

# ADA TRANSITION PLAN

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NOVEMBER 2019

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**City of McMinnville**  
**P.O. Box 7088**  
**McMinnville, Tennessee 37111**



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# 1. INTRODUCTION

## 1.1. Legislative Mandate

The Americans with Disabilities Act (ADA) is a civil rights law that mandates equal opportunity for individuals with disabilities. The ADA prohibits discrimination in access to jobs, government services, public transportation, public accommodations, and telecommunications. There are five titles of the ADA including:

Title I: Employment

Title II: State and Local Government

Title III: Public Accommodations and Commercial Facilities

Title IV: Telecommunications Relay Services

Title V: Miscellaneous Provisions

The City of McMinnville is obligated to observe all requirements of Title I in its employment practices, Title II in its policies practices, services, programs, and activities, and any parts of Titles IV and V that may apply to the City. Title III only covers businesses and non-profit service providers and is not applicable to the City.

Pursuant to Title II of the ADA, public entities are prohibited from discriminating on the basis of a disability. All programs, services and activities offered by the public entity must be accessible to persons with disabilities. To accomplish this, the U. S. Department of Justice developed regulations requiring the City to conduct a self-evaluation of the accessibility of its programs and services to determine whether issues of accessibility could be addressed through changes in the way such programs and services are provided. The City is obligated to remove physical barriers to accessibility when program changes cannot ensure access to services, programs, and activities in existing facilities. Realizing structural changes would take time and money to provide, the Department of Justice Regulations, Federal Register 28 CFR Part 35 states that “in the event that structural changes to facilities will be undertaken to achieve program accessibility, a public entity that employs 50 or more persons shall develop a Transition Plan setting forth the steps necessary to complete such changes.” Additionally, “if a public entity has responsibility or authority over streets, roads, or walkways, its Transition Plan shall include a schedule for providing curb ramps or other sloped areas where pedestrian walks cross curbs, giving priority to walkways serving entities covered by the Act.”

The ADA Regulations further require the Transition Plan to contain the following elements:

- A. A list of physical barriers in the public facilities that limit the accessibility of its programs, services, or activities to individuals with disabilities;
- B. A detailed description of the methods to be utilized to remove these barriers and make the facilities accessible;
- C. The schedule for taking the necessary steps to achieve compliance with Title II;

- D. The name of the official responsible for the plan's implementation; and
- E. A schedule for providing curb ramps or other slopes areas where pedestrian walks cross curbs.

This document addresses the requirements of Title II of the ADA.

## **1.2. Purpose of a Transition Plan**

According to the Department of Justice, more than 58 million Americans (about 19% of our population) have disabilities and they, like all Americans, participate in a variety of programs, services, and activities provided by their State and local governments. This includes many people who became disabled while serving in the military. By the year 2030, approximately 71.5 million baby boomers will be over age 65 and will need services and surroundings that meet their age-related physical needs. An ADA Transition Plan provides the planning framework to identify barriers to access in programs and activities and to prioritize and correct ADA deficiencies.

## **1.3. ADA Self-Evaluation and Transition Plan Development Requirements and Process**

Title II requires the operation of each service, program or activity so that, when viewed in its entirety, is readily accessible to and usable by individuals with disabilities. No qualified individual with a disability may be excluded from participating in, or denied the benefits of, the services, programs, or activities provided by a public entity because of a disability. Included in Title II are administrative requirements for all government entities employing more than 50 people. These administrative requirements are:

1. To notify applicants, participants, beneficiaries, and other interested people of their rights and the public entity's obligations under Title II.
2. To designate a responsible employee (ADA Coordinator) to coordinate its efforts to comply with and carryout the public entity's ADA responsibilities.
3. To establish a grievance procedure for resolving complaints related to Title II.
4. To conduct a self-evaluation. A self-evaluation is an assessment of the public entity's services, programs, and activities and the policies and practices that govern the administration of them. This can include laws, ordinances, regulations, and manuals. The goal of the self-evaluation is to determine if the policies and practices adversely affect full participation of individuals with disabilities.
5. To develop a transition plan. In the event that structural changes to facilities will be undertaken to achieve program accessibility, a Transition Plan setting forth the steps necessary to complete such changes must be developed.

The plan shall, at a minimum --

- a. Identify physical obstacles in the public entity's facilities that limit the accessibility of its programs or activities to individuals with disabilities;
- b. Describe in detail the methods that will be used to make the facilities accessible; and
- c. Specify the schedule for taking the steps necessary to achieve compliance with this section and, if the time period of the transition plan is longer than one year, identify steps that will be taken during each year of the transition period.

## 1.4. Elements of a Transition Plan

The Federal Highway Administration (FHWA) has provided guidance on the ADA Transition Plan process in their "INFORMATION AND ACTION: ADA Transition Plan Process" memo dated November 17, 2015, which specifically addresses State Departments of Transportations. Provided in the memo is a checklist for elements to be included in an ADA Transition Plan and other ADA requirements that agencies must fulfill. Items included in the ADA Transition Plan checklist are:

- **Responsible Official:** Per 28 CFR 35.150(d)(3)(iv), the City of McMinnville must identify an official responsible for implementation of the ADA Transition Plan (i.e., Executive Director, Secretary, Commissioner, Chief Engineer, etc.).
- **Inventory of Barriers:** Per CFR 35.150(d)(3)(i) and 28 CFR 35.105(a), the City of McMinnville must demonstrate good faith by identifying intersection information, including curb ramps and other associated accessibility elements, as a starting point and showing movement and commitment toward developing a full inventory.
- **Schedule:** Per 28 CFR 35.105(d)(2), the City of McMinnville must show a strong commitment toward upgrading ADA elements identified in the inventory of barriers in the short-term (planned capital improvement projects) and show a strong commitment overtime toward prioritizing curb ramps at walkways serving entities covered by the ADA. Per 28 CFR 35.105(d)(3), the schedule must include prioritization information, planning, and investments directed at eliminating other identified barriers over time.
- **Implementation Methods:** Per 28 CFR.150(d)(3)(ii), the City of McMinnville must describe the methods that will be used to make the facilities accessible and, as a best practice, include the governing standard (e.g., 2010 ADAAG, 2011 PROWAG). If the start date for construction is on or after March 15, 2012, all newly constructed or altered State and local government facilities must comply with the 2010 ADA Standards for Accessible Design. Before that date, the 1991 Standards (without the elevator exemption), the Uniform Federal Accessibility Guidelines, or the 2010 ADA

Standards may be used for such projects when the start of construction commences on or after September 15, 2010.

The most recent standard is the 2010 ADA Standards for Accessible Design, which sets the minimum requirements – both scoping and technical – for newly designed and constructed or altered State and local government facilities, public accommodations, and commercial facilities to be readily accessible to and usable by individuals with disabilities. It is effectuated from 28 CFR 35.151 and the 2004 Americans with Disabilities Act Accessibility Guidelines (ADAAG). However, the Federal Highway Administration (FHWA) and Department of Justice (DOJ) recommend using the Proposed Guidelines for Pedestrian Facilities in the Public Right-of-Way (a.k.a., PROWAG) for designing and constructing facilities within the public rights-of-way as a best practice until it is adopted at the federal level. The Manual of Uniform Traffic Control Devices (MUTCD) is also incorporated by reference within PROWAG.

Items included in the Other ADA Requirements checklist are:

- **Public Involvement:** Per 28 CFR 35.150(d)(3)(ii), the City of McMinnville must describe the process used to allow the public to readily access and submit comments for both the ADA Self-Evaluation and Transition Plan.
- **ADA Policy Statement:** Per 28 CFR 35.106, the City of McMinnville must have an ADA Policy Statement easily accessible by the public. As a best practice, the ADA Policy Statement should be posted conspicuously on TDOT's website, for internal and external use.
- **ADA Coordinator:** Per 282 CFR 35.107(a), the City of McMinnville must clearly identify the ADA Coordinator (dedicated trained staff) and provide full contact information (i.e., name, office address, telephone number, and email address).
- **Complaint/Grievance Process:** Per 28 CFR 35.107(b), the City of McMinnville must provide a clear procedure to receive and address complaints/grievances from the public. As a best practice, this process should be documented in the Transition Plan and be easily accessible by the public.

## 1.5. Discrimination and Accessibility

### 1.5.1. ADA Title II Disability Discrimination Policy

Program accessibility means that, when viewed in its entirety, each program is readily accessible to and usable by individuals with disabilities. Program accessibility is necessary not only for individuals with mobility needs, but also to individuals with sensory and cognitive disabilities. Accessibility applies to all aspects of a program or service, including but not limited to physical

access, advertisement, orientation, eligibility, participation, testing or evaluation, provision of auxiliary aids, transportation, policies, and communication.

The following are examples of elements that should be evaluated for barriers to accessibility:

- Elements with potential barriers
- Building signage
- Customer communication and interaction
- Sidewalks or curb ramps
- Emergency notifications, alarms, and visible signals
- Participation opportunities for City-sponsored events
- Parking
- Path of travel to, throughout, and between buildings and amenities
- Doors
- Service counters
- Restrooms
- Drinking fountains
- Path of travel along sidewalk corridors within the public right-of-way
- Access to pedestrian equipment at signalized intersections

## **2. SELF-EVALUATION AND ASSESSMENT**

The City of McMinnville's Transition Plan reflects the results of a Phase I compliance review and survey of the buildings and public facilities, programs, and practices that are under the jurisdiction of the City. The following sections detail the importance of each program, policy, and procedure, the Self-Evaluations findings, and recommendations to bring each program, policy, and procedure into compliance with the ADA.

### **2.1. Overview**

The City of McMinnville's Phase I ADA Compliance Study is limited to the sidewalk survey performed March 2018 and in the following government facilities:

- McMinnville City Hall, 101 East Main Street
- McMinnville Fire Department Station #1, 308 East Main Street
- McMinnville Police Department, 204 Red Road #100
- McMinnville Public Works Facility, 1266 Belmont Drive
- McMinnville Wastewater Treatment Plant, 100 Cope Street
- McMinnville Water Treatment Plant, 200 Bell Street
- McMinnville Fire Department Station #2, 1022 Old Smithville Road

### **2.1.1. The Americans with Disabilities Act 2010 Standards**

The Department of Justice published revised regulations for Titles II and III of the Americans with Disabilities Act of 1990 (**ADA**) in the Federal Register on September 15, 2010. These regulations, called the 2010 ADA Standards for Accessible Design (**2010 Standards**) adopted revised, enforceable minimum accessibility requirements and standards - both scoping and technical - for newly designed and constructed or altered State and local government facilities, public accommodations, and commercial facilities to be readily accessible to and usable by individuals with disabilities. The 2010 Standards for State and local governments, applicable to the buildings surveyed, consist of the Title II regulations at 28 CFR 35.151 and the 2004 ADAAG at 36 CFR part 1191, appendices B and D. Title III applies to public accommodations and commercial businesses, but does not apply to the government facilities, services and programs addressed herein. Any new construction or alterations commencing on or after March 15, 2012 shall comply with the 2010 Standards. Newly constructed or altered elements that were constructed or altered before March 15, 2012, and that did not comply with the 1991 Standards or the Uniform Federal Accessibility Standard (**UFAS**), should have been brought into compliance before March 15, 2012. Not having been achieved before March 15, 2012, these elements are now required to comply with the 2010 Standards.

## **2.2. Obligations**

The following passages are excerpted from the Code of Federal Regulations, Title 28 - Judicial Administration, Part 35—NONDISCRIMINATION ON THE BASIS OF DISABILITY IN STATE AND LOCAL GOVERNMENT SERVICES. They include §35.105 which requires State and local governments to perform self-evaluation; §35.106 which requires public notice; §35.107 which requires the designation of a responsible employee and adoption of grievance procedures; excerpts from §35.150 which requires existing facilities to be readily accessible and usable by individuals with disabilities and identifies steps in the process to be undertaken by the city. The scope of the Phase I ADA Compliance Study shall encompass only:

- §35.105 (c) (2) - a description of areas examined and any problems identified
- §35.150 (d) (3) (i) - identify physical obstacles in the public entity's facilities that limit the accessibility of its programs or activities to individuals with disabilities



The remaining requirements are the obligation of the City of McMinnville. Portions of the text in light grey are not pertinent to the facilities surveyed:

**PART 35—NONDISCRIMINATION ON THE BASIS OF DISABILITY IN STATE AND LOCAL GOVERNMENT SERVICES**

**§35.105 Self-evaluation.**

*(a) A public entity shall, within one year of the effective date of this part, evaluate its current services, policies, and practices, and the effects thereof, that do not or may not meet the requirements of this part and, to the extent modification of any such services, policies, and practices is required, the public entity shall proceed to make the necessary modifications.*

*(b) A public entity shall provide an opportunity to interested persons, including individuals with disabilities or organizations representing individuals with disabilities, to participate in the self-evaluation process by submitting comments.*

*(c) A public entity that employs 50 or more persons shall, for at least three years following completion of the self-evaluation, maintain on file and make available for public inspection:*

*(1) A list of the interested persons consulted;*

*(2) A description of areas examined and any problems identified; and*

*(3) A description of any modifications made.*

*(d) If a public entity has already complied with the self-evaluation requirement of a regulation implementing section 504 of the Rehabilitation Act of 1973, then the requirements of this section shall apply only to those policies and practices that were not included in the previous self-evaluation.*

*(Approved by the Office of Management and Budget under control number 1190-0006)*

*[56 FR 35716, July 26, 1991, as amended by Order No. 1694-93, 58 FR 17521, Apr. 5, 1993]*

**§35.106 Notice.**

*A public entity shall make available to applicants, participants, beneficiaries, and other interested persons information regarding the provisions of this part and*

*its applicability to the services, programs, or activities of the public entity, and make such information available to them in such manner as the head of the entity finds necessary to apprise such persons of the protections against discrimination assured them by the Act and this part.*

**§35.107** *Designation of responsible employee and adoption of grievance procedures.*

*(a) Designation of responsible employee. A public entity that employs 50 or more persons shall designate at least one employee to coordinate its efforts to comply with and carry out its responsibilities under this part, including any investigation of any complaint communicated to it alleging its noncompliance with this part or alleging any actions that would be prohibited by this part. The public entity shall make available to all interested individuals the name, office address, and telephone number of the employee or employees designated pursuant to this paragraph. Complaint procedure. A public entity that employs 50 or more persons shall adopt and publish grievance procedures providing for prompt and equitable resolution of complaints alleging any action that would be prohibited by this part.*

**§35.150** *Existing facilities.*

*(a) General. A public entity shall operate each service, program, or activity so that the service, program, or activity, when viewed in its entirety, is readily accessible to and usable by individuals with disabilities. This paragraph does not—*

*(1) Necessarily require a public entity to make each of its existing facilities accessible to and usable by individuals with disabilities;*

*(2) Require a public entity to take any action that would threaten or destroy the historic significance of an historic property; or*

*(3) Require a public entity to take any action that it can demonstrate would result in a fundamental alteration in the nature of a service, program, or activity or in undue financial and administrative burdens. In those circumstances where personnel of the public entity believe that the proposed action would fundamentally alter the service, program, or activity or would result in undue financial and administrative burdens, a public entity has the burden of proving that compliance with §35.150(a) of this part would result in such alteration or burdens. The decision that compliance would result in such alteration or burdens must be made by the head of a public entity or his or her designee after considering all resources available for use in the funding and operation of the service, program, or activity, and must be accompanied by a written statement of the reasons for reaching that conclusion. If an action would result in such an alteration or such burdens, a public entity shall*

*take any other action that would not result in such an alteration or such burdens but would nevertheless ensure that individuals with disabilities receive the benefits or services provided by the public entity.*

*(b) Methods—(1) General. A public entity may comply with the requirements of this section through such means as redesign or acquisition of equipment, reassignment of services to accessible buildings, assignment of aides to beneficiaries, home visits, delivery of services at alternate accessible sites, alteration of existing facilities and construction of new facilities, use of accessible rolling stock or other conveyances, or any other methods that result in making its services, programs, or activities readily accessible to and usable by individuals with disabilities. A public entity is not required to make structural changes in existing facilities where other methods are effective in achieving compliance with this section. A public entity, in making alterations to existing buildings, shall meet the accessibility requirements of §35.151. In choosing among available methods for meeting the requirements of this section, a public entity shall give priority to those methods that offer services, programs, and activities to qualified individuals with disabilities in the most integrated setting appropriate.*

*(2)(i) Safe harbor. Elements that have not been altered in existing facilities on or after March 15, 2012 and that comply with the corresponding technical and scoping specifications for those elements in either the 1991 Standards or in the Uniform Federal Accessibility Standards (UFAS), Appendix A to 41 CFR part 101-19.6 (July 1, 2002 ed.), 49 FR 31528, app. A (Aug. 7, 1984) are not required to be modified in order to comply with the requirements set forth in the 2010 Standards.*

*(ii) The safe harbor provided in §35.150(b)(2)(i) does not apply to those elements in existing facilities that are subject to supplemental requirements (i.e., elements for which there are neither technical nor scoping specifications in the 1991 Standards). Elements in the 2010 Standards not eligible for the element-by-element safe harbor are identified as follows—*

- (A) Residential facilities dwelling units, sections 233 and 809.*
- (B) Amusement rides, sections 234 and 1002; 206.2.9; 216.12.*
- (C) Recreational boating facilities, sections 235 and 1003; 206.2.10.*
- (D) Exercise machines and equipment, sections 236 and 1004; 206.2.13.*
- (E) Fishing piers and platforms, sections 237 and 1005; 206.2.14.*
- (F) Golf facilities, sections 238 and 1006; 206.2.15.*
- (G) Miniature golf facilities, sections 239 and 1007; 206.2.16.*
- (H) Play areas, sections 240 and 1008; 206.2.17.*
- (I) Saunas and steam rooms, sections 241 and 612.*
- (J) Swimming pools, wading pools, and spas, sections 242 and 1009.*

*(K) Shooting facilities with firing positions, sections 243 and 1010.*

*(L) Miscellaneous. (1) Team or player seating, section 221.2.1.4.*

*(2) Accessible route to bowling lanes, section 206.2.11.*

*(3) Accessible route in court sports facilities, section 206.2.12.*

*(3) Historic preservation programs. In meeting the requirements of §35.150(a) in historic preservation programs, a public entity shall give priority to methods that provide physical access to individuals with disabilities. In cases where a physical alteration to an historic property is not required because of paragraph (a)(2) or (a)(3) of this section, alternative methods of achieving program accessibility include—*

*(i) Using audio-visual materials and devices to depict those portions of an historic property that cannot otherwise be made accessible;*

*(ii) Assigning persons to guide individuals with handicaps into or through portions of historic properties that cannot otherwise be made accessible; or*

*(iii) Adopting other innovative methods.*

*(4) Swimming pools, wading pools, and spas. The requirements set forth in sections 242 and 1009 of the 2010 Standards shall not apply until January 31, 2013, if a public entity chooses to make structural changes to existing swimming pools, wading pools, or spas built before March 15, 2012, for the sole purpose of complying with the program accessibility requirements set forth in this section.*

*(c) Time period for compliance. Where structural changes in facilities are undertaken to comply with the obligations established under this section, such changes shall be made within three years of January 26, 1992, but in any event as expeditiously as possible.*

*(d) Transition plan. (1) In the event that structural changes to facilities will be undertaken to achieve program accessibility, a public entity that employs 50 or more persons shall develop, within six months of January 26, 1992, a transition plan setting forth the steps necessary to complete such changes. A public entity shall provide an opportunity to interested persons, including individuals with disabilities or organizations representing individuals with disabilities, to participate in the development of the transition plan by submitting comments. A copy of the transition plan shall be made available for public inspection.*

*(2) If a public entity has responsibility or authority over streets, roads, or walkways, its transition plan shall include a schedule for providing curb ramps or other sloped areas where pedestrian walks cross curbs, giving priority to walkways*

*serving entities covered by the Act, including State and local government offices and facilities, transportation, places of public accommodation, and employers, followed by walkways serving other areas.*

*(3) The plan shall, at a minimum—*

*(i) Identify physical obstacles in the public entity's facilities that limit the accessibility of its programs or activities to individuals with disabilities;*

*(ii) Describe in detail the methods that will be used to make the facilities accessible;*

*(iii) Specify the schedule for taking the steps necessary to achieve compliance with this section and, if the time period of the transition plan is longer than one year, identify steps that will be taken during each year of the transition period; and*

*(iv) Indicate the official responsible for implementation of the plan.*

*(4) If a public entity has already complied with the transition plan requirement of a Federal agency regulation implementing section 504 of the Rehabilitation Act of 1973, then the requirements of this paragraph (d) shall apply only to those policies and practices that were not included in the previous transition plan.*

***(Approved by the Office of Management and Budget under control number 1190-0004)***

***[56 FR 35716, July 26, 1991, as amended by Order No. 1694-93, 58 FR 17521, Apr. 5, 1993; AG Order No. 3180-2010, 75 FR 56180, Sept. 15, 2010; AG Order 3332-2012, 77 FR 30179, May 21, 2012]***

## **2.3. Priorities**

The Department of Justice ADA regulations provide guidance on program accessibility and barrier removal as well as prioritization of required corrections. ADA Title II regulations go well beyond the scope of this survey of the built environment, such as requirements for nondiscriminatory policies and practices and for the provision of auxiliary aids and services.

The seven buildings surveyed for the City of McMinnville share various common accessibility deficiencies.

Following is a list prioritized in descending order per the DOJ regulations with typical common deficiencies identified in all or some of the seven buildings surveyed.

### **2.3.1. Priority 1 - Accessible Approach and Entrance**

- Accessible, compliant parking appropriately dispersed and located as closely as possible to accessible building entrances
- At least one van-accessible parking space
- Compliant signage located at accessible parking spaces
- Access aisles at least 5-feet wide adjacent to accessible parking spaces
- Stable, firm, and slip-resistant accessible routes from public transportation stops, site arrival points and accessible parking to accessible building entrances including ramps, handrails, accessible slopes less than 1:20, identification, etc.
- Entrance doors with a minimum 32" clear opening width and minimum door maneuvering clearances and compliant opening-force pressure
- Signage at inaccessible building entrances with clear directions to the accessible entrance
- Thresholds no more than ¼" in height or ¾" with ½" bevels
- Door hardware, such as lever hardware, that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist
- Minimum space between doors-in-series

### **2.3.2. Priority 2 - Access to Goods and Services**

- Accessible entrance providing direct access to the main floor, lobby, elevator, all public spaces
- Minimum 36" wide stable, firm and slip-resistant accessible routes throughout the facility to all goods and services and employee work areas
- Routes free of objects protruding into circulation paths more than 4" between the heights of 27" and 80"
- Elevator maintained in operable condition at all times (City Hall only)
- Elevator car buttons designated with raised characters, Braille, and contrast from background
- Signage which designates directions and instructions or permanent rooms and spaces, with raised characters, Braille, and contrast from background
- Thresholds no more than ¼" in height or ¾" with ½" bevels
- Entrance doors with a minimum 32" clear opening width and minimum door maneuvering clearances and compliant opening-force pressure

- Door hardware, such as lever hardware, that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist
- Thresholds no more than ¼" in height or ¾" with ½" bevels
- Doors with closers which take 5 seconds or more to close
- Doors with designated minimum door clearances, including furniture placed in the clearance space
- Controls, including light switches, security and intercom systems, emergency / alarm boxes, etc. no higher than 48" above floor with a 30" by 48" clear floor space for forward or parallel approach and operable with one hand and do not require tight grasping, pinching or twisting of the wrist
- Assembly areas, such as courtrooms, training rooms, etc. shall include appropriately located and dispersed wheelchair spaces no less than 36" wide and located on an accessible route and adjacent to a companion seat
- Kitchens / break rooms with at least one wheelchair seating space with a surface between 28" and 34" high on an accessible route and a sink with forward approach knee and toe space no more than 34" high with a clear floor space of 30" by 48" and an accessible work surface with forward approach knee and toe space no more than 34" high with a clear floor space of 30" by 48"
- Reception areas / waiting rooms with at least one wheelchair space 36" by 48" located on an accessible route
- Locker rooms with a bench at least 42" long and between 20" and 24" deep with back support with the seat between 17" and 19" above the floor and a clear floor space at the end of the bench perpendicular to the long side
- Sales and service counters no higher than 36" with a minimum width of 36" extending the full depth from customer side to employee side uninterrupted with an adjacent wheelchair space for forward or parallel approach
- Courtrooms with jury boxes and witness stands accessible to wheelchairs with clear floor space provided and judge's benches, clerks' stations, bailiffs' stations, etc. compliant with the 2010 Standards 902 and with assistive listening devices
- Detention and correctional facilities with 3%, but not less than 1%, of cells compliant with the 2010 Standards 807.2

### **2.3.3. Priority 3 - Access to Public Toilet Rooms**

- Accessible toilet rooms located on an accessible route and identified with the International Symbol of Accessibility as well as any inaccessible toilet rooms provided with compliant signage containing directions to the nearest accessible toilet rooms

- Signage designating directions and instructions or permanent rooms and spaces with raised characters, Braille, contrast from background and located on the latch side of the door with the lowest character baseline 48" above the floor and the baseline of the highest character no more than 60" above the floor
- Entrance door providing no less than 32" clear width in the 90-degree open position and providing accessible maneuvering clearances per the 2010 Standards
- 404.2.4 from inside and outside the toilet room and level floor surfaces on each side of the door and a compliant threshold
- Door hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist, such as lever hardware mounted between 34" and 48" above the floor with maximum 5 pounds opening force
- Doors-in-series creating vestibules shall have 48" plus the width of the door or doors swinging into the space
- Privacy walls in toilet rooms located at least 42" from the door if the door swings out or at least 48" if the door swings in and has no closer or 54" if the door swings in with a closer and at least 24" of maneuvering clearance beyond the door latch side
- 36" wide clear path to at least one of each type of fixture including, lavatory, hand dryer, paper towel dispenser, toilet stall, etc.
- Clear space in the shape of a 60" circle or 60" T-shape for a wheelchair to turn around
- Single user toilets with doors that swing in providing a 30" by 48" clear floor space beyond the door swing
- Mirrors over lavatories with the bottom edge of the reflecting surface no more than 40" above the floor
- Coat hooks mounted between 15" and 48" above the floor
- Lavatories mounted no higher than 34" above the floor with no less than 27" from the underside of the sink to the floor positioned for a forward approach with knee and toe space.
- Pipes below lavatories insulated or otherwise configured to protect against contact
- Faucet control that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist, such as lever hardware
- Soap dispensers and hand dryers located within accessible reach ranges and operable with one hand and do not require tight grasping, pinching or twisting of the wrist
- Toilets located between 16" and 18" from the side wall and providing a clearance around the toilet 60" from the side wall and at least 56" from the rear wall with nothing located in the clearance except grab bars, toilet paper dispensers, and the toilet itself
- Toilet seats located between 17" and 19" above the floor



- Rear wall and side wall grab bars mounted at accessible heights and depths
- Toilet paper dispensers and associated items mounted no less than 12" above grab bars and no less than 1.5" below grab bars and between 7" and 9" in front of the water closet
- Flush controls, if hand-operated, located no more than 48" above the floor and always on the open side of the toilet (opposite the wall) and operable with one hand and that do not require tight grasping, pinching or twisting of the wrist
- Toilet stalls at least 60" wide and 56" deep with wall-hung toilets or 59" deep with floor-mounted toilets and a door that does not swing into the required clear space
- Required accessible door maneuvering clearances and doors that are self-closing
- Toilet stall door hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist mounted between 34" and 48" above the floor
- Shower rooms with at least one shower, either roll-in or transfer type, on an accessible route with an accessible entrance, associated grab bars, seats and accessibly located controls and hand-showers

#### **2.3.4. Priority 4 - Access to other items such as Water Fountains and Telephones**

- Drinking fountain located on an accessible route and providing a clear floor space for approach and mounted within all prescribed reach ranges with the spout outlet no higher than 36" above the floor no more than 15" from the rear wall
- Drinking fountain controls that are operable with one hand and do not require tight grasping, pinching or twisting of the wrist
- Drinking fountains that are either recessed or outfitted with hardware that prohibits them being protruding objects over circulation paths
- Public phones, if provided, shall either include a TTY or provide appropriately designed direction to TTY using the International Symbol of TTY
- Fire alarm systems that have both flashing lights and audible signals

## **2.4. Phase I – Self Evaluation and Assessment Findings**

The purpose and extent of Phase I is a general overview of ADA compliance deficiencies in the City of McMinnville government buildings listed above. Data was compiled from multiple off-hour site visits and anecdotal information from City of McMinnville employees in November and December of 2017. Phase I also includes the inventory of sidewalks within City right-of-way. The Sidewalk Inventory Project was conducted in March 2018 to identify barriers in the public right of way and prioritize sidewalk improvement projects.

The infrastructure and facilities listed require varying levels of both employee and public access; however, the ADA requirements for state and local governments are not the same as for public accommodations, commercial businesses, and non-profit organizations. All, including state and local governments, are required to provide goods, services and programs to people with disabilities on an equal basis with the rest of the public.

Under Title II, State and local governments are obligated to ensure that services, programs and activities, when viewed in their entirety, are accessible to people with disabilities. Alterations to older buildings may be required to ensure program accessibility. Government entities under Title II are obligated to meet a higher standard than ‘readily achievable barrier removal’, which is the lower standard for general public accommodations under Title III.

### **2.4.1. ADA Barriers in Public Buildings**

The City of McMinnville is currently undergoing a major renovation of its primary Parks & Recreation Facility – the Civic Center located at 500 Garfield Street. The \$9 Million dollar renovation was, in part, driven by substantial accessibility barriers in the building. The Civic Center renovation project is a significant capital outlay to remedy ADA barriers. The project is anticipated to be completed in late 2020. The seven buildings surveyed are municipal structures that serve primary functions of the City. City Hall is the most visited by the public, followed by the Police Department; both structures are being planned for improvement or replacement.

Each public area of accessibility was evaluated by guidance provided for one of four priorities by the Americans with Disabilities Accessibility Guidelines (ADAAG) denoting the priority for accessibility. The primary purpose of the self-evaluation survey was to inventory compliance for public buildings, other city facilities, and parks and to identify remediation methods and costs necessary to provide accessibility to the public in publicly accessible areas for existing facilities. Self-evaluation established the remediation work necessary to achieve removal of architectural barriers as described in the self-evaluation and as required by ADAAG and by the Department of Justice (DOJ) in its administration of ADA requirements. The obligations and priorities for the survey are presented in Section 2.2 and 2.4 of this Plan.

Detailed findings for each of the following buildings are included in Appendix A.

- McMinnville City Hall, 101 East Main Street
- McMinnville Fire Department Station #1, 308 East Main Street
- McMinnville Police Department, 204 Red Road #100
- McMinnville Public Works Facility, 1266 Belmont Drive
- McMinnville Wastewater Treatment Plant, 100 Cope Street
- McMinnville Water Treatment Plant, 200 Bell Street
- McMinnville Fire Department Station #2, 1022 Old Smithville Road

### **2.4.2. ADA Barriers in the Public ROW**

The City of McMinnville has a number of programs devoted to making the City's streets, sidewalks, crosswalks, and pedestrian signals more accessible.

- New Development and Infill Program: New development projects and those projects occurring as infill or redevelopment are required to install sidewalks and ADA-compliant curb ramps.
- By Citizen Request: Citizens are able to submit a request to have a new curb ramp installed or an existing curb ramp repaired at any location within the City.

- Annual Installation, Repair, and Maintenance Program: On a yearly basis, the City's Public Works Department repairs sidewalks and installs new PROWAG-compliant curb ramps as part of routine maintenance.
- Street-Related Capital Improvement Projects: Sidewalks, curb ramps, crosswalks, and pedestrian signals are installed and/or repaired in all street-related capital improvement projects (e.g., street widening or other street upgrades).
- Federally Aided Street Overlay Construction Projects: The City is required to include the retrofit of existing, non-compliant curb ramps to comply with prevailing PROWAG standards as part of federally aided street overlay projects. It is the goal of the City to continue its efforts to improve pedestrian accessibility.

The guidance used in the evaluations is based on Public Right-of-Way Accessibility Guidelines (PROWAG) for Pedestrian Facilities in the Public Right-of-Way (ADA Guidelines) from the U.S. Architectural and Transportation Barriers Compliance Board. The City of McMinnville has a tiered system to identify and assess obstacles in the public right-of-way: Tier 1) Self-Evaluation of curb ramps, sidewalks, crosswalks, and pedestrian crossings at signalized intersections for compliance with PROWAG; and Tier 2) Detailed Evaluation of Remediation, Costs of Remediation and Priority for Remediation Self-Evaluation of the curb ramps, sidewalks, crosswalks and pedestrian signals was completed in March 2018.

The purpose of the evaluation was to determine which features are noncompliant to PROWAG and TDOT Guidelines which may be more restrictive, and to have the highest priority non-complying items under construction as soon as practical and develop a comprehensive overview of the complete pedestrian network. Detailed evaluation of remediation, costs of remediation and priority for remediation were also performed. The surveys provide the City an overview of the architectural barriers that prevent people with disabilities from using its pedestrian public rights-of-way and participating in its programs. The Tier 1 Study: Sidewalk Inventory Project dated March 2018, contains photos and maps of each non-compliant curb ramp, sidewalk, crosswalk and pedestrian signal were annotated during the survey process. The report is included in full in Appendix B.

McMinnville is at the crossroads of several State routes. Note that TDOT is only responsible for curb face to curb face, so complaints or requests related to curb ramps are the responsibility of the local government to address as part of their ADA Transition Plan. Similarly, the responsibility to maintain compliant sidewalks within TDOT right-of-way is also the responsibility of the local governments.

## 2.5. Self-Evaluation and Assessment Summary

In summation, Phase I of the City of McMinnville ADA Compliance Study is a broad assessment and identifies accessibility barriers surveyed in McMinnville's public right of way and within the seven government buildings included in the scope. The initial phase allows the City to identify its opportunities to plan, prioritize, and fund projects. It also identifies projects that may be reprioritized and executed if an opportunity to do so becomes available.

This ADA transition plan should be evaluated and updated at least annually and prior to the next fiscal year's budget creation. This allows for projects to be reprioritized and planned ADA improvements to be budgeted each fiscal year. Further phases, not included in this scope, should include:

- specific identification of individual instances of deficiency;
- proposed design solutions for each instance; and
- pricing information for repairs and modifications.

The City of McMinnville should also perform the following actions and update the transition plan accordingly:

- Review its current services, policies and practices for deficiencies;
- Adopt ADA standards: PROWAG for ADA compliance in public right-of-way;
- Develop a modification plan with the input of concerned citizens, including citizens in the disability community;
- Maintain on file for a minimum of three years and make available for inspections all records of the self-evaluation and modification plan including a list of any interested persons consulted, a description of areas evaluated and problems identified, a record of any modifications made;
- Make available to applicants, participants, beneficiaries, and other interested persons information regarding the transition plan and its applicability to the services, programs, or activities of the City of McMinnville;
- Designate at least one responsible employee to coordinate efforts to comply with and carry out responsibilities under the transition plan, including any investigation of any complaint alleging noncompliance or alleging any actions that would be prohibited;
- Make available to all interested individuals the name, office address, and telephone number of the designated responsible employee or employees;
- Adopt and publish grievance procedures providing for prompt and equitable resolution of complaints alleging any action that would be prohibited by the Code of Federal Regulations, Title 28 - Judicial Administration, Part 35— NONDISCRIMINATION ON THE BASIS OF DISABILITY IN STATE AND LOCAL GOVERNMENT SERVICES;

- Specify the schedule for taking the steps necessary to achieve compliance and, if the time period of the transition plan is longer than one year, identify steps that will be taken during each year of the transition period; and
- Identify and keep current the City official responsible for implementation of the plan.

### 3. TRANSITION PLAN

The Transition Plan combines the findings of the programs, policies, and procedures review and facility review. Specific program, policy, and procedure recommendations can be found in Section 2.5.

The specific infrastructure modifications required to remedy ADA barriers identified to make the surveyed structures accessible are provided in inspections in Section 2.4.

#### 3.1. Designation of Responsible Officials

##### 3.1.1. ADA Coordinator

A public entity is required to designate at least one responsible employee to coordinate its efforts to comply with ADA, implement this plan and handle any grievances or concerns. The City of McMinnville's ADA Coordinator may be contacted via the following information:

Nolan Ming, Community Development Director  
ADA Coordinator  
101 E. Main Street  
McMinnville, Tennessee 37110  
(931) 473 -1204  
nming@mcminnvilletn.gov

The City of McMinnville is not required by the ADA to modify a policy, program, service, or activity if the change would result in a fundamental alteration in the nature of a program or activity, would create a hazardous condition for other people, or would represent an undue financial and administrative burden. The ADA Coordinator will document the City's response to grievances and requests for accommodation, including the resources considered and the methodology used to determine how the accommodation or modification would impact programs or resources.

The City of McMinnville is proactive in advancing its ADA goals for City projects and where private development impacts and interacts with public right of way.

### 3.1.2. ADA Transition Plan Implementation Official

Per 28 CFR 35.150(d)(3)(iv), the City must identify an official responsible for implementation of the ADA Transition Plan. The responsible party is the current City Administrator:

Nolan Ming, Community Development Director  
 ADA Coordinator  
 101 E. Main Street  
 McMinnville, Tennessee 37110  
 (931) 473 -1204  
 nming@mcminnvilletn.gov

### 3.2. Implementation Schedule

The implementation schedule is presented in the following table. The table details the estimated barrier removal costs and proposed implementation schedule for facilities evaluated by the City. This 10-year plan will serve as the initial implementation schedule for the Transition Plan. The City of McMinnville reserves the right to change the barrier removal priorities on an ongoing basis to allow flexibility in accommodating community requests, petitions for reasonable modifications from persons with disabilities, and changes in City programs.

#### IMPLEMENTATION SCHEDULE

Fiscal Year	Projects	Estimated Cost
2020-2021	Civic Center Renovation	± \$1,500,000
	City Hall Elevator	\$250,000
	Three (3) New Restrooms at City Parks	± \$200,000
	Sidewalk Repairs – Sparta St Multi-Modal Grant	\$997,980
2021-2022	Parking Lot and Curb Repairs	± \$200,000
	Sidewalk Repairs	± \$100,000
	Hwy 70S Crosswalk Project	\$600,000
2022-2023	New McMinnville Police Department	\$4,000,000
2023-2030	City Hall Renovation	\$2,000,000
	Sidewalk/Curb Ramp Replacement	\$100,000
	Rocket Park Restroom ADA Improvements	\$125,000
2030-2040	McMinnville Fire Department Station #1	TBD
	McMinnville Police Department	TBD
	McMinnville Public Works Facility	TBD
	McMinnville Wastewater Treatment Plant	TBD
	McMinnville Water Treatment Plant	TBD
	McMinnville Fire Department Station #2	TBD

### **3.3. Funding**

The City intends to continue funding ADA improvements as part of its general fund and capital projects funding. It will also leverage TDOT grant and street aid funding to remove ADA barriers in the ROW.

### **3.4. Monitoring and Reporting Progress**

The City of McMinnville intends to use the Transition Plan for yearly planning of projects and funding decisions. The ADA Coordinator will continue to be responsible for ensuring that the design and construction of the City's building and transportation projects are in compliance with ADA standards. The City's ADA Transition Plan is a "living document" that will be reviewed at least annually for compliance and validity.



## **APPENDIX A**

### **INDIVIDUAL CITY BUILDING ACCESSIBILITY DEFICIENCIES**

# **INDIVIDUAL CITY BUILDING ACCESSIBILITY DEFICIENCIES**

## **McMinnville City Hall, 101 East Main Street**



- No accessible parking in vicinity of City Hall entrance
- A general lack of accessible parking dispersal at perimeter of City Hall and surrounding buildings
- Questionable flat landing and uneven paving at entry doors
- Signage with non-compliant design, incorrect location and lack of directions to accessible entrance from inaccessible entrance at bank doors
- Elevator often non-operational - not operational during survey, other issues possible

### **2<sup>nd</sup> floor - Codes Offices, Zoning Offices, Mayor's Office, Board Room, Plan Room**

- Zoning reception desk height and general design are non-compliant
- Codes secretary desk blocks door clearance
- Plan Room/Vault threshold non-compliant
- Lack of accessible door hardware and minimum width doors throughout 2<sup>nd</sup> floor
- Mayor's Office entry door lacks accessible door hardware and minimum width
- Mayor's Office possible non-compliant carpet transitions and thickness
- Board Room possible non-compliant carpet transitions and thickness
- Board Room lack of accessible features at raised seating
- Board Room break area not on accessible route, deficiencies in sink height
- 2<sup>nd</sup> floor Kitchen lacks accessible route, door width and hardware, accessible sink and work surface with forward approach and compliant height
- 2<sup>nd</sup> floor Restrooms lack nearly every accessible feature

## **McMinnville City Hall, 101 East Main Street, continued**

### **3<sup>rd</sup> floor- Water Dept., Tax Office and General Office space**

- Water Dept. service counter height and general design are non-compliant
- Tax office service counter height and general design are non-compliant
- Door clearance issues typical at entry to Water Dept. reception, copy room, General Office suite and other spaces, often due to placement of furniture and other items in the required accessible clearance
- 3<sup>rd</sup> floor Kitchen lacks accessible route, accessible sink and work surface with forward approach and compliant height, accessible controls at stove
- 3<sup>rd</sup> floor Restrooms lack nearly every accessible feature
- Common work/ copy room lacks accessible sitting/ work space
- Lever hardware on doors and accessible signage is non-existent or non-compliant throughout the building
- Accessible drinking fountain is non-compliant

## **McMinnville Fire Department Station #1, 308 East Main Street**



- No accessible parking on an accessible route to accessible entrance
- Entrance doors have a change in elevation and lack accessible hardware and signage at both the prospective accessible entrance and the non-accessible entrance
- Restrooms and showers lack nearly every accessible feature
- Kitchen lacks accessible route, accessible sink, and accessible work surface with forward approach and compliant height, accessible controls at stove
- Laundry Room lacks accessible route and accessible washer and dryer
- Lever hardware on doors and accessible signage is non-existent or non-compliant

## McMinnville Police Department, 204 Red Road #100



- No accessible parking on accessible route to accessible entrance
- Entrance doors have a change in elevation and lack accessible hardware and signage at both the prospective accessible entrance and the non-accessible entrance
- No accessible customer service counter
- Entry vestibule lacks accessible clearance for doors in series and entry doors lack minimum accessible width
- Kitchen lacks accessible route, accessible sink and work surface with forward approach and compliant height, accessible controls at stove
- Restrooms and showers lack nearly every accessible feature
- Accessible drinking fountain is non-compliant
- Door from corridor to Court Room wing lacks accessible maneuvering clearance
- Court Room entry door less than minimum width
- Court Room witness stand inaccessible
- Lever hardware on doors and accessible signage is non-existent or non-compliant
- Door clearance issues typical at offices and other spaces, often due to placement of furniture and other items in the required accessible clearance

## **McMinnville Public Works Facility, 1266 Belmont Drive**



- No accessible parking on accessible route to accessible entrance
- Public Works and Animal Control service counters non-compliant
- Public Works conference room entry door non-compliant
- Restrooms and showers lack nearly every accessible feature
- Lever hardware on doors and accessible signage is non-existent or non-compliant
- Landscaping office was locked and not surveyed
- Accessible drinking fountain is non-compliant

## **McMinnville Wastewater Treatment Plant, 100 Cope Street**



- No accessible parking on accessible route to accessible entrance
- Entrance doors have a change in elevation and lack minimum width, accessible hardware and signage
- Kitchen lacks minimum width door, accessible route, accessible sink and work surface with forward approach and compliant height, accessible controls at stove
- Restrooms lack nearly every accessible feature
- Accessible drinking fountain is non-compliant

## McMinnville Water Treatment Plant, 200 Bell Street



- No accessible parking on accessible route to accessible entrance
- Entrance doors have a change in elevation and lack minimum width, accessible hardware and signage, no accessible route to out building
- Kitchen lacks minimum width door, accessible route, accessible sink and work surface with forward approach and compliant height, accessible controls at stove
- Restrooms lack nearly every accessible feature



## McMinnville Fire Department Station #2, 1022 Old Smithville Road



- Non-compliant accessible parking on accessible route to accessible entrance
- Restrooms and showers lack nearly every accessible feature
- Lever hardware on doors and accessible signage is non-existent or non-compliant
- Kitchen lacks accessible sink and work surface with forward approach and compliant height, accessible controls at stove
- Common use Exercise Room is located on an inaccessible level and is accessed by a spiral stair

## McMinnville Riverfront Park, 120 Riverfront Park Street



- Non-compliant accessible parking on accessible route to accessible features including fishing piers, picnic areas, restrooms, boat docks and playgrounds
- Restrooms lack nearly every accessible feature
- No accessible seating locations are provided in the pavilion

## **APPENDIX B**

### **SIDEWALK INVENTORY PROJECT**

# SIDEWALK INVENTORY PROJECT

CITY OF MCMINNVILLE  
MARCH 2018



## Project Purpose

The Sidewalk Inventory Project is intended to provide a "big picture" assessment of sidewalk connectivity and accessibility along state routes and city streets within the City of McMinnville. This inventory will be used by the McMinnville Public Works Department to identify and prioritize sidewalk improvement projects with the main goal of building and upgrading an interconnected network of pedestrian-accessible transportation corridors.

A key objective of this project was to identify the gaps in the existing sidewalk network and to indicate where barriers exist. Filling in the gaps is an important step in making the network accessible, especially for persons with disabilities. Although important, gaps are not the only detrimental issues that should be addressed.

Another objective was to analyze the design characteristics of existing sidewalks to determine if they meet the basic standards for accessibility set by the Americans with Disability Act (ADA) of 1990. Features such as sidewalk width, slope, alignment, and fixed-object and non-fixed-object barrier "pinch points" (less than 36" clearance) were analyzed to assess the extent of ADA-accessibility of each sidewalk segment.

## Inventory Process

The sidewalk inventory survey work was conducted in March 2016. The survey covers the sidewalks along the public rights-of-way inside the city of McMinnville, with the exception of the sidewalks constructed in 2005 as part of Phase I of the Downtown Revitalization Project. This inventory is comprised of 61 streets (including both state routes and city streets) and approximately 144,640 feet or 27.39 miles of sidewalks.

Sidewalks were inventoried by street based on 5-foot increments by field survey. Construction is nearing completion on the North Chancery Street (city street section) sidewalk, so the total inventory length is not current. However, a "big picture" assessment was achieved and is suitable for departmental planning purposes.

## Database

Once the sidewalk inventory field work was completed, each sidewalk's overall length, number and locations of damaged sections to be repaired, and number and location of all barriers (fixed and non-fixed) was recorded, along with the number and location of any barrier "pinch points" (fixed and non-fixed) found.

For the purposes of this inventory, sidewalks are considered concrete, brick, or asphalt-paved surfaces, clearly designated for pedestrian use. Hard-packed dirt and/or unmarked surfaces are not considered sidewalks. This inventory does not guarantee ADA-accessibility for any segment of sidewalk along a roadway.



# MONDAY





# MONDAY



<u>Mt. Leo Area</u>	<u>Sidewalk Length</u>	<u>Repair Length</u>	<u>Poles</u>	<u>Notes</u>
East End Drive	4710	320	0	
Edgefield Street	1080	95	0	
East Main Street	3605	80	3	decorative
Cedar Street	2700	65	0	
Etter Court	750	15	0	
Cope Street	120	0	0	
Beersheba Hwy.	<u>4220</u>	<u>20</u>	<u>0</u>	
	17185 Length This Area	595	3	

7 Streets

<u>Downtown Area</u>	<u>Sidewalk Length</u>	<u>Repair Length</u>	<u>Poles</u>	<u>Notes</u>
Depot Street	1200	255	2	decorative
S Spring Street	480	0	3	
S High Street	2220	365	4	
George Huggins Drive	815	25	0	
E Colville Street	135	90	0	
W Colville Street	2260	755	5	
W Main Street	<u>7805</u>	<u>845</u>	<u>22</u>	
	14915 Length This Area	2335	36	

7 Streets

<u>Nashville Hwy. Area</u>	<u>Sidewalk Length</u>	<u>Repair Length</u>	<u>Poles</u>	<u>Notes</u>
Nashville Hwy.	<u>10865</u>	<u>0</u>	<u>0</u>	19 mailboxes
	10865 Length This Area	0	0	

1 Street

<u>Total</u>	<u>Sidewalk Length</u>	<u>Repair Length</u>	<u>Poles</u>
Mt. Leo Area	17185	595	3
Downtown Area	14915	2335	36
Nashville Hwy.	<u>10865</u>	<u>0</u>	<u>0</u>
	42965 Total Length	2930	39

15 Streets



## Sidewalk Repair Locations – Monday

	<u>Total Repair Length</u>	<u>Closest Address</u>
<u>Beersheba Highway Area</u>		
Beersheba Highway	10 feet	2 @Bernard Drive
East End Drive	320 feet	North-2 @229, 3 @207, 3 @205, 3 @ East Main Street, 2 @MHA, @111  South-6 @100, 2 @102, @104, @Edgefield Street 3 @110, 8 @ Hobbs' Park, 3 @Cedar Street, 2 @202 10 @between 202 & 214, 3 @across from Holly Street 7 @ Holly Street to Beersheba Hwy.
Edgefield Street	95 feet	3 @across from 111, 3 @East End Drive, @across from 214, 2 @across from 210, 5 @207, 2 @201, @East End Drive
East Main Street	80 feet	@East End Drive, 8 @503, 4 @402 East Colville, 3 @516
Cedar Street	65 feet	@Beersheba Hwy., 13 @202 East End Drive
Etter Court	15 feet	@109, 2 @East End Drive
<u>Downtown Area</u>		
Depot Street	255 feet	11 @Bridge Street, 40 @301
East Colville Street	90 feet	8 @East End Drive, @313, 5 @420 East Main Street, 2 @119 West Main Street
S High Street	365 feet	2 @207 West Main (east side), @201 West Colville Street (drain at intersection), @ 301 West Main (east side), 13 @202, 11 @204, 2 @206, 5 @210, 10 @214, 8 @218, 4 @220, 2 @222, 5 @224, 9 @228
George Huggins Drive	25 feet	2 @220 South Chancery (north side), 3 @301 South High Street (south side)
W Colville Street	755 feet	13 @204, 3 @205 West Main Street (rear entrance), 29 @202, 18 @303, entire width @311, 5 @315, entire width @317, 7 @323, @325, @316
West Main Street	845 feet	South - @527, @525, 4 @523, @521, @519, @515, 20 @503, 2 @429, @425, entire width @417, entire width @Douglass property, entire width @357, @309, and 7@301  North - 2@406, 3@410, 2 @418, 2 @420, 5 @512, 2 @526

# TUESDAY



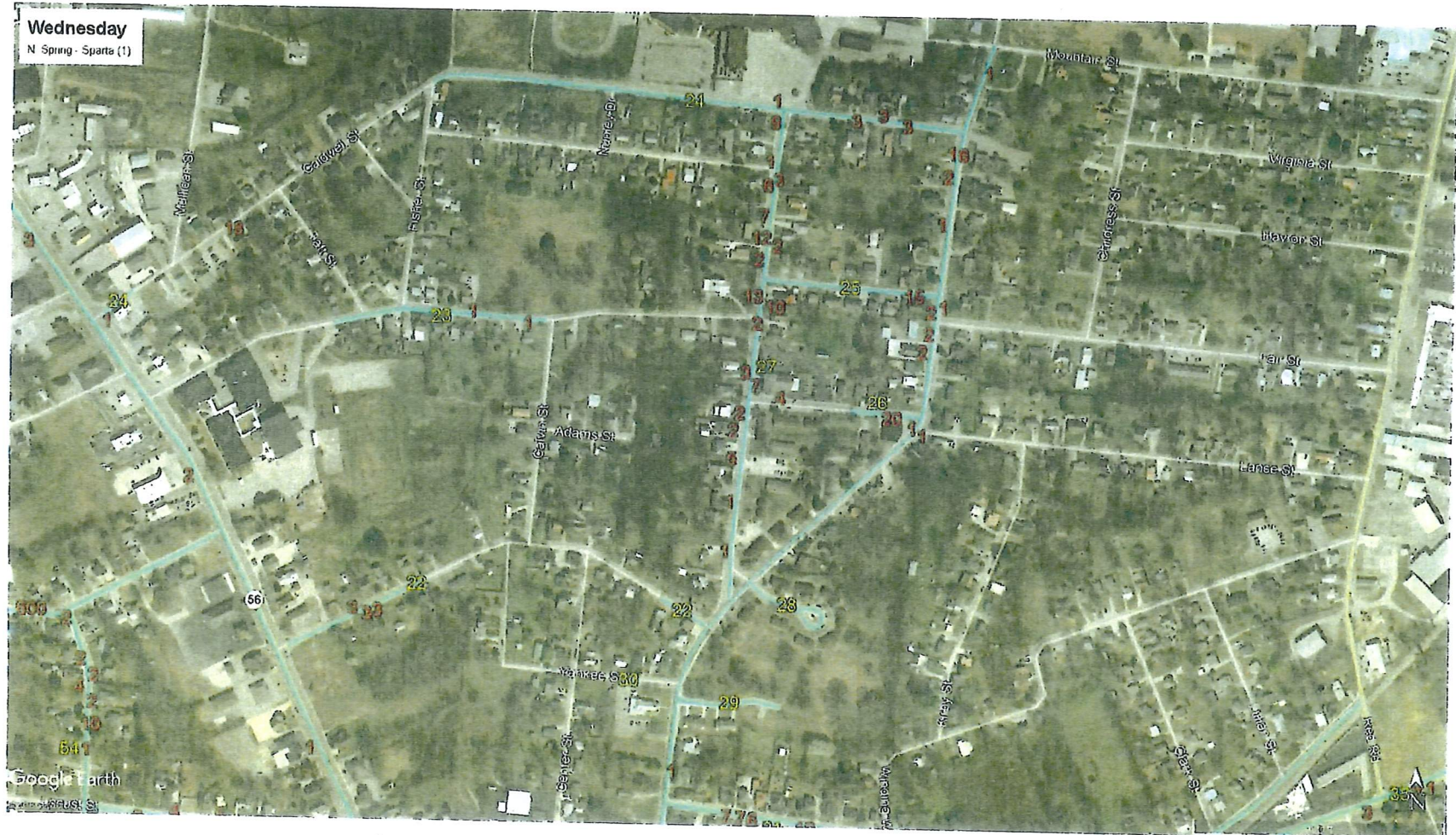
	<u>Sidewalk Length</u>	<u>Repair Length</u>	<u>Poles</u>	<u>Notes</u>
New Smithville Hwy.	13330	160	0	
Old Smithville Road	<u>2160</u>	<u>0</u>	<u>0</u>	
	15490 Length This Area	160	0	
	2 Streets			

Sidewalk Repair Locations – Tuesday

<u>Total Repair Length</u>	<u>Closest Address</u>
<u>New Smithville Hwy.</u>	
New Smithville Hwy. 160 feet	East – 2 @708, 3 @722, @920, @1334, @1620, 2 @1700, 4 @1704  West - @835, @937, 2 @241 Northgate Drive (side) 5 @1519, @2069



# WEDNESDAY





WEDNESDAY





# WEDNESDAY



<u>N. Spring to N. Chancery</u>	<u>Sidewalk Length</u>	<u>Repair Length</u>	<u>Poles</u>	<u>Notes</u>
North Spring Street	10420	475	20	hydrant
College Street	1165	100	0	
Donnell Street	1530	145	0	
Locust Street	3950	345	1	
Walker Street	640	140	3	
Towles Avenue	1190	10	6	
Caldwell Street	1950	145	0	
Winton Street	200	75	0	
Madison Street	1190	120	2	
Yankee Street	205	0	2	
Rebel Hill Street	<u>3320</u>	<u>440</u>	<u>11</u>	hydrant
	25760 Length This Area	1995	45	
11 Streets				

<u>N. Spring to Sparta St.</u>	<u>Sidewalk Length</u>	<u>Repair Length</u>	<u>Poles</u>	<u>Notes</u>
Sparta Street	6280	610	9	hydrant
West Sparta Street	2085	0	0	
Gessler Circle	450	0	0	
Griswold Terrace	200	0	0	
Warren Street	1430	270	5	hydrant
Villa Street	1720	480	7	
Walling Street	1420	65	3	
Lyon Street	<u>995</u>	<u>50</u>	<u>0</u>	
	14580 Length This Area	1475	24	
8 Streets				

<u>Total</u>	<u>Sidewalk Length</u>	<u>Repair Length</u>	<u>Poles</u>
N. Spring to N. Chancery	25760	1995	45
N. Spring to Sparta Street	<u>14580</u>	<u>1475</u>	<u>24</u>
	40340 Total Length	3470	69
19 Streets			



### Sidewalk Repair Locations – Wednesday

	<u>Total Repair Length</u>	<u>Closest Address</u>
<u>N. Spring – N. Chancery</u>		
North Spring Street	475 feet	East - @103 Caldwell Street, 2 @647, @643, 2 @637, 2 @635, 2 @633, @625, 3 @309, 10 @101 East Morford Street (side entrance)  West – 4 @Lyon Street Parking, 8 @402, 6 @406, 4 @412, 2 @416, @430, 8 @438, @510, @ Lance Street, @640, 6 @662, @706
College Street	100 feet	2 @106, 3 @108, 7 @105, @111, 6 @112, @118
Donnell Street	145 feet	2 @204, 5 @205, @206, 10 @ Vacant Lot (south side @ College Street), 2 @105
Locust Street	345 feet	North - @North Spring Street, @102, 2 @Center Street, 4 @205 2 @208, 3 @North Chancery Street, 4 @310, 5 @400, 4 @406 South - @North Spring Street, 21 @201, 7 @305, 2 @307, 3 @308, 4 @309, 6@407
Towles Avenue	10 feet	@205, @212
<u>N. Spring – Sparta St.</u>		
Winton Street	75 feet	15 @637 North Spring Street (side)
Madison Street	120 feet	20 @625 North Spring Street, 4 @116
Rebel Hill Street	440 feet	East - 7 @116 Madison Street (west side), 2 @208, 10 @210, 2@214, 3@220  West – 9 @227, @Bonner Street, 6 @219, 7 @213, 12 @211, 2 @207, 13 @201, 3 @135, 2 @121, 2 @119, 5 @117, @111, @105
Caldwell Street	145 feet	1 @568 North Chancery (side), 18 @339, @227 Rebel Hill Street, 3 @115, 3 @110, 3 @107
Walker Street	140 feet	20 @535 North Spring Street, 3 @216, 3 @218, 3 @220
Warren Street	270 feet	7 @100, 7 @108, 6 @110, 10 @116
Villa Street	480 feet	15 @107, @111, 12 @113, 10 @114, 12 @115, 10 @116 8 @118, 10 @117, 13 @120, 5 @511 Sparta Street (side)
Walling Street	65 feet	8 @106, 5 @104

Lyon Street	50 feet	2 @City Parking, @103, @109, 3 @115, 2 @Apartments, 2 @ Shelton's (side)
Sparta Street	560 feet	6 @302, entire width @ 404, entire width @406, entire width @500, 5 @506, 6 @522, 6 @524, 2 @ North of 524, 9 @612, 4 @710, 3 @800, 3 @900, 2 @Poplar Street, @908, @916 4 @1000, 12 @102 Edison Street (East End Church side), 5 @1100, 2 @1104

# THURSDAY



<u>West Riverside Area</u>	<u>Sidewalk Length</u>	<u>Repair Length</u>	<u>Poles</u>	<u>Notes</u>
South Chancery Street	2935	35	0	
Old Morrison Road	3285	0	0	
Nunley Street	580	10	0	
Wagner Street	215	0	0	
Hamilton Street	590	10	0	hydrant
Rainbow Street	220	0	0	
Stroud Street	450	0	0	
Beta Street	650	0	0	hydrant
Hardaway Street	1810	0	0	
Lyndon Street	460	0	0	
Muncey Street	700	0	0	
West Muncey Street	<u>735</u>	<u>0</u>	<u>0</u>	
	12630 Length This Area	55	0	

12 Streets

Sidewalk Repair Locations – Thursday

	<u>Total Repair Length</u>	<u>Closest Address</u>
<u>West Riverside Area</u>		
South Chancery Street	35 feet	7 @Ramps on Bridges
Nunley Street	10 feet	2 @109
Hamilton Street	5 feet	1 @114



# FRIDAY



	<u>Sidewalk Length</u>	<u>Repair Length</u>	<u>Poles</u>	<u>Notes</u>
North Chancery - state	8210	55	0	
North Chancery Street - city	2290	0	0	
Club Drive	1680	0	0	
West End Avenue	1715	95	2	
Ross Avenue	2050	145	6	
Lind Street	3770	310	4	hydrant
Hill Street	1775	165	0	
North High Street	175	0	0	
Clark Boulevard	2900	0	0	
Seitz Street	335	60	0	
Garfield Street	3340	3000	0	
Sunset Drive	975	0	0	
Morford Street	<u>4000</u>	<u>0</u>	<u>14</u>	
	33215 Length This Area	3830	26	

13 Streets

## Sidewalk Repair Locations – Friday

	<u>Total Repair Length</u>	<u>Closest Address</u>
<u>Downtown Area</u>		
West Morford Street	275 feet	South – 7 @200 West Main Street (Methodist Church) 6 @300 West Main Street (MES Operations rear), 4 @304 West Main Street (Security Federal Mortgage) 12 @307 (Security Federal Grassy Lot), 8 @313, 17 @400 West Main Street (side)  North - @112
North Chancery Street (State Route)	55 feet	3 @633, 2 @509, @415, 2 @315, @313, 2 @219
Hill Street	165 feet	@104, @106, @110, @116 (front), 2 @116 (side), 3 @ between 210 Ben Lomand entrance), @221, 3@224, 4 @226, 2 @226, 2 @223, 4 @226, 2 @229
Lind Street	310 feet	2 @100, 2 @104, 4 @106, 2 @107, 2 @108, @109, 5 @111, 9 @112, @114, 4 @116, @120, 2 @122, @123, 3 @211, @306, 10 @308, 2 @310, 4 @311, 2 @312, 2 @313, 2 @410
Ross Avenue	145 feet	2@100, 1 @102, 3 @105, 4 @109, 5 @111, 10 @116, 2 @206, 2 @208
West End Avenue	95 feet	4 @500 West Main Street (side), 2 @105, 4 @107, @110, 3 @114, @113, @119, 3 @204
Garfield Street	3000 feet	Entire section from North Chancery Street to West End Avenue (Both Sides)
Seitz Street	60 feet	12 @111



## Fixed Objects Located in City Sidewalks

### Barrier Posts

<u>Street Name</u>	<u>36" Clearance?</u>		
	<u>Yes</u>	<u>No</u>	<u>Total</u>
West Main Street	<u>0</u>	<u>1</u>	<u>1</u>
	0	1	1

### Barrier Posts With Less Than 36" Clearance

<u>Closest Address</u>	<u>Notes</u>
400 West Main Street	South Side Public Works can remove and repour section to achieve proper clearance.

### Decorative Metal Street Light Poles

<u>Street Name</u>	<u>36" Clearance?</u>		
	<u>Yes</u>	<u>No</u>	<u>Total</u>
Depot Street	2	0	2
East Main Street	3	0	3
Sparta Street	3	1	4
Morford Street	<u>7</u>	<u>1</u>	<u>8</u>
	15	2	17

### Decorative Metal Street Light Poles With Less Than 36" Clearance

<u>Closest Address</u>	<u>Notes</u>
Sparta Street	Across from 106 Public Works can build a "round-out" to achieve proper clearance.
105 East Morford Street	Roof drain and stucco lathing on building prevents proper clearance.

### Hydrants

<u>Street Name</u>	<u>36" Clearance</u>		
	<u>Yes</u>	<u>No</u>	<u>Total</u>
Lind Street	1	0	1
Rebel Hill Street	2	0	2
North Spring Street	0	1	1
Warren Street	1	0	1
Depot Street	2	0	2
Sparta Street	<u>1</u>	<u>0</u>	<u>1</u>
	7	1	8

### Hydrants With Less Than 36" Clearance

<u>Closest Address</u>	<u>Notes</u>
509 North Spring Street	Public Works can build a "round-out" to achieve proper clearance.

**Metal Sign Posts**

<u>Street Name</u>	<u>36" Clearance?</u>		
	<u>Yes</u>	<u>No</u>	<u>Total</u>
Locust Street	1	0	1
West Main Street	1	1	2
Depot Street	5	0	5
East Main Street	<u>1</u>	<u>0</u>	<u>1</u>
	8	1	9

**Metal Sign Posts With Less Than 36" Clearance**

<u>Closest Address</u>	<u>Notes</u>
410 West Main Street	Public Works can remove this section and repour to achieve 36" clearance.

**Pedestrian Crosswalk Poles**

<u>Street Name</u>	<u>36" Clearance?</u>		
	<u>Yes</u>	<u>No</u>	<u>Total</u>
Morford Street	<u>1</u>	<u>0</u>	<u>1</u>
	1	0	1

**Steel Traffic Signal Poles**

<u>Street Name</u>	<u>36" Clearance?</u>		
	<u>Yes</u>	<u>No</u>	<u>Total</u>
South High Street	<u>1</u>	<u>1</u>	<u>2</u>
	1	1	2

**Steel Traffic Signal Poles With Less Than 36" Clearance**

<u>Street Name</u>	<u>Notes</u>
South High Street	South High Street @ West Main Street intersection Remedy not determined to provide necessary clearance.

**Wood Utility Poles**

<u>Street Name</u>	<u>36" Clearance?</u>		
	<u>Yes</u>	<u>No</u>	<u>Total</u>
Ross Avenue	6	0	6
Lind Street	7	0	7
West End Avenue	2	1	3
Walling Street	3	1	4
Villa Street	7	1	8
Warren Street	4	2	6
Rebel Hill Street	7	2	9
Madison Street	1	1	2
Towles Avenue	3	3	6
Walker Street	1	2	3
Locust Street	1	0	1
North Spring Street	40	5	45
West Main Street	15	7	22
West Colville Street	4	1	5
South High Street	4	0	4
South Spring Street	2	1	3
Sparta Street	5	1	6
Morford Street	6	3	9
Yankee Street	<u>0</u>	<u>2</u>	<u>2</u>
	118	33	151

**Wood Utility Poles With Less Than 36" Clearance**

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<u>Closest Address</u>	<u>Pole #</u>	<u>Notes</u>
204 West End Avenue	6303	
316 West Colville Street	2032	
South Spring Street	3018	Downtown City Parking Behind Foster & Foster Realty
302 Sparta Street	4374	
114 Walling Street	5162	
106 Villa Street	5169	
101 Warren Street	5250	
109 Warren Street	5252	
223 Rebel Hill Street	5550	
103 Rebel Hill Street	5387	
116 Madison Street	5399	
504 North Chancery Street	5512	Towles Avenue Side
205 Towles Avenue	5532	
221 Towles Avenue	5523	
214 Walker Street	5461	
466 North Chancery Street	5458	Walker Street Side
533 North Spring Street	5414	
422 North Spring Street	5225	
502 North Spring Street	5234	
408 North Spring Street	5199	
648 North Spring Street	5569	
521 West Main Street	6090	
515 West Main Street	6087	
511 West Main Street	6085	
408 West Main Street	P140	
518 West Main Street	P510	
400 West Main Street	6017	South Side
400 West Main Street	6019	Front
509 North Spring Street	5430	Yankee Street Side - Church Rear Entrance
509 North Spring Street	5432	Yankee Street Side - Near North Spring Street Intersection
305 West Morford Street	6053	
305 West Morford Street	6054	
305 West Morford Street	6056	Security Federal - Grassy Lot