

Special Board of Selectmen Meeting

Agenda

Tuesday, January 16, 2024

Town Hall

1:30 p.m.

1. Call to Order at 1:32 p.m. In attendance were Selectmen Asklar, Concodello, OBrien, Rizza, and Bourbeau as well as Town Manager David Porter
2. Discussion of Evaluation Document for the Town Manager
Chairman Bourbeau provided a draft document of categories and subcategories to use for the evaluation tool. The BOS reviewed each section, discussed the wording and relevance of each subcategory, and made changes accordingly. The form itself was discussed, and agreement was made as to rating scale, narratives, and other issues with conducting the evaluation.
Next steps are to receive the final document and supporting information at the February 6, 2024, BOS regular meeting at which time dates will be determined to complete the evaluation as a Board and to present the final evaluation to the Town Manager.
3. Adjournment – With no further business, Bourbeau adjourned the meeting at 3:35 p.m.

Respectfully submitted,
Deb Bourbeau
Chairman, BOS