



**TOWN OF MARLBOROUGH  
Water Pollution Control Authority  
Meeting Minutes  
Thursday, May 11, 2023  
7:30 p.m.  
MARLBOROUGH TOWN HALL**

1. Call to Order  
David McKay called the meeting to order at 7:33 pm.
2. Roll Call  
Present were Charles Denler, David McKay, Anthony Bratz, and Peter Hughes-  
Director of Planning & Development.
3. Public Hearing – none

**Charles Denler made a motion to add 226 North Main Street to the agenda. Anthony Bratz seconded the motion. All were in favor; the motion was passed.**

**Anthony Bratz made a motion to move 226 North Main Street to Item 4a. Charles Denler seconded the motion. All were in favor; the motion was passed.**

4. Old Business
  - a. 226 North Main Street – Mr. and Mrs. Asklar were present and advised that the commercial building on the property will be demolished and are asking the WPCA to remove the chamber and re-install at a later date – their intention is to replace the building with a residential building. Mr. Asklar further advised that the connection was never completed and has been paying the assessment fee. They cannot do any work on the property without the possibility of damaging the chamber.

Mr. Hughes advised that they can dig up the chamber, but to make sure the fitting is removed prior to removing the chamber. The chamber will need to be pulled out of the ground and placed to the side. Per the WPCA, the assessment will continue to be charged. Mr. Hughes stated that the 20-year assessment will not change with the use change, only the user fee will change. Mr. Hughes confirmed that the control box, electrical cords, and pump are being stored at the pump house. Mr. McKay confirmed that the assessment is in place but there is currently no usage charge.

5. South Main Street Sewer Extension Project – None

6. New Business
  - a. Benefit assessment for 29 South Main Street

Mr. Hughes stated that it will be done at the June meeting.

7. Town Staff Report

Mr. Hughes reported that the \$70,000 transfer is not shown on the budget. The \$28,944 is also not included. There is about \$50,000 available in the current budget. Approximately \$26,000 in unpaid fees. Revenue-wise, they are in good shape. He will have Finance update the transfers. There was a brief discussion regarding delinquent fees in which Mr. Hughes advised that the Tax Collector provides the town attorney with the list of delinquent accounts after 3 years and the tax will go to court. Mr. Hughes is waiting for the Standard Operating Procedures for the pump station from Scott Clayton in East Hampton. East Hampton will complete the state forms for information on the pump house. The check valve at 173 Cheney Road will be repaired and/or replaced on 5/12/2023.

8. Other Business

- a. 2023-2024 Operations, Maintenance & Repair Budget  
A Public Hearing will need to be scheduled at the June meeting.
- b. 2023-2024 EDU Allocation  
Mr. Hughes advised that the facility charge went up from \$5.41/EDU to \$5.88/EDU.
- c. 2023-2024 Fee Schedule  
Connection Fee: \$12,060  
Application Fee: \$200  
Inspection Fee: 1.5 times the engineer's estimate  
**Charles Denler made a motion to hold a Public Hearing at the June meeting. Anthony Bratz seconded the motion. All were in favor; the motion was passed.**
- d. Generator Questionnaire Response Report  
Mr. Hughes needs to finalize.
- e. CWF Priority List Submission 2023  
Mr. Hughes advised that the call for projects due for 24/25 need to be updated every two years. Sampson did an update for Pettengill, East Hampton Road, and Roberts Road to keep us on the eligibility list for DEEP. The fourth phase is to finalize the connections not yet done on the above-referenced streets. Mr. Hughes advised that further plans are to pick up at the church on Jones Hollow at Cheney and continue to the Route 2 bridge. Then go over the bridge down Route 66 and do the Commons, Glenwood, Shepard, and Hemlock.

9. Minutes – April 13, 2023

**Anthony Bratz made a motion to accept the minutes with the following change:**

**Item 9, motion seconded by David McKay – remove “Denler”**

**Charles Denler seconded the motion. All were in favor; the motion was passed.**

10. Public Comments - none

11. Adjournment

**Charles Denler made a motion to adjourn at 8:08 pm. Anthony Bratz seconded the motion. All were in favor; the motion was passed.**

Respectfully submitted,

Jennifer Magro  
Board Clerk