

# Town of Marlborough

**Board of Selectmen**  
Susan McFarland, Chair  
Joseph Asklar  
Anthony Bratz  
Louise Concodello  
John Rizza

**Town Manager**  
David Porter



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**BOARD OF SELECTMEN**  
**Minutes**  
**Tuesday, January 20, 2026**  
**Town Hall**  
**7:00 p.m.**

1) Call to Order

Susan McFarland called the meeting to order at 7:00 pm.

Present were Susan McFarland, Louise Concodello, Joe Asklar, John Rizza, Anthony Bratz and David Porter-Town Manager.

2) Acceptance of Minutes

a) December 16, 2025 Regular Meeting

**Ms. Concodello motioned to accept the minutes as presented. Mr. Bratz seconded. All in favor and motion carried.**

b) December 16, 2025 Special Meeting

**Ms. Concodello motioned to accept the minutes as presented. Mr. Asklar seconded. All in favor and motion carried.**

3) Public Comments

Peggy Golfin – Commented on status of two major projects. Would like to know when they will be completed and would like to know the effect on the Town tax base.

Deb Bourbeau No Main St – Commented on the budget. Commented on Sustainable Material Management Grant and pay for bag program.

Hal Whitney 20 Ogden Lord Road – Commented on SMM Grant and WasteZero.

Beth Lander Morris – Commented on SMM Grant and WasteZero program.

Ken Hjulstrom So Main St – BOF member speaking as an individual. Commented on SMM grant and pay for bag program.

Dave Porteous - Commented on SMM Grant. He also asked about tax revenue as pertains to the new construction projects.

Ken Hjulstrom – Would like to know where the trash/compost is being transported to.

4) Additions to the Agenda

**Mr. Asklar motioned to add ‘BOS Meeting Cancelled’ as item 5.f. Ms. Concodello seconded. All in favor and motion carried.**

5) New Business

a) CT Department of Energy and Environmental Protection (DEEP) Sustainable Materials Management (SMM) Grant

Peter Hughes, Director of Planning and Development, joined the meeting to provide background on the SMM Grant (\$108,621) and WasteZero. Mr. Asklar asked about cost for bags and continued cost to the town once grant is expended. Mr. Bratz asked about tax reduction once the program is implemented. Discussion ensued about costs and financial effect on the Town. The SMM grant and WasteZero are both three phase programs whereby 1/3 of the grant is received when each phase is implemented. Mr. Hughes will provide a copy of the application to the BOS.

- Resolution Accepting SMM Grant
- Authorization to engage WasteZero as Program Consultant

**Ms. McFarland motioned to table item 5.a. to February 3, 2026 meeting for BOS to further review. Mr. Bratz seconded. All in favor and motion carried.**

b) Discuss purpose and responsibilities of the Marlborough Elementary School Building Committee (MESBC)

Ms. McFarland introduced Dr. Holly Hageman, Superintendent, to speak about the two documents she submitted to Mr. Porter and Ms. McFarland. Mr. Asklar commented on the charge of the MESBC. Dr. Hageman addressed questions posed by BOS on members for the MESBC, need for OPM and 2024 Facility Study. Mr. Porter will put out a call again for volunteers.

**Ms. McFarland motioned to table item 5.b. to February 3, 2026 meeting to further discuss MESBC. Ms. Concodello seconded. All in favor and motion carried.**

c) Renewal of the Memorandum of Understanding between the Town and the Marlborough School District for a School Resource Officer assigned to MES

Mr. Porter believes the current agreement is well written and no changes are necessary. He recommends it be renewed for an additional 3 year term. Dr.

Hageman will follow up on item X in the contract for Data Collection and Monitoring to provide to the BOS. Salary will be increased 3% annually. 90% of cost is in the MES budget and 10% is covered in the Town budget.

**Mr. Asklar motioned to accept the renewal of MOU for the SRO as currently written for a 3-year term with the new effective date of July 1, 2026. Ms. Concodello seconded. All in favor and motion carried.**

d) Budget Timeline

Mr. Porter reviewed the proposed budget timeline. He commented on what parameters he had received from BOF. Mr. Porter recommends including a budget line item for an assistant for the Senior Center.

e) Schedule BOS retreat meeting

**Ms. McFarland motioned to schedule a special retreat to be held on February 5, 2026 from 6 – 8 pm. Location to be confirmed and there will be a public notice. Ms. McFarland also invited Dave Porter to join them at the retreat. Ms. Concodello seconded. All in favor and motion carried.**

f) Cancellation of BOS Meeting

Ms. McFarland reported that Mr. Porter requested the January 6, 2026 meeting be cancelled due to him just returning from being out of town. Mr. Asklar would like Gail Scranton to be notified so she can communicate with other BOS members in case the BOS needs/wants to still hold a meeting. In future, Ms. McFarland will contact Gail Scranton. Mr. Asklar apologized to those in attendance.

6) Employee Resignations / New Hires

Mr. Porter reported Animal Control Officer resigned effective December 31, 2025. He would like to regionalize this position as was done with the Building Official and will apply for a grant to cover a portion of the cost. CCROG has to approve grant and it will be submitted in February. The last grant of this type took ~90 days for approval.

He believes we have found a Finance Director which the Town would also regionalize. This person would be in Town Hall 1 day/week. RPIP grant will be applied for to partially cover the cost for the first three years. Town audit is being completed for FY24-25. FY23-24 audit was completed in October 2025.

Mr. Porter has interviewed someone for the Part-time Constable position and anticipates hiring this person within the next few months.

7) Boards/Commission Resignation, Appointments, Reappointments

- Reappoint board/commission members with terms expiring January 2026

Ms. McFarland asked if all members on the list have been contacted to confirm they wished to continue on the respective commissions. Mr. Porter replied they have.

Ms. Concodello reported Donna Kane was approved in December 2025 as alternate for COA, term ending 1/2029.

Conversation ensued about Rita McGary moving to a full seat for COA and reappointing Deb Bourbeau as an alternate for COA. It was decided to leave Ms. Bourbeau as a full member and Ms. McGary as an alternate.

**Mr. Bratz motioned to reappoint Fire Commission members Kevin Gentile, David LeBlanc and Patrick Pabouet. Mr. Rizza seconded. Mr. Asklar abstained. Ms. McFarland, Ms. Concodello, Mr. Bratz and Mr. Rizza approved and motion carried.**

**Mr. Bratz then motioned to reappoint the following**

<b>Board/Commissions expiring</b>				
<b>Name</b>	<b>Board/Commission</b>	<b>Full Alternate</b>	<b>Term End Date</b>	<b>Dem/Rep</b>
Benjamin Maynard	Economic Development	F	01/2030	D
Jillian LaCaresse	Economic Development	F	01/2030	D
Robert Hamilton	Conservation	F	01/2030	D
Martha Smigel	Conservation	F	01/2030	U
David Pratt	Conservation	F	01/2030	R
Shana McDermott	Conservation	A	01/2030	D
Beth Lander Morris	Conservation	A	01/2030	D
Elliot Ortiz	Conservation	A	01/2030	R

Louise Concodello	Park & Rec	F	01/2030	R
Jamie Smigel	Park & Rec	F	01/2030	R
Jason Valentine	Lake Advisory	A	01/2029	U/R
Luis Orama	Water Pollution Control Authority	F	01/2029	U
David McKay	Water Pollution Control Authority	F	01/2029	R
Russell Johnston III	Nature Trails & Sidewalk	F	01/2028	R
John Kaplan	Nature Trails & Sidewalk	F	01/2028	D
Anna Holden	Nature Trails & Sidewalk	F	01/2028	D
Robert Jepson	Nature Trails & Sidewalk	A	01/2028	D
Deb Bourbeau	Commission on Aging	F	01/2029	U
Dianne Greco	Commission on Aging	F	01/2029	D
Rita McGary	Commission on Aging	A	01/2029	R
Sheila Guzman	Cemetery	F	01/2028	D
Kristine Hudock	Cemetery	F	01/2030	D
Terry Parker	Cemetery	F	01/2030	U
John Larensen	Cemetery	A	01/2027	R

**and add Donna Kane to COA alternate. Ms. McFarland seconded. All in favor and motion carried.**

8) Unfinished Business

9) Town Manager Updates – David Porter

- Town Assessor is working on grand list for completion end of January. New construction is taxed on what was completed by October 2025. He also addressed the question about taxes presented in Public Comments. Mr. Porter will provide update at next meeting regarding property values of commercial versus residential.
- Regionalization  
Addressed in item 6.
- American Rescue Plan Projects  
Mr. Porter reported on ARPA funds. Three projects in town hall; wall in Gail Scranton's office, counter and window for tax office, and hallways and entry flooring need completion.
- N. Main Street LOTCIP Grant  
Directive from Town Hall to Sadlers, 5' concrete island level with pavement, 2' shoulders, 10' travel lanes. Pettengill to Old Cider Mill no island, 10' travel lanes and 2' shoulders. Drainage will be fixed at intersection of North Main and Lafayette and intersection of Ofshay.

- Automatic Traffic Enforcement Safety Device Statistics  
He provided update as requested by members and public in previous meetings.
- Communications Tower  
He reported on the tower. He needs to 'close the loop' with the tower contractor. AT&T has expressed interest.

#### 10) Selectmen Updates

Mr. Asklar responded to public comment about storage facility, the building permit has been issued. He also commented on apartments on South Main which are on hold due to sprinkler system and lack of water.

Ms. McFarland apologized for cancelling January 6, 2026 meeting.

#### 11) Correspondence

- Ms. McFarland received another letter from Aquarian regarding rate adjustments.
- State Policy town report

#### 12) Public Comments

Betty O'Brien – Commented on report provided for speed camera data. She also commented on WasteZero.

Peggy Golfin – speaking as Chair of COA and commented on moving Ms. McGary to full seat.

Hal Whitney – Asked if FY24 audit complete. He was informed it was completed in October. Commented on the bags for WasteZero program.

Marlborough Citizen – Commented on proposed waste management program.

Karen Wilkinson – Commented on license plate readers for local constable.

Marlborough Citizen – Would like to know about speed camera fines and how many tickets do not get paid.

Mark Paul – Commented on the audit. Commented regarding EDC, speaking as Chair, commented on reappointments to committees. He also commented on new town construction projects.

Deb Bourbeau – Commented on State Police report. Commented on bags for waste management program.

Betty O'Brien – Commented on reappointments to committees.

Mr. Asklar reported Schneider Electric is leaving Marlborough.

13) Adjourn

**Ms. McFarland motioned to adjourn. Mr. Bratz seconded. All in favor and meeting adjourned at 9:31 pm.**

Respectfully submitted,

Tracy Monterville  
Board Clerk

*Any disabled person requiring special assistance or non-English speaking persons should call 860-295-6204 at least three (3) business days before the meeting.*