

Town of Marlborough

Board of Selectmen
Deb Bourbeau, Chair
Gregory Lowrey
Joseph Asklar
Betty O'Brien



26 North Main Street
P.O. Box 29
Marlborough, CT 06447
Phone (860) 295-6204
Fax (860) 295-0317
www.marlboroughct.net

BOARD OF SELECTMEN MEETING MINUTES TUESDAY, MARCH 7, 2023 TOWN HALL 7:00 p.m.

1) Call to Order

Chairperson Deb Bourbeau called the meeting to order at 7:27 pm.

Present were Deb Bourbeau, Greg Lowrey, Joe Asklar, Betty O'Brien, and Interim Town Manager Amy Traversa.

2) Acceptance of Minutes

a) February 21, 2023 - Regular Meeting

Mr. Lowrey motioned to accept the February 21, 2023 minutes. Ms. O'Brien seconded. All in favor and motion carried.

3) Additions to the Agenda

Ms. Bourbeau motioned to add under New Business item 5.e Transfer Request of \$50,000 for Fire Department.

Mr. Lowrey seconded. All in favor and item added to agenda.

4) Public Comments

Kerri Barella 16 Hidden Wood Drive – She expressed her pleasure the minutes and agendas can now be found on the town website. Ms. Barella asked where the ethics complaint form is located and how can the public submit electronically to the committee.

5) New Business

a) Employee Resignations / New Hires
none

b) Boards & Commissions: Resignations / Appointments/ Applications

Ms. Bourbeau reported we have three applications for open seats. She would like to have an open house for any persons interested in joining a board or commission before the next BOS meeting. Ms. O'Brien offered to contact members who are up for reappointment and determine if they wish to continue. Discussion on how to proceed.

The board recognized Mark Paul, one of the applicants who was in attendance. He is applying for EDC and Planning Commissions. Mr. Paul provided an overview of his background. He will begin attending EDC and Planning meetings to determine which would be the best fit for him. The board discussed the timing for filling the openings.

- c) North Main Street LOTCIP Sidewalk Phase III Bid Award
Mr. Lowrey motioned the board award the contract to Mather Corporation pending authorization from CRCOG and DOT and further authorize the Interim Town Manager to sign the contract on behalf of the town. Mr. Asklar seconded. All in favor and motion carried.
- d) Transfer Request for MES cameras
Mr. Lowrey motioned to recommend the BOF consider the transfer of \$50,000 at the town meeting. Mr. Asklar seconded. All in favor and motion carried.
- e) Transfer of \$50,000 for Fire Department
This item was approved at the February 21, 2023 meeting to recommend the BOF approve the transfer of funds, see agenda item 5.a).

6) Unfinished Business

- a) Town Manager Search Process Update
Ms. Bourbeau received an email from Mike O'Neil asking if the board would like to add as a job duty for the Town Manager to issue periodic reports to the board and residents. The board agreed it should be included.
- b) Website Update
Ms. Traversa reported we are on track with the timeline to update the website she presented in October 2022.

7) Interim Town Manager Updates

- Advertising on Friday for bids to resurface tennis and pickle ball courts.
- Advertising for bids for Wilhenger Drive repaving.
- The town has locked into an electricity rate for 8.32¢ per KW hour. It will expire November 2023.
- We are moving to outsource payroll and are aiming to being with the first payroll of April 2023.
- Amanda Klar begins Tuesday, 3/14/2023.
- Ms. Traversa shared "Whitepaper on Resident Trooper Program Towns and Accreditation". She reviewed the details and potential costs.
- CT DOT Office of Engineering will be redoing lights on the over passes on RT 2 at West Road and South Main Street. We opted not to change to LED at this time.

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- State has notified the town that some bridges and overpasses in Connecticut contain lead paint. We have been asked not to repaint ourselves. The state will need to do lead abatement and repaint.
- The town will be applying for another sidewalk grant to extend them on Chaney Road.

8) Selectmen Updates

9) Department Reports

a) Budget/Financial

Amanda Klar is starting March 14, 2023.

The town capital budget will be presented to the BOF on March 8, 2023

b) Tax Refunds

Mr. Lowrey motioned to approve tax refunds as presented by Barbara Murray, Tax Collector. Ms. O'Brien seconded. All in favor and motion carried.

c) Building Permit Refunds / Activity Report

10) Correspondence

11) Public Comments

none

Ms. Bourbeau suspended the public meeting at 8:22 p.m.

12) Executive Session: Upcoming Labor Negotiations

Ms. Bourbeau made a motion to enter into Executive Session at 8:22 p.m. seconded by Mr. Asklar. All in favor. Motion passed.

Mr. Lowrey made a motion to invite Amy Traversa into Executive Session at 8:25 pm. Mr. Asklar seconded. All in favor. Motion passed.

At 8:41 p.m. Mr. Lowrey motioned to end Executive Session. Ms. O'Brien seconded. All in favor. Motion passed.

13) Adjournment

There being no further business, Ms. Bourbeau adjourned the meeting at 8:43 pm.

Respectfully submitted,

Tracy Monterville
Board Clerk

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