075	41
Beautification Committee Fund	105,219	11,226
Shippen Fountain Fund	16,751	388
Sub-Total	370,814	90,725
Memorial Day Committee	6,204	799
Memorial Tree Fund	196,532	192,302
Kepler Rental Fund	114,034	0
Sub-Total	316,770	193,101
Total Revenues	687,584	283,826

**City of Meadville**  
**Special Revenue Funds**  
**Adopted Budget - 2023**

**Summary**

**Expenditures:**

<i>Description</i>	<i>2023 Adopted Budget</i>	<i>Change From 2022 Budget</i>
Balizet Estate	0	0
Barco Fund	(100,000)	(25,000)
Kenneth A. Beers Bicentennial F	300	0
Bulen Band Shell	4,500	0
Mary DeArment Park	0	0
Beautification Committee Fund	8,500	3,000
Shippen Fountain Fund	5,000	0
Sub-Total	(81,700)	(22,000)
Memorial Day Committee	1,500	0
Memorial Tree Fund	1,500	0
Kepler Rental Fund	80,163	2,483
Sub-Total	83,163	2,483
Total Expenditures	1,463	(19,517)
Ending Cash Balance	686,120	303,343

**City of Meadville**  
**City Debt**  
**Adopted Budget - 2023**

<i>Year</i>	<i>Amount Borrowed</i>	<i>@12-31-2022 Outstanding Principal</i>	<i>2022 Principal Payment</i>	<i>Interest Rate</i>	<i>Comments</i>	<i>End Date</i>
<b>2006 RHS Notes:</b>						
Parking Fund	820,000	639,436	15,797	4.50%	40 yr issue. Used for the construction of the the Market Sq parking garage.	2046
<b>2017 Series B Bonds:</b>						
General Fund	9,502,950	9,282,000	4,550	1.6% - 3.375%	Refunded 2012 and 2012 A	2039
Parking Fund	922,050	918,000	450			
<b>2018 Series Bonds:</b>						
General Fund	6,840,000	6,815,000	5,000	2.0% - 2.75%	Refunded 2013 A Bonds - 3 yr GF Capital Projects	2041
<b>2020 Series A Bonds:</b>						
General Fund Pension	5,500,000	2,035,000	455,000	2.0% - 3.0%	Taxable issue to fund pension unfunded liability Refunded 2010 Bonds	2030
<b>2020 Series B Bonds</b>						
General Fund	4,905,000	3,870,000	420,000	2.0% - 2.75%	Refunded 2014 Series A-B-C	2031
DEP	2,600,000	2,585,000	5,000		monies for structural improvements	
<b>2020 Series C Bonds:</b>						
General Fund	2,150,000	1,677,500	123,950	1.0% - 3.0%	Refunded 2015 B Bonds	2030
Parking Fund	1,050,000	817,500	61,050			
<b>2021 Series Bonds:</b>						
General Fund	4,175,000	4,175,000	5,000	2.0% - 3.0%	3 yr capital projects - Premium bond	2044
<b>2022 Series Bonds:</b>						
General Fund Pension	7,460,000	6,470,000	930,000	1.5% - 2.8%	Taxable issue to fund pension unfunded liability	2032
Grand Total	<u>45,925,000</u>	<u>39,284,436</u>	<u>2,025,797</u>			

**City of Meadville City  
Authority Debt  
Adopted Budget - 2023**

<i>Year</i>	<i>Amount Borrowed</i>	<i>@12-31-2022 Outstanding Principal</i>	<i>2022 Principal Payment</i>	<i>Interest Rate</i>	<i>Comments</i>	<i>End Date</i>
<b>2012 Series B Bonds:</b>						
MASA Note	3,110,000	2,390,000	185,000	1.0% - 3.05%	New monies 3 yr construction projects	2027
<b>2013 Series B Bonds:</b>						
MASA Note	1,585,000	1,405,000	65,000	1.0% - 2.60%	New monies for capital projects	2028
<b>2014 Series C Bonds:</b>						
MASA Note	1,930,000	1,055,000	120,000	1.0% - 3.0%	Refunded 2014 C which were new projects	2037
<b>2015 Series A Bonds:</b>						
MASA Note	9,410,000	1,935,000	610,000	1.0% - 3.0%	Refunded 1995 A Note - MASA for sewer plant and extensions.	2030
<b>2017 B Series Bonds:</b>						
MASA Note	2,000,000	820,000	150,000	1.6% - 3.375%	Refunded 2012 and 2012 A	2025
<b>2019 Series Bonds:</b>						
MAWA Note	8,420,000	8,145,000	435,000	2.0% - 4.0%	New monies for capital projects - Refunded 2013 D Bonds	2027
<b>2020 B Series Bonds:</b>						
MASA Note	1,005,000	990,000	5,000	2.0% - 3.0%	New monies for capital projects	2039
Grand Total	<u>27,460,000</u>	<u>16,740,000</u>	<u>1,570,000</u>			

**City of Meadville Debt  
Service Summary  
Adopted Budget - 2023**

<i>Year</i>	<i>Amount Borrowed</i>	<i>@12-31-2022 Outstanding Principal</i>	<i>2022 Principal Payment</i>	<i>Interest Rate</i>	<i>Comments</i>	<i>End Date</i>
<b>2006 RHS Notes:</b>						
Parking Fund	820,000	639,436	15,797	4.50%	40 yr issue. Used for the construction of the the Market Sq parking garage.	2046
<b>2017 Series B Bonds:</b>						
General Fund	9,502,950	9,282,000	4,550	1.6% - 3.375%	Refunded 2012 and 2012 A	2039
Parking Fund	922,050	918,000	450			
<b>2018 Series Bonds:</b>						
General Fund	6,840,000	6,815,000	5,000	2.0% - 2.75%	Refunded 2013 A Bonds - 3 yr GF Capital Projects	2041
<b>2020 Series A Bonds:</b>						
General Fund Pension	5,500,000	2,035,000	455,000	2.0% - 3.0%	Taxable issue to fund pension unfunded liability Refunded 2010 Bonds	2030
<b>2020 Series B Bonds</b>						
General Fund	4,905,000	3,870,000	420,000	2.0% - 2.75%	Refunded 2014 Series A-B-C	2031
DEP	2,600,000	2,585,000	5,000		monies for structural improvements	
<b>2020 Series C Bonds:</b>						
General Fund	2,150,000	1,677,500	123,950	1.0% - 3.0%	Refunded 2015 B Bonds	2030
Parking Fund	1,050,000	817,500	61,050			
<b>2021 Series Bonds:</b>						
General Fund	4,175,000	4,175,000	5,000	2.0% - 3.0%	3 yr capital projects - Premium bond	2044
<b>2022 Series Bonds:</b>						
General Fund Pension	7,460,000	6,470,000	930,000	1.5% - 2.8%	Taxable issue to fund pension unfunded liability	2032
<b>2012 Series B Bonds:</b>						
MASA Note	3,110,000	2,390,000	185,000	1.0% - 3.05%	New monies 3 yr construction projects	2027

**City of Meadville Debt  
Service Summary  
Adopted Budget - 2023**

<i>Year</i>	<i>Amount Borrowed</i>	<i>@12-31-2022 Outstanding Principal</i>	<i>2022 Principal Payment</i>	<i>Interest Rate</i>	<i>Comments</i>	<i>End Date</i>
<b>2013 Series B Bonds:</b>						
MASA Note	1,585,000	1,405,000	65,000	1.0% - 2.60%	New monies for capital projects	2028
<b>2014 Series C Bonds:</b>						
MASA Note	1,930,000	1,055,000	120,000	1.0% - 3.0%	Refunded 2014 C which were new projects	2037
<b>2015 Series A Bonds:</b>						
MASA Note	9,410,000	1,935,000	610,000	1.0% - 3.0%	Refunded 1995 A Note - MASA for sewer plant and extensions.	2030
<b>2017 B Series Bonds:</b>						
MASA Note	2,000,000	820,000	150,000	1.6% - 3.375%	Refunded 2012 and 2012 A	2025
<b>2019 Series Bonds:</b>						
MAWA Note	8,420,000	8,145,000	435,000	2.0% - 4.0%	New monies for capital projects - Refunded 2013 D Bonds	2027
<b>2020 B Series Bonds:</b>						
MASA Note	1,005,000	990,000	5,000	2.0% - 3.0%	New monies for capital projects	2039
<b>Grand Total</b>	<u>73,385,000</u>	<u>56,024,436</u>	<u>3,595,797</u>			

**City of Meadville**  
**Special Revenue Funds**  
**Debt & Capital Funds**  
**Adopted Budget - 2023**

**Summary**

**Revenues:**

	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>2022</i>	<i>2023</i>	<i>Change</i>
	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>	<i>From</i>
<i>Description</i>	<i>Revenues</i>	<i>Revenues</i>	<i>Budget</i>	<i>Revenues</i>	<i>Budget</i>	<i>2022 Budget</i>
Beginning Cash	3,016,381	3,266,453	3,258,891	3,498,386	3,242,715	(16,176)
Interest Earned	28,887	26,645	32,937	23,941	48,001	15,063
Transfers In/Due From	200,000	580,000	405,405	400,000	400,000	0
<hr/>						
Total Revenues	3,245,267	3,873,098	3,697,233	3,922,327	3,690,715	(1,113)

**Expenditures:**

	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>2022</i>	<i>2023</i>	<i>Change</i>
	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>	<i>From</i>
<i>Description</i>	<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>	<i>2022 Budget</i>
Expenses/Transfers	0	598,000	708,420	685,757	542,663	(165,757)
<hr/>						
Ending Cash Balance	<u>3,245,267</u>	<u>3,275,098</u>	<u>2,988,814</u>	<u>3,236,570</u>	<u>3,148,053</u>	<u>164,644</u>



**City of Meadville**  
**Special Revenue Funds**  
**Debt & Capital Funds**  
**Adopted Budget - 2023**

**Debt Retirement Reserve**

**49310**

**Revenues:**

<i>Description</i>	<i>2020 Actual Revenues</i>	<i>2021 Actual Revenues</i>	<i>2022 Adopted Budget</i>	<i>2022 Projected Revenues</i>	<i>2023 Adopted Budget</i>	<i>Change From 2022 Budget</i>
Beginning Cash	474,465	403,517	635,757	635,450	563,042	(72,714)
Interest Earned	4,052	1,933	3,815	2,592	8,446	4,631
Transfers In/Due From	200,000	580,000	400,000	400,000	400,000	0
Total Revenues	678,517	985,450	1,039,571	1,038,042	971,488	(68,083)

**Expenditures:**

<i>Description</i>	<i>2020 Actual Expend</i>	<i>2021 Actual Expend</i>	<i>2022 Adopted Budget</i>	<i>2022 Projected Expend</i>	<i>2023 Adopted Budget</i>	<i>Change From 2022 Budget</i>
Debt Service	275,000	275,000	400,000	400,000	400,000	0
Trf To MASA		75,000	75,000	75,000	0	(75,000)
Total Expenditures	275,000	350,000	475,000	475,000	400,000	(75,000)
Ending Cash Balance	403,517	635,450	564,571	563,042	571,488	6,917

Note: Fund was established in 1992 with the proceeds of the sale of the water system to MAWA in the amount of \$2,910,707. In 1993, \$2,910,707 in debt service was paid. In 1997 \$2,000,000 was put in this fund from the proceeds of the sale of the sewer system. This fund was established to help offset the yearly cost of the City's debt service.

**City of Meadville**  
**Special Revenue Funds**  
**Debt & Capital Funds**  
**Adopted Budget - 2023**

**Long Term Capital Reserve 49315**

**Revenues:**

<i>Description</i>	<i>2020 Actual Revenues</i>	<i>2021 Actual Revenues</i>	<i>2022 Adopted Budget</i>	<i>2022 Projected Revenues</i>	<i>2023 Adopted Budget</i>	<i>Change From 2022 Budget</i>
Beginning Cash	2,078,825	2,058,492	2,036,046	2,058,492	2,023,020	(13,026)
Interest Earned	23,481	21,811	25,720	18,383	30,005	4,285
Transfer In Parking Fund (Deck Lig	16,227	0	0	0	0	0
Rec Auth Loan (Pool Liner/Roof - 2	4,958	4,148	5,405	6,145	6,145	740
Total Revenues	2,123,492	2,084,451	2,067,171	2,083,020	2,059,170	(8,001)

**Expenditures:**

<i>Description</i>	<i>2020 Actual Expend</i>	<i>2021 Actual Expend</i>	<i>2022 Adopted Budget</i>	<i>2022 Projected Expend</i>	<i>2023 Adopted Budget</i>	<i>Change From 2022 Budget</i>
Loan to RDA (DEP)	0	0	0	0	0	0
Trf to General Fund Capital	10,000	10,000	10,000	10,000	0	(10,000)
Rec Auth Loan (Pool Liner/Roof)		70,000				0
City/RDA Redevelopment Fund	0	18,000	77,663	50,000	27,663	(50,000)
Market Auth Advance (Grant)	55,000	(50,000)	(5,000)	0	(5,000)	0
Total Expenditures	65,000	48,000	82,663	60,000	22,663	(60,000)
Ending Cash Balance	2,058,492	2,036,451	1,984,508	2,023,020	2,036,507	51,999

Note: Fund was established in 1992 with the proceeds of the sale of the water system to MAWA in the amount of

The interest earned is used for capital projects.

**City of Meadville**  
**Special Revenue Funds**  
**Debt & Capital Funds**  
**Adopted Budget - 2023**

**Rate Stabilization Fund** **49320**

**Revenues:**

<i>Description</i>	<i>2020 Actual Revenues</i>	<i>2021 Actual Revenues</i>	<i>2022 Adopted Budget</i>	<i>2022 Projected Revenues</i>	<i>2023 Adopted Budget</i>	<i>Change From 2022 Budget</i>
Beginning Cash	463,091	804,444	587,089	804,444	656,653	69,564
Interest Earned	1,354	2,901	3,403	2,966	9,550	6,147
Total Revenues	464,444	807,345	590,491	807,410	666,203	75,711

**Expenditures:**

<i>Description</i>	<i>2020 Actual Expend</i>	<i>2021 Actual Expend</i>	<i>2022 Adopted Budget</i>	<i>2022 Projected Expend</i>	<i>2023 Adopted Budget</i>	<i>Change From 2022 Budget</i>
Trf to GF - Interest Earned	20,000	0	20,000	20,000	20,000	0
Transfer to GF - Principal	(360,000)	200,000	130,757	130,757	33,057	(97,700)
Claims Expense			0	0	0	0
Total Expenditures	(340,000)	200,000	150,757	150,757	53,057	(97,700)
Ending Cash Balance	804,444	607,345	439,734	656,653	613,146	173,411
Payroll Fund Advance	(350,000)	(350,000)	(350,000)	(350,000)	(350,000)	
GF Advance						
Debt Service Fd Advance						
RDA Loan - Land	(200,000)	(200,000)	(200,000)	(200,000)	(200,000)	
RDA Loan - Kepler						
Parking Fund Loan	0	0	0	0	0	
Parking Capital Fund Loan	0	0	0	0	0	
Total	(550,000)	(550,000)	(550,000)	(550,000)	(550,000)	

Adjusted Cash Balance	1,354,444	1,157,345	989,734	1,206,653	1,163,146
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Note: Fund was established in 1997 with monies from the sale of the sewer system in the amount of \$1,940,125. Principal and interest from this fund can be transfered to the General Fund for budget short falls at the dire  
The City loaned \$500,000 in 2008 to RDA, which in turn loaned to Yoder for completion of the Kepler  
Commercial space project. In 2013 the City took the deed to the property in lieu of foreclosure.  
\$350,000 has been advanced to the Payroll Fund to cover payroll and health cost payments until paid by ot  
In 2008 the city loaned RDA \$200,000 for Kepler project expenses. The loan is secuered by a mortgage o

**City of Meadville**  
**Special Revenue Funds**  
**Debt & Capital Funds**  
**Adopted Budget - 2023**

**Summary**

**Revenues:**

<i>Description</i>	<i>2020 Actual Revenues</i>	<i>2021 Actual Revenues</i>	<i>2022 Adopted Budget</i>	<i>2022 Projected Revenues</i>	<i>2023 Adopted Budget</i>	<i>Change From 2022 Budget</i>
Beginning Cash	3,016,381	3,266,453	3,258,891	3,498,386	3,242,715	(16,176)
Interest Earned	28,887	26,645	32,937	23,941	48,001	15,063
Transfers In/Due From	200,000	580,000	405,405	400,000	400,000	0
Total Revenues	3,245,267	3,873,098	3,697,233	3,922,327	3,690,715	(1,113)

**Expenditures:**

<i>Description</i>	<i>2020 Actual Expend</i>	<i>2021 Actual Expend</i>	<i>2022 Adopted Budget</i>	<i>2022 Projected Expend</i>	<i>2023 Adopted Budget</i>	<i>Change From 2022 Budget</i>
Expenses/Transfers	0	598,000	708,420	685,757	475,720	(232,700)
Ending Cash Balance	3,245,267	3,275,098	2,988,814	3,236,570	3,214,996	231,587

**City of Meadville**  
**Transfer Budget Summary**  
**Adopted Budget - 2023**

<i>Agency</i>	<i>2020 Actual Expend</i>	<i>2021 Actual Expend</i>	<i>2022 Adopted Budget</i>	<i>2022 Projected Expend</i>	<i>2023 Adopted Budget</i>	<i>Change From 2022 Budget</i>	<i>Where in Budget</i>
Recreation Authority	125,000	125,000	125,000	125,000	125,000	0	General Gov't
Humane Society	7,500	7,500	7,500	7,500	7,500	0	Police
Historical Society	500	500	500	500	500	0	General Gov't
Halloween Parade (CAYCC)	0	500	500	500	500	0	General Gov't
<i>Annual Allotment:</i>							
Crawford Co. Scuba Team	750	750	750	750	750	0	Fire
Meadville Auxiliary Police	3,000	1,512	3,000	3,000	3,000	0	Police
<hr/>							
Totals	136,750	135,762	137,250	137,250	137,250	0	