

MCMINNVILLE POLICE DEPARTMENT

2023 Annual Report

State Accredited Agency





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MISSION STATEMENT

**WE THE MEMBERS OF THE MCMINNVILLE POLICE
DEPARTMENT ARE COMMITTED TO PROVIDING THE
HIGHEST QUALITY OF POLICE SERVICES, BY
EMPOWERING OUR MEMBERS AND THE
COMMUNITY TO WORK IN PARTNERSHIP AND TO
IMPROVE THE QUALITY OF LIFE IN OUR COMMUNITY
BY INCORPORATING MODERN POLICE SCIENCE AND
INNOVATIVE SOLUTIONS**

McMinnville Police Chief Nichole Mosley

2023 Message



To the Mayor, Alderman, City Administrator, Citizens of McMinnville and the Employees of the McMinnville Police Department:

The annual report highlights the activities of the McMinnville Police Department and reports the criminal and traffic statistics for 2023.

This report allows us to share our work, outreach, training, statistics, operations, and our challenges in a concise manner with all stakeholders.

101 East Main Street remains where Police Administration, Records, Criminal Investigations Division, and Patrol Shift Change are conducted. 202 Bell Street also continues to serve as the patrol shift area and break room along with providing storage for our department.

Calls for service were down in 2023 at 22,388 compared to 2022 at 24,092. Crimes against the person and property crimes, which include theft, did increase. Burglary was down 19.4%. Vehicle accidents increased in 2023 and drug violations were up 6.9%. The crime clearance rate increased in 2023, finishing the year at 67%.

Deputy Chief Michael Lane is second in command and performs numerous administrative duties, which include General Departmental Instructor. Lt. Stuart Whitman continues to serve our Accreditation Manager, Driver Safety School instructor for intermittent traffic offenders, Department Range Master and Armorer. The Critical Response Team, commanded by Capt. Ben Cantrell and composed of department officers remains operational and trains regularly at local facilities to train in differing scenarios.

The department maintains a close working relationship with the Tennessee Highway Safety Office, Warren County Sheriff's Department, Tennessee Highway Patrol, Tennessee Bureau of Investigation, District Attorney General Office and numerous Federal, State, and Local Law Enforcement Agencies. Officer Mark Mara continues to work with the Tennessee Highway Safety Grant that assists with traffic enforcement in our community. Mara also operates the department motorcycle in patrol and at events and host Child Passenger Safety Seat events. The McMinnville Police Department remains partnered with the McMinnville Housing Authority and McMinnville Parks and Recreation Department to provide additional police services in these two areas. The McMinnville Police Department is a co-founder and active member of the McMinnville-Warren County Crisis Intervention Team, which meets monthly exploring ways to better serve citizens with mental health issues. The department also provides CIT training to officers and teaches crisis intervention at the Tennessee Law Enforcement Training Academy.

The McMinnville Police Department hosted Citizen Police Academy in September and expanded to include a Teen Citizens Police Academy this year. Police Department personnel continued to spend hundreds of hours working in school classrooms, with civic and nonprofit organizations, delivering Meals on Wheels, and participating in safety and community events, including the 2nd Annual Battle of the Badge softball game which works to gather school supplies for local hero teachers.

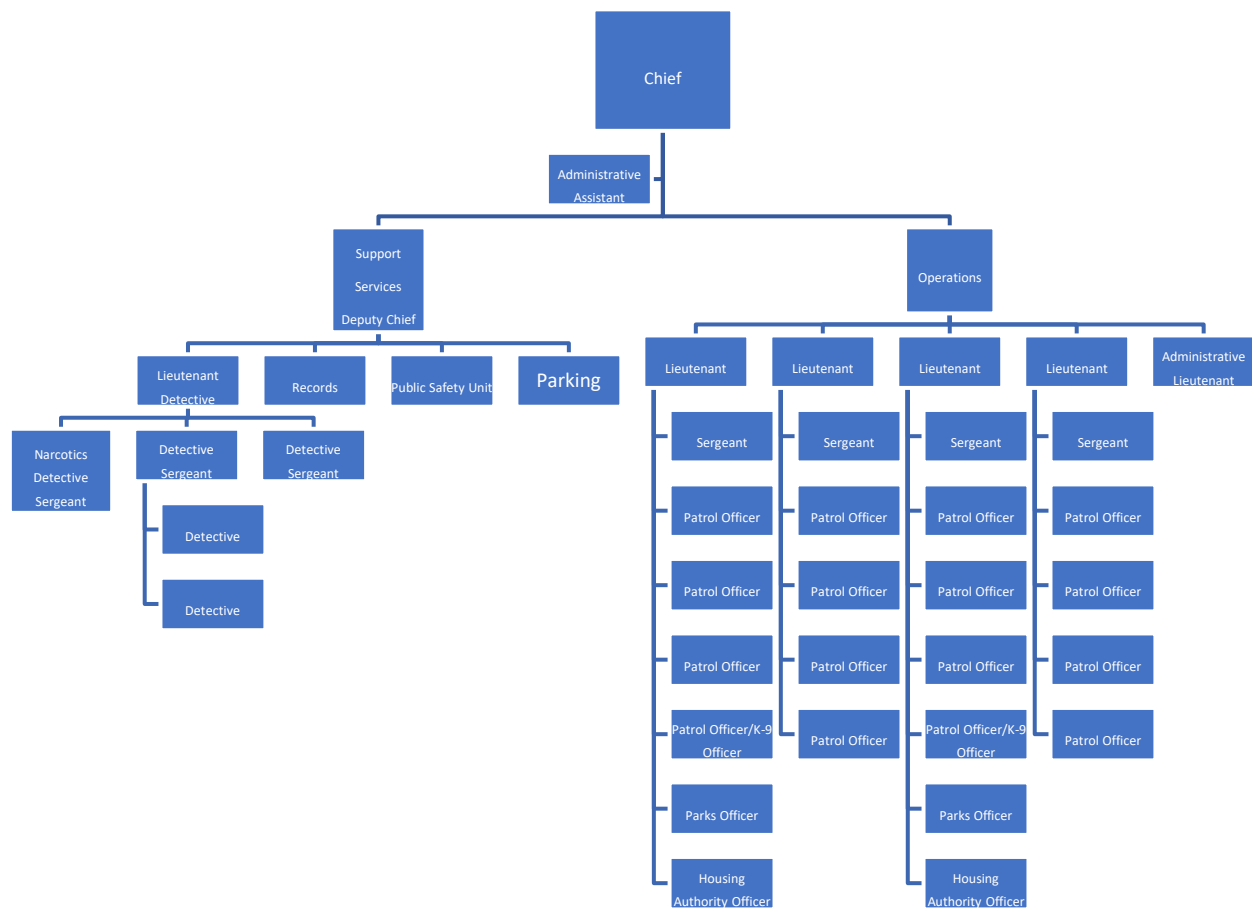
I remain grateful to serve as Chief of Police. Our personnel and the addition of valuable technology work to serve and protect. We remain committed and dedicated to the service of our community and our citizens.

Chief Nichole Mosley

ADMINISTRATION



McMinnville Police Department Organizational Chart

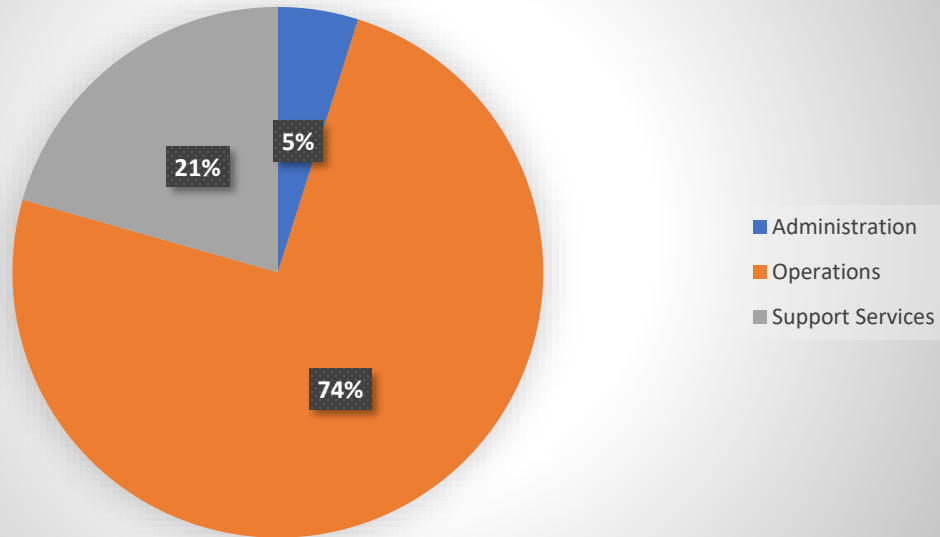


Clerical

Clerical personnel are available to immediately greet and assist visitors upon arrival to the McMinnville Police Department, which is located within the City Hall Building. The City Court Clerk, Records Clerk, and Administrative Assistant are each provided cross-training opportunities and support. These levels of training ensure that personnel can address the varying needs of those entering the Police Department timely and adequately. In person and over the phone customer service opportunities are conducted utilizing skills such as effective listening, clear communication, and problem-solving. Our focus during interactions includes promptly addressing the needs of the customer, while maintaining patience and positive attitudes.



Allocation of Personnel 2023



Administration 5%

1 Police Chief
1 Administrative Assistant

Operations Division 76%

5 Lieutenants
4 Sergeants
3 Master Police Officers
18 Police Officers

Support Services 21%

1 Deputy Chief
1 Detective Lieutenant
2 Detective Sergeants
1 Narcotics Detective Sergeant
2 Detectives
7 Public Safety Officers
1 Records Clerk
1 Municipal Court Clerk

Public Relations

The McMinnville Police Department utilizes vast communication methods to connect and engage with citizens. These methods include local media outlets, capable of online, print, and broadcast media. We also connect and engage with citizens through personal interactions, varying social media platforms, and participation on the City of McMinnville website. These interactions are essential in communicating and conveying the daily operations, as well as the mission of the McMinnville Police Department.

During 2023, MPD participated in numerous public relations and safety events. These events included community outreach in our local schools, community events, child passenger safety events, traffic safety campaigns, hosting our Citizens Police Academy, Teen Citizens Police Academy, participating in our 2nd Annual Battle of the Badge event, and partnerships with private organizations. Our events were included in print news articles, as well as featured in broadcast from both our local radio station and stations in surrounding communities. McMinnville Police Department's Facebook Page and participation in the City of McMinnville website were also a powerful tool to connect with the public in 2023. The weekly wrap up included on the City's website each Thursday allowed us to provide information on things we had worked on during the week, upcoming events, and the ability to also share information and statistics from the department with our citizens.

Social Media – Facebook

Social Media Participation

Annual Analytics	2022	2023
Total Annual FB Posts	91	161
Monthly Post Average	7.5	13.4
Current Followers	9,166	10,900
Top Post People Reached	20,400	94,300
2 nd Top Post People Reached	19,800	57,300
3 rd Top Post People Reached	18,200	43,700

OPERATIONS DIVISION



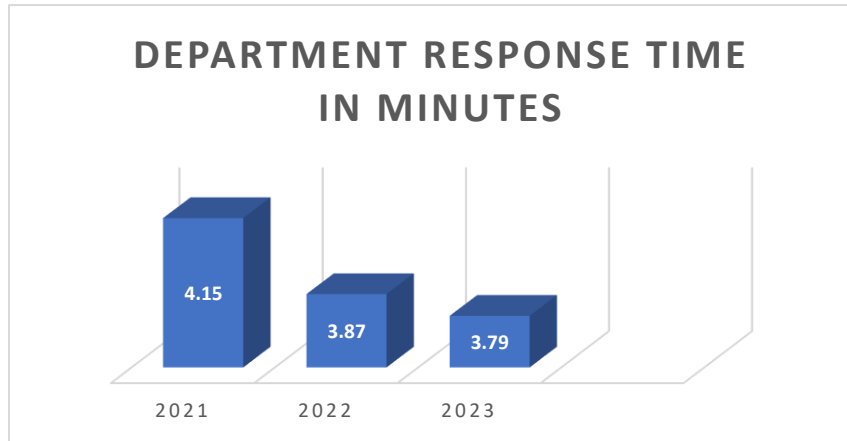
Operations Division

McMinnville Police Department Operations Division is divided into four shifts, with each shift being commanded by a Shift Lieutenant. The Shift Lieutenants can confer with the Administrative Lieutenant for day-to-day operations, but each answer to the Chief of Police.

During 2023, the Operations Division consisted of 31 positions. Four shifts working 12.25 hours each work to provide round-the-clock police service to the Citizens of McMinnville. In addition to the shifts noted, McMinnville Police Department operate specialized assignments that work to both strengthen security and intensify community engagement and relations within specific areas of the city. Two officers are assigned to the McMinnville Housing Authority and another two officers are assigned to the McMinnville Parks and Recreation Department in order to achieve these efforts.

Officers assigned to the Operations Division have several responsibilities. Officers respond to initial calls for service, complete reports including incidents and traffic crashes, and provide traffic law enforcement and support during events. Additional responsibilities include patrolling the business districts and residential neighborhoods, providing vacation watch to residents, and many other various police services. The Operations Division actively participates in the Department's community policing initiatives and works closely with the Tennessee Highway Safety Office.

Response Time in Minutes



Calendar Year	2021	2022	2023
Response Time in Minutes	4.15	3.87	3.79

Calls for Service Comparison

Calendar Year	2019	2020	2021	2022	2023
Calls for Service	22,185	17,762	21,671	24,092	22,388

Year to Year	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
Percent of Change	-4.7%	-19.9%	+22%	+11%	-7%

Arrest Statistics Comparison

2022-2023

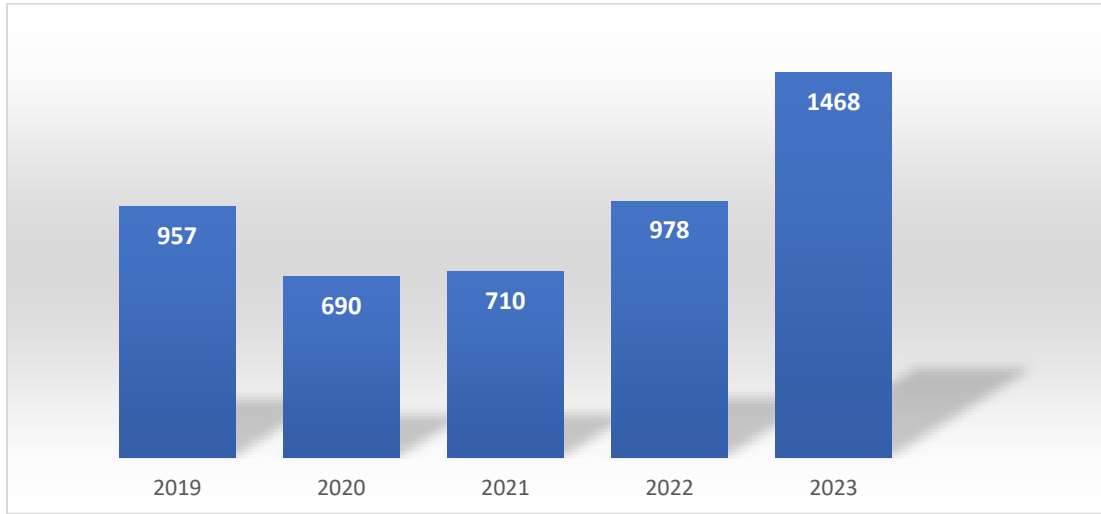
Year	2022	2023	Percent of Change
Total Arrests	978	1,468	+50%

Citations Comparison

2022-2023

Operations Division	2022	2023	Percent of Change
Speeding Citations	851	506	-40%
Parking Citations	81	120	+50%
Other Traffic Citations	1,106	1,581	+42%
Total Citations	2,038	2,207	+8%

Arrest Statistics 2019-2023



Year	2019	2020	2021	2022	2023
Total Arrests	957	690	732	978	1,468
Year to Year	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
Percent of Change	-2.2%	-27.9%	-2.8%	+25%	+50%

Comparison of Activities

Department Activities	2022	2023	Percent of Change
Calls for Service	24,092	22,388	-7%
Traffic Crashes	693	652	+8%
D.U.I. Arrests	41	56	-29%
Traffic Citations Issued	2,305	2,207	+9%

Crime Statistics Comparison

2022-2023

Crimes Against the Person	2022	2023	% Change
Murder	2	3	50%
Kidnapping/Abduction	0	0	0%
Rape	10	8	-20%
Domestic Violence-Aggravated Assault	18	47	161%
Domestic Violence-Simple Assault	114	117	3%
Aggravated Assault	53	91	71%
Simple Assault	192	211	9%
Crimes Against Property			
Arson	1	1	0%
Burglary	36	29	-19%
Forgery/Fraud	40	49	22%
Theft	250	308	23%
Motor Vehicle Theft	20	20	0%
Robbery	4	0	-100%
All Other Offenses	359	316	-12%
Crimes Against Society			
Drug Violations	204	218	7%
Gambling	----	----	----
Pornography	3	2	-33%
Prostitution	0	0	0%
Weapons Law Violations	10	7	-30%

Personnel Allocation and Distribution Report

The McMinnville Police Department bases the allocation of manpower on assessments of the workloads, to ensure the efficient and effective operation of the department.

The Operations Division is allocated 30 personnel. These personnel are distributed in the order of 4 shift lieutenants, 1 administrative lieutenant, 4 sergeants, 3 master patrol officers and 18 patrol officers.

Each officer is required to work 85.75 hours in a two week pay period or 2229.5 hours per year. Lost time is calculated from City benefits, (sick time, vacation, required training and personal leave) that amounts to an average of 270 hours lost. The assignment availability factor is 87%.

Officers by Contract

The McMinnville Police Department has a contract with the McMinnville Housing Authority to provide an officer daily to patrol the Housing Authority properties. Two officers are currently assigned to fulfill this duty. While these officers are required by contract to provide services to the McMinnville Housing Authority, these officers are allowed to provide emergency response for assistance to the shift officers if needed.

Summary

During 2023, the department answered 22,388 calls for service. This reflects a decrease of 7% from 2022 as calls for service totaled 24,092. Increased traffic enforcement remains a priority for our department along with our effort to reduce traffic crashes. 506 speeding citations, 1,581 citations for other traffic violations, and 41 arrests were made for driving under the influence. The Tennessee Highway Safety Office, Warren County Sheriff's Department, and the Tennessee Highway Patrol work alongside the McMinnville Police Department on special patrols designed to detect impaired drivers and with goals to reduce traffic crashes.

SUPPORT SERVICES DIVISION



Support Services Division

The Support Services Division is commanded by Deputy Chief Michael Lane, who is also the second in command of the Police Department.

The McMinnville Police Department is divided into two divisions of responsibility, the Operations Division, and the Support Services Division. The division allows police work and investigations to be handled effectively and efficiently.

The Criminal Investigations Unit and Public Safety Unit work within the Support Services Division.

The Support Services Division handles the following responsibilities:

- Department Accreditation
- Community Policing Efforts
- Crime Analysis
- Departmental Statistics
- Citizen Police Academy
- Business Watch Program
- Departmental Training
- Budget Management
- Purchasing
- Quartermaster
- Sex Offender Registry
- Evidence Custodian

Detectives are cross trained in the various areas of responsibility within the Criminal Investigative Division. This training enables the division to effectively carry out the responsibilities required of the unit while also providing service to the community efficiently. Detectives and other personnel within the Support Services Division are readily available to aid and provide support to the Operations Division.

Criminal Investigations

Detective Lieutenant Tony Jenkins

Detective Sergeant Stuart Whitman

Detective Sergeant Eddie Colwell

Detective Katelyn Cannon

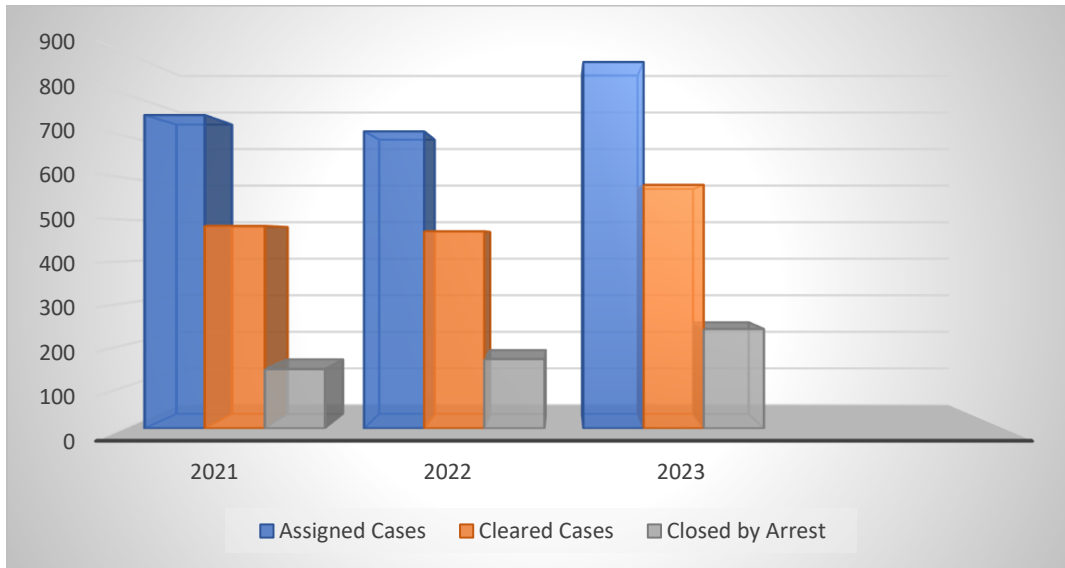
Detective Cory Knowles

Detective Chris McCormick

The Criminal Investigations Unit (CID) is generally responsible for the investigation of any major crimes that occur within the city. Specifically, the responsibilities include the following:

- Responding to and investigating all reports of major crimes, such as murder, rape, arson, armed robbery, and kidnapping.
- Processing major crime scenes, including documenting, collecting, and preserving evidence.
- Conducting follow-up investigations on cases which cannot be adequately investigated by the patrol division.
- Conducting surveillance on criminal suspects, suspected crime locations and suspected targets of criminal acts.
- Gathering, analyzing, storing, and disseminating intelligence, including the analysis and publication of crime trend data.
- Preparation of regular reports regarding division performance, crime trends, clearance rates and arrests.
- Preparing, disseminating, and conducting interviews on major crimes.
- Participating in task forces, working with other agencies to fight drug crimes, and participating in the Drug Court Program.
- Maintaining case files
- Registering sex offenders, validating information they provide, conducting follow-up investigations, completing administrative paperwork, and maintaining registration files and computer databases.
- Participating in the CPIT (Child Protective Investigative Team)

Case Assignments 2021-2023



CID Cases Assigned	2021	2022	2023
Cases	750	711	877

CID Clearance	2021	2022	2023
Cases Cleared	485	472	583

CID Arrests	2021	2022	2023
Total Arrests	142	166	238

There was an increase in both assigned cases and cases cleared during the period 2022-2023. There are several factors that affect the number of assigned cases. These include the following:

- The quality and depth of preliminary investigations
- The type of cases reported
- “Crime Sprees” such as multiple counts of a particular offense
- Investigative resources available
- Patrol Officers following up on more cases

Criminal Investigations Unit Statistics by Offense 2023

Offenses	Number	Cleared/Arrest	Cleared/Exp.	Total
Burglary	56	13	6	19
Theft	265	71	86	157
Assault (Domestic)	61	5	56	61
Assault	53	6	39	45
Agg. Assault (Domestic)	2	0	2	2
Agg. Assault	5	1	3	4
Vandalism	74	9	24	33
Robbery	3	1	1	2
Rape/Sexual Battery	35	5	21	26
Homicide (Attempt)	5	5	0	5
Theft (Vehicles)	18	3	9	12
Child Abuse/ Neglect	25	10	12	22
Arson	1	0	1	1
All Other	214	58	85	143
Drug Violations	60	59	1	60
Totals	877	246	346	592

CID Case Clearance

Offense	Reported 2023	Cleared 2023	Clearance Rate
Homicides (Attempt)	5	5	100%
Rapes	35	26	74%
Robbery	3	2	67%
Vandalism	74	33	45%
Agg. Assault (D)	2	2	100%
Agg. Assault	5	4	80%
Assault (D)	61	61	100%
Assault	53	45	85%
Theft	265	157	59%
Theft/Vehicles	18	12	67%
Child Abuse/Neg.	25	22	88%
Burglary	56	19	34%
Arson	1	1	100%
Drug Violations	60	60	100%
All Others	214	143	67%
Totals	877	592	68%

“All Other Offenses” includes Harassment, Hit & Run, Deaths (other than homicide), Threats, Missing Persons, Forgery, Verbal Domestic, etc.

Child Passenger Seat Checks

The McMinnville Police Department in conjunction with the McMinnville Fire Department and Warren County Sheriff's Department conducts numerous child passenger safety seat events throughout the community each year. These events work to educate parents about the importance of the proper use of child safety restraint devices. Child safety seat technicians examine child passenger seats to ensure they are properly installed.

Child Passenger Seat Statistics

Type of Interaction	2022	2023
Events	10	6
Station Checks	4	4
Car Seat Checks	135	123
Car Seat Provided	55	38
Pre-installed Correctly	44 out of 135	22 out of 123



Public Safety Unit

The Public Safety Unit (PSU) was created in 2003. The mission of the Public Safety Unit is to enhance the effectiveness of the Police Operations Division by serving as a community-oriented program of the department. The unit performs duties that do not require a post-certified officer and therefore relieves officers of those duties.

While on shift, a PSU officer will take on non-law enforcement duties such as directing traffic at crash scenes, escorting funeral processions, assisting motorists, and patrolling parks within the City of McMinnville.

The PSU unit plays a vital role in the successful outcome of events held within the city. Events include The Christmas Parade, July 4th festivities, civic sponsored runs, parades, and other community events.

Officers of the Public Safety Unit volunteered a total of 1 130.5 hours in 2023.



PSU Activity

Activity	2021	2022	2023
HQ Support	33	28	30
Civic Center Complex	0	0	2
Greenway	3	0	5
Funeral Escorts	85	144	125
Other Escorts	3	2	5
Stalled Vehicles	9	10	16
Special Events	56	29	39
Fire Assistance	0	0	6
Traffic Control	22	25	28
Speed Trailer	1	4	0
Other Activities	27	20	19



Training 2023

The McMinnville Police Department works to provide each officer with a high level of training. Areas of skilled training include basic police and specialized areas. Tennessee Law Enforcement Training Academy which includes a 12 Week, 495 Hour Basic Law Enforcement School is attended by all newly hired non-certified officers.

McMinnville Police Department officers complete 40 hours of basic in-service each year which is mandatory. Officers also attend other specialized schools.

McMinnville Police Department officers received collectively over 1400 hours of basic in-service training and 1159 hours of specialized training.



2023 Specialized Training

<u>Officer</u>	<u>Training</u>	<u>Hours</u>
Andres Aguilera	First Line Leadership Training	24
Andres Aguilar	Instructor Development	40
Joseph Butler	Hostage Negotiations Phase I & II	40
Joseph Butler	First Line Leadership Training	24
Katelyn Cannon	Basic SWAT	50
Eddie Colwell	First Line Leadership Training	24
Brianna Cooke	Crime Scene Operations	40
Brianna Cooke	Crisis Intervention Team Training	40
Brianna Cooke	Peer Support & CSID For Law Enforcement	28
Brianna Cooke	Sexual Assault Investigations	16
Brianna Cooke	STOP Domestic Violence	32
Maggi Fann	Crime Scene Operations	40
Maggi Fann	Field Training Officer School	24
Maggi Fann	Sexual Assault Investigations	16
Shawn Green	Instructor Development	40
Spencer Haley	Crisis Intervention Team Training	40
Jay Hutchings	Field Training Officer School	24
Tony Jenkins	Outlaw Motorcycle Gangs	16
Cory Knowles	Child Abduction Rapid Deployment Training	20
Zachary Little	CPST Certification Course	32
Mark Mara	Basic Police Motorcycle School	80
Christopher McCormick	Crime Scene Operations	40
Grant Mullican	At Scene Traffic Crash Investigations	80
Joshua Mullins	Proactive Criminal Patrol	40
Melanie Myers	CPST Certification Course	32
Melanie Myers	Field Training Officer School	24
Zebulin Roberts	Tracking Search & Rescue	40
Tristan Shirley	Proactive Criminal Patrol	40
Tristan Shirley	Street Level Narcotics	40
Paul Springer	Hostage Negotiations Phase I & II	40
Duane Stewart	STOP Domestic Violence	32
Matthew Stubblefield	First Line Leadership Training	32
Christopher Summers	Basic SWAT	50
Stuart Whitman	Police Applicant Background Investigation	40

Looking Back...

at those that served before us



McMinville Police Department 1955

Sheriff Youngblood confers with Assistant Chief of Police Hobbs Circa 1955

