

**ORDINANCE NO. CO-2023-11**

**AN ORDINANCE AUTHORIZING THE CREATION AND ISSUANCE OF  
A CLASS "E" LIQUOR LICENSE (TEMPORARY LICENSE TO SELL  
OR TRANSFER LIQUOR ON MUNICIPALLY OWNED PROPERTY)**

**(2023 Maywood Fest: September 8 Through 10, 2023;**

**Other Village 2023 Special Event Dates: February 18, March 18, May 13, and December 20)**

**BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF  
MAYWOOD, COOK COUNTY, ILLINOIS, AS FOLLOWS:**

**SECTION 1: Approval of Creation of Liquor License for Applicant.** Pursuant to Chapter 117, Section 117.23(E) of the Maywood Village Code, the President and Board of Trustees of the Village of Maywood authorize the creation of a Class "E" Liquor License for the purpose of allowing the Local Liquor Control Commissioner, in his/her discretion, to issue the Class "E" Liquor License to the Applicant Village of Maywood (the "Applicant") to permit the Applicant to conduct retail sales and service of alcoholic beverages and to allow outdoor possession and consumption of alcoholic beverages at the 2023 Maywood Fest (September 8 through 10, 2023, and other Village 2023 Special Events (February 18, March 18, May 13, and December 20, 2023) (collectively, the "Special Events") to be held on Village-owned property within the Village's corporate boundaries (the "Licensed Premises"). If a Special Event Date is cancelled or re-scheduled due to inclement weather or another justifiable reason, the Local Liquor Control Commissioner, in his/her discretion, may authorize the Special Event to be conducted on one or more alternate days and/or location with the same hours of operation, if requested in writing by the Applicant. The President and Board of Trustees of the Village of Maywood authorize the creation of a Class "E" Liquor License for its issuance by the Local Liquor Control Commissioner, in his/her discretion, to the Applicant for the limited purposes stated in this Ordinance, SUBJECT TO THE CONDITIONS SET FORTH BELOW IN SECTION 2.

**SECTION 2: Authorization of Issuance of Liquor License to Applicant; Conditions.** The issuance of a Class "E" Liquor License to the Village of Maywood for the 2023 Maywood Fest and other 2023 Special Events is subject to the discretion of the Local Liquor Control Commissioner and compliance with the following conditions:

A. **Duration.** The Class "E" Liquor License is valid only during the authorized times for the above-approved Special Event Dates or any alternate dates in 2023 with the same or alternate hours of operation, as approved by the Local Liquor Control Commissioner.

B. **Hours of Operation.** All sales, service and consumption of alcoholic beverages shall be limited to the Licensed Premises between the following hours each day of the Special Event:

For the 2023 Maywood Fest (Veterans Memorial Park):

1. Friday, September 8, 2023: between three o'clock (3:00) p.m. and ten o'clock (10:00) p.m.
2. Saturday, September 9, 2023: between eleven o'clock (11:00) a.m. and ten o'clock (10:00) p.m.
3. Sunday, September 10, 2023: between twelve o'clock (12:00) p.m. and ten o'clock (10:00) p.m.

For the other 2023 Special Events:

1. Saturday, February 18, 2023: [Special Event Hours of Operation and Location per Approval of Local Liquor Control Commissioner].
2. Saturday, March 18, 2023: [Special Event Hours of Operation and Location per Approval of Local Liquor Control Commissioner].
3. Saturday, May 13, 2023: [Special Event Hours of Operation and Location per Approval of Local Liquor Control Commissioner].
4. Wednesday, December 20, 2023: [Special Event Hours of Operation and Location per Approval of Local Liquor Control Commissioner].

C. Site Plan. The Applicant shall provide a diagram that proposes the size, internal setup and location of an alcoholic beverage tent or an alcoholic beverage sales/consumption area to be operated during the Special Event.

D. Retail Sales, Service, Possession, Consumption of Alcohol. Retail sales and service and possession and consumption of alcoholic beverages at the Special Event shall be allowed only on the Licensed Premises and shall be permitted only during the authorized times for the Village-approved Special Event Dates. It shall be illegal to sell, serve, possess or consume alcoholic beverages in violation of the provisions set forth in this Ordinance.

E. Package sales prohibited; no pitchers. No package sales shall be permitted. The sale or giving away of alcoholic liquor in pitchers is prohibited.

F. Sales limitation per person. No more than two (2) servings of alcoholic liquor shall be sold to any person during each retail sales transaction or dispensed to any person at one time.

G. Approval of location; approved containers. At indoor special events, alcoholic liquor may be sold and served in glass bottles, glassware, or paper or plastic cups. At outdoor special events, alcoholic liquor shall be sold and served in paper or plastic cups at retail in an alcoholic beverage tent or alcoholic beverage sales/consumption area, the size, internal setup, fence requirements and location of which shall be subject to the approval of the Local Liquor Control Commissioner.

H. Security; outdoor alcoholic beverage tent. An outdoor alcoholic beverage tent or alcoholic beverage sales/consumption area shall have designated entrance and exit points for patrons, and minors shall be prohibited from entering into the alcoholic beverage tent. During hours of operation, an outdoor alcoholic beverage tent or alcoholic beverage sales/consumption area shall have at least one (1) person over the age of 21 posted at each designated entrance and exit point to check state or government issued identification of patrons.

I. Security; alcoholic beverage sales/consumption area. If there is a dedicated alcoholic beverage sales/consumption area open to the general public, proper security measures, such as color coded wristbands, shall be used to designate minors and adults who enter the alcoholic beverage sales/consumption area.

J. Music. Amplified music or live music or other forms of music entertainment may be played or performed at the Special Event, provided that the decibel level of the music is not a nuisance to surrounding property owners.

K. Signage. The posting of advertising signs that relate to the sale of any type of alcoholic liquor shall be prohibited, except for signs located within the alcoholic beverage tent or alcoholic beverage sales/consumption area and approved by the Local Liquor Control Commissioner that identify the alcoholic liquor being offered for retail sale.

L. State and Village Licenses. Prior to conducting the Special Event, the holder of a Class "E" Liquor License must provide to the Local Liquor Control Commissioner evidence of all required State and Village licenses, including a State special event liquor license or similar approval. Since the Village of Maywood is the Applicant, the Village approves the waiver of the payment of the liquor license application fees (\$75.00 for each event) and the special event license fees (\$125.00 per day for each event) and the background check for this Special Event.

M. Compliance with other laws. The Applicant and its representatives shall comply with the applicable provisions of Chapter 117 (Liquor) of the Maywood Village Code, including but not limited to the provision of the required Dram Shop Insurance, General Liability Insurance, and the execution of the required License and Indemnification Agreement and delivery of the insurance certificates and Agreement to the Village Manager, prior to the start of the Special Event, as well as the other applicable provisions of County and State law and the Maywood Village Code, including but not limited to the Fire Prevention Code, the Plumbing Code, the Building Code, the Property Maintenance Code, the Illinois Accessibility Code and the Zoning Code.

N. Revocation. A Class "E" Liquor License issued to an applicant for one (1) or more special events in a calendar year may be revoked by action of the Village Board at any time with thirty (30) days written notice or immediately by the Local Liquor Control Commissioner in the event of a violation of the liquor control ordinance or any of the provisions of the ordinance creating the liquor license for issuance to the applicant.

O. Charges for additional municipal services. NOT APPLICABLE. The Village reserves the right to charge the Applicant for special municipal services, such as police, fire and public works personnel and services, which are necessary to protect the health, welfare and safety of the public and those individuals who attend the Special Event.

P. Notification of application. Per Subsection C(21) of the Class "C" (Temporary Special Event - For Non-Village property) liquor license regulations and Subsection E(5) of the Class "E" (Temporary Special Event On Village-Owned Property) liquor license regulations of Section 117.23 (CLASSIFICATIONS; FEES; NUMBER OF LICENSES) of the Maywood Village Code, the President and Board of Trustees grant approval of the requested Class "E" Liquor License, subject to:

1. Pursuant to Section 117.21(B)(2) of the Maywood Village Code, the Local Liquor Control Commission has exercised his/her discretion and waived the requirement to hold a meeting before the Local Liquor Control Commission to consider the application filed by the Applicant for a Class "E" Liquor License for the Special Event because this is a repeat event sponsored by the Village / Applicant.

2. At least five (5) calendar days prior to the Special Event, the Village shall send written notice, by First Class United States Mail or personally delivered, addressed to “current owner/occupant” at each common property address, as assigned by the United States Postal Service, located within 100 feet of the lot line of the property on which the Special Event will take place. The notice shall contain a brief description of the Special Event, including the date, time and location of the Special Event.

Q. BASSET / TIPS Training. Compliance with the beverage, alcohol sellers and servers education and training (BASSET) requirements of Section 117.28 of the Maywood Village Code.

R. Insurance and Indemnification. Compliance with the insurance and indemnification requirements of Section 117.57 of the Maywood Village Code.

S. Additional Regulations. The President and Board of Trustees or the Local Liquor Control Commissioner shall have the right to impose additional regulations and conditions in the interest of public safety relating to the sale, service and consumption of alcoholic beverages any time prior to or during the Special Event.

**SECTION 3: Effective Date.** That this Ordinance shall be in full force and effect from and after its adoption, approval and publication as provided by law.

**ADOPTED** this 14th day of March, 2023, pursuant to a roll call vote as follows:

**AYES:** Mayor Booker, Trustee(s) S. Reyes-Plummer, M. Jones, M. Lightford,

A. Peppers and I. Brandon

**NAYS:** None

**ABSENT:** Trustee A. Sanchez

**APPROVED** by me as Village President this 14th day of March, 2023, and attested by the Village Clerk on the same day.

\_\_\_\_\_  
Nathaniel George Booker, Village President

**ATTEST:**

\_\_\_\_\_  
Gwaine Dianne Williams, Village Clerk

Published by me in pamphlet form this 15<sup>th</sup> day of March, 2023.

\_\_\_\_\_  
Gwaine Dianne Williams, Village Clerk

**ACKNOWLEDGEMENT BY LIQUOR LICENSE APPLICANT FOR  
A CLASS "E" (TEMPORARY LICENSE TO SELL OR TRANSFER LIQUOR  
ON MUNICIPALLY OWNED PROPERTY) LIQUOR LICENSE**

I, the undersigned Liquor License Applicant, agree to comply with and fulfill each and every term, condition and obligation set forth above in the Ordinance granting a Class "E" (Temporary License To Sell Or Transfer Liquor On Municipally Owned Property) Liquor License.

**Liquor License Applicant**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: Village Manager / Applicant

Date: \_\_\_\_\_, 2023

STATE OF ILLINOIS     )  
  ) SS  
COUNTY OF COOK     )

**CLERK'S CERTIFICATE**

I, Gwaine Dianne Williams, Clerk of the Village of Maywood, in the County of Cook and State of Illinois, certify that the attached is a true and correct copy of that certain Ordinance now on file in my Office, entitled:

**ORDINANCE NO. CO-2023-11**

**AN ORDINANCE AUTHORIZING THE CREATION AND ISSUANCE OF  
A CLASS "E" LIQUOR LICENSE (TEMPORARY LICENSE TO SELL  
OR TRANSFER LIQUOR ON MUNICIPALLY OWNED PROPERTY)  
(2023 Maywood Fest: September 8 Through 10, 2023;  
Other Village 2023 Special Event Dates: February 18, March 18, May 13, and December 20)**

which Ordinance was passed by a roll call vote of the Board of Trustees of the Village of Maywood at a Special Village Board Meeting on the 14th day of March, 2023, at which meeting a quorum was present, and approved by the President of the Village of Maywood on the 14th day of March, 2023.

I further certify that the vote on the question of the passage of said Ordinance by the Board of Trustees of the Village of Maywood was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Maywood, and that the result of said vote was as follows, to-wit:

AYES: Mayor Booker, Trustee(s) S. Reyes-Plummer, M. Jones, M. Lightford, A. Peppers and I. Brandon

NAYS: None

ABSENT: Trustee A. Sanchez

I do further certify that the original Ordinance, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the seal of the Village of Maywood, this 15<sup>th</sup> day of March, 2023.

\_\_\_\_\_  
Gwaine Dianne Williams, Village Clerk

[SEAL]