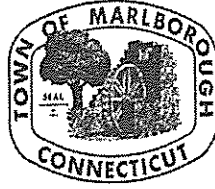


# Town of Marlborough

**Board of Finance Members**  
Michael Nastri, Chairman  
Karen Pakulis Paul, Vice Chairman  
Jeffrey Plourde, Secretary  
John (Jack) H Fidler  
Will Guzman



**Board of Finance Alternate Members**  
Christopher Barella  
Sal Senna  
Baird Welch-Collins

**Board of Finance  
Regular Meeting Agenda  
Wednesday, December 20, 2023**

**7:00 PM**

**Marlborough Elementary School Media Center**

*Minutes are considered "Draft Minutes" until approved at the next meeting.*

**1. Call to Order, Alternate Appointment**

Present at the meeting were Michael Nastri, Karen Pakulis Paul, Jeffrey Plourde, Will Guzman, Alternate Baird Welch-Collins for Jack Fidler, Sal Senna.  
Chairman Michael Nastri called the meeting to order at 7:00PM.

**2. Public Comment**

None.

**3. Additions to Agenda**

None.

**4. New Business**

**a. 2024 Budget Calendar**

Dates attached.

- First public hearing will be April 15, 2024.
- Most meetings start at 7:00PM, others begin at 6:00PM noted at top of page attached.
- Capital Plan will be a focus.

Jeffrey Plourde made a motion to approve the 2024 Budget Calendar. Motion was seconded by Karen Pakulis Paul. All in favor. Motion passed.

**5. Reports**

**a. Financial Reports – October**

None.

**b. Liaison Reports (RHAM, Local BOE)**

No RHAM report due to meeting cancellation.

Local BOE:

- 1<sup>st</sup> meeting: Elected President - Kerrie Barella, Vice Chair - Sue Stolfi, Secretary and Board of Finance Liaison - Linda Earley.
- Holly Hageman informed the meeting that a waiver was received that will be beneficial.
- John Mercier, Facilities Manager stated the architectural study is underway. A technology grant was applied for with the state.
- The RHAM Principal will be retiring in June. On January 2, 2024 the job notice will be posted.
- A potential job for Part-Time Pupil Services Director position was described.

- There was a discussion of bringing a staffing person in their Finance Office.
- Board of Selectmen meeting: Planning on doing a mid-year review of the Superintendent and full-year review.

**6. Approval of Minutes**

**a. November 15<sup>th</sup> Regular Meeting**

Jeffrey Plourde made a motion to approve the November meeting minutes. Michael NASTRI seconded. All in favor. Motion passed.  
Baird Welch-Collins abstained.

**7. Correspondence**

None.

**8. Public Comment**

None.

**9. Adjournment**

Michael NASTRI motioned to adjourn and Baird Welch-Collins seconded the motion. Meeting adjourned at 7:18PM.

Respectfully Submitted,

Kathryn Overturf Nohelty  
Board Clerk

## MARLBOROUGH BOARD OF FINANCE

### Meeting Schedule /

### BUDGET WORKSHOPS FY 2024/2025

Dates are set to confirm to charter, CTGS and published deadlines

All meetings will be at MES Media Center except as stated.

**Monday April 15<sup>th</sup> 2024, Public Budget Hearing, MES Cafeteria**

**Monday May 6<sup>th</sup> 2024, Annual Town Meeting, MES Cafeteria**

**Tuesday May 7<sup>th</sup> 2024, Referendum, MES Community Room**

All Meetings scheduled for 7:00 pm at MES Media Center, except as noted – to be updated based on final scheduling

#### February:

- 14<sup>th</sup> Wednesday, Special Budget Meeting, BOS Budget Presentation (Operations, Capital Plan and Revenue) 6:00 PM  
(at least 60 days prior to Annual Town Meeting)
- 15<sup>th</sup> Thursday, Regular BOF Meeting BOE Budget Presentation 7:00 PM  
(at least 60 days prior to Annual Town Meeting)
- 21<sup>st</sup> Wednesday, Special Budget Meeting Budget Workshop, RHAM Budget Presentation 7:00  
(at least 60 days prior to Annual Town Meeting)
- 28<sup>th</sup> Wednesday, Budget Workshop, BOE Operating and Capital & BOS Revenue analysis/discussion by BOF 7:00 PM
- 29<sup>th</sup> Thursday, Budget Workshop, BOS Operating Budget analysis/discussion by BOF 6:00 PM

#### March:

- 6<sup>th</sup> Wednesday, Budget Workshop, BOS Capital Projects analysis/discussion by BOF 6:00 PM
- 14<sup>th</sup> Thursday, Regular BOF Meeting, Final Budget Proposals due from BOS, BOE and RHAM BOE analysis/discussion by BOF 7:00 PM
- 21<sup>th</sup> Thursday, Budget Workshop, Review / discussion of Budget proposals by BOF 6:00 PM

27<sup>th</sup> Wednesday, Budget Workshop, Undesignated Fund Balance, Mill Rate Impact 7:00PM

**April:**

2<sup>nd</sup> Tuesday, Budget Workshop, LAST DAY TO FINALIZE BUDGET 7:00 PM

8<sup>th</sup> Monday, Deadline to publish Public Hearing Notice in RiverEast

15<sup>th</sup> Monday, 1<sup>st</sup> Annual Town Budget Public Hearing (3<sup>rd</sup> Monday in April see charter 6.5.1) MES Cafeteria 7PM

18<sup>th</sup> Thursday, Regular BOF Meeting

24<sup>th</sup> Wednesday, Budget Workshop, Discuss any items from Public Hearing. Final adjustments before 2<sup>nd</sup> Annual meeting

**May:**

6<sup>th</sup> Monday, (1<sup>st</sup> Monday in May) 2<sup>nd</sup> ANNUAL TOWN BUDGET PUBLIC HEARING, MES Cafeteria

7<sup>th</sup> Tuesday, ANNUAL TOWN BUDGET REFERENDUM, MES Community Room