

Meadville Market Authority Minutes
March 13, 2024

<p>Call to order – Roll Call</p>	<p>The meeting of the Market Authority of the City of Meadville was held Wednesday, March 13, 2024. Board Members present were Chair Paula Burleigh, Vice Chair Jill Hyatt, Treasurer John Fulmer, Secretary Adrienne Krone, Mark Richmond, Ashley Mattocks-Rose and Seth Ernst. Staff present was Market Manager Jesse Pane. Ms. Burleigh called the meeting to order at 4:49 pm.</p>
<p>Public Comment</p>	<p>No public comment.</p>
<p>Approval of Minutes <i>February 28, 2024</i></p>	<p>Mr. Fulmer motioned to approve the February 28, 2024 minutes. Mr. Ernst seconded, and the vote was unanimous.</p>
<p>Market Manager Report</p>	<p>Mx. Pane reported that things are going well and that the Market House was running ahead budget-wise from where the Market House was last year. The Market House will start carrying Bellvue products from Pittsburgh and some new condiments. A new vendor is going to start selling smoked wood chips. Mx. Pane prepared a brochure for the Solar Eclipse visitors and will be distributing it to the local hotels and bed and breakfasts soon.</p>
<p>New Business <i>Friends of the Market House Update</i> <i>Pay Rate for Personnel (Executive Session)</i></p>	<p>The Friends of the Market House met on Tuesday, March 12, 2024. Mr. Fulmer reported that they are going to hold the Solar Eclipse event on Monday, April 8 on the parking garage roof. Mr. Fulmer is not sure the dulcimer player will want to play the event but they are planning to have light refreshments and the glasses from the city. The event is a BYOC (Bring Your Own Chair) event. The ticket price will be \$10 donation to the Friends of the Market House. Mr. Fulmer will make a flyer for the event and get it to Mx. Pane soon.</p> <p>Pay rates for personnel were discussed in Executive Session. At 5:21 PM the Market Authority returned from Executive Session. Ms. Burleigh, Ms. Hyatt, Mr. Fulmer, Ms. Krone, Mr. Richmond, Ms. Mattocks-Rose, Mr. Ernst and Mx. Pane were still present. Ms. Hyatt motioned to approve a pay increase for a Market House employee. Mr. Fulmer seconded, and the vote was unanimous.</p>
<p>Old Business <i>St. Patrick's Day</i></p>	<p>Ms. Mattocks-Rose is working with the Americorps VISTA Em Hale to plan some upcoming events including a sham-rock painting event on Saturday,</p>

<p><i>Solar Eclipse</i></p>	<p>March 16 for St. Patrick’s Day. Ms. Mattocks-Rose also arranged for a volunteer from Allegheny College to help out at the event.</p> <p>The Market Authority Members listed local hotels and bed and breakfasts to call and drop off flyers advertising the Solar Eclipse weekend brunches. Ms. Burleigh asked if we could get an infographic to post digitally and distribute and Mx. Pane said she was planning to make a postcard for that purpose. Ms. Burleigh has reached out to some local people to offer alcohol for the brunches, but so far no one is available that weekend. Ms. Mattocks-Rose asked if the Meadville Independent Business Alliance (MIBA) is doing anything for the eclipse and Mx. Pane said some things are in the works to collectively advertise events around town.</p>
<p>Next Meeting</p>	<p>The next scheduled Market Authority Meeting would be Wednesday, March 27, 2024.</p>
<p>Adjournment</p>	<p>With no further business to come before the Market Authority, Ms. Hyatt moved to adjourn into Executive Session, Mr. Richmond seconded, and the vote was unanimous to adjourn into Executive Session at 5:16 PM.</p> <p>After the Executive Session, with no further business to come before the Market Authority, Ms. Mattocks-Rose motioned to adjourn the meeting. Mr. Fulmer seconded, and the vote was unanimous to adjourn at 5:23 PM.</p>

Paula Burleigh
Chair