

Town of Marlborough

Board of Finance Members

Michael Nastri, Chairman
Karen Pakulis Paul, Vice Chairman
Jeffrey Plourde, Secretary
John (Jack) H Fidler
Will Guzman



Board of Finance Alternate Members

Christopher Barella
Sal Senna
Baird Welch-Collins

Board of Finance Regular Meeting Agenda Thursday, January 18, 2024

7:00 PM

Marlborough Elementary School Media Center

Minutes are considered "Draft Minutes" until approved at the next meeting.

1. Call to Order, Alternate Appointment

Present at the meeting were Chairman Michael Nastri, Jack Fidler, Jeffrey Plourde, Will Guzman, Karen Pakulis Paul, Baird Welch-Collins.

The meeting was called to order at 7:04PM.

2. Public Comment

None.

3. Additions to Agenda

Bullet b. under New Business: Review and Approve Transfer of \$30,000 from the General Government Reserve Account to the South Buckboard Culvert Replacement Project.

4. New Business

a. Finalize BOF 2024 Planned Calendar Feb – May for:

Budget Workshops, Public Hearings, Regular Meetings, Budget Referendum

Updated calendar includes the following dates for the Board of Finance between February and May, 2024:

February: 14, 15, 21, 28, 29

March: 7, 14, 21, 27

April: 4, 8, 15, 18, 24

May: 6, 7 (hearing and referendum dates)

February 8th will be a special meeting for the Board of Selectmen where David will present the proposed budget to them and will present the budget to the Board of Finance at the February 14th meeting.

b. Review and Approve Transfer of \$30,000 from the General Government Reserve Account to the South Buckboard Culvert Replacement Project

Peter Hughes discussed the State/Local Bridge Program, where the state will match 50% of funding used for bridges. \$85,000 was allocated to the budget for design work. It will take an additional \$30,000 to complete the design.

The South Buckboard culvert failed in June 2022. Emergency repair work has been done, but the project needs to be completed.

The goal is to complete the project in June 2024 and submit the Quinn Road Culvert Replacement Project in January 2025 to have the two projects in two separate fiscal years.

The balance of General Reserve account is unknown at this time, however the 2023-2024 budget had allocated \$75,000 to the reserve and has not been used.

BOF members requested to David Porter to have balances of accounts provided to the Board for situations like this.

Michael Nastri motioned to transfer \$30,000 from the General Reserve Account to the South Buckboard Project to fund the completion of the design. Karen Pakulis Paul seconded the motion.

All in favor. Motion passed.

5. Reports

a. Financial Reports

No questions.

b. Liaison Reports (RHAM, Local BOE)

BOE: None.

RHAM: None.

6. Approval of Minutes

a. December 20, 2023 Regular Meeting

Reports Section: 4th bullet – RHAM principal will be retiring. Correction: MES principal is retiring.

Page 2, second bullet – Correction: Superintendent Hageman presented a process for the Board of Education to use to perform her mid-year performance review. At the most recent Board of Selectmen meeting they were also making plans to select a process to perform a mid-year performance review for our Town Manager as part of his annual review process.

Michael Nastri motioned to approve the minutes as amended. Jeffrey Plourde seconded.

Motion passed.

7. Correspondence

None.

8. Public Comment

None.

9. Adjournment

Michael Nastri adjourned the meeting at 7:38PM.

Respectfully Submitted,

Kathryn Overturf Nohelty
Board Clerk