

**MARLBOROUGH BOARD OF EDUCATION**  
**Regular Business Meeting Minutes**  
**Thursday, October 24, 2024**  
**Elmer Thienes-Mary Hall Elementary School – Library @ 6:00 p.m.**

**1. Call to Order and Roll Call:**

Kerri Barella, Chairperson, called the meeting to order at 6:00 pm

BOE Members Present: Kerri Barella, Sue Stolfi, Amy Kuhrt, Linda Earley, Chip Morris, Angela Colantonio

Administration Present: Dr. Holly Hageman, Superintendent  
Paula Graef, Principal  
John Mercier, Director of Operations

**2. Pledge of Allegiance**

**3. Celebrations:** Students from the 6th grade, accompanied by their teacher, Ms. Hanratty, presented their Thermal Energy Project. The presentation highlighted key findings and demonstrated the students' engagement with the topic.

**4. Public Comment:** None

**5. Additions to the Agenda:** None

**6. Consent Agenda:**

- 6.1 Minutes of 9/26/24 Regular Business Meeting and the 9/26/24 Policy Committee meeting;
- 6.2 Personnel Actions – none;
- 6.3 Reports – receive and file the following document: monthly enrollment report;
- 6.4 Approval of Policy Revisions -  
P# 3171.1 - Non-Lapsing Education Fund; P# 4000.1/4200.1/5145.44 - Sexual Harassment/Title IX; P# 4112.5 - Security Check, Fingerprinting, Criminal Justice Information

**L. Earley made a motion that the Board approve the following Consent Agenda items: 6.1 - 6.4, second by S. Stolfi. Unanimously approved by all present. MOTION CARRIED.**

**7. Oral Reports:**

7.1 **Advisory Groups**

- PTO – Ms. Graef shared these PTO event updates: Trunk or Treat and Haunted House; BMX Assembly launching PBIS initiatives focused on kindness and anti-bullying; upcoming field trips; Election Day

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Bake Sale; Parent-Teacher Conference Dinner; upcoming puppetry assembly.

- SAC – Paula Graef reported that SCA meetings will be held bimonthly, with the next meeting scheduled for November 19th. A survey regarding Open House has been sent out to gather feedback from families.
- Operations, Wellness & Safety – John Mercier stated that the brief cold weather provided an opportunity to test the boilers which are functioning well. Fuel rates have been locked in at a lower rate than this year's budgeted amount.
- Board of Finance Liaison – Linda Earley reported on the following: The Board of Finance reviewed FY23 end-of-year transfers. The 2025 regular meeting calendar was approved, with meetings scheduled for the third Wednesday of each month starting at 6:30 PM. The FY 25-26 budget calendar was also approved.
- AHM – Chip Morris shared updates on recent and upcoming programs hosted by AHM: A Mad Science Program and a pumpkin decorating program occurred this past week. This evening, a mental health resource fair took place, followed by a community presentation by Matthew Hill, a renowned national speaker on mental health promotion. National Take Back Day will be held at RHAM High School on Saturday, October 26, from 9 AM to 12 PM. AHM will participate in the Harvest Moon Festival this Saturday. A Kids Halloween Yoga Bash is planned for Oct. 30th. A Coffee and Crochet Meetup will take place on Saturday, November 2, at 11:15 AM.

7.2 **Subcommittees:**

- Policy - None
- Personnel - Dr. Holly Hageman reported there will be discussion regarding collective bargaining tentative agreements later in the evening in executive session for Board to consider for vote outside of executive session.
- Communications - Sue Stolfi reported there was a meeting earlier in the evening and there will be further discussion regarding the School District Facebook page under line item 8.1.

7.3 **Chairperson:** None

7.4 **Superintendent and Administrative Team:** Dr. Holly Hageman provided the following updates for the Board: The BOE Budget Timeline will be updated based on the budget calendar established by the Board of Finance; The FY23 Town Audit is well underway and Michele Demicco, Business Manager, is collaborating with the town to complete the Board's portion of the audit; the state Magnet School Tuition Cap funding is currently unclear whether there will be relief for local education agencies in budgeting for FY26 and beyond; A memo was sent by Dr. Hageman to the BOE, BOS, and BOF about the upcoming Facilities Assessment presentation, scheduled for Wednesday, December 11th, at 7 PM in the MES cafeteria.

**8. Unfinished Business**

8.1 **School District Facebook Page:** Dr. Holly Hageman reviewed that the Communications Committee recommends the launch of a school district Facebook page to enhance communications with the community. John Mercier demonstrated the Facebook page, highlighting its features and functionality, including that posts will not allow for comments.

**L. Earley made a motion that the Board of Education approve of the launch of the school district Facebook page as presented, seconded by A. Kuhrt. Unanimously approved by all present. MOTION CARRIED.**

**9. New Business:**

- 9.1 **First Read of Proposed Policy Revisions:** The Board reviewed and discussed on a first read basis the proposed policy revisions as presented by the Policy Subcommittee - P# 0521 - Nondiscrimination Policy and Notice; P# 5114 - Suspension and Expulsion/Due process; P# 7230.2 - Indoor Air Quality/Heating, and Air Conditioning (HVAC)
- 9.2 **Review October Financial Report:** Submitted
- 9.3 **Review of Confidential Documents relative to Collective Bargaining with the Marlborough Education Association and the Marlborough Administrators Association:**

**A. Colantonio made a motion that the Board of Education enter into Executive Session and invite Dr. Hageman, to discuss confidential documents relative to collective bargaining with the Marlborough Education Association and the Marlborough Administrators Association, seconded by Linda Earley. Unanimously approved by all present. MOTION CARRIED.**

**Entered Executive Session: 6:45pm**

**Exited Executive Session: 7:18pm**

**A. Colantonio made a motion to end the Executive Session at 7:18pm, seconded by C. Morris. Unanimously approved by all present. MOTION CARRIED.**

- 9.4 **Reconvene for the Discussion and Action relative to the agreements with the Marlborough Education Association and the Marlborough Administrators Association**

**S. Stolfi made a motion that the Board of Education approve the negotiated agreement with the Marlborough Education Association for the term of July 1, 2025 - June 30, 2028, seconded by K. Barella. Unanimously approved by all present. MOTION CARRIED.**

**A. Kuhrt made a motion that the Board of Education approve the negotiated agreement with the Marlborough Administrators Association for the term of July 1, 2025 - June 30, 2028, seconded by A. Colantonio. Unanimously approved by all present. MOTION CARRIED.**

**10. Public Comment: None**

**11. Communications**

- 11.1 **Staff Vacancy Summary:** Submitted

**12. Future Meetings & Topics:**

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- Community Conversation about the Marlborough Elementary School Upcoming Budget, November 7, 2024, 6:30 p.m.
- Policy Committee meeting, Thursday, November 21, 2024, 5:30 p.m.
- Regular Business meeting, Thursday, November 21, 2024, 6:00 p.m.
- CABE/CAPSS Convention, November 15-16, 2024

**13. Adjournment:**

**A. Colantonio made a motion to adjourn the meeting at 7:23pm, seconded by L. Earley. Unanimously approved. MOTION CARRIED.**

Respectfully Submitted,

Carmela Monte