

**Cemetery Committee Meeting
Marlborough Town Hall
Thursday, May 18, 2023
9:00 AM**

Minutes are considered "draft minutes" until approved at the following meeting

1. CALL TO ORDER

Kris Hudock called the meeting to order at 9:05 AM.

Present and seated were: Kris Hudock, John Larensen, Shelia Guzman and Joan Christmas.

Also present: Chris Passera – Sexton

2. ACCEPTANCE OF MINUTES 3/16 & 4/20

S. Guzman made a motion to accept the March 16, 2023 minutes as submitted. J. Christmas seconded. All voted in favor.

S. Guzman made a motion to accept the April 20, 2023 minutes as submitted. J. Christmas seconded. All voted in favor.

3. ADDITIONS TO THE AGENDA

No additions to the agenda

4. SEXTON'S REPORT - APRIL

a. Sales

Niche: 1

Lots: 4

b. Burials

2

Maintenance Update

No update at this time

5. NEW BUSINESS

a. Bids for GPR at Jones Hollow Cemetery

Discussed the Jones Hollow map. Half the map is a 1/8th scale and the other half is 1/16th. The cemetery head stones and the map do not line up. Chris Passera to locate, re-number graves and place pins to determine usable area for the future. Members reviewed three bids for ground penetrating radar.

S. Guzman made a motion to hire PAST to do the GPR. J. Larensen seconded the motion. All voted in favor.

Letter was drafted informing the Selectmen.

b. Shed

K. Hudock noted the shed doors need to be replaced. C. Passera will obtain quotes.

6. UNFINISHED BUSINESS

None

**Cemetery Committee Meeting
Marlborough Town Hall
Thursday, May 18, 2023
9:00 AM**

Minutes are considered "draft minutes" until approved at the following meeting

7. UPDATE

a. Cemetery Balances

General Maintenance: \$534.06

Cemetery Revenue Fund: \$13,175 (not updated since March)

b. Documentation

No new records received

K. Hudock found a survey map of Marlboro Cemetery that was done by the town. Working on locating others maps and documents.

c. Neglected Cemetery Grant

Discussed priorities for the grant. The first item involved addressing the dead tree in the middle of Century Cemetery. It was blocking access to the grounds along with other tree branches. Suggested raising the canopy to reduce further issues with dropping limbs during storms. The dead tree was removed and the canopy was raised. A thorough clean-up was done.

Future items for consideration in Marlboro Cemetery include: repairing the gate, reset several falling/leaning head stones and bases, clear dense brush that is encroaching into stone walls and repair the stone wall in the southeast portion of the cemetery. For Century Cemetery items include repairing falling/leaning headstones and bases.

C. Passera suggested correcting the falling/leaning headstones so they do not pose a safety hazard.

d. May Cleanup

Boy Scouts assisted with cleanup

e. Marlboro Cemetery Mapping

Discussed under New Business. Ongoing project.

f. Hardscaping of Columbarium

Will discuss hardscaping with Boy Scouts as potential Eagle Scout project. C. Passera to ask Public Works if they can excavate the area to prepare for hardscaping. It will be approximately 360 square feet of hardscaping.

8. CORRESPONDENCE

No correspondence

9. PUBLIC COMMENTS

None

10. ADJOURNMENT

J. Christmas made a motion to adjourned the meeting at 9:55 A.M. J. Larensen seconded. All voted in favor.

Respectfully Submitted,

Debbie Pearson, Board Clerk