

# Town of Marlborough

## Board of Finance Members

Michael Nastri, Chairman  
Jeffrey Plourde, Vice Chairman  
Robert Mirabal, Secretary  
Liz Gorgoglione  
Kenneth Hjulstrom  
John (Jack) H Fidler



## Board of Finance Alternate Members

Christopher Barella  
Sal Senna  
Karen Pakulis Paul

## Board of Finance Regular Meeting Minutes Thursday, May 18, 2023 7:00 PM

### Marlborough Elementary School Media Center and Zoom

#### 1. Call to Order, Alternate Appointment

Chair Michael Nastri called the meeting to order at 7:04 pm

Present were Michael Nastri, Jeffrey Plourde, Kenneth Hjulstrom, Jack Fidler, and Karen Pakulis Paul, alternate seated for Robert Mirabal via ZOOM

#### 2. Public Comment - none

#### 3. Additions to Agenda

Mr. Nastri reported this agenda is incorrect and the 'Minutes April 20<sup>th</sup>' should be 'April 17<sup>th</sup>' .

#### 4. New Business

##### a. Review and approve Tax suspense list

Due to the absence of Barbara Murray this item is tabled to June meeting.

##### b. Debby Rihm resignation as Clerk

Mr. Nastri reported Debby Rihm has resigned as BOF clerk.

##### c. Approve Mill Rate Letter

Mr. Nastri requested the board to approve the mill rate letter to Lauren Griffin.

*Dear Lauren,*

*This letter is to inform you that a meeting of the Marlborough the Board of Finance held on April 17, 2023. The BOF established a mill rate at 34.73 mills to cover the budget of the 2023-2024 fiscal year ending June 30, 2024.*

Mr. Fidler motioned to accept mill rate letter as presented and approve Mr. Plourde seconded. All in favor and motion carried.

Mr. Nastri signed the letter and will send to town hall.

#### 5. Reports

##### a. Liaison Reports (RHAM, Local BOE)

Mr. Plourde reported on RHAM meeting stating:.

- At the May 15<sup>th</sup> meeting there were two more teacher resignations.
- Update on well. Drilled to 1,000' and there was not enough yield (second attempt).  
At the June meeting they will provide recommendations.

Mr. Hjulstrom reported:

- The vacancy on the BOE was filled by the appointment of Linda Earley.
- The incoming kindergarten class is currently estimated at 57 students.

Marlborough Board of Finance

All minutes are considered 'DRAFT MINUTES' until approved at the next meeting.

- The current projected surplus is \$48,006.60. This is up from the March projection. It is due to the receipt of more Excess Cost Grand funds than anticipated. There was also a decline in insurance enrollment.
- The last day of school is June 15, 2023. This reflects the new 180-day schedule.
- The principal reported on various repairs.
  - Chimney replacement.
  - Retaining wall in the back of the school is scheduled to be repaired soon.
  - Elevator refurbishment is scheduled to begin June 19, 2023, for August completion.
- The superintendent reported the request to transfer unexpended funds to the 2% Fund has not been made due to delay of the FY 21-22 audit.

**b. April Financial reports**

Mr. Nastri reported a temporary finance director has been hired. Their sole responsibility is to get financials and audit ready for 2022. They will also get the 22-23 audit ready. There was a discussion on salary for this person. It is 35 hours/ week.

If there are any questions, please send to Mr. Nastri. Mr. Fidler is looking at expenses on page 2 and contracted services are 140% of budget. He would like to know what this entails and if there will be further overages in this line item before the end of fiscal year.

**6. Approval of Minutes**

**a. April 17<sup>th</sup> Regular Meeting**

Mr. Hjulstrom motioned to approve April 17, 2023, minutes. Mr. Plourde seconded. All in favor and motion carried.

**b. May 1<sup>st</sup> Special Meeting**

Mr. Hjulstrom motioned to approve May 1, 2023, minutes. Mr. Plourde seconded. All in favor and motion carried.

Mr. Nastri will investigate if March 16, 2023 and March 23, 2023, special meeting minutes were approved.

**7. Correspondence – None**

**8. Public Comment - None**

**9. Adjournment**

Mike Nastri adjourned the meeting at 7:17 pm.

Respectfully submitted,

Tracy Monterville  
Board Clerk