

# City of Meadville



## 2022 Adopted Budget

## **2022 Budget Adoption Schedule**

November 3, 2021 Wednesday	Regularly Scheduled Council Meeting City Manager Presentation of Draft 2022 Budget	6:00 P.M.
November 10, 2021 Wednesday	First Public Hearing Special Council Study Session on the 2022 Budget Recreation Authority Police Fire Parking Fund	5:45 P. M. 6:00 P.M.
November 17, 2021 Wednesday	Second Public Hearing Regularly Scheduled Council Meeting Special Council Study Session on the 2022 Budget Public Works Treasurer, City Clerk, City Manager Council, Solicitor, Finance General Government/Revenues Special Funds	5:45 P. M. 6:00 P. M. 6:45 P. M.
November 23, 2021 Tuesday	Special Council Study Session on the 2022 Budget	6:00 P. M.
December 1, 2021 Wednesday	Regularly Scheduled Council Meeting First & Second Reading of Ordinance Levying Taxes for 2022 First & Second Reading of Ordinance Adopting 2022 Budget	6:00 P. M.
December 15, 2021 Wednesday	Regularly Scheduled Council Meeting Third & Final Reading of Ordinance Levying Taxes for 2022 Third & Final Reading of Ordinance Adopting 2022 Budget	6:00 P. M.

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## City of Meadville Pennsylvania

November 3, 2021

Dear Mayor Stearns and Council:

The Third Class City Code charges the City Manager, working alongside the Finance Director, with preparing an annual operating budget for City Council's review and approval. The task is daunting and made more difficult each year as we battle the structural imbalance in which the City perpetually finds itself. Finance Director Tim Groves has worked hard to construct a budget document that is transparent and based on past history, projections and reasonable assumptions.

By definition and best practice, a balanced budget is one with reoccurring revenues that meet reoccurring expenses. The budget document presented today does not meet this definition.

**The 2022 preliminary draft budget is out of balance by \$804,680.00.**

This imbalance already reflects a projected revenue decrease of \$224,545 and an expenditure increase of \$580,135.

The City derives approximately 37% of its General Fund revenue from the real estate tax, the primary source of revenue, other than certain fees, over which Council has direct local control. Other sources of revenue—Earned Income (wage) Tax and Local Services Tax, for example—are set or capped by state law. As the City serves as the seat of Crawford County government and the hub of our rural region, we are home to government and school facilities, churches, an award-winning medical center, a prestigious college, as well as many social service agencies. Though providing valuable services, the real estate owned by these tax-exempt entities comprises nearly 45% of the overall assessed value of the City. The remaining real estate taxpayers are left to shoulder the overwhelming burden of paying for municipal services.

On top of this tax-exempt challenge, the total taxable assessed value of real estate in the City, upon which the real estate tax millage rate is applied, has remained virtually stagnant for nearly 35 years. The real estate tax revenue budgeted in 2022 is based on a taxable assessed valuation that is again expected to decline from the previous fiscal year.

Seventy percent of the General Fund expenses are invested in our greatest asset, our employees. Over the long term, the City has and continues to struggle to control personnel costs, yet provide adequate staffing levels to deliver quality municipal services. Council has made difficult decisions over many years to consolidate or eliminate positions and shrink staffing by attrition. The City's three collective bargaining units have also participated in cost-saving measures. Council is annually confronted with the difficult task of balancing the need for revenue while maintaining the safety and quality of life our citizens have come to enjoy.

Council has stewarded the City's resources wisely and has been mindful of our citizens' and business' ability to shoulder the tax burden necessary to deliver these quality services. In the past 12 years, real estate tax rates have been raised only 2 mils. Council has largely maintained the service levels that citizens expect while continuing to reinvest in the City's infrastructure. There is reason to be proud.



But there is also reason for caution, as driven home in the Pennsylvania Economy League's recent presentation on historical finances and future projections.

The difficult task of balancing the 2022 lies ahead. City staff stands ready to work with Council to close this gap through the forthcoming budget deliberations. Again with this year's budget document are augmented notes that accompany nearly every primary departmental expenditure and source of revenue. It is our intent and hope that this effort makes the document more user-friendly and accessible to both members of Council and the citizens of Meadville.

Lastly, preparing this budget document is no small feat. I wish to thank Finance Director Tim Groves for the many long hours he's committed to preparing and improving the budget document and process. Deputy City Clerk Katie Wickert's technical and organizational skills have been invaluable in assembling the document for your review and that of the general public. It takes a village; we have a good one.

Sincerely,

Maryann Menanno  
City Manager

**City of Meadville**  
**Budget Adjustments**  
**Adopted Budget - 2022**

<i><u>Description</u></i>	<i><u>Savings</u></i>
<b>Expense Adjustments:</b>	
Adjustment for personnel	14,323
<b>Revenue Adjustments:</b>	
Reduce tax to 22.92	(145,080)
Transfer from RSF	130,757
	<hr/>
Total of all Adjustments	<u><u>0</u></u>
Original Proposed Budget Balance	0
As Adjusted	<hr/> <b>0</b>

**City of Meadville****Adopted Budget - 2022****Major Changes Compared to the 2021 Budget:**

## Total Revenue Increase (Decrease) --

Use prior year Fund Balance	662,000	this would be the first ARPA funds received in 2021 and is allowed to be used to offset "essentail services costs"
ARPA Monies - 2022	662,294	this would be the second funds that will be received in 2022 - (see transfer out under expenses)
Transfer In from Debt Fund	(75,000)	less amount transferred from DEBT fund to GF - had used refunded bond savings for 2021 budget
Transfer in from Rate Stablization	(249,136)	no transfer from RSF Adopted for 2022
Real Estate Taxes	142,680	one (1) mill tax increase
Estimate Higher Taxable Assess/Paymt	60,070	estimating higher assessed taxable and higher paymt rate
Real Estate Transfer	30,000	seems to be the trend for a few years
Rent - Old City Hall	(27,220)	balance in acct from Smuckers rental payoff (included rental monies from MMC)
Magistrate Fines/Police Fines	85,000	new ordinance
State Aid for Pensions	(38,695)	overly optimistic for 2021 budet
Loan Fees	(29,630)	no new bond issues for authorities and incorrect amount used for 2021 budget
Police Stop Grant	(12,500)	just a guess
Special Revenue Interest Earnings	20,000	monies earned on RSF has been trf to GF
Fiscal Management Fees	22,000	increase per MASA agreement and RDA
Street Openings	(16,000)	may focus on other projects and use 3rd party for these
Various	4,272	
Total Revenue Increase (Decrease)	1,240,135	

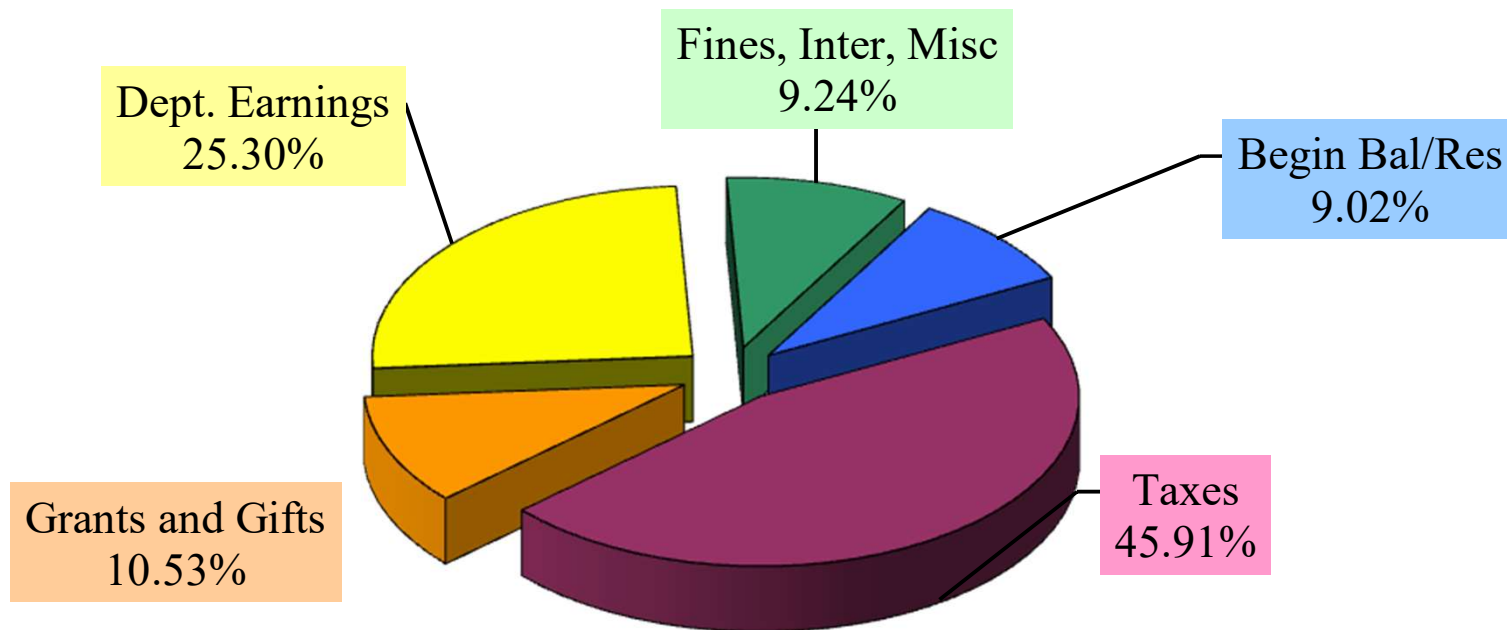
## Total Expenditure Increase (Decrease) --

Fringe Benefits	213,827	medical estimated to be 25% increase
Uniforms	12,200	new employees
Legal	25,000	union contracts being negotiated in 2022
Contract Services	33,815	3rd party electrician vs parttime prior employee
Maintenace of Equipment/Software	28,079	IT costs
Insurances/Claims	9,181	general increase along liability/property coverages
Debt Service	255,497	existing refunded savings from bond issues used in 2021 and also new 2021 borrowing
Transfer of ARAP Monies	662,294	this is the second paymt and will show as trf out - could be used for 2023 budget or current new projects
Various	242	
Total Expenditure Increase (Decrease)	1,240,135	

**Budget Shortfall** **0**

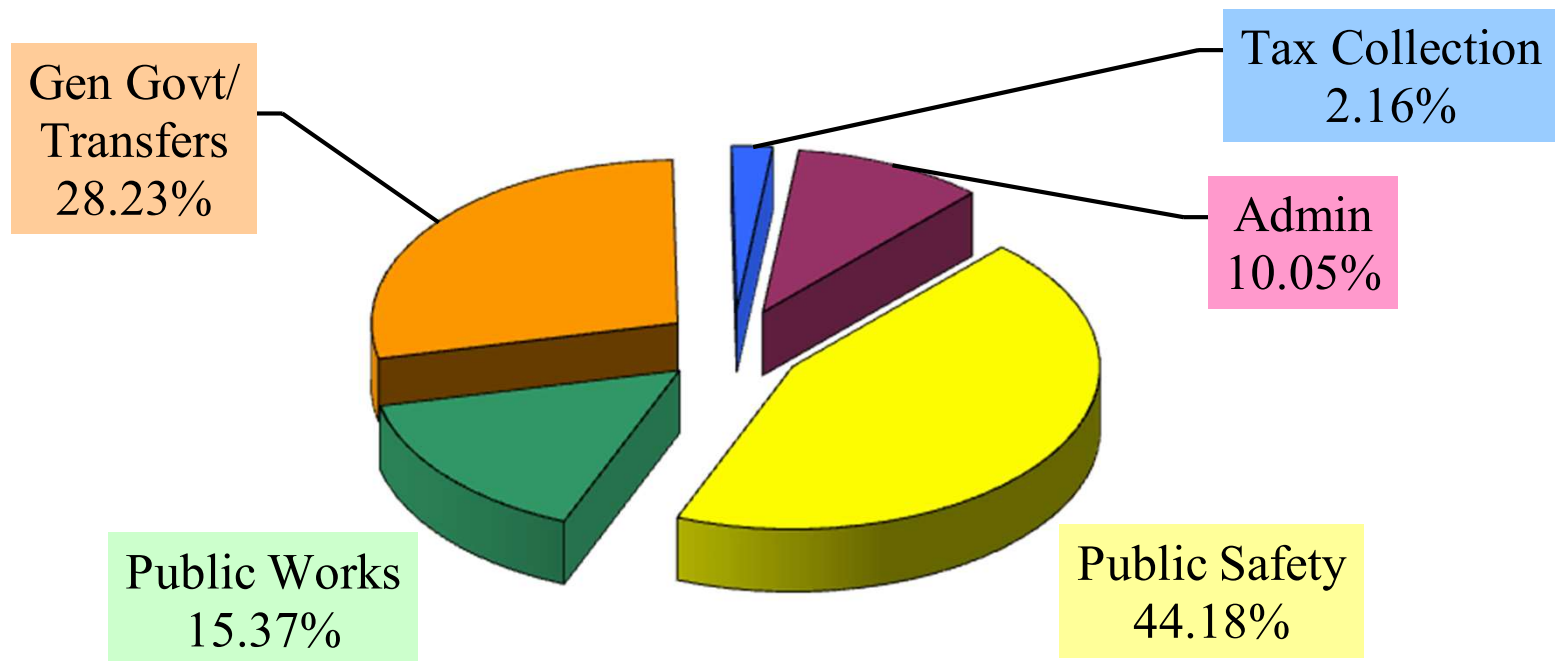
# City of Meadville

## General Fund Revenues



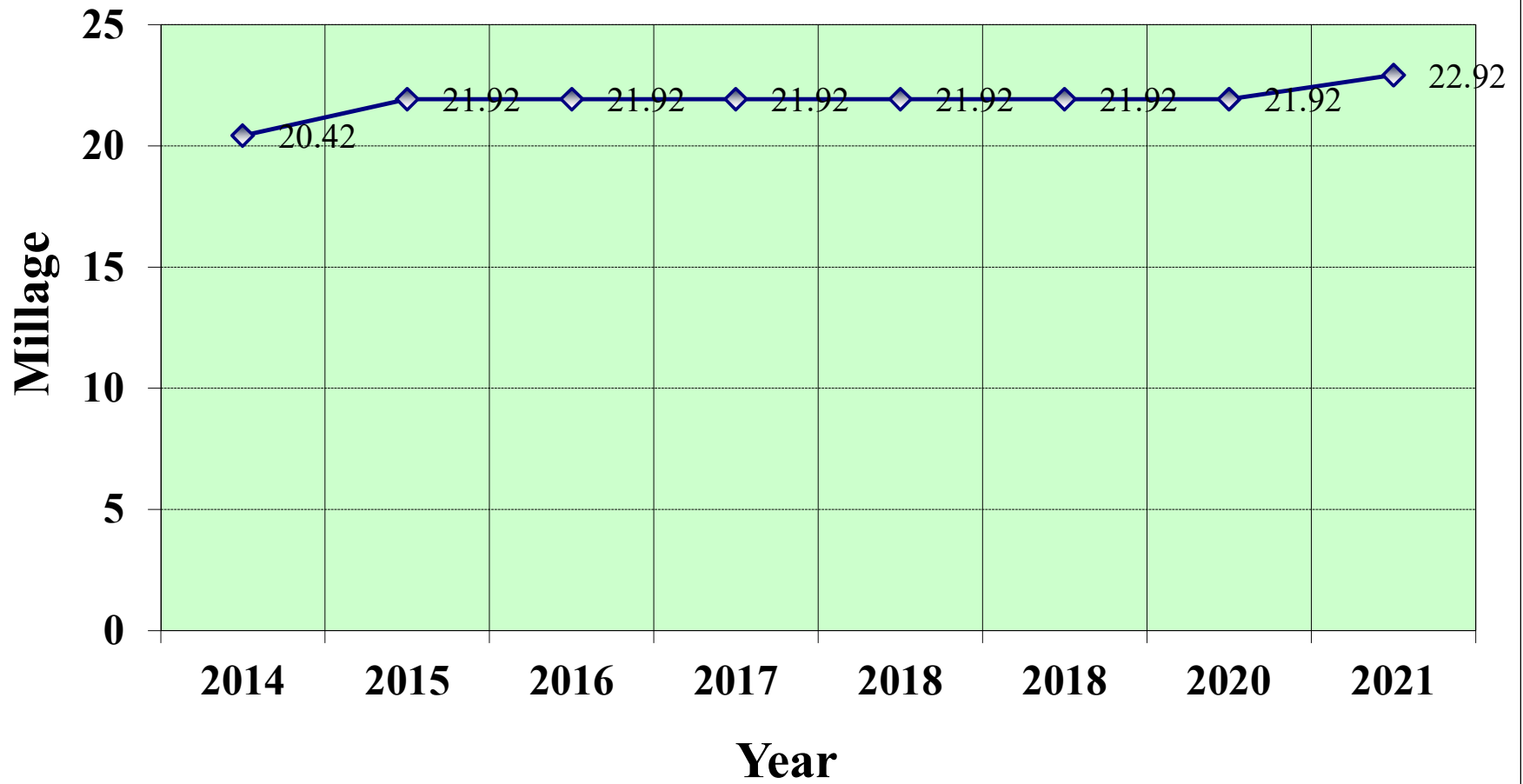
# City of Meadville

## General Fund Expenditures



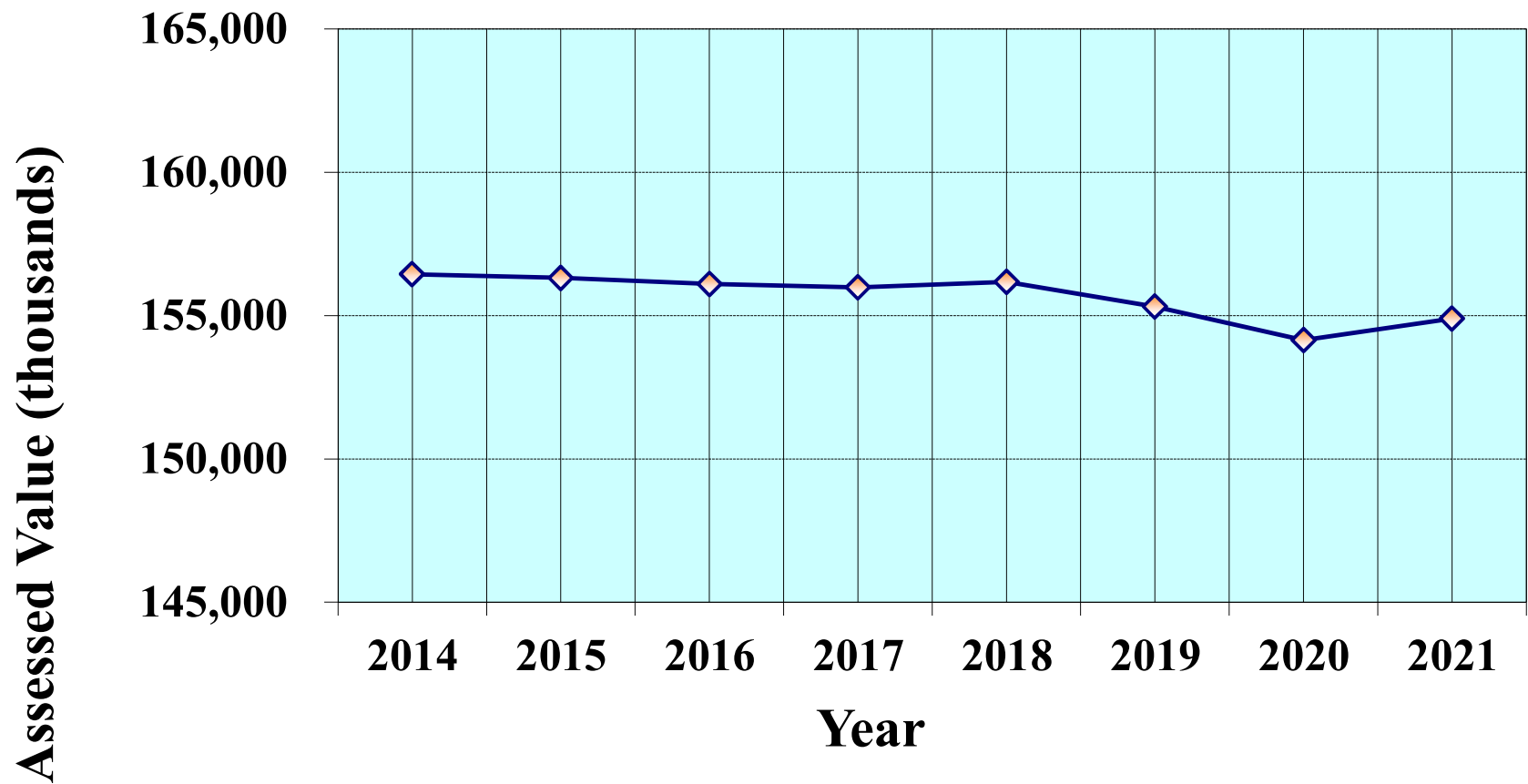
# City of Meadville

## Tax Rate

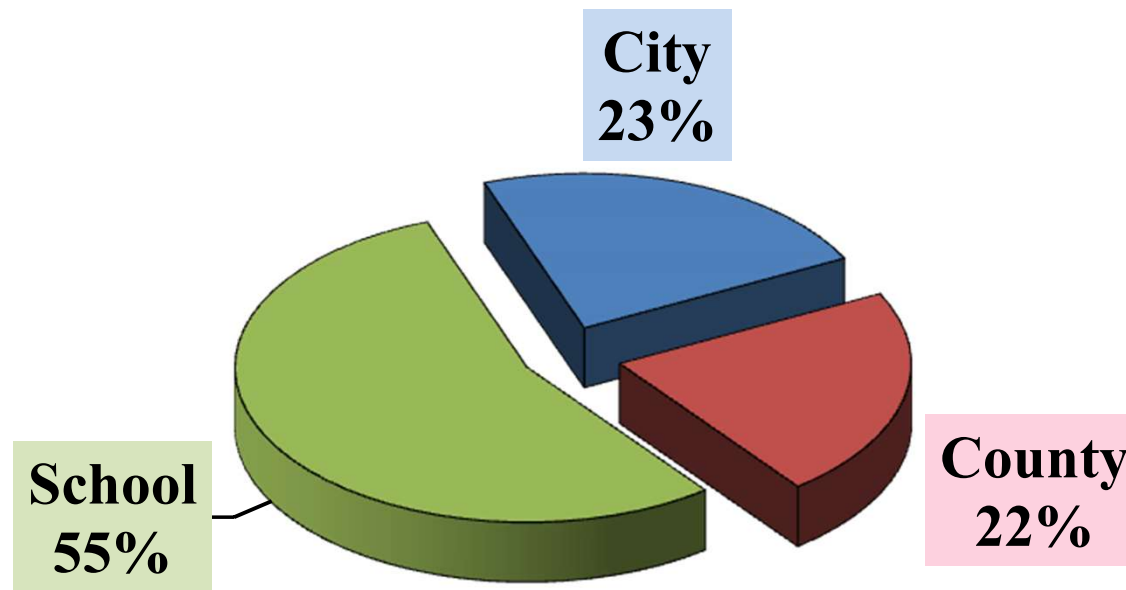


# City of Meadville

## Assessed Values

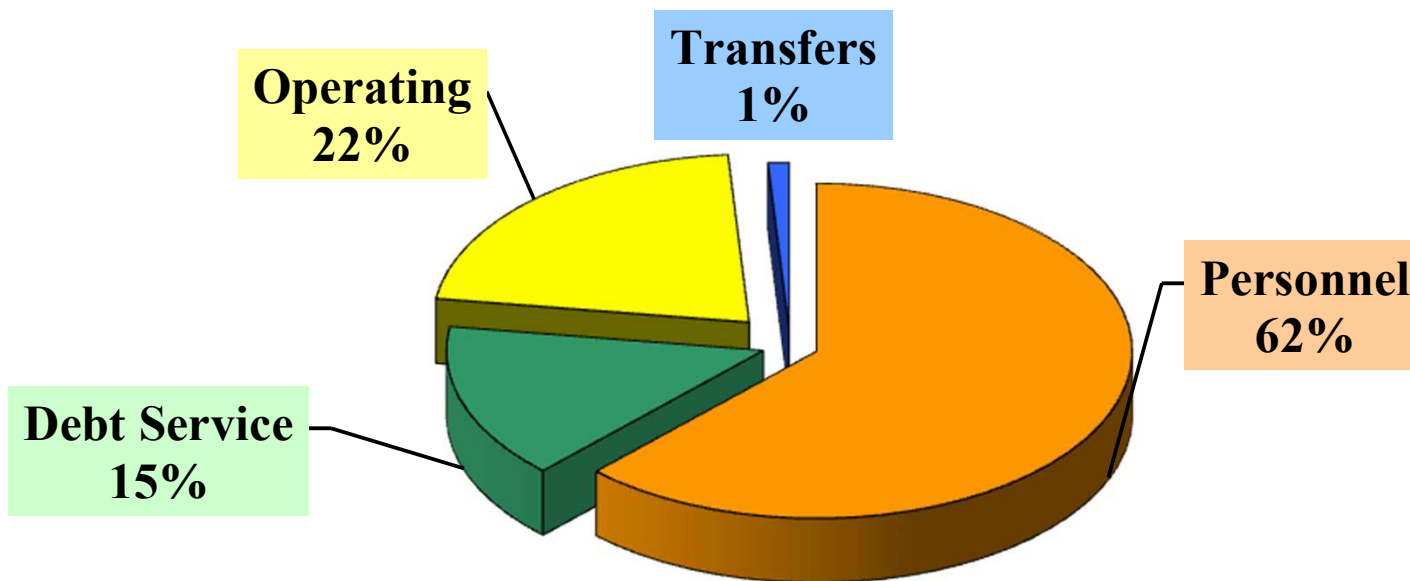


## Real Estate Tax Allocation



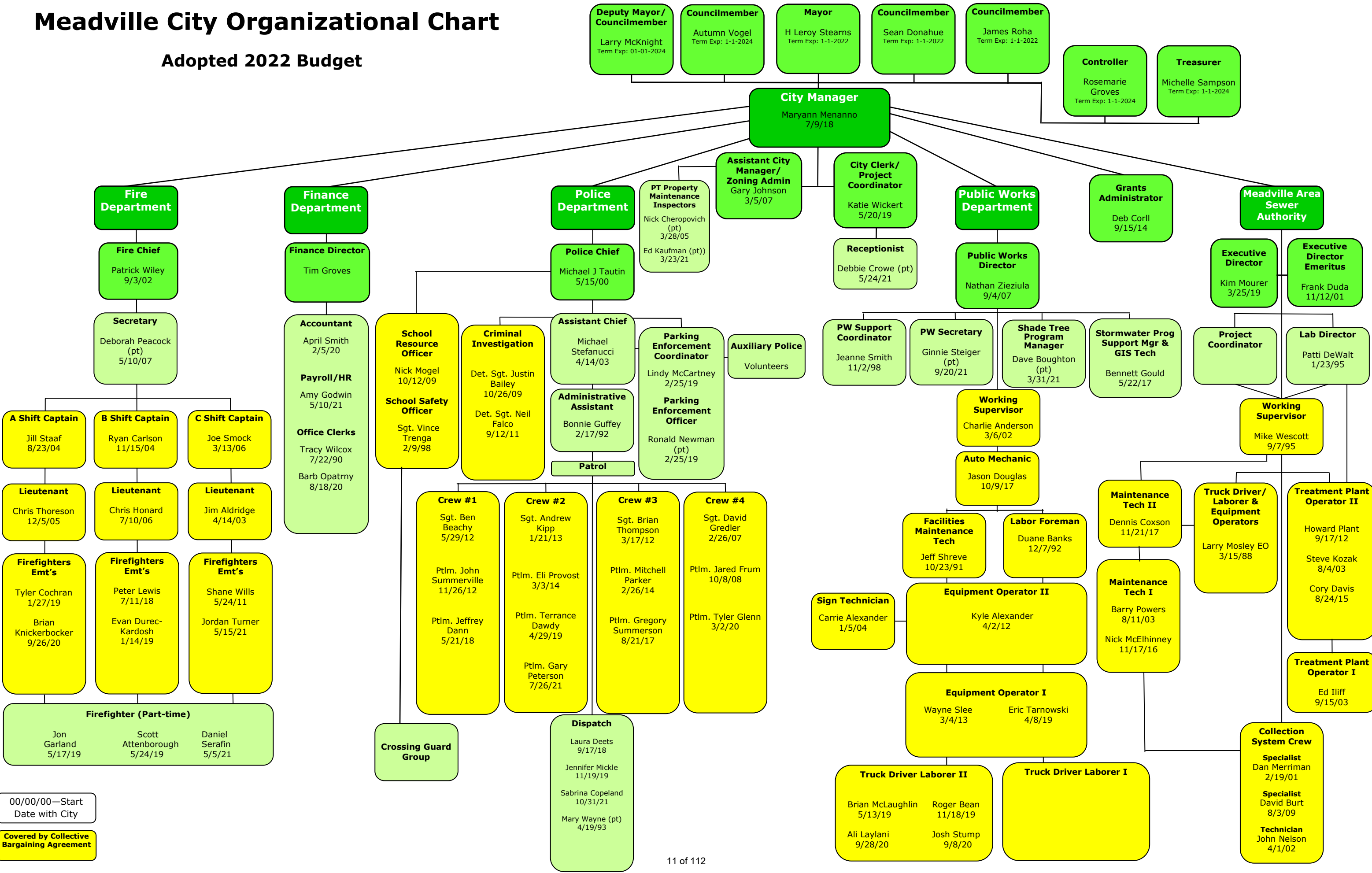


## City of Meadville Total General Fund Cost



# Meadville City Organizational Chart

## Adopted 2022 Budget



## 2022 AUTHORIZED PERSONNEL COMPLEMENT - FULL TIME

DEPARTMENT			TOTAL
DIVISION	PARTIAL FUND	PARTIAL FUND	Adopted
TITLE	COMPLEMENT	COMPLEMENT	COMPLEMENT
<b><u>GENERAL GOVERNMENT</u></b>			
<b>CITY MANAGEMENT</b>			
City Manager-Comm Dev	0.75	0.25	1
Assistant Manager-Zoning Admin	0.50	0.50	1
Grants Administrator			1
Administrative Assistant			0
Community Development Director			0
City Clerk/Projects Coordinator			1
			<hr/>
	<b>TOTAL</b>		<b>4</b>
<b>FINANCE DEPARTMENT</b>			
<b>Finance Divison</b>			
Finance Director			1
Accountant			1
Payroll/Human Resources			1
			<hr/>
	<b>TOTAL</b>		<b>3</b>
<b>Treasurer's Divison</b>			
Clerk III & Parking Fund	0.65	0.35	1
Clerk II & Parking Fund	0.65	0.35	1
			<hr/>
	<b>TOTAL</b>		<b>2</b>
<b><u>PUBLIC SAFETY</u></b>			
<b>POLICE DEPARTMENT</b>			
Police Chief			1
Assistant Chief			1
Sergeant Investigator			2
Sergeant			4
Safety Officer			1
School Resource Officer			1
Patrolman			12
C. D. Operator			3
Administrative Secretary			1
Meter Mechanic/Parking Enforcement	0.75	0.25	1

## 2022 AUTHORIZED PERSONNEL COMPLEMENT - FULL TIME

DEPARTMENT			TOTAL
DIVISION	PARTIAL FUND	PARTIAL FUND	Adopted
TITLE	COMPLEMENT	COMPLEMENT	COMPLEMENT
TOTAL			27
FIRE DEPARTMENT			
Fire Chief			1
Captain			2
Lieutenant			3
Firefighter			7
TOTAL			13
PUBLIC WORKS			
ADMINISTRATION			
Public Works Director			1
Engineer Technician			1
City Electrician			0
Stormwater Program Support			1
LABORERS			
Working Supervisor			1
Automotive Mechanic II			1
Equipment Operator			3
Laborer Foreman			2
Sign Tech II			1
Truck Driver/Laborer II			4
TOTAL			15
PARKING FUND			
Meter Mechanic/Parking Enforcement	0.75	0.25	1
TOTAL			1

## 2022 AUTHORIZED PERSONNEL COMPLEMENT - FULL TIME

DEPARTMENT									TOTAL
DIVISION	Manager	Finance	Treasurer	Clerk	Police	Fire	Public Works	Parking	Adopted
TITLE									COMPLEMENT
<u>GENERAL GOVERNMENT</u>									
CITY MANAGEMENT									
City Manager-Comm Dev	1.00								1
Assistant Manager-Zoning Admin	1.00								1
Grants Administrator	1.00								1
Administrative Asst	0.00								0
City Clerk/Project Coordinator				1.00					1
Community Development Director	0.00								0
TOTAL									4
FINANCE DEPARTMENT									
Finance Division									
Finance Director	1.00								1
Accountant	1.00								1
Payroll/Human Resources	1.00								1
TOTAL									3
Treasurer's Division									
Clerk III & Parking Fund			0.65				0.35		1
Clerk III & Parking Fund			0.65				0.35		1
TOTAL									2

## 2022 AUTHORIZED PERSONNEL COMPLEMENT - FULL TIME

DEPARTMENT									TOTAL
DIVISION	Manager	Finance	Treasurer	Clerk	Police	Fire	Public Works	Parking	Adopted
TITLE									COMPLEMENT
<hr/>									
<b><u>PUBLIC SAFETY</u></b>									
<b>POLICE DEPARTMENT</b>									
Police Chief					1.00				1
Assistant Chief					1.00				1
Sergeant Investigator					2.00				2
Sergeant					4.00				4
Safety Officer					1.00				1
School Resource Officer					1.00				1
Patrolman					12.00				12
C. D. Operator					3.00				3
Administrative Secretary					1.00				1
Meter Mechanic/Parking Enforcement					0.50			0.50	1
<b>TOTAL</b>									<hr/> <b>27</b>
<b>FIRE DEPARTMENT</b>									
Fire Chief					1.00				1
Captain					3.00				3
Lieutenant					3.00				3
Firefighter					6.00				6

## 2022 AUTHORIZED PERSONNEL COMPLEMENT - FULL TIME

DEPARTMENT									TOTAL
DIVISION	Manager	Finance	Treasurer	Clerk	Police	Fire	Public Works	Parking	Adopted
TITLE									COMPLEMENT
TOTAL									13
<u>PUBLIC WORKS</u>									
ADMINISTRATION									
Public Works Director							1.00		1
Engineer Technician							1.00		1
City Electrician							0.00		0
Stormwater Program Support							1.00		1
LABORERS									
Working Supervisor							1.00		1
Automotive Mechanic II/Foreman							1.00		1
Equipment Operator							3.00		3
Laborer Foreman							2.00		2
Sign Tech II							1.00		1
Truck Driver/Laborer II							4.00		4
TOTAL									15

## 2022 AUTHORIZED PERSONNEL COMPLEMENT - PART TIME

DEPARTMENT			TOTAL
DIVISION	PARTIAL FUND	PARTIAL FUND	Adopted
TITLE	COMPLEMENT	COMPLEMENT	COMPLEMENT
<b><u>GENERAL GOVERNMENT</u></b>			
<b>CITY SOLICITOR'S OFFICE</b>			
City Solicitor			1
	<b>TOTAL</b>		<b>1</b>
<b>CODE ENFORCEMENT</b>			
Building Inspector			2
			<b>2</b>
<b>CITY CLERK</b>			
Telephone Operator/Receptionist			1
	<b>TOTAL</b>		<b>1</b>
<b><u>PUBLIC SAFETY</u></b>			
<b>POLICE DEPARTMENT</b>			
C. D. Operator			3
Parking Enforcement Officer			1
Crossing Guards			21
	<b>TOTAL</b>		<b>25</b>
<b>FIRE DEPARTMENT</b>			
Administrative Secretary			1
Firefighter			3
	<b>TOTAL</b>		<b>4</b>
<b><u>PUBLIC WORKS</u></b>			
<b>ADMINISTRATION</b>			
Shade Tree			1
Administrative Secretary			1
City Electrician			1
	<b>TOTAL</b>		<b>3</b>
"Seasonal" Hours			3,250



**General Fund  
Revenue Budget Summary  
Adopted Budget - 2022**

***Revenues:***

<i>Description</i>	<i>2019 Actual Revenue</i>	<i>2020 Actual Revenue</i>	<i>2021 Adopted Budget</i>	<i>2021 Projected Revenues</i>	<i>2022 Adopted Budget</i>	<i>Change From 2021 Budget</i>
Begin Balance - Carry Over	1,442,967	1,564,927	0	1,678,328	662,000	662,000
Begin Balance - Restricted	56,889	57,409	56,533	57,856	57,856	
Total Begin Balance	1,499,856	1,622,336	56,533	1,736,184	719,856	662,000
Taxes	5,023,145	5,047,662	5,169,764	5,209,750	5,259,434	89,670
Licenses & Permits	62,268	57,316	68,000	50,725	57,800	(10,200)
Fines & Forfeits	153,863	108,973	165,500	167,048	252,000	86,500
Interest & Rents	245,772	267,420	224,450	240,378	213,250	(11,200)
Grants & Gifts	586,218	1,158,578	630,595	1,254,315	1,239,130	608,535
Departmental Earnings	2,937,764	2,988,871	2,959,581	2,907,559	2,978,004	18,423
Other	583,042	583,963	588,750	582,114	564,214	(24,536)
Transfers In/Out	550,887	(85,000)	724,136	475,000	530,757	(193,379)
Total Operating Revenues	10,142,959	10,127,784	10,530,776	10,886,889	11,094,589	563,812
Total Cash Available	11,642,815	11,750,120	10,587,309	12,623,073	11,814,445	1,225,812

**General Fund  
Expense Budget Summary  
Adopted Budget - 2022**

***Expenditures:***

<i>Description</i>	<i>2019 Actual Expend</i>	<i>2020 Actual Expend</i>	<i>2021 Adopted Budget</i>	<i>2021 Projected Expend</i>	<i>2022 Adopted Budget</i>	<i>Change From 2021 Budget</i>
Police	3,022,094	3,235,231	3,395,890	3,277,635	3,518,814	122,925
Fire	1,491,789	1,568,588	1,622,210	1,616,050	1,695,915	73,705
Management & Development	417,373	465,835	513,950	449,859	450,636	(63,313)
Finance	330,997	357,633	421,413	454,420	515,872	94,459
Treasurer	126,933	130,167	139,978	138,139	155,151	15,173
City Clerk	129,775	116,216	137,647	115,727	113,020	(24,627)
City Council	89,047	82,146	90,585	86,064	100,534	9,949
City Solicitor	75,738	73,243	80,300	85,871	105,300	25,000
Public Works	1,631,986	1,627,958	1,724,633	1,607,028	1,778,498	53,865
General Govt	2,704,747	2,356,918	2,404,172	2,401,507	3,322,848	918,676
<hr/>						
Total Expenditures	10,020,479	10,013,936	10,530,777	10,232,300	11,756,589	1,225,811
Operating Revenues Less Exp	122,480	113,848	0	654,589	0	
Fund Balance	1,622,336	1,736,184	1,583,952	2,390,773	1,728,773	144,821

**General Fund  
Revenues  
Adopted Budget - 2022**

<i>Description</i>	<i>2019 Actual Revenues</i>	<i>2020 Actual Revenues</i>	<i>2021 Adopted Budget</i>	<i>2021 Projected Revenues</i>	<i>2022 Adopted Budget</i>	<i>Change From 2021 Budget</i>
Prior Year Balance	1,442,967	1,564,927	0	1,678,328	662,000	
Begin Balance Restricted	56,889	57,409	56,533	57,856	57,856	
<b><i>Taxes (000's)</i></b>						
Property-Assessed Value	155,316	154,147	154,146	154,900	156,000	
	155,316	154,147	154,146	154,900	156,000	
Millage	21.92	21.92	22.92	22.92	22.92	
Percentage Collected	91.16%	92.65%	92.49%	91.46%	93.00%	
Real Estate Tax	3,103,716	3,130,554	3,267,564	3,246,949	3,325,234	57,670
Real Estate Tax - Del	280,161	287,155	271,000	286,709	271,000	0
Per Capita	41,890	42,347	45,000	44,000	45,000	0
Per Capita - Del	10,694	9,289	9,500	13,892	12,000	2,500
Mechanical	1,855	1,736	1,700	1,200	1,200	(500)
Real Estate Transfer	94,967	141,754	95,000	159,000	125,000	30,000
Earned Income Tax	1,028,544	994,551	1,030,000	1,010,000	1,030,000	0
LST (EMST) (OPT)	461,318	440,276	450,000	448,000	450,000	0
Total	5,023,145	5,047,662	5,169,764	5,209,750	5,259,434	89,670
<b><i>Licenses &amp; Permits</i></b>						
Construction Permits	56,872	51,241	62,000	46,750	52,000	(10,000)
Various Licenses	796	2,075	1,400	475	1,200	(200)
Liquor Licenses	4,600	4,000	4,600	3,500	4,600	0
Total	62,268	57,316	68,000	50,725	57,800	(10,200)

**General Fund  
Revenues  
Adopted Budget - 2022**

<i>Description</i>	<i>2019 Actual Revenues</i>	<i>2020 Actual Revenues</i>	<i>2021 Adopted Budget</i>	<i>2021 Projected Revenues</i>	<i>2022 Adopted Budget</i>	<i>Change From 2021 Budget</i>
<b><i>Fines &amp; Forfeits</i></b>						
Magistrate	55,268	49,462	65,000	65,800	150,000	85,000
Motor Code Violations	98,595	59,105	100,500	100,200	100,500	0
Abatement Recovery		406	0	1,048	1,500	1,500
Total	153,863	108,973	165,500	167,048	252,000	86,500
<b><i>Interest &amp; Rents</i></b>						
Interest - Operating	17,920	17,471	16,500	9,933	12,000	(4,500)
Interest - GF Reserves	781	828	750	495	750	0
Interest - Assessments/Liens	0	0	0	0	0	0
Interest - Special Reserves	20,000	20,000	0	20,000	20,000	20,000
Rentals	207,071	229,121	207,200	209,950	180,500	(26,700)
Total	245,772	267,420	224,450	240,378	213,250	(11,200)
<b><i>Grants &amp; Gifts</i></b>						
State Aid - Pension	524,691	514,479	537,295	499,400	498,600	(38,695)
Utility Tax	4,834	4,920	5,100	5,036	5,036	(64)
State Contracts/Grants	56,693	59,152	50,700	47,585	48,200	(2,500)
Federal Grant - Cares	0	531,190	0	662,294	662,294	0
Police Stop Grant	0	48,837	37,500	40,000	25,000	(12,500)
Total	586,218	1,158,578	630,595	1,254,315	1,239,130	(53,759)
<b><i>Other</i></b>						
Housing Authority Pilot	15,206	16,747	16,500	18,000	18,000	1,500
School/X-Guards/SRO	210,298	216,771	216,000	215,000	218,000	2,000
Sale Equip/Property	4,711	3,034	7,000	2,550	3,700	(3,300)
Impact Fees	69,763	69,763	69,000	73,264	73,000	4,000
Other/Capital Reimb	283,064	277,648	280,250	273,300	251,514	(28,736)

Total	583,042	583,963	588,750	582,114	564,214	(24,536)
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**General Fund**  
**Revenues**  
**Adopted Budget - 2022**

<i>Description</i>	<i>2019 Actual Revenues</i>	<i>2020 Actual Revenues</i>	<i>2021 Adopted Budget</i>	<i>2021 Projected Revenues</i>	<i>2022 Adopted Budget</i>	<i>Change From 2021 Budget</i>
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***Departmental Earnings***

Payments in Lieu of Tax	173,769	176,873	180,927	180,927	187,966	7,039
Municipal Contributions	150,000	150,000	150,000	150,000	150,000	0
Cable Fees	159,482	149,905	150,000	149,000	150,000	0
Refuse Collection Fees	1,320,111	1,325,040	1,341,510	1,330,000	1,341,510	0
Fiscal Management Fees	405,821	427,683	422,137	382,137	444,137	22,000
Inspection Services	112,023	138,039	117,697	112,500	117,058	(639)
Storm Water Program	190,000	205,000	205,000	205,000	205,000	0
Storm Water - Public Works	185,000	185,000	185,000	185,000	185,000	0
Equipment Rental	5,438	3,643	3,500	1,885	3,500	0
Maintenance Fees	51,280	51,792	52,310	52,310	52,833	523
Treasurer Office	78,123	98,438	75,000	72,000	75,000	0
Electrician Services	5,265	4,898	0	0	0	0
Misc Fire Fees	17,650	16,395	16,000	16,800	16,000	0
Repair of Street Openings	68,673	42,417	51,000	45,000	35,000	(16,000)
Garage Services	15,129	13,748	9,500	25,000	15,000	5,500

Total	2,937,764	2,988,871	2,959,581	2,907,559	2,978,004	18,423
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Total Operating Revenues	9,867,072	10,487,784	10,281,640	10,686,889	10,963,832	94,897
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***Transfers In***

Transfers In/Out - RSF	275,887	(360,000)	249,136	200,000	130,757	(118,379)
Transfers In - Debt Reserve	275,000	275,000	475,000	275,000	400,000	(75,000)

Total Revenues Available	11,642,815	11,750,120	10,587,309	12,623,073	11,814,445	(23,482)
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# GENERAL FUND REVENUES

Adopted Budget - 2022

Description	Revenue Description
<b><i>Taxes</i></b>	
Real Estate Tax	Slight projected increase in real estate tax revenue/assessed value. Assumes a collection rate of 93%. Based on taxable assessed value of \$156,000,000.
Real Estate Tax – Del	Delinquent real estate taxes collected by City and County Treasurer.
Per Capita	Per capita tax collection. Billed by city for city/county/school. City portion is \$10.
Per Capita – Del	Delinquent per capita tax collection (Collected by Sharp Collections).
Mechanical	Mechanical device fee and state tavern tax.
Real Estate Transfer	Tax (1%) collected by County and transmitted to City on sale of property within the City.
Earned Income Tax (EIT)	Wage tax collection (1/2% of earned income). (Collected by Berkheimer).
LST	Local Services Tax (\$1/per week worked - total \$52/person if worked all year).
<b><i>Licenses &amp; Permits</i></b>	
Construction Permits	Construction permit and plumber licensing fees.
Various Licenses	Bed & Breakfast, Solicitor permits, etc.
Liquor Licenses	Annual revenue received from Commonwealth of PA.
<b><i>Fines &amp; Forfeits</i></b>	
Magistrate	Fines collected from parking, non-traffic and city ordinance citations issued by the Police Department and Property Maintenance staff that has been adjudicated by the District Magisterial Judge. Increase for 2022 due to newly passed ordinance
Motor Code Violations	Parking meter fines and traffic code citations issued by the Police Department.
<b><i>Interest &amp; Rents</i></b>	
Interest – Operating	Interest earned on cash accounts.
Interest – GF Reserves	Interest earned on cash accounts.
Interest – Special Reserves	Funds from interest earned on reserves
Rentals	Smuckers rental payoff – amount remaining (\$149,000), District Magistrate (\$29,000)

<b>Description</b>	<b>Revenue Description</b>
<b><i>Grants &amp; Gifts</i></b>	
State Aid – Pension	Formulary funding received from Commonwealth of PA for pension relief. These are monies from a surcharge on foreign and fire casualty insurance and is used to help pay for pension costs.
Utility Tax	Formulary funding received from Commonwealth of PA for property tax relief re: tax-exempt utilities.
State Contracts/Grants	PennDOT Winter Services Agreement for plowing state routes.
Police STOP Grant	STOP grant for prevention of domestic violence
American Rescue Act	Received \$662,000 in July 2021 and another \$662,000 in July 2022 – Will use monies from 2021 to balance 2022 budget
School/X-Guards/SRO	Reimbursement from Crawford Central School District for Crossing Guards and portions of School Resource Officer and School Safety Officer. Increase due to natural escalation of wages.
<b><i>Other</i></b>	
Housing Authority PILOT	Formulary funding (Payment in Lieu of Taxes) for Housing Authority units.
Sale Equip/Property	Estimated revenue from annual auction
Impact Fees	Fees received from occupants of the Crawford Business Park (former Avtex property). Fees are based on the difference in real estate tax rate between the City and Vernon Township. Fee agreement ends in 2024.
Other/Capital Reimb	Loan fees from MASA & MAWA (\$183,000), restitution, license fees, and other miscellaneous revenue.
<b><i>Departmental Earnings</i></b>	
Payments in Lieu of Tax	Allegheny College (\$75,000) and Meadville Medical Center (\$75,000).
Municipal Contributions	Parking Fund (\$49,727), MASA (\$137,489) and CATA (\$750).
Cable Fees	Cable Franchise Fee under agreement with Armstrong Cable. Revenue slowly declining over time. Prior budget figure has been overstated.
Refuse Collection Fees	Refuse collection revenue from user fees, Prior budget figure has been overstated.
Fiscal Management Fees	Revenue earned from fiscal management fees from MASA (\$257,000), RDA (\$95,000), Market Authority (\$2,750), Recreation Authority (\$24,075), Parking Fund (\$32,312) and CDBG Program (\$33,000). Management fee revenue is allocated as follows: Finance (70%), Management/Development (25%) and City Clerk (5%).
Inspection Services	CDBG reimbursement for property maintenance code inspections (\$42,000). \$75,000 transferred from the Capital Fund to the General Fund to pay for Public Works Support Coordinator wage for capital project inspections.
Storm Water Program Management	Funds transferred from Stormwater Fund for program management, compliance, mapping, and

	engineering. See Stormwater Fund Expenditure Budget for detail.
Storm Water – Public Works	Revenue from Stormwater Fund to cover Public Works personnel expenses.
Equipment Rental	Funds transferred from Parking Fund to General Fund for vehicle rental, rental of equipment/services to outside municipalities
Maintenance Fees	Funds transferred from Parking Fund to General Fund for maintenance of parking lots, parking garage, meter maintenance, and maintenance of equipment.
Treasurer Office	Funds reimbursed by County and School District for tax collection.
Electrician Services	Revenue earned from services billed to outside municipalities. No longer providing this service with recent retirement of City Electrician.
Miscellaneous Fire Fees	Revenue received from miscellaneous Fire Department fees.
Repair of Street Openings	Revenue earned from utilities to repair street openings. Revenue down in 2020 due to COVID. Annual revenue is inconsistent.
Garage Services	Revenue earned from vehicle maintenance charged to other departments/funds.
<b><i>Transfers In</i></b>	
Transfers In	Transfer in from Rate Stabilization Fund – None anticipated for 2022
	Transfer In From Debt Fund – (\$400,000) – Last year was \$475,000 as savings from bond refinancing was fully used



**General Fund Summary**  
**Adopted Budget - 2022**

<b>Expenditures:</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2021</b>	<b>2022</b>
<i>Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>
	<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>
Personnel	6,412,390	6,742,901	7,112,308	6,768,276	7,325,808
Operating	1,745,877	1,740,880	1,779,953	1,829,839	2,551,091
Transfer to Auth/Boards	125,500	125,000	125,500	125,500	125,500
Debt Service	1,736,712	1,405,155	1,513,016	1,508,685	1,768,513
<b>Total Operating Expenses</b>	<b>10,020,479</b>	<b>10,013,936</b>	<b>10,530,777</b>	<b>10,232,300</b>	<b>11,770,912</b>

**City of Meadville**  
**General Fund Summary**  
**Expenditures**  
**Adopted Budget - 2022**

<i>Obj</i>	<i>2019</i>	<i>2020</i>	<i>2021</i>	<i>2021</i>	<i>2022</i>	<i>Change</i>	
<i>No. Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>	<i>From</i>	<i>Percentage</i>
	<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>	<i>2021 Budget</i>	<i>Change</i>
710 Personnel	3,629,205	3,722,099	3,926,477	3,679,523	3,904,128	(22,349)	0
710 Overtime/Other pay	127,534	111,869	135,600	143,203	135,600	0	0.00%
720 Employee Benefits	2,702,284	2,977,185	3,073,822	2,964,143	3,299,745	225,923	7.35%
720 Uniforms	41,040	43,794	41,488	45,357	53,770	12,282	29.60%
810 Contracted Services	165,744	195,267	219,284	251,726	253,099	33,815	15.42%
810 Engineering Services	19,991	3,157	10,000	5,192	7,500	(2,500)	-25.00%
810 MANP Services	0	0	5,500	6,207	5,500	0	0.00%
810 Legal	75,738	73,458	80,000	85,871	105,000	25,000	31.25%
810 Shade Trees	39,680	40,963	40,000	39,000	40,000	0	0.00%
820 Materials & Supplies	105,251	94,852	109,150	134,135	118,275	9,125	8.36%
831 Travel	4,774	1,407	5,900	2,250	5,650	(250)	-4.24%
831 Training	9,712	6,133	20,850	12,659	22,100	1,250	6.00%
832 Postage	11,033	11,123	11,300	10,837	11,300	0	0.00%
832 Radio Equipment	13,075	13,210	14,198	14,001	16,148	1,950	13.73%
833 Gas & Oil	56,485	40,503	48,750	49,248	50,000	1,250	2.56%
834 Advertising	17,688	11,483	15,000	12,077	14,000	(1,000)	-6.67%
834 Printing	946	734	3,000	2,364	850	(2,150)	-71.67%
835 Insurances	104,434	112,775	124,414	126,281	138,595	14,181	11.40%
835 Insurance Claims	11,438	6,044	20,000	20,000	15,000	(5,000)	-25.00%
836 Utilities	321,188	295,799	328,168	302,831	334,198	6,030	1.84%
836 Refuse Collection	881,096	889,473	874,614	884,316	874,614	0	0.00%
836 Trash Cart Reimb	9,175	9,985	10,000	18,089	15,000	5,000	50.00%
837 Maint of Equipment	243,015	261,508	256,220	280,626	284,299	28,079	10.96%
842 Membership Dues	3,171	3,370	3,535	3,059	3,545	10	0.28%
842 Periodicals	451	489	700	480	750	50	7.14%
842 Code Updates	2,156	0	255	0	255	0	0.00%
885 General Expense	103,991	94,924	54,865	45,469	694,533	639,668	1165.89%
895 Transfers to Auth/Boards	128,550	129,366	129,750	129,750	129,700	(50)	-0.04%
xxx Pension Amort Savings	(545,078)	(545,078)	(545,078)	(545,078)	(545,078)	0	0.00%
896 Debt Service	1,736,712	1,405,155	1,513,016	1,508,685	1,768,513	255,497	16.89%
885 Contingency	0	0	0	0	0	0	
Grand Total	10,020,479	10,013,936	10,530,777	10,232,300	11,756,589	1,225,811	11.64%



# CITY COUNCIL

## **Department Objective**

To initiate, promulgate, and define policies, programs, and general activities which provide for the general welfare of all residents of the City of Meadville. The City Council consists of a Mayor and four Councilpersons, all of whom are elected at large for four years in overlapping terms. Included with this element are provisions for the City Controller, who is also elected for a four-year term.

## **Council:**

Mayor LeRoy Stearns

Deputy Mayor Larry McKnight

Councilmember Autumn Vogel

Councilmember Sean Donahue

Councilmember James Roha

## **Term:**

2018 – 2022

2020 – 2024

2020 – 2024

2018 – 2022

2018 – 2022

## **City Controller**

Rosemarie Martinez Groves

2020 – 2024

**City Council  
Adopted Budget - 2022**

<b>Revenues:</b>	<i>2019</i>	<i>2020</i>	<i>2021</i>	<i>2021</i>	<i>2022</i>
<i>Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>
	<i>Revenues</i>	<i>Revenues</i>	<i>Budget</i>	<i>Revenues</i>	<i>Budget</i>
General Fund	89,047	82,146	90,585	86,064	100,534
<b>Total Operating Revenues</b>	<b>89,047</b>	<b>82,146</b>	<b>90,585</b>	<b>86,064</b>	<b>100,534</b>

<b>Expenditures:</b>	<i>2019</i>	<i>2020</i>	<i>2021</i>	<i>2021</i>	<i>2022</i>
<i>Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>
	<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>
Personnel	83,772	79,827	84,085	81,278	94,534
Operating	5,275	2,319	6,500	4,786	6,000
<b>Total Operating Expenses</b>	<b>89,047</b>	<b>82,146</b>	<b>90,585</b>	<b>86,064</b>	<b>100,534</b>

**City Council  
Expenditures  
Adopted Budget - 2022**

<i>Obj</i>	<i>2019</i>	<i>2020</i>	<i>2021</i>	<i>2021</i>	<i>2022</i>	<i>Change</i>
<i>No. Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>	<i>From</i>
<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>	<i>2021 Budget</i>	
710 Personnel	8,100	7,826	8,100	8,101	8,100	0
720 Employee Benefits	75,672	72,002	75,985	73,176	86,434	10,449
831 Travel	11	0	500	250	500	0
831 Training	342	84	500	84	500	0
842 Membership Dues	250	700	500	700	500	0
885 General Expense	992	1,246	2,500	2,252	2,500	0
885 Special Projects	3,249	290	2,500	1,500	2,000	(500)
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Total	89,047	82,146	90,585	86,064	100,534	9,949

**CITY COUNCIL EXPENDITURES**  
**Adopted Budget - 2022**

<b>Obj. No.</b>	<b>Description</b>	<b>Expense Description</b>
<b>710</b>	<b>PERSONNEL</b>	Council and Controller wages per City ordinance and Third Class City Code. Mayor (\$1,800), Councilmember (\$1,200), Controller (\$1,500).
<b>720</b>	<b>EMPLOYEE BENEFITS</b>	FICA, Workers Comp, Medical, Life, Dental, Health Reimbursement Account (HRA), Travel Allowance
<b>831</b>	<b>TRAVEL</b>	Travel related to training, workshops, etc.
<b>831</b>	<b>TRAINING</b>	Conference or training registration fees.
<b>842</b>	<b>MEMBERSHIP DUES</b>	Chamber of Commerce, PA Boroughs Association
<b>885</b>	<b>GENERAL EXPENSE</b>	General expenses; special recognitions, ceremonies, miscellaneous supplies, annual Chamber dinner, etc.
<b>885</b>	<b>SPECIAL PROJECTS</b>	Special projects as designated by Mayor Council.



# CITY SOLICITOR

## **Department Objective**

To provide legal counsel to the City Council, City Manager, and all officers and departments of the City in matters relating to their official duties, and to prosecute and defend all suits for and in behalf of the City.

## **Areas of Focus:**

- Civil claims against the City
- Criminal – prosecute misdemeanors and violations
- Real estate

## **Includes:**

- City Solicitor: Shafer Law Firm
- Labor Relations: Campbell, Durant & Beatty
- Special Legal (e.g. draft responses, EEOC claims)

**City Solicitor**  
**Adopted Budget - 2022**

<b>Revenues:</b>	<i>2019</i>	<i>2020</i>	<i>2021</i>	<i>2021</i>	<i>2022</i>
<i>Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>
	<i>Revenues</i>	<i>Revenues</i>	<i>Budget</i>	<i>Revenues</i>	<i>Budget</i>
General Fund	75,738	73,243	80,300	85,871	105,300
<b>Total Operating Revenues</b>	<b>75,738</b>	<b>73,243</b>	<b>80,300</b>	<b>85,871</b>	<b>105,300</b>

<b>Expenditures:</b>	<i>2019</i>	<i>2020</i>	<i>2021</i>	<i>2021</i>	<i>2022</i>
<i>Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>
	<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>
Operating	75,738	73,243	80,300	85,871	105,300
<b>Total Operating Expenses</b>	<b>75,738</b>	<b>73,243</b>	<b>80,300</b>	<b>85,871</b>	<b>105,300</b>



**City Solicitor**  
**Expenditures**  
**Adopted Budget - 2022**

<i>Obj</i>	<i>2019</i>	<i>2020</i>	<i>2021</i>	<i>2021</i>	<i>2022</i>	<i>Change</i>
<i>No. Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>	<i>From</i>
<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>	<i>2021 Budget</i>	
810 Legal - Solicitor	69,881	66,137	70,000	68,073	80,000	10,000
810 Legal - Labor/Other	5,857	7,321	10,000	17,798	25,000	15,000
842 Membership/Travel	0	(215)	300	0	300	0
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Total	75,738	73,243	80,300	85,871	105,300	25,000

**CITY SOLICITOR**  
**Adopted Budget - 2022**

<b>Obj. No.</b>	<b>Description</b>	<b>Notes</b>
<b>810</b>	<b>LEGAL-SOLICITOR</b>	Monthly retainer and miscellaneous legal fees related to non-standard litigation or coordination with outside counsel.
<b>810</b>	<b>LEGAL-LABOR/OTHER</b>	Legal fees for outside labor counsel related to personnel matters or specialty legal counsel – union contract negotiations
<b>842</b>	<b>MEMBERSHIP/TRAVEL</b>	Labor law training conference.



# CITY MANAGER

## **Department Objective:**

To provide for the effective, professional management of the City of Meadville. Activities of Management & Development include:

- Developing programs and providing the City Council with advice;
- Implementing Council policies through effective programs;
- Administering Property Maintenance and Code Enforcement;
- Providing personnel services for the City, including recruitment, promotion, training opportunities, labor relations, collective bargaining, discipline, grievance handling, and personnel selection.

The City Manager represents the interest of the City on a number of committees, boards, and organizations. The City Manager serves as a communication link, establishing communications and public relations between the City and the general public, the news media, and all appointed authorities, boards, commissions, and committees. The City Manager is primarily responsible for the City's program budget, its preparation and implementation.

## **City Manager**

Maryann Menanno

## **Project Coordinator**

Katie Wickert

## **Receptionist**

Debbie Crowe

## **Assistant City Manager**

Gary Johnson

## **Grants Administrator**

Debbie Corll

## **Part-time Property Maintenance Inspectors**

Nick Cheropovich

Ed Kaufman

**City Manager  
Adopted Budget - 2022**

<b>Revenues:</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2021</b>	<b>2022</b>
<i>Description</i>	<i>Actual Revenues</i>	<i>Actual Revenues</i>	<i>Adopted Budget</i>	<i>Projected Revenues</i>	<i>Adopted Budget</i>
Fiscal Management Fees	78,955	84,421	84,284	84,284	87,284
Sub-Total	78,955	84,421	84,284	84,284	87,284
General Fund	338,418	381,415	429,665	365,575	363,352
<b>Total Operating Revenues</b>	<b>417,373</b>	<b>465,835</b>	<b>513,950</b>	<b>449,859</b>	<b>450,636</b>

<b>Expenditures:</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2021</b>	<b>2022</b>
<i>Description</i>	<i>Actual Expend</i>	<i>Actual Expend</i>	<i>Adopted Budget</i>	<i>Projected Expend</i>	<i>Adopted Budget</i>
Personnel	345,789	407,169	445,900	387,635	385,586
Operating	71,584	58,666	68,050	62,224	65,050
<b>Total Operating Expenses</b>	<b>417,373</b>	<b>465,835</b>	<b>513,950</b>	<b>449,859</b>	<b>450,636</b>

**City Manager**  
**Expenditures**  
**Adopted Budget - 2022**

<i>Obj</i>	<i>2019</i>	<i>2020</i>	<i>2021</i>	<i>2021</i>	<i>2022</i>	<i>Change</i>
<i>No. Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>	<i>From</i>
<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>	<i>2021 Budget</i>	
710 Personnel	181,575	204,755	208,089	168,249	181,042	(27,047)
710 Personnel - Code Enforce	59,570	54,497	64,436	61,832	64,794	358
720 Employee Benefits	104,644	147,917	173,375	157,554	139,751	(33,624)
810 Inspection Services		2,891	0	0	0	0
810 Engineering Services	19,991	3,157	10,000	5,192	7,500	(2,500)
810 Consulting Services	0	0	5,500	6,207	5,500	0
810 Shade Tree Maint/Removæ	39,680	40,963	40,000	39,000	40,000	0
810 Zoning Hearings	2,262	1,040	1,400	1,200	1,400	0
820 Material & Supplies	108	1,361	500	1,475	750	250
820 Safety Committee	1,358	1,301	1,500	1,450	1,500	0
831 Travel	1,497	244	2,000	1,000	1,500	(500)
831 Training	2,307	2,086	2,000	1,700	1,750	(250)
832 Postage	356	351	400	325	400	0
833 Gas & Oil		679	0	576	0	0
837 Maint of Equip		1,569	0	450	0	0
842 Membership Dues	1,695	1,475	1,250	1,149	1,250	0
842 Periodicals	0	0	250	0	250	0
885 Civil Service Testing	605	550	1,500	500	1,500	0
885 Medical Exams	1,425	600	1,250	1,500	1,250	0
885 General Expense	300	399	500	500	500	0
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Total	417,373	465,835	513,950	449,859	450,636	(63,313)

**CITY MANAGER EXPENDITURES**  
**Adopted Budget - 2022**

<b>Obj. No.</b>	<b>Description</b>	<b>Expense Description</b>
<b>710</b>	<b>PERSONNEL</b>	Wages: City Manager/Community Development, Assistant City Manager (50%), Grant Administrator
<b>710</b>	<b>PERSONNEL – CODE ENFORCEMENT</b>	Part-time Code Enforcement Officers (2)  Zoning Administrator/Building Code Official-50%
<b>720</b>	<b>EMPLOYEE BENEFITS</b>	FICA, Workers Comp, Medical, Life, Dental, Health Reimbursement Account (HRA), Retirement (Defined Benefit and Defined Contribution)
<b>810</b>	<b>ENGINEERING SERVICES</b>	Fees to third-party City Engineer (PCE), other engineering consultants and bridge inspection firm.
<b>810</b>	<b>CONSULTING SERVICES</b>	Consulting services related to personnel and employee benefits. Stipend for VISTA Volunteer
<b>810</b>	<b>SHADE TREE MANAGEMENT</b>	Tree removal and trimming budget. Annual need for tree removal far outstrips the resources available. Tree removal costs for the past two years have exceeded \$40K.
<b>810</b>	<b>ZONING HEARINGS</b>	Court reporter expenses for zoning hearings
<b>820</b>	<b>MATERIALS AND SUPPLIES</b>	General materials and supplies, as needed.
<b>820</b>	<b>SAFETY COMMITTEE</b>	Budget for Safety Committee projects and employee incentives.
<b>831</b>	<b>TRAVEL</b>	Travel and lodging fees associate with conferences, trainings, meetings, etc.
<b>831</b>	<b>TRAINING</b>	Conference and training registration fees.
<b>832</b>	<b>POSTAGE</b>	General postage.
<b>842</b>	<b>MEMBERSHIP DUES</b>	Association of PA Municipal Managers, PA Association of Boroughs, PA Downtown Center, PELRAS, ASCAP
<b>842</b>	<b>PERIODICALS</b>	Code Enforcement updates
<b>885</b>	<b>CIVIL SERVICE TESTING</b>	Consulting fee for civil service testing.
<b>885</b>	<b>MEDICAL EXAMS</b>	Psychological testing fees for new police and firemen and independent medical exams for personnel matters.
<b>885</b>	<b>GENERAL EXPENSE</b>	General expense.



# CITY CLERK

## **Department Objective**

To maintain the official records of the business of the City in a safe and retrievable manner. The City Clerk is appointed by Council and maintains the records of Council, as well as giving notice of Council meetings and recording Council proceedings. The City Clerk's Office also maintains the records of the Authorities, Boards, Commissions, and Committees; ensures appropriate signatures on resolutions, ordinances, and contracts; oversees the proper filling of all City documents; oversees permit applications and the issuing of permits for events, races, parades, and sales within the City of Meadville. The City Clerk's office also serves as the Open Records Officer for the City, as well as administers the City's Civil Service Rules & Regulations.

## **City Clerk**

Katie Wickert

**City Clerk**  
**Adopted Budget - 2022**

<b>Revenues:</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2021</b>	<b>2022</b>
<i>Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>
	<i>Revenues</i>	<i>Revenues</i>	<i>Budget</i>	<i>Revenues</i>	<i>Budget</i>
Business Licenses	0	0	0	0	0
Solicitor Licenses	296	600	500	475	500
Fiscal Management Fees	15,791	16,884	16,857	16,857	17,457
Sub-Total	16,087	17,484	17,357	17,332	17,957
General Fund	113,688	98,732	120,291	98,395	95,063
<b>Total Operating Revenues</b>	<b>129,775</b>	<b>116,216</b>	<b>137,647</b>	<b>115,727</b>	<b>113,020</b>

<b>Expenditures:</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2021</b>	<b>2022</b>
<i>Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>
	<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>
Personnel	109,933	103,168	115,647	99,792	92,495
Operating	19,842	13,048	22,000	15,935	20,525
<b>Total Operating Expenses</b>	<b>129,775</b>	<b>116,216</b>	<b>137,647</b>	<b>115,727</b>	<b>113,020</b>



**City Clerk**  
**Expenditures**  
**Adopted Budget - 2022**

<i>Obj</i>	<i>2019</i>	<i>2020</i>	<i>2021</i>	<i>2021</i>	<i>2022</i>	<i>Change</i>
<i>No. Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>	<i>From</i>
<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>	<i>2021 Budget</i>	
710 Personnel	77,789	72,330	77,557	67,402	68,780	(8,777)
720 Employee Benefits	32,144	30,838	38,091	32,391	23,715	(14,376)
810 Contracted/Prof Service	480	480	4,500	2,216	4,500	0
820 Materials & Supplies	324	310	400	355	375	(25)
831 Travel	0	0	250	0	250	0
831 Training	692	0	1,000	375	500	(500)
832 Postage	120	122	150	145	150	0
834 Advertising	17,688	11,483	15,000	12,077	14,000	(1,000)
842 Membership Dues	0	0	150	0	150	0
842 Periodicals	275	305	250	300	300	50
885 General Expense	263	349	300	467	300	0
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Total	129,775	116,216	137,647	115,727	113,020	(24,627)

**CITY CLERK EXPENDITURES**  
**Adopted Budget - 2022**

<b>Obj. No.</b>	<b>Description</b>	<b>Expense Description</b>
<b>710</b>	<b>PERSONNEL</b>	City Clerk, Part-time Receptionist
<b>720</b>	<b>EMPLOYEE BENEFITS</b>	FICA, Workers Comp, Medical, Life, Dental, Health Reimbursement Account (HRA), Retirement (Defined Benefit and Defined Contribution)
<b>810</b>	<b>CONTRACTED/ PROFESSIONAL SERVICE</b>	Fees to Code Publishing for annual codification of ordinances, ArchiveSocial for Social Media Archiving, WebEx subscription for remote meetings
<b>820</b>	<b>MATERIALS AND SUPPLIES</b>	Various materials and supplies (ordinance books, specialty paper, etc.) related to City Clerk duties.
<b>831</b>	<b>TRAVEL</b>	Travel budget related to training.
<b>831</b>	<b>TRAINING</b>	Training budget for City Clerk
<b>832</b>	<b>POSTAGE</b>	General postage.
<b>834</b>	<b>ADVERTISING</b>	Advertising and publication costs for public meetings, hearings, ordinances, zoning hearing board meetings, etc.
<b>842</b>	<b>MEMBERSHIP DUES</b>	Pennsylvania Association of Notary Officials (PANO)
<b>842</b>	<b>PERIODICALS</b>	Meadville Tribune subscription
<b>885</b>	<b>GENERAL EXPENSE</b>	General expense



# CITY TREASURER

## **Department Objective**

The City Treasurer is elected for a four-year term and is responsible for the collection, receiving, safekeeping, and payment of public monies including City, County, and School District taxes. The Treasurer is responsible for the following functions:

- Real Estate Tax Collection
- Per Capita Tax Collection
- Refuse Receipt Collection
- Collection of Permits, License, and Official Document Receipts
- The filing and calculation of municipal liens, receiving payment, and billing of said liens

## **City Treasurer**

Michelle Sampson

## **Term**

2020-2024

## **Treasurer Clerks**

Tracy Wilcox

Barb Opatrny

**City Treasurer**  
**Adopted Budget - 2022**

<b>Revenues:</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2021</b>	<b>2022</b>
<i>Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>
	<i>Revenues</i>	<i>Revenues</i>	<i>Budget</i>	<i>Revenues</i>	<i>Budget</i>
Interest Earned - Assessments/Li	0	0	0	0	0
Treasurer Office	78,123	98,438	75,000	72,000	75,000
Sub-Total	78,123	98,438	75,000	72,000	75,000
General Fund	48,810	31,729	64,978	66,139	80,151
<b>Total Operating Revenues</b>	<b>126,933</b>	<b>130,167</b>	<b>139,978</b>	<b>138,139</b>	<b>155,151</b>

<b>Expenditures:</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2021</b>	<b>2022</b>
<i>Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>
	<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>
Personnel	118,024	118,272	129,813	128,840	144,976
Operating	8,909	11,895	10,165	9,299	10,175
<b>Total Operating Expenses</b>	<b>126,933</b>	<b>130,167</b>	<b>139,978</b>	<b>138,139</b>	<b>155,151</b>

**City Treasurer**  
**Expenditures**  
**Adopted Budget - 2022**

<i>Obj</i>	<i>2019</i>	<i>2020</i>	<i>2021</i>	<i>2021</i>	<i>2022</i>	<i>Change</i>
<i>No. Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>	<i>From</i>
<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>	<i>2021 Budget</i>	
710 Personnel	65,088	64,792	61,306	63,153	65,113	3,807
720 Employee Benefits	52,936	53,480	68,507	65,687	79,863	11,356
820 Materials & Supplies	1,812	5,196	2,500	2,389	2,500	0
831 Training	0	0	100	0	100	0
832 Postage	7,057	6,649	7,000	6,850	7,000	0
842 Membership Dues	0	50	0	10	10	10
842 Filing Fees	0	0	500	0	500	0
885 General Expense	40	0	65	50	65	0
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Total	126,933	130,167	139,978	138,139	155,151	15,173

**CITY TREASURER EXPENDITURES**  
**Adopted Budget - 2022**

<b>Obj. No.</b>	<b>Description</b>	<b>Notes</b>
<b>710</b>	<b>PERSONNEL</b>	City Treasurer, Finance Clerk (65%) Finance Clerk (65%)  Note: 67% of the Treasurer's office wages are offset by funds received from billing Crawford County and Crawford Central School District to cover the cost of the Real Estate and Per Capita Tax billing, collection and reconciliation of taxes each year.
<b>720</b>	<b>EMPLOYEE BENEFITS</b>	FICA, Workers Comp, Medical, Life, Dental, Health Reimbursement Account (HRA), Pension (Defined Benefit and Defined Contribution)
<b>820</b>	<b>MATERIALS AND SUPPLIES</b>	67% of our supplies for tax forms and envelopes are covered by Crawford County and Crawford Central School District to cover the Real Estate and Per Capita Tax bills, delinquent bills and bill reprints
<b>831</b>	<b>TRAINING</b>	Required training for City Treasurer.
<b>832</b>	<b>POSTAGE</b>	Mailing of tax bills. Note: 50% of our postage cost is reimbursed by Crawford County and Crawford Central School District to cover the Real Estate and Per Capita Tax bills.
<b>837</b>	<b>MAINTENANCE OF EQUIPMENT</b>	
<b>842</b>	<b>FILING FEES</b>	Filing fees for insufficient funds, liens, etc.
<b>885</b>	<b>GENERAL EXPENSE</b>	Membership fee for City Treasurer.



# FINANCE DEPARTMENT

## **Department Objective**

To provide an equitable basis for the levy of taxes needed to finance City programs and activities, to provide for the collection of revenues, and to provide for the keeping of necessary information and accounts of both revenues and disbursements of the City.

## **Finance Director**

Tim Groves

## **Accountant**

April Smith

## **Payroll & Human Resources Administrator**

Amy Godwin

**Finance Department  
Adopted Budget - 2022**

<b>Revenues:</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2021</b>	<b>2022</b>
<i>Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>
	<i>Revenues</i>	<i>Revenues</i>	<i>Budget</i>	<i>Revenues</i>	<i>Budget</i>
Interest Earned - GF Operating	17,920	17,471	16,500	9,933	12,000
Interest Earned - GF Reserves	781	828	750	495	750
Fiscal Management Fees	311,075	326,378	320,996	280,996	339,396
Sub-Total	329,776	344,677	338,246	291,424	352,146
General Fund	1,221	12,955	83,167	162,996	163,726
<b>Total Operating Revenues</b>	<b>330,997</b>	<b>357,633</b>	<b>421,413</b>	<b>454,420</b>	<b>515,872</b>

<b>Expenditures:</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2021</b>	<b>2022</b>
<i>Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>
	<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>
Personnel	191,900	204,983	233,678	206,730	303,383
Operating	139,097	152,650	187,735	247,690	212,489
<b>Total Operating Expenses</b>	<b>330,997</b>	<b>357,633</b>	<b>421,413</b>	<b>454,420</b>	<b>515,872</b>



**Finance Department**  
**Expenditures**  
**Adopted Budget - 2022**

<i>Obj</i>	<i>2019</i>	<i>2020</i>	<i>2021</i>	<i>2021</i>	<i>2022</i>	<i>Change</i>
<i>No. Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>	<i>From</i>
<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>	<i>2021 Budget</i>	
710 Personnel	141,289	150,667	168,312	148,366	203,550	35,238
720 Employee Benefits	50,611	54,316	65,366	58,363	99,833	34,467
810 Audit	27,900	24,150	33,000	25,000	25,000	(8,000)
810 Mangt Services/Contractor	0	1,650	9,500	56,000	12,000	2,500
820 Materials & Supplies	221	324	400	375	400	0
831 Travel	404	0	500	0	250	(250)
831 Training	494	60	750	0	750	0
832 Postage	795	930	1,000	975	1,000	0
837 Maint of Equip/Software	100,743	122,346	137,895	161,440	167,799	29,904
842 Membership Dues	190	190	190	0	190	0
885 Bank Bond Fees	8,350	3,000	4,500	3,900	5,100	600
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Total	330,997	357,633	421,413	454,420	515,872	94,459

**FINANCE DEPARTMENT**  
**EXPENDITURES Adopted Budget – 2022**

<b>Obj. No.</b>	<b>Description</b>	<b>Notes</b>
<b>710</b>	<b>PERSONNEL</b>	Wages: Finance Director, Payroll/HR Admin, Accountant
<b>720</b>	<b>EMPLOYEE BENEFITS</b>	FICA, Workers Comp, Medical, Life, Dental, Health Reimbursement Account (HRA), Retirement (Defined Contribution).
<b>810</b>	<b>AUDIT</b>	Annual fiscal audit.
<b>810</b>	<b>MANAGEMENT SERVICES/CONTRACTS</b>	GASB 45 & 68 reports (Cowden & Associates) Database consulting services
<b>820</b>	<b>MATERIALS AND SUPPLIES</b>	Materials and supplies, as needed.
<b>831</b>	<b>TRAVEL</b>	If needed
<b>831</b>	<b>TRAINING</b>	If needed
<b>832</b>	<b>POSTAGE</b>	Postage to mail accounts payable checks, invoices, etc.
<b>837</b>	<b>MAINTENANCE OF EQUIPMENT/SOFTWARE</b>	Fund accounting software maintenance (\$50,000) Photocopier leases (\$1,750) LS Tax software (\$1,950) Postage Meter (\$1,300) Door security system (\$1,327) Network Services (\$75,000) Cyber Security Monitoring (\$7,800) IT Equipment Lease (\$11,520) Office365 Software Subscription (\$14,652) Backup Subscription (\$2,500)
<b>842</b>	<b>MEMBERSHIP DUES</b>	Government Finance Officers Association/HR Memberships
<b>885</b>	<b>BANK BOND FEES</b>	Bank service fees for bonds. Digital Assurance Certification (DAC) bond compliance fees.



# POLICE DEPARTMENT

## Department Objective

To establish and maintain an ongoing partnership with the citizens of the community that promotes, preserves, and delivers a presence of security, safety, and quality services and to fulfill partnership with courtesy, integrity, and respect.

- The City of Meadville employs 22 fulltime police officers, a K-9 Unit, 3 dispatchers, 2 parking enforcement personnel, 24 crossing guards and currently has 15-20 auxiliary police volunteers.
- The fulltime officer's roster consists of Police Chief Michael Tautin, Assistant Police Chief Michael Stefanucci, 2 Sergeant Investigators, 4 Sergeants, a Safety Resource Officer, a School Safety Sergeant, 12 Patrolmen, and 1 K-9. Currently, the police have three patrolman vacancies.
- The police department currently has a fleet of 10 police vehicles, K-9-unit vehicle, parking enforcement van.

## List of vehicles:

Year	Vehicle No.	Description	Use	Mileage
2014	#11	School Safety Vehicle	School Safety Officer	148,000
2017	#14	Ford SUV	Patrol	98,000
2011	#15	Ford Explorer	School Resource	120,000
2020	#16	Ford SUV	Patrol	65,000
2020	#17	Ford SUV	K-9 Unit	10,000
2019	#18	Ford F-150	Patrol	78,000
2013	#19	Ford Taurus Interceptor	Detective	65,000
2017	#20	Ford Taurus Interceptor	Patrol	100,000
2014		Caravan	Parking Enforcement	85,000
2009		Ford Escape	Out of Use	
2009		Ford Escape	Out of Use	

**Police Department  
Adopted Budget - 2022**

<b>Revenues:</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2021</b>	<b>2022</b>
<i>Description</i>	<i>Actual Revenues</i>	<i>Actual Revenues</i>	<i>Adopted Budget</i>	<i>Projected Revenues</i>	<i>Adopted Budget</i>
Magistrate	55,268	49,462	65,000	65,800	150,000
Motor Vehicle Violations	98,595	59,105	100,500	100,200	100,500
Rental - John Holt Range	0	4,500	2,500	4,750	2,500
Police Stop Grant	0	48,837	37,500	40,000	25,000
Crossing Guards	124,518	118,237	128,000	125,000	128,000
Safety Resource Officer	85,780	98,534	88,000	90,000	90,000
Police Services	9,760	6,909	8,000	8,143	8,894
Restitution & Costs	6,218	2,870	5,000	6,100	5,000
Sub-Total	380,139	388,454	434,500	443,193	509,894
General Fund	2,641,955	2,846,777	2,961,390	2,834,442	3,008,920
<b>Total Operating Revenues</b>	<b>3,022,094</b>	<b>3,235,231</b>	<b>3,395,890</b>	<b>3,277,635</b>	<b>3,518,814</b>

<b>Expenditures:</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2021</b>	<b>2022</b>
<i>Description</i>	<i>Actual Expend</i>	<i>Actual Expend</i>	<i>Adopted Budget</i>	<i>Projected Expend</i>	<i>Adopted Budget</i>
Personnel	2,887,765	3,102,184	3,232,088	3,118,460	3,338,332
Operating	134,329	133,047	163,801	159,175	180,482
<b>Total Operating Expenses</b>	<b>3,022,094</b>	<b>3,235,231</b>	<b>3,395,890</b>	<b>3,277,635</b>	<b>3,518,814</b>

**Police Department**  
**Expenditures**  
**Adopted Budget - 2022**

<i>Obj</i>	<i>2019</i>	<i>2020</i>	<i>2021</i>	<i>2021</i>	<i>2022</i>	<i>Change</i>
<i>No. Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>	<i>From</i>
<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>	<i>2021 Budget</i>	
710 Personnel	1,618,673	1,656,828	1,773,499	1,686,133	1,787,740	14,241
710 Court Pay	16,626	13,903	16,000	20,000	16,000	0
710 Overtime/Holiday	47,686	47,576	54,100	54,000	54,100	0
720 Employee Benefits	1,204,780	1,383,877	1,388,489	1,358,328	1,480,492	92,003
720 Uniforms	21,222	24,313	20,953	21,000	29,735	8,782
810 Contracted Services	29,511	30,879	26,990	26,000	31,159	4,169
820 Materials & Supplies	11,295	12,961	19,150	14,000	19,150	0
831 Travel	0	0	500	0	500	0
831 Training	4,860	2,863	13,000	9,500	15,000	2,000
832 Postage	569	666	1,500	722	1,500	0
832 Radio Equipment	5,380	5,384	7,698	8,500	7,848	150
833 Gas & Oil	28,343	22,772	30,000	27,750	30,000	0
834 Printing	946	734	3,000	2,364	850	(2,150)
835 Insurance	13,972	18,129	19,035	19,300	20,265	1,230
837 Maint of Equipment	15,141	9,707	17,000	25,734	20,000	3,000
839 Auxillary Police Support	1,800	3,116	3,000	3,000	3,000	0
842 Membership Dues	395	255	275	275	275	0
842 Periodicals	176	184	200	180	200	0
885 General Expense	719	1,085	1,500	850	1,000	(500)
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Total	3,022,094	3,235,231	3,395,890	3,277,635	3,518,814	122,925

**POLICE DEPARTMENT EXPENDITURES**  
**Adopted Budget - 2022**

Obj. No.	Description	Expense Description
710	<b>PERSONNEL</b>	
	Admin	Police Chief, Assistant Chief, Records Admin/Secretary
	Parking Enforcement	Full-Time and Part-time Parking Enforcement Officers
	Dispatch	Full-time Dispatchers (3)
	Crossing Guards	Part-time Crossing Guards (20).
	Officers*	Full-time Officers (20)
		Note: Crawford Central School District reimburses \$216,000 for Crossing Guards, portion of School Safety Officer (Trenga) and portion of School Resource Officer (Mogel)
		*Collective Bargaining Agreement wage increase for 2022 = 2.5%
710	<b>COURT PAY</b>	Overtime generated by state regulations which require that court hearings be scheduled within a certain timeframe. While Judge Pendolino's staff attempts to coordinate with the charging officer's schedule, it cannot always be accommodated.
710	<b>OVERTIME/HOLIDAY</b>	
	Normal	Overtime generated by sickness, vacation, personal time, bereavement leave, etc. to maintain safe staffing levels.
	Holiday-related	Overtime generated by the scheduling of holidays. The increase is due to higher officer salaries per the collective bargaining agreement.
	TASER Training	Overtime generated by mandatory TASER training and recertification (2 hours/officer).
	Firearms Training & Qualification	Overtime generated by mandatory firearms training and annual qualification (6 hours/officer)
	First Aid/CPR	All officers due for recertification in November 2022.
	K9 Officer	Overtime generated by training and call-out of K9 officer.
720	<b>EMPLOYEE BENEFITS</b>	Workers Comp, Medical, Life, Dental, Health Reimbursement Account (HRA), Pension (Defined Benefit and Defined Contribution), Post-Retirement Health Care
720	<b>UNIFORMS</b>	
	Clothing Allowance	Annual allowance to replace uniforms per the Collective Bargaining Agreement.
	Boot Allowance	Annual allowance to replace footwear per the Collective Bargaining Agreement.
	Dispatcher Uniforms	Dispatchers do not receive an annual allowance. Amount reflects what we have been spending annually, on average, to replace worn out uniforms.
	Bullet Proof Vests	Replacement of four vests due to the five year replacement schedule. This cost matches an annual grant. Note: This annual cost has not been included in prior budgets.
	Miscellaneous	Replacement of worn out duty gear as required by the Collective Bargaining Agreement.
	New Officer Uniform & Equipment	New uniforms for four new officers due to anticipated staff turnover.
	Crossing Guard Uniforms	Safety gear and uniforms for crossing guards.

<b>Obj. No.</b>	<b>Description</b>	<b>Expense Description</b>
<b>810</b>	<b>CONTRACTED SERVICES</b>	
	In-Synch	Annual maintenance fee for Mobil-Synch, the department's reporting & record keeping system.
	NCIC Scope	Annual maintenance fee for the NCIC Scope, our direct-connect computer to access state and federal databases for license plate checks, driver's license checks, wanted persons, etc.
	Live Scan Fee Central Booking Fee	City's annual share of fee to Crawford County for participation in central booking station.
	YIS/Cowden	YIS/Cowden is the company that certifies our V-Spec speed timing devices for speed enforcement in our patrol cars.
	Animal Control	Annual fee paid to the Crawford County Humane Society for animal control services, kennel services (strays), pet ordinance enforcement, temporary pet housing during emergencies, K9 veterinary care
<b>820</b>	<b>MATERIALS AND SUPPLIES</b>	
	TASER X26P CEW	
	TASER Duty Cartridges (5)	
	TASER Training Cartridges (54)	Each officer is required to fire two TASER cartridges per year to maintain certification.
	TASER Batteries (7)	
	Handgun Ammunition	Required by Collective Bargaining Agreement
	A.R. 15 Ammunition	
	Qualification Ammo – Duty Fire arm 9mm	
	General Police Administration	
	K9 Program	
		Uniform, required equipment and dog food for K9 officer. Routine veterinary care is donated.
	Miscellaneous	Video cards, CD's and DVD's, minor electronic equipment, batteries, first aid supplies, fingerprint supplies, evidence supplies, crime scene supplies, posting stakes, staples, printer and scanner ink cartridges, etc., as needed.
<b>831</b>	<b>TRAVEL</b>	Mileage related to warrant service or prisoner transport.
<b>831</b>	<b>TRAINING</b>	
	Street Survival	Standard entry level training for officer safety, applicable to new and seasoned officers. Training for four (4) officers.
	Computer Voice Stress Analyzer (C.V.S.A.)	Training and certification for second detective to use CVSA in both criminal investigations and background investigations of new hires.
	Powerphone Dispatch Training & Certification	Training, certification and recertification for dispatchers.
	Travel/Other Training	K-9 training, non-local training, travel and accommodations.

<b>Obj. No.</b>	<b>Description</b>	<b>Expense Description</b>
<b>832</b>	<b>POSTAGE</b>	General mailing and shipping expenses, including postage to mail evidence to the Crime Lab in Northeast via certified mail or blood kits to Greensburg lab.
<b>832</b>	<b>RADIO EQUIPMENT</b>	Radio Tower Rent  Radio Contracted Services  Radio Maintenance  Radio Equipment  Portable Radio Batteries  Portable Radio Holders
<b>833</b>	<b>GAS AND OIL</b>	Fuel for cruisers.
<b>834</b>	<b>PRINTING</b>	Parking ticket paper, envelopes, citations, meter bags and various “No Parking” signs.
<b>835</b>	<b>INSURANCE</b>	Allocation of relevant portion of general property and liability insurance, auto and professional liability insurance.
<b>837</b>	<b>MAINTENANCE OF EQUIPMENT</b>	Vehicle and bicycle maintenance.
<b>839</b>	<b>AUXILIARY POLICE SUPPORT</b>  Meadville Auxiliary Police	Training, equipment, supplies and recognition for Auxiliary Police volunteers. A.P’s are a valuable asset and perform functions that free up officers and save numerous hours of overtime in traffic control and criminal investigations. If this department did not have them as an asset, I would be paying out numerous hours of overtime.
<b>842</b>	<b>MEMBERSHIP DUES</b>  NASRO  PA Chiefs of Police Association  K9 Membership	National Association of School Resource Officers (NASRO)  PA Chiefs of Police Association  American Police Dog Association.
<b>842</b>	<b>PERIODICALS</b>	Updated vehicle/crimes code (paperback versions and digital license version accessible to officers in the patrol cars.
<b>885</b>	<b>GENERAL EXPENSES</b>	Background checks for Crossing Guards, prisoner lunches, etc.





# FIRE DEPARTMENT

## Department Objective

To provide a high level of fire prevention, protection, and EMS service to the citizens of Meadville. These benchmarks shall be achieved through continued training and education, utilizing the most cost effective means possible.

- The City of Meadville employs 12 full-time firefighters and 3 part-time firefighters.
- The fulltime firefighters roster consists of the Fire Chief Pat Wiley, 3 Shift Captains: Jill Staaf, Ryan Carlson, & Joe Smock, 3 Lieutenants: Chris Honard, Chris Thoreson, & Jim Aldridge, and 6 Firefighter EMT's: Peter Lewis, Shane Wills, Tyler Cochran, Evan Kardosh, Brian Knickerbocker, & Jordan Turner.
- The 3 Part-time Firefighter roster consists of: Daniel Serafin, Jon Garland, & Scott Attenborough.
- The fire department currently has a fleet of 6 vehicles.

## List of vehicles:

Year	Description	Use	Mileage
1991	Grumman Pump SC/H	Emergency Response	46,435
1993	100' Telescoping Aerial-Sutphen	Emergency Response	26,634
2004	Smeal Rescue Pumper – HME	Emergency Response	67,318
2004	Ford F-150	Emergency Response Utility Vehicle	66,185
2008	Chevy Suburban	Emergency Response QRS	57,065
2016	Ford Interceptor	Emergency Response Chief Vehicle	37,020

**Fire Department**  
**Adopted Budget - 2022**

<b>Revenues:</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2021</b>	<b>2022</b>
<i>Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>
	<i>Revenues</i>	<i>Revenues</i>	<i>Budget</i>	<i>Revenues</i>	<i>Budget</i>
Misc Fire Fees	17,650	16,395	16,000	16,800	16,000
Code Inspections	37,023				
Bed & Breakfast Licenses	500				
Plumbing Permits&Licenses	625				
Sub-Total	55,798	16,395	16,000	16,800	16,000
General Fund	1,435,991	1,552,193	1,606,210	1,599,250	1,679,915
<b>Total Operating Revenues</b>	<b>1,491,789</b>	<b>1,568,588</b>	<b>1,622,210</b>	<b>1,616,050</b>	<b>1,695,915</b>

<b>Expenditures:</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2021</b>	<b>2022</b>
<i>Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>
	<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>
Personnel	1,369,910	1,467,438	1,501,667	1,503,520	1,560,745
Operating	121,879	101,151	120,543	112,530	135,170
<b>Total Operating Expenses</b>	<b>1,491,789</b>	<b>1,568,588</b>	<b>1,622,210</b>	<b>1,616,050</b>	<b>1,695,915</b>

**Fire Department  
Expenditures  
Adopted Budget - 2022**

<i>Obj</i>	<i>2019</i>	<i>2020</i>	<i>2021</i>	<i>2021</i>	<i>2022</i>	<i>Change</i>
<i>No. Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>	<i>From</i>
<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>	<i>2021 Budget</i>	
710 Personnel	814,140	884,260	882,115	877,137	909,412	27,297
710 Overtime	51,493	38,058	55,000	55,770	55,000	0
720 Employee Benefits	504,277	545,120	564,552	570,614	596,333	31,781
720 Uniforms	13,032	15,160	16,535	20,307	20,035	3,500
810 Contracted Services	3,680	4,664	4,344	4,310	4,490	146
820 Materials & Supplies	6,205	4,774	8,600	5,346	7,800	(800)
820 Medical Supplies	2,559	2,560	2,600	2,395	3,000	400
831 Travel	2,732	1,009	2,000	1,000	2,500	500
831 Training	387	150	2,500	750	2,500	0
832 Postage	373	199	750	270	750	0
832 Radio Equipment	2,719	3,442	3,500	3,450	4,000	500
833 Gas & Oil	7,125	4,525	7,000	6,400	7,500	500
835 Insurance	8,849	12,180	12,789	12,900	13,545	756
837 Maint Equipment	48,226	36,230	40,425	40,902	51,000	10,575
837 Maint Facilities	22,451	14,868	17,900	13,100	16,500	(1,400)
842 Memberships	635	640	595	650	595	0
842 Code Updates	2,156	0	255	0	255	0
839 Scuba Team	750	750	750	750	700	(50)
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Total	1,491,789	1,568,588	1,622,210	1,616,050	1,695,915	73,705

**FIRE DEPARTMENT EXPENDITURES**  
**Adopted Budget - 2022**

<b>Obj. No.</b>	<b>Description</b>	<b>Notes</b>
<b>710</b>	<b>PERSONNEL</b>	
	Admin	Fire Chief , Part-time Secretary
	Firefighters	Full-Time Firefighters (12), Part-time Firefighters (3,120 hours)
<b>710</b>	<b>OVERTIME</b>	<p>It is hopeful that part-time firefighters will supplement staffing and fill known vacancies in the schedule. The Collective Bargaining Agreement, however, does not allow part-time firefighters to drive vehicles, thereby limiting the use of part-time firefighters to fill all shift vacancies.</p> <p>Annual mandatory training also contributes to overtime costs. When possible, personnel receive their training while on duty, but overtime is sometimes required due to instructor schedules and class length.</p>
<b>720</b>	<b>EMPLOYEE BENEFITS</b>	Workers Comp, Medical, Life, Dental, Vision, Health Reimbursement Account (HRA), Pension (Defined Benefit and Defined Contribution), Post-retirement healthcare.
<b>720</b>	<b>UNIFORMS</b>	<p>Each firefighter is issued two sets of turnout gear and three sets of station wear per the Collective Bargaining Agreement.</p> <p>Replacement of gloves, boots, helmets, etc.</p> <p>Per Collective Bargaining Agreement.</p> <p>Replacement as necessary, per Collective Bargaining Agreement.</p>
<b>810</b>	<b>CONTRACTED SERVICES</b>	
	Firehouse Software Program Subscription	Software for tracking and reporting all fire responses and code violations.
	Penn-Care Public Safety EMS Software Renewal	Annual fee for EMS data reporting software required by PA Department of Health
<b>820</b>	<b>MATERIALS AND SUPPLIES</b>	
	Fire Prevention Materials	Fire Prevention Week classroom supplies, printed materials, etc. (expense moved from Training below)
	Miscellaneous/Office Janitorial Supplies	
	Flag Maintenance	Replacement of U.S., State and City Flags at all flagpole locations
<b>820</b>	<b>MEDICAL SUPPLIES</b>	Replacement gloves, oxygen tubes, gauze and other EMS supplies.

<b>Obj. No.</b>	<b>Description</b>	<b>Notes</b>
<b>831</b>	<b>TRAVEL</b>	Travel and accommodation expenses, as needed, for continuing education, certifications and additional training. Most training opportunities are local, but others require travel and overnight stay.
<b>831</b>	<b>TRAINING</b>	Continuing education, certifications and additional training for firefighters, officers, etc.
<b>832</b>	<b>POSTAGE</b>	Postage for general departmental mailings and notices of violations
<b>832</b>	<b>RADIO EQUIPMENT</b>  Radio Maintenance Contract  Parts/Repair	Annual contract fee for radio system maintenance.  Parts/repairs not covered by annual maintenance contract.
<b>833</b>	<b>GAS &amp; OIL</b>	Fuel for all department vehicles, field generators, station emergency generator and equipment (rescue saws/tools, ventilation fans, portable pumps, etc.)
<b>835</b>	<b>INSURANCE</b>	Property and liability insurance premium allocated for Fire Department station, vehicles and equipment.
<b>837</b>	<b>MAINTENANCE OF EQUIPMENT</b>  Annual Aerial Service Contract  Breathing Air Compressor Maintenance Contract  Self-Contained Breathing Apparatus  ISO Testing & Annual Pump Services  Aerial Ladder & Ground Ladder Load Recertification  General Maintenance for Apparatus and Equipment	Annual service contract and inspection fee.  Annual service contract.  Annual certification testing and necessary upgrades.      .

<b>Obj. No.</b>	<b>Description</b>	<b>Notes</b>
<b>837</b>	<b>MAINTENANCE OF FACILITIES</b>	
	Fire Alarm System	Annual testing and maintenance.
	Sprinkler System	Annual sprinkler and stand pipe testing for Central Fire Station
	Emergency Generator System	Annual Central Fire Station generator service contract.
	Elevators	Elevator preventative maintenance and inspection contract.
	EVAC System (Truck Exhaust System) System	System maintenance and testing to maintain Central Fire Station air quality.
	General Maintenance/Repair	Roof, HVAC, etc., as needed.
<b>842</b>	<b>MEMBERSHIPS</b>	International Association of Fire Chiefs  National Fire Protection Agency  PA Career Fire Chiefs Association  Crawford County Fire Association  PA Firemen's Association
<b>842</b>	<b>CODE UPDATES</b>	
	NFPA Regulation Updates	No planned update for 2022.
	Trade Publications	
<b>839</b>	<b>SCUBA TEAM</b>	Donation to Crawford County SCUBA Team



# PUBLIC WORKS DEPARTMENT

## Department Objective

To maintain City roads, buildings, signs, and parks. This includes mowing, tree trimming, building maintenance, street sweeping, fall leaf collection, snow removal, and regular maintenance of the stormwater system.

- The City of Meadville Public Works Department employs Public Works Director Nathan Zieziula, part-time Secretary Ginnie Steiger, Support Coordinator Jeanne Smith, Stormwater Program Manager & GIS Tech Bennett Gould, part-time Shade Tree Program Manager David Boughton, part-time Electrician Chuck Larson, Working Supervisor Charlie Anderson, an auto mechanic, a labor foreman, a facilities maintenance technician, 3 equipment operators, 4 truck drivers, and a sign technician.
- Public Works has a fleet of 38 vehicles.

## List of vehicles:

Vehicle #	Year	Description	Mileage
Engineering #1	2009	Ford Ranger Pickup	68,848
Engineering #3	2014	International Bucket Truck	23,869
Parks #2	1997	Ford F-350 Dump Truck	42,885
PW #1	2018	Dodge Ram 2500S 4x4 Pickup Truck w/ Plow	23,032
PW #2	2014	Ford F-250 Pickup Truck w/ 9 ft. Plow	26,755
PW #3	2016	Dodge Ram 2500 4x4 Pickup Truck w/ Plow	41,290
PW #13	2009	Chevy Colorado Pickup Truck	43,460
Streets #4	2003	Ford F-250 Pickup Truck	51,448
Streets #5	2006	International 4400 Dump Truck	N/A
Streets #6	2004	International 4400 Dump Truck	52,228
Streets #7	2019	International MV607 SBA Dump Truck	8,184

Streets #8	2016	International 4900 Dump Truck	17,478
Streets #9	1997	International 4900 Dump Truck	77,870
Streets #10	2012	JCB 426ZX High Lift	2,597
Streets #11	2016	Ford Vactor 210 PLU Truck	8,192
Streets #12	2019	Kubota RTV X1100C	354 hrs.
Streets #14	2019	Leaf Vac Truck	2,787
Streets #15	2020	International 4900 Dump Truck	4,452
Streets #16	2020	Case Skid Steer	120 hrs.
Streets #17	2012	Nissan Whirlwind Street Sweeper	62,702
Streets #18	1996	International 4900 Flatbed/Tiltbed Truck	47,796
Streets #19	2013	International 7400 2x2 Dump Truck	22,952
Streets #20	2013	International 4700 Dump Truck	24,893
Streets #21	2013	International 4900 Dump Truck	23,192
Streets #22	1995	Case High Lift (Wheel Loader)	5,577 hrs.
Streets #23	N/A	Lee Boy Roller	N/A
Streets #24	2020	Leaf Vac Truck	1,444
Streets #25A	2013	X-Treme Vac Leaf Loader (Green Trailer)	1,025 hrs.
Streets #26	2019	Case Excavator Big	403 hrs.
Streets #31	2000	Ford F-350 Utility/Sign Truck	69,728
Streets #33	2001	Ingersoll-Rand Air Compressor	N/A
Streets #36	2001	Ford 4x4 F-350 Pickup Truck	24,483
Streets #38	2002	Ford F-250 Pickup Truck	86,378
Streets #42	2003	Ford F-450 Stake Bed Truck	N/A
Streets #43	2007	Winston Trailer	N/A
Streets #44		Homesteader Trailer	N/A
Streets #47	1991	Tarco Leaf Loader	6,450 hrs.
Streets #54	2020	Case Excavator Small	107 hrs.



**Public Works Department**  
**Adopted Budget - 2022**

<b>Revenues:</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2021</b>	<b>2022</b>
<i>Description</i>	<i>Actual</i> <i>Revenues</i>	<i>Actual</i> <i>Revenues</i>	<i>Adopted</i> <i>Budget</i>	<i>Projected</i> <i>Revenues</i>	<i>Adopted</i> <i>Budget</i>
State Grants - Snowplowing	47,693	45,717	50,000	47,500	47,500
Maint Fees - Parking Fund	51,280	51,792	52,310	52,310	52,833
Capital Proj - Inspector	75,000	75,000	75,000	75,000	75,000
Electrician Services	5,265	4,898	0	0	0
Repairing Paved Streets	68,673	42,417	51,000	45,000	35,000
Garage Services	15,129	13,748	9,500	25,000	15,000
Sub-Total	263,040	233,572	237,810	244,810	225,333
General Fund	1,368,946	1,394,386	1,486,823	1,362,218	1,553,165
<b>Total Operating Revenues</b>	<b>1,631,986</b>	<b>1,627,958</b>	<b>1,724,633</b>	<b>1,607,028</b>	<b>1,778,498</b>

<b>Expenditures:</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2021</b>	<b>2022</b>
<i>Description</i>	<i>Actual</i> <i>Expend</i>	<i>Actual</i> <i>Expend</i>	<i>Adopted</i> <i>Budget</i>	<i>Projected</i> <i>Expend</i>	<i>Adopted</i> <i>Budget</i>
Personnel	1,305,297	1,259,860	1,369,430	1,242,021	1,391,433
Operating	326,689	368,098	355,203	365,008	387,065
<b>Total Operating Expenses</b>	<b>1,631,986</b>	<b>1,627,958</b>	<b>1,724,633</b>	<b>1,607,028</b>	<b>1,778,498</b>

**Public Works Department**  
**Expenditures**  
**Adopted Budget - 2022**

<i>Obj</i>	<i>2019</i>	<i>2020</i>	<i>2021</i>	<i>2021</i>	<i>2022</i>	<i>Change</i>
<i>No. Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>	<i>From</i>
<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>	<i>2021 Budget</i>	
710 Personnel	436,660	410,632	414,973	373,185	437,804	22,831
710 Personnel - Admin	226,321	215,513	268,090	225,965	177,793	(90,296)
710 Overtime	11,729	12,332	10,500	13,433	10,500	0
720 Employee Benefits	623,801	617,062	671,867	625,388	761,336	89,469
720 Uniforms	6,786	4,321	4,000	4,050	4,000	0
810 Contracted Services	99,881	131,255	136,800	135,000	171,800	35,000
820 Materials & Supplies	46,977	42,742	37,000	78,000	52,000	15,000
820 M&S - Electrician	4,598	0	12,000	2,500	2,500	(9,500)
820 Refuse & Recycling	990	0	6,500	1,000	6,500	0
820 Tools	3,165	6,321	0	3,850	1,800	1,800
831 Travel	130	155	150	0	150	0
831 Training	630	890	1,000	250	1,000	0
832 Postage	165	390	500	50	500	0
832 Radio Equipment	4,976	4,383	3,000	2,051	4,300	1,300
833 Gas	19,574	11,495	10,000	13,829	12,000	2,000
833 Gas - Electrician	1,443	1,033	1,750	693	500	(1,250)
835 Insurance	17,698	24,360	25,578	25,800	27,090	1,512
836 Gas Heat	15,765	16,072	19,450	16,595	19,450	0
836 Power & Light	53,810	50,700	56,700	45,165	56,700	0
837 Maint of Equip/Facilities	55,114	75,041	41,500	38,000	27,500	(14,000)
837 Maint - Electrician	1,340	1,746	1,500	1,000	1,500	0
842 Membership/Dues	6	275	275	275	275	0
885 Meals - OT	427	1,239	1,500	950	1,500	0
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Total	1,631,986	1,627,958	1,724,633	1,607,028	1,778,498	53,865

**City of Meadville**  
**Public Works Summary - General Fund, Liquid Fuels, Storm Water**  
**Expenditures**  
**Adopted Budget - 2022**

<i>Obj</i>		<i>General</i>	<i>Liquid</i>	<i>Storm Water</i>	
<i>No.</i>	<i>Description</i>	<i>Fund</i>	<i>Fuels Fund</i>	<i>Fund</i>	<i>Total</i>
710	Personnel	437,804	175,000	185,000	797,804
710	Personnel - Admin	204,671			204,671
710	Overtime	10,500	32,000		42,500
720	Employee Benefits	765,312			765,312
720	Uniforms	4,000			4,000
810	Contracted Services	171,800			171,800
810	Program			110,000	110,000
810	Regulatory Compliance			50,000	50,000
810	Mapping-GIS			45,000	45,000
810	Education & Outreach			10,000	10,000
810	Existing Conditions Assessment			35,000	35,000
820	Materials & Supplies	52,000	201,291	125,000	378,291
820	M&S - Electrician	2,500			2,500
820	Refuse & Recycling	6,500			6,500
820	Tools	1,800		10,000	11,800
831	Travel	150			150
831	Training	1,000			1,000
832	Postage	500			500
832	Radio Equipment	4,300			4,300
833	Gas	12,000		28,000	40,000
833	Gas - Electrician	500			500
835	Insurance	27,090			27,090
836	Gas Heat	19,450			19,450
836	Power & Light	56,700			56,700
837	Maint of Equip/Facilities	27,500	65,000	17,000	109,500
837	Maint - Electrician	1,500			1,500
842	Membership/Dues	275			275
885	Meals - OT	1,500			1,500
999	Capital Items - SWF/LF		0	535,000	535,000
Grand Total		1,809,352	473,291	1,150,000	3,432,643

**PUBLIC WORKS SUMMARY – GENERAL FUND, LIQUID FUELS, STORMWATER  
EXPENDITURES Adopted Budget - 2022**

<b>Obj. No.</b>	<b>Description</b>	<b>Expense Description</b>
<b>710</b>	<b>PERSONNEL</b>	Unionized Public Works Department Staff (12) , Seasonal/Part-time hours
<b>710</b>	<b>PERSONNEL - ADMINISTRATIVE</b>	Public Works Director, Public Works Support Coordinator, Part-time Secretary Stormwater Program Support Manager, Part-time Shade Tree Program Manager
<b>710</b>	<b>OVERTIME</b>	Overtime, as needed.
<b>720</b>	<b>EMPLOYEE BENEFITS</b>	FICA, Workers Comp, Medical, Life, Dental, Vision, Health Reimbursement Account (HRA), Retirement (Defined Benefit and Defined Contribution)
<b>720</b>	<b>UNIFORMS</b>	Boot and clothing allowance per Collective Bargaining Agreement (\$240/person) and gloves, safety vests, etc.
<b>810</b>	<b>CONTRACTED SERVICES</b>	
	General Admin	Consulting fees for electric and natural gas procurement and photocopier lease
	General Maintenance	Parkway mowing, fire extinguisher maintenance, floor mats
	City Hall Maintenance	Janitorial services, elevator preventative maintenance/inspections, floor mats, window cleaning, pest control, turf maintenance
	Parks Maintenance	Mowing—parks, small parcel mowing, weed control spraying, portable toilets, landscape maintenance, tree removal
	Snow Removal	Snow removal-parking lots and sidewalks
	General Maintenance Market House	Miscellaneous maintenance at Market House.
<b>810</b>	<b>PROGRAM</b>	Funds advanced to the General Fund for Stormwater Program administration, project management and project-based engineering
<b>810</b>	<b>REGULATORY COMPLIANCE</b>	Funds advanced to the General Fund for annual MS4 permit compliance, including all Minimum Control Measures and relevant plans, BMP inventory and inspection, outfall inventory and inspection and illicit discharge investigation.
<b>810</b>	<b>MAPPING-GIS</b>	Funds advanced to the General Fund to cover GIS mapping costs: annual software licensing fees, field equipment, personnel, student interns.

<b>Obj. No.</b>	<b>Description</b>	<b>Expense Description</b>
<b>810</b>	<b>EDUCATION &amp; OUTREACH</b>	Educational materials for MS4 permit compliance, annual report design and printing
<b>810</b>	<b>EXISTING CONDITIONS ASSESSMENT</b>	Funds budgeted for large-scale engineering-based planning and evaluation studies, video, etc.
<b>820</b>	<b>MATERIALS AND SUPPLIES</b>	Street Patching Inlets & Grates Stormwater Pipe Sand & Gravel General Supplies Street Openings Driveway/Ditch General Maint. Signs & Signals City Hall Maint. Leaf Pickup Parks Maint. Barricades Salt/Anti-Skid
<b>820</b>	<b>MATERIALS &amp; SUPPLIES-ELECTRICIAN</b>	General materials and supplies for city-wide electrical maintenance at buildings, parks and grounds.
<b>820</b>	<b>REFUSE &amp; RECYCLING</b>	Design, printing and postage of refuse and recycling program materials.
<b>820</b>	<b>TOOLS</b>	Mechanic tool repair, replacement, purchase as needed. Tools and equipment expenses related to stormwater system repair and maintenance
<b>831</b>	<b>TRAVEL</b>	
<b>831</b>	<b>TRAINING</b>	Training
<b>832</b>	<b>POSTAGE</b>	General mailing expense.
<b>832</b>	<b>RADIO EQUIPMENT</b>	Radio maintenance service contract fee and replacement.
<b>833</b>	<b>GAS</b>	Fuel for all Public Works activities
<b>833</b>	<b>GAS - ELECTRICIAN</b>	Fuel for City Electrician activities
<b>835</b>	<b>INSURANCE</b>	Property and liability insurance premium allocated for Public Works building, parks, vehicles and equipment.
<b>836</b>	<b>GAS HEAT</b>	Natural gas for City Building, Public Works buildings, Fire Station

<b>Obj. No.</b>	<b>Description</b>	<b>Expense Description</b>
<b>836</b>	<b>POWER &amp; LIGHT</b>	Electricity for City Building, Public Works buildings, Fire Station, Parks (shelters, lighting)
<b>837</b>	<b>MAINTENANCE OF EQUIPMENT</b>  Various Tools  Vehicle Maintenance  General Equipment Repair	Purchase of various tools and equipment.  Public Works vehicle parts and maintenance.  Equipment parts and repair, as needed.
<b>837</b>	<b>MAINTENANCE – ELECTRICIAN</b>	Bucket truck maintenance and inspection.
<b>842</b>	<b>MEMBERSHIP DUES</b>	PA Public Works Association
<b>885</b>	<b>MEALS – OT</b>	Meals provided during overtime winter snow maintenance per Collective Bargaining Agreement.
	<b>CAPITAL</b>  Asset Management Software  Curb replacement  Various Major Projects  Future Equipment Purchase	Funds reserved for asset management software. Product research underway.  Concrete curb replacement associated with brick or asphalt street paving.  Various stormwater line and catch basin replacement projects.



# STORMWATER MANAGEMENT FUND

## **Department Objective**

The Stormwater Management Fund was created under the auspices of Ordinance No. 3707 of 2012, when the City created the Stormwater Management Program and User Fee. This program provides a dedicated funding mechanism for a comprehensive menu of stormwater services devised to maintain and reinvest in critical stormwater infrastructure. This infrastructure is fundamental to the public health, safety, welfare, and the protection of the residents of the City of Meadville, their property, resources, and the environment in order to control flooding, erosion, and pollution.

**StormWater Fund**  
**Adopted Budget - 2022**

<b>Expenditures:</b>	<i>2019</i>	<i>2020</i>	<i>2021</i>	<i>2021</i>	<i>2022</i>
<i>Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>
	<i>Revenues</i>	<i>Revenues</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>
Personnel	185,000	185,000	185,000	185,000	185,000
Operating	277,153	270,867	447,000	333,338	430,000
Capital	555,262	285,815	645,000	355,000	615,000
Other	0	0	0	0	0
<b>Total Operating Expenses</b>	<b>1,017,415</b>	<b>741,682</b>	<b>1,277,000</b>	<b>873,338</b>	<b>1,230,000</b>



**StormWater Fund  
Revenue/Expenditures  
Adopted Budget - 2022**

**Revenues:**

<i>Description</i>	<i>2019 Actual Revenues</i>	<i>2020 Actual Revenues</i>	<i>2021 Adopted Budget</i>	<i>2021 Projected Revenues</i>	<i>2022 Adopted Budget</i>	<i>Change From 2021 Budget</i>
Stormwater Fees	926,324	821,462	795,000	838,000	815,000	20,000
SWF - Liens		3,269		3,745	3,000	3,000
Interest Earned	9,219	6,751	7,500	5,979	6,000	(1,500)
Grant				175,000		
Total Revenues	935,543	831,482	802,500	1,022,724	824,000	21,500
Add: Advance						
Add: Begin Cash	495,948	414,076	494,692	503,875	653,261	
Total Cash Available	1,431,491	1,245,557	1,297,192	1,526,599	1,477,261	
Less: Expenses	1,017,415	741,682	1,277,000	873,338	1,230,000	
Ending Cash Balance	414,076	503,875	20,192	653,261	247,261	21,500

**StormWater Fund**  
**Revenue/Expenditures**  
**Adopted Budget - 2022**

**Expenditures:**

<i>Description</i>	<i>2019 Actual Expend</i>	<i>2020 Actual Expend</i>	<i>2021 Adopted Budget</i>	<i>2021 Projected Expend</i>	<i>2022 Adopted Budget</i>	<i>Change From 2021 Budget</i>
710 Personnel - Public Works	185,000	185,000	185,000	185,000	185,000	0
810 Program	110,000	110,000	110,000	110,000	110,000	0
810 Regulatory Compliance	50,000	50,000	50,000	50,000	50,000	0
810 Mapping-GIS	30,000	45,000	45,000	45,000	45,000	0
810 Education & Outreach	19,227	15,828	10,000	10,138	10,000	0
810 Existing Conditions Assessn	2,363	(11,250)	55,000	16,000	35,000	(20,000)
820 Tools	0	405	5,000	9,000	10,000	5,000
833 Gas & Oil	23,455	17,381	30,000	20,700	28,000	(2,000)
837 Maint of Equipment	11,752	14,125	17,000	16,500	17,000	0
837 Maint/Materials & Supplies	30,356	29,378	125,000	56,000	125,000	0
<b>Total Operating Expenditure</b>	<b>462,153</b>	<b>455,867</b>	<b>632,000</b>	<b>518,338</b>	<b>615,000</b>	<b>(17,000)</b>
<b>CAPITAL:</b>						
Asset Managt Software	0	0	70,000	0	70,000	
Curbs	315,600	47,187	250,000	25,000	150,000	
Spot Curbs					60,000	
Various Major Projects	66,231	54,911	250,000	75,000	250,000	
Dump Truck - w/plow	69,965	0	0	0	35,000	
Pickup Truck	17,841	0	0	0	0	
Lift	17,046	0	0	0	0	
Track Hoe	68,579	0	0	0	0	
Leaf Truck	0	183,718	0	201,000	0	
Equipment				54,000	0	
Wheel Loader				0	50,000	
Strret Sweeper				0		
Future Capital Purchase	0		75,000	0	0	
<b>Total Capital Expenditures</b>	<b>555,262</b>	<b>285,815</b>	<b>645,000</b>	<b>355,000</b>	<b>615,000</b>	
675 Startup Costs			0	0	0	
675 Advance Repayment			0	0	0	
<b>Total Other</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Grand Total Expenditures</b>	<b>1,017,415</b>	<b>741,682</b>	<b>1,277,000</b>	<b>873,338</b>	<b>1,230,000</b>	



## LIQUID FUELS FUND

**Department Objective:**

In 1956, Act 655 was enacted by the General Assembly. This legislation provided municipal governments with a portion of the state's Liquid Fuels Tax. Liquid Fuel Tax Payments are allocated to municipalities for highway construction and maintenance programs.

**Liquid Fuels**  
**Adopted Budget - 2022**

<b>Expenditures:</b>	<i>2019</i>	<i>2020</i>	<i>2021</i>	<i>2021</i>	<i>2022</i>
<i>Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>
	<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>
Personnel	163,985	176,287	207,000	200,852	207,000
Operating	228,051	168,901	183,619	207,000	201,291
Operating Capital	29,970	59,037	65,000	62,000	65,000
<b>Total Operating Expenses</b>	<b>422,006</b>	<b>404,225</b>	<b>455,619</b>	<b>469,852</b>	<b>473,291</b>

**Liquid Fuels Revenue/  
Expenditures  
Adopted Budget - 2022**

**Revenues:**

<i>Description</i>	<i>2019 Actual Revenues</i>	<i>2020 Actual Revenues</i>	<i>2021 Adopted Budget</i>	<i>2021 Projected Revenues</i>	<i>2022 Adopted Budget</i>	<i>Change From 2021 Budget</i>
State Allocation	440,435	428,285	385,972	397,615	391,635	5,663
State Turnback	3,160	3,160	3,160	3,160	3,160	0
Interest	2,640	1,747	2,000	1,378	1,400	(600)
Total Revenues	446,235	433,192	391,132	402,153	396,195	5,063
Begin Cash	193,649	115,828	114,487	144,795	77,096	(37,391)
Total Cash Available	639,884	549,020	505,619	546,948	473,291	(32,328)

**Expenditures:**

<i>Description</i>	<i>2019 Actual Expend</i>	<i>2020 Actual Expend</i>	<i>2021 Adopted Budget</i>	<i>2021 Projected Expend</i>	<i>2022 Adopted Budget</i>	<i>Change From 2021 Budget</i>
710 Personnel	143,302	152,445	175,000	174,852	175,000	0
710 Overtime	20,683	23,842	32,000	26,000	32,000	0
820 Materials & Supplies	228,051	168,901	183,619	207,000	201,291	17,672
885 Maint of Equipment	29,970	59,037	65,000	62,000	65,000	0
999 Capital Purchases	102,050	0	50,000	0	0	
Total Expenditures	524,056	404,225	505,619	469,852	473,291	17,672
Ending Cash Balance	115,828	144,795	0	77,096	0	(50,000)



# GENERAL GOVERNMENT

## Department Objective

To provide for administration of programs that are not a direct program of any other General Fund Department, including street lights, abatement, refuse collection, and stormwater fees.

**General Govt**  
**Adopted Budget - 2022**

<b>Expenditures:</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2021</b>	<b>2022</b>
<i>Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>
	<i>Revenues</i>	<i>Revenues</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>
Operating	842,535	826,763	765,656	767,322	1,428,835
Transfer to Auth/Boards	125,500	125,000	125,500	125,500	125,500
Debt Service	1,736,712	1,405,155	1,513,016	1,508,685	1,768,513
<b>Total Operating Expenses</b>	<b>2,704,747</b>	<b>2,356,918</b>	<b>2,404,172</b>	<b>2,401,507</b>	<b>3,322,848</b>

**General Govt  
Adopted Budget - 2022**

<b>Revenues:</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2021</b>	<b>2022</b>
<i>Description</i>	<i>Actual Revenues</i>	<i>Actual Revenues</i>	<i>Adopted Budget</i>	<i>Projected Revenues</i>	<i>Adopted Budget</i>
Real Estate	3,103,716	3,130,554	3,267,564	3,246,949	3,470,314
Real Estate Del - County	278,350	287,155	270,000	273,000	270,000
Real Estate Del - Treasurer	1,811	0	1,000	13,709	1,000
Per Capita	41,890	42,347	45,000	44,000	45,000
Per Capita - Del	10,694	9,289	9,500	13,892	12,000
Mechanical	1,855	1,736	1,700	1,200	1,200
Real Estate Transfer	94,967	141,754	95,000	159,000	125,000
Wage Tax	1,028,544	994,551	1,030,000	1,010,000	1,030,000
Local Services Tax	461,318	440,276	450,000	448,000	450,000
Liquor Licenses	4,600	4,000	4,600	3,500	4,600
Rental - City Hall	177,836	196,200	176,200	176,200	149,000
Rental - Magistrate Offices	29,235	28,421	28,500	29,000	29,000
Act 13	9,000	13,435	700	85	700
State Aid - Pension	524,691	514,479	537,295	499,400	498,600
Utility Tax	4,834	4,920	5,100	5,036	5,036
Housing Authority	15,206	16,747	16,500	18,000	18,000
Building Permits&Surcharge Fee	56,247	47,391	60,000	46,000	50,000
Sale of Property/Equip	2,605	3,000	5,000	2,500	2,500
Sale of Materials	2,106	34	2,000	50	1,200
Abatement Recovery	0	406	0	1,048	1,500
Impact Fees	69,763	69,763	69,000	73,264	73,000
Interest Earned - Trf In Rate Stat	20,000	20,000	0	20,000	20,000
Loan Fees	217,790	210,942	213,100	198,885	183,470
Federal Grant - Cares/ARPA	0	531,190	0	662,294	662,294
Other Income	49,296	56,927	54,150	56,972	54,150
Storm Water Program Mgmt	375,000	390,000	390,000	390,000	390,000
Payments in Lieu of Tax	173,769	176,873	180,927	180,927	187,966
Municipal Contributions	150,000	150,000	150,000	150,000	150,000
Cable Fees	159,482	149,905	150,000	149,000	150,000
Refuse Collection Fees	1,320,111	1,325,040	1,341,510	1,330,000	1,341,510
Vehicle Rental	5,438	3,643	3,500	1,885	3,500
Transfer In From Debt Reserve	275,000	275,000	475,000	275,000	400,000
Transfer In/Out - RSF	275,887	(360,000)	249,136	200,000	0
Sub-Total	8,941,041	8,875,979	9,281,982	9,678,796	9,780,540
General Fund	(6,236,294)	(6,519,060)	(6,877,811)	(7,277,288)	(6,457,692)
<b>Total Operating Revenues</b>	<b>2,704,747</b>	<b>2,356,918</b>	<b>2,404,172</b>	<b>2,401,507</b>	<b>3,322,848</b>



**General Govt  
Expenditures  
Adopted Budget - 2022**

<i>Obj</i>	<i>2019</i>	<i>2020</i>	<i>2021</i>	<i>2021</i>	<i>2022</i>	<i>Change</i>
<i>No. Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>	<i>From</i>
<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>	<i>2021 Budget</i>	
720 UC/Other/Medical/Dental	53,419	72,573	27,590	22,643	31,988	4,398
820 Materials & Supplies	25,639	17,002	18,000	21,000	20,000	2,000
832 Telephone	47,894	49,882	55,800	54,235	55,800	0
832 Postage	1,598	1,816	0	1,500	0	0
835 Insurance	53,428	47,320	55,686	56,781	65,620	9,934
835 Insurance Claims	11,438	6,044	20,000	20,000	15,000	(5,000)
835 Public Officials Liability	10,221	10,786	11,325	11,500	12,075	750
836 Street Lighting	163,113	138,286	155,000	148,320	160,530	5,530
836 Parkway Lighting	5,421	5,915	5,500	5,632	6,000	500
836 Traffic Signals Power	14,467	14,226	15,000	12,766	15,000	0
836 Refuse Collection	881,096	889,473	874,614	884,316	874,614	0
836 Other Refuse Costs/Service	9,175	9,985	10,000	18,089	15,000	5,000
836 Stormwater Fee	20,718	20,718	20,718	20,118	20,718	0
839 Historical Society	500	500	500	500	500	0
842 Abatement	5,352	8,517	10,000	7,500	10,000	0
885 Taxes/Fees/Earn Inc Fees	84,146	81,484	31,000	27,500	31,000	0
885 General Exp/Transfers	(12)	(2,686)	0	0	640,068	640,068
895 Recreation Authority	125,000	125,000	125,000	125,000	125,000	0
895 Halloween Parade	500	0	500	500	500	0
xxx Pension Amort Savings	(545,078)	(545,078)	(545,078)	(545,078)	(545,078)	0
896 Debt	1,736,712	1,405,155	1,513,016	1,508,685	1,768,513	255,497
<hr/>						
Total	2,704,747	2,356,918	2,404,172	2,401,507	3,322,848	918,676

**GENERAL GOVERNMENT EXPENDITURES**  
**Adopted Budget - 2022**

<b>Obj. No.</b>	<b>Description</b>	<b>Expense Description</b>
<b>720</b>	<b>UC/OTHER</b>	
	Unemployment Comp	Estimated cost for annual self-funding of unemployment claim
	Transition/Consulting	Transition/consulting fee agreements
<b>820</b>	<b>MATERIALS &amp; SUPPLIES</b>	General materials and supplies, including office supplies, printer toner cartridges, document shredding, etc.
<b>832</b>	<b>TELEPHONE</b>	City-wide telephone, internet and cell phone service.
<b>835</b>	<b>INSURANCE</b>	Portion of umbrella property and liability and automobile insurance not allocated to specific departments or funds. New cyber security insurance (est.)
<b>835</b>	<b>INSURANCE CLAIMS</b>	Funds budgeted to liability insurance deductible. The deductible for these types of claims is per incident/claim
<b>835</b>	<b>PUBLIC OFFICIALS LIABILITY</b>	Public Officials liability insurance coverage.
<b>836</b>	<b>STREET LIGHTING</b>	Annual cost to operate Penelec-owned streets and for City-owned decorative lighting.
<b>836</b>	<b>PARKWAY LIGHTING</b>	City has an Operations and Maintenance Agreement with PennDOT to light the French Creek Parkway.
<b>836</b>	<b>REFUSE COLLECTION</b>	Fee to TriCounty Industries for refuse/recycling Collection. Reimbursed by user fees. Revenue found in Departmental Earnings within General Fund Revenue.
<b>836</b>	<b>OTHER REFUSE SERVICES</b>	Tagged item pick up service per contract with TriCounty, dumpsters for special projects, clean-up day, etc.
<b>836</b>	<b>TRAFFIC SIGNALS POWER</b>	Electricity costs to operate traffic signals city-wide
<b>836</b>	<b>STORMWATER FEE</b>	Stormwater fee for City-owned properties.
<b>839</b>	<b>HISTORICAL SOCIETY</b>	Annual donation to the Crawford County Historical Society for acceptance and maintenance of old municipal records.
<b>842</b>	<b>ABATEMENT</b>	Cost to abate sidewalk and property maintenance code violations when not corrected by property owner. Attempt to recover expenses via billing and filing liens.
<b>885</b>	<b>EARNED INCOME FEES</b>	
	Earned Income Collection	Fee paid to Berkheimer for earned income tax collection.
<b>895</b>	<b>RECREATION AUTHORITY</b>	Annual operating support to the Meadville Area Recreation Complex.

<b>895</b>	<b>HALLOWEEN PARADE</b>	Annual contribution to Crawford Area Young Chamber of Commerce for expenses related to annual Halloween parade.
<b>XXX</b>	<b>PENSION AMORTIZATION SAVINGS</b>	The City issued debt in 2010 refunded 2020 to fund the various pension plans. The debt expense related to the bond issue is included in the Debt figure below in line 896. However this expense is allocated to the various pension funds. As such, it is reflected here as a credit against the debt service figure below.
<b>896</b>	<b>DEBT</b>	Annual debt service payment to cover prior bond issues.



## PARKING FUND

### **Department Objective**

To acquire, hold, construct, improve, maintain, operate, and lease, either in the capacity of lessor or lessee, parking spaces for the use of the public generally to park automobiles in return for a charge or fee that may be fixed in each instance, from time to time.

**Parking Fund**  
**Adopted Budget - 2022**

<b>Expenditures:</b>	<i>2019</i>	<i>2020</i>	<i>2021</i>	<i>2021</i>	<i>2022</i>
<i>Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>
	<i>Revenues</i>	<i>Revenues</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>
Personnel	66,243	47,890	53,241	58,055	77,001
Operating	192,623	197,016	206,191	190,757	203,678
Operating Capital / Transfers	0	0	0	0	0
Debt Service	173,440	169,599	105,524	105,522	127,508
<b>Total Operating Expenses</b>	<b>432,306</b>	<b>414,505</b>	<b>364,956</b>	<b>354,334</b>	<b>408,186</b>

**Parking Fund**  
**Revenues**  
**Adopted Budget - 2022**

<i>Description</i>	<i>2019 Actual Revenues</i>	<i>2020 Actual Revenues</i>	<i>2021 Adopted Budget</i>	<i>2021 Projected Revenues</i>	<i>2022 Adopted Budget</i>	<i>Change From 2021 Budget</i>
Meters - In Lots	17,097	9,281	17,000	14,100	16,000	(1,000)
Meters - On Street	110,336	60,865	110,000	79,500	100,000	(10,000)
Meters - Market Sq Ramp	10,604	6,386	10,000	9,150	10,000	0
Rentals - Lots	55,227	55,969	71,575	66,300	70,000	(1,575)
Rentals - Market Sq Ramp	56,653	50,768	64,721	59,280	60,000	(4,721)
Rentals - DEP Garage/Lots	132,660	132,660	132,660	132,660	144,720	12,060
Special Rentals	3,975	3,625	3,900	3,200	3,900	0
Parking Bag Permits	2,560	180	500	2,040	500	0
Other	5,120	4,918	5,035	4,700	4,900	(135)
Interest - Operating	2,373	1,615	2,000	855	2,000	0
<hr/>						
Total Operating Revenue	396,605	326,267	417,391	371,785	412,020	(5,371)
Less: Operating Expenses	258,866	244,906	259,433	248,812	280,679	21,246
Less: Debt Service	173,440	169,599	105,524	105,522	127,508	21,984
<hr/>						
Net Income	(35,701)	(88,238)	52,435	17,451	3,834	(48,601)
Add: Begin Cash Balance	205,750	170,049	94,119	81,811	99,262	
<hr/>						
Ending Balance	170,049	81,811	146,554	99,262	103,095	

**Parking Fund**  
**Expenditures**  
**Adopted Budget - 2022**

<i>Obj</i>	<i>2019</i>	<i>2020</i>	<i>2021</i>	<i>2021</i>	<i>2022</i>	<i>Change</i>
<i>No. Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>	<i>From</i>
<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>	<i>2021 Budget</i>	
<b><i>General Administration</i></b>						
710 Personnel	41,928	29,055	30,085	32,653	41,417	11,332
720 Employee Benefits	24,315	18,835	23,157	25,402	35,584	12,427
810 Contracted Services	5,128	5,204	6,231	5,731	6,283	52
820 Gen M&S / Postage	892	3,213	2,500	2,350	2,500	0
885 General Expense	541	0	250	250	250	0
842 Pay/Lieu of Taxes	48,264	48,748	49,235	49,235	49,727	492
842 Management Fees	31,992	32,312	32,312	32,312	32,312	0
<hr/>						
Total	153,060	137,367	143,770	147,933	168,073	24,303
<b><i>General Maintenance</i></b>						
838 Vehicle Rental	1,600	1,600	1,600	1,600	1,600	0
837 Maint - Equipment	4,069	5,178	5,000	4,900	5,000	0
837 Maint - General	40	8,904	1,500	500	1,500	0
837 Maint - Meters	0	0	1,500	500	1,500	0
<hr/>						
Total	5,709	15,682	9,600	7,500	9,600	0
<b><i>Lot Maintenance</i></b>						
810 Contracted Services	15,384	15,500	15,693	15,693	15,850	157
622 Lot Lighting	4,651	3,725	4,700	3,998	4,000	(700)
837 Maintenance	384	0	3,000	1,000	3,000	0
885 General Expense	0	0	200	500	200	0
<hr/>						
Total	20,419	19,225	23,593	21,191	23,050	(543)

**Parking Fund**  
**Expenditures**  
**Adopted Budget - 2022**

<i>Obj</i>	<i>2019</i>	<i>2020</i>	<i>2021</i>	<i>2021</i>	<i>2022</i>	<i>Change</i>
<i>No. Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>	<i>From</i>
<i>Expend</i>	<i>Expend</i>	<i>Budget</i>	<i>Expend</i>	<i>Budget</i>	<i>2021 Budget</i>	
<b><i>Mill Run Lot</i></b>						
810 Contracted Services	12,820	13,000	13,077	13,078	13,208	131
837 Maintenance	2,573	1,862	3,000	2,600	3,000	0
885 General Exp/Temp Rentals	150	0	200	0	200	0
Total	15,543	14,862	16,277	15,678	16,408	131
<b><i>Market Square Garage</i></b>						
810 Contracted Services	17,948	18,088	18,308	18,309	18,492	183
836 Power & Light	9,991	8,066	10,000	6,792	7,200	(2,800)
837 Maintenance	6,429	2,680	7,500	2,500	7,500	0
Total	36,029	28,834	35,808	27,601	33,192	(2,617)
<b><i>Insurance</i></b>						
835 Umbrella	1,808	2,207	2,317	2,250	2,363	45
835 Multi-Peril Insurance	26,298	26,730	28,067	26,660	27,993	(74)
Total	28,106	28,937	30,384	28,910	30,356	(28)
Total Operating Expenses	258,866	244,906	259,433	248,812	280,679	21,246
<b><i>Debt Service/Transfers to Capital Fund</i></b>						
896 Debt	153,440	153,047	105,524	105,522	127,508	21,984
896 Reimb to LTC Fund (Lights)	20,000	16,552	0	0	0	0
Total	173,440	169,599	105,524	105,522	127,508	21,984
Grand Total Expenses	432,306	414,505	364,956	354,334	408,186	43,230



**City of Meadville**  
**Old City Hall - 894 Water Street**  
**Real Estate Improvement Fund**  
**Adopted Budget - 2022**

**Revenues:**

<i>Description</i>	<i>2020 Actual Revenues</i>	<i>2021 Adopted Budget</i>	<i>2021 Projected Revenues</i>	<i>2022 Adopted Budget</i>
Beginning Cash	382,767	349,000	358,675	882,253
Interest Earned	1,760	1,550	1,557	350
Rent	9,087	0	14,357	0
Sale of Property			732,879	0
Total Revenues	393,613	350,550	1,107,468	882,603

**Expenditures:**

<i>Description</i>	<i>2020 Actual Expend</i>	<i>2021 Adopted Budget</i>	<i>2021 Projected Expend</i>	<i>2022 Adopted Budget</i>
City Rent	0	176,200	176,200	149,000
Contracted Services	1,666	0	2,520	
Management Fee	7,569	11,250	9,375	
General M & S	861	2,500	1,500	
Gas Heat	7,853	6,500	960	
Power & Light	7,574	8,500	10,260	
Maint - Equipment	4,320	6,500	2,000	
Maint - Facilities	5,096	5,000	6,000	
Taxes		44,877	16,400	
Total Expenditures	34,938	216,450	225,215	149,000
Ending Cash Balance	358,675	134,100	882,253	733,603

**City of Meadville**  
**DEP Budget**

**DEP Office Building**

**Revenues:**

<i>Description</i>	<b>2018</b> <i>Actual</i> <i>Revenue</i>	<b>2019</b> <i>Actual</i> <i>Revenue</i>	<b>2020</b> <i>Actual</i> <i>Revenue</i>	<b>2021</b> <i>Adopted</i> <i>Budget</i>	<b>2021</b> <i>Projection</i> <i>Revenue</i>	<b>2022</b> <i>Adopted</i> <i>Budget</i>	<i>Change</i> <i>From</i> <i>2021 Budget</i>
Rent - Base	1,017,428	1,005,000	1,029,791	1,222,235	1,035,000	1,258,712	36,477
Rent - Supplemental							
Parking	0	0	0	60,000	0	60,000	0
Interest Earned - Operating	3,122	2,500	3,405	3,600	2,832	3,600	0
Interest Earned - Reserves			19,810		7,171		
Other - Lighting	0	0	0	36,477	0	0	(36,477)
Borrowing Proceeds			2,514,869				
Trf From Structural Reserve	50,000	48,908	0	50,000	0	50,000	0
<b>Total Income</b>	<b>1,070,550</b>	<b>1,056,408</b>	<b>3,567,875</b>	<b>1,372,312</b>	<b>1,045,003</b>	<b>1,372,312</b>	<b>0</b>
Less: Operating Expenditures	708,596	738,945	656,347	740,041	486,350	510,251	(229,790)
Less: Debt Service - City	200,000	200,000	200,000	200,000	200,000	400,000	200,000
Less: Debt Service - 2020 Borr	0	0	57,095	75,000	76,208	76,028	1,028
Less: Capital Items - Structural R	50,000	48,908	0	50,000	0	50,000	0
Less: Trf to Structural Reserve	75,000	75,000	112,500	75,000	75,000	75,000	0
Less: Debt Reserve Fund	0	0	0	0	130,000	125,000	125,000
Less: Capital Upgrades			1,540,204	0	974,665	0	0
<b>Total Expenses &amp; Trf</b>	<b>1,033,596</b>	<b>1,062,853</b>	<b>2,566,146</b>	<b>1,140,041</b>	<b>1,942,223</b>	<b>1,236,279</b>	<b>96,238</b>

**City of Meadville**  
**DEP Budget**

**DEP Office Building**

**Expenditures:**

<i>Description</i>	<b>2018</b> <i>Actual</i> <i>Expend</i>	<b>2019</b> <i>Actual</i> <i>Expend</i>	<b>2020</b> <i>Actual</i> <i>Expend</i>	<b>2021</b> <i>Adopted</i> <i>Budget</i>	<b>2021</b> <i>Projection</i> <i>Revenue</i>	<b>2022</b> <i>Adopted</i> <i>Budget</i>	<i>Change</i> <i>From</i> <i>2021 Budget</i>
Management Services	64,174	20,100	30,150	31,055	30,150	31,055	0
Onsite Personnel	0	13,575	11,782	18,540	5,423	5,585	(12,955)
Contracted Services	18,750	30,154	12,982	31,372	81,000	82,620	51,248
Telephone	2,750	2,510	2,970	2,611	4,200	4,284	1,673
Postage/M&S	8,829	3,740	15	3,816	750	758	(3,058)
Insurances	12,653	11,743	13,078	13,175	13,500	14,850	1,675
Utilities	80,206	76,720	64,842	78,859	63,209	66,577	(12,282)
Maintenance - General	37,519	32,718	20,527	34,710	22,500	23,175	(11,535)
Maintenance - Janitorial	70,674	73,361	75,817	76,325	82,500	84,150	7,825
Rental - Parking	132,660	132,660	132,660	137,484	132,660	144,720	7,236
Taxes	280,381	288,549	288,549	312,095	50,459	52,477	(259,617)
Insurance Claim	0	53,115	0	0	0	0	0
DEP Upgrade	0	0	2,975	0	0	0	0
<b>Total Operating Expenses</b>	<b>708,596</b>	<b>738,945</b>	<b>656,347</b>	<b>740,041</b>	<b>486,350</b>	<b>510,251</b>	<b>(229,790)</b>
Debt Service	200,000	200,000	200,000	200,000	200,000	400,000	200,000
Debt Service - 2020 Borrowing	0	0	57,095	75,000	76,208	76,028	1,028
Capital Items - Structural Reserve	50,000	48,908	0	50,000	0	50,000	0
Transfer to Structural Reserve	75,000	75,000	112,500	75,000	75,000	75,000	0
Debt Reserve Fund	0	0	0	0	130,000	125,000	125,000
Capital Projects			1,540,204		974,665		
<b>Grand Total Expenses</b>	<b>1,033,596</b>	<b>1,062,853</b>	<b>2,566,146</b>	<b>1,140,041</b>	<b>1,942,223</b>	<b>1,236,279</b>	<b>96,238</b>

**City of Meadville  
Special Revenue Funds  
Adopted Budget - 2022**

**Kepler Rental Fund**

**49810**

**Revenues:**

<i>Description</i>	<i>2019 Actual Revenue</i>	<i>2020 Actual Revenue</i>	<i>2021 Adopted Budget</i>	<i>2021 Projected Revenues</i>	<i>2022 Adopted Budget</i>	<i>Change From 2021 Budget</i>
Interest Earned	134	250	150	255	225	75
Rent - Tenants	97,363	101,123	100,000	106,348	105,000	5,000
Total Operating Revenues	97,497	101,373	100,150	106,603	105,225	
Add: Prior Yr Balance	16,255	29,538	45,288	47,523	80,699	
Total Cash Available	113,752	130,911	145,438	154,126	185,924	

**Expenditures:**

<i>Description</i>	<i>2019 Actual Expend</i>	<i>2020 Actual Expend</i>	<i>2021 Adopted Budget</i>	<i>2021 Projected Expend</i>	<i>2022 Adopted Budget</i>	<i>Change From 2021 Budget</i>
Contracted Services	0	1,427	0	0	0	0
Condo Fees	51,396	51,396	52,000	51,396	52,000	0
Parking Rental	3,780	3,780	3,780	3,780	3,780	0
Legal	180	0	750	500	750	0
Materials & Supplies	0	0	3,200	500	2,000	(1,200)
Insurance	3,609	3,791	3,700	3,798	3,700	0
Utilities	4,741	5,123	3,200	5,403	5,400	2,200
Maint - Facilities/Bld Out	2,644	1,189	3,000	1,500	3,000	0
Current Taxes	17,560	16,517	19,000	6,300	6,300	(12,700)
General Expenses	304	166	750	250	750	0
Total Expenditures	84,214	83,389	89,380	73,427	77,680	(11,700)
Net Operating Income (Loss)	13,284	17,985	10,770	33,176	27,545	11,700
Less: Advance Repayment	0	0	0	0	75,000	
Less: Back Taxes-'09 thru '12			0	0	0	
Ending Cash Balance	29,538	47,523	56,058	80,699	33,244	

Note: This fund was established in 2013 when the City foreclosed on the Kepler Commercial Condo space in order to secure a \$500,000 loan to the project developer. The City staff oversees the rental and maintenance of commercial spaces.

**City of Meadville  
Special Revenue Funds  
Adopted Budget - 2022**

**Summary**

**Available Cash:**

	<i>2019</i>	<i>2020</i>	<i>2021</i>	<i>2021</i>	<i>2022</i>	<i>Change</i>
<i>Description</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Projected</i>	<i>Adopted</i>	<i>From</i>
	<i>Revenue</i>	<i>Revenue</i>	<i>Budget</i>	<i>Revenues</i>	<i>Budget</i>	<i>2021 Budget</i>
Balizet Estate	10,616	10,699	10,789	10,756	10,816	27
Barco Fund	26,504	19,857	20,067	19,962	20,072	5
Kenneth A. Beers Bicentennial F	2,966	186	404	187	388	(16)
Bulen Band Shell	136,808	125,413	130,358	126,172	129,422	(936)
Mary DeArment Park	7,493	7,455	7,665	8,994	9,034	1,369
Beautification Committee Fund	86,162	87,602	89,740	93,243	93,993	4,253
Shippen Fountain Fund	14,495	15,156	15,717	15,878	16,363	646
Sub-Total	285,043	266,369	274,740	275,193	280,089	5,349
Memorial Day Committee	4,142	4,688	5,793	3,895	5,405	(388)
Memorial Tree Fund	6,571	2,662	4,665	2,865	4,230	(435)
Kepler Rental Fund	113,752	130,911	145,438	154,126	185,924	0
Sub-Total	124,465	138,261	155,896	160,885	195,558	(823)
Total Revenues	409,508	404,630	430,636	436,079	475,648	4,526

**City of Meadville  
Special Revenue Funds  
Adopted Budget - 2022**

**Summary**

**Expenditures:**

<i>Description</i>	<i>2019 Actual Expend</i>	<i>2020 Actual Expend</i>	<i>2021 Adopted Budget</i>	<i>2021 Projected Expend</i>	<i>2022 Adopted Budget</i>	<i>Change From 2021 Budget</i>
Balizet Estate	0	0	0	0	0	0
Barco Fund	6,800	0	1,200	0	0	(1,200)
Kenneth A. Beers Bicentennial F	2,781	0	500	0	300	(200)
Bulen Band Shell	15,344	3,021	9,500	500	4,500	(5,000)
Mary DeArment Park	95	0	0	0	0	0
Beautification Committee Fund	2,325	5,351	5,500	2,500	5,500	0
Shippen Fountain Fund	54	60	7,500	100	5,000	(2,500)
Sub-Total	27,398	8,432	24,200	3,100	15,300	(8,900)
Memorial Day Committee	1,642	1,012	1,500	510	1,500	0
Memorial Tree Fund	5,853	0	1,500	0	1,500	0
Kepler Rental Fund	84,214	83,389	89,380	73,427	77,680	(11,700)
Sub-Total	91,709	84,401	92,380	73,937	80,680	(11,700)
Total Expenditures	119,107	92,833	116,580	77,037	95,980	(20,600)
Ending Cash Balance	290,401	311,797	314,056	359,042	379,668	25,126

City of Meadville  
Special Revenue Funds  
Adopted Budget - 2022

**Balizet Estate** 49110

**Revenues:**

<i>Description</i>	<i>2019 Actual Revenue</i>	<i>2020 Actual Revenue</i>	<i>2021 Adopted Budget</i>	<i>2021 Projected Revenues</i>	<i>2022 Adopted Budget</i>	<i>Change From 2021 Budget</i>
Beginning Cash	10,520	10,616	10,704	10,699	10,756	52
Interest Earned	96	83	85	57	60	(25)
Total Revenues	10,616	10,699	10,789	10,756	10,816	27

**Expenditures:**

<i>Description</i>	<i>2019 Actual Expend</i>	<i>2020 Actual Expend</i>	<i>2021 Adopted Budget</i>	<i>2021 Projected Expend</i>	<i>2022 Adopted Budget</i>	<i>Change From 2021 Budget</i>
General Expenses	0	0	0	0	0	0
Total Expenditures	0	0	0	0	0	0
Ending Cash Balance	10,616	10,699	10,789	10,756	10,816	27

Note: Fund Balance must be kept at \$10,000 dollars minimum.  
Interest from this amount is to be used by the Shade Tree Commission as they see fit to beautify the City.

**City of Meadville  
Special Revenue Funds  
Adopted Budget - 2022**

**Barco Fund 49120**

**Revenues:**

<i>Description</i>	<i>2019 Actual Revenue</i>	<i>2020 Actual Revenue</i>	<i>2021 Adopted Budget</i>	<i>2021 Projected Revenues</i>	<i>2022 Adopted Budget</i>	<i>Change From 2021 Budget</i>
Beginning Cash	26,292	19,704	19,867	19,857	19,962	95
Interest Earned	212	154	200	105	110	(90)
Total Revenues	26,504	19,857	20,067	19,962	20,072	5

**Expenditures:**

<i>Description</i>	<i>2019 Actual Expend</i>	<i>2020 Actual Expend</i>	<i>2021 Adopted Budget</i>	<i>2021 Projected Expend</i>	<i>2022 Adopted Budget</i>	<i>Change From 2021 Budget</i>
Beautification Projects	6,800	0	1,200	0	0	(1,200)
Total Expenditures	6,800	0	1,200	0	0	(1,200)
Ending Cash Balance	19,704	19,857	18,867	19,962	20,072	1,205

Note: Funds are used for City planting of grass, shrubs and trees and general beautification in the right of way or public areas  
Original principal was \$200,000 from the estate of George J. Barco to establish the Emmaline D. Barco Beautification 1



City of Meadville  
Special Revenue Funds  
Adopted Budget - 2022

Kenneth A. Beers Bicentennial Park 49130

Revenues:

<i>Description</i>	<i>2019 Actual Revenue</i>	<i>2020 Actual Revenue</i>	<i>2021 Adopted Budget</i>	<i>2021 Projected Revenues</i>	<i>2022 Adopted Budget</i>	<i>Change From 2021 Budget</i>
Beginning Cash	1,764	185	194	186	187	(7)
Interest Earned	17	2	10	1	1	(9)
Donations	1,185	0	200	0	200	0
Total Revenues	2,966	186	404	187	388	(16)

Expenditures:

<i>Description</i>	<i>2019 Actual Expend</i>	<i>2020 Actual Expend</i>	<i>2021 Adopted Budget</i>	<i>2021 Projected Expend</i>	<i>2022 Adopted Budget</i>	<i>Change From 2021 Budget</i>
Beautification/Maint		0	500	0	300	(200)
Cabin Repair	2,781	0	0	0	0	
Total Expenditures	2,781	0	500	0	300	(200)
Ending Cash Balance	185	186	(96)	187	88	184

Note: The fund was established after the David Mead log cabin was built in 1988. A 2014 fund drive raised over \$10,000 in which to repair the cabin.

**City of Meadville  
Special Revenue Funds  
Adopted Budget - 2022**

**Bulen Band Shell 49140**

**Revenues:**

<i>Description</i>	<i>2019 Actual Revenue</i>	<i>2020 Actual Revenue</i>	<i>2021 Adopted Budget</i>	<i>2021 Projected Revenues</i>	<i>2022 Adopted Budget</i>	<i>Change From 2021 Budget</i>
Beginning Cash	132,639	121,464	117,358	122,393	125,672	8,314
Interest Earned	1,169	949	10,000	660	750	(9,250)
Trust Transfers	3,000	3,000	3,000	3,119	3,000	0
Total Revenues	136,808	125,413	130,358	126,172	129,422	(936)

**Expenditures:**

<i>Description</i>	<i>2019 Actual Expend</i>	<i>2020 Actual Expend</i>	<i>2021 Adopted Budget</i>	<i>2021 Projected Expend</i>	<i>2022 Adopted Budget</i>	<i>Change From 2021 Budget</i>
General Maint/Improvements	15,344	3,021	9,500	500	4,500	(5,000)
Total Expenditures	15,344	3,021	9,500	500	4,500	(5,000)
Ending Cash Balance	121,464	122,393	120,858	125,672	124,922	4,064

Note: The City receives \$3,000 annually from the Dexter A. Bulen Trust Estate.  
For the care and maintenance of the band stand (Gazebo)

**City of Meadville  
Special Revenue Funds  
Adopted Budget - 2022**

**Mary DeArment Park 49150**

**Revenues:**

<i>Description</i>	<i>2019 Actual Revenue</i>	<i>2020 Actual Revenue</i>	<i>2021 Adopted Budget</i>	<i>2021 Projected Revenues</i>	<i>2022 Adopted Budget</i>	<i>Change From 2021 Budget</i>
Beginning Cash	7,425	7,398	7,600	7,455	8,994	1,394
Interest Earned	67	58	65	39	40	(25)
Transfer In (City)				1,500	0	0
Total Revenues	7,493	7,455	7,665	8,994	9,034	1,369

**Expenditures:**

<i>Description</i>	<i>2019 Actual Expend</i>	<i>2020 Actual Expend</i>	<i>2021 Adopted Budget</i>	<i>2021 Projected Expend</i>	<i>2022 Adopted Budget</i>	<i>Change From 2021 Budget</i>
General Maintenance	95	0	0	0	0	0
Total Expenditures	95	0	0	0	0	0
Ending Cash Balance	7,398	7,455	7,665	8,994	9,034	1,369

Note: Fund Balance must be kept at \$9,000 dollars minimum.  
Funds are to be used for upkeep and replanting at the park.

**City of Meadville  
Special Revenue Funds  
Adopted Budget - 2022**

**Judith P. Eells Fund  
Beautification Committee Fund                      49160**

**Revenues:**

<i>Description</i>	<i>2019 Actual Revenue</i>	<i>2020 Actual Revenue</i>	<i>2021 Adopted Budget</i>	<i>2021 Projected Revenues</i>	<i>2022 Adopted Budget</i>	<i>Change From 2021 Budget</i>
Beginning Cash	77,685	83,837	86,340	82,250	90,743	4,403
Interest Earned	722	660	650	482	500	(150)
Donations	500	1,150	500	1,385	500	0
Trust Transfers	7,255	1,955	2,250	9,126	2,250	0
<hr/>						
Total Revenues	86,162	87,602	89,740	93,243	93,993	4,253

**Expenditures:**

<i>Description</i>	<i>2019 Actual Expend</i>	<i>2020 Actual Expend</i>	<i>2021 Adopted Budget</i>	<i>2021 Projected Expend</i>	<i>2022 Adopted Budget</i>	<i>Change From 2021 Budget</i>
General Maintenance	2,325	3,900	5,000	2,500	5,000	0
General Expense		1,451	500	0	500	0
<hr/>						
Total Expenditures	2,325	5,351	5,500	2,500	5,500	0
Ending Cash Balance	83,837	82,250	84,240	90,743	88,493	4,253

Note: Fund was established in 2001 from the estate of Judith P. Eells. The City receives annual proceeds from this bequest. Monies are to be used for trees and shrubs in the public right of way.

**City of Meadville  
Special Revenue Funds  
Adopted Budget - 2022**

**Shippen Fountain Fund 49170**

**Revenues:**

<i>Description</i>	<i>2019 Actual Revenue</i>	<i>2020 Actual Revenue</i>	<i>2021 Adopted Budget</i>	<i>2021 Projected Revenues</i>	<i>2022 Adopted Budget</i>	<i>Change From 2021 Budget</i>
Beginning Cash	13,749	14,441	15,102	15,096	15,778	676
Interest Earned	129	115	115	83	85	(30)
Donations	617	600	500	700	500	0
<hr/>						
Total Revenues	14,495	15,156	15,717	15,878	16,363	646

**Expenditures:**

<i>Description</i>	<i>2019 Actual Expend</i>	<i>2020 Actual Expend</i>	<i>2021 Adopted Budget</i>	<i>2021 Projected Expend</i>	<i>2022 Adopted Budget</i>	<i>Change From 2021 Budget</i>
General Maint/Restoration	54	60	7,500	100	5,000	(2,500)
<hr/>						
Total Expenditures	54	60	7,500	100	5,000	(2,500)
Ending Cash Balance	14,441	15,096	8,217	15,778	11,363	3,146

Note: Fund was established in 2010. Oversight committee members are Lori A Soff, City Mayor and the City Finance Director. The purpose of the fund is to generate private donations in order to maintain the Shippen Fountain & the fencing to its c. A brick sidewalk around the fountain has been installed and donations from the sale of engraved bricks will be used for on-going maintenance of the fountain.

**City of Meadville  
Special Revenue Funds  
Adopted Budget - 2022**

**Memorial Tree Fund**

**49610**

**Revenues:**

<i>Description</i>	<i>2019 Actual Revenue</i>	<i>2020 Actual Revenue</i>	<i>2021 Adopted Budget</i>	<i>2021 Projected Revenues</i>	<i>2022 Adopted Budget</i>	<i>Change From 2021 Budget</i>
Beginning Cash	4,573	718	2,578	2,662	2,865	287
Interest Earned	46	15	12	15	15	3
Donations	400	730	325	0	150	(175)
Trust Transfers	1,552	1,199	1,750	188	1,200	(550)
Total Revenues	6,571	2,662	4,665	2,865	4,230	(435)

**Expenditures:**

<i>Description</i>	<i>2019 Actual Expend</i>	<i>2020 Actual Expend</i>	<i>2021 Adopted Budget</i>	<i>2021 Projected Expend</i>	<i>2022 Adopted Budget</i>	<i>Change From 2021 Budget</i>
Planting/General	5,853	0	1,500	0	1,500	0
Total Expenditures	5,853	0	1,500	0	1,500	0
Ending Cash Balance	718	2,662	3,165	2,865	2,730	(435)

Note: Fund was established by Louise E Sturdevant Estate in 1985.  
Funds are used for general tree planting throughout the City.

**City of Meadville  
Special Revenue Funds  
Adopted Budget - 2022**

**Memorial Day Committee**

**49710**

**Revenues:**

<i>Description</i>	<i>2019 Actual Revenue</i>	<i>2020 Actual Revenue</i>	<i>2021 Adopted Budget</i>	<i>2021 Projected Revenues</i>	<i>2022 Adopted Budget</i>	<i>Change From 2021 Budget</i>
Beginning Cash	1,932	2,500	3,778	3,675	3,385	(393)
Interest Earned	25	28	15	20	20	5
City of Meadville	0	50	0	0	0	0
Donations	2,185	2,110	2,000	200	2,000	0
Total Revenues	4,142	4,688	5,793	3,895	5,405	(388)

**Expenditures:**

<i>Description</i>	<i>2019 Actual Expend</i>	<i>2020 Actual Expend</i>	<i>2021 Adopted Budget</i>	<i>2021 Projected Expend</i>	<i>2022 Adopted Budget</i>	<i>Change From 2021 Budget</i>
General Expense	1,642	1,012	1,500	510	1,500	0
Total Expenditures	1,642	1,012	1,500	510	1,500	0
Ending Cash Balance	2,500	3,675	4,293	3,385	3,905	(388)

Note: This committee was formed to organize and run the Memorial Day Parade and other related festivities.

**City of Meadville**  
**City Debt**  
**Adopted Budget - 2022**

<i>Year</i>	<i>Amount Borrowed</i>	<i>@12-31-2021 Outstanding Principal</i>	<i>2022 Principal Payment</i>	<i>Interest Rate</i>	<i>Comments</i>	<i>End Date</i>
<b>2006 RHS Notes:</b>						
Parking Fund	820,000	636,492	15,109	4.50%	40 yr issue. Used for the construction of the the Market Sq parking garage.	2046
<b>2017 Series B Bonds:</b>						
General Fund	9,502,950	9,286,550	4,550	1.6% - 3.375%	Refunded 2012 and 2012 A	2039
Parking Fund	922,050	918,450	450			
<b>2018 Series Bonds:</b>						
General Fund	6,840,000	6,820,000	5,000	2.0% - 2.75%	Refunded 2013 A Bonds - 3 yr GF Capital Projects	2041
<b>2020 Series A Bonds:</b>						
General Fund Pension	5,500,000	2,485,000	450,000	2.0% - 3.0%	Taxable issue to fund pension unfunded liability Refunded 2010 Bonds	2030
<b>2020 Series B Bonds</b>						
General Fund	4,905,000	4,280,000	410,000	2.0% - 2.75%	Refunded 2014 Series A-B-C	2031
DEP	2,600,000	2,590,000	5,000		monies for structural improvements	
<b>2020 Series C Bonds:</b>						
General Fund	2,150,000	1,724,400	46,900	1.0% - 3.0%	Refunded 2015 B Bonds	2030
Parking Fund	1,050,000	840,600	23,100			
<b>2021 Series Bonds:</b>						
General Fund	4,175,000	4,175,000	0	2.0% - 3.0%	3 yr capital projects - Premium bond	2044
Grand Total	38,465,000	33,756,492	960,109			



**City of Meadville  
City Authority Debt  
Adopted Budget - 2022**

<i>Year</i>	<i>Amount Borrowed</i>	<i>@12-31-2021 Outstanding Principal</i>	<i>2022 Principal Payment</i>	<i>Interest Rate</i>	<i>Comments</i>	<i>End Date</i>
<b>2012 Series B Bonds:</b>						
MASA Note	3,110,000	2,570,000	180,000	1.0% - 3.05%	New monies 3 yr construction projects	2027
<b>2013 Series B Bonds:</b>						
MASA Note	1,585,000	1,455,000	50,000	1.0% - 2.60%	New monies for capital projects	2028
<b>2013 Series C Bonds:</b>						
MAWA Note	7,465,000	870,000	870,000	.61% - 3.25%	Refunded 2004 Bonds	2022
<b>2014 Series C Bonds:</b>						
MASA Note	1,930,000	1,170,000	115,000	1.0% - 3.0%	Refunded 2014 C which were new projects	2037
<b>2015 Series A Bonds:</b>						
MASA Note	9,410,000	2,520,000	585,000	1.0% - 3.0%	Refunded 1995 A Note - MASA for sewer plant and extensions.	2030
<b>2017 B Series Bonds:</b>						
MASA Note	2,000,000	965,000	145,000	1.6% - 3.375%	Refunded 2012 and 2012 A	2025
<b>2019 Series Bonds:</b>						
MAWA Note	8,420,000	8,150,000	5,000	2.0% - 4.0%	New monies for capital projects - Refunded 2013 D Bonds	2027
Grand Total	<u>33,920,000</u>	<u>17,700,000</u>	<u>1,950,000</u>			

**City of Meadville Debt  
Service Summary  
Adopted Budget - 2022**

<i>Year</i>	<i>Amount Borrowed</i>	<i>@12-31-2021 Outstanding Principal</i>	<i>2022 Principal Payment</i>	<i>Interest Rate</i>	<i>Comments</i>	<i>End Date</i>
<b>2006 RHS Notes:</b>						
Parking Fund	820,000	636,492	15,109	4.50%	40 yr issue. Used for the construction of the the Market Sq parking garage.	2046
<b>2017 Series B Bonds:</b>						
General Fund	9,502,950	9,286,550	4,550	1.6% - 3.375%	Refunded 2012 and 2012 A	2039
Parking Fund	922,050	918,450	450			
<b>2018 Series Bonds:</b>						
General Fund	6,840,000	6,820,000	5,000	2.0% - 2.75%	Refunded 2013 A Bonds - 3 yr GF Capital Projects	2041
<b>2020 Series A Bonds:</b>						
General Fund Pension	5,500,000	2,485,000	450,000	2.0% - 3.0%	Taxable issue to fund pension unfunded liability Refunded 2010 Bonds	2030
<b>2020 Series B Bonds</b>						
General Fund	4,905,000	4,280,000	410,000	2.0% - 2.75%	Refunded 2014 Series A-B-C	2031
DEP	2,600,000	2,590,000	5,000		monies for structural improvements	
<b>2020 Series C Bonds:</b>						
General Fund	2,150,000	1,724,400	46,900	1.0% - 3.0%	Refunded 2015 B Bonds	2030
Parking Fund	1,050,000	840,600	23,100			
<b>2021 Series Bonds:</b>						
General Fund	4,175,000	4,175,000	0	2.0% - 3.0%	3 yr capital projects - Premium bond	2044
<b>2012 Series B Bonds:</b>						
MASA Note	3,110,000	2,570,000	180,000	1.0% - 3.05%	New monies 3 yr construction projects	2027
<b>2013 Series B Bonds:</b>						
MASA Note	1,585,000	1,455,000	50,000	1.0% - 2.60%	New monies for capital projects	2028
<b>2013 Series C Bonds:</b>						
MAWA Note	7,465,000	870,000	870,000	.61% - 3.25%	Refunded 2004 Bonds	2022
<b>2014 Series C Bonds:</b>						
MASA Note	1,930,000	1,170,000	115,000	1.0% - 3.0%	Refunded 2014 C which were new projects	2037
<b>2015 Series A Bonds:</b>						
MASA Note	9,410,000	2,520,000	585,000	1.0% - 3.0%	Refunded 1995 A Note - MASA for sewer plant and extensions.	2030
<b>2017 B Series Bonds:</b>						
MASA Note	2,000,000	965,000	145,000	1.6% - 3.375%	Refunded 2012 and 2012 A	2025
<b>2019 Series Bonds:</b>						
MAWA Note	8,420,000	8,150,000	5,000	2.0% - 4.0%	New monies for capital projects - Refunded 2013 D Bonds	2027
<b>Grand Total</b>	<u>72,385,000</u>	<u>51,456,492</u>	<u>2,910,109</u>			

**City of Meadville  
Special Revenue Funds  
Debt & Capital Funds  
Adopted Budget - 2022**

**Summary**

**Revenues:**

<i>Description</i>	<i>2019 Actual Revenues</i>	<i>2020 Actual Revenues</i>	<i>2021 Adopted Budget</i>	<i>2021 Projected Revenues</i>	<i>2022 Adopted Budget</i>	<i>Change From 2021 Budget</i>
Beginning Cash	3,437,360	3,016,381	3,045,518	3,266,453	3,258,891	213,373
Interest Earned	34,206	28,887	43,398	24,293	32,937	(10,461)
Transfers In/Due From	200,000	200,000	425,000	580,000	400,000	(25,000)
Total Revenues	3,671,566	3,245,267	3,513,916	3,870,746	3,691,828	177,912

**Expenditures:**

<i>Description</i>	<i>2019 Actual Expend</i>	<i>2020 Actual Expend</i>	<i>2021 Adopted Budget</i>	<i>2021 Projected Expend</i>	<i>2022 Adopted Budget</i>	<i>Change From 2021 Budget</i>
Expenses/Transfers	751,360	0	829,799	618,000	577,663	(229,136)
Ending Cash Balance	2,920,206	3,245,267	2,684,117	3,252,746	3,114,166	407,048

**City of Meadville  
Special Revenue Funds  
Debt & Capital Funds  
Adopted Budget - 2022**

**Debt Retirement Reserve**

**Revenues:**

<i>Description</i>	<i>2019 Actual Revenues</i>	<i>2020 Actual Revenues</i>	<i>2021 Adopted Budget</i>	<i>2021 Projected Revenues</i>	<i>2022 Adopted Budget</i>	<i>Change From 2021 Budget</i>
Beginning Cash	544,089	474,465	474,465	403,517	635,757	161,291
Interest Earned	5,376	4,052	4,745	2,240	3,815	(930)
Transfers In/Due From	200,000	200,000	425,000	580,000	400,000	(25,000)
Total Revenues	749,465	678,517	904,210	985,757	1,039,571	135,361

**Expenditures:**

<i>Description</i>	<i>2019 Actual Expend</i>	<i>2020 Actual Expend</i>	<i>2021 Adopted Budget</i>	<i>2021 Projected Expend</i>	<i>2022 Adopted Budget</i>	<i>Change From 2021 Budget</i>
Debt Service	275,000	275,000	475,000	275,000	400,000	(75,000)
Trf To MASA				75,000	75,000	75,000
Total Expenditures	275,000	275,000	475,000	350,000	475,000	0
Ending Cash Balance	474,465	403,517	429,210	635,757	564,571	135,361

Note: Fund was established in 1992 with the proceeds of the sale of the water system to MAWA in the amount of \$5,011,001.

In 1993, \$2,910,707 in debt service was paid. In 1997 \$2,000,000 was put in this fund from the proceeds of the sale of the sewer system. This fund was established to help offset the yearly cost of the City's debt service.

**City of Meadville  
Special Revenue Funds  
Debt & Capital Funds  
Adopted Budget - 2022**

**Long Term Capital Reserve**

**Revenues:**

<i>Description</i>	<i>2019 Actual Revenues</i>	<i>2020 Actual Revenues</i>	<i>2021 Adopted Budget</i>	<i>2021 Projected Revenues</i>	<i>2022 Adopted Budget</i>	<i>Change From 2021 Budget</i>
Beginning Cash	2,104,931	2,078,825	2,118,509	2,058,492	2,036,046	(82,463)
Interest Earned	25,193	23,481	34,128	19,409	25,720	(8,408)
Transfer In Parking Fund (Deck Lig	19,290	16,227	0	0	0	0
Rec Auth Loan (Pool Liner/Roof - 2	4,885	4,958	5,405	6,145	5,405	0
Total Revenues	2,154,298	2,123,492	2,158,042	2,084,046	2,067,171	(90,871)

**Expenditures:**

<i>Description</i>	<i>2019 Actual Expend</i>	<i>2020 Actual Expend</i>	<i>2021 Adopted Budget</i>	<i>2021 Projected Expend</i>	<i>2022 Adopted Budget</i>	<i>Change From 2021 Budget</i>
Loan to RDA (DEP)			0	0	0	0
Trf to General Fund Capital	10,000	10,000	10,000	10,000	10,000	0
Rec Auth Loan (Pool Liner/Roof)			0	70,000		
City/RDA Redevelopment Fund	65,473	0	95,663	18,000	77,663	
Market Auth Advance (Grant)		55,000		(50,000)	(5,000)	
Total Expenditures	75,473	65,000	105,663	48,000	82,663	0
Ending Cash Balance	2,078,825	2,058,492	2,052,379	2,036,046	1,984,508	(90,871)

Note: Fund was established in 1992 with the proceeds of the sale of the water system to MAWA in the amount of \$2,518,000.

The interest earned is used for capital projects.

**City of Meadville  
Special Revenue Funds  
Debt & Capital Funds  
Adopted Budget - 2022**

**Rate Stabilization Fund**

**Revenues:**

<i>Description</i>	<i>2019 Actual Revenues</i>	<i>2020 Actual Revenues</i>	<i>2021 Adopted Budget</i>	<i>2021 Projected Revenues</i>	<i>2022 Adopted Budget</i>	<i>Change From 2021 Budget</i>
Beginning Cash	788,340	463,091	452,544	804,444	587,089	134,545
Interest Earned	3,637	1,354	4,525	2,645	3,403	(1,122)
Other Revenues	72,000				0	
Total Revenues	863,978	464,444	457,069	807,089	590,491	133,422

**Expenditures:**

<i>Description</i>	<i>2019 Actual Expend</i>	<i>2020 Actual Expend</i>	<i>2021 Adopted Budget</i>	<i>2021 Projected Expend</i>	<i>2022 Adopted Budget</i>	<i>Change From 2021 Budget</i>
Trf to GF - Interest Earned	20,000	20,000	0	20,000	20,000	20,000
Transfer to GF - Principal	275,887	(360,000)	249,136	200,000	0	(249,136)
Claims Expense	105,000		0	0	0	0
Total Expenditures	400,887	(340,000)	249,136	220,000	20,000	(229,136)
Ending Cash Balance	463,091	804,444	207,933	587,089	570,491	362,558
Payroll Fund Advance	(350,000)	(350,000)	(350,000)	(350,000)	(350,000)	
GF Advance						
Debt Service Fd Advance						
RDA Loan - Land	(200,000)	(200,000)	(200,000)	(200,000)	(200,000)	
RDA Loan - Kepler						
Parking Fund Loan	0	0	0	0	0	
Parking Capital Fund Loan	0	0	0	0	0	
Total	(550,000)	(550,000)	(550,000)	(550,000)	(550,000)	
Adjusted Cash Balance	1,013,091	1,354,444	757,933	1,137,089	1,120,491	

Note: Fund was established in 1997 with monies from the sale of the sewer system in the amount of \$1,940,125.

Principal and interest from this fund can be transferred to the General Fund for budget short falls at the direction of City Council. The City loaned \$500,000 in 2008 to RDA, which in turn loaned to Yoder for completion of the Kepler Commercial space project. In 2013 the City took the deed to the property in lieu of foreclosure.

\$350,000 has been advanced to the Payroll Fund to cover payroll and health cost payments until paid by other funds.

In 2008 the city loaned RDA \$200,000 for Kepler project expenses. The loan is secured by a mortgage on land parcel.

**City of Meadville Transfer  
Budget Summary  
Adopted Budget - 2022**

<i>Agency</i>	<i>2019 Actual Expend</i>	<i>2020 Actual Expend</i>	<i>2021 Adopted Budget</i>	<i>2021 Projected Expend</i>	<i>2022 Adopted Budget</i>	<i>Change From 2021 Budget</i>	<i>Where in Budget</i>
Recreation Authority	125,000	125,000	125,000	125,000	125,000	0	General Gov't
Humane Society	7,500	7,500	7,500	7,500	7,500	0	Police
Historical Society	500	500	500	500	500	0	General Gov't
Halloween Parade (CAYCC)	500	0	500	500	500	0	General Gov't
<i>Annual Allotment:</i>							
Crawford Co. Scuba Team	750	750	750	750	750	0	Fire
Meadville Auxiliary Police	2,000	3,000	3,000	3,000	3,000	0	Police
<hr/>							
Totals	136,250	136,750	137,250	137,250	137,250	0	