

ADDENDUM NO. 1

To: All Bidders
From: EADS Architects, Inc.
450 Aberdeen Drive
Somerset, PA 15501
Date: 04 January 2024

**MCKEAN COUNTY HOUSING AUTHORITY
GAS FURNACES REPLACEMENT PROJECT
AT THE CRIS DRIVE AND BROOKLYNSIDE HOUSING UNITS**

All of the following items shall become a part of the drawings and/or specifications and shall be incorporated into the contract documents. All bidders shall record the receipt of this Addendum No. 1 on their bid and acceptance form.

Item No. 1 - Bid Forms

1. In accordance with the Bid Advertisement, all Contractors submitting a bid for this project must purchase the documents from EADS in order to be registered to receive addenda and notices. Bids will be deemed non-responsive and rejected from Contractors who did not purchase drawings from EADS. Refer to the Bid Advertisement for direction.
2. Hardcopy bids remain due by 10:00 a.m. on Tuesday, January 09, 2024. Bids will be opened in public and read aloud.
3. The attached Section 3 Clause Acknowledgement and Certification Election Form must be submitted with the bid.
4. A non-mandatory pre-bid conference was held on Tuesday, December 19, 2023. A copy of the meeting notes and attendance/sign-in sheet is attached herein.

END OF ADDENDUM NO. 1

EADS ARCHITECTS, INC.
An EADS Group Company



Attachments: Section 3 Clause Acknowledgement and Certification Election Form
Pre-Bid Conference Agenda
Sign In Sheet

Section 3 Clause Acknowledgement and Certification Election Form

All firms and individuals intending to do business with McKean County Housing Authority MUST complete and submit this clause and Election Form with the bid, offer, or proposal. Any solicitation response that does not include this document (completed, signed, and notarized) will be considered non-responsive and ineligible for award.

Name of Business _____

Address of Business _____

Type of Business (Check One): Corporation Partnership Sole Proprietorship Other _____

Business Activity: _____ Date _____

Training and Employment Opportunities for Residents in the Project Area (Section 3, HUD Act of 1968; 24 CFR 135)

(a) The work to be performed under this contract is subject to the requirements of section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (section 3). The purpose of section 3 is to ensure that employment and other economic opportunities generated by HUD assistance or HUD-assisted projects covered by section 3, shall, to the greatest extent feasible, be directed to low- and very low-income persons, particularly persons who are recipients of HUD assistance for housing.

(b) The parties to this contract agree to comply with HUD's regulations in 24 CFR Part 135, which implement section 3. As evidenced by their execution of this contract, the parties to this contract certify that they are under no contractual or other impediment that would prevent them from complying with the Part 135 regulations.

(c) The contractor agrees to send to each labor organization or representative of workers with which the contractor has a collective bargaining agreement or other understanding, if any, a notice advising the labor organization or workers' representative of the contractor's commitments under this section 3 clause, and will post copies of the notice in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall describe the section 3 preference, shall set forth minimum number and job titles subject to hire, availability of apprenticeship and training positions, the qualifications for Section 1 - Page 6 of 6 apprenticeship and training positions, the qualifications for each; and the name and location of the person(s) taking applications for each of the positions; and the anticipated date the work shall begin.

(d) The contractor agrees to include this section 3 clause in every subcontract subject to compliance with regulations in 24 CFR Part 135, and agrees to take appropriate action, as provided in an applicable provision of the subcontract or in this section 3 clause, upon a finding that the subcontractor is in violation of the regulations in 24 CFR Part 135. The contractor will not subcontract with any subcontractor where the contractor has notice or knowledge that the subcontractor has been found in violation of the regulations in 24 CFR Part 135.

(e) The contractor will certify that any vacant employment positions, including training positions, that are filled (1) after the contractor is selected but before the contract is executed, and (2) with persons other than those to whom the regulations of 24 CFR Part 135 require employment opportunities to be directed, were not filled to circumvent the contractor's obligations under 24 CFR Part 135.

(f) Noncompliance with HUD's regulations in 24 CFR Part 135 may result in sanctions, termination of this contract for default, and debarment or suspension from future HUD assisted contracts.

(g) With respect to work performed in connection with Section 3 covered Indian housing assistance, section 7(b) of the Indian Self-Determination and Education Assistance Act (25 U.S.C. 450e) also applies to the work to be performed under this contract. Section 7(b) requires that to the greatest extent feasible (i) preference and opportunities for training and employment shall be given to Indians and (ii) preference in the award of contracts and subcontracts shall be given to Indian organizations and Indian-owned Economic enterprises. Parties to this contract that are subject to the provisions of section 3 and section 7 (b) agree to comply with section 3 to the maximum extent feasible, but not in derogation of compliance with section 7(b).

Election Form

A. I am NOT certifying as a qualified Section 3 Business Concern.

Initial here to select this option _____

B. I am certifying as a Section 3 Concern and requesting Preference accordingly (Select only One Option):

1. A business claiming status as a Section 3 Resident-Owned Business Concern:

Initial here to select this option _____

Check below the appropriate income category. Income and ownership information may be requested.

- One person household with total income equal to or less than \$39,600
- Two person household with total income equal to or less than \$45,250
- Three person household with total income equal to or less than \$50,900
- Four person household with total income equal to or less than \$56,550
- Five person household with total income equal to or less than \$61,100
- Six person household with total income equal to or less than \$65,600
- Seven person household with total income equal to or less than \$70,150
- Eight person household with total income equal to or less than \$74,650

2. A business claiming Section 3 status, because at least 30% of the existing workforce are Section 3 residents. If a Contractor is electing this option, the 30% employment requirement is required throughout the entire project. Proof of employee eligibility status may be requested at a future date.

Initial here to select this option _____

Total Number of Employees	Total Section 3 Employees	Percentage

3. A business claiming Section 3 status by subcontracting 25% of the dollar award to qualified Section 3 Business(es):

Initial here to select this option _____

Total Contract Value	Section 3 Sub-contract Value	Percentage

I have read, understand and will comply with the requirements of Section 3.

Signature _____ Company _____

Print Name _____ Title _____ Date _____

Before me, a notary Public, in and for said County and State personally appeared _____ who acknowledged that he/she signed the above instrument as his/her free deed and act [and, if on behalf of the above stated Company, that he/she is authorized to signed this instrument in his/her capacity as (Title) _____ of said Company and that it is the free deed and act of the Company].

In testimony whereof, I set my hand and seal at _____, Pennsylvania this _____ day of _____, 20____

seal

_____ (Notary Public)

MCKEAN COUNTY HOUSING AUTHORITY
GAS FURNACES REPLACEMENT PROJECT

THE EADS GROUP PROJECT NO. 0220-22-588

Pre-Bid Conference Agenda

(Date: Tuesday, 19 December 2023 at 11:00 A.M.)

1. Non-Mandatory Pre-bid Conference – Please sign attendance sheet being passed around.
2. Introductions
3. Purpose – To discuss standard agenda items, questions from contractors, and a tour of the project areas.
4. Public Bid – Federal Davis/Bacon Wage Rates are applicable due to the funding source. Minimum wage rates are included in the Project Manual.
5. Contract Documents consist of Drawings and Project Manual with Division 1.
6. Project Description: The project consists of the following work:
 - Removal of existing gas furnace and exhaust flue piping.
 - Removal of existing exhaust flue pipe from domestic water heater.
 - Removal of existing supply plenum as indicated on drawings.
 - Removal of existing electrical conduit and wiring to disconnect switch.
 - Install 21 new gas furnaces.
 - Install new gas piping as needed.
 - Install new exhaust flue piping.
 - Install a new disconnect switch for each furnace.
7. Project will be awarded as a single contract.
8. Bids due: Tuesday, 09 January 2024 until 10:00 A.M. Bid Opening: Bids will be opened publicly immediately upon Bids being due.
9. Bid Forms
 - Bid Form (project is lump sum)
 - Representations, Certifications and Other Statement of Bidders (HUD-5369-A)
 - Previous Participation Certification (HUD 2530) (not applicable if worked previously with MCHA).
 - Non-Collusive Affidavit
 - Section 3 Clause Acknowledgement and Certification Election Form
 - Bids are to be accompanied by a Bid Bond (AIA Form A310) or Certified Check in the amount of 10% of the Base Bid and made payable to the McKean County Housing Authority.
 - Profile of Firm Form
 - Acknowledgment of any Addenda

EADS PROJECT # 0220-22-588

10. Securing of the Building Permit is the responsibility of the selected Contractor to prepare application and submit drawings. The Contractor will pay all permit fees. Contractor is responsible to schedule all inspections.
11. Construction Period: 90 consecutive calendar days from the date specified on the Notice to Proceed.
12. Performance Bond, Payment Bond, Insurance Certificate will be required of the selected contractor. McKean County Housing Authority and The EADS Group, Inc. and EADS Architects, Inc. are to be named as additionally insured. McKean County Housing Authority is to be the Certificate Holder. Insurance is to include Builders Risk.
13. A 2-year Maintenance Bond is required to be provided by the selected contractor in the amount equal to 50% of the bid cost.
14. Liquidated Damages \$200.00/consecutive calendar day may be assessed for failure without justification for completing the project within the allotted time period.
15. Owner Occupancy of building:
 - Contractor parking.
16. Temporary Facilities: Refer to Summary of Work, Section 01100.
17. Working hours 8:00 AM to 5:00 PM M-F. (Confirm with Owner)
18. Comments by Owner?
19. Questions from Contractors?
20. Tour of project areas.

MCKEAN COUNTY HOUSING AUTHORITY
GAS FURNACES REPLACEMENT PROJECT

THE EADS GROUP PROJECT NO. 0220-22-588
PRE-BID CONFERENCE – SIGN-IN SHEET

TUESDAY, DECEMBER 19, 2023 AT 11:00 A.M.

Name	Company/Representing	Phone	email
Evan Cleary	EADS Architects, Inc.	814-445-6551	ecleary@eadsgroup.com
Chad Goodman	MCRHA	814-331-0064	sgoodman@mcrha.org
Wili Kyle	MCRHA	814-558-8823	Free@mc.rha.org