



Town of Marlborough  
Economic Development Commission  
Regular Meeting  
February 15, 2024  
7:00 PM

## Meeting Minutes

1. **CALL TO ORDER:** Chair Jillian LaCaresse called the meeting to order at 7:02 PM. Present and seated were Jillian LaCaresse, Jim Shea, Jeremy Vigneault, Benjamin Maynard, Barbara Ferrera, and Mark Paul. Also present was Peter Hughes. Ms. LaCaresse seated Mark Paul. Michael Chotkowski arrived at 7:09 PM
2. **PUBLIC COMMENTS:** None
3. **ELECTION OF OFFICERS (chair/co-chair):** There was a brief discussion regarding those interested in the positions. Mark Paul made a motion to nominate Jillian LaCaresse as chair and Benjamin Maynard as co-chair. Barbara Ferrara seconded the motion. All were in favor; the motion was passed.
4. **UPDATES:**
  - i. Town Center Properties Update
    - Mr. Hughes reported that Three Fellas is scheduled for an April opening. Starbucks has received their permits but there is no target open date. Three Fellas will be leasing the other spaces. The EV café is working with Eversource but won't be open for a while. There are no updates from the building department regarding the coffee shop at the Barns. Pieper-Olson will bring information in the coming months. Mr. Hughes advised that the twin hills will not have self-storage. Apartments (16 units) are proposed at the corner of Route 66 and Staeth Road. Jessica's is seeking approval for a zone change from residential to commercial on the house for indoor dining.
  - ii. Sustainable CT –
    - Mr. Hughes advised that they are working on the silver certification process. Mr. Paul provided an update on the work that has been done and can be carried over to silver certification. A forum on Affordable Housing opportunities will be held on February 27, 2024.
5. **NEW BUSINESS:**
  - i. Local business changes – closing, openings, updates  
The commission discussed potential openings and that Zina's Cucina has recently changed hands.
  - ii. Listserv for local businesses  
Ms. LaCaresse is thinking that May would be a better time to finalize any

*Minutes are considered draft until approved.*

updates. Email addresses are still needed and she would like to include women owned businesses. Mr. Paul would like to include local photos for the online directory. CTVisit will need to be updated.

iii. Review additions to EDC webpage (ie, mission statement)

Mr. Paul put together a draft mission statement and modeled it after other departments and commissions. Ms. LaCaresse would like to see all businesses included rather than just new businesses. Mr. Shea advised not using dates in case it is not updated frequently. He feels the EDC acts as a middle man for new startup businesses and suggests having information on that.

**6. OLD BUSINESS:**

- i. Listserv for local businesses – will continue to work on updating email addresses.

**7. APPROVAL OF MINUTES:**

Benjamin Maynard made a motion to approve the minutes of the November 16, 2023 regular meeting. Michael Chotkowski seconded the motion. All were in favor; the motion was passed.

- 8. ADJOURNMENT:** Benjamin Maynard made a motion to adjourn the meeting at 7:40 PM. Barbara Ferrera seconded the motion. All were in favor; the motion was passed.

Respectfully submitted,

Jennifer Magro  
Board Clerk