

Town of Marlborough

Board of Selectmen
Deb Bourbeau, Chairman
Joseph Asklar
John Rizza
Betty O'Brien
Louise Concodello

Town Manager
David R. Porter



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BOARD OF SELECTMEN MEETING

Minutes

Tuesday, August 20, 2024

Town Hall

7:00 p.m.

1) Call to Order

Deb Bourbeau called the meeting to order at 7:00 pm.

Present were Deb Bourbeau, Betty O'Brien, Joe Asklar, John Rizza, Louise Concodello, and David Porter-Town Manager.

2) Acceptance of Minutes

a) August 6, 2024, Regular Meeting

Ms. Concodello motioned to accept minutes from August 6, 2024. Ms. O'Brien seconded.

Ms. Concodello noted a correction to Pages 2 and 4. Change last name under Public Comments from "Stein" to "Ms. Lorraine Stimpson and Ms. Stimpson".

Mr. Asklar abstained, all others voted to accept with change and motion carried.

3) Additions to the Agenda

Ms. Bourbeau motioned to add Lake Parking Issues as item 6.d. Ms. Concodello seconded. All in favor and motion carried.

4) Public Comments

Mark Paul East Lake Road – Commented on the membership expectation agreement on the agenda, Item 6 c.

5) New Business

a) BOS Statement on Blish Park Graffiti

Ms. Bourbeau reported on the graffiti at Blish Park. DPW cleaned the area. She presented a draft statement for the BOS to review for addition to the town website Wednesday, August 21, 2024. Discussion ensued and BOS agreed to draft with a change.

All minutes are considered 'DRAFT MINUTES' until approved at the next meeting.

Ms. Bourbeau motioned to accept BOS statement as written. Ms. Concodello seconded. All in favor and motion carried.

b) Marlborough Day

Mr. Porter reviewed the event with the BOS. He will be in attendance for the entire day, 11-4 pm. Mr. Porter will manage the table for people to sign up for town manager newsletter and FlashVote.

There will also be a 'ribbon cutting' for the refurbished bathhouse. Ms. Bourbeau will email the selectmen the time of the ribbon cutting.

c) Flash Vote Questions for Dogs at Blish Park

Mr. Porter presented the questions for the FlashVote to the BOS. Discussion about the questions ensued. Mr. Porter will send the survey out.

d) Wireless Telecommunication Tower, Public Hearing, September 17th, 2024, 7:00 p.m., Elmer Thienes-Mary Hall Elementary School (Cafeteria)

Ms. Bourbeau clarified this is a public hearing not a town meeting. The BOS meeting will be held after the hearing. Mr. Porter will attempt to get the contractor to attend to answer questions from the public.

Ms. Bourbeau motioned to cancel 9/10/24 town meeting. Mr. Asklar seconded. All in favor and motion carried.

e) September 30th, 2024, 7:00 p.m., Senior Center (All Boards Meeting)

Ms. Bourbeau believes this meeting is a good time to deliver the membership expectation agreement to the chairperson of each commission.

f) Employee Resignations / New Hires

g) Boards/Commissions Resignations, Appointments, Reappointments

Ms. Bourbeau explained the BOS will be looking at a current list of boards/commissions. Will be discussed at next meeting.

6) Unfinished Business

a) American Rescue Plan Act Fund Re-Allocation

Mr. Porter has submitted a list of items to procure with the remaining ARPA funds.

Mr. Porter has investigated the blinking lights for the crosswalk and received a quote of \$20,000 per light. He is looking into other pricing options and potential grants.

Ms. O'Brien would like to see a portion of the ARPA funds used to create new stickers or a new system to gain entrance to the transfer station. Mr. Porter will investigate cost.

Mr. Asklar would like the upper parking lot at Lake Road restructured or overhauled added to the list of remaining ARPA funds. Mr. Porter will investigate.

b) Award Contract for 2025 Revaluation Service

Simon Wake-Town Assessor reported back on the annual service fees for QDS. QDS is amenable to locking in an annual maintenance rate for 5 years that is agreeable to Mr. Porter and Mr. Wake.

Ms. Bourbeau motioned to accept QDS Revaluation with Equality Valuation Services LLC contract. Ms. Concodello seconded. All in favor and motion carried.

c) Membership Expectations Agreement

Ms. Bourbeau located the agreement which was approved in February 2024.

Ms. Bourbeau addressed the public comment made earlier by Mr. Paul. Discussion ensued on how the expectations would be managed. Verbiage adjustment was made.

Ms. Bourbeau motioned to accept the Membership Expectations Agreement as written. Ms. Concodello seconded. All in favor and motion carried.

d) Lake Parking Issues

Ms. Bourbeau presented the letter from Jay Kehoe. Mr. Kehoe then reported on the enforcement of lake parking. Discussion ensued regarding lake signage. It should be updated with the boat launch renovation.

Mr. Porter will price annual sticker replacement for lake and transfer station access.

7) Town Manager Updates – David Porter

- Organic waste program launch is successful.
- Received the grant to offset the cost of SUV for the senior center in the amount of \$16,472.00. Research is being done into which type of vehicle will be most cost effective. Electric or hybrid will decrease purchase price, 30% and 20% respectively. Charging station would need to be installed at senior center if electric or hybrid purchased.
- South Main St. drainage and boat launch work to begin week of 9/5.
- New police vehicle has been received.
- He met with Capital Regional Council of Governments and his counterpart in Bolton agreement to join consortium of building officials. He is applying for a grant to offset the cost of the building official for three years.

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- He and Mr. Kehoe met with representative from a company that sells and installs speed reinforcement cameras.

Mr. Asklar asked about the blower door test in the town hall. Mr. Porter reported the test has not been done and final payment has not been made since adjustments need to be made. CMC Energy to do the blower door test.

8) Selectmen Updates

- CCM conference at Mohegan Sun on December 3, 2024. Early bird discount deadline is November 10, 2024. Simone Lesci will handle registration.
- Ann Kilby would like to put up flags for 9/11 remembrance on the town green. She is looking for volunteers. Mr. Asklar confirmed the MVFD will purchase the flags and put them in. He asked if the DPW would remove them.
- Mr. Bourbeau shared an updated town manager evaluation document and asked the BOS to review and return comments to her by Friday, August 23, 2024.
- Ms. Bourbeau commented on Marlborough being proactive repairing culverts to avoid the devastation other towns were faced with due to the recent rain.

9) Department Reports

a) Budget / Financial

b) Building Permit Refunds / Activity Report

10) Correspondence

- Letter from Karen Wilkinson regarding boat launch closing.
- Letter from Atlas about ground field assessment grant application services. Ms. Bourbeau will pass it on to Peter Hughes-Director of Planning & Development.
- Letter from John Kaplan regarding the senior center.
- Letter from DOT, Marlborough did not get community connectivity grant.
- Letter from Eversource they have a program for people that cannot pay.

11) Public Comments

Lorriane Stimpson 72 Saner Road – Spoke about parking and signage at the lake.

Hal Whitney 20 Ogden Lord Road – Spoke about dogs at Blish Park. He also asked about the All Board meeting, is it open to the public? Yes. He spoke about lake parking and transfer station stickers. He commented on the potential charging station at the senior center.

Mark Paul Lake Road– Reported Sustainable Marlborough paperwork for silver submitted last week. Sustainable will have a booth at Marlborough Day. FlashVote survey for composting was sent out. Affordable Housing Committee is up and running. Ms. Bourbeau requested a list of completed items for All Boards report.

12) Adjournment

With no further business, Ms. Bourbeau adjourned the meeting at 8:50 pm.

Respectfully submitted,

Tracy Monterville
Board Clerk