

**Meadville Market Authority Minutes**  
**March 27, 2024**

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| <p><b>Call to order – Roll Call</b></p>   | <p>The meeting of the Market Authority of the City of Meadville was held Wednesday, March 27, 2024 at the Market House. Board Members present were Chair Paula Burleigh, Vice Chair Jill Hyatt, Treasurer John Fulmer, Secretary Adrienne Krone, Mark Richmond, Ashley Mattocks-Rose and Seth Ernst. Staff present was Community Development Director Renna Wrubleski and Market Manager Jesse Pane. Ms. Hyatt called the meeting to order at 4:49 pm.</p>  |
| <p><b>Public Comment</b></p>  | <p>No public comment.</p>   |
| <p><b>Approval of Minutes</b><br/><br/><i>March 13, 2024</i></p>                  | <p>Mr. Fulmer motioned to approve the March 13, 2024 minutes. Mr. Ernst seconded, and the vote was unanimous.</p>   |
| <p><b>Market Manager Report</b></p>   | <p>Mx. Pane reported that things are going well. The new counter will be installed by Diehl Edwards at the café on Saturday, March 30. Heather Fish is looking for stools for the counter and a grab and go cooler is coming soon thanks to Michael Reed. There are plans in the works to sell hummus and salsa to start. The meeting was held at the Market House so Mx. Pane was able to point out some new things around the Market House like seeds, tea towels, and new candy. Ms. Mattocks-Rose asked about the plans to sell coffee and Mx. Pane said Mr. Reed from French Creek Coffee is looking for equipment for us. Ms. Krone asked if the Market House would be interested in selling popcorn because one of her students is selling popcorn grown on their local farm. Mx. Pane suggested connecting the student with her. Ms. Wrubleski suggested incorporating popcorn into the May First Friday event.</p> |
| <p><b>New Business</b><br/><br/><i>Brunch Presentation, Dietrich Williams</i></p> | <p>The Market Authority enjoyed an edible brunch presentation from Market House employee Dietrich Williams. Mr. Williams is a potential replacement for Richard Burchard, who will no longer be offering brunch after the eclipse weekend (April 6-8).</p>  |
| <p><b>Old Business</b><br/><br/><i>Solar Eclipse</i></p>                          | <p>So far 21 tickets have been sold for the Solar Eclipse event and the event has been advertised on social media. Mr. Fulmer reviewed the plans for the event. He is waiting to see how the numbers are before reserving the dulcimer player. He may go with other music. People are encouraged to bring their own chairs. The three Market House brunches have also been</p>  |

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| <p><i>Upcoming Events</i></p> | <p>advertised on social media. Mr. Richmond asked when volunteers are needed and Mr. Fulmer suggested 12:45/1pm.</p> <p>Ms. Mattocks-Rose has been working with the Americorps VISTA Em Hale and they figured out that we're running behind on SNAP/EBT sales this year by about \$700. So, they are looking for some new strategies to encourage SNAP/EBT use at the Market House. Ms. Hyatt suggested going to the Unitarian Universalist soup meals and the Family &amp; Community Christian Association (FCCA) meals to talk to people there.</p> |
| <p><b>Next Meeting</b></p>    | <p>The next scheduled Market Authority Meeting would be Wednesday, April 10, 2024.</p>  |
| <p><b>Adjournment</b></p>     | <p>With no further business to come before the Market Authority, Mr. Fulmer moved to adjourn, Ms. Burleigh seconded, and the vote was unanimous to adjourn at 5:09 PM for the brunch presentation.</p>  |

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Paula Burleigh  
Chair