



# *McMinnville Fire Department*

Kendall Mayfield  
Fire Chief

313 E. Main St. McMinnville, Tn. 37110  
Phone: 1-931-473-3435 Fax: 1-931-473-9150

July 18, 2024

## BID SPECIFICATIONS McMinnville Fire Department

The City of McMinnville will receive sealed bids for the purchase and installation of a new **(steel service body)**. The bid should include the price of the service body and any other materials or labor for installation. Sealed bids will be received no later than 2:30 pm local time, Thursday, August 1, 2024, in the office of the City Recorder, City Hall, 101 East Main Street, P O Box 7088, McMinnville, TN 37111, and then at said office publicly opened and read aloud. The bid will be awarded based on the lowest and/or best bid. The city reserves the right to reject any and/or all bids.

The bidder shall fully guarantee all equipment against factory and delivery defects. Any defect that may occur because of faulty material or workmanship within the period of the manufacturer's standard warranty or defects encountered during delivery shall be corrected without expense to the City of McMinnville.

### **These are the following specs and specifications.**

- Provide and install one steel service body for a 2024 F 550 Ford, crew cab, Diesel, 60' C A, 179 WB DRW.
- 60'' tall compartment-all
- 2.5'' receiver hitch w/7-blade trailer plug
- Standard compartment configuration
- Standard compartment shelving
- Mounting kit

- LED body lighting
- Back-up alarm
- Painted; to be base coat clean coat or comparable, Ford race red
- Mud flaps.
- Recessed rear bumper.
- Time of completion

If you have any questions about the specifications, you may contact Kendall Mayfield, the City of McMinnville Fire Department's fire chief, at (931) 473-3435.

# Bid Proposal Form

## City of McMinnville Managed Security Services

Proposal Submitted By:

Company: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Total Up-Front Cost: \$ \_\_\_\_\_

Monthly Recurring Cost: \$ \_\_\_\_\_

Total Cost: \$ \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

## GENERAL SPECIFICATIONS

Each bidder must indicate his compliance with these specifications, by checking yes or no in each section of the specification. Checking "YES" to that section will mean full compliance; checking "NO" will mean an exception is being taken. All exceptions must be fully explained on a separate page titled "EXCEPTIONS", giving reference to the page where the exception is taken. Failure to comply with this requirement will result in bid proposal being rejected.

### A. GENERAL SPECIFICATIONS

YES : NO

A. 1 The intent of these specifications is to provide sufficient information permit prospective bidders to make proposals for A new steel service body Any materials shall meet the bid specifications.

\_\_\_\_:\_\_\_\_

A. 2 These specifications are intended as minimum requirements. However, it is recognized that each manufacturer has special features that make their product unique. Therefore, all bids will be considered, but every bidder must state, in detail, where his equipment fails to meet these specifications. It is the intention of the buyer to purchase quality products and not necessarily the products with the lowest initial cost. The equipment furnished shall conform to all industry safety standards.

\_\_\_\_:\_\_\_\_

A. 3 The manufacturer shall defend any and all suits and assume all liability for any claim against the purchaser for the user of any patented process, device, or articles forming any part of the apparatus proposed. Each bidder shall supply proof of product liability and facility insurance equal to or exceeding \$1,000,000.00. A copy must be submitted with the bid.

\_\_\_\_:\_\_\_\_

A. 4 Bidder shall compute pricing less Federal and State taxes. It is understood that any applicable taxes will be added to the proposed prices, unless the purchaser furnishes appropriate tax-exempt forms.

\_\_\_\_:\_\_\_\_

A. 5 The purchaser will not consider any proposals which require advance payments for any portion of the project prior to its completion and final acceptance.

\_\_\_\_:\_\_\_\_

A. 6 Bids shall be addressed and submitted in accordance with the "Call for Bid Cover Letter". The words "Sealed Bid for A new **steel service body**," the date, and bid opening time must be stated on the face of the bid envelope.

\_\_\_\_:\_\_\_\_

A. 7 It is bidders' responsibility to see that their proposals arrive on time. Late proposals, telegram or telephone bids WILL NOT be considered.

\_\_\_\_:\_\_\_\_

No exceptions will be allowed for any of the aforementioned instructions. Bids not submitted in accordance with these instructions will be rejected. \_\_\_\_\_:

Each bid shall be accompanied by a rendering and detailed description of the work to be performed, materials used, and equipment submitted. It is the intent of these specifications to cover the furnishing and the delivery of services and equipment specified. \_\_\_\_\_:

Some items have been specified by brand name or model number. These have been carefully selected because of their reliability and availability of replacement locally. In order to be responsive, items named shall be contained in the bid proposals. \_\_\_\_\_:

No bid shall be considered unless the bidder can meet the special conditions stated herein. \_\_\_\_\_:

A. 9 PRICES AND PAYMENTS:

All bids shall be F.O.B. destination on a delivered and accepted basis at the City of McMinnville Fire Department, 313 East Main ST, McMinnville Tennessee, 37110. \_\_\_\_\_:

Payment: Upon completion of work and City's satisfaction, payment will be authorized. \_\_\_\_\_:

A. 10 BID EVALUATION:

The purchaser, Parks and Recreation Director, shall evaluate bid received and purchasing agent. This evaluation will be based as a minimum on the following criteria:

1. Commitment to expedient delivery. \_\_\_\_\_:
2. Commitment to the general conditions contained herein, including warranty. \_\_\_\_\_:
3. Completeness of the proposal, i.e., the degree to which it responds to all requirements and requests for information contained herein.
4. Manufacturing and delivery schedule. \_\_\_\_\_:
5. Contractor's demonstrated capabilities and qualifications. \_\_\_\_\_:
6. Equipment supplier's demonstrated capabilities and qualifications. \_\_\_\_\_:

A. 11 EXCEPTIONS TO SPECIFICATIONS:

Exceptions shall be referenced to the paragraph and page of these specifications where the item appears, and drawings or photographs and technical information about the

exception shall be included. Any exceptions may be considered during the evaluation process, and the decision shall be final. \_\_\_\_\_:

Proposals taking total exception to specifications will not be accepted. \_\_\_\_\_:

The purchaser reserves the right to accept or reject any or all bids on such basis as purchaser deems to be in its best interest. \_\_\_\_\_:

A. 12 CONTRACT AWARD:

The purchaser reserves the right to reject any or all bids deemed unresponsive. The purchaser also reserves the right to waive any informalities, irregularities, and technicalities in procedures. \_\_\_\_\_:

The purchaser reserves the right, before awarding the contract, to require a bidder to submit evidence of his qualification as may be deemed necessary. Documentation which may be required if financial soundness, technical competency, and other pertinent qualifications of a bidder, including past performance (experience) with the purchaser. \_\_\_\_\_:

A. 13 WARRANTY:

Manufacturer shall warrant all services, materials, and equipment for a period of one year from the date of the delivery to the purchaser. \_\_\_\_\_:

Under this warranty manufacturer's liability is limited to furnishing purchaser, without cost, parts, and labor required replacing defective material or workmanship when there is no indication of misuse, neglect, improper maintenance, accident, or overloading of apparatus. Defects shall be reported to the seller in writing by the purchaser within the warranty period. Parts and labor will be supplied after inspection by any authorized agent of the manufacturer. Defective part(s) shall be returned pre-paid by purchaser to seller when requested. \_\_\_\_\_:

Warranty shall begin upon acceptance of the service and equipment by the purchaser. \_\_\_\_\_:

Copy of factory warranty(s) must be included in the bid. \_\_\_\_\_:

A. 14 MATERIALS AND WORKMANSHIP:

All equipment furnished shall be guaranteed to be new and current manufacture, to meet all requirements of these specifications, and to be in intended use condition at the time of delivery. \_\_\_\_\_:

All workmanship shall be of high quality and accomplished in a professional manner so as to insure a safe and functional apparatus with an aesthetic appearance. Responsible for keeping area clean of debris in and out of pool, and for disposal of any project related materials. \_\_\_\_\_:

A. 15 PARTS MANUAL:

Bidder shall furnish complete parts, maintenance, and operator's manual. \_\_\_\_\_:

A. 16 DELIVERY:

Bidders shall bid delivery time based on number of calendar days from the date countersigned contract is issued on the apparatus. \_\_\_\_\_:

A. 17 OSHA, FEDERAL, AND STATE REGULATIONS:

All equipment shall meet OSHA requirements, Federal Noise Standards, State and Federal laws, and be ADA compliant. All bidders must meet State and Federal laws. \_\_\_\_\_:

General Specifications

"Iran Divestment Act" T.C.A. 12-12-101 et. Seq. – By submission of this bid each Bidder and each person signing on behalf of any Bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to T.C.A. 12-12-106

\_\_\_\_\_: