

**Cemetery Committee Meeting  
Marlborough Town Hall  
Thursday, March 16, 2023  
9:00 AM**

*Minutes are considered “draft minutes” until approved at the following meeting*

**1. CALL TO ORDER**

Kris Hudock called the meeting to order at 9:02 AM.

Present and seated were: Terry Parker, Shelia Guzman and Joan Christmas.

Also present: Chris Passera – Sexton

**2. ACCEPTANCE OF MINUTES**

**J. Christmas made a motion to accept the January 19, 2023 minutes as submitted. T. Parker seconded the motion. All voted in favor.**

**3. ADDITIONS TO THE AGENDA**

No additions to the agenda

**4. SEXTON’S REPORT**

**a. Sales**

Monument application fee: 2

**b. Burials**

2 burials

**c. Maintenance Update**

C. Passera reported the vault has been cleaned out and will be updated for storage. C. Passera spoke about a new area for cremation and infant graves.

**5. NEW BUSINESS**

**a. Rules Replacement Sign for Marlboro Cemetery**

K. Hudock noted there has been ongoing violations at the cemetery and the current rules/regulations sign is very small. The commission discussed designing a larger sign listing the major points such as: cemetery hours, no glass or metal items, anything left will be discarded, no dogs allowed, no inground plantings of trees/shrub and to visit the Town website for a complete listing of rules and regulations. C. Passera will investigate the cost of a sign.

**b. Grid for Marlboro Cemetery**

K. Hudock reported funds are available to make a grid for Marlboro Cemetery.

**c. Newsletter**

K. Hudock reported the Democratic Town committee/Communications committee has started a Newsletter. They would like to include monthly news from each Town committee/commission regarding what they are currently working on. K. Hudock will submit the following from the Cemetery committee: the next meeting date, that new sites are available for in-ground cremation plots, a survey of Marlboro Cemetery is underway and new signage.

**d. Service Hours for May Cleanup**

J. Christmas will contact The Boy Scouts for volunteers for May Cleanup. S. Guzman to contact RHAM. K. Hudock will contact St. John Fisher Church. K. Hudock noted adults will be needed to supervise.

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**6. UNFINISHED BUSINESS**

**a. Flags**

K. Hudock reported flags have been purchased. S. Guzman will contact G. Mund for assistance placing them. Wreaths were briefly discussed.

**7. UPDATE**

**a. Cemetery Balances**

Cemetery revenue: \$13,175.00  
General Maintenance: \$1,038.69  
Special Gift: \$300.00

**b. Documentation**

No new records received

**c. Neglected Cemetery Grant**

Pending

**8. CORRESPONDENCE**

No correspondence

**9. PUBLIC COMMENTS**

None

**10. ADJOURNMENT**

T. Parker made a motion to adjourn at 9:54 A.M. S. Guzman seconded.  
All were in favor.

Respectfully Submitted,

Debbie Pearson, Board Clerk