

Town of Marlborough

Board of Selectmen
Deb Bourbeau, Chairman
Amy Traversa
Joseph Asklar
Gregory Lowrey
Betty O'Brien

Town Manager
David Porter



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BOARD OF SELECTMEN MEETING

Minutes

Tuesday, August 15, 2023

TOWN HALL

7:00 p.m.

1) Call to Order

Deb Bourbeau called the meeting to order at 7:00 pm.

Ms. Bourbeau reported Susan Leser had passed this weekend.

Present were Deb Bourbeau, Amy Traversa, Joe Asklar, Greg Lowrey, Betty O'Brien and David Porter-Town Manager

2) Acceptance of Minutes

a) August 8, 2023 Special BOS

Mr. Lowrey motioned to accept the meeting as presented. Mr. Asklar seconded. All in favor and motion carried.

3) Additions to the Agenda

Ms. Bourbeau motioned to add 5.e School Elevator Project. Ms. Traversa seconded. All in favor and motion carried.

4) Public Comments - none

5) New Business

a) CT Green Bank Solar Report

Peter Hughes, Director of Planning & Development, provided background on this project. Desktop and field investigation narrowed the options to three sites. Mr. Huges presented the pros and cons for each location. Park Road is the best option for the largest production of kilowatts. We do not have time to submit for the August application process, next submission is February 2024. Mr. Asklar asked about the need for other town commission approvals. If we go over 1,000 have to go to PURA. If under the CT Siting Council it will need to go to Zoning.

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Mr. Lowrey asked if there was a cost to the town and there is none. Every item is handled and overseen by CT Green Bank. Power purchase agreement will be signed for 20 years and the cost to purchase the power would need to be worked out. Mr. Hughes will ask a representative from Green Bank Solar to attend a future meeting to address all questions from the BOS. Ms. Traversa and Mr. Lowrey fully support the project.

b) Capital Project Update – Peter Hughes

- He reported on Wilhenger Drive paving has been pushed out to 8/28 due to weather.
- Putting out to bid Park Road and Paper Miller paving as one project.
- So Main Phase III should have plans in a couple weeks to submit to DOT. Construction Spring/Summer 2024.
- Johnson Road engineer preparing an estimate for engineering services.
- Hodge Road coordinating utility meetings for 8/29 or 8/30
- Quinn Road and So Buckboard authorized engineer to do the first three tasks. He reviewed the costs for the BOS.

Mr. Hughes discussed with Mr. Porter that State and Federal bid programs are handled differently, which he explained. Once 2022 audit is completed we can proceed with Buckboard project and stagger Quinn project spread out the costs. Mr. Asklar asked about the timing to receive funds from state, Mr. Hughes has been told 30 – 45 days.

- Tennis court resurfacing scheduled for September/October 2023.
- HVAC will go out to bid in next two to three weeks.

Mr. Lowrey asked about the unaudited 2022 numbers being circulated to the BOS. Ms. Traversa will have them circulated.

c) Employee Resignations / New Hires

d) Boards & Commissions: Resignations/Appointments/Reappointments/Applications

Ms. O'Brien introduced Zina Planeta as alternate for the Planning Commission. Dr. Chip Morris (Independent) is applying for the BOE position vacated by Wes Skorski.

Mr. Lowrey motioned to appoint Zina Planeta as an alternate member for the Planning Commission. Mr. Asklar seconded.

Ms. Planeta reviewed her background and why she feels she would be a good candidate.

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All in favor and motion carried.

Dr. Morris reviewed his background and why he feels he would be a good candidate. Mr. Asklar asked about his availability with his medical practice and was assured it would not interfere.

Ms. O'Brien, in order to satisfy the 30 day waiting period, would like to vote on Dr. Morris at the next meeting as a seated BOE member.

e) School Elevator Project

Mr. Porter reported to the BOS about the situation with the MES elevator and issues with repairs. It will need approximately \$47,000 more than budgeted to handle the repairs to bring it to code prior to school year. The Superintendent asked to transfer funds from the roof replacement account. Mr. Asklar, as Fire Marshal, has met with the state elevator inspector and is assured these repairs are the minimum that is required to be completed.

Ms. Traversa motioned to refer this request to the BOF for review. Mr. Lowrey seconded. All in favor and motion carried.

6) Unfinished Business

7) Town Manager Updates – David Porter

- Mr. Porter feels fortunate to inherit a hard-working team.
- He was impressed with fire drill he attended last night.
- Met with Holly Hageman-School Superintendent.
- Getting up to speed on capital projects with Mr. Hughes.
- Working on getting support for Karen Migliaro in the finance office.

8) Selectmen Updates

All boards meeting 8/28/2023. This will not be broadcasted on ZOOM.

9) Department Reports

a) Budget/Financial

b) Tax Refunds

Mr. Lowrey motioned to approve tax refunds as presented by Barbara Murray, Tax Collector. Ms. Traversa seconded. All in favor and motion carried.

c) Building Permit Refunds / Activity Report

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10)Correspondence - none

11)Public Comments

Diane Dunn Greco 180 Saner Road, appreciates the work of the CT Sustainable commission. She would like to see Park Road left available for possible recreational expansion. Thanks Dr. Morris for coming forward for BOE open seat.

Mr. Lowrey motioned to enter Executive Session. Ms. Traversa seconded. All in favor and motion carried ending public meeting at 7:52 pm.

12)EXECUTIVE SESSION: PERSONNEL MATTER

13)Adjournment

Respectfully submitted,

Tracy Monterville
Board Clerk

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