

# Meadville Area Sewer Authority

## Meeting Minutes

March 19<sup>th</sup>, 2024

A public meeting of the Meadville Area Sewer Authority was held on Tuesday, March 19<sup>th</sup>, 2024, at 5:30 p.m. in the Conference Room at the Treatment Plant.

### **Attendance**

Authority members present were Rich Kebert, Rachel O'Brien, Barry Porter, and Marcia Yohe. Others in attendance were Jaclyn Millin Bronson of Shafer Law Firm; April Smith of the City of Meadville; Kimberly Mourer, MASA Executive Director; Ellie Logan, MASA Project Coordinator. Public Present; Kurt and Crystal Ferry along with legal representative Joe Ferguson.

### **Approval of Minutes**

Mrs. Yohe made a motion to approve the minutes for the monthly meeting held on Tuesday, February 20<sup>th</sup>, 2024. Mr. Porter seconded, and the motion passed unanimously.

### **Public Comments**

Kurt and Crystal Ferry, along with their legal representative, Joe Ferguson, brought up concerns regarding the billing for a business along Cochran Road in West Mead Township. The Ferry's requested a breakdown in the bill calculations along with a usage comparison from the previous metered business location on State Street to the new flat-rate billing for the business along Cochran Road. After a brief discussion, the Board Members thanked the Ferry's for their time.

### **Communications**

Ms. Logan presented the following:

- Complaints during the month of January.
- Collections report.

### **Operator's Report**

Mr. Wescott shared the Operator's report noting the following:

- Installation of the new belt press. Manufacturer has been responsive in addressing concerns.
- The new polymer station is initially proving to be more efficient than the old system.
- Installation of north side UV channel.
- Walnut lift station generator failure. Will need to budget for new generator and use portable in the meantime.

### **Director's Report**

Ms. Mourer shared the Director's Report, noting the following:

- MASA staff are acquiring letters of support for the proposed Race Street Force Main Replacement project.
- The plant participated in a 2-hour mandatory load curtailment test.
- General updates regarding the treatment plant upgrade including timelines and current progress.

### **Financial Report**

Ms. Smith shared the Financial Report and check registers. Mr. Porter motioned to approve the capital and operational check registers for February; Mrs. Yohe seconded, and the motion passed unanimously.

### **Consulting Engineer's Report**

Ms. Mourer shared the Consulting Engineer's Report, noting the following:

- The sludge hauling bid is being prepared.
- Scopes for Race St., Gill Village, and North St. are being prepared.
- Upgrade is moving along smoothly

Mr. Porter asked about the estimated price to replace the Race Street force main. Ms. Mourer shared that this project is estimated to cost 1.8 million dollars. To apply for a Pennvest loan, MASA staff are planning to combine the Race Street force main replacement, Race Street pump station upgrade, the Gill Village force main replacement, and the North Street gravity line replacement. The combination of these projects will be closer to 7 million dollars.

### **Solicitor's Report**

Ms. Millin presented the Solicitor's report including the lien satisfactions. Mr. Kebert made a motion to accept the lien satisfaction list. Dr. O'Brien seconded, and the motion passed unanimously.

### **Old Business**

Mr. Porter provided an update to the board on the delinquency at 9435 Franklin Pike. The board members discussed forgiving the late fees/penalties on the account, provided the new property owner complete an application with MAWA to set up a new account. Mr. Porter made a motion to approve the fee forgiveness, Mr. Kebert seconded, and the motion passed unanimously.

### **New Business**

Dr. O'Brien mentioned the practice of sending out a preliminary meeting packet a week early for the MASA Monthly Board Meetings. Discussion was held regarding this practice. The board reached a consensus to continue sending out a preliminary meeting packet a week before the monthly meeting.

### **Adjournment**

There being no further business, Dr. O'Brien motioned to adjourn the meeting at 6:53 p.m., Mr. Kebert seconded, and the motion passed unanimously.